



**MORNINGTON  
PENINSULA**  
*Shire*

**MINUTES**

**MORNINGTON PENINSULA CEMETERY TRUST  
MEETING**

**WEDNESDAY, 19 MARCH 2025**

**4:30 PM**

**MUNICIPAL OFFICES  
BESGROVE STREET, ROSEBUD**

## **MORNINGTON PENINSULA CEMETERY TRUST**

### **TRUST MEMBERS**

**Cr Kate Roper (Chairperson)**

**Cr Stephen Batty**

**Cr Paul Pingiaro**

**Ms Gail Mifsud - Manager - Commercial, Legal & Procurement Services**

## TABLE OF CONTENTS

ITEM	SUBJECT	PAGE NO
1	PROCEDURAL MATTERS .....	4
1.1	Election of Chairperson.....	4
1.2	Apologies .....	4
1.3	Disclosure of Conflicts of Interest Pursuant to Sections 126 – 131 of the <i>Local Government Act 2020</i> .....	4
1.4	Confirmation of Minutes .....	4
2	MANAGEMENT REPORTS .....	5
2.1	Financial Report for the quarter ended 31 December 2024.....	5
2.2	Cemetery Trust Decision Register .....	6
3	OTHER BUSINESS.....	7
4	URGENT BUSINESS .....	7
5	CONFIDENTIAL ITEMS .....	7
6	MEETING CLOSE .....	8

# 1 PROCEDURAL MATTERS

## Present

Cr Kate Roper (Chairperson)  
Cr Stephen Batty  
Cr Paul Pingiaro

Ms Gail Mifsud - Manager - Commercial, Legal & Procurement Services  
Ms Roxanne Fernandes - Senior Finance Business Partner  
Ms Jenny Brown - Senior Cemeteries Officer  
Mr Christopher Morrison – Manager – Finance  
Ms Fiona Kennedy – Council Reports Officer

### 1.1 Election of Chairperson

#### RECOMMENDTION

That Cr Roper be elected Chairperson of the Mornington Peninsula Cemetery Trust.

#### TRUST DECISION

**Moved:** Cr Pingiaro  
**Seconded:** Cr Batty

That the recommendation be adopted.

**Carried Unanimously**

### 1.2 Apologies

Nil.

### 1.3 Disclosure of Conflicts of Interest Pursuant to Sections 126 – 131 of the *Local Government Act 2020*

Nil.

### 1.4 Confirmation of Minutes

#### RECOMMENDATION

That the Minutes of the previous Mornington Peninsula Cemetery Trust held on 21 August 2024, be confirmed.

#### UPDATED DECISION

Cr Roper declared the minutes as correct, as Cr Pingiaro and Cr Batty were not present at the 21 August 2024 meeting.

## 2 MANAGEMENT REPORTS

### 2.1 Financial Report for the quarter ended 31 December 2024

#### RECOMMENDATION

That the Financial Report for the Mornington Peninsula Cemetery Trust for the quarter ended 31 December 2024 be received and noted (Attachment 1).

#### TRUST DECISION

Moved: Cr Pingiaro  
Seconded: Cr Batty

That the recommendation be adopted.

**Carried Unanimously**

## 2.2 Cemetery Trust Decision Register

### RECOMMENDATION

1. That the Decision Register as shown in Confidential Attachment 1 be received and noted.
2. That the Trust resolves that Attachment 1 to this report be retained as a confidential item pursuant to section 3 (1) (h) of the Local Government Act 2020 as it contains confidential meeting information.

### TRUST DECISION

Moved: Cr Pingiaro  
Seconded: Cr Batty

That the recommendation be adopted.

**Carried Unanimously**

### **3 OTHER BUSINESS**

Nil.

### **4 URGENT BUSINESS**

Nil.

### **5 CONFIDENTIAL ITEMS**

Nil.

## **6 MEETING CLOSE**

As there was no further business, the meeting closed at 4.44pm

**Confirmed this 18th day of June, 2025**

.....  
**Cr Kate Roper, Chairperson - Mornington Peninsula Cemetery Trust**