

Environmental Health Fees & Charges



ENVIRONMENTAL HEALTH – FEES & CHARGES – Effective 1 July 2025

The following fees apply to applications lodged under the Food Act, Public Health and Wellbeing Act and Environment Protection Act. **All fees are GST Exempt.**

This legislation does not have provision for the refund of statutory fees. All application and registration fees are non-refundable.

Food and Health Registrations Quick Code 007. Septic Permit Application Quick Code 004

FOOD ACT – REGISTRATION	NEW BUSINESS APPLICATION FEE	ANNUAL RENEWAL FEE
FOOD PREMISES REGISTRATION		
CLASS 1	\$1709.00	\$960.00
CLASS 2	\$1675.00	\$852.00
CLASS 3A	\$1326.00	\$612.00
CLASS 3*	\$1326.00	\$612.00
CLASS 4	\$0.00	N/A
<i>ANCA Registered Charities, Consumer Affairs Registered Incorporated Associations or NFP Community Groups that can provide current legal governance documentation may be eligible for discounted annual renewal fees. Discounts for Charities or NFP criteria are reviewed annually, and subject to change. Refer to eligibility criteria below.</i>		
TRANSFER OF FOOD PREMISES REGISTRATION: NOT APPLICABLE – REGISTRATIONS ARE CLOSED AT CHANGE OF OWNERSHIP	N/A	N/A
PUBLIC HEALTH AND WELLBEING ACT – REGISTRATION	NEW BUSINESS APPLICATION FEE	ANNUAL RENEWAL FEE
HEALTH PREMISES REGISTRATION		
Hairdressers (Ongoing Registration – no annual renewal fee)	\$602.00	N/A
Health Premises (Beauty Therapy and/or Skin Penetration/Ear Piercing)	\$837.00	\$360.00
Tattooist	\$837.00	\$535.00
ACCOMMODATION PREMISES: Hotel / Motel / Residential Accommodation / Student Dormitory / Holiday Camp / Hostel	\$602.00	\$255.00
Rooming House	\$837.00	\$536.00

❖ TRANSFER OF HEALTH PREMISES REGISTRATION	\$360.00	N/A
Food/Health Premises: Pre-purchase Inspection and Report	\$900.00	N/A
Public Swimming Pool Registration (Category 1 Aquatic Facility)	\$435.00	\$435.00
ENVIRONMENT PROTECTION ACT	PERMIT FEE	
ONSITE WASTEWATER MANAGEMENT (SEPTIC TANK) SYSTEM APPLICATION: NEW INSTALLATION	\$798.00	
ONSITE WASTEWATER MANAGEMENT (SEPTIC TANK) SYSTEM APPLICATION: ALTERATION (NEW DISPOSAL SYSTEM)	\$798.00	
ONSITE WASTEWATER MANAGEMENT (SEPTIC TANK) SYSTEM APPLICATION: MINOR ALTERATION (CONNECT TO EXISTING SYSTEM)*	\$608.00	
SEPTIC TANK APPLICATION: AMENDMENT TO PERMIT OR UPGRADING OF FAILING SEPTIC SYSTEM	\$169.00	
TO SEARCH FOR COPIES OF EXISTING SEPTIC TANK PLANS & PERMIT	\$117.00	
<p>*Refer to Environment Protection Authority Toolkit (EPA Publication 1974 - EPA Publication 1974).</p> <p>Fees are statutory to meet the EPA schedule.</p> <p>Base fee for a new application is 8.2 hours of officer time.</p> <p>An additional fee of \$92 will apply for each additional hour of processing time after 8.2 hours</p>		

<p>Eligibility for Charity/NFP Discounted Fees</p> <p><i>To be considered for an annual renewal fee discount, Charities and Not for Profit Organisations must be either:</i></p> <ul style="list-style-type: none"> • ANCA Registered Charity • Registered NFP Incorporated Association (Inc) • Or if unincorporated NFP Community Group, proof in the form of current legal governance documentation (for example written constitution/rules outlining asset distribution and winding down clauses). <p><i>To apply written applications including any of the above documentation will be accepted and should be emailed to:</i></p> <p>Team Leader Environmental Health / Food@mornpen.vic.gov.au</p>
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FOOD PREMISES CLASSIFICATIONS:

Note that variations may apply within classifications depending on the Environmental Health Officer's assessment of risk.

FOOD PREMISES CLASS 1 (Independently Audited)		FOOD PREMISES CLASS 2	FOOD PREMISES CLASS 3
Child Care		Accommodation Kitchen	Coffee Manufacturer
Hospital Kitchen		Takeaway Food	Community Market
Nursing Home		Bakery	Confectionery
Retirement Village		Cafe	Convenience Store & Petrol Station
Special Accommodation Kitchen		Caterer	Farm Produce
		Commercial Kitchen	Food Storage
		Delicatessen	Fruit/Vegetable Shop
		Takeaway Restaurant	Ice Cream Parlour
CLASS 4: SALE OF LOW-RISK PRE PACKAGED FOODS ONLY – ANNUAL NOTIFICATION – ZERO FEE. SALE OF CLASS 4 FOODS INCLUDES COFFEE, TEA AND OTHER SHELF-STABLE BEVERAGES		Home-Based Food Manufacturer	Licensed Grocer
		Food Factory	Liquor Retailer
		Fruit Juice Manufacturer	Pre-Packaged High Risk Foods
		Food Vehicle (High-Risk Foods)	Wine Bar
		Health Food	Winery
		Hotel	Water Carter
		Licensed Club	
		Licensed Restaurant	
		Milk Bar/Takeaway	FOOD PREMISES CLASS 3A
<i>If you require any further information, please contact an Environmental Health Officer to discuss your risk classification and registration fee by emailing food@mornpen.vic.gov.au</i>		Milk Bar	Bed & Breakfast
		Mixed Business	Domestic Kitchen (using a hot fill process)
		Pizza	
		Restaurant	
		School Canteen	
		Supermarket/Grocery	
		Tea Rooms	