MORNINGTON PENINSULA Shire

ATTACHMENTS

COUNCIL MEETING

TUESDAY, 16 MAY 2023

6.30PM

BALNARRING COMMUNITY HALL
3041 FRANKSTON-FLINDERS ROAD, BALNARRING

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Councillor Briefing Sessions

MORNINGTON PENINSULA Shire

Briefing Date: 26/04/2023 **Time:** 10.00am **Location:** Microsoft Teams Meeting

Councillors Present (please tick)

☒ Cr Bissinger ☐ Cr Brooks ☒ Cr Celi ☒ Cr Dixon ☒ Cr Gill ☒ Cr Holland

☒ Cr Mar ☐ Cr Marsh ☒ Cr O'Connor ☒ Cr Roper ☐ Cr Race

Note: Briefing Sessions are recorded and are available for Councillors to view.

Guests Present: Anthony Hemmingway, Senior Associate & Architectural Historia (RBA)
Sera-Jane Peters, Heritage Planner & Consultant (heritage ALLIANCE)
Natica Schmeder, Director (Landmark Heritage)
Cindy Stubbs (Stubbs Consulting)

Matters Discussed:

1. BN1710 – Heritage Review Area 4 and Other Heritage Matters
2. BN1711 – Open Air Burning Local Law Review – Community Consultation Results
3. BN1712 – Circular Economy and Waste program – service opportunities and the waste services charge
4. BN1713 – Planning permit application P21/3507 – 1915 Dandenong-Hastings Road, Pearcedale – Use and development of a Place of worship
5. BN1714 – Somerville Soccer Investigation
6. BN1715 – Schoolies Week 2022 Update and 2023 Proposal
7. BN1716 – Draft Community Facilities Usage Policy
8. BN1717 – Draft Parklet Policy

Conflict of Interest Disclosures (refer overleaf):

Matter No.	Name of Councillor/s who declared a Conflict of Interest (**Conflict of Interest form to be completed)	Did they leave the Assembly?	
		YES	NO
		☐	☐
		☐	☐
		☐	☐

Responsible Officer completing this form:

Name: Linda Yorke **Signature:** **Position:** Council Reports Officer

2019 Council Decision Register

Printed on 05-May-2023

In Progress
No Action Yet
Completed
No Further Action

Count of Status	Column Labels							
Row Labels	**Number of Decisions COMPLETED**	**Number of Decisions IN PROGRESS**	**Number of No Further Action Required**	**Number of 2019 Council Decisions**	**Percentage of Decisions In Progress**	**Percentage of No Further Action Required**	**Percentage of Decisions No Update**	**Percentage of Decisions COMPLETED**
Chief Executive Officer	2		6	**8**	0%	75%	0%	25%
Finance	12		4	**16**	0%	25%	0%	75%
Governance	28		6	**34**	0%	18%	0%	82%
Infrastructure Project Delivery	2			**2**	0%	0%	0%	100%
Infrastructure Strategy & Climate Change	27	3	2	**32**	9%	6%	0%	84%
Environment Protection	7	1		**8**	13%	0%	0%	88%
Aged & Disability	3			**3**	0%	0%	0%	100%
Communications, Media & Events	3			**3**	0%	0%	0%	100%
Planning Services	9			**9**	0%	0%	0%	100%
Family Services & Community Planning	15		2	**17**	0%	12%	0%	88%
Project Delivery	8			**8**	0%	0%	0%	100%
Infrastructure Services	17	1	1	**19**	5%	5%	0%	89%
Property & Strategy	28	2	2	**32**	6%	6%	0%	88%
Innovation & Advocacy	9			**9**	0%	0%	0%	100%
Arts & Culture	3			**3**	0%	0%	0%	100%
Planning & Building	1			**1**	0%	0%	0%	100%
Infrastructre Strategy	1			**1**	0%	0%	0%	100%
Libraries	1			**1**	0%	0%	0%	100%
Buildings & Facilities	1			**1**	0%	0%	0%	100%
Planning	1			**1**				
Corporate Strategy & Business Improvement		1		**1**				
Number of 2019 Council Decisions	**178**	**8**	**23**	**209**				

Department	Number of 2019 Council Decisions	Number of Decisions COMPLETED	Number of Decisions IN PROGRESS	Number of Decisions NO UPDATE	Percentage of Decisions No Update		Percentage of Decisions COMPLETED
Planning Services	**60**	59	1	0	0%		98%

ACTIONS

Slide to choose date range

1/01/2020 — 31/12/2020

253	4	3	249	81
View all Actions	In Progress	Overdue	Completed	Completed within Target

Meeting Events

Meeting Attendance

Actions

Actions - Monthly Status

Papers

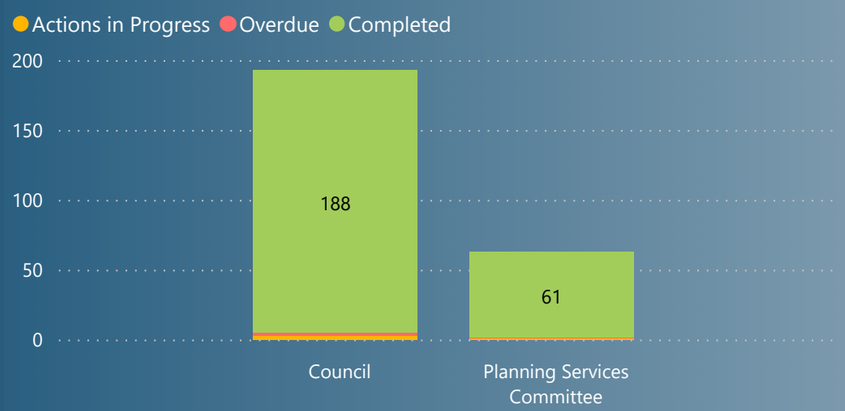
Reports

Meeting Actions by Directorates

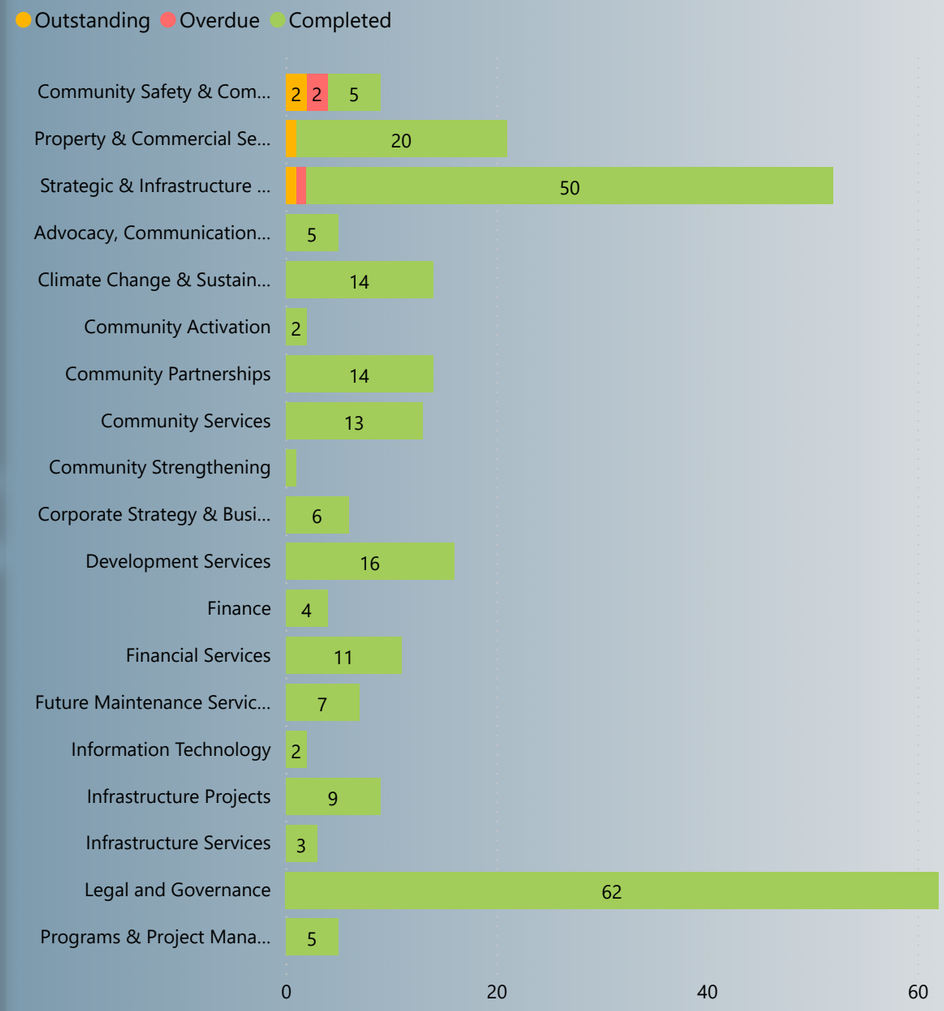
Directorate Name	Completed	In Progress	Overdue
Planning and Infrastructure	99	1	1
Office of the CEO	86	1	0
Community Strengthening	35	2	2
Corporate Strategy and Business Improvement	29	0	0
Total	**249**	**4**	**3**

Please select Directorate from above table

Actions Completed, In Progress and Overdue by Meeting



Actions Completed, In Progress and Overdue by Branch



ACTIONS

Slide to choose date range

1/01/2021 — 31/12/2021

257	13	12	244	75
View all Actions	In Progress	Overdue	Completed	Completed within Target

Meeting Events

Meeting Attendance

Actions

Actions - Monthly Status

Papers

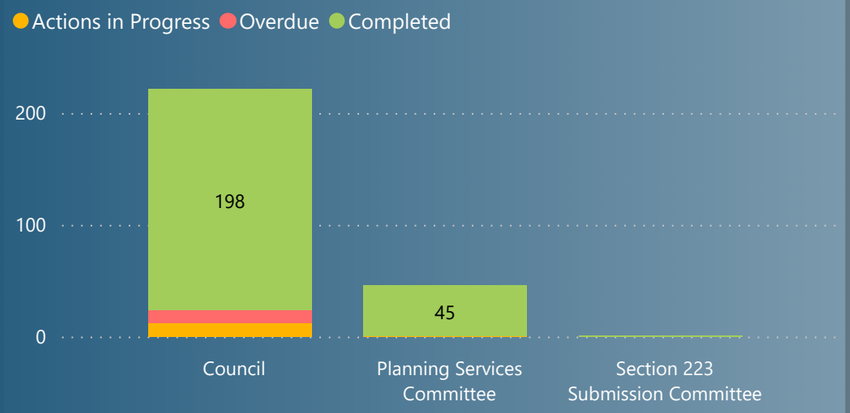
Reports

Meeting Actions by Directorates

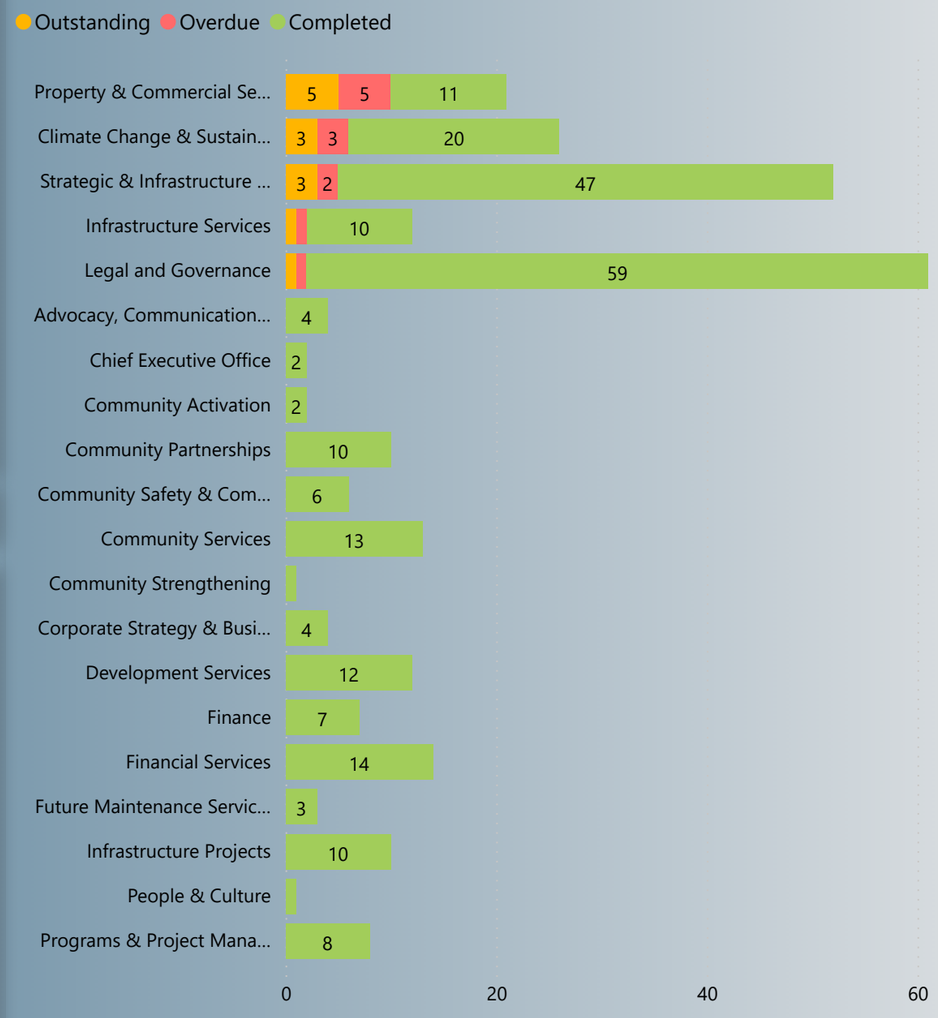
Directorate Name	Completed	In Progress	Overdue
Planning and Infrastructure	102	7	6
Office of the CEO	90	6	6
Community Strengthening	32	0	0
Corporate Strategy and Business Improvement	20	0	0
Total	**244**	**13**	**12**

Please select Directorate from above table

Actions Completed, In Progress and Overdue by Meeting



Actions Completed, In Progress and Overdue by Branch



ACTIONS

Slide to choose date range

1/01/2022 — 31/12/2022

225	53	46	172	53
View all Actions	In Progress	Overdue	Completed	Completed within Target

Meeting Events

Meeting Attendance

Actions

Actions - Monthly Status

Papers

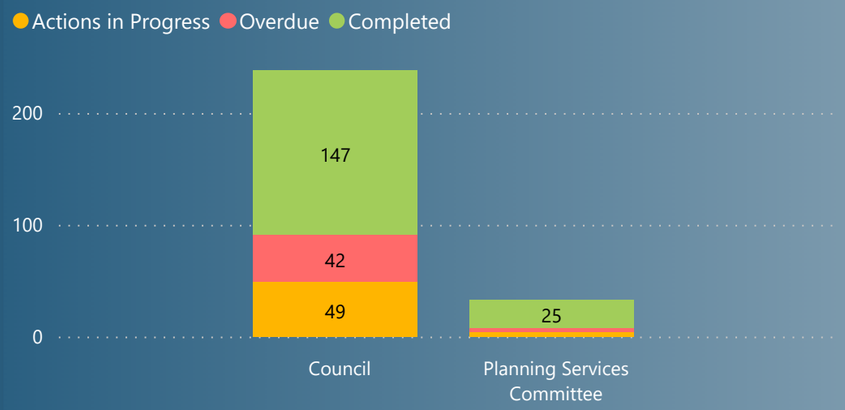
Reports

Meeting Actions by Directorates

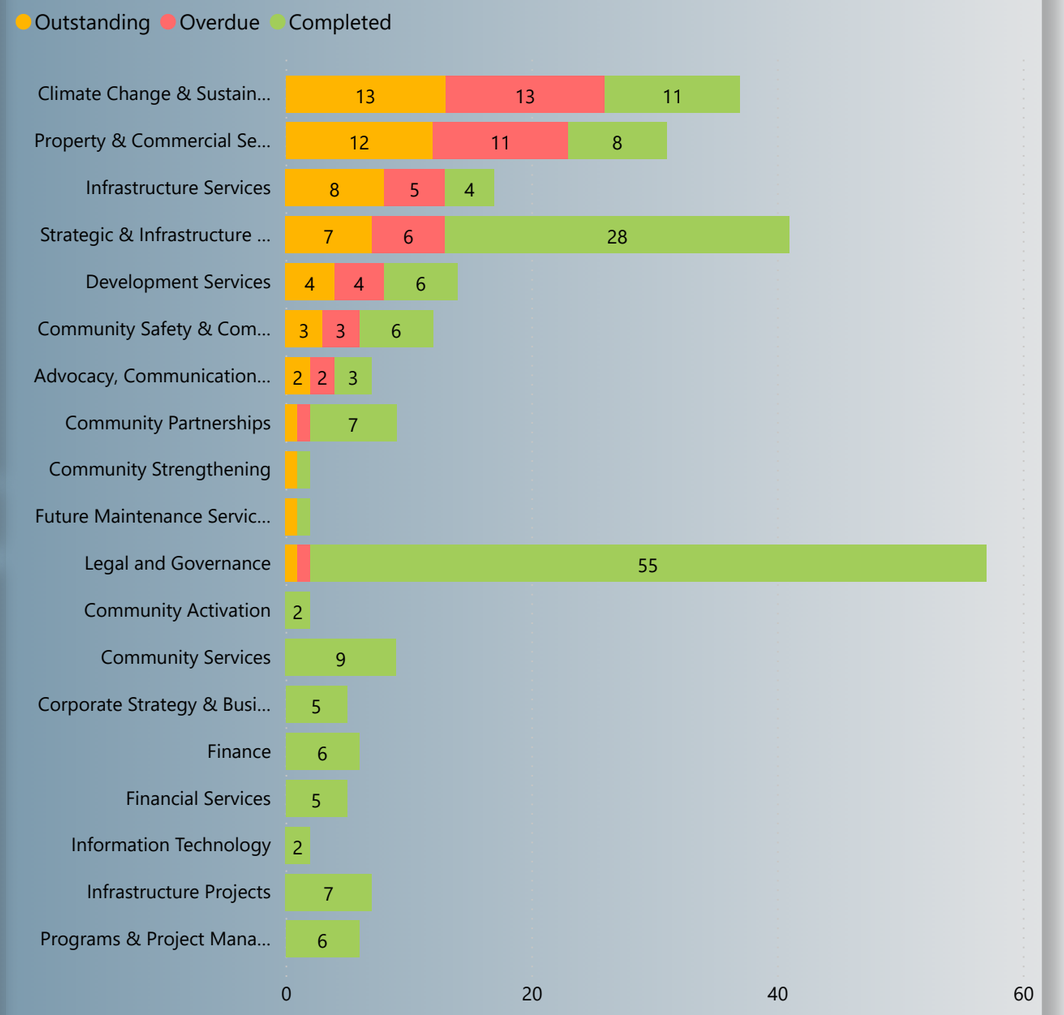
Directorate Name	Completed	In Progress	Overdue
Office of the CEO	73	13	12
Planning and Infrastructure	57	33	28
Community Strengthening	25	5	4
Corporate Strategy and Business Improvement	17	2	2
Total	**172**	**53**	**46**

Please select Directorate from above table

Actions Completed, In Progress and Overdue by Meeting



Actions Completed, In Progress and Overdue by Branch



ACTIONS

Slide to choose date range

1/01/2023 5/05/2023

58	26	18	32	7
View all Actions	In Progress	Overdue	Completed	Completed within Target

Meeting Events

Meeting Attendance

Actions

Actions - Monthly Status

Papers

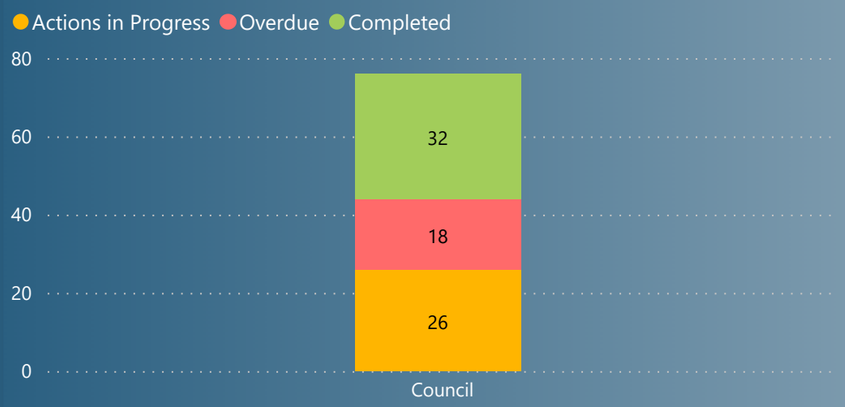
Reports

Meeting Actions by Directorates

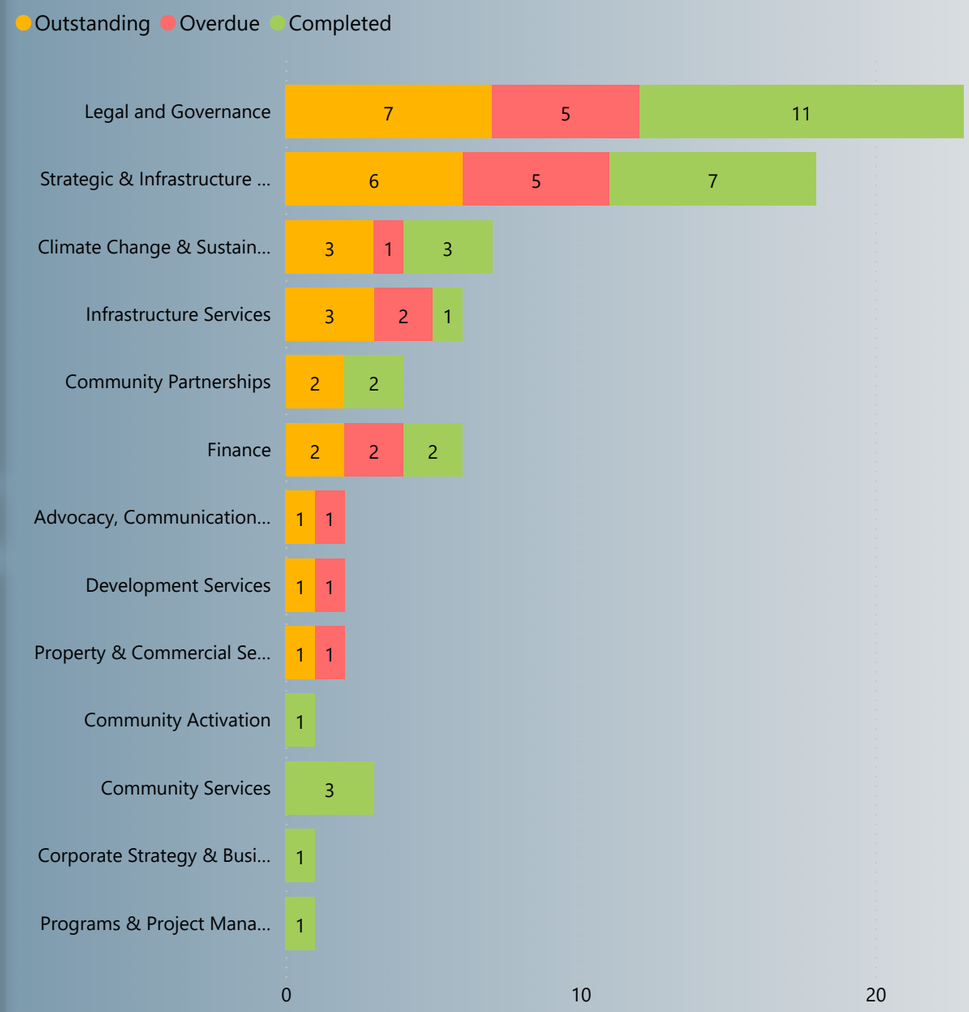
Directorate Name	Completed	In Progress	Overdue
Office of the CEO	13	10	8
Planning and Infrastructure	11	13	9
Community Strengthening	6	2	0
Corporate Strategy and Business Improvement	2	1	1
Total	**32**	**26**	**18**

Please select Directorate from above table

Actions Completed, In Progress and Overdue by Meeting



Actions Completed, In Progress and Overdue by Branch



Quarterly Community Report

January – March 2023



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Mornington Peninsula Shire acknowledges the Bunurong people, who have been the custodians of this land for many thousands of years; and pays respect to their elders past and present. We acknowledge that the land on which we meet is the place of age-old ceremonies, celebrations, initiation and renewal; and that the Bunurong peoples' living culture continues to have a unique role in the life of this region.



Mayor's Message



I'd like to congratulate and welcome Simon Brooks and Kate Roper back to the Mornington Peninsula Shire Council. Simon was elected as the new Seawinds Ward Councillor following the resignation of Kerri McCafferty and Kate was elected as the new Watson Ward Councillor following the resignation of Paul Mercurio. I look forward to working with them to deliver the services and projects that matter to our community.

The January to March period is always one of the busiest on the Mornington Peninsula. The thousands of visitors we get at this time of year provide a welcome boost to our economy, but also mean an additional workload for Council. From managing foreshore camping to dealing with the huge increase in waste and recycling, summer is pretty hectic.

I'm pleased to see that amid this increased workload, we still maintained (and in some cases increased) our business-as-usual activities. This included cleaning 228km of local beach, sweeping 3,231km of local road, grading 342km of unsealed roads and filling almost 3,000 potholes.

Litter, rubbish and recycling

Summer means more time spent with family and friends and an inevitable increase in the amount of recycling produced. To deal with this, we increased our kerbside recycling bin collection service from fortnightly to weekly during January and part of December.

We also ran a summer litter prevention campaign, using QR codes to allow the community to easily report an overflowing rubbish bin. We dealt with 464 reports in December and January alone and dealt with 600 reports of dumped waste over the quarter.

Budget feedback

I'd like to thank everyone who made a submission about what should be prioritised in our Budget planning. We received 3,241 submissions - a huge number and higher even than last year's record. You have given Council a wealth of feedback to digest as we work toward the adoption of this year's Budget in May.

Our food economy

This quarter saw the launch of our Food Economy and Agroecology Strategy – a first for local government in Australia. We have a diverse agriculture, food and beverage sector worth around $1.3 billion a year, much of it located in the Green Wedge. This sector faces a range of challenges including increased regulation, biosecurity threats, climate change and depleted soils.

We worked closely with a range of local businesses on the strategy, which aims to position the Peninsula as a leader in regenerative farming and sustainable food production. Our vision is for the Peninsula to become renowned as a producer of high quality, sustainable produce.

To help realise this vision, we brought more than 20 local producers together at the Red Hill Show to showcase their wares under our Mornington Peninsula Produce (MPP) trademark. The MPP brand is a guarantee of fresh, high-quality produce that is sustainably sourced and grown, and we aim to use this brand to further strengthen and promote the reputation of our food producers.

Business boosts

In February, we promoted the Mornington Peninsula at the Asian Pacific Incentive and Meetings Event in Melbourne. This is the leading trade event for the meetings and event industry and over the course of two days we met with 32 event organisers considering the Peninsula as a potential destination for their next event.

Our officers also attended the Rotary District Conference at Cape Schanck to provide event and activity information to the 300 delegates who attended.

Citizens' Panel

As Councillors we have to make many challenging and difficult decisions. To help us make better, more informed decisions we have again convened a Citizens' Panel, made up of 50 randomly selected community representatives. March saw the launch of the Citizens' Panel for 2023 and I look forward to working with panel members on some of the big issues facing the Peninsula.

Archibald Prize

We are very proud and excited to have been chosen as the destination for this year's Archibald Prize tour. Mornington Peninsula Regional Gallery has been named as the sole Victorian venue for the 2023 tour, and we are now busy planning for the exhibition, which will run from September to November. This high-profile exhibition will provide a welcome off-season boost for our tourism sector.

Cr Steve Holland
Mayor

Chief Executive Officer's Message



A key challenge for every local council is to effectively deliver the hundreds of services its community relies on each day while also maintaining focus on the big picture. For the Mornington Peninsula, the big picture set out by our community in the Community Vision prioritises a sustainable, vibrant and prosperous future that values innovation and shared compassion.

Among the many business-as-usual activities we undertook during the busy January to March period were numerous projects that helped steer us closer to that shared vision for our future.

Inclusion and celebration

Sadly, we've recently seen attempts by far-right activists to threaten and intimidate local councils into backing away from support for the LGBTIQA+ community. Our Community Vision makes clear that respect for diversity and inclusiveness are central to who we are. I am proud we were able to show our support for LGBTIQA+ community members by marching in this year's Midsumma Pride March, alongside Frankston City Council and the Frankston Mornington Peninsula LGBTIQA+ Collaborative.

We also partnered with Mornington Chamber of Commerce to celebrate International Women's Day on Main Street with female musicians, children's entertainment, and a live radio broadcast. Importantly, the event showcased local women-owned businesses and women in creative industries.

Community resilience

This quarter saw us working with the Department of Energy, Environment and Climate Action (DEECA) to improve resilience to extreme weather events for three of our townships. Flinders, Red Hill, and Balnarring are particularly vulnerable to weather events that may cause prolonged power outages. Each town will now receive a solar PV system, a battery and a backup generator, which will enable refuge centres and community hubs to operate in each township in times of crisis.

A sustainable future

Several of this quarter's activities were aimed at helping our community save on energy costs and live more sustainably by accessing renewable energy. This includes the launch of a Solar Incentivisation Program to help tenants of Shire-owned buildings install solar power. We also launched a program to install free hot water heat pumps in the households of our most vulnerable residents.

We met with the Sorrento Business Association to provide advice and information about the supports available for local businesses to become more energy efficient. And we supported volunteers from Repower Mornington Peninsula to form three new satellite groups to help local residents transition to cheaper renewable energy. It was great to see Repower's recent Electric Vehicle Day at Mount Martha attract an incredible 400 people keen to know more about making the switch. Across the Shire, we've now installed 12 Electric Vehicle charging stations.

Performing Arts

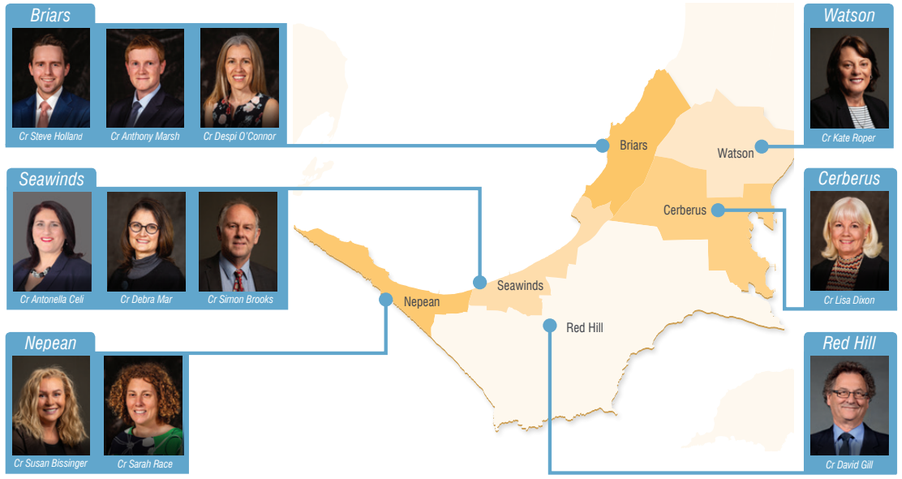
The Peninsula community is intensely engaged with the creative arts – we have the 4th highest participation rate in arts and culture in Victoria. Despite this, we lack the facilities to showcase and grow this important part of our economy. A feasibility study has now confirmed the Peninsula is under-serviced in this important area compared to other municipalities and recommends Hastings as the most suitable location for a Performing Arts facility.

This quarter we released a tender for the development of a business case and concept for a Performing Arts and Future Arts Precinct. Meanwhile, we will continue to advocate to decision-makers in both the state and federal governments for much-needed investment in this important community project.

John Baker
Chief Executive Officer

Our Councillors

Mornington Peninsula Shire is divided into six wards with a total of 11 councillors.



Contacting our Councillors

Cr Steve Holland – Mayor
0410 905 085
steve.holland@mornpen.vic.gov.au

Cr Debra Mar – Deputy Mayor
0466 255 385
debra.mar@mornpen.vic.gov.au

Cr Anthony Marsh
0435 610 745
anthony.marsh@mornpen.vic.gov.au

Cr Lisa Dixon
0435 630 007
lisa.dixon@mornpen.vic.gov.au

Cr Despi O'Connor
0435 569 710
despi.oconnor@mornpen.vic.gov.au

Cr Sarah Race
0466 237 655
sarah.race@mornpen.vic.gov.au

Cr Antonella Celi
0408 974 143
antonella.celi@mornpen.vic.gov.au

Cr David Gill
0437 129 016
david.gill@mornpen.vic.gov.au

Cr Susan Bissinger
0401 297 978
susan.bissinger@mornpen.vic.gov.au

Cr Simon Brooks
0468 591 993
simon.brooks@mornpen.vic.gov.au

Cr Kate Roper
0466 519 551
kate.roper@mornpen.vic.gov.au

Community Engagement

Fast facts – How you engaged with us

39,042 Calls taken
38.9% of enquiries resolved at first contact

10,222 Correspondence received
84.4% Enquires resolved on time
(Includes letters and emails)

5,002 Webchats
85.5% of enquiries resolved at first contact

8,174 Customers visiting our Customer Service Centres

24,075
Service Requests received
(Includes Snap Send Solve requests)
50% of enquiries resolved on time
(response within 12 days)

1.5M Web pages viewed

Website Page Views – Top 10 areas of engagement

Home – Mornington Peninsula Shire	126,421 views
Search results	74,143 views
Find your bin day	45,206 views
Book a campsite	37,022 views
Events & Activities	32,699 views
Markets list	27,930 views
Rubbish & Recycling	22,080 views
Contact us	19,352 views
Pets for adoption	18,828 views
Bins	14,562 views

Have Your Say January – March 2023

Engagement Title	Engagement Description
Sports Club Management Policy	The Sports Club Management Policy aims to update sports usage guidelines to address an increase in the use of sporting facilities. The consultation sought feedback from community and recreation groups to ensure equity and accessibility. Our consultation invited the community and stakeholders to give feedback on equitable facility use and club fees. Methods and channels to promote awareness and seek feedback included an online survey (Shape platform), information sessions at community houses/ halls, and social media.
Budget 2023-2024	The project sought community input to help shape budget priorities for Shire delivered community programs, projects and services. Our consultation invited the community to share their ideas and priorities on specific themes. Methods and channels to promote awareness and seek feedback included an online survey (Shape platform), pop-up outreach sessions at local markets and streets, and social media. Community members also provided feedback by sending in hard copies of completed surveys. Outreach and information sessions held from 4 February – 16 February 2023: • Rye Foreshore Market • Red Hill Market • Moorooduc train station • Mornington Market • Hastings Market • Rosebud Primary School Market • Rosebud Memorial Hall.
Climate Change and Public Health	There were two intentions of this project: to educate the community on the impact of climate change including extreme weather on their health and well-being, and to inform the Shire on the best way and methods to support community health when associated with climate change challenges. Our consultation invited the community to share their experiences and level of awareness and understanding of the association between climate and health. Methods and channels to promote awareness and seek feedback included an online survey (Shape platform), pop-up outreach sessions at local markets, and social media. Outreach and information sessions held from 4 March – 18 March: • Rye Foreshore Market • Hastings Market • Mornington Market • Boneo Community Market.
Public Art Policy	The project sought community input to update the Public Art Policy. Our consultation invited the community and stakeholders to share ideas about public art and its impact on community well-being. Methods and channels to promote awareness and seek feedback included an online survey (Shape platform), pop-up outreach sessions at local markets, and social media. Outreach via pop-up stalls from 11 March – 8 April: • Red Hill Show • Hastings Market • Rye Foreshore Market • Moorooduc Train Station Market • Rosebud Primary School Market.
Local Law Review – Open Air Burning	This local law review covered a wide range of issues that focused on public and private space protection and community health and safety. The intent of consultation sought community and stakeholder feedback to determine if current open-air burning local laws were relevant. This is the first round of consultation to capture all views. Further consultation will take place once the new open-air burning local laws draft policy is developed. Methods and channels to promote awareness and seek feedback for this first phase of consultation included an online survey (Shape platform), and social media. Community members and stakeholders also provided feedback by sending in hard copies of completed surveys.
Community Engagement Showcase – HMAS Cerberus Open Day	The consultation sought feedback from the community about potential Mornington Peninsula locations for engagement and consultation. Methods and channels to promote and seek feedback included social media and pop-up sessions at the event.

Theme
One
A healthy natural environment and well-planned townships

Vibrant and unique townships balanced with a natural environment that is protected now and into the future, accelerating climate action and celebrating cultural heritage.

Legend for commentary

On track | Attention | No Activity | Health and wellbeing priorities

- 1,368,000m² garden beds maintained
- 630 planning applications completed
- 1,378 drainage pits cleaned. 3,920 inspected
- 1,008 pets registered and 11,147 renewals
- 10,993 tonnes of kerbside waste diverted from landfill
- 228km of beaches cleaned

Strategic Objective 1.1

An accessible and unique natural environment that helps our community to be healthy and well.

On track

Continuing to progress our Peninsula Trail project, we advanced the detailed design of the Somerville to Baxter section of the trail and established how we will collaboratively work with Traditional Owners to ensure cultural heritage values are integrated. Finding ways to promote an Aboriginal sense of place and identity on the Peninsula is a priority for the Shire and we heard traditions of navigating land and sea through song and stories and learned more about the locally significant sites through a Walk on Country with Elders and representatives of the Bunurong Land Council.

Alongside Rotary representatives, we showcased the Peninsula Trail Project to over 300 delegates at the Rotary District Conference as a case study on how service clubs should align with key initiatives to advocate for and enhance community outcomes. The event was held at the RACV Cape Schanck Resort from 24–26 February 2023.

In February, Council endorsed an amended Carbon Neutral Policy for public exhibition. The policy has been revised to support a stronger focus on emissions reductions within the municipality and value chain to offset Council's residual emissions. This coincided with Council's participation in the Western Port Biosphere Blue Carbon Study with Deakin University's Blue Carbon Lab. The study will assess Blue Carbon stocks and future opportunities for Blue Carbon projects in Western Port and Port Phillip Bays.

We are also involved in a South East Councils Climate Change Alliance (SECCCA) Carbon Sink study which awarded a contract to EAS Consultants to undertake an assessment and attribute a dollar value to current and potential carbon sink opportunities in the SECCCA region.

The Shire hosted the Student Environmental Leadership Summit at Uncommon Folk in Main Ridge on 9 March 2023. 140 grade 3-6 students from 14 schools across the



Image: Student Environmental Leadership Summit

Peninsula came together to learn, share and develop plans to improve sustainability at their school under the themes of water, waste, biodiversity and energy. The content was delivered by educators from the CERES School of Nature and Climate. We developed a community survey to gauge the impact of climate change on health, adaptation measures undertaken by the community, and the support required. Six community markets were attended over the quarter to survey our community's response. In this quarter we also:

- Completed a Climate and Health communications plan
- Launched a Save Energy, Save Money program. The trial program offers free, good quality hot water heat pumps to eligible vulnerable residents
- Had 309 students from 19 schools participate in the Shire's Schools Environmental Education program
- Had 90 community members attend workshops through our Community Environmental Education program
- Delivered several Term 1 education programs at The Briars including Junior Ranger, Twilight Tours and snake education.

The Shire continues to monitor and conduct compliance activities across all closed and open landfill sites. Gas exceedances and any other non-compliance are immediately reported and rectified. Additional activities undertaken during the quarter include:

- An operational audit of the Rye Landfill
- Completing Landfill Gas Risk Assessments on historic legacy landfills
- Completing inspections on closed landfills and Rye Landfill
- Completing work at French Street Reserve to comply with the EPA's general environmental duty.

The development of an electrification strategy for Council facilities commenced in March. A consultant has been engaged to provide expert technical advice and propose a roadmap for the replacement of the remaining gas assets with consideration to emissions reduction, costs and cost savings, and site users. The Victorian Government recently released its Gas Substitution Roadmap that commits to phasing out natural gas use by 2050. We also:

- Completed a review of the Wastewater Policy, which will support our Wastewater Management Plan implementation, review and development
- Continued our Electric Line Clearance program with all Hazardous Bushfire Risk Areas pruned before the declared fire season
- Completed the Low Bushfire Risk Areas at Balnarring Beach, Merricks Beach, Flinders, Mount Eliza, Somers and Blairgowrie
- Started pruning for road safety in Sorrento following a mailout and meetings with residents. The program is currently on a 5-year cycle with some areas to benefit from the 1.5-2 metre cutback depending on road class



IMAGE: Save Energy, Save Money



Image: Education programs delivered at the Briars

- Finished our annual program of sports field works. This included laying 1,926 m2 of new turf, 1,600 m3 top dressing, over 1,900 tonnes of fertiliser, aeration and dethatching of identified grounds, and weed treatment and pest control for black beetle and couch mite.

The Shire also upgraded various lights across the Peninsula to LED. This included Morce Avenue carpark lights in Sorrento, traffic lights at Marine and Barclay, and the Barber Reserve Oval and Main Ridge Tennis Club. The guard rails at Browns Rd/Fingal West, Eastbourne Rd and Bungower/ Derril Rd were also upgraded.

Strategic Objective 1.2

On track

A healthy ecosystem, in which our coastline, bushland, wildlife and green wedge is resilient to the climate emergency and development.

Over the summer the Shire implemented its Summer Litter Prevention Strategy, which was tailored to residents, day visitors and short-stay visitors. The strategy involved the use of QR codes to allow our community to report overflowing bins, increasing the collection frequencies of public place bins in high-profile precincts, and increasing our physical litter enforcement presence and educational signage. We received 464 reports of overflowing bins from 1 December - 31 January.



Image: QR codes on public place bins

In this quarter we also:

- Increased our percentage of kerbside collection waste diverted from landfill (percentage of recyclables and green organics collected from kerbside bins that are diverted from landfill) to 59.2% from 57.2% in the same period last year
- Attended 600 reports of dumped waste across the Peninsula. This resulted in the resident or offender removing the waste in 37% of the reported dumped waste cases
- Continued to support businesses' transition away from single-use plastics with the Victorian Government's ban coming into effect on 1 February 2023
- Continued to provide rebates to the community to support the installation of home composting systems and the purchase of reusable nappies and sanitary products. Our opt-in Food Organics Green Organics (FOGO) kerbside collection service has continued to expand with more than 52,000 residents now using a green waste bin at home
- Continued trialling the collection and recycling of polystyrene material from the Mornington Resource Recovery Centre, an initiative which has seen very positive uptake from the community and diverts this material from landfill
- Completed our Summer Weekly Kerbside Recycling Bin Collection service
- Started implementation of a Watercraft Removal program at Sorrento foreshore to restore dune vegetation and biodiversity within coastal foreshores.

The Shire released our Fungi of the Mornington Peninsula Guide. The guide aims to increase public awareness of local biodiversity values and encourage great positive interaction with nature to build environmental stewardship within the community. Produced with Alison Pouliot, a natural historian and environmental photographer, the guide includes photos of more than 90 types of fungi that can be found on the Peninsula.

We started the Swamp Skink Project in the Tootgarook Wetland. Engaging with an expert herpetologist (reptile scientist) to deliver workshops with our on-ground bushland crews, our crews learned about swamp skink ecology and habitat needs. The project aims to provide bushland crews with the tools and knowledge to take a more adaptive and holistic approach to land management, particularly when it comes to protecting our local fauna and their habitat.

In this quarter we also:

- Started our Nature Stewards program, a 10-week program that introduces participants to the natural

environment and habitat of the Mornington Peninsula. Participants gained knowledge, learned practical skills, and met like-minded members of the local community, discovering all sorts of ways to help nature at home and through local volunteering

- Had help from over 200 volunteers who attended 38 working bees through our Friends Group network. Our volunteers contributed over 400 hours of their time to protect and enhance biodiversity values in local bushland and foreshore reserves
- Undertook work in our environmental weed control program across 300 hectares of land within 104 local bushland reserves
- Completed public exhibition of three Coastal and Marine Management Plans for Flinders, Mount Eliza and Portsea
- Adopted the Hastings Foreshore Master Plan. Implementation of the plan commenced and will continue to be implemented in stages over the next 10 years.
- Our Community Animal Shelter continued to care for dogs, cats and occasional livestock, while also reuniting lost pets with their owners and finding new homes for others.



Image: Mornington Peninsula Animal Shelter

A breakdown of impounded animals is provided below. Please note the figures provided will not add up to the total number of cats/ dogs impounded for the quarter as not all animals impounded within a particular month are reunited/ rehomed/adopted within the same month. Some animals may also remain in the shelter for an extended period due to legislative requirements, such as dogs seized in relation to dog attacks.

105 cats were impounded for the quarter, of which twenty-two were surrendered to Council. Of the impounded cats:

- Thirteen were registered prior to impoundment
- Fourteen were reunited with their owners
- Thirty-two cats were adopted via the Mornington Peninsula Shire adoption program
- Forty-two cats were rehomed with rescue groups: and
- Fourteen cats were euthanised due to disease/severe illness or unsuitability for rehoming through adoption or rescue, due to behaviour issues (such as feral cats).

125 dogs were impounded for the quarter, with eight of these being surrendered. Of the impounded dogs:

- Fifty-four were registered at the time of impoundment with the remainder registered at the time of release to their owners
- Ninety-five were reunited with their owners
- Fourteen dogs were adopted via the Mornington Peninsula Shire adoption program
- One dog was rehomed via rescue groups: and
- Three dogs were euthanised due to behavioural issues that made them unsuitable for rehoming through adoption or rescue.

In addition, 2 roosters, 2 rabbits and 1 chicken were impounded.

Strategic Objective 1.3

A sustainable built environment that respects the natural environment and protects the community from the impacts of the climate emergency.

On track

The Shire started energy upgrade and electrification work at five Shire facilities in March 2023. Works consist of kitchen appliance upgrades, hot water system and space heating upgrades, and gas supply abolishment. The project is expected to be completed in April and provide annual operating savings throughout asset life of between $3,455 and $6,000, primarily delivered in avoided supply charges and reduced energy cost (largely through optimised solar). The upgrades are estimated to result in annual greenhouse gas savings of 11 tonnes of carbon dioxide equivalent.

In this quarter we also:

- Received confirmation from 13 participating tenants in the Solar Incentivisation Program, which will provide 160kw of solar capacity
- Applied to the Australian Government's Community Batteries for Household Solar program for a community battery on behalf of Flinders Zero Carbon Community
- Kicked off the Drainage Action Working Group. The purpose of the group is to ensure that all flooding and drainage issues within the Shire progress toward a resolution
- Participated in the Council Alliance for a Sustainable Built Environment (CASBE) led Elevating Environmental Sustainable Design Targets project.

Council adopted Amendment C232 on 21 February 2023, which has subsequently been submitted to the Minister for Planning for authorisation. Council included a single dwelling trigger in the amendment, against the planning panel recommendation, reflecting the Shire's unique development profile which consists of a high number of single dwelling applications.

Our Environmentally Sustainable Design Policy for Council buildings and civil works continues to be implemented within our capital works program and we held a seminar on low-carbon concrete to provide education and resources in reducing the environmental impact of installing concrete footpaths and other infrastructure. Further internal sessions are planned for 2023 with the learnings and experience to be shared with the community and businesses as appropriate.

In this quarter we also:

- Completed a review of the current Water Sensitive Urban Design rain garden assets and sought quotes for rectification work to extend the life of these assets
- Reviewed water usage and stormwater harvesting sites for irrigation
- Started preparation for a Shire-wide Bushfire Risk Assessment to help our advocacy.

Strategic Objective 1.4

An accessible built environment that supports diverse, current and future community needs.

On track

Council continues to seek competitive Victorian and Australian Government infrastructure grants to support our Capital Works Program and deliver valuable assets for the community. During the quarter we applied for $1,380,000 to support existing projects and programs. Grants sought for these projects and programs include:

- $300,000 for the Hastings Boat Ramp Launching Northern Pontoon from Better Boating Victoria
- $80,000 for the resurfacing of the Somerville Netball Court from Country Football/Netball
- $1,000,000 for emergency drainage works and rapid flood mitigation from the Emergency Management Victoria Disaster Ready Fund.

As part of our commitment to improving service delivery and value for money to our community, we advertised four tenders which include Roads Corridor, Bushland Management, Tree Management and Open Space Maintenance.

In March, the Shire appointed SGS Economics and Planning to assist in the preparation of our Affordable Housing Development Contributions Strategy. The purpose of the Strategy is to assist the Shire in procuring developer contributions via the planning system to help increase the supply of affordable housing on the Peninsula. The Strategy is due to be completed by the end of 2023 and will include a period of stakeholder and community engagement. During the quarter we also:

- Investigated issues raised in community submissions following the public exhibition of Amendment C286 which seeks to implement the Council's adopted Ocean Beach Road Sorrento Built Form Review (2021)
- Held a public Planning Committee in February 2023. The Panel's report with recommendations is due to be delivered to Council by mid-May 2023 and will be considered before a decision is made to adopt Amendment C219. Amendment C219 proposes to update our residential zones and simplify our planning controls to meet the diverse range of housing needed for our community, direct future housing to appropriate areas, and ensure the special values and character of the Peninsula are protected and enhanced.

Nominations for our 2023 heritage awards closed in March and are currently being reviewed with the Heritage Awards Night to be held in June 2023. Over the quarter we also:

- Inspected sites to verify works subject to heritage grants before the grants are issued
- Developed and distributed to our Visitor Centres and information points new local history brochures mapping local heritage places.

The Shire continues to work closely with all relevant external stakeholders to be able to apply universal design principles to our buildings and assets. During the quarter we:

- Worked closely with BMT and JMA Architects to be able to apply the universal design principles to our buildings
- Agreed on a new standard picnic table design based on Universal Design principles, in consultation with the community and the Disability Advisory Committee
- Launched our new accessible hoist at Hastings Pontoon to enable wheelchair users to transfer safely from the pontoon into a boat.

Theme Two

A robust, innovative and diverse economy

Vibrant and unique townships balanced with a natural environment that is protected now and into the future, accelerating climate action and celebrating cultural heritage.

- 50 businesses mentored
- 323 food safety inspections
- 24 business associations / groups worked with
- $346,689 in grants paid to support our community

Strategic Objective 2.1

A community that has access to world class local learning opportunities through all stages of life.

On track

The Shire met with Chisholm TAFE and the Mornington Peninsula Local Learning Employment Network to discuss collaborative opportunities, participated in the Local Employment and Skills Working Group (Frankston and Mornington Peninsula), and attended South East Metropolitan and Peninsula Jobs Taskforce.

We delivered a range of school holiday programs across the Shire. These included:

- Ready, Set, Read, which caters to children in the 0-5 cohort at immunisation sessions, supported playgroups, new parents' sessions, and Maternal and Child Health centre visits
- The commencement of a new program in partnership with Youngsters (an organisation that works with secondary schools) and Mornington Secondary College to support seniors in attaining digital literacy
- Author talks, workshops and events that catered to a range of interests from gardening to creative writing across our libraries.

In partnership with School Focused Youth Service Programs, we delivered several programs within our local primary and secondary schools that included:

- Equine therapy through Racing Hearts. Equine-assisted therapy focuses more on somatic experience and behaviour change and less on the counselling process or mental health diagnosis
- Canine Comprehension offers dog-assisted learning interventions to improve behavioural problems, increase emotional well-being, ease anxiety around learning difficulties, and support young people with autism spectrum disorders
- Drumbeat – involves up to 12 participants in 10 x 1-hour sessions with specific themes including self-responsibility, values, emotional expression, identity, peer pressure, harmony and teamwork

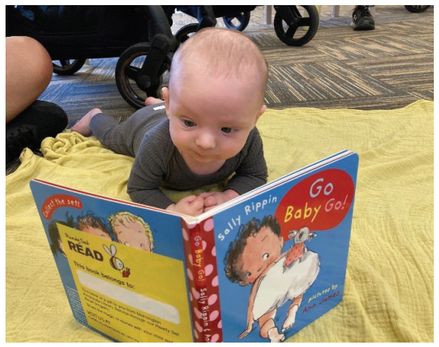


Image: Ready, Set, Read.

- Revved Up is about self-reflection and behavioural change and is designed to encourage students to be mindful of how they think, feel and act when they get angry
- Peaceful Kids – is a Mindfulness and Positive Psychology based program to lessen anxiety and stress and increase resilience in children
- Map your world – is a digital platform helping empower young people to profoundly impact their communities. It supports the development of leadership skills in young people to encourage them to create positive change.

We also worked with the Municipal Association of Victoria, the Department of Education and the Victorian School Building Authority for the staged rollout of the early childhood education reform for State-funded kinder for all children.

Strategic Objective 2.2

On track

A strong food economy, promoting growth to enhance community access.

The Shire officially launched our new Food Economy and Agroecology Strategy 2022 - 2028 on 3 March 2023 with more than 50 people attending an educational and inspirational day of activities at Barragundah. The strategy aims to drive sustainable growth in the agriculture, food and beverage sector whilst preserving and enhancing the region's ecology and biodiversity through agroecological approaches to farming and production.

We undertook a review of the Best Bites program to improve the efficacy of delivery and identify synergies between Best Bites Food Awards and MP Business Excellence Awards. A workshop was held in February with the report's recommendations on program delivery and resources to be delivered in the new quarter.

More than 20 local producers came together at the 95th local Red Hill Show to create a truly local, regional presence at the Mornington Peninsula (MP) Paddock. Our newest Mornington Peninsula Produce (MPP) member was on display selling their wares with 3MP radio broadcasting live from the Show. Local food writer Richard Cornish hosted foodie interviews on the MP Paddock stage with the likes of local chef Simone Watts from Barragundah (Cape Schanck), and Paul Mercurio our guest judge for the sausage judging competition. Over 15,000 people attended the Red Hill Show.

Council continued its ongoing support for the three Community Support Centres to support relief efforts



Image: 3MP broadcasting live at Red Hill Show

across the Peninsula and supported several initiatives including:

- Delivery of The Community Plate food systems initiative across Frankston and the Mornington Peninsula
- Continued partnership with Deakin University to utilise a Local Food EPI (Environmental Policy Index) which will involve a self-assessment of our policies for creating healthy, equitable and environmentally sustainable food systems
- Engaging with Grow It Local to consider implementation on Mornington Peninsula. Grow It Local is a grassroots, purpose-driven mission to get more people growing, sharing and eating locally grown foods.

Strategic Objective 2.3

On track

A thriving entrepreneurial economy, with a vibrant tourism sector, that provides accessible employment to our diverse community

The Mornington Peninsula Volunteer Network was held on 8 February with 21 people attending the meeting, providing input into the future direction of the network, training program and volunteer week activities. A professional development session for the Mornington Peninsula Volunteer Network was held on 15 March, facilitated by Volunteering Victoria on the topic of volunteer recruitment, retention and recognition with 21 people attending representing 16 organisations.

In this quarter we also:

- Provided support to 10 local community groups/ organisations to build relationships and provide guidance to volunteer committees
- Trained local history volunteers to upskill their professional development and learn museum-grade best practices for the care and interpretation of their collections
- Provided two familiarisation tours and a workshop as part of our tourism ambassador training program which is designed to enhance visitor centre volunteers' tourism product knowledge to provide a better customer experience for visitors and residents. The familiarisation tours included visits to five tourism businesses and the workshop included presentations to volunteers from two businesses
- Worked with Willum Warrain and Bunurong Land Council to explore economic development opportunities.

Between 11-12 February we exhibited at the Asia Pacific Incentive and Meetings Event (AIME) held in Melbourne. AIME is the leading trade event for the meetings and event industry in Asia Pacific and was celebrating its 30th year in operation. Over the course of two days, we meet with 32 event organisers looking at the Mornington Peninsula as a potential destination for their next business event. The tradeshow was a great branding exercise for us, resulting in multiple briefs from potential clients. We also attended the Rotary District Conference Local Showcase at RACV Cape Schanck Resort to provide Mornington Peninsula event and activity information to up to 300 attendees from across Victoria.

The Shire hosted its first familiarisation tour for the year with nine event organisers from across Victoria. We took organisers to seven businesses, which were selected on what the buyers are interested in, including accommodation, conferencing, and dining and experiences. Our Business Events team received five requests for proposals this quarter recommending 20 businesses for these proposals.

During the quarter we also:

- Published seven Experience Local blogs, showcasing things to do in Somerville, Tyabb, Portsea and Rosebud, as well as dog-friendly spots and art galleries/trails
- Received over 2,000 responses as part of our community consultation engagement over open-air burning provisions as part of our local law review.

Strategic Objective 2.4

A diverse economy, with green and renewable opportunities, encouraging entrepreneurship, investment and innovation.

On track

During consultation for the now-adopted Arts and Culture Plan 2020-2024, our community told us of the need to establish a creative precinct and a performing arts centre on the Peninsula. A subsequent investigation and feasibility study confirmed this shortage of professional performing arts and cultural spaces on the Peninsula and looked at recommending future sites.

Out of 23 assessed sites, the study recommended a site in Hastings as the most suitable site for a 300-400 seat contemporary theatre. The study also recommended a larger, up to 1200 seats, theatre in Rosebud in the future. We released a Tender, inviting submissions for a detailed Business Case and Concept Development for a Performing Arts Centre and Future Arts Precinct on 25 March 2023, with the tender to close on 19 April 2023. The Business Case will provide recommendations to best meet the identified demand, a preferred operating model, funding strategy, construction, and operating costs, with a plan for the future growth of the precinct. We also developed a questionnaire to get feedback from our community about what a Performing Arts Centre on the Peninsula might look like. The questionnaire will be promoted at the upcoming DRIFT Festival and circulated among our creative community through dance schools, historical groups, community choirs, amateur theatre groups, schools, stakeholder community groups/ organisations and local artists.

In this quarter we also:

- Placed Amendment C243 on public exhibition. C243 proposes to facilitate the use and development of the new Mornington Peninsula (Somerville) Technology, Industry and Business Park by rezoning the land from Special Use Zone (Port-related uses) to the Industrial 3 Zone, applying a new Development Plan Overlay to comprehensively masterplan the site, and introducing a new local planning policy to help guide decision-making about future planning permit applications for the land
- Completed planning for consulting with the community in the following quarter on an options paper for the future role of the Port of Hastings
- Finalised the design of The Briars Recycled Water project with South East Water. The project will go out to tender in April
- Ran a Sustainable Solutions for Your Business panel session and networking night for more than 50 local businesses in conjunction with Sustainability Victoria.



Theme Three

A flourishing, healthy and connected community

An inclusive and creative community that values safety, physical and mental health and wellbeing. A community with accessible services and transport to keep us connected.

- 13,797 rounds of golf played
- 40 enrolments in Shire delivered mental health courses
- 254,963 aquatic centre visitations
- 2,519 young people attending Shire delivered youth programs and activities
- 275,884 community library loans
- 3,231km of streets swept
- 342km of unsealed roads graded
- 2,296 potholes filled

Strategic Objective 3.1

On track

A healthy and self-determined community where everyone feels valued, supported and safe.

In partnership with the Mornington Chamber of Commerce, we celebrated International Women's Day on Main Street, Mornington with female musicians, children's entertainment and a live radio broadcast on 8 March 2023. The event showcased women-owned businesses and women in creative industries.

The Shire secured a VicHealth Alcohol Harm Prevention Grant of $10,000 which will:

- Aid us in developing a data profile and prevention plan
- Allow us to engage with other local councils working in the Alcohol and Other Drug space
- Help review liquor licence applications
- Help deliver social media content for Feb Fast.

We started planning for the 2023 Seniors Festival seeking the involvement of both a broad range of internal Shire facilities as well as external clubs, groups and service providers to stage single and collaborative events inclusive of older people throughout the month of October.



IMAGE: International Women's Day

All events will be collated and promoted widely via the development and distribution of a Mornington Peninsula Seniors Festival booklet and media promotion.

In collaboration with a group of service providers through the Respecting Seniors Network, Master Classes in Framing Ageing were delivered in March. The training will strengthen the foundation work of the Ageism Awareness training completed and increase participants' effectiveness in communicating about age, ageing and issues that affect older people in ways that reduce ageist attitudes and behaviours. During the quarter we also:

- Began planning with City of Greater Bendigo to undertake an Active Living Census
- Started planning for an integrated LifeSpan Strategy as part of our Community Inclusion Framework
- Released an evaluation report on the findings and recommendations of our Positive Ageing Summit to our community. The summit was attended by over 80 people and helped us engage with our older community and guide us in the implementation of our Positive Ageing Strategy.

We completed our Digital Speaking series. The series supports young people navigate technology safely and helps parents set healthy boundaries with technology use. Seventy educators and 250 parents and young people attended with positive feedback provided from attendees on the usefulness of information shared by guest speakers.

Strategic Objective 3.2

On track

A resilient and confident community where everyone connects and is supported.

At the end of March 2023, Council had awarded 183 grants totalling $995,000 and subsidies totalling $1.218 million for the 2022-23 financial year. Our community groups/organisations' financial contribution to successful grants projects was $1.89 million with 55,000 in-kind volunteer hours valued at $2.6 million, totalling a community contribution of $4.49 million, demonstrating Council's return on investment utilising community strength.

Council is collaborating with the Department of Energy, Environment and Climate Action (DEECA) to deliver Energy Resilience Solutions to Flinders, Red Hill and Balnarring – three Mornington Peninsula townships considered high risk. Energy Resilience infrastructure will be provided to a site in each community to enable it to act as a refuge centre or Community Hub after extreme weather events associated with climate change and/or prolonged power outages. Each site will receive a solar PV system, battery and backup generator to sustain power until the battery can be recharged. The project is funded by DEECA.

A talk showcasing support available to businesses on energy efficiency upgrades was presented to the Sorrento Business Association on 15 March, and a talk showcasing sustainability initiatives in business was presented at the Commonfolk Cafe in Mornington on 30 March 2023. We also:

- Launched the Shire's Energy Heroes program. The program will train community volunteers to provide free energy advice to the community. Thirty-four community members expressed their interest to train as Energy Heroes with training to commence in late April.

Feedback received from the public exhibition and the outcomes of the Citation Reserve Pilot Program have been reviewed and the Draft Strategy updated. Additionally, the Draft Recreational Facilities for our Mountain Bike and BMX Strategy was finalised during the quarter and is currently scheduled to go to Council to consider for adoption in June 2023.

To improve the accessibility of our programs and strategies we launched a new Community Engagement webpage where our community can follow what pop ups are happening and where they can speak face-to-face with engagement officers. Over the quarter we sought community consultation on four new projects. We received:

- 5,540 digital contributions
- 58,860 webpage views.

We launched our new 2023 Citizens' Panel at the Safety Beach Sailing Club on 29 March. After sending out 10,000 invitations across the Peninsula asking for expressions of interest, 50 lucky people were randomly selected to represent the community and help Council make better and more informed decisions on some of the big issues facing the Peninsula.

The designs of playgrounds at Dusky Drive Reserve, Safety Beach, Currawong Community Park, Mornington, and Westernport Lions Club Park, Hastings are currently underway and will include a collaborative consultation process in the following quarter.

The Shire refreshed and promoted its youth service information through the youth website, social media and print media, and ran some Youth Mental Health First Aid sessions for young parents at Frankston Chisholm's young parent learning program.

In this quarter we also:

- Worked with 135 families who have additional needs and identified vulnerabilities and delivered 1,162 hours of service
- Facilitated 150 First time Parent Groups and Sleep and Settling sessions
- Facilitated nine Supported Playgroups
- Partnered with Playgroups Victoria to re-activate community playgroups with National Playgroup Week. We welcomed 30 families and 41 children
- Opened registrations for kindergarten for 2024
- Held Nature Play pop-up playgroups at The Briars and Hastings Foreshore for 31 families and 40 children
- Nearly completed our annual Fire Hazard Inspection Program with low levels of non-compliance recorded
- Developed a draft Local Action Group Plan for Blairgowrie which incorporates identified community priorities.

Our Dial-A Bus continued to be popular, helping clients remain independent and mobile in their communities. The excursion to the Moorooduc Train Station attracted 42 clients with a great time had by all.



IMAGE: 2023 Citizens' Panel

Strategic Objective 3.3

A community in which people from all generations, backgrounds and abilities can access local services.

On track

We marched in the Midsumma Pride March alongside Frankston City Council and the Frankston Mornington Peninsula LGBTIQA+ Collaborative. Pride March embodies some of the core values of inclusivity and community that Mornington Peninsula Shire Council advocates for and of which we were proud to be a part.

The Shire met with the self-advocacy group from Focus disability services and attended the Victorian Advocacy League For Individuals With Disability Having a Say Conference in Geelong to better understand the needs of people with intellectual disabilities and learn about current best practice.

Key highlights from January to March include:

- Supporting a local disabled artist to exhibit works at Mornington Library
- Contributing to a study by Melbourne University on beach access to better understand the barriers and enablers
- Facilitating a national meeting of the Local Government Universal Design Network to educate councils about how to apply Universal Design in planning open space and community infrastructure
- Conducted a field trip to visit accessible and inclusive playgrounds in Chelsea, Caulfield, Highett and Noble Park with members of the Disability Advisory Committee, OT Students, Cr Dixon and Community Inclusion staff
- The Shire met with a spinal cord injury support group to hear about the barriers they face and talk about opportunities for improvement
- Supported a Post-Polio group by moving their meeting to the Mornington Community House after the Mornington Info Support Centre was closed due to flooding.

The Shire engaged with 2,482 young people over the quarter through our three youth centres, schools and in community settings and programs. Our programs include targeted programs for vulnerable young people, mental health, LGBTQI and allies, school leavers, disengaged young people and those with a disability.

The Shire also:

- Received 308 birth notices with 132 of these being first-time parents
- Enrolled 334 new clients into our Child and Family Health bringing the total number of enrolled clients in the Maternal and Child Health Service to 8,912
- Referred 441 infants/children or carers to allied health and support services such as hospital emergency, GPs, paediatricians, speech therapists, family violence agencies and mental health services
- Administered 1,273 vaccines to 525 infants
- Administered 1,942 vaccines to 993 secondary students.



IMAGE: Midsumma Pride March

Strategic Objective 3.4

A community with vibrant arts, culture, sport and recreational opportunities that foster connections and participation across generations, backgrounds and abilities.

On track

We launched our DRIFT Arts Festival on 9 March 2023 with approximately 80% of the program supporting local artists and stories. The festival will support almost 100 events across live music, visual arts, dance, theatre, circus, cabaret, writing and literature, multimedia installations and more over 10 days in April. This year, there will also be a festival hub at the Village Green in Rosebud where you will find laugh-out-loud comedy, experimental circus, dazzling cabaret, live music and family-friendly entertainment. The Hub will become a pop-up playground across four venues: Shoreline Big Top, Rosebud Soundshell, Rosebud Memorial Hall and our DRIFT Artists' Bar.

The Shire planned for the arrival of the Archibald prize at the Mornington Peninsula Regional Gallery (MPRG). The exhibition is planned to run from September to November 2023 and will be a significant attraction for the Peninsula, with the MPRG the exclusive Victorian venue for the Archibald prize 2023 tour. We also launched four new exhibitions New Wave 23, Mike Green – Standing on the inside (prints from 1980-1991), Deborah Kelly: Creation, and Julie Blyfield – Flowers of the Sea.

Across the Peninsula, our Recreational Aquatic Facilities received 323,546 visitors. We held a Family Fun Day at Crib Point Pool on 25 January, which saw around 150 people participate in recreational swimming and aqua Zumba classes. We had 2,140 participants enjoy the WIBIT pool inflatable over the January school holidays at Yawa Aquatic Centre. The Victorian Pickle Ball Championship was held at Somerville Recreation Centre from 11-13 March with over 900 people attending the event.

In this quarter we also:

- Began planning for ANZAC Day with the Shire to support 13 events across the Peninsula
- Granted 80 event permits
- Delivered our Summer Event Series to over 8,000 in attendance at Sunset Cinema and The Briars Markets
- Exhibited our draft Sports Club Management policy
- Finalised development of our draft Library Strategy.



IMAGE: 2022 Archibald prize winning painting

Several projects that address sports capacity issues were completed including new cricket nets at Main Ridge, a new oval in Narambi Reserve in Mornington, and a new soccer field at Emil Madsen Reserve in Mt Eliza. We also started redevelopment of the oval at Dallas Brooks Reserve. Council is currently developing master plans that address sports capacity issues including David MacFarlan Reserve, Sorrento, RW Stone Reserve, Somers and Civic Reserve, Mornington. We also:

- Received tenders for the construction of the Dromana Cricket Nets and began planning for cricket net projects at Sorrento, Rye, Mount Eliza, and Somerville
- Completed tennis lighting projects at Crib Point, Flinders, Dromana, Rosebud, Somerville, Balnarring, and Main Ridge
- Began finalising our draft Sport Capacity Plans before going to community consultation in late 2023.



Image: Summer event at Sunset Cinema

Strategic Objective 3.5

On track

A community that is well connected through sustainable, accessible and integrated transport options.

As part of the Council's commitment to Better Buses on the Peninsula, more frequent buses, more direct bus routes, and an expansion of the network on the Peninsula, we participated in Public Transport Victoria's FlexiRide on-demand trial bus service. The trial was a successful outcome from our Better Buses campaign and allowed residents of an area stretching from Rosebud to Safety Beach to book a trip from anywhere within that area and travel to or from Dromana Hub Shopping Centre, Rosebud Village Shopping Centre, Rosebud Hospital or Rosebud Plaza.

Continuing our commitment to sustainable transport, we supported the Repower Mornington Peninsula EV day in Mount Martha. The event attracted a crowd of 400 people and a great variety of Electric Vehicles (EVs) with the majority of exhibitors' private owners who were able to share their experience of transitioning to an EV. Electric Vehicle cars on display included BYD, Tesla, Kia, Nissan, Polaris and BMW. Repower partners Dunton Group and a Mornington electric bike business also had trade stands at the event.

In this quarter we also:

- Supported the Good Car company to increase the accessibility of second-hand electric vehicles to the community
- Investigated novated leases for Electric Vehicles in response to the Australian Government fringe benefits tax exemption
- Applied to the Victorian Department of Transport to make the 80km/h speed limits permanent on all 33 roads There are currently five local road speed limit reduction applications pending the Victorian Department of Transport's approval
- Drafted our Mount Eliza Parking Precinct Plan
- Reviewed the Principal Pedestrian network mapping as part of the update to our Pedestrian Access Strategy.



IMAGE: EV day in Mount Martha

Climate Emergency

Climate Emergency Plan Delivery Status

Of the 172 tasks within the plan, 149 (87%) tasks are in progress, ongoing or completed.

Between January and March 2023, we:

- Supported Repower Mornington Peninsula to reach 112 volunteer members and form three new satellite groups in Balnarring, Mornington and Rosebud
- Amended the Carbon Neutral Policy that will now be placed on public exhibition
- Launched the Save Energy Save Money Program, providing free hot water heat pump installations for vulnerable households.

Achievements to date (in total):

- Number of solar systems on Shire operated buildings: 52 (1,667 tonnes CO2-e avoided)
- Number of solar systems on Shire-owned tenanted facilities: 45 (305 tonnes of CO2-e avoided)
- Number of take ups of Solar and Energy Bulk Buy Program: 68
- Number of consultations for Energy Advice: 350 and 119 received energy advice via webinars
- Energy Savvy Upgrades completed: 79 upgrades for 73 households (566.41 tonnes CO2-e saved over the life of the products)
- Number of Shire EV chargers installed: 12
- Area of biolinks created: 95 ha 39,923 trees and shrubs planted
- Number of FOGO bins or caddies delivered to households: 18,907
- Number of farmers undertaking shire funded regenerative farming training: 51 farmers, covering 4,172ha of land
- Number of Solar Installations on the Mornington Peninsula: 22,120 (21.7% of buildings and 128,000 tonnes of Co2-e avoided annually).

In the past quarter:

- Number of schools participating in education programs: 19
- Number of students educated: 309
- Number of community members that attended environmental workshops: 90.

Climate Energy Heroes

The Shire has developed a program to train passionate residents to become Energy Heroes. Participants in the program will receive training to provide free impartial energy advice to residents and empower them to create sustainable homes. There has been significant interest in the program, with over 30 expressions of interest received.

Repower Mornington Peninsula

Mount Martha recently held its Electric Vehicle (EV) Day and attracted an estimated crowd of 400 who were able to speak to the owners of a variety of EVs on display.

Carbon neutrality

Council has endorsed an amended Carbon Neutral Policy that will be placed on public exhibition. The policy has been revised to support a stronger focus on emissions reduction on the Mornington Peninsula to offset Council's residual emissions.

Solar Incentivisation Program for Tenanted Buildings

The Shire launched a Solar Incentivisation Program to facilitate installation of solar systems on Shire-owned tenanted facilities through a co-funded solar incentivisation mechanism. The project presents a low-cost pathway to promoting the uptake of renewable energy in our community. We have received intent to proceed with 13 participating tenants, which will provide 160 Kw of solar capacity. A Sustainability Victoria grant was also received for energy efficiency upgrades on 4 tenanted buildings, which has now been implemented.

Major Projects

Major Projects and Capital Works

Highlights





Mount Martha: Balcombe Estuary – Sediment Minimisation

Total project value $550,000

Construction on the stormwater treatment system to capture sediment, street litter and other pollutants, which would otherwise enter the Balcombe Estuary system started in February 2023.

The goal of the project is to reduce the volume of water and sediment that flows from the Hopetoun Catchment and the unmade road Reeve Street, which is causing sedimentation at the Balcombe estuary mouth. Works over the quarter included:

- Installation of the Gross Pollutant Trap
- Backfilling.

Works are expected to be completed in April 2023.

Major Projects and Capital Works

Highlights



Hastings: Olivia Way Playground Design

Total project value $490,000

The open space reserve at 43 Olivia Way, Hastings has been identified for a new Playspace installation through the 2015-2020 Playspace Strategy.

The Playspace will cater to families in Hastings and surrounding subdivision areas. The proposed works include a:

- Combination unit to suit a variety of kids' activities
- Appropriate soft fall (the impact-absorbing layer beneath the playground surface)
- Nature play items
- A sheltered area and picnic tables
- Pathing and additional landscaping and amenity items.

In this quarter, a tender was advertised for the construction of the Olivia Way playground. An evaluation period will then follow with works targeted to commence in August 2023.

Major Projects and Capital Works

Highlights



Rye & Tootgarook: Area-Wide Safety Upgrade

Total project value $1,672,927

The Shire progressed the area-wide safety upgrade of Rye and Tootgarook after receiving Federal Blackspot Funding which targets locations where speed-related crashes are occurring.

The Shire has a strong commitment to road safety through our Mornington Peninsula Towards Zero 2020-2025 road safety strategy, to reduce road trauma across the Peninsula and create a safe road system for our community. An important part of road safety is having appropriate speed limits that are suitable for each road. The proposed safety upgrades include:

- Implementation of an area-wide 40km/h speed limit to the area highlighted in the project area map except for Alma St, Field St, and Weeroona St, which will be kept at 50km/h due to being high-volume roads
- Installation of 40km/h signage and 40km/h road markings at all local street access points to the local area
- Installation of threshold treatments to further highlight the area-wide speed limit at 12 key local street access points
- Installation of compact roundabouts with speed cushions at approaches
- Installation of speed cushions at 2 existing roundabouts
- Raised intersections.

Community consultation commenced in the quarter and will continue until June 2023. The design of the road signage and line markings is almost complete, and the project is expected to be completed by March 2024.

Major Projects and Capital Works

Highlights



Red Hill: Merricks Road and Stanleys Road Intersection – Compact Roundabout

Total project value $1,400,000

As part of the Federal Government's Roads to Recovery funding program, the Shire is installing a compact roundabout and modifying approach lanes at the intersection of Merricks Road and Stanleys Road, Merricks. The installation of the compact roundabout will improve functionality and traffic safety at the high-risk intersection and includes the following works:

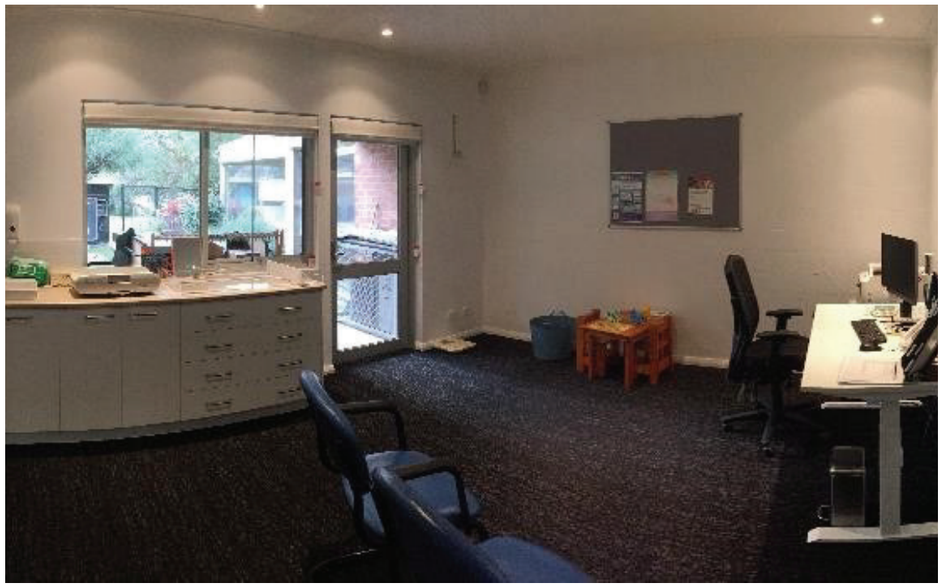
- Pavement widening and overlay
- Splitter island construction and line marking
- Drainage improvements and kerb installation
- Construction of two raised safety platforms on each approach leg to safely slow vehicles before the roundabout
- Advance warning signage on the approach to the speed humps and roundabout
- Additional street lighting
- Environmentally Sustainable Design initiatives in using recycled concrete in the road sub-base layer.

Though smaller than regular roundabouts, compact roundabouts offer plenty of space for safe navigation (large trucks can drive up on the central island). The Shire has also addressed community concerns by amending the design of the proposed compact roundabout. A comprehensive review process involving the Department of Transport, road safety consultants and a truck movement modelling specialist resulted in some minor changes to the design to better cater to larger vehicle movements.

Construction commenced in late February, after all the relevant documentation, permits and approvals required for works were obtained, and is progressing well with pavement widening works completed at the end of March 2023.

Major Projects and Capital Works

Highlights



Rosebud: Waterfall Gully Maternal and Child Health Centre

Total project value $367,000

Due to increased demand and an increase in our local population, additional consulting rooms and facility refurbishment was needed at the Waterfall Gully Maternal and Child Health Centre. To meet this demand, a few upgrades to the Waterfall Gully Maternal and Child Health Centre were proposed:

- Two upgraded and enhanced consulting rooms
- A disabled-accessible toilet
- A larger and more welcoming entry to the building
- A new kitchenette.

All construction works, including the external car park improvements, were completed in the quarter.

Major Projects and Capital Works

Highlights



Tyabb: Girl Guides Hall Remediation Works

Total project value $ 280,000

Over the last 12 months, the Shire has undertaken structural assessments of the Girl Guides Hall in Tyabb and recently finalised the scope of works required to address its structural issues that forced its closure. The scope of works proposed will include:

- Replacing building foundations, sub-floor framing and some wall framing
- Replacement of irreparable cladding, wall, floor and ceiling linings
- Replacement of irreparable roofing sheets
- New stormwater and sewer connections
- Repainting
- Electrical works.

Quadracon Building commenced works in February 2023. The project is expected to be completed in August 2023.

Chief Financial Officer's Message

I am pleased to report on the latest developments in our quarterly financial report, covering the period from January to March 2023.

I am delighted to inform you that we received an impressive 3,241 responses to our 2023/24 Budget process, which will inform not only next year's budget but also future planning and budgets. The first of our four budget meetings, held on 7 March 2023, focused on the revenue side of the budget, and included the adoption of the rating strategy, the 3.5% rate cap set by the Minister, and the Fees and Charges schedule.

During the quarter, we completed the mid-year review and presented the findings to councillors. We identified a surplus of $6.6M and the Council resolved to consider the allocation of this surplus as part of the 2023/24 budget. Despite facing significant financial challenges, such as rate capping and high inflation, Council delivered a surplus under very tight financial conditions. This is a testament to our team's hard work and dedication to prudent financial management. It's worth noting that the Mornington Peninsula Shire Council is one of the lowest rating Councils in Victoria, and yet, the Council has successfully identified a surplus of $6.6 million dollars as part of the mid-year review, which will be considered as part of the budget process for 2023/24.

I am pleased to report that Council's financial position remains sound, with strong cash flows, reserves, and a solid balance sheet. Our financial assets increased to $160.4M, an increase of $47.8M from the December quarter, mainly due to third-rate instalments and lump-sum rate payments that were due in February.

Here are the key highlights of our financial report:

- Our year-to-date operating income of $247M is $3.5M less than the budget forecast, mainly due to 75% of the financial assistance grant for FY23 received in the last financial year
- Our net operating income year-to-date is $86.1M, which will reduce as the capital works and services are provided by the end of the financial year
- Our Council debt level reduced to $36.8M during the last quarter and is forecasted to reduce to $35.6M at the end of the financial year
- Our year-to-date spend on capital works is at $27 million, an increase of $9 million from the December quarter
- Rates and charges form 80% of total operating income, and as of the March quarter, 81% of the total outstanding balance was collected. This ratio is in line with pre-COVID years
- Our net increase in cash and cash equivalents is $32.4M, mainly due to rate collections in February.

In summary, despite the financial challenges faced by Council, we have maintained a strong financial position, with solid reserves and cash flows. We will continue to work hard to deliver the best possible financial outcomes for our community.

Bulent Oz
Chief Financial Officer

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3rd Quarter Highlights

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1.2 Financial Performance Statement
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1.4 Treasury

Section 2 – Financial Statements

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2.2 Balance Sheet
2.3 Cash Flow Statement

Appendix

A. Capital Works Project Listing
B. Operating Projects Listing
C. Contracts and Tenders

Highlights

3rd Quarter FY2022/23

- Cash position remains strong at $160.4M driven by Capital Works Carry Forward from prior year and full rates payment due 15 February
- Net Operating income of $86.1M YTD (Year To Date)
- YTD spent on Capital works projects is $27.0M (which includes grants income and monetary contributions of $6.68M. Net is $20.3M)
- $110.6M (69%) invested in term deposits. The average investment rate at end of third quarter was 4.16%
- YTD interest income is $3.5M which is ahead of forecast by $1.5M
- Loan principal repayments YTD of $2.8M has brought down total borrowings to $36.8M, with a weighted average interest rate of 2.7%
- Favourable Operating expenses $8.0M YTD. Savings mainly due to timing and expected to reduce as services are delivered in the remaining quarter.

Section 1.2 – Financial Performance Statement

	Year To Date							Full Year			
	Actual YTD FY23 $'000	Approved Forecast $'000	Variance Fav/ (Unfav) %	Adopted Budget $'000	Variance Fav/ (Unfav) %	Actual YTD FY22 $'000	Variance Fav/(Unfav) %	Approved Forecast $'000	Adopted Budget $'000	Variance Fav/(Unfav) $'000	Variance Fav/(Unfav) %
Rates and charges	206,891	206,976	0%	206,477	(0)%	198,993	4%	206,991	206,482	509	(0)%
Grants and subsidies	11,007	10,635	3%	6,609	67%	12,148	(9)%	12,613	8,620	3,994	46%
User charges	26,284	26,482	(1)%	26,957	(2)%	31,505	(17)%	32,507	33,683	(1,176)	(3)%
Grants Commission	1,368	4,916	(72)%	4,916	(72)%	2,408	(43)%	6,554	6,554	(0)	(0)%
Other income	1,509	1,619	(7)%	378	299%	536	182%	1,897	510	1,386	272%
Total Operating Income	**247,059**	**250,628**	**(1)%**	**245,337**	**(1)%**	**245,590**	**1%**	**260,563**	**255,850**	**4,713**	**(2)%**
Employee costs	(59,199)	(60,155)	2%	(59,592)	1%	(63,277)	6%	(82,403)	(79,711)	(2,692)	(3)%
Materials and services	(24,097)	(29,048)	17%	(25,942)	7%	(20,662)	(17)%	(48,450)	(35,171)	(13,279)	(38)%
Materials and services – contracts	(71,846)	(73,622)	2%	(72,573)	1%	(70,900)	(1)%	(96,885)	(93,572)	(3,313)	(4)%
Other Expenses	(5,843)	(6,177)	5%	(4,401)	(33)%	(4,188)	(40)%	(8,451)	(6,817)	(1,635)	(24)%
Total Operating Expenditure	**(160,985)**	**(169,002)**	**5%**	**(162,507)**	**1%**	**(159,028)**	**(1)%**	**(236,189)**	**(215,270)**	**(20,919)**	**(10)%**
Net Operating Income/Funds Available	**86,074**	**81,626**	**5%**	**82,829**	**4%**	**86,563**	**(1)%**	**24,374**	**40,579**	**(16,205)**	**(40)%**
Capital Works (Net)	(20,341)	(25,310)	69%	15	52,630%	(25,610)	(17)%	(65,708)	(34,500)	(31,208)	(90)%
Operating Projects (Net)	(1,065)	(1,816)	41%	(610)	(75)%	(514)	(107)%	(5,075)	(2,510)	(2,565)	(102)%
Land acquisitions	-	(300)	100%	(0)	-	-	-	(679)	(0)	(679)	-
Land sales	2,458	2,500	2%	(0)	-	32	7,625%	8,580	2,000	(6,580)	329%
Interest Income	3,454	1,988	74%	272	1,172%	359	862%	2,298	357	(1,941)	543%
Interest Expense	(796)	(825)	4%	(825)	4%	(751)	(6)%	(1,075)	(1,075)	0	0%
Debt Servicing Principal	(2,787)	(2,787)	0%	(2,787)	0%	(3,296)	15%	(4,021)	(4,021)	0	0%
New Borrowings	(0)	(0)	-	(0)	-	(0)	-	(0)	(0)	-	-
Lease liability repayments	(0)	(620)	100%	(620)	(100)%	(0)	-	(827)	(827)	(0)	(0)%
Total Other Income/ Expenditure	**(19,078)**	**(27,171)**	**170%**	**(4,555)**	**519%**	**29,780**	**36%**	**(66,508)**	**(40,576)**	**(25,932)**	**(64)%**
Surplus/(deficit)	**66,997**	**54,455**	**23%**	**78,274**	**(14)%**	**56,783**	**18%**	**(42,134)**	**3**	**(42,137)**	

Section 1.2 – Financial Performance Statement

Year to date net operating income (as per FPS) is $86.1M which is $4.5M more as compared to the approved forecast. Major YTD operating income and expense variances against approved forecast are detailed below.

Operating income variances against adopted forecast

Category	Permanent Variance $'000 Fav /(UnFav)	Timing Variance $'000 Fav /(UnFav)	Commentary
Grants and subsidies	436	(64)	Permanent savings relating to grant received for prior year storm damage as well as release of kerbside reform grant from unearned income.
Grant Commission		(3,548)	75% of Financial Assistance Grant for FY 23 was received in FY 22 and remaining grant of 25% will be paid in FY 23.

Operating expenses variances against Forecast

Category	Permanent Variance $'000 Fav /(UnFav)	Timing Variance $'000 Fav /(UnFav)	Commentary
Employee Costs	817	139	Underspend due to vacancies and less employee overheads.
Materials and Services		4,951	Timing relates to many material and services costs across the Organisation including IT, climate emergency, next generation contracts, natural systems grants and community halls booking system.
Materials and Services – Contracts	921	855	Permanent savings relating to favourable facilities management performance & volume savings from Recyclable acceptance and processing contract. Timing relates to spend for flood and storm damage and other various items.
Other Expenses		334	Timing of staff training and promotional funds expenditure.

Section 1.3 – Capital Works

Capital Works items have an annual gross forecast expenditure of $103M. Total Income for Capital Works is behind forecast by $1.2M due to treatment of recognition for grants received against forecast. YTD expenditure is currently $27M spent, $6.2M behind forecast of $33.2M.

	Year To Date					Full Year
	Actual YTD FY23 $'000	Approved Forecast $'000	Variance Fav/ (Unfav) %	Actual YTD FY22 $'000	Variance Fav/(Unfav) %	Approved Forecast $'000
Income						
Grants – capital	6,268	7,852	(20%)	1,259	398%	36,506
Contributions – monetary	420	34	1135%	159	164%	545
Total Income	**6,688**	**7,886**	**(15%)**	**1,419**	**371%**	**37,051**
Expenditure						
Art Works	(65)	(100)	(35%)	-	-	(149)
Infrastructure – Bridges	(23)	(109)	79%	(58)	60%	(289)
Infrastructure – Buildings	(8,848)	(10,498)	16%	(9,084)	3%	(32,872)
Computers and telecommunications	-	-	-	-	-	-
Infrastructure – Drainage	(2,263)	(2,819)	20%	(1,637)	(38%)	(7,074)
Fixtures, fittings and furniture	(35)	(36)	4%	(23)	(52%)	(94)
Infrastructure – Footpaths and cycleways	(2,184)	(2,672)	18%	(2,348)	7%	(7,741)
Land	(148)	(527)	72%	(64)	(131%)	(2,852)
Library Books	(809)	(903)	10%	(734)	(10%)	(1,086)
Infrastructure – Marine structures	(1,551)	(1,879)	17%	(713)	(117%)	(2,336)
Infrastructure – Parks, open space and streetscapes	(2,701)	(2,864)	6%	(2,596)	(4%)	(10,966)
Plant and equipment	(175)	(518)	66%	(206)	15%	(1,193)
Infrastructure – Recreational, leisure and community facilities	(3,440)	(4,190)	18%	(2,592)	(33%)	(12,416)
Infrastructure – Roads	(4,788)	(6,079)	21%	(5,987)	20%	(23,691)
					-	
Total Expenditure	**(27,029)**	**(33,196)**	**19%**	**(26,041)**	**(4%)**	**(102,759)**
Net Total	**(20,341)**	**(25,310)**	**20%**	**(24,622)**	**17%**	**(65,708)**

Section 1.4 – Treasury

As detailed below MPS paid $0.8M in scheduled principal debt repayments during third quarter (2.8M YTD). Full year principal debt repayments are on schedule, with a forecast closing position of $35.6M. Interest expense for the full year is forecast at $1.1M with a weighted average interest rate of 2.7%, which is offset by forecast interest income.

MPS has $110.6M in term deposits earning an average interest rate of 4.16%. As term deposits mature, funds will be reinvested where appropriate and equitable with longer maturity dates (>90 days) to more efficiently manage the Shire's funding requirements dependent on favorable interest rates.

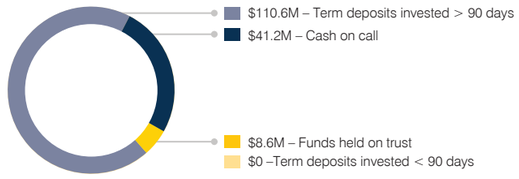
Funds held in trust consists of holding bonds and deposits for works subdivisional maintenance, hall hire bonds, asset protection bonds, contract retentions etc.

The Shire reviews its treasury position monthly to optimise interest on cash assets. Surplus funds are invested in accordance with Council's Investment Policy.

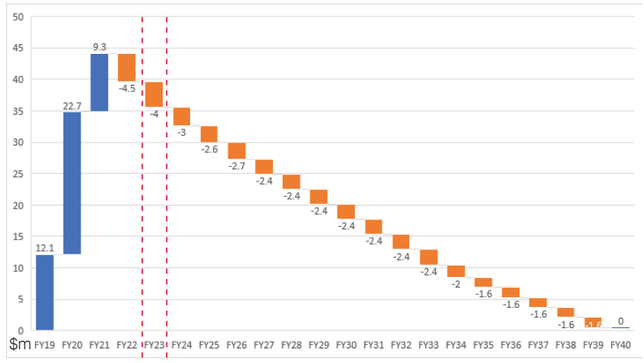
	Q3				Full Year			
	Opening Balance	Principal Repaid	New Borrowings	Closing Balance	Opening Balance	Forecasted Repayments	Forecasted New Borrowings	Forecasted Closing Balance
Loans Maturing	$'000	$'000	$'000	$'000	$'000	$'000	$'000	$'000
Current Loans	2,024	(790)	-	1,234	4,021	(4,021)	-	0
Non Current Loans	35,569	-	-	35,569	35,569	-	-	35,569
	37,593	**(790)**	**-**	**36,803**	**39,590**	**(4,021)**	**0**	**35,569**

Cash & Cash Equivalents $160.4M

Funds held in Trust $8.6M



Debt Repayment Schedule (FY23-FY40)



Finance Statements

Section 2.1 – Income Statement

	Actual YTD FY23 $'000	Year To Date Approved Forecast $'000	Variance Fav/ (Unfav) %	Adopted Budget $'000	Variance Fav/ (Unfav) %	Actual YTD FY22 $'000	Variance Fav/ (Unfav) %		Full Year Approved Forecast $'000	Adopted Budget $'000	Variance Fav/(Unfav) $'000	Variance Fav/(Unfav) %
Revenue												
Total rates and charges	206,891	206,976	(0)%	206,477	(0)%	198,993	4%		206,991	206,482	(509)	(0)%
Total statutory fees and fines	5,911	6,722	(12)%	7,939	(26)%	7,451	(21)%		8,847	10,590	1,743	(16)%
Total user fees	18,332	17,667	4%	16,778	9%	20,377	(10)%		20,756	20,098	(658)	3%
Total grants – operating	12,375	15,551	(20)%	11,525	7%	15,201	(19)%		19,168	15,174	(3,994)	26%
Total grants – capital	6,268	7,267	(14)%	-	-	1,259	398%		35,913	13,080	(22,834)	175%
Total contributions – monetary	917	1,005	(9)%	456	101%	738	24%		1,188	591	(597)	101%
Total contributions – non monetary	-	-	-	-	-	20	(100)%		3,000	3,000	(0)	(0)%
Total other income	6,484	5,015	29%	2,815	130%	4,476	45%		6,370	3,779	(2,591)	69%
Total Revenue	**257,179**	**260,201**	**(1)%**	**245,989**	**5%**	**248,516**	**3%**		**302,234**	**272,794**	**29,440**	**11%**
Expenditure												
Total employee costs	59,450	60,260	1%	59,592	0%	63,308	6%		82,562	79,711	(2,851)	(4)%
Total materials and services	96,720	104,382	7%	99,490	3%	92,908	(4)%		150,251	131,740	(18,510)	(14)%
Total depreciation	27,644	28,028	1%	26,731	3%	25,679	(8)%		37,794	35,656	(2,138)	(6)%
Total amortisation – intangible assets	111	111	0%	111	0%	111	-		149	149	-	-
Total amortisation – right of use assets	378	620	39%	620	39%	704	46%		827	827	-	-
Total Bad and Doubtful Debts	-	-	-	-	-	0	100%		-	-	-	-
Total borrowing costs	785	785	-	785	-	727	(8)%		1,021	1,021	-	-
Total finance cost – leases	11	40	73%	40	73%	24	54%		54	54	-	-
Total other expenses	5,880	6,177	5%	4,401	34%	4,453	(32)%		8,451	6,817	(1,635)	(24)%
Total Expenditure	**190,979**	**200,403**	**5%**	**191,771**	**0%**	**187,915**	**(2)%**		**281,110**	**255,976**	**(25,134)**	**(10)%**
Surplus	**66,199**	**59,798**	**11%**	**54,218**	**22%**	**60,602**	**(9)%**		**21,124**	**16,819**	**4,305**	**26%**
Total Other items	(155)	(0)	-	-	-	31	601%		(0)	(0)	0	-
Total internal charges and recoveries	(0)	(0)	3%	(0)	31%	(698)	100%		(0)	(0)	0	25%
Total Comprehensive Income	**66,044**	**59,798**	**10%**	**54,218**	**22%**	**59,934**	**(10) %**		**21,124**	**16,819**	**4,305**	**(26)%**

Section 2.2 – Balance Sheet

	Year To Date					Full Year		
	Actual YTD FY23 $'000	Forecast YTD FY23 $'000	Variance Fav/(Unfav) $'000	Actual Jun_YTD FY22 $'000	Movement $'000	Approved Forecast $'000	Adopted Budget $'000	Variance Fav/(Unfav) $'000
Assets								
Current Assets								
Total cash and cash equivalents	160,385	143,236	17,149	127,980	32,405	63,382	47,267	16,115
Total trade and other receivables	56,125	54,472	1,653	21,538	34,587	14,477	14,661	(184)
Total inventories	192	192	0	192	-	192	187	5
Total non-current assets held for sale	0	2,273	(2,273)	2,273	(2,273)	2,273	-	2,273
Total other assets	4,253	2,875	1,378	2,875	1,378	2,875	2,593	282
Total Current Assets	**220,956**	**203,049**	**17,907**	**154,859**	**66,097**	**83,200**	**64,708**	**18,492**
Non-Current Assets								
Total trade and other receivables – non-current	51	51	0	51	-	51	112	(61)
Total other financial assets – non-current	45	45	-	45	-	45	47	(2)
Total property, infrastructure, plant and equipment	3,186,728	3,192,886	(6,158)	3,188,547	(1,820)	3,255,684	2,848,208	407,476
Total Right of Use Assets	281	38	242	659	(378)	863	2,562	(1,699)
Total Investment properties	10,280	10,266	14	10,266	14	10,266	10,287	(21)
Total Intangible assets	2,464	2,464	0	2,575	(111)	2,427	4,400	(1,973)
Total Non Current Assets	**3,199,848**	**3,205,750**	**(5,902)**	**3,202,143**	**(2,295)**	**3,269,336**	**2,865,615**	**403,721**
Total Assets	**3,420,803**	**3,408,798**	**12,005**	**3,357,002**	**63,802**	**3,352,536**	**2,930,323**	**422,213**
Liabilities								
Current Liabilities								
Total trade and other payables	20,964	21,147	184	21,086	122	18,286	18,286	0
Total trust funds and deposits	14,251	13,519	(732)	8,519	(5,732)	8,519	12,515	3,996
Total unearned income	30,256	20,061	(10,195)	28,887	(1,368)	10,743	9,319	(1,424)
Total provisions	13,588	18,414	4,826	18,414	4,826	18,414	16,143	(2,271)
Total interest-bearing borrowings	1,223	4,008	2,786	4,008	2,786	4,008	4,021	13
Total Lease Liabilities	525	156	(369)	777	251	761	761	1,522
Total Current Liabilities	**80,807**	**77,306**	**(3,501)**	**81,691**	**885**	**59,208**	**61,044**	**1,836**
Non Current Liabilities								
Total NC Provisions	12,524	12,986	462	12,986	462	12,986	14,004	1,018
Total NC interest-bearing borrowings	35,580	32,795	(2,785)	35,582	2	31,561	31,556	(4)
Total NC Lease Liabilities	539	539	0	539	-	2,282	2,282	-
Total suspense	65	-	65	0	65	-	-	-
Total Non Current Liabilities	**48,577**	**46,320**	**(2,257)**	**49,107**	**529**	**46,829**	**47,842**	**1,013**
Total Liabilities	**129,384**	**123,626**	**(5,758)**	**130,798**	**1,414**	**106,037**	**108,886**	**2,849**
Net Assets	**3,291,419**	**3,285,173**	**6,246**	**3,226,203**	**65,216**	**3,246,499**	**2,821,437**	**425,062**
Equity								
Total accumulated surplus	1,076,284	1,076,284	(0)	1,064,802	11,482	1,076,284	1,077,570	(1,286)
Net Income	66,044	59,798	6,246	12,310	52,767	21,124	16,819	4,305
Total reserves	2,149,091	2,149,091	(0)	2,149,091	(0)	2,149,091	1,727,048	422,043
Total Equity	**3,291,419**	**3,285,173**	**6,246**	**3,226,203**	**64,249**	**3,246,499**	**2,821,437**	**425,062**

Section 2.3 – Cashflow Statement

	Actual	Year to Date Approved	Variance	Full Year Approved	Adopted	Variance
	YTD FY23	Forecast	Fav/(Unfav)	Forecast	Budget	Fav/(Unfav)
	$'000	$'000	$'000	$'000	$'000	$'000
Cash flows from operating activities						
Rates and Charges	173,192	175,887	(2,695)	206,991	206,482	509
Statutory Fees and Fines	5,911	6,722	(811)	8,847	10,590	(1,743)
User Fees	18,768	20,823	(2,055)	27,817	20,098	7,719
Grants – operating	15,039	15,551	(512)	19,168	15,174	3,994
Grants – Capital	6,268	7,267	(999)	35,913	13,080	22,834
Contributions – monetary	3,048	(7,822)	10,870	(16,957)	591	(17,548)
Interest received	2,725	1,988	737	2,298	357	1,941
Dividends	2	2	(0)	3	3	(0)
Trust funds and deposits received	(136)	-	(136)	-	-	-
Other receipts	3,028	3,025	3	4,069	3,419	650
Net GST refund/payment	877	-	877	-	-	-
Employee costs	(65,644)	(60,260)	(5,384)	(82,562)	(79,846)	(2,716)
Materials and Services	(95,216)	(106,002)	10,786	(160,736)	(130,645)	(21,310)
Short term, low value and variable lease payments	(1,581)	(978)	(603)	(1,305)	(1,305)	(0)
Other Payments	(5,744)	(6,020)	276	(8,041)	(6,407)	(1,635)
Cash provided by/(used in) operating activities	**60,537**	**50,183**	**10,354**	**35,505**	**51,591**	**(7,305)**
Cash flows from investing activities						
Payments for property infrastructure plant & equipment	(27,029)	(33,195)	6,166	(102,760)	(47,600)	(55,161)
Proceeds from sale of assets	2,460	2,500	(40)	8,580	2,000	6,580
Net cash provided by/(used in) investing activities	**(24,569)**	**(30,695)**	**6,126**	**(94,180)**	**(45,600)**	**(48,581)**
Cash flows from financing activities						
Finance costs	(765)	(785)	20	(1,021)	(1,021)	(0)
Proceeds from borrowings	0	-	(0)	-	-	-
Repayment of borrowings	(2,787)	(2,787)	(0)	(4,021)	(4,021)	(0)
Interest paid – lease liability	(11)	(40)	29	(54)	(54)	(0)
Repayment of lease liabilities	0	(620)	620	(827)	(827)	(0)
Net cash provided by/(used in) financing activities	**(3,563)**	**(4,232)**	**669**	**(5,923)**	**(5,923)**	**(0)**
Net increase/(decrease) in cash & cash equivalents	**32,405**	**15,256**	**17,149**	**(64,598)**	**68**	**(55,886)**
Cash and cash equivalents at the beginning of the financial year	127,980	127,980	0	127,980	47,264	80,716
Cash and cash equivalents at the end of the period	**160,385**	**143,236**	**17,149**	**63,382**	**47,332**	**24,830**

Capital Works Expenditure

Capital Works Expenditure Listing

Capital Works by Program

		FY23 Actual YTD $'000	Full Year Approved Forecast $'000	YTD Committed Cost $'000
	Civic Reserve, Mornington- Wetland and rain gardens	12	143	58
	Elgan Avenue Rye-Coastal Bio Infiltration Basin	18	64	44
Water Conservation Total		**30**	**208**	**102**
	Timber Structures Renewal	166	559	208
Timber Structures Renewals Total		**166**	**559**	**208**
	Township Placemaking Implementation	25	422	
Township Placemaking Improvements Total		**25**	**422**	**0**
	Urgent lighting requests	1	40	4
Street Lighting Renewal and Improvements Total		**1**	**40**	**4**
	Regulatory and Directional Signage	24	69	9
	Safer Speed Limits		37	5
	Corporate Signage upgrade/renewal	6	25	7
Signage Improvements Total		**30**	**131**	**21**
	Library Book Stock Non Print Materials	113	170	43
	Library Book Stock Print Materials	449	605	111
	Library eAudio and eBooks	236	291	54
	Premier's Reading Challenge	10	20	10
Library Resources and Materials Total		**809**	**1,086**	**218**
	Alexandra Park Pavilion Change Room Renewal & Redevelopment Project	170	2,414	9,711
	Boneo Cricket Club Pavilion	0		
	Marna Reserve Dromana – Pavilion Renewal and Upgrade	21	296	21
	Civic Reserve Mornington Athletics/Soccer Pavilion	2,042	5,697	3,491
	Portable Change Facilities	1	2	0
	Red Hill Recreation Reserve Pavilion Upgrade	98	666	106
	Red Hill Recreation Reserve – Pavilion Upgrade (Show Sheds)		25	
	Tyabb Unisex Change Rooms	351	455	0
	Emil Madsen Football Cricket Pavilion	20	234	5
Buildings – Sports Pavilion Renewal and Improvements Total		**2,703**	**9,788**	**13,334**
	Carpark Balnarring Road, Balnarring	10	11	0
	Unsealed road investigations	27	46	
Unmade Road and Carpark Construction Total		**38**	**57**	**0**
	Land Acquisition		679	
Land Acquisitions Total		**0**	**679**	**0**
	Capital Works Program Design	31	200	14
	Hillview Reserve Pathway	9	92	12
	Westernport Athletics Track Storage Shelter Installation	12	45	**27**
	Finance Project		1,570	
Major Projects and Grant Planning/Design Total		**53**	**1,907**	**53**
	Hastings Streetscape Plan	146	146	
	Rye Township Plan – Growing Suburbs	110	3,722	91
	Solar Tree in Mornington Park	23	23	
Streetscape Renewal and Improvements Total		**279**	**3,891**	**91**

Capital Works Expenditure Listing

Capital Works by Program

		FY23 Actual YTD $'000	Full Year Approved Forecast $'000	YTD Committed Cost $'000
	Bungower Road Pedestrian Operated Signals	5	6	5
	Car Park Accessibility Works, Shire Wide – Improvements	44	84	11
	Car Park Crib Point Community House	293	296	3
	Dallas Brooks Reserve Oval Carpark Renewal	0		
	Local Area Traffic Management	7	9	2
	Minor Road Infrastructure Risk Reduction Works	171	310	99
	Pottery Road-Jones Road, Somerville – Intersection Improvements	425	448	2
	Pedestrian Refuge Arthur's Seat Road Red Hill	184	216	55
	Creswell Street East Crib Point – Development Contributions Plan	93	678	26
	Sorrento Ferry Terminal Road Works	63	2,144	1,804
	Black Spot – Shoreham Road Safety Upgrade Shoreham/Red Hill South	1,111	1,618	553
	Black Spot – Myers/Hendersons Road Compact Roundabout Bittern	267	310	54
	Black Spot Hodgins/Stumpy Gully Rd Intersection Upgrade Tuerong	14	1,268	3
	Black Spot – Hastings Township 40 km/h area	6	10	3
	Mount Martha Landslip	120	2,270	13
	Black Spot Ligar/Codrington Street Intersection	146	173	19
	Black Spot Mount Eliza Pedestrian Safety Improvement	545	881	212
	Grant Rd Somerville – Pedestrian Safety Improvements (TAC Grant)	72	100	3
Traffic, Transport and Road Safety Improvements Total		**3,564**	**10,820**	**2,867**
	Drainage and Road Rehabilitation-Improvements Broadway Road, Rosebud	18	216	3
	Kerb and Channel Renewal	877	1,995	1,053
	R2R – Reconstruction of Bentons Road Moorooduc	36	56	3
	Black Spot Data Analysis, Reporting and Council Contribution	19	70	7
	Guard Rail Renewal and Upgrade	104	90	36
	Road Bridges and Major Culvert Repairs	18	50	16
	Roundabout Merricks and Stanleys Road, Balnarring	71	1,413	1,327
	Safer Local Roads Contract Works		4,000	18
	Patterson Grove – Flinders Road/Vegetation Project		30	
	Black Spot Craigie Rd and Osborne Dve Mt Martha	3	1,321	13
	Black Spot Rye and Tootgarook Local Area	49	1,673	**90**
	Golf Course Lane, Safety Beach – Road Reconstruction		200	
Road Renewal and Improvements Total		**1,195**	**11,113**	**2,566**
	Baden Powell Footpath, Mt Eliza	11	73	
	Boardwalk Replacement	42	296	90
	Footpath Renewal program – Rye foreshore bay trail		120	
	SCS Noel St/Gibson St Dromana		17	
	Camp Hill Road Footpath R2R	28	222	1
	Small missing pathlink projects		80	
	St Johns Wood Road Blairgowrie	1	25	3
	Footpath Renewal for Risk Management	392	450	157
	Hotham Road Footpath	22	82	22
	Footpath Renewal Program	970	1,920	554
	Priority Footpath Projects	28	62	
	Priority Footpath – Nepean Hwy Mornington to Mt Eliza	14	97	
	Small missing pathlink projects – High St Hastings	91	92	
	Small missing pathlink Projects – Pt Nepean Rd Rosebud	12	80	58
	Safety Beach Access Upgrades	2	40	
Pedestrian Access Renewal and Improvements Total		**1,613**	**3,658**	**884**
	Foreshore Camping Renewal and Improvement Works	332	351	19
	Foreshore Camping Fire Services Project		150	
Foreshore Camping Ground Improvements Total		**332**	**501**	**19**

Capital Works Expenditure Listing

Capital Works by Program

		FY23 Actual YTD $'000	Full Year Approved Forecast $'000	YTD Committed Cost $'000
	Balnarring Preschool Upgrade	46	338	49
	Design works for Kindergarten Strategy	6	15	1
	Early Years Learning Facility Rye – Renewal and Improvements	0	170	2
	Tyabb Preschool Upgrade	19	32	7
	Wallaroo Preschool Upgrade	40	747	1
Buildings – Kindergarten Facility Renewal and Improvements Total		**111**	**1,302**	**60**
	Playspace Strategy Planning & Design	8	111	4
	Playspace Olivia Way Hastings		15	
	Playspace R Pennman , Blairgowrie -Renewal and Improvements	218	219	3
	Playspace Strategy Design and Construction	6	6	
	Playspace Component Renewal Works	40	200	**112**
	Playground access improvements		51	
Playspace Renewal and Improvements Total		**272**	**602**	**119**
	MPSC Core Systems Replacement	0	0	
	MPSC Offices – IT Video Conferencing Upgrade		130	
IT Systems Renewal and Improvements Total		**0**	**130**	**0**
	Landfill Capping Rehabilitation Works, Mt. Eliza	60	1,814	314
	Resource Recovery Centre Renewal and Upgrades	104	145	19
	Leachate Infrastructure Upgrade – Rye Landfill	29	30	0
	Legacy Landfill Site Bore Installation Program	59	269	34
	Airwell leachate pumps – Rye Landfill		186	159
	Rye Landfill – Cell 2 Capping Layer		60	
Landfill Management & Infrastructure Improvements Total		**251**	**2,504**	**526**
	Peninsula Trail – Somerville to Baxter	354	2,323	156
	Peninsula Trail – Anthony's Nose, McCrae	30	300	10
	Peninsula Trail – Moorooduc to Mornington	57	624	
	Peninsula Trail – Blairgowrie Yacht Club	15	180	
	Peninsula Trail – Hughes Rd	3	100	
	Peninsula Trail – Merricks to Balnarring, and Balnarring to Bittern	3	100	
	Peninsula Trail – Whitecliffs	30	200	
	Peninsula Trail – Priority Links Design	7	70	
Equestrian and Mountain Bike and Walking Trail Improvements Total		**499**	**3,898**	**166**
	Building Compliance and Risk Management Works	-		
	Fenton Hall – Facility Building OH&S Infrastructure Improvements	18	64	5
	Police Point Cottage 6 Refurbishments	5	14	3
	Tootgarook Early Years Learning Facility – Renewal and Improvements	3	32	7
	Waterfall Gully MCHN Centre Renewal	347	367	25
	Building Compliance and Risk Management Works FY23	295	500	138
	Hastings Depot Electrical Upgrade		120	87
	Crib Point Pool Facility Upgrade and Asset Renewal		100	
	Pelican Park Recreation Centre – Facility Upgrade and Asset Renewal	6	75	
Buildings – Moderate Renewal and Improvements Total		**672**	**1,272**	**266**

Capital Works Expenditure Listing

Capital Works by Program

		FY23 Actual YTD $'000	Full Year Approved Forecast $'000	YTD Committed Cost $'000
	Flinders Civic Hall Redevelopment	1,968	4,877	2,843
	McCrae Lighthouse restoration	55	70	3
	Mornington Community Centre		15	
	Yawa Aquatic Centre	332	621	123
	Yawa Aquatic Centre Traffic signals installation	56	90	5
	Rosebud Bowls Club and Foreshore Plaza		3	
	Southern Peninsula Youth Hub	789	5,572	11,033
	Shire Office Renovations	62	1,389	30
	Sorrento Museum Storeroom Addition and Essential Works	8	1,116	42
	Dromana Community Hub	3	175	
Buildings – Major Renewal & Improvements Total		**3,272**	**13,928**	**14,080**
	Hastings Boat Ramp	1,204	1,350	176
	Marine Structure Renewal	268	587	10
	Mothers Beach and Fishermans Beach Boat Ramps	15	278	48
Marine Structure Renewal and Improvements Total		**1,486**	**2,215**	**235**
	MPRG – Artworks acquisition	50	50	
	MPRG Kinetic Wind Powered Drawing Machine	15	99	
Artworks Acquisition Total		**65**	**149**	**0**
	Balnarring Recreation Reserve Oval Rehabilitation	36	38	2
	Dallas Brooks Reserve Upgrade	53	1,773	153
	Narambi Reserve Junior Oval	643	888	273
	Somerville Soccer Reserve	9	8	
	Southern Peninsula Sports Lighting		57	
	Sports Growth Lighting Package	5	488	422
	Sorrento Netball Courts		82	1
	Sports Fields Lighting Renewal	7	555	464
	Somerville Soccer Club New Premises Project	95	135	27
	Tennis Court Lighting Somerville	168	175	
	Tennis Court Lighting Rosebud	265	272	
	Tennis Court Lighting Balnarring	442	514	62
	Mount Eliza Tennis Court Reconstruction	529	666	115
	Mount Martha Tennis Court Redevelopment	28	1,847	56
	Settlers Cove Recreational Tennis Court Redevelopment	6	30	24
	Stringer Road Recreational Tennis/Multi Court Redevelopment	18	27	8
	Emil Madsen Oval 2 Rehabilitation	29	28	5
	Main Ridge Oval Rehabilitation	24	68	24
	Dromana Recreation Reserve – New Netball Court	12	901	16
	Emil Madsen Reserve Main Soccer Field	47	90	34
	Sports Capacity Plan Implementation		100	18
	Tennis Court Lighting Dromana	71	76	16
	Tennis Court Lighting Flinders	48	46	8
	Tennis Court Lighting Crib Point	50	54	11
	Tennis Court Lighting Watson's Rd Mount Martha (Satellite Site)	4	211	208
	Main Ridge Tennis Courts and Drainage	0	2	
	Red Hill Recreation Reserve – Senior oval rehabilitation		300	
	Tennis Court Lighting Main Ridge		150	130
Sporting Field Renewal and Improvements Total		**3,638**	**9,565**	**3,007**

Capital Works Expenditure Listing

Capital Works by Program

		FY23 Actual YTD $'000	Full Year Approved Forecast $'000	YTD Committed Cost $'000
	Public Toilet - Flinders Park	33	37	
	Public Toilet - John Butler Reserve	411	682	292
	Public Toilet - Mount Martha North Foreshore	12	70	26
	Public Toilet - Safety Beach opposite Victoria Avenue	701	731	48
	Bittern Public Hall Amenity Block Renewal	14	30	5
	Percy Cerutty Reserve Amenity Block Demolition		64	18
Buildings - Public Toilet Renewal and Improvements Total		**1,171**	**1,614**	**389**
	Briars Culvert Bridge	6	239	11
	Briars Depot OHS and service improvements	13	21	0
	Briars Emergency Management Plan	1	2	2
	Briars fleet management	6	87	
	Briars Recycled Water Project	156	2,203	233
	Briars Improvements Mornington Peninsula Astronomical Society		10	
	Eco Living Nursery Toilet	1		
	Briars Masterplan	40	40	
	Briars Restaurant - Critical improvements		280	
	Briars Sanctuary Expansion	25	1,061	106
Briars Management Program Total		**247**	**3,942**	**352**
	Aquatic & Recreation - Pool Plant & Equipment	79	300	161
	Community Halls - Equipment Renewal/Replacement	52	50	24
	Meals on Wheels - New Freezer		100	
	CCTV Upgrades - Mornington & Hastings Police Stations		300	9
Plant & Equipment Renewal Total		**130**	**750**	**194**
	Balnarring Civic Reserve Master Plan Implementation	46	82	37
	Cricket Nets Renewal Program	230	912	1
	French Street Community Environment Park, Rye	0	52	
	Informal recreation asphalt renewal	47	48	0
	Merricks Station Grounds Master Plan	365	1,849	233
	Mt Martha Skate Park	17	906	4
	Police Point Master Plan Implementation	38	53	
	Red Hill Station Ground Master Plan	146	146	
	Somerville Skate Park	230	255	19
	RW Stone Recreational MTB & BMX Park	17	110	1
	Dunns Road Fitness Equipment Replacement		150	0
	Smoke Free Environments policy implementation		531	
Parks and Open Space Renewal and Improvements Total		**1,137**	**5,093**	**295**

Capital Works Expenditure Listing

Capital Works by Program

		FY23 Actual YTD $'000	Full Year Approved Forecast $'000	YTD Committed Cost $'000
	Carbon Neutrality Energy Lighting Upgrade Works	5	6	
	Community Animal Shelter Redevelopment	91	1,400	79
	Minor Renewal Works - Community Facilities	1		
	Replacement of library assets	3	61	
	Sorrento Community Centre Renewal and Improvements	4	49	40
	Tyabb Guides Hall – Facility Building OH&S Infrastructure Improvements	17	63	45
	Community Capital	70	33	34
	Minor Renewal Works - Community Facilities FY22	-		
	Minor Renewal Works - Community Facilities FY23	676	2,626	544
	Fish Cleaning Table at Hastings Foreshore	0		
	Fruit Growers Reserve Scoreboard	7	7	
	Energy Efficiency for Council Buildings	8	8	
	Mt Martha Public Golf course - Irrigation Pump filter & shade structure	18	30	7
	Shed 11 Youth Centre Automated Driveway Gate	8	15	
	Historical Collections Storage Area Upgrade		4	4
	Rosebud Library public toilet refurbishment	1	25	21
	Mornington Library courtyard rectification		120	
	Oak Hill Gallery Kiln Power Upgrade Investigation		25	
	Demolition of Building at 13 Queen Street, Mornington Kit Mculloch House		80	84
	Electric Vehicle Charging Infrastructure Installation	39	39	
	MPRG Collection LAB	5	108	
	Emergency Relief Centres - Alternative Energy Solutions		200	
	Energy Efficiency Upgrades for Community Buildings	74	74	
	22-23 Minor Electrification Capital Works	12		39
Buildings - Minor Renewal and Improvements Total		**1,017**	**4,971**	**898**
	Hastings Sound Shell		0	
	Safety Beach Master Plan Implementation	50	622	35
	Sorrento Foreshore Master Plan Implementation	8	103	3
	Canadian Bay Carpark & Surround	24	94	
	Beleura Cliff Path Stability Assessment		85	
	Fishermans Beach Retaining Wall Replacement	64	121	44
	Hastings Foreshore Masterplan Implementation		395	
Coastal Management and Improvements Total		**146**	**1,421**	**82**
	Balcombe Estuary sediment minimisation program.	279	538	214
	Bike Safe Pit Lids Replacement	75	100	25
	Development engineering minor works contributions	64	86	3
	Drainage at Boneo Reserve	15	454	
	Drainage design and investigation	90	414	132
	Drainage soak pit upgrades	181	365	264
	Emergency Drainage Works	885	1,021	468
	Flinders Catchment and Flood Mitigation	114	190	
	Drainage Upgrade - Arundel Crt-Walkers Rd, Mount Eliza	7	293	7
	McGregor Avenue, Mt Martha – Drainage	16	186	
	Bay Road Mt Martha Landslip	325	536	8
	Civic Reserve Stormwater Pipe Reconstruction	22	300	201
	Shoreham – Drainage and outfall upgrade	5	30	
	WSUD Rectification Works		30	
Stormwater Management Total		**2,078**	**4,544**	**1,320**
Grand Total		**27,029**	**102,760**	**42,356**

Operating Projects

Operating Projects Listing

Project Number	Project Name	FY23 Actual YTD $000	Full Year Approved Forecast $000	YTD Committed Cost $000
10538	Future of Parking Management	54	350	62
10539	Briars Masterplan Implementation		220	
10540	Integrated Water Management Strategic Planning		25	
10541	Mornington Peninsula Coastal Strategy		415	
10542	Outdoor Dining Program	**367**	**829**	**22**
10543	Biodiversity Action Plan Implementation	63	205	40
10544	Tootgarook Wetland Management Plan	2	45	
10545	Drainage Analysis and Flood Model		150	
10546	WSUD Asset Management	45	76	
10547	Performing Arts Centre/Precinct	102	808	2
10548	Future Workplace	75	325	5
10549	Peninsula Trails Strategy	47	177	112
10550	Community Facilities Framework	17	80	9
10551	Sporting Assessment & Stadium Strategy	4	63	12
10552	Heritage Review - Area 2	146	365	70
10553	Transport to 2050	21	147	
10554	Mountain Bike and BMX Strategy	42	123	19
10555	Boundary Road Quarry EES - Experts		150	
10556	Mornington Peninsula Open Space Strategy	78	385	
10557	Kindergarten Strategy and Infrastructure Project	3	105	
10560	Sorrento Parking & Transport Plan		32	
Grand Total		**1,065**	**5,075**	**354**

Contracts and Tenders

Contracts and Tenders Awarded

To meet the needs of the community and enable the functions of business, Council conducts procurement processes (tenders) and awards contracts for Infrastructure (works), Goods and Services.

In accordance with the Chief Executive Officer's – Instrument of Delegation all contracts over $1,000,000.00 will be awarded at a formally constituted Council meeting. Contracts falling under the delegated limit will be awarded by delegated Officers, noting that Council has the right to call in any tender to be considered at a Council meeting.

The following is a public summary of all contracts awarded at Council or under delegation during the 1 January to 31 March 2023 period:

Contracts and Tenders

Contracts Awarded under Delegation

Contract Number and Name	Award Date	Contract Type	Supplier	"Contract Term "	Estimated Contract Value (ex GST)	Estimated Contract Value (inc GST)
CN2579 - Eco Park Active Hub - Mt Martha	28/2/2023	Lump Sum	LJM Construction (Aust) Pty Ltd	3 Months	$765,762.49	$842,338.74
CN2705 - Dromana Cricket Net Upgrade	29/3/2023	Lump Sum	Smart Grass Pty Ltd	3 Months	$409,957.00	$450,952.70

Due to changes in timing, quality, risk and scope of projects, occasionally an awarded contract may require additional budget (contract over expenditure) to deliver the project.

In accordance with the Chief Executive Officer's Instrument of Delegation, contract over expenditure exceeding more than 30% of the original contract price or $200,000.00 must be approved at a formally constituted Council meeting, contract expenditure under these amounts may be approved by delegated Officers.

The below is a list of contracts that have required an over expenditure over the original awarded contract amount, within the 1 January to 31 March 2023 period:

Contract Over Expenditure

Contract Over Expenditure – Approved under Delegation

Contract Number and Name	Date Approved	Awarded Contract Value	Revised Contract Value (Previous Variations)	Variation	Revised Contract Value	% increase
CN2549 - Hastings Boat Ramp Upgrade Stage 2 - Dredging	22/12/2023	$533,682.00	NA	$11,406.50	$545,088.50	2.1%
CN2552 - Waterfall Gully MCH Centre Renewal	1/2/2023	$269,916.38	$21,358.16	$50,000.00	$341,274.54	26.4%
CN2560- A - Safety Beach Toilet Reconstruction	20/3/2023	$648,437.00	$67,000.00	$13,972.56	$729,309.56	12.5%

Contact Mornington Peninsula Shire

1300 850 600 (24 hours) or 5950 1000
TIS: 133 677 then ask for 1300 850 600
NRS: connect to NRS on www.relayservice.com.au
then ask for 1300 850 600
customerservice@mornpen.vic.gov.au
Private Bag 1000, Rosebud 3939 DX 30059

facebook.com/mornpenshire
@MornPenShire
MornPenShire

Mornington Peninsula Shire Service Centres

Rosebud
90 Besgrove Street, 3939
Mornington
2 Queen Street, 3931
Hastings
21 Marine Parade, 3915
Somerville
1085 Frankston-Flinders Road, within Somerville Library, 3912

mornpen.vic.gov.au

January-March 2023 Community Report Summary

MORNINGTON PENINSULA Shire

Fast facts How you engaged with us

39,042 Calls taken
38.9% of enquiries resolved at first contact

10,222 Correspondence received
84.4% Enquires resolved on time
(Includes letters and emails)

5,002 Webchats
85.5% of enquiries resolved at first contact

8,174 Customers visiting our Customer Service Centres

24,075 Service Requests received
(Includes Snap Send Solve requests)
50% of enquiries resolved on time
(Response within 12 days)

478,274 Website users

Jan-Mar 2023

Service Key Highlights

- **630** planning applications completed
- **10,993** tonnes of kerbside waste diverted from landfill
- **2,296** potholes filled
- **342** kilometres of unsealed roads graded
- **3,231** metres of streets swept
- **$346,689** in grants paid to support our community.

Finances

- Strong cash position of $160.4M driven by prior year Carry Forwards from prior year and full rates payment
- Net Operating income of $86.1M Year To Date (YTD)
- YTD spent on Capital works projects is $27M (which includes grants income and monetary contributions of $6.68M. Net is $20.3M)
- $110.6M invested in term deposits. The Average investment rate at the end of the third quarter was 4.16%
- YTD interest income is $3.5M, which is ahead of forecast by $1.5M.

Legend for commentary
On track | Attention | No Activity | Health and wellbeing priorities

Theme 1	Key highlight
Strategic Objective 1.1 An accessible and unique natural environment that helps our community to be healthy and well. On track	Continuing to progress our Peninsula Trail project, we advanced the detailed design of the Somerville to Baxter section of the trail and established how we will collaboratively work with Traditional Owners to ensure cultural heritage values are integrated.
Strategic Objective 1.2 A healthy ecosystem, in which our coastline, bushland, wildlife and green wedge is resilient to the climate emergency and development. On track	Ran a summer litter prevention campaign, using QR codes, to allow the community to easily report overflowing rubbish bins and increased our summer kerbside recycling from fortnightly to weekly during January and part of December.
Strategic Objective 1.3 A sustainable built environment that respects the natural environment and protects the community from the impacts of the climate emergency. On track	Our feasibility study confirmed the Peninsula is under-serviced in this important area compared to other municipalities and recommends Hastings as the most suitable location for a Performing Arts facility. We released a tender for the development of a business case and concept for a Performing Arts and Future Arts Precinct during the quarter.
Strategic Objective 1.4 An accessible built environment that supports diverse, current and future community needs. On track	The Shire appointed SGS Economics and Planning to assist in the preparation of our Affordable Housing Development Contributions Strategy. The purpose of the Strategy is to assist the Shire in procuring developer contributions via the planning system to help increase the supply of affordable housing on the Peninsula.

Community Report Summary

MORNINGTON PENINSULA Shire

Theme 2	Key highlight
Strategic Objective 2.1 A community that has access to world class local learning opportunities through all stages of life. On track	The Shire met with Chisholm TAFE and the Mornington Peninsula Local Learning Employment Network to discuss collaborative opportunities, participated in the Local Employment and Skills Working Group (Frankston and Mornington Peninsula), and attended South East Metropolitan and Peninsula Jobs Taskforce.
Strategic Objective 2.2 A strong food economy, promoting growth to enhance community access. On track	The Shire officially launched our new Food Economy and Agroecology Strategy 2022 - 2028 on 3 March 2023 with more than 50 people attending. We worked closely with a range of businesses to secure our future food economy and position the Peninsula as a leader in regenerative farming and sustainable food production.
Strategic Objective 2.3 A thriving entrepreneurial economy, with a vibrant tourism sector, that provides accessible employment to our diverse community. On track	Between 11-12 February we exhibited at the Asia Pacific Incentive and Meetings Event (AIME) held in Melbourne. Over the course of two days, we met with 32 event organisers looking at the Mornington Peninsula as a potential destination for their next business event.
Strategic Objective 2.4 A diverse economy, with green and renewable opportunities, encouraging entrepreneurship, investment and innovation On track	Our feasibility study confirmed a shortage of professional performing arts and cultural spaces on the Peninsula and looked at recommending future sites. Out of 23 assessed sites, the study recommended a site in Hastings as the most suitable site for a 300-400 seat contemporary theatre.

Theme 3	Key highlight
Strategic Objective 3.1 A healthy and self-determined community where everyone feels valued, supported and safe. On track	In partnership with the Mornington Chamber of Commerce, we celebrated International Women's Day on Main Street, Mornington with female musicians, children's entertainment and a live radio broadcast on 8 March 2023. The event showcased women-owned businesses and women in creative industries.
Strategic Objective 3.2 A resilient and confident community where everyone connects and is supported. On track	Council is collaborating with the Department of Energy, Environment and Climate Action (DEECA) to deliver Energy Resilience Solutions to Flinders, Red Hill and Balnarring – three Mornington Peninsula townships considered high risk.
Strategic Objective 3.3 A community in which people from all generations, backgrounds and abilities can access local services On track	We marched in the Midsumma Pride March alongside Frankston City Council and the Frankston Mornington Peninsula LGBTIQA+ Collaborative. Pride March embodies the core values of inclusivity and community that Mornington Peninsula Shire Council advocates for and of which we were proud to be a part.
Strategic Objective 3.4 A community with vibrant arts, culture, sport and recreational opportunities that foster connections and participation across generations, backgrounds and abilities. On track	The Shire planned for the arrival of the Archibald prize at the Mornington Peninsula Regional Gallery (MPRG). The exhibition is planned to run from September to November 2023 and will be a significant attraction for the Peninsula.
Strategic Objective 3.5 A community that is well connected through sustainable, accessible and integrated transport options. On track	Applied to the Victorian Department of Transport to make the 80km/h speed limits permanent on all 33 roads. There are currently five local road speed limit reduction applications pending the Victorian Department of Transport's approval.

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Lawyers
Collins Square, Tower Two
Level 25, 727 Collins Street
Melbourne VIC 3008
Australia

Telephone 61 3 9258 3555
Facsimile 61 3 9258 3666

info@maddocks.com.au
www.maddocks.com.au

DX 259 Melbourne

Email Letter

From
Maryam Popal

Direct
03 9258 3305

Partner
Melanie Olynyk

Date
20 January 2023

Email
Maryam.Popal@maddocks.com.au

Our Ref MSB:MARP:628721

Dear subscriber

Delegations and Authorisations Service Update
First Update for 2023

We are pleased to provide you with our first update to the Delegations and Authorisations Service for 2023. This takes into account legislative changes which were assented to, or made, on or after 22 July 2022, and some other miscellaneous changes, which affect council's powers, duties and functions.

This update is contained on the new Maddocks Digital platform, which can be accessed by clicking the following link: https://indepth.maddocks.com.au/.

As always, please carefully review this explanatory letter and refer to the updated instruments to ensure that you are aware of the recent legislative changes that affect your council's delegations and authorisations.

Changes made in this update

This update amends our S5, S6, S7 and S11 Instruments. We outline some of the changes to each Instrument below.

1. **Changes to the S5 Instrument Delegation, Council to the CEO (S5)**

   We have made a change to the S5 with respect to expenditure limitations. As you may recall, s 11(5) of the *Local Government Act 2020* states that a delegation that includes the power to make any expenditure must specify a maximum monetary limit that cannot be exceeded. We have found that councils deal with this in different ways and so we have endeavoured to keep the template general so that it can be tailored to suit each particular council.

2. **Changes to the S6 Instrument of Delegation, Council to other Members of Council staff (S6)**

   The following changes have been made to the S6:

   2.1. The execution of the S6 Instrument has been amended to enable Council's Chief Executive Officer (**CEO**) to sign the Instrument, where a **resolution** has been made by Council for the CEO to sign the Instrument.

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2.2. Regulations 25(a) and (b) of the Planning and Environment Regulations 1987 have been slightly amended by the Planning and Environment Amendment Regulations 2022, to refer to the public availability requirements.

2.3. Section 52 of the *Cemeteries and Crematoria Act 2003* has been inserted relating to the duty to report annually to the Secretary.

3. Changes to the S7 Instrument of Sub-delegation, from the CEO to Members of Council staff (S7)

The following changes have been made to the S7:

3.1. The *Child* **Wellbeing** *and Safety Act 2005* was amended pursuant to the *Child Wellbeing and Safety (Child Safe Standards Compliance and Enforcement) Amendment Act 2021*) (**Child Wellbeing Amendment Act**), which commenced on 1 January 2023, and so we have:

3.1.1. Inserted s 23A to the provision relating to s 19, which requires Council, as relevant entity, to comply with Child Standards generally. We have also inserted in the conditions and limitations column that the provisions apply where Council is a Schedule 1 entity (pursuant to amended Schedule 1 under s 17 of the Child Wellbeing Amendment Act).

3.1.2. Inserted reference to 'information' under s 25, as amended by s 15 of the Child Wellbeing Amendment Act.

3.1.3. Removed ss 26, 27 and 29, as these have been substituted with new provisions relating to authorised officers (pursuant to ss 21, 22 and 24 of the Child Wellbeing Amendment Act).

3.1.4. Inserted new s 29A(2) relating to the function of receiving notice of inspection of premises (pursuant to s 24 of the Child Wellbeing Amendment Act).

3.1.5. Amended s 30(1) to s 30(1A) (pursuant to s 25 of the Child Wellbeing Amendment Act).

3.1.6. Inserted new s 34C relating to complying with an adverse publicity order (pursuant to s 30 of the Child Wellbeing Amendment Act).

3.1.7. Amended s 36 to insert reference to 'sector regulator' (pursuant to s 32 of the Child Wellbeing Amendment Act).

3.1.8. Inserted new ss 36A and 36B relating to the function of receiving an 'official warning' and 'infringement notice'. New s 36C(1) has also been inserted relating to the power to make an enforceable undertaking, and subsection 36C(3) has been added relating to the power to withdraw or vary the enforceable undertaking. These changes are made in accordance with s 33 of the Child Wellbeing Amendment Act.

3.1.9. Amended ss 41I and 41J to remove reference to the Commission and replace it with sector regulator (pursuant to s 36 of the Child Wellbeing Amendment Act).

3.1.10. Amended the full name of the Commission for Children and Young People to just the Commission.

3.2. The Child Wellbeing Amendment Act also made amendments to the *Education and Training Reform Act 2006*, and so we have:

3.2.1. Inserted s 4.2.2(1)(g) relating to the function of receiving education, information and advice pursuant to s 56 of the Child Wellbeing Amendment Act.



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3.2.2. Pursuant to s 76 of the Child Wellbeing Amendment Act, inserted:

3.2.2.1. s 5.8.18 relating to the function of receiving a notice to comply from the Authority.

3.2.2.2. s 5.8.24 relating to the function of receiving an official warning from the Authority.

3.2.2.3. s 5.8.26 relating to the power to make an enforceable undertaking, as well as the power to withdraw or vary the enforceable undertaking.

3.2.2.4. s 5.8.30 relating to the duty to comply with an adverse publicity order.

3.3. The *Valuation of Land Act 1960* was amended by the *Windfall Gains Tax and State Taxation and Other Acts Further Amendment Act 2022*, and so a new s 13Q(5) has been inserted relating to windfall gains tax. However, it is not yet in force. It will commence on a date to be proclaimed or on 1 July 2023.

3.4. We have inserted ss 50(2)(b), 56, 57, 58 and 60 of the *Circular Economy (Waste Reduction and Recycling) Act 2021* relating to functions and powers of councils. These are in force.

3.5. We have amended the provisions relating to the *Environment Protection Act 2017* (**EPA 2017**) in light of the Environment Legislation Amendment Act, as follows:

3.5.1. Inserted s 242(2) and (2A) regarding the appointment of authorised officers for the purposes of the power or functions delegated to councils. This is in force.

3.5.2. Inserted s 242(2B) regarding the duty to prepare and give a written report to the Authority regarding the exercise of the powers and functions by authorised persons. This is in force.

3.5.3. Insert s 347(7) relating to the appointment of employees or officers of council for the purpose of taking proceedings for offences under ss 25, 27, 286, 287 and 288. This is in force.

3.5.4. Inserted new ss 50A and 51A. These provisions are not yet in force and will commence on a date to be proclaimed, or on 1 June 2023.

We also note that s 50(3) will be repealed pursuant to s 30 of the Environment Legislation Amendment Act but this is **not yet** in force and so it has not yet been applied.

3.6. We have inserted a note to the *Sex Work Act 1994* that the Act will be repealed on 1 December 2023 pursuant to *Sex Work Decriminalisation Act 2022*. This was foreshadowed in our previous Update.

3.7. The *Local Government Act 1989* has been amended by the *Local Government Legislation Amendment (Rating and Other Matters) Act 2022*. These changes relate to service rates and charges. However, the changes are not yet in force. They will commence on a date to be proclaimed or on 20 June 2023. We have made note of the changes below and will insert the changes for the next update:

3.7.1. New s 169(1AA) relates to the power to grant a rebate or concession in relation to any rate or charge.

3.7.2. New s 171B relates to the power to enter into a payment plan relating to unpaid rates or charges.

3.7.3. New s 180A relates to the duty to provide notice before commencing proceedings for recovery of unpaid debt in certain circumstances.

3.7.4. New s 181AA(3) relates to the duty to comply with guidelines issued by the Minister.

3.7.5. Section 163(4) is to be amended.

3.7.6. Section 172(1) is to be amended.

3.8. Section 34 and Schedule 2 clause 3(1) and (2) of the *Housing Act 1983* have been amended to replace Director with Homes Victoria.

3.9. Section 45 of the *Transfer of Land Act 1958* (**TLA**) has now been amended. The change has been made in circumstances where s 45(1) refers to Council's power to sign a transfer of land in respect of which a decision to acquire or dispose of land has been made under the *Local Government Act 2020* (**LGA 2020**). Section 45(1) of the TLA works in conjunction with ss 112, 114 or 116 of the LGA 2020, depending on whether Council is acquiring or disposing of an interest in land (including an easement interest) and whether the counterparty is a private or public body.

3.10. Section 59B(1) of the *Emergency Management Act 2013* has been amended to correctly refer to subsection (b).

3.11. Section 84Y of the *Domestic Animals Act 1994* has been amended to insert 'receive'. Section 84DD(2) is also now in force as foreshadowed in the previous update.

3.12. Sections 49A, 49B and 49C of the *Great Ocean Road and Environs Protection Act 2020* are now in force.

4. Changes to the S11 Instrument of Appointment and Authorisation (S11)

The following changes have been made to the S11:

4.1. Footnote 7 has been amended relating to s 171 of the EPA 2017, which now provides that a residential noise enforcement officer can be a member of Council staff or a specified person, that is a skilled contractor.

4.2. Section 242(2) of the EPA 2017 has been inserted under Part B, for the appointment of authorised officers for the purposes of the power or function delegated to Council under s 437(1) of the EPA Act. A footnote has also been inserted.

4.3. Section 347(7) of the EPA 2017 has been inserted under Part C, where Council has been delegated powers or functions in relation to any offences against ss 25, 27, 286, 287 or 288 of the Act. A footnote has also been inserted.

Local Laws

While this has been mentioned in our previous updates, we again remind councils of the importance of delegating not only the powers, duties and functions existing under legislation, but also any council powers, duties and functions existing in any local laws made by their council.

Our Delegations and Authorisations Service covers only the former and so it is up to each council to ensure that it reviews all of its local laws and, where appropriate, delegates relevant powers, duties and functions.

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Updating your instruments

As always, we recommend that you re-make all of your council delegations regularly to ensure that they remain up to date and cover all relevant provisions. This includes the S5 Instrument.

If you have any questions about this Update, please direct your queries to Maryam Popal (maryam.popal@maddocks.com.au) or myself (melanie.olynyk@maddocks.com.au).

Yours sincerely
Maddocks

Transmission authorised by:
Melanie Olynyk
Partner

MORNINGTON PENINSULA Shire

INSTRUMENT OF DELEGATION

TO

THE CHIEF EXECUTIVE OFFICER

16 May 2023

Instrument of Delegation

In exercise of the power conferred by s 11(1) of the *Local Government Act 2020* (**the Act**) and all other powers enabling it, the Mornington Peninsula Shire Council (**Council**) delegates to the member of Council staff holding, acting in or performing the position of Chief Executive Officer, the powers, duties and functions set out in the Schedule to this Instrument of Delegation,

AND declares that

1. this Instrument of Delegation is authorised by a Resolution of Council passed on 16 May 2023;

2. the delegation

2.1 comes into force immediately the common seal of Council is affixed to this Instrument of Delegation;

2.2 is subject to any conditions and limitations set out in the Schedule;

2.3 must be exercised in accordance with any guidelines or policies which Council from time to time adopts; and

2.4 remains in force until Council resolves to vary or revoke it.

SCHEDULE

The power to

1. determine any issue;

2. take any action; or

3. do any act or thing

arising out of or connected with any duty imposed, or function or power conferred on Council by or under any Act.

Conditions and Limitations

The delegate must not determine the issue, take the action or do the act or thing

1. if the issue, action, act or thing is an issue, action, act or thing which involves

1.1 entering into a contract exceeding the value of $1,000,000.00;

1.2 making any expenditure that exceeds $1,000,000.00 (unless it is expenditure made under a contract already entered into or is expenditure which Council is, by or under legislation, required to make in which case it must not exceed 20% or $200,000.00 of the awarded contract value or the amount required to comply with legislation);

1.3 appointing an Acting Chief Executive Officer for a period exceeding 28 days;

1.4 electing a Mayor or Deputy Mayor;

1.5 granting a reasonable request for leave under s 35 of the Act;

1.6 making any decision in relation to the employment, dismissal or removal of the Chief Executive Officer;

1.7 approving or amending the Council Plan;

1.8 adopting or amending any policy that Council is required to adopt under the Act;

1.9 adopting or amending the Governance Rules;

1.10 appointing the chair or the members to a delegated committee;

1.11 making, amending or revoking a local law;

1.12 approving the Budget or Revised Budget;

1.13 approving the borrowing of money;

1.14 subject to section 181H(1)(b) of the *Local Government Act 1989,* declaring general rates, municipal charges, service rates and charges and specified rates and charges;

2. if the issue, action, act or thing is an issue, action, act or thing which is required by law to be done by Council resolution;

3. if the issue, action, act or thing is an issue, action or thing which Council has previously designated as an issue, action, act or thing which must be the subject of a Resolution of Council;

4. if the determining of the issue, taking of the action or doing of the act or thing would or would be likely to involve a decision which is inconsistent with a

4.1 policy; or

4.2 strategy

adopted by Council;

5. if the determining of the issue, the taking of the action or the doing of the act or thing cannot be the subject of a lawful delegation, whether on account of s 11(2)(a)-(n) (inclusive) of the Act or otherwise; or

6. the determining of the issue, the taking of the action or the doing of the act or thing is already the subject of an exclusive delegation to another member of Council staff.

APPROVAL OF TENDER AND CONTRACTS		
Approval of Tender and Contracts including the signing and sealing of contract documents be in accordance with the following conditions and limitations.		
	CEO	COUNCIL
Entering into contract within budget **An identified project approved in the formal Council Adopted Budget (includes carry forward projects from previous budgets).*	Value per budget allocation (including any variation) up to the limit of: • $1,000,000 (incl. GST)	Where the value is in excess of $1,000,000 (incl. GST) ** Council has the right to call in any delegated power to be considered by the Whole of Council.*
Entering into contract outside of budget	Where the recommended tenderer is the lowest cost submitted **up to** the following limits: • $500,000 (goods and services incl GST) • $750,000 (works incl. GST) Where the recommended tenderer is not the lowest cost submitted: • $200,000 (goods, services and/or works incl. GST)	Where the recommended tenderer is the lowest cost submitted **in excess** of the following limits: • $500,000 (goods and services incl. GST) • $750,000 (works incl. GST) Where the recommended tenderer is not the lowest cost submitted, in excess of: • $200,000 (goods, services and/or works • Incl. GST) ** Council has the right to call in any delegated power to be considered by the Whole of Council.*
Contract over expenditure *(above the approved contract value)*	• Up to 20% of the approved contract value (to the maximum value of $300,000 incl. GST)	• In excess of 20% of the approved contract value (in excess of $200,000 incl. GST)

- That all Tenders and Contracts be presented for approval via an Officer delegate report.
- That a report be provided quarterly to Council detailing all tenderers approved under delegation including:
    - The number of tenderers for each tender;
    - Details of delegations exercised by the CEO;
    - Details of the tenders let between the minimum delegated amount and the maximum delegated amount; and
    - The minimum, average and maximum bids per tender.

MORNINGTON PENINSULA Shire

INSTRUMENT OF DELEGATION

TO

THE CHIEF EXECUTIVE OFFICER

16 May 2023

Instrument of Delegation

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4. if the determining of the issue, taking of the action or doing of the act or thing would or would be likely to involve a decision which is inconsistent with a

4.1 policy; or

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    - Details of the tenders let between the minimum delegated amount and the maximum delegated amount; and
    - The minimum, average and maximum bids per tender.

MORNINGTON PENINSULA
Shire

INSTRUMENT OF DELEGATION

COUNCIL

TO

COUNCIL OFFICERS

Instrument of Delegation

In exercise of the powers conferred by the legislation referred to in the attached Schedule, the Council:

1. delegates each duty and/or function and/or power described in column 1 of the Schedule (and summarised in column 2 of the Schedule) to the member of Council staff holding, acting in or performing the duties of the office or position described opposite each such duty and/or function and/or power in column 3 of the Schedule;

2. record that references in the Schedule are as follows:

Position
Asset Protection Officer
Business Analyst and Improvement Officer
Business Improvement Officer
Business Support Officer - Development Services
Business Support Officer - Strategic Planning
Cemeteries Executive Officer
Cemeteries Officer
Chief Executive Officer
Chief Financial Officer
Coastal Planner
Community Safety and Compliance Administration Officer
Community Safety Coordinator
Compliance Investigator
Deputy Municipal Building Surveyor
Development Engineer
Director Community Strengthening
Director Corporate Strategy and Business Improvement
Director Planning and Infrastructure
Environmental Health Officer

Position
Fire Prevention Officer
Governance Officer - Privacy
Heritage & Strategic Policy Coordinator
Infrastructure Services Operations Manager
Low Risk Health Tech Officer
Manager - Climate Change and Sustainability
Manager - Community Partnerships
Manager - Community Safety and Compliance
Manager - Development Services
Manager - Finance
Manager - Infrastructure Projects
Manager - Infrastructure Services
Manager - Legal and Governance
Manager - Property and Commercial Services
Manager - Strategic and Infrastructure Planning
Not Applicable
Planner
Planning Compliance Officer
Planning Support Coordinator
Planning Support Officer
Pre-Application Planner
Principal Planner
Principal Strategic Planner
Property Officer
Senior Asset Management Engineer

Position
Senior Asset Protection Officer
Senior Business Support Officer - Planning
Senior Cemeteries Officer
Senior Community Safety and Compliance Administration Officer
Senior Environmental Health Officer
Senior Legal Counsel - Prosecutions
Senior Litter Prevention Officer
Senior Planner
Senior Planning Compliance Officer
Senior Planning Support Officer
Senior Strategic Planner
Senior Vegetation Officer
Solicitor - Prosecutions
Strategic Planner
Strategic Planning Projects Manager
Subdivisions Officer
Team Leader - Asset Management
Team Leader - Asset Protection
Team Leader - Community Safety
Team Leader - Community Safety and Compliance Administration
Team Leader - Environmental Health
Team Leader - Governance Services
Team Leader - Municipal Building Surveyor
Team Leader - Natural Systems
Team Leader - Planning Services

Position
Team Leader - Planning Support
Team Leader - Project Delivery (Northern Peninsula)
Team Leader - Project Delivery (Southern Peninsula)
Team Leader - Property Operations
Team Leader - Strategic Planning
Team Leader - Traffic and Transport
Team Leader Construction Supervision
Urban Designer
VCAT Coordinator
Wastewater Management Officer

3. declares that:

3.1 this Instrument of Delegation is authorised by "a resolution" of Council passed on 16 May 2023; and

3.2 the delegation:

3.2.1 comes into force upon the resolution of Council;

3.2.2 remains in force until varied or revoked;

3.2.3 is subject to any conditions and limitations set out in sub-paragraph 3.3, and the Schedule; and

3.2.4 must be exercised in accordance with any guidelines or policies which Council from time to time adopts; and

3.3 the delegate must not determine the issue, take the action or do the act or thing:

3.3.1 if the issue, action, act or thing is an issue, action or thing which Council has previously designated as an issue, action, act or thing which must be the subject of a Resolution of Council;

3.3.2 if the determining of the issue, taking of the action or doing of the act or thing would or would be likely to involve a decision which is inconsistent with a

(a) policy; or

(b) strategy

adopted by Council;

3.3.3 if the determining of the issue, the taking of the action or the doing of the act or thing cannot be the subject of a lawful delegation; or

3.3.4 the determining of the issue, the taking of the action or the doing of the act or thing is already the subject of an exclusive delegation to another member of Council staff or delegated committee.

Delegation Sources

- *Cemeteries and Crematoria Act 2003*
- *Domestic Animals Act 1994*
- *Food Act 1984*
- *Heritage Act 2017*
- *Local Government Act 1989*
- *Planning and Environment Act 1987*
- *Residential Tenancies Act 1997*
- *Road Management Act 2004*
- *Cemeteries and Crematoria Regulations 2015*
- *Planning and Environment Regulations 2015*
- *Planning and Environment (Fees) Regulations 2016*
- *Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2020*
- *Road Management (General) Regulations 2016*
- *Road Management (Works and Infrastructure) Regulations 2015*

SCHEDULE

Cemeteries and Crematoria Act 2003			
Provision	**Power and Functions Delegated**	**Delegate**	**Conditions and Limitations**
s 8(1)(a)(ii)	Power to manage one or more public cemeteries	Chief Executive Officer, Cemeteries Officer, Cemeteries Executive Officer, Senior Cemeteries Officer	Where Council is a Class B cemetery trust
s 12(1)	Function to properly and efficiently manage and maintain each public cemetery for which responsible and carry out any other function conferred under this Act	Chief Executive Officer, Cemeteries Officer, Cemeteries Executive Officer, Senior Cemeteries Officer	Where Council is a Class B cemetery trust
s 12(2)	Duty to have regard to the matters set out in paragraphs (a) - (c) in exercising its functions	Chief Executive Officer, Cemeteries Officer, Cemeteries Executive Officer, Senior Cemeteries Officer	Where Council is a Class B cemetery trust
s 12A(1)	Function to do the activities set out in paragraphs (a) - (n)	N/A	Where Council is a Class A cemetery trust
s 12A(2)	Duty to have regard to matters set out in paragraphs (a) - (e) in exercising its functions	N/A	Where Council is a Class A cemetery trust

Cemeteries and Crematoria Act 2003			
Provision	**Power and Functions Delegated**	**Delegate**	**Conditions and Limitations**
s 13	Duty to do anything necessary or convenient to enable it to carry out its functions	Chief Executive Officer, Cemeteries Officer, Cemeteries Executive Officer, Senior Cemeteries Officer	
s 14	Power to manage multiple public cemeteries as if they are one cemetery.	Chief Executive Officer, Cemeteries Officer, Cemeteries Executive Officer, Senior Cemeteries Officer	
s 15(4)	Duty to keep records of delegations	Chief Executive Officer, Cemeteries Officer, Cemeteries Executive Officer, Senior Cemeteries Officer	
s 17(1)	Power to employ any persons necessary	Chief Executive Officer, Cemeteries Officer, Cemeteries Executive Officer, Senior Cemeteries Officer	
s 17(2)	Power to engage any professional, technical or other assistance considered necessary	Chief Executive Officer, Cemeteries Officer, Cemeteries Executive Officer, Senior Cemeteries Officer	
s 17(3)	Power to determine the terms and conditions of employment or engagement	Chief Executive Officer, Cemeteries Officer, Cemeteries Executive Officer, Senior Cemeteries Officer	Subject to any guidelines or directions of the Secretary
s 18(3)	Duty to comply with a direction from the Secretary	Chief Executive Officer, Cemeteries Officer, Cemeteries Executive Officer, Senior Cemeteries Officer	

Cemeteries and Crematoria Act 2003			
Provision	**Power and Functions Delegated**	**Delegate**	**Conditions and Limitations**
s 18B(1) & (2)	Duty to establish governance committees within 12 months of becoming a Class A cemetery trust and power to establish other governance committees from time to time	Chief Executive Officer, Manager - Legal and Governance	Where Council is a Class A cemetery trust
s 18C	Power to determine the membership of the governance committee	Chief Executive Officer, Manager - Legal and Governance	Where Council is a Class A cemetery trust
s 18D	Power to determine procedure of governance committee	Chief Executive Officer, Manager - Legal and Governance	Where Council is a Class A cemetery trust
s 18D(1)(a)	Duty to appoint community advisory committee for the purpose of liaising with communities	N/A	Where Council is a Class A cemetery trust
s 18D(1)(b)	Power to appoint any additional community advisory committees	N/A	Where Council is a Class A cemetery trust
s 18D(2)	Duty to establish a community advisory committee under section 18D(1)(a) within 12 months of becoming a Class A cemetery trust.	N/A	Where Council is a Class A cemetery trust

Cemeteries and Crematoria Act 2003			
Provision	**Power and Functions Delegated**	**Delegate**	**Conditions and Limitations**
s 18D(3)	Duty to include a report on the activities of the community advisory committees in its report of operations under Part 7 of the Financial Management Act 1994	N/A	Where Council is a Class A cemetery trust
s 18F(2)	Duty to give preference to a person who is not a funeral director of a stonemason (or a similar position) when appointing a person to a community advisory committee	N/A	Where Council is a Class A cemetery trust
s 18H(1)	Duty to hold an annual meeting before 30 December in each calendar year	N/A	Where Council is a Class A cemetery trust
s 18I	Duty to publish a public notice of annual meeting in a newspaper, a reasonable time before the date of the annual meeting	N/A	Where Council is a Class A cemetery trust
s.18J	Duty to provide leadership, assistance and advice in relation to operational and governance matters relating to cemeteries (including the matters set out in s 18J(2)	Chief Executive Officer, Manager - Legal and Governance	Where Council is a Class A cemetery trust

Cemeteries and Crematoria Act 2003			
Provision	**Power and Functions Delegated**	**Delegate**	**Conditions and Limitations**
s 18L(1)	Duty to employ a person as the chief executive officer (by whatever title called) of the Class A cemetery trust	N/A	Where Council is a Class A cemetery trust
s 18N(1)	Duty to prepare an annual plan for each financial year that specifies the items set out in paragraphs (a)-(d)	N/A	Where Council is a Class A cemetery trust
s 18N(3)	Duty to give a copy of the proposed annual plan to the Secretary on or before 30 September each year for the Secretary's approval	N/A	Where Council is a Class A cemetery trust
s 18N(5)	Duty to make amendments as required by the Secretary and deliver the completed plan to the Secretary within 3 months	N/A	Where Council is a Class A cemetery trust
s 18N(7)	Duty to ensure that an approved annual plan is available to members of the public on request	N/A	Where Council is a Class A cemetery trust

Cemeteries and Crematoria Act 2003			
Provision	**Power and Functions Delegated**	**Delegate**	**Conditions and Limitations**
s 18O(1)	Duty to prepare a strategic plan and submit the plan to the Secretary for approval	N/A	Where Council is a Class A cemetery trust
s 18O(4)	Duty to advise the Secretary if the trust wishes to exercise its functions in a manner inconsistent with its approved strategic plan	N/A	Where Council is a Class A cemetery trust
s 18O(5)	Duty to ensure that an approved strategic plan is available to members of the public on request	N/A	Where Council is a Class A cemetery trust
s 18Q(1)	Duty to pay an annual levy on gross earnings as reported in the annual financial statements for the previous financial year.	N/A	Where Council is a Class A cemetery trust
s 19	Power to carry out or permit the carrying out of works	Chief Executive Officer, Cemeteries Officer, Cemeteries Executive Officer, Senior Cemeteries Officer	
s 20(1)	Duty to set aside areas for the interment of human remains	Chief Executive Officer, Cemeteries Officer, Cemeteries Executive Officer, Senior Cemeteries Officer	
s 20(2)	Power to set aside areas for the purposes of	Chief Executive Officer, Cemeteries Officer, Cemeteries Executive Officer, Senior Cemeteries	

Cemeteries and Crematoria Act 2003			
Provision	**Power and Functions Delegated**	**Delegate**	**Conditions and Limitations**
	managing a public cemetery	Officer	
s 20(3)	Power to set aside areas for those things in paragraphs (a) - (e)	Chief Executive Officer, Cemeteries Officer, Cemeteries Executive Officer, Senior Cemeteries Officer	
s 24(2)	Power to apply to the Secretary for approval to alter the existing distribution of land	Chief Executive Officer, Cemeteries Officer, Cemeteries Executive Officer, Senior Cemeteries Officer	
s 36	Power to grant licences to enter and use part of the land or building in a public cemetery in accordance with s 36	Chief Executive Officer, Cemeteries Officer, Cemeteries Executive Officer, Senior Cemeteries Officer	Subject to the approval of the Minister
s 37	Power to grant leases over land in a public cemetery in accordance with s 37	Chief Executive Officer, Cemeteries Officer, Cemeteries Executive Officer, Senior Cemeteries Officer	Subject to the Minister approving the purpose
s 40	Duty to notify Secretary of fees and charges fixed under s 39	Chief Executive Officer, Cemeteries Officer, Cemeteries Executive Officer, Senior Cemeteries Officer	
s 47	Power to pay a contribution toward the cost of the construction and maintenance of any private street	Chief Executive Officer, Manager - Legal and Governance	Provided the street was constructed pursuant to the

Cemeteries and Crematoria Act 2003			
Provision	**Power and Functions Delegated**	**Delegate**	**Conditions and Limitations**
	adjoining or abutting a cemetery		Local Government Act 1989
s 52	Duty to submit a report to the Secretary in relation to any public cemetery for which the cemetery trust is responsible for each financial year in respect of which it manages that cemetery	Chief Executive Officer, Cemeteries Officer, Cemeteries Executive Officer, Chief Financial Officer, Senior Cemeteries Officer	
s 57(1)	Duty to submit a report to the Secretary every financial year in respect of powers and functions under the Act	Chief Executive Officer, Cemeteries Officer, Cemeteries Executive Officer, Senior Cemeteries Officer	Report must contain the particulars listed in s 57(2)
s 59	Duty to keep records for each public cemetery	Chief Executive Officer, Cemeteries Officer, Cemeteries Executive Officer, Senior Cemeteries Officer	
s 60(1)	Duty to make information in records available to the public for historical or research purposes	Chief Executive Officer, Cemeteries Officer, Cemeteries Executive Officer, Senior Cemeteries Officer	
s 60(2)	Power to charge fees for providing information	Chief Executive Officer, Cemeteries Officer, Cemeteries Executive Officer, Senior Cemeteries Officer	
s 64(4)	Duty to comply with a direction from the Secretary	Chief Executive Officer, Cemeteries Officer,	

Cemeteries and Crematoria Act 2003			
Provision	**Power and Functions Delegated**	**Delegate**	**Conditions and Limitations**
	under s 64(3)	Cemeteries Executive Officer, Senior Cemeteries Officer	
s 64B(d)	Power to permit interments at a reopened cemetery	Chief Executive Officer, Cemeteries Officer, Cemeteries Executive Officer, Senior Cemeteries Officer	
s 66(1)	Power to apply to the Minister for approval to convert the cemetery, or part of it, to a historic cemetery park	Chief Executive Officer, Cemeteries Officer, Cemeteries Executive Officer, Senior Cemeteries Officer	The application must include the requirements listed in s 66(2)(a)-(d)
s 69	Duty to take reasonable steps to notify of conversion to historic cemetery park	Chief Executive Officer, Cemeteries Officer, Cemeteries Executive Officer, Senior Cemeteries Officer	
s 70(1)	Duty to prepare plan of existing places of interment and make a record of any inscriptions on memorials which are to be removed	Chief Executive Officer, Cemeteries Officer, Cemeteries Executive Officer, Senior Cemeteries Officer	
s 70(2)	Duty to make plans of existing place of interment available to the public	Chief Executive Officer, Cemeteries Officer, Cemeteries Executive Officer, Senior Cemeteries Officer	
s 71(1)	Power to remove any memorials or other structures in an area to which an approval to convert applies	Chief Executive Officer, Cemeteries Officer, Cemeteries Executive Officer, Senior Cemeteries	

Cemeteries and Crematoria Act 2003			
Provision	**Power and Functions Delegated**	**Delegate**	**Conditions and Limitations**
		Officer	
s 71(2)	Power to dispose of any memorial or other structure removed	Chief Executive Officer, Cemeteries Officer, Cemeteries Executive Officer, Senior Cemeteries Officer	
s 72(2)	Duty to comply with request received under s 72	Chief Executive Officer, Cemeteries Officer, Cemeteries Executive Officer, Senior Cemeteries Officer	
s 73(1)	Power to grant a right of interment	Chief Executive Officer, Cemeteries Officer, Cemeteries Executive Officer, Senior Cemeteries Officer	
s 73(2)	Power to impose conditions on the right of interment	Chief Executive Officer, Cemeteries Officer, Cemeteries Executive Officer, Senior Cemeteries Officer	
s 74(3)	Duty to offer a perpetual right of interment	Cemeteries Officer, Cemeteries Executive Officer, Senior Cemeteries Officer	
s 75	Power to grant the rights of interment set out in s 75(a) and (b)	Chief Executive Officer, Cemeteries Officer, Cemeteries Executive Officer, Senior Cemeteries Officer	
s 76(3)	Duty to allocate a piece of interment if an unallocated right is granted	Chief Executive Officer, Cemeteries Officer, Cemeteries Executive Officer, Senior Cemeteries	

Cemeteries and Crematoria Act 2003			
Provision	**Power and Functions Delegated**	**Delegate**	**Conditions and Limitations**
		Officer	
s 77(4)	Power to authorise and impose terms and conditions on the removal of cremated human remains or body parts from the place of interment on application	Chief Executive Officer, Cemeteries Officer, Cemeteries Executive Officer, Senior Cemeteries Officer	
s 80(1)	Function of receiving notification and payment of transfer of right of interment	Chief Executive Officer, Cemeteries Officer, Cemeteries Executive Officer, Senior Cemeteries Officer	
s 80(2)	Function of recording transfer of right of interment	Chief Executive Officer, Cemeteries Officer, Cemeteries Executive Officer, Senior Cemeteries Officer	
s 82(2)	Duty to pay refund on the surrender of an unexercised right of interment	Chief Executive Officer, Cemeteries Officer, Cemeteries Executive Officer, Senior Cemeteries Officer	
s 83(2)	Duty to pay refund on the surrender of an unexercised right of interment	Chief Executive Officer, Cemeteries Officer, Cemeteries Executive Officer, Senior Cemeteries Officer	
s 83(3)	Power to remove any memorial and grant another right of interment for a surrendered right of interment	Chief Executive Officer, Cemeteries Officer, Cemeteries Executive Officer, Senior Cemeteries Officer	

Cemeteries and Crematoria Act 2003			
Provision	**Power and Functions Delegated**	**Delegate**	**Conditions and Limitations**
s 84(1)	Function of receiving notice of surrendering an entitlement to a right of interment	Chief Executive Officer, Cemeteries Officer, Cemeteries Executive Officer, Senior Cemeteries Officer	
s 84F(2)(d)	Function of receiving notice of decision to vary or force the surrender of a right of interment under s 84C(2), (3) or (5)	Cemeteries Officer, Cemeteries Executive Officer, Senior Cemeteries Officer	
s 84H(4)	Power to exercise the rights of a holder of a right of interment	Cemeteries Officer, Cemeteries Executive Officer, Senior Cemeteries Officer	
s 84I(4)	Power to exercise the rights of a holder of a right of internment	Cemeteries Officer, Senior Cemeteries Officer	
s 84I(5)	Duty to pay refund to the previous holder or holders of the right of interment	Cemeteries Officer, Cemeteries Executive Officer, Senior Cemeteries Officer	
s 84I(6)(a)	Power to remove any memorial on the place of interment	Cemeteries Officer, Cemeteries Executive Officer, Senior Cemeteries Officer	
s 84I(6)(b)	Power to grant right of interment under s 73	Cemeteries Officer, Cemeteries Executive Officer, Senior Cemeteries Officer	
s.85(1)	Duty to notify holder of 25 year right of interment of expiration at least 12 months before expiry	Chief Executive Officer, Cemeteries Officer, Cemeteries Executive Officer, Senior Cemeteries	The notice must be in writing and contain the

Cemeteries and Crematoria Act 2003			
Provision	**Power and Functions Delegated**	**Delegate**	**Conditions and Limitations**
		Officer	requirements listed in s 85(2)
s 85(2)(b)	Duty to notify holder of 25 year right of interment of expiration of right at least 12 months before expiry	Chief Executive Officer, Cemeteries Officer, Cemeteries Executive Officer, Senior Cemeteries Officer	Does not apply where right of internment relates to remains of a deceased veteran.
85(2)(c)	Power to leave interred cremated remains undistributed in perpetuity and convert right of interment to perpetual right of internment or; remove interred remains and re-inter at another location within cemetery grounds and remove any memorial at that place and re-establish at new or equivalent location.	Chief Executive Officer, Cemeteries Officer, Cemeteries Executive Officer, Senior Cemeteries Officer	May only be exercised where right of interment relates to cremated human remains of a deceased identified veteran, if right of internment is not extended or converted to a perpetual right of interment
s 86	Power to remove and dispose of cremated human remains and remove any memorial if no action taken by right holder within time specified	Chief Executive Officer, Cemeteries Officer, Cemeteries Executive Officer, Senior Cemeteries Officer	
s 86(2)	Power to leave interred cremated human remains undisturbed or convert the right of internment to a	Chief Executive Officer, Cemeteries Officer, Cemeteries Executive Officer, Senior Cemeteries	

Cemeteries and Crematoria Act 2003			
Provision	**Power and Functions Delegated**	**Delegate**	**Conditions and Limitations**
	perpetual right of interment	Officer	
s 86(3)(a)	Power to leave interred cremated human remains undisturbed in perpetuity and convert the right of interment to a perpetual right of interment	Chief Executive Officer, Cemeteries Officer, Cemeteries Executive Officer, Senior Cemeteries Officer	
s 86(3)(b)	Power to remove interred cremated human remains and take further action in accordance with s 86(3)(b)	Chief Executive Officer, Cemeteries Officer, Cemeteries Executive Officer, Senior Cemeteries Officer	
s.86(4)	Power to take action under s.86(4) relating to removing and re-interring cremated human remains	Chief Executive Officer, Cemeteries Officer, Cemeteries Executive Officer, Senior Cemeteries Officer	
s.86(5)	Duty to provide notification before taking action under s.86(4)	Chief Executive Officer, Cemeteries Officer, Cemeteries Executive Officer, Senior Cemeteries Officer	
s 86A	Duty to maintain place of interment and any memorial at place of interment, if action taken under s 86(3)	Chief Executive Officer, Cemeteries Officer, Cemeteries Executive Officer, Senior Cemeteries Officer	
s 87(3)	Duty, if requested, to extend the right for a further 25 years or convert the right to a perpetual right of interment	Chief Executive Officer, Cemeteries Officer, Cemeteries Executive Officer, Senior Cemeteries Officer	
s 88	Function to receive applications to carry out a lift and re-position procedure at a place of interment	Chief Executive Officer, Cemeteries Officer, Cemeteries Executive Officer, Senior Cemeteries Officer	

Cemeteries and Crematoria Act 2003			
Provision	**Power and Functions Delegated**	**Delegate**	**Conditions and Limitations**
s 91(1)	Power to cancel a right of interment in accordance with s 91	Chief Executive Officer, Cemeteries Officer, Cemeteries Executive Officer, Senior Cemeteries Officer	
s 91(3)	Duty to publish notice of intention to cancel right of interment	Chief Executive Officer, Cemeteries Officer, Cemeteries Executive Officer, Senior Cemeteries Officer	
s 92	Power to pay refund or grant a right of interment in respect of another place of interment to the previous holder of the cancelled right of interment	Chief Executive Officer, Cemeteries Officer, Cemeteries Executive Officer, Senior Cemeteries Officer	
s 98(1)	Function of receiving application to establish or alter a memorial or a place of interment	Chief Executive Officer, Cemeteries Officer, Cemeteries Executive Officer, Senior Cemeteries Officer	
s 99	Power to approve or refuse an application made under s 98, or to cancel an approval	Chief Executive Officer, Cemeteries Officer, Cemeteries Executive Officer, Senior Cemeteries Officer	
s 99(4)	Duty to make a decision on an application under s 98 within 45 days after receipt of the application or within 45 days of receiving further information where	Chief Executive Officer, Cemeteries Officer, Cemeteries Executive Officer, Senior Cemeteries Officer	

Cemeteries and Crematoria Act 2003			
Provision	**Power and Functions Delegated**	**Delegate**	**Conditions and Limitations**
	requested		
s 100(1)	Power to require a person to remove memorials or places of interment	Chief Executive Officer, Cemeteries Officer, Cemeteries Executive Officer, Senior Cemeteries Officer	
s 100(2)	Power to remove and dispose a memorial or place of interment or remedy a person's failure to comply with s 100(1)	Chief Executive Officer, Cemeteries Officer, Cemeteries Executive Officer, Senior Cemeteries Officer	
s 100(3)	Power to recover costs of taking action under s 100(2)	Chief Executive Officer, Cemeteries Officer, Cemeteries Executive Officer, Senior Cemeteries Officer	
s 101	Function of receiving applications to establish or alter a building for ceremonies in the cemetery	Chief Executive Officer, Cemeteries Officer, Cemeteries Executive Officer, Senior Cemeteries Officer	
s 102(1)	Power to approve or refuse an application under section 101, if satisfied of the matters in (b) and (c)	Chief Executive Officer, Cemeteries Officer, Cemeteries Executive Officer, Senior Cemeteries Officer	
s 102(2) & (3)	Power to set terms and conditions in respect of, or to cancel, an approval granted under s 102(1)	Chief Executive Officer, Cemeteries Officer, Cemeteries Executive Officer, Senior Cemeteries	

Cemeteries and Crematoria Act 2003			
Provision	**Power and Functions Delegated**	**Delegate**	**Conditions and Limitations**
		Officer	
s 103(1)	Power to require a person to remove a building for ceremonies	Chief Executive Officer, Cemeteries Officer, Cemeteries Executive Officer, Senior Cemeteries Officer	
s 103(2)	Power to remove and dispose of a building for ceremonies or remedy the failure to comply with s 103(1)	Chief Executive Officer, Cemeteries Officer, Cemeteries Executive Officer, Senior Cemeteries Officer	
s 103(3)	Power to recover costs of taking action under s 103(2)	Chief Executive Officer, Cemeteries Officer, Cemeteries Executive Officer, Senior Cemeteries Officer	
s 106(1)	Power to require the holder of the right of interment of the requirement to make the memorial or place of interment safe and proper or carry out specified repairs	Chief Executive Officer, Cemeteries Officer, Cemeteries Executive Officer, Senior Cemeteries Officer	
s 106(2)	Power to require the holder of the right of interment to provide for an examination	Chief Executive Officer, Cemeteries Officer, Cemeteries Executive Officer, Senior Cemeteries Officer	
s 106(3)	Power to open and examine the place of interment if	Chief Executive Officer, Cemeteries Officer, Cemeteries Executive Officer, Senior Cemeteries	

Cemeteries and Crematoria Act 2003			
Provision	**Power and Functions Delegated**	**Delegate**	**Conditions and Limitations**
	s 106(2) not complied with	Officer	
s 106(4)	Power to repair or - with the approval of the Secretary - take down, remove and dispose any memorial or place of interment if notice under s 106(1) is not complied with	Chief Executive Officer, Cemeteries Officer, Cemeteries Executive Officer, Senior Cemeteries Officer	
s 107(1)	Power to require person responsible to make the building for ceremonies safe and proper or carry out specified repairs	Chief Executive Officer, Cemeteries Officer, Cemeteries Executive Officer, Senior Cemeteries Officer	
s 107(2)	Power to repair or take down, remove and dispose any building for ceremonies if notice under s 107(1) is not complied with	Chief Executive Officer, Cemeteries Officer, Cemeteries Executive Officer, Senior Cemeteries Officer	
s 108	Power to recover costs and expenses	Chief Executive Officer, Cemeteries Officer, Cemeteries Executive Officer, Senior Cemeteries Officer	
s 109(1)(a)	Power to open, examine and repair a place of interment	Chief Executive Officer, Cemeteries Officer, Cemeteries Executive Officer, Senior Cemeteries Officer	Where the holder of right of interment or responsible person cannot be found

Cemeteries and Crematoria Act 2003			
Provision	**Power and Functions Delegated**	**Delegate**	**Conditions and Limitations**
s 109(1)(b)	Power to repay a memorial or, with the Secretary's consent, take down, remove and dispose of a memorial	Chief Executive Officer, Cemeteries Officer, Cemeteries Executive Officer, Senior Cemeteries Officer	Where the holder of right of interment or responsible person cannot be found
s 109(2)	Power to repair the building for ceremonies or, with the consent of the Secretary, take down, remove and dispose of a building for ceremonies	Chief Executive Officer, Cemeteries Officer, Cemeteries Executive Officer, Senior Cemeteries Officer	Where the holder of right of interment or responsible person cannot be found
s 110(1)	Power to maintain, repair or restore a memorial or place of interment from other funds if unable to find right of interment holder. with consent of the Secretary	Chief Executive Officer, Cemeteries Officer, Cemeteries Executive Officer, Senior Cemeteries Officer	
s 110(1A)	Power to maintain, repair or restore the place of interment if unable to find any of the other holders after diligent inquiries and with the consent of the Secretary	Cemeteries Officer, Cemeteries Executive Officer, Senior Cemeteries Officer	
s 110(2)	Power to maintain, repair or restore any building for ceremonies from other funds if unable to find responsible person and with consent of the Secretary	Chief Executive Officer, Cemeteries Officer, Cemeteries Executive Officer, Senior Cemeteries Officer	

Cemeteries and Crematoria Act 2003			
Provision	**Power and Functions Delegated**	**Delegate**	**Conditions and Limitations**
s 110A	Power to use cemetery trust funds or other funds for the purposes of establishing, maintaining, repairing or restoring any memorial or place of interment of any deceased identified veteran	Chief Executive Officer, Cemeteries Officer, Cemeteries Executive Officer, Senior Cemeteries Officer	
s 111	Power to enter into agreement with a holder of the right of interment to maintain a memorial or place of interment	Chief Executive Officer, Cemeteries Officer, Cemeteries Executive Officer, Senior Cemeteries Officer	
s 112	Power to sell and supply memorials	Chief Executive Officer, Cemeteries Officer, Cemeteries Executive Officer, Senior Cemeteries Officer	
s 116(4)	Duty to notify the Secretary of an interment authorisation granted	Chief Executive Officer, Cemeteries Officer, Cemeteries Executive Officer, Senior Cemeteries Officer	
s 116(5)	Power to require an applicant to produce evidence of the right of interment holder's consent to application	Chief Executive Officer, Cemeteries Officer, Cemeteries Executive Officer, Senior Cemeteries Officer	
s 118	Power to grant an interment authorisation if satisfied that the requirements of Division 2 of Part 8 have been met	Chief Executive Officer, Cemeteries Officer, Cemeteries Executive Officer, Senior Cemeteries Officer	

Cemeteries and Crematoria Act 2003			
Provision	**Power and Functions Delegated**	**Delegate**	**Conditions and Limitations**
s 119	Power to set terms and conditions for interment authorisations	Chief Executive Officer, Cemeteries Officer, Cemeteries Executive Officer, Senior Cemeteries Officer	
s 131	Function of receiving an application for cremation authorisation	Chief Executive Officer, Cemeteries Officer, Cemeteries Executive Officer, Senior Cemeteries Officer	
s 133(1)	Duty not to grant a cremation authorisation unless satisfied that requirements of s 133 have been complied with	Chief Executive Officer, Cemeteries Officer, Cemeteries Executive Officer, Senior Cemeteries Officer	Subject to s 133(2)
s 145	Duty to comply with an order made by the Magistrates' Court or a coroner	Chief Executive Officer, Cemeteries Officer, Cemeteries Executive Officer, Senior Cemeteries Officer	
s 146	Power to dispose of bodily remains by a method other than interment or cremation	Chief Executive Officer, Cemeteries Officer, Cemeteries Executive Officer, Senior Cemeteries Officer	Subject to the approval of the Secretary
s 147	Power to apply to the Secretary for approval to dispose of bodily remains by a method other than interment or cremation	Chief Executive Officer, Cemeteries Officer, Cemeteries Executive Officer, Senior Cemeteries Officer	

Cemeteries and Crematoria Act 2003			
Provision	**Power and Functions Delegated**	**Delegate**	**Conditions and Limitations**
s 149	Duty to cease using method of disposal if approval revoked by the Secretary	Chief Executive Officer, Cemeteries Officer, Cemeteries Executive Officer, Senior Cemeteries Officer	
s 150 & 152(1)	Power to authorise the interment or cremation of body parts if the requirements of Division 1 of Part 11 are met	Chief Executive Officer, Cemeteries Officer, Cemeteries Executive Officer, Senior Cemeteries Officer	
s 151	Function of receiving applications to inter or cremate body parts	Chief Executive Officer, Cemeteries Officer, Cemeteries Executive Officer, Senior Cemeteries Officer	
s 152(2)	Power to impose terms and conditions on authorisation granted under s 150	Chief Executive Officer, Cemeteries Officer, Cemeteries Executive Officer, Senior Cemeteries Officer	
sch 1 cl 8(3)	Power to permit members to participate in a particular meeting by telephone, closed-circuit television or any other means of communication	Chief Executive Officer, Cemeteries Officer, Cemeteries Executive Officer, Senior Cemeteries Officer	
sch 1 cl 8(8)	Power to regulate own proceedings	Chief Executive Officer, Cemeteries Officer, Cemeteries Executive Officer, Senior Cemeteries	Subject to cl 8

Cemeteries and Crematoria Act 2003			
Provision	**Power and Functions Delegated**	**Delegate**	**Conditions and Limitations**
		Officer	
sch 1A cl 8(3)	Power to permit members to participate in a particular meeting by telephone, closed-circuit television or any other means of communication	N/A	Where Council is a Class A cemetery trust
sch 1A cl 8(8)	Power to regulate own proceedings	N/A	Where Council is a Class A cemetery trust Subject to cl 8

Domestic Animals Act 1994			
Provision	**Power and Functions Delegated**	**Delegate**	**Conditions and Limitations**
s 41A(1)	Power to declare a dog to be a menacing dog	Director Community Strengthening, Manager - Community Safety and Compliance, Team Leader - Community Safety, Manager - Legal and Governance	Council may delegate this power to a Council authorised officer

Food Act 1984			
Provision	**Power and Functions Delegated**	**Delegate**	**Conditions and Limitations**
s 19(2)(a)	Power to direct by written order that the food premises be put into a clean and	Team Leader - Environmental Health , Senior Environmental Health Officer, Environmental Health Officer, Low Risk Health	If s 19(1) applies

Food Act 1984			
Provision	**Power and Functions Delegated**	**Delegate**	**Conditions and Limitations**
	sanitary condition	Tech Officer	
s 19(2)(b)	Power to direct by written order that specified steps be taken to ensure that food prepared, sold or handled is safe and suitable	Team Leader - Environmental Health , Senior Environmental Health Officer, Environmental Health Officer, Low Risk Health Tech Officer	If s 19(1) applies
s 19(3)	Power to direct by written order that the food premises not be kept or used for the sale, or handling for sale, of any food, or for the preparation of any food, or for any other specified purpose, or for the use of any specified equipment or a specified process	Team Leader - Environmental Health , Senior Environmental Health Officer, Environmental Health Officer, Low Risk Health Tech Officer	If s 19(1) applies Only in relation to temporary food premises or mobile food premises
s 19(4)(a)	Power to direct that an order made under s 19(3)(a) or (b), (i) be affixed to a conspicuous part of the premises, and (ii) inform the public by notice in a published newspaper or otherwise	Team Leader - Environmental Health , Chief Executive Officer, Director Community Strengthening, Senior Environmental Health Officer, Environmental Health Officer, Low Risk Health Tech Officer	If s 19(1) applies
s 19(6)(a)	Duty to revoke any order under section 19 if satisfied that an order has been complied with	Team Leader - Environmental Health , Director Community Strengthening, Senior Environmental Health Officer, Environmental Health Officer, Low Risk Health Tech Officer,	If s 19(1) applies

Food Act 1984			
Provision	**Power and Functions Delegated**	**Delegate**	**Conditions and Limitations**
		Manager - Community Safety and Compliance	
s 19(6)(b)	Duty to give written notice of revocation under section 19(6)(a) if satisfied that an order has been complied with	Team Leader - Environmental Health , Director Community Strengthening, Senior Environmental Health Officer, Environmental Health Officer, Low Risk Health Tech Officer, Manager - Community Safety and Compliance	If s 19(1) applies
s 19AA(2)	Power to direct, by written order, that a person must take any of the actions described in (a)-(c).	Team Leader - Environmental Health , Senior Environmental Health Officer, Environmental Health Officer, Low Risk Health Tech Officer	Where Council is the registration authority
s 19AA(4)(c)	Power to direct, in an order made under s 19AA(2) or a subsequent written order, that a person must ensure that any food or class of food is not removed from the premises	Team Leader - Environmental Health , Senior Environmental Health Officer, Environmental Health Officer, Low Risk Health Tech Officer	Note: the power to direct the matters under s 19AA(4)(a) and (b) not capable of delegation and so such directions must be made by a Council resolution
s 19AA(7)	Duty to revoke order issued under s 19AA and give written notice of revocation, if satisfied that that order has been complied with	Team Leader - Environmental Health , Senior Environmental Health Officer, Environmental Health Officer, Low Risk Health Tech Officer	Where Council is the registration authority

Food Act 1984			
Provision	**Power and Functions Delegated**	**Delegate**	**Conditions and Limitations**
s 19CB(4)(b)	Power to request copy of records	Team Leader - Environmental Health , Director Community Strengthening, Senior Environmental Health Officer, Environmental Health Officer, Low Risk Health Tech Officer, Manager - Community Safety and Compliance	Where Council is the registration authority
s 19E(1)(d)	Power to request a copy of the food safety program	Team Leader - Environmental Health , Senior Environmental Health Officer, Environmental Health Officer, Low Risk Health Tech Officer	Where Council is the registration authority
s 19EA(3)	Function of receiving copy of revised food safety program	Team Leader - Environmental Health , Senior Environmental Health Officer, Environmental Health Officer, Low Risk Health Tech Officer, Manager - Legal and Governance	Where Council is the registration authority
s 19GB	Power to request proprietor to provide written details of the name, qualification or experience of the current food safety supervisor	Team Leader - Environmental Health , Senior Environmental Health Officer, Environmental Health Officer, Low Risk Health Tech Officer	Where Council is the registration authority
s19IA(1)	Power to form opinion that the food safety requirements or program are non-compliant.	Team Leader - Environmental Health , Senior Environmental Health Officer, Environmental Health Officer, Low Risk Health Tech Officer, Manager - Legal and Governance	Where Council is the registration authority
s 19IA(2)	Duty to give written notice to the proprietor of the premises	Team Leader - Environmental Health , Senior Environmental Health Officer, Environmental Health Officer, Low Risk Health Tech Officer, Manager - Legal and Governance	Where Council is the registration authority Note: Not required if Council has taken other appropriate action in relation to deficiencies (see s 19IA(3))

Food Act 1984			
Provision	**Power and Functions Delegated**	**Delegate**	**Conditions and Limitations**
s 19M(4)(a) & (5)	Power to conduct a food safety audit and take actions where deficiencies are identified	Team Leader - Environmental Health , Senior Environmental Health Officer, Environmental Health Officer, Low Risk Health Tech Officer	Where Council is the registration authority
s 19N(2)	Function of receiving notice from the auditor	Team Leader - Environmental Health , Senior Environmental Health Officer, Environmental Health Officer, Low Risk Health Tech Officer, Manager - Legal and Governance	Where Council is the registration authority
s 19NA(1)	Power to request food safety audit reports	Team Leader - Environmental Health , Senior Environmental Health Officer, Environmental Health Officer, Low Risk Health Tech Officer	Where Council is the registration authority
s 19U(3)	Power to waive and vary the costs of a food safety audit if there are special circumstances	Team Leader - Environmental Health , Chief Executive Officer, Director Community Strengthening, Manager - Community Safety and Compliance	
s 19UA	Power to charge fees for conducting a food safety assessment or inspection	Team Leader - Environmental Health , Chief Executive Officer, Director Community Strengthening, Manager - Community Safety and Compliance	Except for an assessment required by a declaration under s 19C or an inspection under ss 38B(1)(c) or 39.
s 19W	Power to direct a proprietor of a food premises to comply with any requirement under Part IIIB	Team Leader - Environmental Health , Senior Environmental Health Officer, Environmental Health Officer, Low Risk Health Tech Officer	Where Council is the registration authority

Food Act 1984			
Provision	**Power and Functions Delegated**	**Delegate**	**Conditions and Limitations**
s 19W(3)(a)	Power to direct a proprietor of a food premises to have staff at the premises undertake training or instruction	Team Leader - Environmental Health , Senior Environmental Health Officer, Environmental Health Officer, Low Risk Health Tech Officer	Where Council is the registration authority
s 19W(3)(b)	Power to direct a proprietor of a food premises to have details of any staff training incorporated into the minimum records required to be kept or food safety program of the premises	Team Leader - Environmental Health , Senior Environmental Health Officer, Environmental Health Officer, Low Risk Health Tech Officer	Where Council is the registration authority
	Power to register or renew the registration of a food premises	Team Leader - Environmental Health , Chief Executive Officer, Director Community Strengthening, Senior Environmental Health Officer, Environmental Health Officer, Low Risk Health Tech Officer, Manager - Legal and Governance	Where Council is the registration authority Refusal to grant or renew the registration of a food premises must be ratified by Council or the CEO (see s 58A(2))
s 36A	Power to accept an application for registration or notification using online portal	Team Leader - Environmental Health , Senior Community Safety and Compliance Administration Officer, Community Safety and Compliance Administration Officer , Environmental Health Officer, Low Risk Health Tech Officer, Business	Where Council is the registration authority

Food Act 1984			
Provision	**Power and Functions Delegated**	**Delegate**	**Conditions and Limitations**
		Improvement Officer	
s 36B	Duty to pay the charge for use of online portal	Director Corporate Strategy and Business Improvement, Director Community Strengthening, Manager - Finance, Manager - Community Safety and Compliance	Where Council is the registration authority
s 38AA(5)	Power to (a) request further information; or (b) advise the proprietor that the premises must be registered if the premises are not exempt	Team Leader - Environmental Health , Senior Environmental Health Officer, Environmental Health Officer, Low Risk Health Tech Officer	Where Council is the registration authority
s 38AB(4)	Power to fix a fee for the receipt of a notification under s 38AA in accordance with a declaration under s 38AB(1)	Team Leader - Environmental Health , Chief Executive Officer, Director Community Strengthening, Manager - Community Safety and Compliance	Where Council is the registration authority
s 38A(4)	Power to request a copy of a completed food safety program template	Team Leader - Environmental Health , Director Community Strengthening, Senior Environmental Health Officer, Environmental Health Officer, Manager - Community Safety and Compliance	Where Council is the registration authority
s 38B(1)(a)	Duty to assess the application and determine which class of food premises under s 19C the food premises belongs	Team Leader - Environmental Health , Senior Environmental Health Officer, Environmental Health Officer, Low Risk Health Tech Officer	Where Council is the registration authority

Food Act 1984			
Provision	**Power and Functions Delegated**	**Delegate**	**Conditions and Limitations**
s 38B(1)(b)	Duty to ensure proprietor has complied with requirements of s 38A	Team Leader - Environmental Health , Senior Environmental Health Officer, Environmental Health Officer, Low Risk Health Tech Officer	Where Council is the registration authority
s 38B(2)	Duty to be satisfied of the matters in s 38B(2)(a)-(b)	Team Leader - Environmental Health , Senior Environmental Health Officer, Environmental Health Officer, Low Risk Health Tech Officer	Where Council is the registration authority
s 38D(1)	Duty to ensure compliance with the applicable provisions of s 38C and inspect the premises if required by s 39	Team Leader - Environmental Health , Senior Environmental Health Officer, Environmental Health Officer, Low Risk Health Tech Officer	Where Council is the registration authority
s 38D(2)	Duty to be satisfied of the matters in s 38D(2)(a)-(d)	Team Leader - Environmental Health , Senior Environmental Health Officer, Environmental Health Officer, Low Risk Health Tech Officer	Where Council is the registration authority
s 38D(3)	Power to request copies of any audit reports	Team Leader - Environmental Health , Senior Environmental Health Officer, Environmental Health Officer, Low Risk Health Tech Officer	Where Council is the registration authority
s 38E(2)	Power to register the food premises on a conditional basis	Team Leader - Environmental Health , Senior Environmental Health Officer, Environmental Health Officer, Low Risk Health Tech Officer	Where Council is the registration authority

Food Act 1984			
Provision	**Power and Functions Delegated**	**Delegate**	**Conditions and Limitations**
			not exceeding the prescribed time limit defined under s 38E(5)
s 38E(4)	Duty to register the food premises when conditions are satisfied	Team Leader - Environmental Health , Senior Environmental Health Officer, Environmental Health Officer, Low Risk Health Tech Officer	Where Council is the registration authority
s 38F(3)(b)	Power to require proprietor to comply with requirements of this Act	Team Leader - Environmental Health , Senior Environmental Health Officer, Environmental Health Officer, Low Risk Health Tech Officer	Where Council is the registration authority
s 38G(1)	Power to require notification of change of the food safety program type used for the food premises	Team Leader - Environmental Health , Senior Environmental Health Officer, Senior Community Safety and Compliance Administration Officer, Community Safety and Compliance Administration Officer , Environmental Health Officer, Low Risk Health Tech Officer, Business Improvement Officer	Where Council is the registration authority
s 38G(2)	Function of receiving notice from proprietor if there is a change of the food safety program type used for the food premises	Team Leader - Environmental Health , Senior Environmental Health Officer, Environmental Health Officer, Low Risk Health Tech Officer, Manager - Legal and Governance	Where Council is the registration authority
s 38G(4)	Power to require the proprietor of the food premises to comply with any requirement of the Act	Team Leader - Environmental Health , Senior Environmental Health Officer, Environmental Health Officer, Low Risk Health Tech Officer	Where Council is the registration authority
s 39(2)	Duty to carry out an inspection of the premises during the period of registration	Team Leader - Environmental Health , Senior Environmental Health Officer, Environmental Health Officer, Low Risk Health	

Food Act 1984			
Provision	**Power and Functions Delegated**	**Delegate**	**Conditions and Limitations**
	before the registration of the food premises is renewed	Tech Officer, Manager - Legal and Governance	
s 39A	Power to register, or renew the registration of a food premises despite minor defects	Team Leader - Environmental Health , Chief Executive Officer, Director Community Strengthening, Senior Environmental Health Officer, Environmental Health Officer, Low Risk Health Tech Officer, Manager - Community Safety and Compliance, Manager - Legal and Governance	Where Council is the registration authority Only if satisfied of matters in s 39A(2)(a)-(c)
s 39A (6)	Duty to comply with a direction of the Secretary	Team Leader - Environmental Health , Senior Environmental Health Officer, Environmental Health Officer, Low Risk Health Tech Officer, Manager - Legal and Governance	
s 40(1)	Duty to give the person in whose name the premises is to be registered a certificate of registration	Team Leader - Environmental Health , Senior Environmental Health Officer, Environmental Health Officer, Low Risk Health Tech Officer, Manager - Legal and Governance	Where Council is the registration authority
s 40(2)	Power to incorporate the certificate of registration in one document with any certificate of registration under Part 6 of the Public Health and Wellbeing Act 2008	Team Leader - Environmental Health , Chief Executive Officer, Director Community Strengthening, Senior Environmental Health Officer, Environmental Health Officer, Manager - Community Safety and Compliance	
s 40C(2)	Power to grant or renew the registration of food premises for a period of less than 1 year	Team Leader - Environmental Health , Chief Executive Officer, Director Community Strengthening, Senior Environmental Health Officer, Environmental Health Officer, Manager - Community Safety and Compliance	Where Council is the registration authority

Food Act 1984			
Provision	**Power and Functions Delegated**	**Delegate**	**Conditions and Limitations**
s 40D(1)	Power to suspend or revoke the registration of food premises	Team Leader - Environmental Health , Chief Executive Officer, Director Community Strengthening, Senior Environmental Health Officer, Environmental Health Officer, Manager - Community Safety and Compliance	Where Council is the registration authority
s 40E	Duty to comply with direction of the Secretary	Team Leader - Environmental Health , Senior Environmental Health Officer, Environmental Health Officer, Low Risk Health Tech Officer, Manager - Legal and Governance	
s 40F	Power to cancel registration of food premises	Team Leader - Environmental Health , Senior Environmental Health Officer, Environmental Health Officer	Where Council is the registration authority
s 43	Duty to maintain records of registration	Team Leader - Environmental Health , Senior Environmental Health Officer, Environmental Health Officer, Low Risk Health Tech Officer, Manager - Legal and Governance	Where Council is the registration authority
s 43F(6)	Duty to be satisfied that registration requirements under Division 3 have been met prior to registering or renewing registration of a component of a food business	Team Leader - Environmental Health , Chief Executive Officer, Director Community Strengthening, Senior Environmental Health Officer, Environmental Health Officer, Low Risk Health Tech Officer, Manager - Community Safety and Compliance, Manager - Legal and Governance	Where Council is the registration authority
s 43F(7)	Power to register the components of the food business that meet requirements in	Team Leader - Environmental Health , Chief Executive Officer, Director Community Strengthening, Senior Environmental	Where Council is the registration authority

Food Act 1984			
Provision	**Power and Functions Delegated**	**Delegate**	**Conditions and Limitations**
	Division 3 and power to refuse to register the components that do not meet the requirements	Health Officer, Environmental Health Officer, Manager - Community Safety and Compliance	
s 45AC	Power to bring proceedings	Team Leader - Environmental Health , Senior Environmental Health Officer, Environmental Health Officer, Low Risk Health Tech Officer, Manager - Legal and Governance	
s 46(5)	Power to institute proceedings against another person where the offence was due to an act or default by that other person and where the first person charged could successfully defend a prosecution, without proceedings first being instituted against the person first charged	Senior Legal Counsel - Prosecutions, Team Leader - Environmental Health , Chief Executive Officer, Director Community Strengthening, Solicitor - Prosecutions , Environmental Health Officer, Manager - Community Safety and Compliance, Manager - Legal and Governance	Where Council is the registration authority

Heritage Act 2017			
Provision	**Power and Functions Delegated**	**Delegate**	**Conditions and Limitations**
s 116	Power to sub-delegate Executive Director's functions, duties or powers	Chief Executive Officer, Heritage & Strategic Policy Coordinator, Urban Designer, Principal Strategic Planner, Senior Strategic Planner, Principal Planner, Director Planning and Infrastructure, Team Leader - Strategic Planning, Strategic Planner	Must first obtain Executive Director's written consent Council can only sub-delegate if the Instrument of Delegation from the Executive Director

Heritage Act 2017			
Provision	**Power and Functions Delegated**	**Delegate**	**Conditions and Limitations**
			authorises sub-delegation

Local Government Act 1989			
Provision	**Power and Functions Delegated**	**Delegate**	**Conditions and Limitations**
s 185L(4)	Power to declare and levy a cladding rectification charge	Chief Executive Officer	This power can only be delegated to the CEO.

Planning and Environment Act 1987			
Provision	**Power and Functions Delegated**	**Delegate**	**Conditions and Limitations**
s 4B	Power to prepare an amendment to the Victorian Planning Provisions	Chief Executive Officer, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure	If authorised by the Minister
s 4G	Function of receiving prescribed documents and a copy of the Victorian Planning Provisions from the Minister	Chief Executive Officer, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure	

s 4H	Duty to make amendment to Victoria Planning Provisions available in accordance with public availability requirements	Team Leader - Planning Support, Chief Executive Officer, Director Community Strengthening, Heritage & Strategic Policy Coordinator, Business Support Officer - Development Services, Planning Support Coordinator, Senior Planner, Senior Planning Support Officer, Senior Vegetation Officer, Subdivisions Officer, Business Analyst and Improvement Officer, Team Leader - Planning Services, Urban Designer, Principal Strategic Planner, Senior Strategic Planner, Planner, Planning Support Officer, Principal Planner, Pre-Application Planner, VCAT Coordinator, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure, Business Support Officer - Strategic Planning , Team Leader - Strategic Planning, Strategic Planner	
s 4I(2)	Duty to make and copy of the Victorian Planning Provisions and other documents available in accordance with public availability requirements	Team Leader - Planning Support, Chief Executive Officer, Director Community Strengthening, Heritage & Strategic Policy Coordinator, Business Support Officer - Development Services, Planning Support Coordinator, Senior Planner, Senior Planning Support Officer, Senior Vegetation Officer, Subdivisions Officer, Business Analyst and Improvement Officer, Team Leader - Planning	

		Services, Urban Designer, Principal Strategic Planner, Senior Strategic Planner, Planner, Planning Support Officer, Principal Planner, Pre-Application Planner, VCAT Coordinator, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure, Business Support Officer - Strategic Planning , Team Leader - Strategic Planning, Strategic Planner	
s 8A(2)	Power to prepare amendment to the planning scheme where the Minister has given consent under s 8A	Team Leader - Planning Support, Chief Executive Officer, Business Support Officer - Development Services, Team Leader - Planning Services, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure, Business Support Officer - Strategic Planning	
s 8A(3)	Power to apply to Minister to prepare an amendment to the planning scheme	Chief Executive Officer, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure	
s 8A(5)	Function of receiving notice of the Minister's decision	Team Leader - Planning Support, Chief Executive Officer, Business Support Officer - Development Services, Team Leader - Planning Services, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and	

		Infrastructure, Business Support Officer - Strategic Planning	
s 8A(7)	Power to prepare the amendment specified in the application without the Minister's authorisation if no response received after 10 business days	Team Leader - Planning Support, Chief Executive Officer, Business Support Officer - Development Services, Team Leader - Planning Services, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure, Business Support Officer - Strategic Planning	
s 8B(2)	Power to apply to the Minister for authorisation to prepare an amendment to the planning scheme of an adjoining municipal district	Chief Executive Officer, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure	
s 12(3)	Power to carry out studies and do things to ensure proper use of land and consult with other persons to ensure co-ordination of planning scheme with these persons	Team Leader - Planning Support, Team Leader - Natural Systems, Chief Executive Officer, Director Community Strengthening, Heritage & Strategic Policy Coordinator, Manager - Climate Change and Sustainability, Business Support Officer - Development Services, Senior Planner, Senior Planning Compliance Officer, Senior Planning Support Officer, Senior Vegetation Officer, Subdivisions Officer, Business Analyst and Improvement Officer, Team Leader - Planning Services, Urban	

		Designer, Principal Strategic Planner, Senior Strategic Planner, Coastal Planner, Planner, Principal Planner, Manager - Community Safety and Compliance, Pre-Application Planner, VCAT Coordinator, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure, Business Support Officer - Strategic Planning , Team Leader - Strategic Planning, Strategic Planner	
s 12B(1)	Duty to review planning scheme	Team Leader - Planning Support, Chief Executive Officer, Director Community Strengthening, Heritage & Strategic Policy Coordinator, Business Support Officer - Development Services, Senior Planner, Senior Planning Compliance Officer, Senior Planning Support Officer, Senior Vegetation Officer, Subdivisions Officer, Business Analyst and Improvement Officer, Team Leader - Planning Services, Urban Designer, Principal Strategic Planner, Senior Strategic Planner, Planner, Principal Planner, Manager - Community Safety and Compliance, Pre-Application Planner, VCAT Coordinator, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure, Business Support Officer - Strategic Planning , Team Leader - Strategic Planning, Strategic Planner	

s 12B(2)	Duty to review planning scheme at direction of Minister	Team Leader - Planning Support, Chief Executive Officer, Director Community Strengthening, Heritage & Strategic Policy Coordinator, Business Support Officer - Development Services, Senior Planner, Senior Planning Compliance Officer, Senior Planning Support Officer, Senior Vegetation Officer, Subdivisions Officer, Business Analyst and Improvement Officer, Team Leader - Planning Services, Urban Designer, Principal Strategic Planner, Senior Strategic Planner, Planner, Principal Planner, Manager - Community Safety and Compliance, Pre-Application Planner, VCAT Coordinator, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure, Business Support Officer - Strategic Planning , Team Leader - Strategic Planning, Strategic Planner	
s.12B(5)	duty to report findings of review of planning scheme to Minister without delay	Team Leader - Planning Support, Chief Executive Officer, Director Community Strengthening, Heritage & Strategic Policy Coordinator, Business Support Officer - Development Services, Senior Planner, Senior Planning Compliance Officer, Senior Planning Support Officer, Senior Vegetation Officer, Subdivisions Officer, Business Analyst and Improvement Officer, Team Leader - Planning Services, Urban Designer, Principal Strategic	

		Planner, Senior Strategic Planner, Planner, Principal Planner, Manager - Community Safety and Compliance, Pre-Application Planner, VCAT Coordinator, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure, Business Support Officer - Strategic Planning , Team Leader - Strategic Planning, Strategic Planner	
s 14	Duties of a Responsible Authority as set out in s 14(a) to (d)	Team Leader - Planning Support, Chief Executive Officer, Director Community Strengthening, Heritage & Strategic Policy Coordinator, Business Support Officer - Development Services, Senior Planner, Senior Planning Compliance Officer, Senior Planning Support Officer, Senior Vegetation Officer, Subdivisions Officer, Business Analyst and Improvement Officer, Team Leader - Planning Services, Urban Designer, Principal Strategic Planner, Senior Strategic Planner, Planner, Planning Compliance Officer, Principal Planner, Manager - Community Safety and Compliance, Pre-Application Planner, VCAT Coordinator, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure, Business Support Officer - Strategic Planning , Team Leader - Strategic Planning, Strategic Planner	

s 17(1)	Duty of giving copy amendment to the planning scheme	Team Leader - Planning Support, Chief Executive Officer, Director Community Strengthening, Heritage & Strategic Policy Coordinator, Business Support Officer - Development Services, Senior Planner, Senior Planning Compliance Officer, Senior Planning Support Officer, Senior Vegetation Officer, Subdivisions Officer, Business Analyst and Improvement Officer, Team Leader - Planning Services, Urban Designer, Principal Strategic Planner, Senior Strategic Planner, Planner, Planning Support Officer, Principal Planner, Manager - Community Safety and Compliance, Pre-Application Planner, VCAT Coordinator, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure, Business Support Officer - Strategic Planning , Team Leader - Strategic Planning, Strategic Planner	
s 17(2)	Duty of giving copy s 173 agreement	Team Leader - Planning Support, Chief Executive Officer, Deputy Municipal Building Surveyor , Director Community Strengthening, Heritage & Strategic Policy Coordinator, Team Leader - Municipal Building Surveyor, Business Support Officer - Development Services, Senior Planner, Senior Planning Compliance Officer, Senior Planning Support Officer, Senior Vegetation Officer, Subdivisions Officer, Business Analyst and Improvement Officer,	

		Team Leader - Planning Services, Urban Designer, Principal Strategic Planner, Senior Strategic Planner, Planner, Planning Support Officer, Principal Planner, Manager - Community Safety and Compliance, Pre-Application Planner, VCAT Coordinator, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure, Business Support Officer - Strategic Planning , Team Leader - Strategic Planning, Strategic Planner	
s 17(3)	Duty of giving copy amendment, explanatory report and relevant documents to the Minister within 10 business days	Team Leader - Planning Support, Chief Executive Officer, Business Support Officer - Development Services, Team Leader - Planning Services, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure, Business Support Officer - Strategic Planning	
s 18	Duty to make amendment etc. available in accordance with public availability requirements	Team Leader - Planning Support, Chief Executive Officer, Director Community Strengthening, Heritage & Strategic Policy Coordinator, Business Support Officer - Development Services, Planning Support Coordinator, Senior Planner, Senior Planning Compliance Officer, Senior Planning Support Officer, Senior Vegetation Officer, Subdivisions Officer, Business Analyst and Improvement	Until the proposed amendment is approved or lapsed

		Officer, Team Leader - Planning Services, Urban Designer, Principal Strategic Planner, Senior Strategic Planner, Planner, Planning Support Officer, Principal Planner, Manager - Community Safety and Compliance, Pre-Application Planner, VCAT Coordinator, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure, Business Support Officer - Strategic Planning , Team Leader - Strategic Planning, Strategic Planner	
s 19	Power to give notice, to decide not to give notice, to publish notice of amendment to a planning scheme and to exercise any other power under s 19 to a planning scheme	Team Leader - Planning Support, Chief Executive Officer, Director Community Strengthening, Heritage & Strategic Policy Coordinator, Business Support Officer - Development Services, Senior Planner, Senior Planning Compliance Officer, Senior Planning Support Officer, Senior Vegetation Officer, Subdivisions Officer, Business Analyst and Improvement Officer, Team Leader - Planning Services, Urban Designer, Principal Strategic Planner, Senior Strategic Planner, Planner, Principal Planner, Manager - Community Safety and Compliance, Pre-Application Planner, VCAT Coordinator, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure, Business Support Officer - Strategic Planning , Team Leader - Strategic	

		Planning, Strategic Planner	
s 19	Function of receiving notice of preparation of an amendment to a planning scheme	Chief Executive Officer, Director Community Strengthening, Manager - Community Safety and Compliance, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure	Where Council is not the planning authority and the amendment affects land within Council's municipal district; or Where the amendment will amend the planning scheme to designate Council as an acquiring authority.
s 20(1)	Power to apply to Minister for exemption from the requirements of s 19	Chief Executive Officer, Team Leader - Planning Services, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure	Where Council is a planning authority
s 21(2)	Duty to make submissions available in accordance with public availability requirements	Team Leader - Planning Support, Chief Executive Officer, Director Community Strengthening, Heritage & Strategic Policy Coordinator, Business Support Officer - Development Services, Planning Support Coordinator, Senior Planner, Senior Planning Compliance Officer, Senior Planning Support Officer, Senior Vegetation Officer, Subdivisions Officer, Business Analyst and Improvement Officer, Team Leader - Planning Services, Urban Designer, Principal Strategic Planner,	Until the end of 2 months after the amendment comes into operation or lapses

		Senior Strategic Planner, Planner, Planning Support Officer, Principal Planner, Manager - Community Safety and Compliance, Pre-Application Planner, VCAT Coordinator, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure, Business Support Officer - Strategic Planning , Team Leader - Strategic Planning, Strategic Planner	
s 21A(4)	Duty to publish notice	Team Leader - Planning Support, Chief Executive Officer, Director Community Strengthening, Heritage & Strategic Policy Coordinator, Business Support Officer - Development Services, Senior Planner, Senior Planning Compliance Officer, Senior Planning Support Officer, Senior Vegetation Officer, Subdivisions Officer, Business Analyst and Improvement Officer, Team Leader - Planning Services, Urban Designer, Principal Strategic Planner, Senior Strategic Planner, Planner, Planning Support Officer, Principal Planner, Manager - Community Safety and Compliance, Pre-Application Planner, VCAT Coordinator, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure, Business Support Officer - Strategic Planning , Team Leader - Strategic Planning, Strategic Planner	

s 22(1)	Duty to consider all submissions received before the date specified in the notice	Team Leader - Planning Support, Chief Executive Officer, Director Community Strengthening, Heritage & Strategic Policy Coordinator, Business Support Officer - Development Services, Senior Planner, Senior Planning Compliance Officer, Senior Planning Support Officer, Senior Vegetation Officer, Subdivisions Officer, Business Analyst and Improvement Officer, Team Leader - Planning Services, Urban Designer, Principal Strategic Planner, Senior Strategic Planner, Planner, Principal Planner, Manager - Community Safety and Compliance, Pre-Application Planner, VCAT Coordinator, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure, Business Support Officer - Strategic Planning , Team Leader - Strategic Planning, Strategic Planner	Except submissions which request a change to the items in s 22(5)(a) and (b)
s 22(2)	Power to consider a late submission Duty to consider a late submission, if directed by the Minister	Manager - Strategic and Infrastructure Planning , Team Leader - Strategic Planning	
s 23(1)(b)	Duty to refer submissions which request a change to the amendment to a panel	Team Leader - Planning Support, Chief Executive Officer, Director Community Strengthening, Heritage & Strategic Policy Coordinator, Business Support Officer - Development Services, Senior Planner, Senior	

		Planning Compliance Officer, Senior Planning Support Officer, Senior Vegetation Officer, Subdivisions Officer, Business Analyst and Improvement Officer, Team Leader - Planning Services, Urban Designer, Principal Strategic Planner, Senior Strategic Planner, Planner, Planning Support Officer, Principal Planner, Manager - Community Safety and Compliance, Pre-Application Planner, VCAT Coordinator, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure, Business Support Officer - Strategic Planning , Team Leader - Strategic Planning, Strategic Planner	
s 23(2)	Power to refer to a panel submissions which do not require a change to the amendment	Team Leader - Planning Support, Chief Executive Officer, Director Community Strengthening, Heritage & Strategic Policy Coordinator, Business Support Officer - Development Services, Senior Planner, Senior Planning Compliance Officer, Senior Planning Support Officer, Senior Vegetation Officer, Subdivisions Officer, Business Analyst and Improvement Officer, Team Leader - Planning Services, Urban Designer, Principal Strategic Planner, Senior Strategic Planner, Planner, Planning Support Officer, Principal Planner, Manager - Community Safety and Compliance, Pre-Application Planner, VCAT Coordinator, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director	

		Planning and Infrastructure, Business Support Officer - Strategic Planning , Team Leader - Strategic Planning, Strategic Planner	
s 24	Function to represent Council and present a submission at a panel hearing (including a hearing referred to in s 96D)	Team Leader - Planning Support, Chief Executive Officer, Director Community Strengthening, Heritage & Strategic Policy Coordinator, Business Support Officer - Development Services, Senior Planner, Senior Planning Compliance Officer, Senior Planning Support Officer, Senior Vegetation Officer, Subdivisions Officer, Business Analyst and Improvement Officer, Team Leader - Planning Services, Urban Designer, Principal Strategic Planner, Senior Strategic Planner, Planner, Principal Planner, Manager - Community Safety and Compliance, Pre-Application Planner, VCAT Coordinator, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure, Business Support Officer - Strategic Planning , Team Leader - Strategic Planning, Strategic Planner	
s 26(1)	Power to make report available for inspection in accordance with the requirements set out in s 197B of the Act	Team Leader - Planning Support, Chief Executive Officer, Director Community Strengthening, Heritage & Strategic Policy Coordinator, Business Support Officer - Development Services, Planning Support Coordinator, Senior Planner, Senior Planning	

		Compliance Officer, Senior Planning Support Officer, Senior Vegetation Officer, Subdivisions Officer, Business Analyst and Improvement Officer, Team Leader - Planning Services, Urban Designer, Principal Strategic Planner, Senior Strategic Planner, Planner, Planning Support Officer, Principal Planner, Manager - Community Safety and Compliance, Pre-Application Planner, VCAT Coordinator, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure, Business Support Officer - Strategic Planning , Team Leader - Strategic Planning, Strategic Planner	
s 26(2)	Duty to keep report of panel available in accordance with public availability requirements	Team Leader - Planning Support, Chief Executive Officer, Director Community Strengthening, Heritage & Strategic Policy Coordinator, Business Support Officer - Development Services, Planning Support Coordinator, Senior Planner, Senior Planning Compliance Officer, Senior Planning Support Officer, Senior Vegetation Officer, Subdivisions Officer, Business Analyst and Improvement Officer, Team Leader - Planning Services, Urban Designer, Principal Strategic Planner, Senior Strategic Planner, Planner, Planning Support Officer, Principal Planner, Manager - Community Safety and Compliance, Pre-Application Planner, VCAT Coordinator, Manager - Development Services , Manager -	During the inspection period

		Strategic and Infrastructure Planning , Director Planning and Infrastructure, Business Support Officer - Strategic Planning , Team Leader - Strategic Planning, Strategic Planner	
s 27(2)	Power to apply for exemption if panel's report not received	Team Leader - Planning Support, Chief Executive Officer, Director Community Strengthening, Heritage & Strategic Policy Coordinator, Business Support Officer - Development Services, Senior Planner, Senior Planning Compliance Officer, Senior Planning Support Officer, Senior Vegetation Officer, Subdivisions Officer, Business Analyst and Improvement Officer, Team Leader - Planning Services, Urban Designer, Principal Strategic Planner, Senior Strategic Planner, Planner, Principal Planner, Manager - Community Safety and Compliance, Pre-Application Planner, VCAT Coordinator, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure, Business Support Officer - Strategic Planning , Team Leader - Strategic Planning, Strategic Planner	
s 28(1)	Duty to notify the Minister if abandoning an amendment	Team Leader - Planning Support, Chief Executive Officer, Director Community Strengthening, Business Support Officer - Development Services, Team Leader - Planning Services, Manager - Community	Note: the power to make a decision to abandon an amendment cannot be delegated

		Safety and Compliance, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure, Business Support Officer - Strategic Planning	
s 28(2)	Duty to publish notice of the decision on Internet site	Team Leader - Planning Support, Chief Executive Officer, Director Community Strengthening, Heritage & Strategic Policy Coordinator, Business Support Officer - Development Services, Planning Support Coordinator, Senior Planner, Senior Planning Support Officer, Senior Vegetation Officer, Subdivisions Officer, Business Analyst and Improvement Officer, Team Leader - Planning Services, Urban Designer, Principal Strategic Planner, Senior Strategic Planner, Planner, Planning Support Officer, Principal Planner, Pre-Application Planner, VCAT Coordinator, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure, Business Support Officer - Strategic Planning , Team Leader - Strategic Planning, Strategic Planner	
s 28(4)	Duty to make notice of the decision available on Council's Internet site for a period of at least 2 months	Team Leader - Planning Support, Chief Executive Officer, Director Community Strengthening, Heritage & Strategic Policy Coordinator, Business Support Officer - Development Services, Planning Support	

		Coordinator, Senior Planner, Senior Planning Support Officer, Senior Vegetation Officer, Subdivisions Officer, Business Analyst and Improvement Officer, Team Leader - Planning Services, Urban Designer, Principal Strategic Planner, Senior Strategic Planner, Planner, Planning Support Officer, Principal Planner, Pre-Application Planner, VCAT Coordinator, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure, Business Support Officer - Strategic Planning , Team Leader - Strategic Planning, Strategic Planner	
s 30(4)(a)	Duty to say if amendment has lapsed	Team Leader - Planning Support, Chief Executive Officer, Director Community Strengthening, Heritage & Strategic Policy Coordinator, Business Support Officer - Development Services, Senior Planner, Senior Planning Compliance Officer, Senior Planning Support Officer, Senior Vegetation Officer, Subdivisions Officer, Business Analyst and Improvement Officer, Team Leader - Planning Services, Urban Designer, Principal Strategic Planner, Senior Strategic Planner, Planner, Principal Planner, Manager - Community Safety and Compliance, Pre-Application Planner, VCAT Coordinator, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure, Business Support Officer -	

		Strategic Planning , Team Leader - Strategic Planning, Strategic Planner	
s 30(4)(b)	Duty to provide information in writing upon request	Team Leader - Planning Support, Chief Executive Officer, Director Community Strengthening, Heritage & Strategic Policy Coordinator, Business Support Officer - Development Services, Senior Planner, Senior Planning Compliance Officer, Senior Planning Support Officer, Senior Vegetation Officer, Subdivisions Officer, Business Analyst and Improvement Officer, Team Leader - Planning Services, Urban Designer, Principal Strategic Planner, Senior Strategic Planner, Planner, Principal Planner, Manager - Community Safety and Compliance, Pre-Application Planner, VCAT Coordinator, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure, Business Support Officer - Strategic Planning , Team Leader - Strategic Planning, Strategic Planner	
s 32(2)	Duty to give more notice if required	Team Leader - Planning Support, Chief Executive Officer, Director Community Strengthening, Heritage & Strategic Policy Coordinator, Business Support Officer - Development Services, Senior Planner, Senior Planning Compliance Officer, Senior Planning Support Officer, Senior Vegetation Officer,	

		Subdivisions Officer, Business Analyst and Improvement Officer, Team Leader - Planning Services, Urban Designer, Principal Strategic Planner, Senior Strategic Planner, Planner, Planning Support Officer, Principal Planner, Manager - Community Safety and Compliance, Pre-Application Planner, VCAT Coordinator, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure, Business Support Officer - Strategic Planning , Team Leader - Strategic Planning, Strategic Planner	
s 33(1)	Duty to give more notice of changes to an amendment	Team Leader - Planning Support, Chief Executive Officer, Director Community Strengthening, Heritage & Strategic Policy Coordinator, Business Support Officer - Development Services, Senior Planner, Senior Planning Compliance Officer, Senior Planning Support Officer, Senior Vegetation Officer, Subdivisions Officer, Business Analyst and Improvement Officer, Team Leader - Planning Services, Urban Designer, Principal Strategic Planner, Senior Strategic Planner, Planner, Planning Support Officer, Principal Planner, Manager - Community Safety and Compliance, Pre-Application Planner, VCAT Coordinator, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure, Business Support Officer - Strategic Planning , Team Leader -	

		Strategic Planning, Strategic Planner	
s 36(2)	Duty to give notice of approval of amendment	Team Leader - Planning Support, Chief Executive Officer, Director Community Strengthening, Heritage & Strategic Policy Coordinator, Business Support Officer - Development Services, Senior Planner, Senior Planning Compliance Officer, Senior Planning Support Officer, Senior Vegetation Officer, Subdivisions Officer, Business Analyst and Improvement Officer, Team Leader - Planning Services, Urban Designer, Principal Strategic Planner, Senior Strategic Planner, Planner, Planning Support Officer, Principal Planner, Manager - Community Safety and Compliance, Pre-Application Planner, VCAT Coordinator, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure, Business Support Officer - Strategic Planning , Team Leader - Strategic Planning, Strategic Planner	
s 38(5)	Duty to give notice of revocation of an amendment	Team Leader - Planning Support, Chief Executive Officer, Director Community Strengthening, Heritage & Strategic Policy Coordinator, Business Support Officer - Development Services, Senior Planner, Senior Planning Compliance Officer, Senior Planning Support Officer, Senior Vegetation Officer, Subdivisions Officer, Business Analyst and	

		Improvement Officer, Team Leader - Planning Services, Urban Designer, Principal Strategic Planner, Senior Strategic Planner, Planner, Planning Support Officer, Principal Planner, Manager - Community Safety and Compliance, Pre-Application Planner, VCAT Coordinator, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure, Business Support Officer - Strategic Planning , Team Leader - Strategic Planning, Strategic Planner	
s 39	Function of being a party to a proceeding commenced under s 39 and duty to comply with determination by VCAT	Team Leader - Planning Support, Chief Executive Officer, Director Community Strengthening, Heritage & Strategic Policy Coordinator, Business Support Officer - Development Services, Senior Planner, Senior Planning Compliance Officer, Senior Planning Support Officer, Senior Vegetation Officer, Subdivisions Officer, Business Analyst and Improvement Officer, Team Leader - Planning Services, Urban Designer, Principal Strategic Planner, Senior Strategic Planner, Planner, Principal Planner, Manager - Community Safety and Compliance, Pre-Application Planner, VCAT Coordinator, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure, Business Support Officer - Strategic Planning , Team Leader - Strategic	

		Planning, Strategic Planner	
s 40(1)	Function of lodging copy of approved amendment	Team Leader - Planning Support, Chief Executive Officer, Director Community Strengthening, Heritage & Strategic Policy Coordinator, Business Support Officer - Development Services, Senior Planner, Senior Planning Compliance Officer, Senior Planning Support Officer, Senior Vegetation Officer, Subdivisions Officer, Business Analyst and Improvement Officer, Team Leader - Planning Services, Urban Designer, Principal Strategic Planner, Senior Strategic Planner, Planner, Planning Support Officer, Principal Planner, Manager - Community Safety and Compliance, Pre-Application Planner, VCAT Coordinator, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure, Business Support Officer - Strategic Planning , Team Leader - Strategic Planning, Strategic Planner	
s 41(1)	Duty to make a copy of an approved amendment available in accordance with the public availability requirements during inspection period	Team Leader - Planning Support, Chief Executive Officer, Director Community Strengthening, Heritage & Strategic Policy Coordinator, Business Support Officer - Development Services, Planning Support Coordinator, Senior Planner, Senior Planning Compliance Officer, Senior Planning Support Officer, Senior Vegetation Officer, Subdivisions	

		Officer, Business Analyst and Improvement Officer, Team Leader - Planning Services, Urban Designer, Principal Strategic Planner, Senior Strategic Planner, Planner, Planning Support Officer, Principal Planner, Manager - Community Safety and Compliance, Pre-Application Planner, VCAT Coordinator, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure, Business Support Officer - Strategic Planning , Team Leader - Strategic Planning, Strategic Planner	
s 41(2)	Duty to make a copy of an approved amendment and any documents lodged with it available in person in accordance with the requirements set out in s 197B of the Act after the inspection period ends	Team Leader - Planning Support, Chief Executive Officer, Director Community Strengthening, Heritage & Strategic Policy Coordinator, Business Support Officer - Development Services, Planning Support Coordinator, Senior Planner, Senior Planning Support Officer, Senior Vegetation Officer, Subdivisions Officer, Business Analyst and Improvement Officer, Team Leader - Planning Services, Urban Designer, Principal Strategic Planner, Senior Strategic Planner, Planner, Planning Support Officer, Principal Planner, Pre-Application Planner, VCAT Coordinator, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure, Business Support Officer - Strategic Planning , Team Leader -	

		Strategic Planning, Strategic Planner	
s 42(2)	Duty to make copy of planning scheme available in accordance with the public availability requirements	Team Leader - Planning Support, Chief Executive Officer, Director Community Strengthening, Heritage & Strategic Policy Coordinator, Business Support Officer - Development Services, Planning Support Coordinator, Senior Planner, Senior Planning Compliance Officer, Senior Planning Support Officer, Senior Vegetation Officer, Subdivisions Officer, Business Analyst and Improvement Officer, Team Leader - Planning Services, Urban Designer, Principal Strategic Planner, Senior Strategic Planner, Planner, Planning Support Officer, Principal Planner, Manager - Community Safety and Compliance, Pre-Application Planner, VCAT Coordinator, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure, Business Support Officer - Strategic Planning , Team Leader - Strategic Planning, Strategic Planner	
s 46AAA	Duty to prepare an amendment to a planning scheme that relates to Yarra River land that is not inconsistent with anything in a Yarra Strategic Plan which is expressed to be binding on the responsible public entity	Chief Executive Officer, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure	Where Council is a responsible public entity and is a planning authority Note: this provision is not yet in force, and will commence on

			the day on which the initial Yarra Strategic Plan comes into operation. It will affect a limited number of councils
s 46AW	Function of being consulted by the Minister	Chief Executive Officer, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure	Where Council is a responsible public entity
s 46AX	Function of receiving a draft Statement of Planning Policy and written direction in relation to the endorsement of the draft Statement of Planning Policy Power to endorse the draft Statement of Planning Policy	Chief Executive Officer, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure	Where Council is a responsible public entity
s 46AZC(2)	Duty not to prepare an amendment to a declared area planning scheme that is inconsistent with a Statement of Planning Policy for the declared area that is expressed to be binding on the responsible public entity	Chief Executive Officer, Director Community Strengthening, Manager - Community Safety and Compliance, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure	Where Council is a responsible public entity
s 46AZK	Duty not to act inconsistently with any provision of the Statement of Planning Policy that is expressed to be binding on the public entity when performing a function	Team Leader - Planning Support, Chief Executive Officer, Director Community Strengthening, Heritage & Strategic Policy	Where Council is a responsible public entity

	or duty or exercising a power in relation to the declared area	Coordinator, Business Support Officer - Development Services, Senior Planner, Senior Planning Compliance Officer, Senior Planning Support Officer, Senior Vegetation Officer, Subdivisions Officer, Business Analyst and Improvement Officer, Team Leader - Planning Services, Urban Designer, Principal Strategic Planner, Senior Strategic Planner, Planner, Principal Planner, Manager - Community Safety and Compliance, Pre-Application Planner, VCAT Coordinator, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure, Business Support Officer - Strategic Planning , Team Leader - Strategic Planning, Strategic Planner	
s 46GI(2)(b)(i)	Power to agree to a lower rate of standard levy for a class of development of a particular type of land than the rate specified in a Minister's direction	Chief Executive Officer, Team Leader - Planning Services, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure	Where Council is the planning authority, the municipal Council of the municipal district in which the land is located and/or the development agency
s 46GJ(1)	Function of receiving written directions from the Minister in relation to the preparation and content of infrastructure contributions plans	Chief Executive Officer, Team Leader - Planning Services, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and	

		Infrastructure	
s 46GK	Duty to comply with a Minister's direction that applies to Council as the planning authority	Chief Executive Officer, Team Leader - Planning Services, Principal Strategic Planner, Principal Planner, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure, Team Leader - Strategic Planning, Strategic Planner	
s 46GN(1)	Duty to arrange for estimates of values of inner public purpose land	Chief Executive Officer, Team Leader - Planning Services, Principal Strategic Planner, Principal Planner, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure, Team Leader - Strategic Planning, Strategic Planner	
s 46GO(1)	Duty to give notice to owners of certain inner public purpose land	Chief Executive Officer, Team Leader - Planning Services, Principal Strategic Planner, Principal Planner, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure, Team Leader - Strategic Planning, Strategic Planner	
s 46GP	Function of receiving a notice under s 46GO	Chief Executive Officer, Team Leader - Planning Services, Principal Strategic Planner, Principal Planner, Manager - Development	Where Council is the collecting agency

		Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure, Team Leader - Strategic Planning, Strategic Planner	
s 46GQ	Function of receiving a submission from an affected owner who objects to the estimated value per hectare (or other appropriate unit of measurement) of the inner public purpose land	Chief Executive Officer, Subdivisions Officer, Team Leader - Planning Services, Principal Strategic Planner, Principal Planner, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure, Team Leader - Strategic Planning, Strategic Planner	
s 46GR(1)	Duty to consider every submission that is made by the closing date for submissions included in the notice under s 46GO	Chief Executive Officer, Subdivisions Officer, Team Leader - Planning Services, Principal Strategic Planner, Principal Planner, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure, Team Leader - Strategic Planning, Strategic Planner	
s 46GR(2)	Power to consider a late submission Duty to consider a late submission if directed to do so by the Minister	Chief Executive Officer, Subdivisions Officer, Team Leader - Planning Services, Principal Strategic Planner, Principal Planner, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure, Team Leader - Strategic Planning, Strategic Planner	

s 46GS(1)	Power to accept or reject the estimate of the value of the inner public purpose land in a submission made under s 46GQ	Chief Executive Officer, Subdivisions Officer, Team Leader - Planning Services, Principal Strategic Planner, Principal Planner, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure, Team Leader - Strategic Planning, Strategic Planner	
s 46GS(2)	Duty, if Council rejects the estimate of the value of the inner public purpose land in the submission, to refer the matter to the valuer-general, and notify the affected owner of the rejection and that the matter has been referred to the valuer-general	Chief Executive Officer, Subdivisions Officer, Team Leader - Planning Services, Principal Strategic Planner, Principal Planner, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure, Team Leader - Strategic Planning, Strategic Planner	
s 46GT(2)	Duty to pay half of the fee fixed by the valuer-general for arranging and attending the conference	Chief Executive Officer, Subdivisions Officer, Team Leader - Planning Services, Principal Strategic Planner, Principal Planner, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure, Team Leader - Strategic Planning, Strategic Planner	
s 46GT(4)	Function of receiving, from the valuer-general, written confirmation of the agreement between the planning authority's valuer and the affected owner's valuer as to the estimated value of the inner public purpose land	Chief Executive Officer, Manager - Property and Commercial Services, Subdivisions Officer, Team Leader - Planning Services, Principal Strategic Planner, Principal Planner, Manager - Development Services , Manager - Strategic	

		and Infrastructure Planning , Director Planning and Infrastructure, Team Leader - Strategic Planning, Strategic Planner	
s 46GT(6)	Function of receiving, from the valuer-general, written notice of a determination under s 46GT(5)	Chief Executive Officer, Manager - Property and Commercial Services, Subdivisions Officer, Team Leader - Planning Services, Principal Strategic Planner, Principal Planner, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure, Team Leader - Strategic Planning, Strategic Planner	
s 46GU	Duty not to adopt an amendment under s.29 to an infrastructure contributions plan that specifies a land credit amount or a land equalisation amount that relates to a parcel of land in the ICP plan area of the plan unless the criteria in s 46GU(1)(a) and (b) are met	Chief Executive Officer, Manager - Property and Commercial Services, Subdivisions Officer, Team Leader - Planning Services, Principal Strategic Planner, Principal Planner, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure, Team Leader - Strategic Planning, Strategic Planner	
s 46GV(3)	Function of receiving the monetary component and any land equalisation amount of the infrastructure contribution Power to specify the manner in which the payment is to be made	Chief Executive Officer, Manager - Property and Commercial Services, Subdivisions Officer, Team Leader - Planning Services, Principal Strategic Planner, Principal Planner, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure, Team Leader - Strategic	Where Council is the collecting agency

		Planning, Strategic Planner	
s 46GV(3)(b)	Power to enter into an agreement with the applicant	Chief Executive Officer, Subdivisions Officer, Team Leader - Planning Services, Principal Strategic Planner, Principal Planner, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure, Team Leader - Strategic Planning, Strategic Planner	Where Council is the collecting agency
s 46GV(4)(a)	Function of receiving the inner public purpose land in accordance with s 46GV(5) and (6)	Chief Executive Officer, Subdivisions Officer, Team Leader - Planning Services, Principal Strategic Planner, Principal Planner, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure, Team Leader - Strategic Planning, Strategic Planner	Where Council is the development agency
s 46GV(4)(b)	Function of receiving the inner public purpose land in accordance with s 46GV(5) and (6)	Chief Executive Officer, Subdivisions Officer, Team Leader - Planning Services, Principal Strategic Planner, Principal Planner, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure, Team Leader - Strategic Planning, Strategic Planner	Where Council is the collecting agency
s 46GV(7)	Duty to impose the requirements set out in s 46GV(3) and (4) as conditions on the permit applied for by the applicant to develop the land in the ICP plan area	Chief Executive Officer, Heritage & Strategic Policy Coordinator, Business Support Officer - Development Services, Senior Planner, Senior	

		Planning Compliance Officer, Senior Planning Support Officer, Subdivisions Officer, Team Leader - Planning Services, Urban Designer, Principal Strategic Planner, Senior Strategic Planner, Principal Planner, Pre-Application Planner, VCAT Coordinator, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure, Team Leader - Strategic Planning, Strategic Planner	
s 46GV(9)	Power to require the payment of a monetary component or the provision of the land component of an infrastructure contribution to be secured to Council's satisfaction	Chief Executive Officer, Heritage & Strategic Policy Coordinator, Business Support Officer - Development Services, Senior Planner, Senior Planning Compliance Officer, Senior Planning Support Officer, Subdivisions Officer, Team Leader - Planning Services, Urban Designer, Principal Strategic Planner, Senior Strategic Planner, Principal Planner, Pre-Application Planner, VCAT Coordinator, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure, Team Leader - Strategic Planning, Strategic Planner	Where Council is the collecting agency
s 46GX(1)	Power to accept works, services or facilities in part or full satisfaction of the monetary component of an infrastructure contribution payable	Chief Executive Officer, Subdivisions Officer, Team Leader - Planning Services, Principal Strategic Planner, Principal Planner, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning	Where Council is the collecting agency

		and Infrastructure, Team Leader - Strategic Planning, Strategic Planner	
s 46GX(2)	Duty, before accepting the provision of works, services or facilities by an applicant under s 46GX(1), to obtain the agreement of the development agency or agencies specified in the approved infrastructure contributions plan	Chief Executive Officer, Subdivisions Officer, Team Leader - Planning Services, Principal Strategic Planner, Principal Planner, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure, Team Leader - Strategic Planning, Strategic Planner	Where Council is the collecting agency
s 46GY(1)	Duty to keep proper and separate accounts and records	Director Corporate Strategy and Business Improvement, Chief Executive Officer, Chief Financial Officer, Director Planning and Infrastructure	Where Council is the collecting agency
s 46GY(2)	Duty to keep the accounts and records in accordance with the Local Government Act 2020	Director Corporate Strategy and Business Improvement, Chief Executive Officer, Chief Financial Officer, Director Planning and Infrastructure	Where Council is the collecting agency
s 46GZ(2)(a)	Duty to forward any part of the monetary component that is imposed for plan preparation costs to the planning authority that incurred those costs	Director Corporate Strategy and Business Improvement, Chief Executive Officer, Chief Financial Officer, Director Planning and Infrastructure	Where Council is the collecting agency under an approved infrastructure contributions plan This duty does not apply where Council is that planning authority

s 46GZ(2)(a)	Function of receiving the monetary component	Director Corporate Strategy and Business Improvement, Chief Executive Officer, Chief Financial Officer, Director Planning and Infrastructure	Where the Council is the planning authority This duty does not apply where Council is also the collecting agency
s 46GZ(2)(b)	Duty to forward any part of the monetary component that is imposed for the provision of works, services or facilities to the development agency that is specified in the plan,as responsible for those works, services or facilities	Director Corporate Strategy and Business Improvement, Chief Executive Officer, Chief Financial Officer, Director Planning and Infrastructure	Where Council is the collecting agency under an approved infrastructure contributions plan This provision does not apply where Council is also the relevant development agency
s 46GZ(2)(b)	Function of receiving the monetary component	Chief Executive Officer, Subdivisions Officer, Team Leader - Planning Services, Principal Strategic Planner, Principal Planner, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning	Where Council is the development agency under an approved infrastructure contributions plan

		and Infrastructure, Team Leader - Strategic Planning, Strategic Planner	This provision does not apply where Council is also the collecting agency
s 46GZ(4)	Duty to use any land equalisation amounts to pay land credit amounts under s 46GZ(7), except any part of those amounts that are to be forwarded to a development agency under s 46GZ(5)	Director Corporate Strategy and Business Improvement, Chief Executive Officer, Chief Financial Officer, Director Planning and Infrastructure	Where Council is the collecting agency under an approved infrastructure contributions plan
s 46GZ(5)	Duty to forward any part of a land equalisation amount required for the acquisition of outer public purpose land by a development agency specified in the approved infrastructure contributions plan to that development agency	Team Leader - Planning Support, Chief Executive Officer, Director Community Strengthening, Heritage & Strategic Policy Coordinator, Business Support Officer - Development Services, Senior Planner, Senior Planning Compliance Officer, Senior Planning Support Officer, Senior Vegetation Officer, Subdivisions Officer, Business Analyst and Improvement Officer, Team Leader - Planning Services, Urban Designer, Principal Strategic Planner, Senior Strategic Planner, Planner, Planning Support Officer, Principal Planner, Manager - Community Safety and Compliance, Pre-Application Planner, VCAT Coordinator, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure, Business Support Officer - Strategic Planning , Team Leader -	Where Council is the collecting agency under an approved infrastructure contributions plan This provision does not apply where Council is also the relevant development agency

		Strategic Planning, Strategic Planner	
s 46GZ(5)	Function of receiving any part of a land equalisation amount required for the acquisition of outer public purpose land	Chief Executive Officer, Subdivisions Officer, Team Leader - Planning Services, Principal Strategic Planner, Principal Planner, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure, Team Leader - Strategic Planning, Strategic Planner	Where Council is the development agency specified in the approved infrastructure contributions plan This provision does not apply where Council is also the collecting agency
s 46GZ(7)	Duty to pay to each person who must provide an infrastructure contribution under the approved infrastructure contributions plan any land credit amount to which the person is entitled under s 46GW	Director Corporate Strategy and Business Improvement, Chief Executive Officer, Chief Financial Officer, Director Planning and Infrastructure	Where Council is the collecting agency under an approved infrastructure contributions plan
s 46GZ(9)	Duty to transfer the estate in fee simple in the land to the development agency specified in the approved infrastructure contributions plan as responsible for the use and development of that land	Director Corporate Strategy and Business Improvement, Chief Executive Officer, Chief Financial Officer, Director Planning and Infrastructure	If any inner public purpose land is vested in Council under the Subdivision Act 1988 or acquired by Council before the time it is required to be provided to Council under s 46GV(4) Where Council is the collecting agency under an approved

			infrastructure contributions plan This duty does not apply where Council is also the development agency
s 46GZ(9)	Function of receiving the fee simple in the land	Director Corporate Strategy and Business Improvement, Chief Executive Officer, Chief Financial Officer, Director Planning and Infrastructure	Where Council is the development agency under an approved infrastructure contributions plan This duty does not apply where Council is also the collecting agency
s 46GZA(1)	Duty to keep proper and separate accounts and records	Director Corporate Strategy and Business Improvement, Chief Executive Officer, Chief Financial Officer, Director Planning and Infrastructure	Where Council is the development agency under an approved infrastructure contributions plan
s 46GZA(2)	Duty to keep the accounts and records in accordance with the Local Government Act 2020	Director Corporate Strategy and Business Improvement, Chief Executive Officer, Chief Financial Officer, Director Planning and Infrastructure	Where Council is a development agency under an approved infrastructure contributions plan

s 46GZB(3)	Duty to follow the steps set out in s 46GZB(3)(a) – (c)	Director Corporate Strategy and Business Improvement, Chief Executive Officer, Chief Financial Officer, Director Planning and Infrastructure	Where Council is a development agency under an approved infrastructure contributions plan
s 46GZB(4)	Duty, in accordance with requirements of the VPA, to report on the use of the infrastructure contribution in the development agency's annual report and provide reports on the use of the infrastructure contribution to the VPA	Chief Executive Officer, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure	If the VPA is the collecting agency under an approved infrastructure contributions plan Where Council is a development agency under an approved infrastructure contributions plan
s 46GZD(2)	Duty, within 6 months after the date on which the approved infrastructure contributions plan expires, to follow the steps set out in s 46GZD(2)(a) and (b)	Director Corporate Strategy and Business Improvement, Chief Executive Officer, Chief Financial Officer, Director Planning and Infrastructure	Where Council is the development agency under an approved infrastructure contributions plan
s 46GZD(3)	Duty to follow the steps set out in s 46GZD(3)(a) and (b)	Director Corporate Strategy and Business Improvement, Chief Executive Officer, Chief Financial Officer, Director Planning and Infrastructure	Where Council is the collecting agency under an approved infrastructure contributions plan
s 46GZD(5)	Duty to make payments under s 46GZD(3) in accordance with ss 46GZD(5)(a) and 46GZD(5)(b)	Director Corporate Strategy and Business Improvement, Chief Executive Officer, Chief	Where Council is the collecting agency under an approved

		Financial Officer, Director Planning and Infrastructure	infrastructure contributions plan
s 46GZE(2)	Duty to forward the land equalisation amount back to the collecting agency within 6 months after the expiry date if any part of a land equalisation amount paid or forwarded to a development agency for acquiring outer public purpose land has not been expended by the development agency to acquire that land at the date on which the approved infrastructure contributions plan expires	Director Corporate Strategy and Business Improvement, Chief Executive Officer, Chief Financial Officer, Director Planning and Infrastructure	Where Council is the development agency under an approved infrastructure contributions plan This duty does not apply where Council is also the collecting agency
s 46GZE(2)	Function of receiving the unexpended land equalisation amount	Director Corporate Strategy and Business Improvement, Chief Executive Officer, Chief Financial Officer, Director Planning and Infrastructure	Where Council is the collecting agency under an approved infrastructure contributions plan This duty does not apply where Council is also the development agency
s 46GZE(3)	Duty, within 12 months after the date on which the approved infrastructure contributions plan expires, to follow the steps set out in s 46GZE(3)(a) and (b)	Director Corporate Strategy and Business Improvement, Chief Executive Officer, Chief Financial Officer, Director Planning and	Where Council is the collecting agency under an approved infrastructure contributions plan

		Infrastructure	
s 46GZF(2)	Duty, within 12 months after the date on which the approved infrastructure contributions plan expires, to use the public purpose land for a public purpose approved by the Minister or sell the public purpose land	Director Corporate Strategy and Business Improvement, Chief Executive Officer, Chief Financial Officer, Director Planning and Infrastructure	Where Council is the development agency under an approved infrastructure contributions plan
s.46GZF(3)	Duty, if land is sold under s.46GZF(2)(b), to follow the steps in s.46GZF(3)(a) and (b)	Director Corporate Strategy and Business Improvement, Chief Executive Officer, Chief Financial Officer, Director Planning and Infrastructure	Where Council is the development agency under an approved infrastructure contributions plan
s 46GZF(3)	Function of receiving proceeds of sale	Director Corporate Strategy and Business Improvement, Chief Executive Officer, Chief Financial Officer, Director Planning and Infrastructure	Where Council is the collection agency under an approved infrastructure contributions plan This provision does not apply where Council is also the development agency
s 46GZF(4)	Duty to divide the proceeds of the public purpose land among the current owners of each parcel of land in the ICP plan area and pay each current owner a portion of the proceeds in accordance with s 46GZF(5)	Director Corporate Strategy and Business Improvement, Chief Executive Officer, Chief Financial Officer, Director Planning and Infrastructure	Where Council is the collecting agency under an approved infrastructure contributions plan

s 46GZF(6)	Duty to make the payments under s 46GZF(4) in accordance with s 46GZF(6)(a) and (b)	Director Corporate Strategy and Business Improvement, Chief Executive Officer, Chief Financial Officer, Director Planning and Infrastructure	Where Council is the collecting agency under an approved infrastructure contributions plan
s 46GZH	Power to recover the monetary component, or any land equalisation amount of the land component, payable under Part 3AB as a debt in any court of competent jurisdiction	Director Corporate Strategy and Business Improvement, Chief Executive Officer, Chief Financial Officer, Director Planning and Infrastructure	Where Council is the collecting agency under an approved infrastructure contributions plan
s 46GZI	Duty to prepare and give a report to the Minister at the times required by the Minister	Director Corporate Strategy and Business Improvement, Chief Executive Officer, Chief Financial Officer, Director Planning and Infrastructure	Where Council is a collecting agency or development agency
s 46GZK	Power to deal with public purpose land which has vested in, been acquired by, or transferred to, Council	Chief Executive Officer, Manager - Property and Commercial Services, Subdivisions Officer, Team Leader - Planning Services, Principal Strategic Planner, Principal Planner, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure, Team Leader - Strategic Planning, Strategic Planner	Where Council is a collecting agency or development agency
s 46LB(3)	Duty to publish, on Council's Internet site, the payable dwelling amount for a financial year on or before 1 July of each financial year for which the amount is adjusted	Director Corporate Strategy and Business Improvement, Chief Executive Officer, Chief Financial Officer, Director Planning and	

	under s 46LB (2)	Infrastructure	
s 46N(1)	Duty to include condition in permit regarding payment of development infrastructure levy	Team Leader - Planning Support, Chief Executive Officer, Director Community Strengthening, Heritage & Strategic Policy Coordinator, Business Support Officer - Development Services, Senior Planner, Senior Planning Compliance Officer, Senior Planning Support Officer, Senior Vegetation Officer, Subdivisions Officer, Business Analyst and Improvement Officer, Team Leader - Planning Services, Urban Designer, Principal Strategic Planner, Senior Strategic Planner, Planner, Principal Planner, Manager - Community Safety and Compliance, Pre-Application Planner, VCAT Coordinator, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure, Business Support Officer - Strategic Planning , Team Leader - Strategic Planning, Strategic Planner	
s 46N(2)(c)	Function of determining time and manner for receipt of development contributions levy	Team Leader - Planning Support, Chief Executive Officer, Director Community Strengthening, Heritage & Strategic Policy Coordinator, Business Support Officer - Development Services, Senior Planner, Senior Planning Compliance Officer, Senior Planning Support Officer, Senior Vegetation Officer, Subdivisions Officer, Business Analyst and	

		Improvement Officer, Team Leader - Planning Services, Urban Designer, Principal Strategic Planner, Senior Strategic Planner, Planner, Principal Planner, Manager - Community Safety and Compliance, Pre-Application Planner, VCAT Coordinator, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure, Business Support Officer - Strategic Planning , Team Leader - Strategic Planning, Strategic Planner	
s 46N(2)(d)	Power to enter into an agreement with the applicant regarding payment of development infrastructure levy	Team Leader - Planning Support, Chief Executive Officer, Director Community Strengthening, Business Support Officer - Development Services, Team Leader - Planning Services, Manager - Community Safety and Compliance, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure, Business Support Officer - Strategic Planning	
s 46O(1)(a) & (2)(a)	Power to ensure that community infrastructure levy is paid, or agreement is in place, prior to issuing building permit	Team Leader - Planning Support, Chief Executive Officer, Director Community Strengthening, Business Support Officer - Development Services, Team Leader - Planning Services, Manager - Community Safety and Compliance, Manager - Development Services , Manager - Strategic	

		and Infrastructure Planning , Director Planning and Infrastructure, Business Support Officer - Strategic Planning	
s 46O(1)(d) & (2)(d)	Power to enter into agreement with the applicant regarding payment of community infrastructure levy	Chief Executive Officer, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure	
s 46P(1)	Power to require payment of amount of levy under s 46N or s 46O to be satisfactorily secured	Team Leader - Planning Support, Chief Executive Officer, Director Community Strengthening, Business Support Officer - Development Services, Team Leader - Planning Services, Manager - Community Safety and Compliance, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure, Business Support Officer - Strategic Planning	
s 46P(2)	Power to accept provision of land, works, services or facilities in part or full payment of levy payable	Team Leader - Planning Support, Chief Executive Officer, Director Community Strengthening, Business Support Officer - Development Services, Team Leader - Planning Services, Manager - Community Safety and Compliance, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure, Business Support Officer -	

		Strategic Planning	
s 46Q(1)	Duty to keep proper accounts of levies paid	Team Leader - Planning Support, Chief Executive Officer, Director Community Strengthening, Heritage & Strategic Policy Coordinator, Chief Financial Officer, Business Support Officer - Development Services, Senior Planner, Senior Planning Compliance Officer, Senior Planning Support Officer, Senior Vegetation Officer, Subdivisions Officer, Team Leader - Planning Services, Urban Designer, Principal Strategic Planner, Senior Strategic Planner, Planner, Principal Planner, Manager - Community Safety and Compliance, Pre-Application Planner, VCAT Coordinator, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure, Business Support Officer - Strategic Planning , Team Leader - Strategic Planning, Strategic Planner	
s 46Q(1A)	Duty to forward to development agency part of levy imposed for carrying out works, services, or facilities on behalf of development agency or plan preparation costs incurred by a development agency	Team Leader - Planning Support, Chief Executive Officer, Director Community Strengthening, Heritage & Strategic Policy Coordinator, Business Support Officer - Development Services, Senior Planner, Senior Planning Compliance Officer, Senior Planning Support Officer, Senior Vegetation Officer, Subdivisions Officer, Business Analyst and Improvement Officer, Team Leader - Planning	

		Services, Urban Designer, Principal Strategic Planner, Senior Strategic Planner, Planner, Principal Planner, Manager - Community Safety and Compliance, Pre-Application Planner, VCAT Coordinator, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure, Business Support Officer - Strategic Planning , Team Leader - Strategic Planning, Strategic Planner	
s 46Q(2)	Duty to apply levy only for a purpose relating to the provision of plan preparation costs or the works, services and facilities in respect of which the levy was paid etc	Team Leader - Planning Support, Chief Executive Officer, Director Community Strengthening, Heritage & Strategic Policy Coordinator, Business Support Officer - Development Services, Senior Planner, Senior Planning Compliance Officer, Senior Planning Support Officer, Senior Vegetation Officer, Subdivisions Officer, Business Analyst and Improvement Officer, Team Leader - Planning Services, Urban Designer, Principal Strategic Planner, Senior Strategic Planner, Planner, Principal Planner, Manager - Community Safety and Compliance, Pre-Application Planner, VCAT Coordinator, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure, Business Support Officer - Strategic Planning , Team Leader - Strategic Planning, Strategic Planner	

s 46Q(3)	Power to refund any amount of levy paid if it is satisfied the development is not to proceed	Team Leader - Planning Support, Chief Executive Officer, Director Community Strengthening, Heritage & Strategic Policy Coordinator, Business Support Officer - Development Services, Senior Planner, Senior Planning Compliance Officer, Senior Planning Support Officer, Senior Vegetation Officer, Subdivisions Officer, Business Analyst and Improvement Officer, Team Leader - Planning Services, Urban Designer, Principal Strategic Planner, Senior Strategic Planner, Planner, Principal Planner, Manager - Community Safety and Compliance, Pre-Application Planner, VCAT Coordinator, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure, Business Support Officer - Strategic Planning , Team Leader - Strategic Planning, Strategic Planner	Only applies when levy is paid to Council as a 'development agency'
s 46Q(4)(c)	Duty to pay amount to current owners of land in the area if an amount of levy has been paid to a municipal council as a development agency for plan preparation costs incurred by the Council or for the provision by the Council of works, services or facilities in an area under s 46Q(4)(a)	Team Leader - Planning Support, Chief Executive Officer, Director Community Strengthening, Heritage & Strategic Policy Coordinator, Business Support Officer - Development Services, Senior Planner, Senior Planning Compliance Officer, Senior Planning Support Officer, Senior Vegetation Officer, Subdivisions Officer, Business Analyst and Improvement Officer, Team Leader - Planning Services, Urban Designer, Principal Strategic	Must be done within six months of the end of the period required by the development contributions plan and with the consent of, and in the manner approved by, the Minister

		Planner, Senior Strategic Planner, Planner, Principal Planner, Manager - Community Safety and Compliance, Pre-Application Planner, VCAT Coordinator, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure, Business Support Officer - Strategic Planning , Team Leader - Strategic Planning, Strategic Planner	
s 46Q(4)(d)	Duty to submit to the Minister an amendment to the approved development contributions plan	Chief Executive Officer, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure	Must be done in accordance with Part 3
s46Q(4)(e)	Duty to expend that amount on other works etc.	Team Leader - Planning Support, Chief Executive Officer, Director Community Strengthening, Heritage & Strategic Policy Coordinator, Business Support Officer - Development Services, Senior Planner, Senior Planning Compliance Officer, Senior Planning Support Officer, Senior Vegetation Officer, Subdivisions Officer, Business Analyst and Improvement Officer, Team Leader - Planning Services, Urban Designer, Principal Strategic Planner, Senior Strategic Planner, Planner, Principal Planner, Manager - Community Safety and Compliance, Pre-Application Planner, VCAT Coordinator, Manager - Development Services , Manager - Strategic and	With the consent of, and in the manner approved by, the Minister

		Infrastructure Planning , Director Planning and Infrastructure, Business Support Officer - Strategic Planning , Team Leader - Strategic Planning, Strategic Planner	
s 46QC	Power to recover any amount of levy payable under Part 3B	Team Leader - Planning Support, Chief Executive Officer, Director Community Strengthening, Heritage & Strategic Policy Coordinator, Business Support Officer - Development Services, Senior Planner, Senior Planning Compliance Officer, Senior Planning Support Officer, Senior Vegetation Officer, Subdivisions Officer, Business Analyst and Improvement Officer, Team Leader - Planning Services, Urban Designer, Principal Strategic Planner, Senior Strategic Planner, Planner, Principal Planner, Manager - Community Safety and Compliance, Pre-Application Planner, VCAT Coordinator, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure, Business Support Officer - Strategic Planning , Team Leader - Strategic Planning, Strategic Planner	
s 46QD	Duty to prepare report and give a report to the Minister	Chief Executive Officer, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure	Where Council is a collecting agency or development agency

s 46V(3)	Duty to make a copy of the approved strategy plan (being the Melbourne Airport Environs Strategy Plan) and any documents lodged with it available in accordance with the public availability requirements, during the inspection period	Chief Executive Officer, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure	
s 46V(4)	Duty to make a copy of the approved strategy plan (being the Melbourne Airport Environs Strategy Plan) and any documents lodged with it available in accordance with s 197B of the Act and on payment of the prescribe fee, after the inspection period	N/A	
s 46V(5)	Duty to keep a copy of the approved strategy plan incorporating all amendments to it	N/A	
s 46V(6)	Duty to make a copy of the approved strategy plan incorporating all amendments to it available in accordance with the public available requirements	N/A	
s 46Y	Duty to carry out works in conformity with the approved strategy plan	Chief Executive Officer, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure	
s 47	Power to decide that an application for a planning	Team Leader - Planning Support, Chief	

	permit does not comply with that Act	Executive Officer, Director Community Strengthening, Heritage & Strategic Policy Coordinator, Business Support Officer - Development Services, Senior Planner, Senior Planning Compliance Officer, Senior Planning Support Officer, Senior Vegetation Officer, Subdivisions Officer, Business Analyst and Improvement Officer, Team Leader - Planning Services, Urban Designer, Principal Strategic Planner, Senior Strategic Planner, Planner, Planning Support Officer, Principal Planner, Manager - Community Safety and Compliance, Pre-Application Planner, VCAT Coordinator, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure, Business Support Officer - Strategic Planning , Team Leader - Strategic Planning, Strategic Planner	
s 49(1)	Duty to keep a register of all applications for permits and determinations relating to permits	Team Leader - Planning Support, Chief Executive Officer, Director Community Strengthening, Heritage & Strategic Policy Coordinator, Business Support Officer - Development Services, Senior Planner, Senior Planning Compliance Officer, Senior Planning Support Officer, Senior Vegetation Officer, Subdivisions Officer, Team Leader - Planning Services, Urban Designer, Principal Strategic Planner, Senior Strategic Planner, Planner, Planning Support Officer, Principal Planner, Manager - Community Safety and Compliance,	

		Pre-Application Planner, VCAT Coordinator, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure, Business Support Officer - Strategic Planning , Team Leader - Strategic Planning, Strategic Planner	
s 49(2)	Duty to make register available for inspection in accordance with the public availability requirements	Team Leader - Planning Support, Chief Executive Officer, Director Community Strengthening, Heritage & Strategic Policy Coordinator, Business Support Officer - Development Services, Planning Support Coordinator, Senior Planner, Senior Planning Compliance Officer, Senior Planning Support Officer, Senior Vegetation Officer, Subdivisions Officer, Business Analyst and Improvement Officer, Team Leader - Planning Services, Urban Designer, Principal Strategic Planner, Senior Strategic Planner, Planner, Planning Support Officer, Principal Planner, Manager - Community Safety and Compliance, Pre-Application Planner, VCAT Coordinator, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure, Business Support Officer - Strategic Planning , Team Leader - Strategic Planning, Strategic Planner	
s 50(4)	Duty to amend application	Team Leader - Planning Support, Chief Executive Officer, Director Community	

		Strengthening, Heritage & Strategic Policy Coordinator, Business Support Officer - Development Services, Senior Planner, Senior Planning Compliance Officer, Senior Planning Support Officer, Senior Vegetation Officer, Subdivisions Officer, Business Analyst and Improvement Officer, Team Leader - Planning Services, Urban Designer, Principal Strategic Planner, Senior Strategic Planner, Planner, Planning Support Officer, Principal Planner, Manager - Community Safety and Compliance, Pre-Application Planner, VCAT Coordinator, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure, Business Support Officer - Strategic Planning , Team Leader - Strategic Planning, Strategic Planner	
s 50(5)	Power to refuse to amend application	Team Leader - Planning Support, Chief Executive Officer, Director Community Strengthening, Heritage & Strategic Policy Coordinator, Manager - Infrastructure Projects, Business Support Officer - Development Services, Senior Planner, Senior Planning Compliance Officer, Senior Planning Support Officer, Senior Vegetation Officer, Subdivisions Officer, Business Analyst and Improvement Officer, Team Leader - Planning Services, Urban Designer, Principal Strategic Planner, Senior Strategic Planner, Planner, Planning Support Officer, Principal Planner,	

		Development Engineer, Manager - Community Safety and Compliance, Pre-Application Planner, VCAT Coordinator, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure, Team Leader - Project Delivery (Northern Peninsula), Team Leader - Project Delivery (Southern Peninsula), Business Support Officer - Strategic Planning , Team Leader - Strategic Planning, Strategic Planner	
s 50(6)	Duty to make note of amendment to application in register	Team Leader - Planning Support, Chief Executive Officer, Director Community Strengthening, Heritage & Strategic Policy Coordinator, Business Support Officer - Development Services, Senior Planner, Senior Planning Compliance Officer, Senior Planning Support Officer, Senior Vegetation Officer, Subdivisions Officer, Business Analyst and Improvement Officer, Team Leader - Planning Services, Urban Designer, Principal Strategic Planner, Senior Strategic Planner, Planner, Planning Support Officer, Principal Planner, Manager - Community Safety and Compliance, Pre-Application Planner, VCAT Coordinator, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure, Business Support Officer - Strategic Planning , Team Leader -	

		Strategic Planning, Strategic Planner	
s 50A(1)	Power to make amendment to application	Team Leader - Planning Support, Chief Executive Officer, Director Community Strengthening, Heritage & Strategic Policy Coordinator, Business Support Officer - Development Services, Senior Planner, Senior Planning Compliance Officer, Senior Planning Support Officer, Senior Vegetation Officer, Subdivisions Officer, Business Analyst and Improvement Officer, Team Leader - Planning Services, Urban Designer, Principal Strategic Planner, Senior Strategic Planner, Planner, Planning Support Officer, Principal Planner, Development Engineer, Manager - Community Safety and Compliance, Pre-Application Planner, VCAT Coordinator, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure, Team Leader - Project Delivery (Northern Peninsula), Team Leader - Project Delivery (Southern Peninsula), Business Support Officer - Strategic Planning , Team Leader - Strategic Planning, Strategic Planner	
s 50A(3)	Power to require applicant to notify owner and make a declaration that notice has been given	Team Leader - Planning Support, Chief Executive Officer, Director Community Strengthening, Heritage & Strategic Policy Coordinator, Business Support Officer -	

		Development Services, Senior Planner, Senior Planning Compliance Officer, Senior Planning Support Officer, Senior Vegetation Officer, Subdivisions Officer, Business Analyst and Improvement Officer, Team Leader - Planning Services, Urban Designer, Principal Strategic Planner, Senior Strategic Planner, Planner, Planning Support Officer, Principal Planner, Manager - Community Safety and Compliance, Pre-Application Planner, VCAT Coordinator, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure, Business Support Officer - Strategic Planning , Team Leader - Strategic Planning, Strategic Planner	
s 50A(4)	Duty to note amendment to application in register	Team Leader - Planning Support, Chief Executive Officer, Director Community Strengthening, Heritage & Strategic Policy Coordinator, Business Support Officer - Development Services, Senior Planner, Senior Planning Compliance Officer, Senior Planning Support Officer, Senior Vegetation Officer, Subdivisions Officer, Business Analyst and Improvement Officer, Team Leader - Planning Services, Urban Designer, Principal Strategic Planner, Senior Strategic Planner, Planner, Planning Support Officer, Principal Planner, Manager - Community Safety and Compliance, Pre-Application Planner, VCAT Coordinator, Manager - Development Services , Manager -	

		Strategic and Infrastructure Planning , Director Planning and Infrastructure, Business Support Officer - Strategic Planning , Team Leader - Strategic Planning, Strategic Planner	
s 51	Duty to make copy of application available for inspection in accordance with the public availability requirements	Team Leader - Planning Support, Chief Executive Officer, Director Community Strengthening, Heritage & Strategic Policy Coordinator, Business Support Officer - Development Services, Planning Support Coordinator, Senior Planner, Senior Planning Compliance Officer, Senior Planning Support Officer, Senior Vegetation Officer, Subdivisions Officer, Business Analyst and Improvement Officer, Team Leader - Planning Services, Urban Designer, Principal Strategic Planner, Senior Strategic Planner, Planner, Planning Support Officer, Principal Planner, Manager - Community Safety and Compliance, Pre-Application Planner, VCAT Coordinator, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure, Business Support Officer - Strategic Planning , Team Leader - Strategic Planning, Strategic Planner	
s 52(1)(a)	Duty to give notice of the application to owners/occupiers of adjoining allotments unless satisfied that the grant of permit would not cause material detriment to any person	Team Leader - Planning Support, Chief Executive Officer, Director Community Strengthening, Heritage & Strategic Policy Coordinator, Business Support Officer -	

		Development Services, Senior Planner, Senior Planning Compliance Officer, Senior Planning Support Officer, Senior Vegetation Officer, Subdivisions Officer, Business Analyst and Improvement Officer, Team Leader - Planning Services, Urban Designer, Principal Strategic Planner, Senior Strategic Planner, Planner, Principal Planner, Manager - Community Safety and Compliance, Pre-Application Planner, VCAT Coordinator, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure, Business Support Officer - Strategic Planning , Team Leader - Strategic Planning, Strategic Planner	
s 52(1)(b)	Duty to give notice of the application to other municipal council where appropriate	Team Leader - Planning Support, Chief Executive Officer, Director Community Strengthening, Heritage & Strategic Policy Coordinator, Business Support Officer - Development Services, Senior Planner, Senior Planning Compliance Officer, Senior Planning Support Officer, Senior Vegetation Officer, Subdivisions Officer, Business Analyst and Improvement Officer, Team Leader - Planning Services, Urban Designer, Principal Strategic Planner, Senior Strategic Planner, Planner, Principal Planner, Manager - Community Safety and Compliance, Pre-Application Planner, VCAT Coordinator, Manager - Development Services , Manager - Strategic and	

		Infrastructure Planning , Director Planning and Infrastructure, Business Support Officer - Strategic Planning , Team Leader - Strategic Planning, Strategic Planner	
s 52(1)(c)	Duty to give notice of the application to all persons required by the planning scheme	Team Leader - Planning Support, Chief Executive Officer, Director Community Strengthening, Heritage & Strategic Policy Coordinator, Business Support Officer - Development Services, Senior Planner, Senior Planning Compliance Officer, Senior Planning Support Officer, Senior Vegetation Officer, Subdivisions Officer, Business Analyst and Improvement Officer, Team Leader - Planning Services, Urban Designer, Principal Strategic Planner, Senior Strategic Planner, Planner, Principal Planner, Manager - Community Safety and Compliance, Pre-Application Planner, VCAT Coordinator, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure, Business Support Officer - Strategic Planning , Team Leader - Strategic Planning, Strategic Planner	
s 52(1)(ca)	Duty to give notice of the application to owners and occupiers of land benefited by a registered restrictive covenant if may result in breach of covenant	Team Leader - Planning Support, Chief Executive Officer, Director Community Strengthening, Heritage & Strategic Policy Coordinator, Business Support Officer - Development Services, Senior Planner, Senior	

		Planning Compliance Officer, Senior Planning Support Officer, Senior Vegetation Officer, Subdivisions Officer, Business Analyst and Improvement Officer, Team Leader - Planning Services, Urban Designer, Principal Strategic Planner, Senior Strategic Planner, Planner, Planning Support Officer, Principal Planner, Manager - Community Safety and Compliance, Pre-Application Planner, VCAT Coordinator, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure, Business Support Officer - Strategic Planning , Team Leader - Strategic Planning, Strategic Planner	
s 52(1)(cb)	Duty to give notice of the application to owners and occupiers of land benefited by a registered restrictive covenant if application is to remove or vary the covenant	Team Leader - Planning Support, Chief Executive Officer, Director Community Strengthening, Heritage & Strategic Policy Coordinator, Business Support Officer - Development Services, Senior Planner, Senior Planning Compliance Officer, Senior Planning Support Officer, Senior Vegetation Officer, Subdivisions Officer, Business Analyst and Improvement Officer, Team Leader - Planning Services, Urban Designer, Principal Strategic Planner, Senior Strategic Planner, Planner, Planning Support Officer, Principal Planner, Manager - Community Safety and Compliance, Pre-Application Planner, VCAT Coordinator, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director	

		Planning and Infrastructure, Business Support Officer - Strategic Planning , Team Leader - Strategic Planning, Strategic Planner	
s 52(1)(d)	Duty to give notice of the application to other persons who may be detrimentally effected	Team Leader - Planning Support, Chief Executive Officer, Director Community Strengthening, Heritage & Strategic Policy Coordinator, Business Support Officer - Development Services, Senior Planner, Senior Planning Compliance Officer, Senior Planning Support Officer, Senior Vegetation Officer, Subdivisions Officer, Business Analyst and Improvement Officer, Team Leader - Planning Services, Urban Designer, Principal Strategic Planner, Senior Strategic Planner, Planner, Planning Support Officer, Principal Planner, Manager - Community Safety and Compliance, Pre-Application Planner, VCAT Coordinator, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure, Business Support Officer - Strategic Planning , Team Leader - Strategic Planning, Strategic Planner	
s.52(1AA)	Duty to give notice of an application to remove or vary a registered restrictive covenant	Team Leader - Planning Support, Chief Executive Officer, Director Community Strengthening, Heritage & Strategic Policy Coordinator, Business Support Officer - Development Services, Senior Planner, Senior Planning Compliance Officer, Senior Planning	

		Support Officer, Senior Vegetation Officer, Subdivisions Officer, Business Analyst and Improvement Officer, Team Leader - Planning Services, Urban Designer, Principal Strategic Planner, Senior Strategic Planner, Planner, Planning Support Officer, Principal Planner, Manager - Community Safety and Compliance, Pre-Application Planner, VCAT Coordinator, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure, Business Support Officer - Strategic Planning , Team Leader - Strategic Planning, Strategic Planner	
s 52(3)	Power to give any further notice of an application where appropriate	Team Leader - Planning Support, Chief Executive Officer, Director Community Strengthening, Heritage & Strategic Policy Coordinator, Business Support Officer - Development Services, Senior Planner, Senior Planning Compliance Officer, Senior Planning Support Officer, Senior Vegetation Officer, Subdivisions Officer, Business Analyst and Improvement Officer, Team Leader - Planning Services, Urban Designer, Principal Strategic Planner, Senior Strategic Planner, Planner, Principal Planner, Manager - Community Safety and Compliance, Pre-Application Planner, VCAT Coordinator, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure, Business Support Officer -	

		Strategic Planning , Team Leader - Strategic Planning, Strategic Planner	
s 53(1)	Power to require the applicant to give notice under s 52(1) to persons specified by it	Team Leader - Planning Support, Chief Executive Officer, Director Community Strengthening, Heritage & Strategic Policy Coordinator, Business Support Officer - Development Services, Senior Planner, Senior Planning Compliance Officer, Senior Planning Support Officer, Senior Vegetation Officer, Subdivisions Officer, Business Analyst and Improvement Officer, Team Leader - Planning Services, Urban Designer, Principal Strategic Planner, Senior Strategic Planner, Planner, Principal Planner, Manager - Community Safety and Compliance, Pre-Application Planner, VCAT Coordinator, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure, Business Support Officer - Strategic Planning , Team Leader - Strategic Planning, Strategic Planner	
s 53(1A)	Power to require the applicant to give the notice under s 52(1AA)	Team Leader - Planning Support, Chief Executive Officer, Director Community Strengthening, Heritage & Strategic Policy Coordinator, Business Support Officer - Development Services, Senior Planner, Senior Planning Compliance Officer, Senior Planning Support Officer, Senior Vegetation Officer,	

		Subdivisions Officer, Business Analyst and Improvement Officer, Team Leader - Planning Services, Urban Designer, Principal Strategic Planner, Senior Strategic Planner, Planner, Principal Planner, Manager - Community Safety and Compliance, Pre-Application Planner, VCAT Coordinator, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure, Business Support Officer - Strategic Planning , Team Leader - Strategic Planning, Strategic Planner	
s 54(1)	Power to require the applicant to provide more information	Team Leader - Planning Support, Chief Executive Officer, Director Community Strengthening, Heritage & Strategic Policy Coordinator, Manager - Infrastructure Projects, Business Support Officer - Development Services, Senior Planner, Senior Planning Compliance Officer, Senior Planning Support Officer, Senior Vegetation Officer, Subdivisions Officer, Business Analyst and Improvement Officer, Team Leader - Planning Services, Urban Designer, Principal Strategic Planner, Senior Strategic Planner, Planner, Principal Planner, Development Engineer, Manager - Community Safety and Compliance, Pre-Application Planner, VCAT Coordinator, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure, Team Leader -	

		Project Delivery (Northern Peninsula), Team Leader - Project Delivery (Southern Peninsula), Business Support Officer - Strategic Planning , Team Leader - Strategic Planning, Strategic Planner	
s 54(1A)	Duty to give notice in writing of information required under s 54(1)	Team Leader - Planning Support, Chief Executive Officer, Director Community Strengthening, Heritage & Strategic Policy Coordinator, Business Support Officer - Development Services, Senior Planner, Senior Planning Compliance Officer, Senior Planning Support Officer, Senior Vegetation Officer, Subdivisions Officer, Business Analyst and Improvement Officer, Team Leader - Planning Services, Urban Designer, Principal Strategic Planner, Senior Strategic Planner, Planner, Planning Support Officer, Principal Planner, Manager - Community Safety and Compliance, Pre-Application Planner, VCAT Coordinator, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure, Business Support Officer - Strategic Planning , Team Leader - Strategic Planning, Strategic Planner	
s 54(1B)	Duty to specify the lapse date for an application	Team Leader - Planning Support, Chief Executive Officer, Director Community Strengthening, Heritage & Strategic Policy Coordinator, Business Support Officer -	

		Development Services, Senior Planner, Senior Planning Compliance Officer, Senior Planning Support Officer, Senior Vegetation Officer, Subdivisions Officer, Team Leader - Planning Services, Urban Designer, Principal Strategic Planner, Senior Strategic Planner, Planner, Principal Planner, Manager - Community Safety and Compliance, Pre-Application Planner, VCAT Coordinator, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure, Business Support Officer - Strategic Planning , Team Leader - Strategic Planning, Strategic Planner	
s 54A(3)	Power to decide to extend time or refuse to extend time to give required information	Team Leader - Planning Support, Chief Executive Officer, Director Community Strengthening, Heritage & Strategic Policy Coordinator, Business Support Officer - Development Services, Senior Planner, Senior Planning Compliance Officer, Senior Planning Support Officer, Senior Vegetation Officer, Subdivisions Officer, Business Analyst and Improvement Officer, Team Leader - Planning Services, Urban Designer, Principal Strategic Planner, Senior Strategic Planner, Planner, Principal Planner, Manager - Community Safety and Compliance, Pre-Application Planner, VCAT Coordinator, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and	

		Infrastructure, Business Support Officer - Strategic Planning , Team Leader - Strategic Planning, Strategic Planner	
s 54A(4)	Duty to give written notice of decision to extend or refuse to extend time under s 54A(3)	Team Leader - Planning Support, Chief Executive Officer, Director Community Strengthening, Heritage & Strategic Policy Coordinator, Business Support Officer - Development Services, Senior Planner, Senior Planning Compliance Officer, Senior Planning Support Officer, Senior Vegetation Officer, Subdivisions Officer, Business Analyst and Improvement Officer, Team Leader - Planning Services, Urban Designer, Principal Strategic Planner, Senior Strategic Planner, Planner, Principal Planner, Manager - Community Safety and Compliance, Pre-Application Planner, VCAT Coordinator, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure, Business Support Officer - Strategic Planning , Team Leader - Strategic Planning, Strategic Planner	
s 55(1)	Duty to give copy application, together with the prescribed information, to every referral authority specified in the planning scheme	Team Leader - Planning Support, Chief Executive Officer, Director Community Strengthening, Heritage & Strategic Policy Coordinator, Business Support Officer - Development Services, Senior Planner, Senior Planning Compliance Officer, Senior Planning	

		Support Officer, Senior Vegetation Officer, Subdivisions Officer, Business Analyst and Improvement Officer, Team Leader - Planning Services, Urban Designer, Principal Strategic Planner, Senior Strategic Planner, Planner, Principal Planner, Manager - Community Safety and Compliance, Pre-Application Planner, VCAT Coordinator, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure, Business Support Officer - Strategic Planning , Team Leader - Strategic Planning, Strategic Planner	
s 57(2A)	Power to reject objections considered made primarily for commercial advantage for the objector	Team Leader - Planning Support, Chief Executive Officer, Director Community Strengthening, Heritage & Strategic Policy Coordinator, Business Support Officer - Development Services, Senior Planner, Senior Planning Compliance Officer, Senior Planning Support Officer, Senior Vegetation Officer, Subdivisions Officer, Business Analyst and Improvement Officer, Team Leader - Planning Services, Urban Designer, Principal Strategic Planner, Senior Strategic Planner, Planner, Principal Planner, Manager - Community Safety and Compliance, Pre-Application Planner, VCAT Coordinator, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure, Business Support Officer -	

		Strategic Planning , Team Leader - Strategic Planning, Strategic Planner	
s 57(3)	Function of receiving name and address of persons to whom notice of decision is to go	Team Leader - Planning Support, Chief Executive Officer, Director Community Strengthening, Heritage & Strategic Policy Coordinator, Business Support Officer - Development Services, Senior Planner, Senior Planning Compliance Officer, Senior Planning Support Officer, Senior Vegetation Officer, Subdivisions Officer, Team Leader - Planning Services, Urban Designer, Principal Strategic Planner, Senior Strategic Planner, Planner, Planning Support Officer, Principal Planner, Manager - Community Safety and Compliance, Pre-Application Planner, VCAT Coordinator, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure, Business Support Officer - Strategic Planning , Team Leader - Strategic Planning, Strategic Planner	
s 57(5)	Duty to make a copy of all objections available in accordance with the public availability requirements	Team Leader - Planning Support, Chief Executive Officer, Director Community Strengthening, Heritage & Strategic Policy Coordinator, Business Support Officer - Development Services, Planning Support Coordinator, Senior Planner, Senior Planning Compliance Officer, Senior Planning Support Officer, Senior Vegetation Officer, Subdivisions	

		Officer, Business Analyst and Improvement Officer, Team Leader - Planning Services, Urban Designer, Principal Strategic Planner, Senior Strategic Planner, Planner, Planning Support Officer, Principal Planner, Manager - Community Safety and Compliance, Pre-Application Planner, VCAT Coordinator, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure, Business Support Officer - Strategic Planning , Team Leader - Strategic Planning, Strategic Planner	
s 57A(4)	Duty to amend application in accordance with applicant's request, subject to s 57A(5)	Team Leader - Planning Support, Chief Executive Officer, Director Community Strengthening, Heritage & Strategic Policy Coordinator, Business Support Officer - Development Services, Senior Planner, Senior Planning Compliance Officer, Senior Planning Support Officer, Senior Vegetation Officer, Subdivisions Officer, Team Leader - Planning Services, Urban Designer, Principal Strategic Planner, Senior Strategic Planner, Planner, Planning Support Officer, Principal Planner, Manager - Community Safety and Compliance, Pre-Application Planner, VCAT Coordinator, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure, Business Support Officer - Strategic Planning , Team Leader -	

		Strategic Planning, Strategic Planner	
s 57A(5)	Power to refuse to amend application	Team Leader - Planning Support, Chief Executive Officer, Director Community Strengthening, Heritage & Strategic Policy Coordinator, Manager - Infrastructure Projects, Business Support Officer - Development Services, Senior Planner, Senior Planning Compliance Officer, Senior Planning Support Officer, Senior Vegetation Officer, Subdivisions Officer, Business Analyst and Improvement Officer, Team Leader - Planning Services, Manager - Community Partnerships, Urban Designer, Principal Strategic Planner, Senior Strategic Planner, Planner, Principal Planner, Manager - Community Safety and Compliance, Pre-Application Planner, VCAT Coordinator, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure, Team Leader - Project Delivery (Northern Peninsula), Team Leader - Project Delivery (Southern Peninsula), Business Support Officer - Strategic Planning , Team Leader - Strategic Planning, Strategic Planner	
s 57A(6)	Duty to note amendments to application in register	Team Leader - Planning Support, Chief Executive Officer, Director Community Strengthening, Heritage & Strategic Policy Coordinator, Business Support Officer -	

		Development Services, Senior Planner, Senior Planning Compliance Officer, Senior Planning Support Officer, Senior Vegetation Officer, Subdivisions Officer, Business Analyst and Improvement Officer, Team Leader - Planning Services, Urban Designer, Principal Strategic Planner, Senior Strategic Planner, Planner, Planning Support Officer, Principal Planner, Manager - Community Safety and Compliance, Pre-Application Planner, VCAT Coordinator, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure, Business Support Officer - Strategic Planning , Team Leader - Strategic Planning, Strategic Planner	
s 57B(1)	Duty to determine whether and to whom notice should be given	Team Leader - Planning Support, Chief Executive Officer, Director Community Strengthening, Heritage & Strategic Policy Coordinator, Business Support Officer - Development Services, Senior Planner, Senior Planning Compliance Officer, Senior Planning Support Officer, Senior Vegetation Officer, Subdivisions Officer, Business Analyst and Improvement Officer, Team Leader - Planning Services, Urban Designer, Principal Strategic Planner, Senior Strategic Planner, Planner, Principal Planner, Manager - Community Safety and Compliance, Pre-Application Planner, VCAT Coordinator, Manager - Development Services , Manager - Strategic and	

		Infrastructure Planning , Director Planning and Infrastructure, Business Support Officer - Strategic Planning , Team Leader - Strategic Planning, Strategic Planner	
s 57B(2)	Duty to consider certain matters in determining whether notice should be given	Team Leader - Planning Support, Chief Executive Officer, Director Community Strengthening, Heritage & Strategic Policy Coordinator, Business Support Officer - Development Services, Senior Planner, Senior Planning Compliance Officer, Senior Planning Support Officer, Senior Vegetation Officer, Subdivisions Officer, Business Analyst and Improvement Officer, Team Leader - Planning Services, Urban Designer, Principal Strategic Planner, Senior Strategic Planner, Planner, Principal Planner, Manager - Community Safety and Compliance, Pre-Application Planner, VCAT Coordinator, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure, Business Support Officer - Strategic Planning , Team Leader - Strategic Planning, Strategic Planner	
s 57C(1)	Duty to give copy of amended application to referral authority	Team Leader - Planning Support, Chief Executive Officer, Director Community Strengthening, Heritage & Strategic Policy Coordinator, Business Support Officer - Development Services, Senior Planner, Senior	

		Planning Compliance Officer, Senior Planning Support Officer, Senior Vegetation Officer, Subdivisions Officer, Business Analyst and Improvement Officer, Team Leader - Planning Services, Urban Designer, Principal Strategic Planner, Senior Strategic Planner, Planner, Principal Planner, Manager - Community Safety and Compliance, Pre-Application Planner, VCAT Coordinator, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure, Business Support Officer - Strategic Planning , Team Leader - Strategic Planning, Strategic Planner	
s 58	Duty to consider every application for a permit	Team Leader - Planning Support, Chief Executive Officer, Director Community Strengthening, Heritage & Strategic Policy Coordinator, Business Support Officer - Development Services, Senior Planner, Senior Planning Compliance Officer, Senior Planning Support Officer, Senior Vegetation Officer, Subdivisions Officer, Business Analyst and Improvement Officer, Team Leader - Planning Services, Urban Designer, Principal Strategic Planner, Senior Strategic Planner, Planner, Principal Planner, Manager - Community Safety and Compliance, Pre-Application Planner, VCAT Coordinator, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and	

		Infrastructure, Business Support Officer - Strategic Planning , Team Leader - Strategic Planning, Strategic Planner	
s 58A	Power to request advice from the Planning Application Committee	Team Leader - Planning Support, Chief Executive Officer, Director Community Strengthening, Heritage & Strategic Policy Coordinator, Business Support Officer - Development Services, Senior Planner, Senior Planning Compliance Officer, Senior Planning Support Officer, Senior Vegetation Officer, Subdivisions Officer, Business Analyst and Improvement Officer, Team Leader - Planning Services, Urban Designer, Principal Strategic Planner, Senior Strategic Planner, Planner, Planning Support Officer, Principal Planner, Manager - Community Safety and Compliance, Pre-Application Planner, VCAT Coordinator, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure, Business Support Officer - Strategic Planning , Team Leader - Strategic Planning, Strategic Planner	
s 60	Duty to consider certain matters	Team Leader - Planning Support, Chief Executive Officer, Director Community Strengthening, Heritage & Strategic Policy Coordinator, Business Support Officer - Development Services, Senior Planner, Senior Planning Compliance Officer, Senior Planning	

		Support Officer, Senior Vegetation Officer, Subdivisions Officer, Business Analyst and Improvement Officer, Team Leader - Planning Services, Urban Designer, Principal Strategic Planner, Senior Strategic Planner, Planner, Principal Planner, Manager - Community Safety and Compliance, Pre-Application Planner, VCAT Coordinator, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure, Business Support Officer - Strategic Planning , Team Leader - Strategic Planning, Strategic Planner	
s 60(1A)	Duty to consider certain matters	Team Leader - Planning Support, Chief Executive Officer, Director Community Strengthening, Heritage & Strategic Policy Coordinator, Business Support Officer - Development Services, Senior Planner, Senior Planning Compliance Officer, Senior Planning Support Officer, Senior Vegetation Officer, Subdivisions Officer, Business Analyst and Improvement Officer, Team Leader - Planning Services, Urban Designer, Principal Strategic Planner, Senior Strategic Planner, Planner, Planning Support Officer, Principal Planner, Manager - Community Safety and Compliance, Pre-Application Planner, VCAT Coordinator, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure, Business Support	

		Officer - Strategic Planning , Team Leader - Strategic Planning, Strategic Planner	
s 60(1B)	Duty to consider number of objectors in considering whether use or development may have significant social effect	Team Leader - Planning Support, Chief Executive Officer, Director Community Strengthening, Heritage & Strategic Policy Coordinator, Business Support Officer - Development Services, Senior Planner, Senior Planning Compliance Officer, Senior Planning Support Officer, Senior Vegetation Officer, Subdivisions Officer, Business Analyst and Improvement Officer, Team Leader - Planning Services, Urban Designer, Principal Strategic Planner, Senior Strategic Planner, Planner, Principal Planner, Manager - Community Safety and Compliance, Pre-Application Planner, VCAT Coordinator, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure, Business Support Officer - Strategic Planning , Team Leader - Strategic Planning, Strategic Planner	
s 61(1)	Power to determine permit application, either to decide to grant a permit, to decide to grant a permit with conditions or to refuse a permit application	Team Leader - Planning Support, Chief Executive Officer, Director Community Strengthening, Heritage & Strategic Policy Coordinator, Manager - Infrastructure Projects, Business Support Officer - Development Services, Senior Planner, Senior Planning Compliance Officer, Senior Planning Support	The permit must not be inconsistent with a cultural heritage management plan under the Aboriginal Heritage Act 2006

		Officer, Senior Vegetation Officer, Subdivisions Officer, Business Analyst and Improvement Officer, Team Leader - Planning Services, Urban Designer, Principal Strategic Planner, Senior Strategic Planner, Planner, Principal Planner, Development Engineer, Manager - Community Safety and Compliance, Pre-Application Planner, VCAT Coordinator, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure, Team Leader - Project Delivery (Northern Peninsula), Team Leader - Project Delivery (Southern Peninsula), Business Support Officer - Strategic Planning , Team Leader - Strategic Planning, Strategic Planner	
s 61(2)	Duty to decide to refuse to grant a permit if a relevant determining referral authority objects to grant of permit	Team Leader - Planning Support, Chief Executive Officer, Director Community Strengthening, Heritage & Strategic Policy Coordinator, Business Support Officer - Development Services, Senior Planner, Senior Planning Compliance Officer, Senior Planning Support Officer, Senior Vegetation Officer, Subdivisions Officer, Business Analyst and Improvement Officer, Team Leader - Planning Services, Urban Designer, Principal Strategic Planner, Senior Strategic Planner, Planner, Principal Planner, Manager - Community Safety and Compliance, Pre-Application Planner, VCAT Coordinator, Manager - Development	

		Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure, Business Support Officer - Strategic Planning , Team Leader - Strategic Planning, Strategic Planner	
s 61(2A)	Power to decide to refuse to grant a permit if a relevant recommending referral authority objects to the grant of permit	Team Leader - Planning Support, Chief Executive Officer, Director Community Strengthening, Business Support Officer - Development Services, Senior Planner, Senior Planning Support Officer, Senior Vegetation Officer, Subdivisions Officer, Business Analyst and Improvement Officer, Team Leader - Planning Services, Planner, Manager - Community Safety and Compliance, Pre-Application Planner, VCAT Coordinator, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure, Business Support Officer - Strategic Planning	
s 61(3)(a)	Duty not to decide to grant a permit to use coastal Crown land without Minister's consent	Team Leader - Planning Support, Chief Executive Officer, Director Community Strengthening, Heritage & Strategic Policy Coordinator, Business Support Officer - Development Services, Senior Planner, Senior Planning Compliance Officer, Senior Planning Support Officer, Senior Vegetation Officer, Subdivisions Officer, Business Analyst and Improvement Officer, Team Leader - Planning	

		Services, Urban Designer, Principal Strategic Planner, Senior Strategic Planner, Planner, Principal Planner, Manager - Community Safety and Compliance, Pre-Application Planner, VCAT Coordinator, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure, Business Support Officer - Strategic Planning , Team Leader - Strategic Planning, Strategic Planner	
s 61(3)(b)	Duty to refuse to grant the permit without the Minister's consent	Team Leader - Planning Support, Chief Executive Officer, Director Community Strengthening, Heritage & Strategic Policy Coordinator, Business Support Officer - Development Services, Senior Planner, Senior Planning Compliance Officer, Senior Planning Support Officer, Senior Vegetation Officer, Subdivisions Officer, Business Analyst and Improvement Officer, Team Leader - Planning Services, Urban Designer, Principal Strategic Planner, Senior Strategic Planner, Planner, Principal Planner, Manager - Community Safety and Compliance, Pre-Application Planner, VCAT Coordinator, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure, Business Support Officer - Strategic Planning , Team Leader - Strategic Planning, Strategic Planner	

s 61(4)	Duty to refuse to grant the permit if grant would authorise a breach of a registered restrictive covenant	Team Leader - Planning Support, Chief Executive Officer, Director Community Strengthening, Heritage & Strategic Policy Coordinator, Business Support Officer - Development Services, Senior Planner, Senior Planning Compliance Officer, Senior Planning Support Officer, Senior Vegetation Officer, Subdivisions Officer, Business Analyst and Improvement Officer, Team Leader - Planning Services, Urban Designer, Principal Strategic Planner, Senior Strategic Planner, Planner, Planning Support Officer, Principal Planner, Manager - Community Safety and Compliance, Pre-Application Planner, VCAT Coordinator, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure, Business Support Officer - Strategic Planning , Team Leader - Strategic Planning, Strategic Planner	
s 62(1)	Duty to include certain conditions in deciding to grant a permit	Team Leader - Planning Support, Chief Executive Officer, Director Community Strengthening, Heritage & Strategic Policy Coordinator, Business Support Officer - Development Services, Senior Planner, Senior Planning Compliance Officer, Senior Planning Support Officer, Senior Vegetation Officer, Subdivisions Officer, Business Analyst and Improvement Officer, Team Leader - Planning Services, Urban Designer, Principal Strategic	

		Planner, Senior Strategic Planner, Planner, Principal Planner, Manager - Community Safety and Compliance, Pre-Application Planner, VCAT Coordinator, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure, Business Support Officer - Strategic Planning , Team Leader - Strategic Planning, Strategic Planner	
s 62(2)	Power to include other conditions	Team Leader - Planning Support, Chief Executive Officer, Director Community Strengthening, Heritage & Strategic Policy Coordinator, Business Support Officer - Development Services, Senior Planner, Senior Planning Compliance Officer, Senior Planning Support Officer, Senior Vegetation Officer, Subdivisions Officer, Business Analyst and Improvement Officer, Team Leader - Planning Services, Urban Designer, Principal Strategic Planner, Senior Strategic Planner, Planner, Principal Planner, Manager - Community Safety and Compliance, Pre-Application Planner, VCAT Coordinator, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure, Business Support Officer - Strategic Planning , Team Leader - Strategic Planning, Strategic Planner	

s 62(4)	Duty to ensure conditions are consistent with paragraphs (a),(b) and (c)	Team Leader - Planning Support, Chief Executive Officer, Director Community Strengthening, Heritage & Strategic Policy Coordinator, Business Support Officer - Development Services, Senior Planner, Senior Planning Compliance Officer, Senior Planning Support Officer, Senior Vegetation Officer, Subdivisions Officer, Business Analyst and Improvement Officer, Team Leader - Planning Services, Urban Designer, Principal Strategic Planner, Senior Strategic Planner, Planner, Planning Support Officer, Principal Planner, Manager - Community Safety and Compliance, Pre-Application Planner, VCAT Coordinator, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure, Business Support Officer - Strategic Planning , Team Leader - Strategic Planning, Strategic Planner	
s 62(5)(a)	Power to include a permit condition to implement an approved development contributions plan or an approved infrastructure contributions plan	Team Leader - Planning Support, Chief Executive Officer, Director Community Strengthening, Heritage & Strategic Policy Coordinator, Business Support Officer - Development Services, Senior Planner, Senior Planning Compliance Officer, Senior Planning Support Officer, Senior Vegetation Officer, Subdivisions Officer, Business Analyst and Improvement Officer, Team Leader - Planning Services, Urban Designer, Principal Strategic	

		Planner, Senior Strategic Planner, Planner, Principal Planner, Manager - Community Safety and Compliance, Pre-Application Planner, VCAT Coordinator, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure, Business Support Officer - Strategic Planning , Team Leader - Strategic Planning, Strategic Planner	
s 62(5)(b)	Power to include a permit condition that specified works be provided on or to the land or paid for in accordance with s 173 agreement	Team Leader - Planning Support, Chief Executive Officer, Director Community Strengthening, Heritage & Strategic Policy Coordinator, Business Support Officer - Development Services, Senior Planner, Senior Planning Compliance Officer, Senior Planning Support Officer, Senior Vegetation Officer, Subdivisions Officer, Business Analyst and Improvement Officer, Team Leader - Planning Services, Urban Designer, Principal Strategic Planner, Senior Strategic Planner, Planner, Principal Planner, Manager - Community Safety and Compliance, Pre-Application Planner, VCAT Coordinator, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure, Business Support Officer - Strategic Planning , Team Leader - Strategic Planning, Strategic Planner	

s 62(5)(c)	Power to include a permit condition that specified works be provided or paid for by the applicant	Team Leader - Planning Support, Chief Executive Officer, Director Community Strengthening, Heritage & Strategic Policy Coordinator, Business Support Officer - Development Services, Senior Planner, Senior Planning Compliance Officer, Senior Planning Support Officer, Senior Vegetation Officer, Subdivisions Officer, Business Analyst and Improvement Officer, Team Leader - Planning Services, Urban Designer, Principal Strategic Planner, Senior Strategic Planner, Planner, Principal Planner, Manager - Community Safety and Compliance, Pre-Application Planner, VCAT Coordinator, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure, Business Support Officer - Strategic Planning , Team Leader - Strategic Planning, Strategic Planner	
s 62(6)(a)	Duty not to include a permit condition requiring a person to pay an amount for or provide works except in accordance with ss 46N(1), 46GV(7) or 62(5)	Team Leader - Planning Support, Chief Executive Officer, Director Community Strengthening, Heritage & Strategic Policy Coordinator, Business Support Officer - Development Services, Senior Planner, Senior Planning Compliance Officer, Senior Planning Support Officer, Senior Vegetation Officer, Subdivisions Officer, Business Analyst and Improvement Officer, Team Leader - Planning Services, Urban Designer, Principal Strategic	

		Planner, Senior Strategic Planner, Planner, Principal Planner, Manager - Community Safety and Compliance, Pre-Application Planner, VCAT Coordinator, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure, Business Support Officer - Strategic Planning , Team Leader - Strategic Planning, Strategic Planner	
s 62(6)(b)	Duty not to include a permit condition requiring a person to pay an amount for or provide works except a condition that a planning scheme requires to be included as referred to in s 62(1)(a)	Team Leader - Planning Support, Chief Executive Officer, Director Community Strengthening, Heritage & Strategic Policy Coordinator, Business Support Officer - Development Services, Senior Planner, Senior Planning Compliance Officer, Senior Planning Support Officer, Senior Vegetation Officer, Subdivisions Officer, Business Analyst and Improvement Officer, Team Leader - Planning Services, Urban Designer, Principal Strategic Planner, Senior Strategic Planner, Planner, Principal Planner, Manager - Community Safety and Compliance, Pre-Application Planner, VCAT Coordinator, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure, Business Support Officer - Strategic Planning , Team Leader - Strategic Planning, Strategic Planner	

s 63	Duty to issue the permit where made a decision in favour of the application (if no one has objected)	Team Leader - Planning Support, Chief Executive Officer, Director Community Strengthening, Heritage & Strategic Policy Coordinator, Business Support Officer - Development Services, Senior Planner, Senior Planning Compliance Officer, Senior Planning Support Officer, Senior Vegetation Officer, Subdivisions Officer, Business Analyst and Improvement Officer, Team Leader - Planning Services, Urban Designer, Principal Strategic Planner, Senior Strategic Planner, Planner, Planning Support Officer, Principal Planner, Manager - Community Safety and Compliance, Pre-Application Planner, VCAT Coordinator, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure, Business Support Officer - Strategic Planning , Team Leader - Strategic Planning, Strategic Planner	
s 64(1)	Duty to give notice of decision to grant a permit to applicant and objectors	Team Leader - Planning Support, Chief Executive Officer, Director Community Strengthening, Heritage & Strategic Policy Coordinator, Business Support Officer - Development Services, Senior Planner, Senior Planning Compliance Officer, Senior Planning Support Officer, Senior Vegetation Officer, Subdivisions Officer, Business Analyst and Improvement Officer, Team Leader - Planning Services, Urban Designer, Principal Strategic	This provision applies also to a decision to grant an amendment to a permit - see s 75

		Planner, Senior Strategic Planner, Planner, Planning Support Officer, Principal Planner, Manager - Community Safety and Compliance, Pre-Application Planner, VCAT Coordinator, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure, Business Support Officer - Strategic Planning , Team Leader - Strategic Planning, Strategic Planner	
s 64(3)	Duty not to issue a permit until after the specified period	Team Leader - Planning Support, Chief Executive Officer, Director Community Strengthening, Heritage & Strategic Policy Coordinator, Business Support Officer - Development Services, Senior Planner, Senior Planning Compliance Officer, Senior Planning Support Officer, Senior Vegetation Officer, Subdivisions Officer, Business Analyst and Improvement Officer, Team Leader - Planning Services, Urban Designer, Principal Strategic Planner, Senior Strategic Planner, Planner, Planning Support Officer, Principal Planner, Manager - Community Safety and Compliance, Pre-Application Planner, VCAT Coordinator, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure, Business Support Officer - Strategic Planning , Team Leader - Strategic Planning, Strategic Planner	This provision applies also to a decision to grant an amendment to a permit - see s 75

s 64(5)	Duty to give each objector a copy of an exempt decision	Team Leader - Planning Support, Chief Executive Officer, Director Community Strengthening, Heritage & Strategic Policy Coordinator, Business Support Officer - Development Services, Senior Planner, Senior Planning Compliance Officer, Senior Planning Support Officer, Senior Vegetation Officer, Subdivisions Officer, Business Analyst and Improvement Officer, Team Leader - Planning Services, Urban Designer, Principal Strategic Planner, Senior Strategic Planner, Planner, Planning Support Officer, Principal Planner, Manager - Community Safety and Compliance, Pre-Application Planner, VCAT Coordinator, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure, Business Support Officer - Strategic Planning , Team Leader - Strategic Planning, Strategic Planner	This provision applies also to a decision to grant an amendment to a permit - see s 75
s 64A	Duty not to issue permit until the end of a period when an application for review may be lodged with VCAT or until VCAT has determined the application, if a relevant recommending referral authority has objected to the grant of a permit	Team Leader - Planning Support, Chief Executive Officer, Director Community Strengthening, Heritage & Strategic Policy Coordinator, Business Support Officer - Development Services, Senior Planner, Senior Planning Compliance Officer, Senior Planning Support Officer, Senior Vegetation Officer, Subdivisions Officer, Business Analyst and Improvement Officer, Team Leader - Planning Services, Urban Designer, Principal Strategic	This provision applies also to a decision to grant an amendment to a permit - see s 75A

		Planner, Senior Strategic Planner, Planner, Planning Support Officer, Principal Planner, Manager - Community Safety and Compliance, Pre-Application Planner, VCAT Coordinator, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure, Business Support Officer - Strategic Planning , Team Leader - Strategic Planning, Strategic Planner	
s 65(1)	Duty to give notice of refusal to grant permit to applicant and person who objected under s 57	Team Leader - Planning Support, Chief Executive Officer, Director Community Strengthening, Heritage & Strategic Policy Coordinator, Business Support Officer - Development Services, Senior Planner, Senior Planning Compliance Officer, Senior Planning Support Officer, Senior Vegetation Officer, Subdivisions Officer, Business Analyst and Improvement Officer, Team Leader - Planning Services, Urban Designer, Principal Strategic Planner, Senior Strategic Planner, Planner, Planning Support Officer, Principal Planner, Manager - Community Safety and Compliance, Pre-Application Planner, VCAT Coordinator, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure, Business Support Officer - Strategic Planning , Team Leader - Strategic Planning, Strategic Planner	

s 66(1)	Duty to give notice under s 64 or s 65 and copy permit to relevant determining referral authorities	Team Leader - Planning Support, Chief Executive Officer, Director Community Strengthening, Heritage & Strategic Policy Coordinator, Business Support Officer - Development Services, Senior Planner, Senior Planning Compliance Officer, Senior Planning Support Officer, Senior Vegetation Officer, Subdivisions Officer, Business Analyst and Improvement Officer, Team Leader - Planning Services, Urban Designer, Principal Strategic Planner, Senior Strategic Planner, Planner, Planning Support Officer, Principal Planner, Manager - Community Safety and Compliance, Pre-Application Planner, VCAT Coordinator, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure, Business Support Officer - Strategic Planning , Team Leader - Strategic Planning, Strategic Planner	
s 66(2)	Duty to give a recommending referral authority notice of its decision to grant a permit	Team Leader - Planning Support, Chief Executive Officer, Director Community Strengthening, Heritage & Strategic Policy Coordinator, Business Support Officer - Development Services, Senior Planner, Senior Planning Compliance Officer, Senior Planning Support Officer, Senior Vegetation Officer, Subdivisions Officer, Business Analyst and Improvement Officer, Team Leader - Planning Services, Urban Designer, Principal Strategic	If the recommending referral authority objected to the grant of the permit or the responsible authority decided not to include a condition on the permit recommended by the recommending referral authority

		Planner, Senior Strategic Planner, Planner, Planning Support Officer, Principal Planner, Manager - Community Safety and Compliance, Pre-Application Planner, VCAT Coordinator, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure, Business Support Officer - Strategic Planning , Team Leader - Strategic Planning, Strategic Planner	
s 66(4)	Duty to give a recommending referral authority notice of its decision to refuse a permit	Team Leader - Planning Support, Chief Executive Officer, Director Community Strengthening, Heritage & Strategic Policy Coordinator, Business Support Officer - Development Services, Senior Planner, Senior Planning Compliance Officer, Senior Planning Support Officer, Senior Vegetation Officer, Subdivisions Officer, Business Analyst and Improvement Officer, Team Leader - Planning Services, Urban Designer, Principal Strategic Planner, Senior Strategic Planner, Planner, Planning Support Officer, Principal Planner, Manager - Community Safety and Compliance, Pre-Application Planner, VCAT Coordinator, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure, Business Support Officer - Strategic Planning , Team Leader - Strategic Planning, Strategic Planner	If the recommending referral authority objected to the grant of the permit or the recommending referral authority recommended that a permit condition be included on the permit

s 66(6)	Duty to give a recommending referral authority a copy of any permit which Council decides to grant and a copy of any notice given under s 64 or 65	Team Leader - Planning Support, Chief Executive Officer, Director Community Strengthening, Heritage & Strategic Policy Coordinator, Business Support Officer - Development Services, Senior Planner, Senior Planning Compliance Officer, Senior Planning Support Officer, Senior Vegetation Officer, Subdivisions Officer, Business Analyst and Improvement Officer, Team Leader - Planning Services, Urban Designer, Principal Strategic Planner, Senior Strategic Planner, Planner, Planning Support Officer, Principal Planner, Manager - Community Safety and Compliance, Pre-Application Planner, VCAT Coordinator, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure, Business Support Officer - Strategic Planning , Team Leader - Strategic Planning, Strategic Planner	If the recommending referral authority did not object to the grant of the permit or the recommending referral authority did not recommend a condition be included on the permit
s 69(1)	Function of receiving application for extension of time of permit	Team Leader - Planning Support, Chief Executive Officer, Director Community Strengthening, Heritage & Strategic Policy Coordinator, Business Support Officer - Development Services, Senior Planner, Senior Planning Compliance Officer, Senior Planning Support Officer, Senior Vegetation Officer, Subdivisions Officer, Business Analyst and Improvement Officer, Team Leader - Planning Services, Urban Designer, Principal Strategic	

		Planner, Senior Strategic Planner, Planner, Planning Support Officer, Principal Planner, Manager - Community Safety and Compliance, Pre-Application Planner, VCAT Coordinator, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure, Business Support Officer - Strategic Planning , Team Leader - Strategic Planning, Strategic Planner	
s 69(1A)	Function of receiving application for extension of time to complete development	Team Leader - Planning Support, Chief Executive Officer, Director Community Strengthening, Heritage & Strategic Policy Coordinator, Business Support Officer - Development Services, Senior Planner, Senior Planning Compliance Officer, Senior Planning Support Officer, Senior Vegetation Officer, Subdivisions Officer, Business Analyst and Improvement Officer, Team Leader - Planning Services, Urban Designer, Principal Strategic Planner, Senior Strategic Planner, Planner, Planning Support Officer, Principal Planner, Manager - Community Safety and Compliance, Pre-Application Planner, VCAT Coordinator, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure, Business Support Officer - Strategic Planning , Team Leader - Strategic Planning, Strategic Planner	

s 69(2)	Power to extend time	Team Leader - Planning Support, Chief Executive Officer, Director Community Strengthening, Heritage & Strategic Policy Coordinator, Business Support Officer - Development Services, Senior Planner, Senior Planning Compliance Officer, Senior Planning Support Officer, Senior Vegetation Officer, Subdivisions Officer, Business Analyst and Improvement Officer, Team Leader - Planning Services, Urban Designer, Principal Strategic Planner, Senior Strategic Planner, Planner, Principal Planner, Manager - Community Safety and Compliance, Pre-Application Planner, VCAT Coordinator, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure, Business Support Officer - Strategic Planning , Team Leader - Strategic Planning, Strategic Planner	
s 70	Duty to make copy permit available for inspection in accordance with the public availability requirements	Team Leader - Planning Support, Chief Executive Officer, Director Community Strengthening, Heritage & Strategic Policy Coordinator, Business Support Officer - Development Services, Planning Support Coordinator, Senior Planner, Senior Planning Compliance Officer, Senior Planning Support Officer, Senior Vegetation Officer, Subdivisions Officer, Business Analyst and Improvement Officer, Team Leader - Planning Services,	

		Urban Designer, Principal Strategic Planner, Senior Strategic Planner, Planner, Planning Support Officer, Principal Planner, Manager - Community Safety and Compliance, Pre-Application Planner, VCAT Coordinator, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure, Business Support Officer - Strategic Planning , Team Leader - Strategic Planning, Strategic Planner	
s 71(1)	Power to correct certain mistakes	Team Leader - Planning Support, Chief Executive Officer, Director Community Strengthening, Heritage & Strategic Policy Coordinator, Business Support Officer - Development Services, Senior Planner, Senior Planning Compliance Officer, Senior Planning Support Officer, Senior Vegetation Officer, Subdivisions Officer, Business Analyst and Improvement Officer, Team Leader - Planning Services, Urban Designer, Principal Strategic Planner, Senior Strategic Planner, Planner, Principal Planner, Manager - Community Safety and Compliance, Pre-Application Planner, VCAT Coordinator, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure, Business Support Officer - Strategic Planning , Team Leader - Strategic Planning, Strategic Planner	

s 71(2)	Duty to note corrections in register	Team Leader - Planning Support, Chief Executive Officer, Director Community Strengthening, Heritage & Strategic Policy Coordinator, Business Support Officer - Development Services, Senior Planner, Senior Planning Compliance Officer, Senior Planning Support Officer, Senior Vegetation Officer, Subdivisions Officer, Business Analyst and Improvement Officer, Team Leader - Planning Services, Urban Designer, Principal Strategic Planner, Senior Strategic Planner, Planner, Planning Support Officer, Principal Planner, Manager - Community Safety and Compliance, Pre-Application Planner, VCAT Coordinator, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure, Business Support Officer - Strategic Planning , Team Leader - Strategic Planning, Strategic Planner	
s 73	Power to decide to grant amendment subject to conditions	Team Leader - Planning Support, Chief Executive Officer, Director Community Strengthening, Heritage & Strategic Policy Coordinator, Business Support Officer - Development Services, Senior Planner, Senior Planning Compliance Officer, Senior Planning Support Officer, Senior Vegetation Officer, Subdivisions Officer, Business Analyst and Improvement Officer, Team Leader - Planning Services, Urban Designer, Principal Strategic	

		Planner, Senior Strategic Planner, Planner, Planning Support Officer, Principal Planner, Manager - Community Safety and Compliance, Pre-Application Planner, VCAT Coordinator, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure, Business Support Officer - Strategic Planning , Team Leader - Strategic Planning, Strategic Planner	
s 74	Duty to issue amended permit to applicant if no objectors	Team Leader - Planning Support, Chief Executive Officer, Director Community Strengthening, Heritage & Strategic Policy Coordinator, Business Support Officer - Development Services, Senior Planner, Senior Planning Compliance Officer, Senior Planning Support Officer, Senior Vegetation Officer, Subdivisions Officer, Business Analyst and Improvement Officer, Team Leader - Planning Services, Urban Designer, Principal Strategic Planner, Senior Strategic Planner, Planner, Principal Planner, Manager - Community Safety and Compliance, Pre-Application Planner, VCAT Coordinator, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure, Business Support Officer - Strategic Planning , Team Leader - Strategic Planning, Strategic Planner	

s 76	Duty to give applicant and objectors notice of decision to refuse to grant amendment to permit	Team Leader - Planning Support, Chief Executive Officer, Director Community Strengthening, Heritage & Strategic Policy Coordinator, Business Support Officer - Development Services, Senior Planner, Senior Planning Compliance Officer, Senior Planning Support Officer, Senior Vegetation Officer, Subdivisions Officer, Business Analyst and Improvement Officer, Team Leader - Planning Services, Urban Designer, Principal Strategic Planner, Senior Strategic Planner, Planner, Planning Support Officer, Principal Planner, Manager - Community Safety and Compliance, Pre-Application Planner, VCAT Coordinator, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure, Business Support Officer - Strategic Planning , Team Leader - Strategic Planning, Strategic Planner	
s 76A(1)	Duty to give relevant determining referral authorities copy of amended permit and copy of notice	Team Leader - Planning Support, Chief Executive Officer, Director Community Strengthening, Heritage & Strategic Policy Coordinator, Business Support Officer - Development Services, Senior Planner, Senior Planning Compliance Officer, Senior Planning Support Officer, Senior Vegetation Officer, Subdivisions Officer, Business Analyst and Improvement Officer, Team Leader - Planning Services, Urban Designer, Principal Strategic	

		Planner, Senior Strategic Planner, Planner, Planning Support Officer, Principal Planner, Manager - Community Safety and Compliance, Pre-Application Planner, VCAT Coordinator, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure, Business Support Officer - Strategic Planning , Team Leader - Strategic Planning, Strategic Planner	
s 76A(2)	Duty to give a recommending referral authority notice of its decision to grant an amendment to a permit	Team Leader - Planning Support, Chief Executive Officer, Director Community Strengthening, Heritage & Strategic Policy Coordinator, Business Support Officer - Development Services, Senior Planner, Senior Planning Compliance Officer, Senior Planning Support Officer, Senior Vegetation Officer, Subdivisions Officer, Business Analyst and Improvement Officer, Team Leader - Planning Services, Urban Designer, Principal Strategic Planner, Senior Strategic Planner, Planner, Planning Support Officer, Principal Planner, Manager - Community Safety and Compliance, Pre-Application Planner, VCAT Coordinator, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure, Business Support Officer - Strategic Planning , Team Leader - Strategic Planning, Strategic Planner	If the recommending referral authority objected to the amendment of the permit or the responsible authority decided not to include a condition on the amended permit recommended by the recommending referral authority

s 76A(4)	Duty to give a recommending referral authority notice of its decision to refuse a permit	Team Leader - Planning Support, Chief Executive Officer, Director Community Strengthening, Heritage & Strategic Policy Coordinator, Business Support Officer - Development Services, Senior Planner, Senior Planning Compliance Officer, Senior Planning Support Officer, Senior Vegetation Officer, Subdivisions Officer, Business Analyst and Improvement Officer, Team Leader - Planning Services, Urban Designer, Principal Strategic Planner, Senior Strategic Planner, Planner, Planning Support Officer, Principal Planner, Manager - Community Safety and Compliance, Pre-Application Planner, VCAT Coordinator, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure, Business Support Officer - Strategic Planning , Team Leader - Strategic Planning, Strategic Planner	If the recommending referral authority objected to the amendment of the permit or the recommending referral authority recommended that a permit condition be included on the amended permit
s 76A(6)	Duty to give a recommending referral authority a copy of any amended permit which Council decides to grant and a copy of any notice given under s 64 or 76	Team Leader - Planning Support, Chief Executive Officer, Director Community Strengthening, Heritage & Strategic Policy Coordinator, Business Support Officer - Development Services, Senior Planner, Senior Planning Compliance Officer, Senior Planning Support Officer, Senior Vegetation Officer, Subdivisions Officer, Business Analyst and Improvement Officer, Team Leader - Planning Services, Urban Designer, Principal Strategic	If the recommending referral authority did not object to the amendment of the permit or the recommending referral authority did not recommend a condition be included on the amended permit

		Planner, Senior Strategic Planner, Planner, Planning Support Officer, Principal Planner, Manager - Community Safety and Compliance, Pre-Application Planner, VCAT Coordinator, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure, Business Support Officer - Strategic Planning , Team Leader - Strategic Planning, Strategic Planner	
s 76D	Duty to comply with direction of Minister to issue amended permit	Team Leader - Planning Support, Chief Executive Officer, Director Community Strengthening, Heritage & Strategic Policy Coordinator, Business Support Officer - Development Services, Senior Planner, Senior Planning Compliance Officer, Senior Planning Support Officer, Senior Vegetation Officer, Subdivisions Officer, Business Analyst and Improvement Officer, Team Leader - Planning Services, Urban Designer, Principal Strategic Planner, Senior Strategic Planner, Planner, Planning Support Officer, Principal Planner, Manager - Community Safety and Compliance, Pre-Application Planner, VCAT Coordinator, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure, Business Support Officer - Strategic Planning , Team Leader - Strategic Planning, Strategic Planner	

s 83	Function of being respondent to an appeal	Team Leader - Planning Support, Chief Executive Officer, Director Community Strengthening, Heritage & Strategic Policy Coordinator, Business Support Officer - Development Services, Senior Planner, Senior Planning Compliance Officer, Senior Planning Support Officer, Senior Vegetation Officer, Subdivisions Officer, Business Analyst and Improvement Officer, Team Leader - Planning Services, Urban Designer, Principal Strategic Planner, Senior Strategic Planner, Planner, Principal Planner, Manager - Community Safety and Compliance, Pre-Application Planner, VCAT Coordinator, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure, Business Support Officer - Strategic Planning , Team Leader - Strategic Planning, Strategic Planner	
s 83B	Duty to give or publish notice of application for review	Team Leader - Planning Support, Chief Executive Officer, Director Community Strengthening, Heritage & Strategic Policy Coordinator, Business Support Officer - Development Services, Senior Planner, Senior Planning Compliance Officer, Senior Planning Support Officer, Senior Vegetation Officer, Subdivisions Officer, Business Analyst and Improvement Officer, Team Leader - Planning Services, Urban Designer, Principal Strategic	

		Planner, Senior Strategic Planner, Planner, Planning Support Officer, Principal Planner, Manager - Community Safety and Compliance, Pre-Application Planner, VCAT Coordinator, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure, Business Support Officer - Strategic Planning , Team Leader - Strategic Planning, Strategic Planner	
s 84(1)	Power to decide on an application at any time after an appeal is lodged against failure to grant a permit	Team Leader - Planning Support, Chief Executive Officer, Director Community Strengthening, Heritage & Strategic Policy Coordinator, Business Support Officer - Development Services, Senior Planner, Senior Planning Compliance Officer, Senior Planning Support Officer, Senior Vegetation Officer, Subdivisions Officer, Business Analyst and Improvement Officer, Team Leader - Planning Services, Urban Designer, Principal Strategic Planner, Senior Strategic Planner, Planner, Principal Planner, Manager - Community Safety and Compliance, Pre-Application Planner, VCAT Coordinator, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure, Business Support Officer - Strategic Planning , Team Leader - Strategic Planning, Strategic Planner	

s 84(2)	Duty not to issue a permit or notice of decision or refusal after an application is made for review of a failure to grant a permit	Team Leader - Planning Support, Chief Executive Officer, Director Community Strengthening, Heritage & Strategic Policy Coordinator, Business Support Officer - Development Services, Senior Planner, Senior Planning Compliance Officer, Senior Planning Support Officer, Senior Vegetation Officer, Subdivisions Officer, Business Analyst and Improvement Officer, Team Leader - Planning Services, Urban Designer, Principal Strategic Planner, Senior Strategic Planner, Planner, Planning Support Officer, Principal Planner, Manager - Community Safety and Compliance, Pre-Application Planner, VCAT Coordinator, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure, Business Support Officer - Strategic Planning , Team Leader - Strategic Planning, Strategic Planner	
s 84(3)	Duty to tell principal registrar if decide to grant a permit after an application is made for review of its failure to grant a permit	Team Leader - Planning Support, Chief Executive Officer, Director Community Strengthening, Heritage & Strategic Policy Coordinator, Business Support Officer - Development Services, Senior Planner, Senior Planning Compliance Officer, Senior Planning Support Officer, Senior Vegetation Officer, Subdivisions Officer, Business Analyst and Improvement Officer, Team Leader - Planning Services, Urban Designer, Principal Strategic	

		Planner, Senior Strategic Planner, Planner, Planning Support Officer, Principal Planner, Manager - Community Safety and Compliance, Pre-Application Planner, VCAT Coordinator, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure, Business Support Officer - Strategic Planning , Team Leader - Strategic Planning, Strategic Planner	
s 84(6)	Duty to issue permit on receipt of advice within 3 business days	Team Leader - Planning Support, Chief Executive Officer, Director Community Strengthening, Heritage & Strategic Policy Coordinator, Business Support Officer - Development Services, Senior Planner, Senior Planning Compliance Officer, Senior Planning Support Officer, Senior Vegetation Officer, Subdivisions Officer, Business Analyst and Improvement Officer, Team Leader - Planning Services, Urban Designer, Principal Strategic Planner, Senior Strategic Planner, Planner, Planning Support Officer, Principal Planner, Manager - Community Safety and Compliance, Pre-Application Planner, VCAT Coordinator, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure, Business Support Officer - Strategic Planning , Team Leader - Strategic Planning, Strategic Planner	

s 84AB	Power to agree to confining a review by the Tribunal	Team Leader - Planning Support, Chief Executive Officer, Director Community Strengthening, Heritage & Strategic Policy Coordinator, Business Support Officer - Development Services, Senior Planner, Senior Planning Compliance Officer, Senior Planning Support Officer, Senior Vegetation Officer, Subdivisions Officer, Business Analyst and Improvement Officer, Team Leader - Planning Services, Urban Designer, Principal Strategic Planner, Senior Strategic Planner, Planner, Planning Support Officer, Principal Planner, Manager - Community Safety and Compliance, Pre-Application Planner, VCAT Coordinator, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure, Business Support Officer - Strategic Planning , Team Leader - Strategic Planning, Strategic Planner	
s 86	Duty to issue a permit at order of Tribunal within 3 business days	Team Leader - Planning Support, Chief Executive Officer, Director Community Strengthening, Heritage & Strategic Policy Coordinator, Business Support Officer - Development Services, Senior Planner, Senior Planning Compliance Officer, Senior Planning Support Officer, Senior Vegetation Officer, Subdivisions Officer, Business Analyst and Improvement Officer, Team Leader - Planning Services, Urban Designer, Principal Strategic	

		Planner, Senior Strategic Planner, Planner, Planning Support Officer, Principal Planner, Manager - Community Safety and Compliance, Pre-Application Planner, VCAT Coordinator, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure, Business Support Officer - Strategic Planning , Team Leader - Strategic Planning, Strategic Planner	
s 87(3)	Power to apply to VCAT for the cancellation or amendment of a permit	Team Leader - Planning Support, Chief Executive Officer, Director Community Strengthening, Heritage & Strategic Policy Coordinator, Business Support Officer - Development Services, Senior Planner, Senior Planning Compliance Officer, Senior Planning Support Officer, Senior Vegetation Officer, Subdivisions Officer, Business Analyst and Improvement Officer, Team Leader - Planning Services, Urban Designer, Principal Strategic Planner, Senior Strategic Planner, Planner, Principal Planner, Manager - Community Safety and Compliance, Pre-Application Planner, VCAT Coordinator, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure, Business Support Officer - Strategic Planning , Team Leader - Strategic Planning, Strategic Planner	

s 90(1)	Function of being heard at hearing of request for cancellation or amendment of a permit	Team Leader - Planning Support, Chief Executive Officer, Director Community Strengthening, Heritage & Strategic Policy Coordinator, Business Support Officer - Development Services, Senior Planner, Senior Planning Compliance Officer, Senior Planning Support Officer, Senior Vegetation Officer, Subdivisions Officer, Business Analyst and Improvement Officer, Team Leader - Planning Services, Urban Designer, Principal Strategic Planner, Senior Strategic Planner, Planner, Principal Planner, Manager - Community Safety and Compliance, Pre-Application Planner, VCAT Coordinator, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure, Business Support Officer - Strategic Planning , Team Leader - Strategic Planning, Strategic Planner	
s 91(2)	Duty to comply with the directions of VCAT	Team Leader - Planning Support, Chief Executive Officer, Deputy Municipal Building Surveyor , Director Community Strengthening, Heritage & Strategic Policy Coordinator, Team Leader - Municipal Building Surveyor, Business Support Officer - Development Services, Senior Planner, Senior Planning Compliance Officer, Senior Planning Support Officer, Senior Vegetation Officer, Subdivisions Officer, Business Analyst and Improvement Officer,	

		Team Leader - Planning Services, Urban Designer, Principal Strategic Planner, Senior Strategic Planner, Planner, Planning Support Officer, Principal Planner, Manager - Community Safety and Compliance, Pre-Application Planner, VCAT Coordinator, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure, Business Support Officer - Strategic Planning , Team Leader - Strategic Planning, Strategic Planner	
s 91(2A)	Duty to issue amended permit to owner if Tribunal so directs	Team Leader - Planning Support, Chief Executive Officer, Deputy Municipal Building Surveyor , Director Community Strengthening, Heritage & Strategic Policy Coordinator, Team Leader - Municipal Building Surveyor, Business Support Officer - Development Services, Senior Planner, Senior Planning Compliance Officer, Senior Planning Support Officer, Senior Vegetation Officer, Subdivisions Officer, Business Analyst and Improvement Officer, Team Leader - Planning Services, Urban Designer, Principal Strategic Planner, Senior Strategic Planner, Planner, Planning Support Officer, Principal Planner, Manager - Community Safety and Compliance, Pre-Application Planner, VCAT Coordinator, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure, Business Support	

		Officer - Strategic Planning , Team Leader - Strategic Planning, Strategic Planner	
s 92	Duty to give notice of cancellation/amendment of permit by VCAT to persons entitled to be heard under s 90	Team Leader - Planning Support, Chief Executive Officer, Director Community Strengthening, Heritage & Strategic Policy Coordinator, Business Support Officer - Development Services, Senior Planner, Senior Planning Compliance Officer, Senior Planning Support Officer, Senior Vegetation Officer, Subdivisions Officer, Business Analyst and Improvement Officer, Team Leader - Planning Services, Urban Designer, Principal Strategic Planner, Senior Strategic Planner, Planner, Planning Support Officer, Principal Planner, Manager - Community Safety and Compliance, Pre-Application Planner, VCAT Coordinator, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure, Business Support Officer - Strategic Planning , Team Leader - Strategic Planning, Strategic Planner	
s 93(2)	Duty to give notice of VCAT order to stop development	Team Leader - Planning Support, Chief Executive Officer, Deputy Municipal Building Surveyor , Director Community Strengthening, Heritage & Strategic Policy Coordinator, Team Leader - Municipal Building Surveyor, Business Support Officer - Development Services, Senior Planner, Senior Planning Compliance Officer,	

		Senior Planning Support Officer, Senior Vegetation Officer, Subdivisions Officer, Business Analyst and Improvement Officer, Team Leader - Planning Services, Urban Designer, Principal Strategic Planner, Senior Strategic Planner, Planner, Planning Support Officer, Principal Planner, Manager - Community Safety and Compliance, Pre-Application Planner, VCAT Coordinator, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure, Business Support Officer - Strategic Planning , Team Leader - Strategic Planning, Strategic Planner	
s 95(3)	Function of referring certain applications to the Minister	Team Leader - Planning Support, Chief Executive Officer, Director Community Strengthening, Heritage & Strategic Policy Coordinator, Business Support Officer - Development Services, Senior Planner, Senior Planning Compliance Officer, Senior Planning Support Officer, Senior Vegetation Officer, Subdivisions Officer, Business Analyst and Improvement Officer, Team Leader - Planning Services, Urban Designer, Principal Strategic Planner, Senior Strategic Planner, Planner, Principal Planner, Manager - Community Safety and Compliance, Pre-Application Planner, VCAT Coordinator, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and	

		Infrastructure, Business Support Officer - Strategic Planning , Team Leader - Strategic Planning, Strategic Planner	
s 95(4)	Duty to comply with an order or direction	Team Leader - Planning Support, Chief Executive Officer, Deputy Municipal Building Surveyor , Director Community Strengthening, Heritage & Strategic Policy Coordinator, Team Leader - Municipal Building Surveyor, Business Support Officer - Development Services, Senior Planner, Senior Planning Compliance Officer, Senior Planning Support Officer, Senior Vegetation Officer, Subdivisions Officer, Business Analyst and Improvement Officer, Team Leader - Planning Services, Urban Designer, Principal Strategic Planner, Senior Strategic Planner, Planner, Planning Support Officer, Principal Planner, Manager - Community Safety and Compliance, Pre-Application Planner, VCAT Coordinator, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure, Business Support Officer - Strategic Planning , Team Leader - Strategic Planning, Strategic Planner	
s 96(1)	Duty to obtain a permit from the Minister to use and develop its land	Team Leader - Planning Support, Chief Executive Officer, Director Community Strengthening, Heritage & Strategic Policy Coordinator, Business Support Officer -	

		Development Services, Senior Planner, Senior Planning Compliance Officer, Senior Planning Support Officer, Subdivisions Officer, Team Leader - Planning Services, Urban Designer, Principal Strategic Planner, Senior Strategic Planner, Planner, Principal Planner, Manager - Community Safety and Compliance, Pre-Application Planner, VCAT Coordinator, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure, Business Support Officer - Strategic Planning , Team Leader - Strategic Planning, Strategic Planner	
s 96(2)	Function of giving consent to other persons to apply to the Minister for a permit to use and develop Council land	Team Leader - Planning Support, Chief Executive Officer, Director Community Strengthening, Heritage & Strategic Policy Coordinator, Business Support Officer - Development Services, Senior Planner, Senior Planning Compliance Officer, Senior Planning Support Officer, Subdivisions Officer, Team Leader - Planning Services, Urban Designer, Principal Strategic Planner, Senior Strategic Planner, Planner, Principal Planner, Manager - Community Safety and Compliance, Pre-Application Planner, VCAT Coordinator, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure, Business Support Officer - Strategic Planning , Team Leader -	

		Strategic Planning, Strategic Planner	
s 96A(2)	Power to agree to consider an application for permit concurrently with preparation of proposed amendment	Team Leader - Planning Support, Chief Executive Officer, Director Community Strengthening, Heritage & Strategic Policy Coordinator, Business Support Officer - Development Services, Senior Planner, Senior Planning Compliance Officer, Senior Planning Support Officer, Subdivisions Officer, Team Leader - Planning Services, Urban Designer, Principal Strategic Planner, Senior Strategic Planner, Planner, Principal Planner, Manager - Community Safety and Compliance, Pre-Application Planner, VCAT Coordinator, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure, Business Support Officer - Strategic Planning , Team Leader - Strategic Planning, Strategic Planner	
s 96C	Power to give notice, to decide not to give notice, to publish notice and to exercise any other power under s 96C	Team Leader - Planning Support, Chief Executive Officer, Director Community Strengthening, Heritage & Strategic Policy Coordinator, Business Support Officer - Development Services, Senior Planner, Senior Planning Compliance Officer, Senior Planning Support Officer, Subdivisions Officer, Team Leader - Planning Services, Urban Designer, Principal Strategic Planner, Senior Strategic Planner, Planner, Principal Planner, Manager -	

		Community Safety and Compliance, Pre-Application Planner, VCAT Coordinator, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure, Business Support Officer - Strategic Planning , Team Leader - Strategic Planning, Strategic Planner	
s 96F	Duty to consider the panel's report under s 96E	Team Leader - Planning Support, Chief Executive Officer, Director Community Strengthening, Heritage & Strategic Policy Coordinator, Business Support Officer - Development Services, Senior Planner, Senior Planning Compliance Officer, Senior Planning Support Officer, Subdivisions Officer, Team Leader - Planning Services, Urban Designer, Principal Strategic Planner, Senior Strategic Planner, Planner, Planning Support Officer, Principal Planner, Manager - Community Safety and Compliance, Pre-Application Planner, VCAT Coordinator, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure, Business Support Officer - Strategic Planning , Team Leader - Strategic Planning, Strategic Planner	
s 96G(1)	Power to determine to recommend that a permit be granted or to refuse to recommend that a permit be granted and power to notify applicant of the	Team Leader - Planning Support, Chief Executive Officer, Director Community Strengthening, Heritage & Strategic Policy	

	determination (including power to give notice under s 23 of the Planning and Environment (Planning Schemes) Act 1996	Coordinator, Business Support Officer - Development Services, Senior Planner, Senior Planning Compliance Officer, Senior Planning Support Officer, Subdivisions Officer, Team Leader - Planning Services, Urban Designer, Principal Strategic Planner, Senior Strategic Planner, Planner, Principal Planner, Manager - Community Safety and Compliance, Pre-Application Planner, VCAT Coordinator, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure, Business Support Officer - Strategic Planning , Team Leader - Strategic Planning, Strategic Planner	
s 96H(3)	Power to give notice in compliance with Minister's direction	Team Leader - Planning Support, Chief Executive Officer, Director Community Strengthening, Heritage & Strategic Policy Coordinator, Business Support Officer - Development Services, Senior Planner, Senior Planning Compliance Officer, Senior Planning Support Officer, Subdivisions Officer, Team Leader - Planning Services, Urban Designer, Principal Strategic Planner, Senior Strategic Planner, Planner, Principal Planner, Manager - Community Safety and Compliance, Pre-Application Planner, VCAT Coordinator, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure, Business Support Officer - Strategic Planning , Team Leader -	

		Strategic Planning, Strategic Planner	
s 96J	Duty to issue permit as directed by the Minister	Team Leader - Planning Support, Chief Executive Officer, Director Community Strengthening, Heritage & Strategic Policy Coordinator, Business Support Officer - Development Services, Senior Planner, Senior Planning Compliance Officer, Senior Planning Support Officer, Subdivisions Officer, Team Leader - Planning Services, Urban Designer, Principal Strategic Planner, Senior Strategic Planner, Planner, Planning Support Officer, Principal Planner, Manager - Community Safety and Compliance, Pre-Application Planner, VCAT Coordinator, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure, Business Support Officer - Strategic Planning , Team Leader - Strategic Planning, Strategic Planner	
s 96K	Duty to comply with direction of the Minister to give notice of refusal	Team Leader - Planning Support, Chief Executive Officer, Director Community Strengthening, Heritage & Strategic Policy Coordinator, Business Support Officer - Development Services, Senior Planner, Senior Planning Compliance Officer, Senior Planning Support Officer, Subdivisions Officer, Team Leader - Planning Services, Urban Designer, Principal Strategic Planner, Senior Strategic	

		Planner, Planner, Planning Support Officer, Principal Planner, Manager - Community Safety and Compliance, Pre-Application Planner, VCAT Coordinator, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure, Business Support Officer - Strategic Planning , Team Leader - Strategic Planning, Strategic Planner	
s 96Z	Duty to keep levy certificates given to it under ss 47 or 96A for no less than 5 years from receipt of the certificate	Team Leader - Planning Support, Chief Executive Officer, Director Community Strengthening, Heritage & Strategic Policy Coordinator, Business Support Officer - Development Services, Senior Planner, Senior Planning Compliance Officer, Senior Planning Support Officer, Subdivisions Officer, Team Leader - Planning Services, Urban Designer, Principal Strategic Planner, Senior Strategic Planner, Planner, Planning Support Officer, Principal Planner, Manager - Community Safety and Compliance, Pre-Application Planner, VCAT Coordinator, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure, Business Support Officer - Strategic Planning , Team Leader - Strategic Planning, Strategic Planner	
s 97C	Power to request Minister to decide the application	Team Leader - Planning Support, Chief	

		Executive Officer, Director Community Strengthening, Heritage & Strategic Policy Coordinator, Business Support Officer - Development Services, Senior Planner, Senior Planning Compliance Officer, Senior Planning Support Officer, Senior Vegetation Officer, Subdivisions Officer, Business Analyst and Improvement Officer, Team Leader - Planning Services, Urban Designer, Principal Strategic Planner, Senior Strategic Planner, Planner, Principal Planner, Manager - Community Safety and Compliance, Pre-Application Planner, VCAT Coordinator, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure, Business Support Officer - Strategic Planning , Team Leader - Strategic Planning, Strategic Planner	
s 97D(1)	Duty to comply with directions of Minister to supply any document or assistance relating to application	Chief Executive Officer, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure	
s 97G(3)	Function of receiving from Minister copy of notice of refusal to grant permit or copy of any permit granted by the Minister	Team Leader - Planning Support, Chief Executive Officer, Director Community Strengthening, Heritage & Strategic Policy Coordinator, Business Support Officer - Development Services, Senior Planner, Senior Planning Compliance Officer, Senior Planning	

		Support Officer, Senior Vegetation Officer, Subdivisions Officer, Business Analyst and Improvement Officer, Team Leader - Planning Services, Urban Designer, Principal Strategic Planner, Senior Strategic Planner, Planner, Planning Support Officer, Principal Planner, Manager - Community Safety and Compliance, Pre-Application Planner, VCAT Coordinator, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure, Business Support Officer - Strategic Planning , Team Leader - Strategic Planning, Strategic Planner	
s 97G(6)	Duty to make a copy of permits issued under s 97F available in accordance with the public availability requirements	Team Leader - Planning Support, Chief Executive Officer, Director Community Strengthening, Heritage & Strategic Policy Coordinator, Business Support Officer - Development Services, Planning Support Coordinator, Senior Planner, Senior Planning Compliance Officer, Senior Planning Support Officer, Senior Vegetation Officer, Subdivisions Officer, Business Analyst and Improvement Officer, Team Leader - Planning Services, Urban Designer, Principal Strategic Planner, Senior Strategic Planner, Planner, Planning Support Officer, Principal Planner, Manager - Community Safety and Compliance, Pre-Application Planner, VCAT Coordinator, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director	

		Planning and Infrastructure, Business Support Officer - Strategic Planning , Team Leader - Strategic Planning, Strategic Planner	
s 97L	Duty to include Ministerial decisions in a register kept under s 49	Team Leader - Planning Support, Chief Executive Officer, Director Community Strengthening, Heritage & Strategic Policy Coordinator, Business Support Officer - Development Services, Senior Planner, Senior Planning Compliance Officer, Senior Planning Support Officer, Senior Vegetation Officer, Subdivisions Officer, Business Analyst and Improvement Officer, Team Leader - Planning Services, Urban Designer, Principal Strategic Planner, Senior Strategic Planner, Planner, Planning Support Officer, Principal Planner, Manager - Community Safety and Compliance, Pre-Application Planner, VCAT Coordinator, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure, Business Support Officer - Strategic Planning , Team Leader - Strategic Planning, Strategic Planner	
s 97MH	Duty to provide information or assistance to the Planning Application Committee	Team Leader - Planning Support, Chief Executive Officer, Director Community Strengthening, Heritage & Strategic Policy Coordinator, Business Support Officer - Development Services, Senior Planner, Senior Planning Compliance Officer, Senior Planning	

		Support Officer, Senior Vegetation Officer, Subdivisions Officer, Business Analyst and Improvement Officer, Team Leader - Planning Services, Urban Designer, Principal Strategic Planner, Senior Strategic Planner, Planner, Planning Support Officer, Principal Planner, Manager - Community Safety and Compliance, Pre-Application Planner, VCAT Coordinator, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure, Business Support Officer - Strategic Planning , Team Leader - Strategic Planning, Strategic Planner	
s 97MI	Duty to contribute to the costs of the Planning Application Committee or subcommittee	Team Leader - Planning Support, Chief Executive Officer, Director Community Strengthening, Heritage & Strategic Policy Coordinator, Business Support Officer - Development Services, Senior Planner, Senior Planning Compliance Officer, Senior Planning Support Officer, Senior Vegetation Officer, Subdivisions Officer, Business Analyst and Improvement Officer, Team Leader - Planning Services, Urban Designer, Principal Strategic Planner, Senior Strategic Planner, Planner, Planning Support Officer, Principal Planner, Manager - Community Safety and Compliance, Pre-Application Planner, VCAT Coordinator, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure, Business Support	

		Officer - Strategic Planning , Team Leader - Strategic Planning, Strategic Planner	
s 97O	Duty to consider application and issue or refuse to issue certificate of compliance	Team Leader - Planning Support, Chief Executive Officer, Director Community Strengthening, Heritage & Strategic Policy Coordinator, Business Support Officer - Development Services, Senior Planner, Senior Planning Compliance Officer, Senior Planning Support Officer, Senior Vegetation Officer, Subdivisions Officer, Business Analyst and Improvement Officer, Team Leader - Planning Services, Urban Designer, Principal Strategic Planner, Senior Strategic Planner, Planner, Principal Planner, Manager - Community Safety and Compliance, Pre-Application Planner, VCAT Coordinator, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure, Business Support Officer - Strategic Planning , Team Leader - Strategic Planning, Strategic Planner	
s 97P(3)	Duty to comply with directions of VCAT following an application for review of a failure or refusal to issue a certificate	Team Leader - Planning Support, Chief Executive Officer, Deputy Municipal Building Surveyor , Director Community Strengthening, Heritage & Strategic Policy Coordinator, Team Leader - Municipal Building Surveyor, Business Support Officer - Development Services, Senior Planner, Senior Planning Compliance Officer,	

		Senior Planning Support Officer, Senior Vegetation Officer, Subdivisions Officer, Business Analyst and Improvement Officer, Team Leader - Planning Services, Urban Designer, Principal Strategic Planner, Senior Strategic Planner, Planner, Planning Support Officer, Principal Planner, Manager - Community Safety and Compliance, Pre-Application Planner, VCAT Coordinator, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure, Business Support Officer - Strategic Planning , Team Leader - Strategic Planning, Strategic Planner	
s 97Q(2)	Function of being heard by VCAT at hearing of request for amendment or cancellation of certificate	Team Leader - Planning Support, Chief Executive Officer, Deputy Municipal Building Surveyor , Director Community Strengthening, Heritage & Strategic Policy Coordinator, Team Leader - Municipal Building Surveyor, Business Support Officer - Development Services, Senior Planner, Senior Planning Compliance Officer, Senior Planning Support Officer, Senior Vegetation Officer, Subdivisions Officer, Business Analyst and Improvement Officer, Team Leader - Planning Services, Urban Designer, Principal Strategic Planner, Senior Strategic Planner, Planner, Principal Planner, Manager - Community Safety and Compliance, Pre-Application Planner, VCAT Coordinator, Manager - Development Services , Manager -	

		Strategic and Infrastructure Planning , Director Planning and Infrastructure, Business Support Officer - Strategic Planning , Team Leader - Strategic Planning, Strategic Planner	
s 97Q(4)	Duty to comply with directions of VCAT	Team Leader - Planning Support, Chief Executive Officer, Deputy Municipal Building Surveyor , Director Community Strengthening, Heritage & Strategic Policy Coordinator, Team Leader - Municipal Building Surveyor, Business Support Officer - Development Services, Senior Planner, Senior Planning Compliance Officer, Senior Planning Support Officer, Senior Vegetation Officer, Subdivisions Officer, Business Analyst and Improvement Officer, Team Leader - Planning Services, Urban Designer, Principal Strategic Planner, Senior Strategic Planner, Planner, Principal Planner, Manager - Community Safety and Compliance, Pre-Application Planner, VCAT Coordinator, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure, Business Support Officer - Strategic Planning , Team Leader - Strategic Planning, Strategic Planner	
s 97R	Duty to keep register of all applications for certificate of compliance and related decisions	Team Leader - Planning Support, Chief Executive Officer, Director Community Strengthening, Heritage & Strategic Policy Coordinator, Business Support Officer -	

		Development Services, Senior Planner, Senior Planning Compliance Officer, Senior Planning Support Officer, Senior Vegetation Officer, Subdivisions Officer, Business Analyst and Improvement Officer, Team Leader - Planning Services, Urban Designer, Principal Strategic Planner, Senior Strategic Planner, Planner, Planning Support Officer, Principal Planner, Manager - Community Safety and Compliance, Pre-Application Planner, VCAT Coordinator, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure, Business Support Officer - Strategic Planning , Team Leader - Strategic Planning, Strategic Planner	
s 98(1)&(2)	Function of receiving claim for compensation in certain circumstances	Team Leader - Planning Support, Chief Executive Officer, Director Community Strengthening, Heritage & Strategic Policy Coordinator, Business Support Officer - Development Services, Senior Planner, Senior Planning Compliance Officer, Senior Planning Support Officer, Senior Vegetation Officer, Subdivisions Officer, Business Analyst and Improvement Officer, Team Leader - Planning Services, Urban Designer, Principal Strategic Planner, Senior Strategic Planner, Planner, Planning Support Officer, Principal Planner, Manager - Community Safety and Compliance, Pre-Application Planner, VCAT Coordinator, Manager - Development Services , Manager -	

		Strategic and Infrastructure Planning , Director Planning and Infrastructure, Business Support Officer - Strategic Planning , Team Leader - Strategic Planning, Strategic Planner	
s 98(4)	Duty to inform any person of the name of the person from whom compensation can be claimed	Team Leader - Planning Support, Chief Executive Officer, Director Community Strengthening, Heritage & Strategic Policy Coordinator, Business Support Officer - Development Services, Senior Planner, Senior Planning Compliance Officer, Senior Planning Support Officer, Senior Vegetation Officer, Subdivisions Officer, Business Analyst and Improvement Officer, Team Leader - Planning Services, Urban Designer, Principal Strategic Planner, Senior Strategic Planner, Planner, Planning Support Officer, Principal Planner, Manager - Community Safety and Compliance, Pre-Application Planner, VCAT Coordinator, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure, Business Support Officer - Strategic Planning , Team Leader - Strategic Planning, Strategic Planner	
s 101	Function of receiving claim for expenses in conjunction with claim	Team Leader - Planning Support, Chief Executive Officer, Director Community Strengthening, Heritage & Strategic Policy Coordinator, Business Support Officer - Development Services, Senior Planner, Senior	

		Planning Compliance Officer, Senior Planning Support Officer, Senior Vegetation Officer, Subdivisions Officer, Business Analyst and Improvement Officer, Team Leader - Planning Services, Urban Designer, Principal Strategic Planner, Senior Strategic Planner, Planner, Principal Planner, Manager - Community Safety and Compliance, Pre-Application Planner, VCAT Coordinator, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure, Business Support Officer - Strategic Planning , Team Leader - Strategic Planning, Strategic Planner	
s 103	Power to reject a claim for compensation in certain circumstances	Chief Executive Officer, Director Community Strengthening, Manager - Community Safety and Compliance, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure	
s.107(1)	Function of receiving claim for compensation	Team Leader - Planning Support, Chief Executive Officer, Director Community Strengthening, Heritage & Strategic Policy Coordinator, Business Support Officer - Development Services, Senior Planner, Senior Planning Compliance Officer, Senior Planning Support Officer, Senior Vegetation Officer, Subdivisions Officer, Business Analyst and	

		Improvement Officer, Team Leader - Planning Services, Urban Designer, Principal Strategic Planner, Senior Strategic Planner, Planner, Principal Planner, Manager - Community Safety and Compliance, Pre-Application Planner, VCAT Coordinator, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure, Business Support Officer - Strategic Planning , Team Leader - Strategic Planning, Strategic Planner	
s 107(3)	Power to agree to extend time for making claim	Chief Executive Officer, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure	
s 113(2)	Power to request a declaration for land to be proposed to be reserved for public purposes	Chief Executive Officer, Team Leader - Planning Services, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure	
s 114(1)	Power to apply to the VCAT for an enforcement order	Team Leader - Planning Support, Chief Executive Officer, Deputy Municipal Building Surveyor , Director Community Strengthening, Heritage & Strategic Policy Coordinator, Team Leader - Municipal Building Surveyor, Business Support Officer - Development Services, Senior Planner, Senior Planning Compliance Officer,	

		Senior Planning Support Officer, Senior Vegetation Officer, Subdivisions Officer, Business Analyst and Improvement Officer, Team Leader - Planning Services, Urban Designer, Principal Strategic Planner, Senior Strategic Planner, Compliance Investigator, Planner, Planning Compliance Officer, Principal Planner, Manager - Community Safety and Compliance, Pre-Application Planner, VCAT Coordinator, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure, Business Support Officer - Strategic Planning , Team Leader - Strategic Planning, Strategic Planner	
s 117(1)(a)	Function of making a submission to the VCAT where objections are received	Team Leader - Planning Support, Chief Executive Officer, Deputy Municipal Building Surveyor , Director Community Strengthening, Heritage & Strategic Policy Coordinator, Team Leader - Municipal Building Surveyor, Business Support Officer - Development Services, Senior Planner, Senior Planning Compliance Officer, Senior Planning Support Officer, Senior Vegetation Officer, Subdivisions Officer, Business Analyst and Improvement Officer, Team Leader - Planning Services, Urban Designer, Principal Strategic Planner, Senior Strategic Planner, Planner, Planning Compliance Officer, Principal Planner, Manager - Community Safety and Compliance, Pre-Application Planner, VCAT Coordinator,	

		Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure, Business Support Officer - Strategic Planning , Team Leader - Strategic Planning, Strategic Planner	
s 120(1)	Power to apply for an interim enforcement order where s 114 application has been made	Team Leader - Planning Support, Chief Executive Officer, Deputy Municipal Building Surveyor , Director Community Strengthening, Heritage & Strategic Policy Coordinator, Team Leader - Municipal Building Surveyor, Business Support Officer - Development Services, Senior Planner, Senior Planning Compliance Officer, Senior Planning Support Officer, Senior Vegetation Officer, Subdivisions Officer, Business Analyst and Improvement Officer, Team Leader - Planning Services, Urban Designer, Principal Strategic Planner, Senior Strategic Planner, Compliance Investigator, Planner, Planning Compliance Officer, Principal Planner, Manager - Community Safety and Compliance, Pre-Application Planner, VCAT Coordinator, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure, Business Support Officer - Strategic Planning , Team Leader - Strategic Planning, Strategic Planner	
s 123(1)	Power to carry out work required by enforcement order and recover costs	Team Leader - Planning Support, Chief Executive Officer, Deputy Municipal Building	

		Surveyor , Director Community Strengthening, Heritage & Strategic Policy Coordinator, Team Leader - Municipal Building Surveyor, Business Support Officer - Development Services, Senior Planner, Senior Planning Compliance Officer, Senior Planning Support Officer, Senior Vegetation Officer, Subdivisions Officer, Business Analyst and Improvement Officer, Team Leader - Planning Services, Urban Designer, Principal Strategic Planner, Senior Strategic Planner, Planner, Planning Compliance Officer, Principal Planner, Manager - Community Safety and Compliance, Pre-Application Planner, VCAT Coordinator, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure, Business Support Officer - Strategic Planning , Team Leader - Strategic Planning, Strategic Planner	
s 123(2)	Power to sell buildings, materials, etc salvaged in carrying out work under s 123(1)	Chief Executive Officer, Deputy Municipal Building Surveyor , Director Community Strengthening, Team Leader - Municipal Building Surveyor, Senior Planning Compliance Officer, Manager - Community Safety and Compliance, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure	Except Crown Land
s 129	Function of recovering penalties	Team Leader - Planning Support, Chief	

		Executive Officer, Director Community Strengthening, Heritage & Strategic Policy Coordinator, Business Support Officer - Development Services, Senior Planner, Senior Planning Compliance Officer, Senior Planning Support Officer, Senior Vegetation Officer, Subdivisions Officer, Business Analyst and Improvement Officer, Team Leader - Planning Services, Urban Designer, Principal Strategic Planner, Senior Strategic Planner, Planner, Planning Compliance Officer, Principal Planner, Manager - Community Safety and Compliance, Pre-Application Planner, VCAT Coordinator, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure, Business Support Officer - Strategic Planning , Team Leader - Strategic Planning, Strategic Planner	
s 130(5)	Power to allow person served with an infringement notice further time	Team Leader - Planning Support, Chief Executive Officer, Deputy Municipal Building Surveyor , Director Community Strengthening, Heritage & Strategic Policy Coordinator, Team Leader - Municipal Building Surveyor, Business Support Officer - Development Services, Senior Planner, Senior Planning Compliance Officer, Senior Planning Support Officer, Senior Vegetation Officer, Subdivisions Officer, Business Analyst and Improvement Officer, Team Leader - Planning Services, Urban Designer, Principal Strategic Planner, Senior	

		Strategic Planner, Planner, Planning Compliance Officer, Principal Planner, Manager - Community Safety and Compliance, Pre-Application Planner, VCAT Coordinator, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure, Business Support Officer - Strategic Planning , Team Leader - Strategic Planning, Strategic Planner	
s 149A(1)	Power to refer a matter to the VCAT for determination	Team Leader - Planning Support, Chief Executive Officer, Director Community Strengthening, Heritage & Strategic Policy Coordinator, Team Leader - Municipal Building Surveyor, Business Support Officer - Development Services, Senior Planner, Senior Planning Compliance Officer, Senior Planning Support Officer, Senior Vegetation Officer, Subdivisions Officer, Business Analyst and Improvement Officer, Team Leader - Planning Services, Urban Designer, Principal Strategic Planner, Senior Strategic Planner, Planner, Principal Planner, Manager - Community Safety and Compliance, Pre-Application Planner, VCAT Coordinator, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure, Business Support Officer - Strategic Planning , Team Leader - Strategic Planning, Strategic Planner	

s 149A(1A)	Power to apply to VCAT for the determination of a matter relating to the interpretation of a s.173 agreement	Chief Executive Officer, Director Community Strengthening, Manager - Community Safety and Compliance, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure	
s 156	Duty to pay fees and allowances (including a payment to the Crown under s 156(2A)), and payment or reimbursement for reasonable costs and expenses incurred by the panel in carrying out its functions unless the Minister directs otherwise under s 156(2B)power to ask for contribution under s 156(3) and power to abandon amendment or part of it under s 156(4)	Chief Executive Officer, Director Community Strengthening, Manager - Community Safety and Compliance, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure	Where Council is the relevant planning authority
s 171(2)(f)	Power to carry out studies and commission reports	Chief Executive Officer, Director Community Strengthening, Manager - Community Safety and Compliance, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure	
s 171(2)(g)	Power to grant and reserve easements	Chief Executive Officer, Manager - Property and Commercial Services, Subdivisions Officer, Team Leader - Planning Services, Principal Strategic Planner, Principal Planner, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning	

		and Infrastructure, Team Leader - Strategic Planning, Strategic Planner	
s 172C	Power to compulsorily acquire any outer public purpose land that is specified in the approved infrastructure contributions plan	Chief Executive Officer, Manager - Property and Commercial Services, Subdivisions Officer, Team Leader - Planning Services, Principal Strategic Planner, Principal Planner, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure, Team Leader - Strategic Planning, Strategic Planner	Where Council is a development agency specified in an approved infrastructure contributions plan
s 172D(1)	Power to compulsorily acquire any inner public purpose land that is specified in the plan before the time that the land is required to be provided to Council under s 46GV(4)	Chief Executive Officer, Manager - Property and Commercial Services, Subdivisions Officer, Team Leader - Planning Services, Principal Strategic Planner, Principal Planner, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure, Team Leader - Strategic Planning, Strategic Planner	Where Council is a collecting agency specified in an approved infrastructure contributions plan
s 172D(2)	Power to compulsorily acquire any inner public purpose land, the use and development of which is to be the responsibility of Council under the plan, before the time that the land is required to be provided under s 46GV(4)	Chief Executive Officer, Manager - Property and Commercial Services, Subdivisions Officer, Team Leader - Planning Services, Principal Strategic Planner, Principal Planner, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure, Team Leader - Strategic Planning, Strategic Planner	Where Council is the development agency specified in an approved infrastructure contributions plan

s 173(1)	Power to enter into agreement covering matters set out in s 174	Team Leader - Planning Support, Team Leader - Natural Systems, Chief Executive Officer, Deputy Municipal Building Surveyor , Director Community Strengthening, Heritage & Strategic Policy Coordinator, Manager - Property and Commercial Services, Team Leader - Municipal Building Surveyor, Business Support Officer - Development Services, Senior Planning Compliance Officer, Subdivisions Officer, Team Leader - Planning Services, Urban Designer, Principal Strategic Planner, Senior Strategic Planner, Principal Planner, Manager - Community Safety and Compliance, VCAT Coordinator, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure, Business Support Officer - Strategic Planning , Team Leader - Strategic Planning, Strategic Planner	
s 173(1A)	Power to enter into an agreement with an owner of land for the development or provision of land in relation to affordable housing	Director Corporate Strategy and Business Improvement, Chief Executive Officer, Director Community Strengthening, Manager - Property and Commercial Services, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure	Where Council is the relevant responsible authority
	Power to decide whether something is to the satisfaction of Council, where an agreement made under s 173 of the Planning and Environment Act 1987	Team Leader - Planning Support, Team Leader - Natural Systems, Chief Executive Officer, Deputy Municipal Building Surveyor , Director	

	requires something to be to the satisfaction of Council or Responsible Authority	Community Strengthening, Manager - Property and Commercial Services, Team Leader - Municipal Building Surveyor, Business Support Officer - Development Services, Senior Planning Compliance Officer, Team Leader - Planning Services, Manager - Community Safety and Compliance, VCAT Coordinator, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure, Business Support Officer - Strategic Planning	
	Power to give consent on behalf of Council, where an agreement made under s 173 of the Planning and Environment Act 1987 requires that something may not be done without the consent of Council or Responsible Authority	Team Leader - Planning Support, Team Leader - Natural Systems, Chief Executive Officer, Deputy Municipal Building Surveyor , Director Community Strengthening, Manager - Property and Commercial Services, Team Leader - Municipal Building Surveyor, Business Support Officer - Development Services, Senior Planning Compliance Officer, Team Leader - Planning Services, Manager - Community Safety and Compliance, VCAT Coordinator, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure, Business Support Officer - Strategic Planning	
s 177(2)	Power to end a s 173 agreement with the agreement of all those bound by any covenant in the agreement or otherwise in accordance with Division 2 of Part 9	Team Leader - Planning Support, Team Leader - Property Operations, Chief Executive Officer, Deputy Municipal Building Surveyor , Director	

		Community Strengthening, Heritage & Strategic Policy Coordinator, Manager - Property and Commercial Services, Team Leader - Municipal Building Surveyor, Business Support Officer - Development Services, Senior Planner, Senior Planning Compliance Officer, Senior Planning Support Officer, Senior Vegetation Officer, Subdivisions Officer, Business Analyst and Improvement Officer, Team Leader - Planning Services, Urban Designer, Principal Strategic Planner, Senior Strategic Planner, Planner, Principal Planner, Manager - Community Safety and Compliance, Pre-Application Planner, VCAT Coordinator, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure, Business Support Officer - Strategic Planning , Team Leader - Strategic Planning, Strategic Planner, Property Officer	
s 178	power to amend a s 173 agreement with the agreement of all those bound by any covenant in the agreement or otherwise in accordance with Division 2 of Part 9	Team Leader - Planning Support, Team Leader - Property Operations, Chief Executive Officer, Deputy Municipal Building Surveyor , Director Community Strengthening, Heritage & Strategic Policy Coordinator, Manager - Property and Commercial Services, Team Leader - Municipal Building Surveyor, Business Support Officer - Development Services, Senior Planner, Senior Planning Compliance Officer, Senior Planning Support Officer, Senior Vegetation Officer, Subdivisions Officer, Business Analyst and	

		Improvement Officer, Team Leader - Planning Services, Urban Designer, Principal Strategic Planner, Senior Strategic Planner, Planner, Principal Planner, Manager - Community Safety and Compliance, Pre-Application Planner, VCAT Coordinator, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure, Business Support Officer - Strategic Planning , Team Leader - Strategic Planning, Strategic Planner, Property Officer	
s 178A(1)	Function of receiving application to amend or end an agreement	Team Leader - Planning Support, Team Leader - Property Operations, Chief Executive Officer, Deputy Municipal Building Surveyor , Director Community Strengthening, Heritage & Strategic Policy Coordinator, Manager - Property and Commercial Services, Team Leader - Municipal Building Surveyor, Business Support Officer - Development Services, Senior Planner, Senior Planning Compliance Officer, Senior Planning Support Officer, Senior Vegetation Officer, Subdivisions Officer, Business Analyst and Improvement Officer, Team Leader - Planning Services, Urban Designer, Principal Strategic Planner, Senior Strategic Planner, Planner, Principal Planner, Manager - Community Safety and Compliance, Pre-Application Planner, VCAT Coordinator, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and	

		Infrastructure, Business Support Officer - Strategic Planning , Team Leader - Strategic Planning, Strategic Planner, Property Officer	
s 178A(3)	Function of notifying the owner as to whether it agrees in principle to the proposal under s 178A(1)	Team Leader - Planning Support, Team Leader - Property Operations, Chief Executive Officer, Deputy Municipal Building Surveyor , Director Community Strengthening, Heritage & Strategic Policy Coordinator, Manager - Property and Commercial Services, Team Leader - Municipal Building Surveyor, Business Support Officer - Development Services, Senior Planner, Senior Planning Compliance Officer, Senior Planning Support Officer, Senior Vegetation Officer, Subdivisions Officer, Business Analyst and Improvement Officer, Team Leader - Planning Services, Urban Designer, Principal Strategic Planner, Senior Strategic Planner, Planner, Principal Planner, Manager - Community Safety and Compliance, Pre-Application Planner, VCAT Coordinator, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure, Business Support Officer - Strategic Planning , Team Leader - Strategic Planning, Strategic Planner, Property Officer	
s 178A(4)	Function of notifying the applicant and the owner as to whether it agrees in principle to the proposal	Team Leader - Planning Support, Team Leader - Property Operations, Chief Executive Officer, Deputy Municipal Building Surveyor , Director	

		Community Strengthening, Heritage & Strategic Policy Coordinator, Manager - Property and Commercial Services, Team Leader - Municipal Building Surveyor, Business Support Officer - Development Services, Senior Planner, Senior Planning Compliance Officer, Senior Planning Support Officer, Senior Vegetation Officer, Subdivisions Officer, Business Analyst and Improvement Officer, Team Leader - Planning Services, Urban Designer, Principal Strategic Planner, Senior Strategic Planner, Planner, Principal Planner, Manager - Community Safety and Compliance, Pre-Application Planner, VCAT Coordinator, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure, Business Support Officer - Strategic Planning , Team Leader - Strategic Planning, Strategic Planner, Property Officer	
s 178A(5)	Power to propose to amend or end an agreement	Team Leader - Planning Support, Team Leader - Property Operations, Chief Executive Officer, Deputy Municipal Building Surveyor , Director Community Strengthening, Heritage & Strategic Policy Coordinator, Manager - Property and Commercial Services, Team Leader - Municipal Building Surveyor, Business Support Officer - Development Services, Senior Planner, Senior Planning Compliance Officer, Senior Planning Support Officer, Senior Vegetation Officer, Subdivisions Officer, Business Analyst and	

		Improvement Officer, Team Leader - Planning Services, Urban Designer, Principal Strategic Planner, Senior Strategic Planner, Planner, Principal Planner, Manager - Community Safety and Compliance, Pre-Application Planner, VCAT Coordinator, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure, Business Support Officer - Strategic Planning , Team Leader - Strategic Planning, Strategic Planner, Property Officer	
s 178B(1)	Duty to consider certain matters when considering proposal to amend an agreement	Team Leader - Planning Support, Team Leader - Property Operations, Chief Executive Officer, Deputy Municipal Building Surveyor , Director Community Strengthening, Heritage & Strategic Policy Coordinator, Manager - Property and Commercial Services, Team Leader - Municipal Building Surveyor, Business Support Officer - Development Services, Senior Planner, Senior Planning Compliance Officer, Senior Planning Support Officer, Senior Vegetation Officer, Subdivisions Officer, Business Analyst and Improvement Officer, Team Leader - Planning Services, Urban Designer, Principal Strategic Planner, Senior Strategic Planner, Planner, Principal Planner, Manager - Community Safety and Compliance, Pre-Application Planner, VCAT Coordinator, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and	

		Infrastructure, Business Support Officer - Strategic Planning , Team Leader - Strategic Planning, Strategic Planner, Property Officer	
s 178B(2)	Duty to consider certain matters when considering proposal to end an agreement	Team Leader - Planning Support, Team Leader - Property Operations, Chief Executive Officer, Deputy Municipal Building Surveyor , Director Community Strengthening, Heritage & Strategic Policy Coordinator, Manager - Property and Commercial Services, Team Leader - Municipal Building Surveyor, Business Support Officer - Development Services, Senior Planner, Senior Planning Compliance Officer, Senior Planning Support Officer, Senior Vegetation Officer, Subdivisions Officer, Business Analyst and Improvement Officer, Team Leader - Planning Services, Urban Designer, Principal Strategic Planner, Senior Strategic Planner, Planner, Principal Planner, Manager - Community Safety and Compliance, Pre-Application Planner, VCAT Coordinator, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure, Business Support Officer - Strategic Planning , Team Leader - Strategic Planning, Strategic Planner, Property Officer	
s 178C(2)	Duty to give notice of the proposal to all parties to the agreement and other persons who may be detrimentally affected by decision to amend or end	Team Leader - Planning Support, Team Leader - Property Operations, Chief Executive Officer, Deputy Municipal Building Surveyor , Director	

		Community Strengthening, Heritage & Strategic Policy Coordinator, Manager - Property and Commercial Services, Team Leader - Municipal Building Surveyor, Business Support Officer - Development Services, Senior Planner, Senior Planning Compliance Officer, Senior Planning Support Officer, Senior Vegetation Officer, Subdivisions Officer, Business Analyst and Improvement Officer, Team Leader - Planning Services, Urban Designer, Principal Strategic Planner, Senior Strategic Planner, Planner, Principal Planner, Manager - Community Safety and Compliance, Pre-Application Planner, VCAT Coordinator, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure, Business Support Officer - Strategic Planning , Team Leader - Strategic Planning, Strategic Planner, Property Officer	
s 178C(4)	Function of determining how to give notice under s 178C(2)	Team Leader - Planning Support, Team Leader - Property Operations, Chief Executive Officer, Deputy Municipal Building Surveyor , Director Community Strengthening, Heritage & Strategic Policy Coordinator, Manager - Property and Commercial Services, Team Leader - Municipal Building Surveyor, Business Support Officer - Development Services, Senior Planner, Senior Planning Compliance Officer, Senior Planning Support Officer, Senior Vegetation Officer, Subdivisions Officer, Business Analyst and	

		Improvement Officer, Team Leader - Planning Services, Urban Designer, Principal Strategic Planner, Senior Strategic Planner, Planner, Principal Planner, Manager - Community Safety and Compliance, Pre-Application Planner, VCAT Coordinator, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure, Business Support Officer - Strategic Planning , Team Leader - Strategic Planning, Strategic Planner, Property Officer	
s 178E(1)	Duty not to make decision until after 14 days after notice has been given	Team Leader - Planning Support, Team Leader - Property Operations, Chief Executive Officer, Deputy Municipal Building Surveyor , Director Community Strengthening, Heritage & Strategic Policy Coordinator, Manager - Property and Commercial Services, Team Leader - Municipal Building Surveyor, Business Support Officer - Development Services, Senior Planner, Senior Planning Compliance Officer, Senior Planning Support Officer, Senior Vegetation Officer, Subdivisions Officer, Business Analyst and Improvement Officer, Team Leader - Planning Services, Urban Designer, Principal Strategic Planner, Senior Strategic Planner, Planner, Principal Planner, Manager - Community Safety and Compliance, Pre-Application Planner, VCAT Coordinator, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and	

		Infrastructure, Business Support Officer - Strategic Planning , Team Leader - Strategic Planning, Strategic Planner, Property Officer	
s.178E(2)(a)	Power to amend or end the agreement in accordance with the proposal	Team Leader - Planning Support, Team Leader - Property Operations, Chief Executive Officer, Deputy Municipal Building Surveyor , Director Community Strengthening, Heritage & Strategic Policy Coordinator, Manager - Property and Commercial Services, Team Leader - Municipal Building Surveyor, Business Support Officer - Development Services, Senior Planner, Senior Planning Compliance Officer, Senior Planning Support Officer, Senior Vegetation Officer, Subdivisions Officer, Business Analyst and Improvement Officer, Team Leader - Planning Services, Urban Designer, Principal Strategic Planner, Senior Strategic Planner, Planner, Principal Planner, Manager - Community Safety and Compliance, Pre-Application Planner, VCAT Coordinator, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure, Business Support Officer - Strategic Planning , Team Leader - Strategic Planning, Strategic Planner, Property Officer	If no objections are made under s 178D Must consider matters in s 178B
s 178E(2)(b)	Power to amend or end the agreement in a manner that is not substantively different from the proposal	Team Leader - Planning Support, Team Leader - Property Operations, Chief Executive Officer, Deputy Municipal Building Surveyor , Director	If no objections are made under s 178D

		Community Strengthening, Heritage & Strategic Policy Coordinator, Manager - Property and Commercial Services, Team Leader - Municipal Building Surveyor, Business Support Officer - Development Services, Senior Planner, Senior Planning Compliance Officer, Senior Planning Support Officer, Senior Vegetation Officer, Subdivisions Officer, Business Analyst and Improvement Officer, Team Leader - Planning Services, Urban Designer, Principal Strategic Planner, Senior Strategic Planner, Planner, Principal Planner, Manager - Community Safety and Compliance, Pre-Application Planner, VCAT Coordinator, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure, Business Support Officer - Strategic Planning , Team Leader - Strategic Planning, Strategic Planner, Property Officer	Must consider matters in s 178B
s 178E(2)(c)	Power to refuse to amend or end the agreement	Team Leader - Planning Support, Team Leader - Property Operations, Chief Executive Officer, Deputy Municipal Building Surveyor , Director Community Strengthening, Heritage & Strategic Policy Coordinator, Manager - Property and Commercial Services, Team Leader - Municipal Building Surveyor, Business Support Officer - Development Services, Senior Planner, Senior Planning Compliance Officer, Senior Planning Support Officer, Senior Vegetation Officer, Subdivisions Officer, Business Analyst and	If no objections are made under s 178D Must consider matters in s 178B

		Improvement Officer, Team Leader - Planning Services, Urban Designer, Principal Strategic Planner, Senior Strategic Planner, Planner, Principal Planner, Manager - Community Safety and Compliance, Pre-Application Planner, VCAT Coordinator, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure, Business Support Officer - Strategic Planning , Team Leader - Strategic Planning, Strategic Planner, Property Officer	
s 178E(3)(a)	Power to amend or end the agreement in accordance with the proposal	Team Leader - Planning Support, Team Leader - Property Operations, Chief Executive Officer, Deputy Municipal Building Surveyor , Director Community Strengthening, Heritage & Strategic Policy Coordinator, Manager - Property and Commercial Services, Team Leader - Municipal Building Surveyor, Business Support Officer - Development Services, Senior Planner, Senior Planning Compliance Officer, Senior Planning Support Officer, Senior Vegetation Officer, Subdivisions Officer, Business Analyst and Improvement Officer, Team Leader - Planning Services, Urban Designer, Principal Strategic Planner, Senior Strategic Planner, Planner, Principal Planner, Manager - Community Safety and Compliance, Pre-Application Planner, VCAT Coordinator, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and	After considering objections, submissions and matters in s 178B

		Infrastructure, Business Support Officer - Strategic Planning , Team Leader - Strategic Planning, Strategic Planner, Property Officer	
s 178E(3)(b)	Power to amend or end the agreement in a manner that is not substantively different from the proposal	Team Leader - Planning Support, Team Leader - Property Operations, Chief Executive Officer, Deputy Municipal Building Surveyor , Director Community Strengthening, Heritage & Strategic Policy Coordinator, Manager - Property and Commercial Services, Team Leader - Municipal Building Surveyor, Business Support Officer - Development Services, Senior Planner, Senior Planning Compliance Officer, Senior Planning Support Officer, Senior Vegetation Officer, Subdivisions Officer, Business Analyst and Improvement Officer, Team Leader - Planning Services, Urban Designer, Principal Strategic Planner, Senior Strategic Planner, Planner, Principal Planner, Manager - Community Safety and Compliance, Pre-Application Planner, VCAT Coordinator, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure, Business Support Officer - Strategic Planning , Team Leader - Strategic Planning, Strategic Planner, Property Officer	After considering objections, submissions and matters in s 178B
s.178E(3)(c)	power to amend or end the agreement in a manner that is substantively different from the proposal	Team Leader - Planning Support, Team Leader - Property Operations, Chief Executive Officer, Deputy Municipal Building Surveyor , Director	After considering objections, submissions and matters in s.178B

		Community Strengthening, Heritage & Strategic Policy Coordinator, Manager - Property and Commercial Services, Team Leader - Municipal Building Surveyor, Business Support Officer - Development Services, Senior Planner, Senior Planning Compliance Officer, Senior Planning Support Officer, Senior Vegetation Officer, Subdivisions Officer, Business Analyst and Improvement Officer, Team Leader - Planning Services, Urban Designer, Principal Strategic Planner, Senior Strategic Planner, Planner, Principal Planner, Manager - Community Safety and Compliance, Pre-Application Planner, VCAT Coordinator, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure, Business Support Officer - Strategic Planning , Team Leader - Strategic Planning, Strategic Planner, Property Officer	
s 178E(3)(d)	Power to refuse to amend or end the agreement	Director Corporate Strategy and Business Improvement, Team Leader - Planning Support, Team Leader - Property Operations, Chief Executive Officer, Deputy Municipal Building Surveyor , Director Community Strengthening, Heritage & Strategic Policy Coordinator, Manager - Property and Commercial Services, Team Leader - Municipal Building Surveyor, Business Support Officer - Development Services, Senior Planner, Senior Planning Compliance Officer, Senior Planning Support	After considering objections, submissions and matters in s 178B

		Officer, Senior Vegetation Officer, Subdivisions Officer, Business Analyst and Improvement Officer, Team Leader - Planning Services, Urban Designer, Principal Strategic Planner, Senior Strategic Planner, Planner, Principal Planner, Manager - Community Safety and Compliance, Pre-Application Planner, VCAT Coordinator, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure, Business Support Officer - Strategic Planning , Team Leader - Strategic Planning, Strategic Planner, Property Officer	
s 178F(1)	Duty to give notice of its decision under s 178E(3)(a) or (b)	Team Leader - Planning Support, Team Leader - Property Operations, Chief Executive Officer, Deputy Municipal Building Surveyor , Director Community Strengthening, Heritage & Strategic Policy Coordinator, Manager - Property and Commercial Services, Team Leader - Municipal Building Surveyor, Business Support Officer - Development Services, Senior Planner, Senior Planning Compliance Officer, Senior Planning Support Officer, Senior Vegetation Officer, Subdivisions Officer, Business Analyst and Improvement Officer, Team Leader - Planning Services, Urban Designer, Principal Strategic Planner, Senior Strategic Planner, Planner, Principal Planner, Manager - Community Safety and Compliance, Pre-Application Planner, VCAT Coordinator, Manager - Development	

		Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure, Business Support Officer - Strategic Planning , Team Leader - Strategic Planning, Strategic Planner, Property Officer	
s 178F(2)	Duty to give notice of its decision under s 178E(2)(c) or (3)(d)	Team Leader - Planning Support, Team Leader - Property Operations, Chief Executive Officer, Deputy Municipal Building Surveyor , Director Community Strengthening, Heritage & Strategic Policy Coordinator, Manager - Property and Commercial Services, Team Leader - Municipal Building Surveyor, Business Support Officer - Development Services, Senior Planner, Senior Planning Compliance Officer, Senior Planning Support Officer, Senior Vegetation Officer, Subdivisions Officer, Business Analyst and Improvement Officer, Team Leader - Planning Services, Urban Designer, Principal Strategic Planner, Senior Strategic Planner, Planner, Principal Planner, Manager - Community Safety and Compliance, Pre-Application Planner, VCAT Coordinator, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure, Business Support Officer - Strategic Planning , Team Leader - Strategic Planning, Strategic Planner, Property Officer	
s 178F(4)	Duty not to proceed to amend or end an agreement	Team Leader - Planning Support, Team Leader	

	under s 178E until at least 21 days after notice has been given or until an application for review to the Tribunal has been determined or withdrawn	- Property Operations, Chief Executive Officer, Deputy Municipal Building Surveyor , Director Community Strengthening, Heritage & Strategic Policy Coordinator, Manager - Property and Commercial Services, Team Leader - Municipal Building Surveyor, Business Support Officer - Development Services, Senior Planner, Senior Planning Compliance Officer, Senior Planning Support Officer, Senior Vegetation Officer, Subdivisions Officer, Business Analyst and Improvement Officer, Team Leader - Planning Services, Urban Designer, Principal Strategic Planner, Senior Strategic Planner, Planner, Principal Planner, Manager - Community Safety and Compliance, Pre-Application Planner, VCAT Coordinator, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure, Business Support Officer - Strategic Planning , Team Leader - Strategic Planning, Strategic Planner, Property Officer	
s 178G	Duty to sign amended agreement and give copy to each other party to the agreement	Team Leader - Planning Support, Team Leader - Property Operations, Chief Executive Officer, Deputy Municipal Building Surveyor , Director Community Strengthening, Heritage & Strategic Policy Coordinator, Manager - Property and Commercial Services, Team Leader - Municipal Building Surveyor, Business Support Officer - Development Services, Senior Planner, Senior Planning Compliance Officer, Senior Planning	

		Support Officer, Senior Vegetation Officer, Subdivisions Officer, Business Analyst and Improvement Officer, Team Leader - Planning Services, Urban Designer, Principal Strategic Planner, Senior Strategic Planner, Planner, Principal Planner, Manager - Community Safety and Compliance, Pre-Application Planner, VCAT Coordinator, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure, Business Support Officer - Strategic Planning , Team Leader - Strategic Planning, Strategic Planner, Property Officer	
s 178H	Power to require a person who applies to amend or end an agreement to pay the costs of giving notices and preparing the amended agreement	Team Leader - Planning Support, Team Leader - Property Operations, Chief Executive Officer, Deputy Municipal Building Surveyor , Director Community Strengthening, Heritage & Strategic Policy Coordinator, Manager - Property and Commercial Services, Team Leader - Municipal Building Surveyor, Business Support Officer - Development Services, Senior Planner, Senior Planning Compliance Officer, Senior Planning Support Officer, Senior Vegetation Officer, Subdivisions Officer, Business Analyst and Improvement Officer, Team Leader - Planning Services, Urban Designer, Principal Strategic Planner, Senior Strategic Planner, Planner, Principal Planner, Manager - Community Safety and Compliance, Pre-Application Planner, VCAT Coordinator, Manager - Development	

		Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure, Business Support Officer - Strategic Planning , Team Leader - Strategic Planning, Strategic Planner, Property Officer	
s 178I(3)	Duty to notify, in writing, each party to the agreement of the ending of the agreement relating to Crown land	Team Leader - Planning Support, Team Leader - Property Operations, Chief Executive Officer, Deputy Municipal Building Surveyor , Director Community Strengthening, Heritage & Strategic Policy Coordinator, Manager - Property and Commercial Services, Team Leader - Municipal Building Surveyor, Business Support Officer - Development Services, Senior Planner, Senior Planning Compliance Officer, Senior Planning Support Officer, Senior Vegetation Officer, Subdivisions Officer, Business Analyst and Improvement Officer, Team Leader - Planning Services, Urban Designer, Principal Strategic Planner, Senior Strategic Planner, Planner, Principal Planner, Manager - Community Safety and Compliance, Pre-Application Planner, VCAT Coordinator, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure, Business Support Officer - Strategic Planning , Team Leader - Strategic Planning, Strategic Planner, Property Officer	
s 179(2)	Duty to make copy of each agreement available in	Team Leader - Planning Support, Team Leader	

	accordance with the public availability requirements	- Property Operations, Chief Executive Officer, Deputy Municipal Building Surveyor , Director Community Strengthening, Heritage & Strategic Policy Coordinator, Manager - Property and Commercial Services, Team Leader - Municipal Building Surveyor, Business Support Officer - Development Services, Planning Support Coordinator, Senior Planner, Senior Planning Compliance Officer, Senior Planning Support Officer, Senior Vegetation Officer, Subdivisions Officer, Business Analyst and Improvement Officer, Team Leader - Planning Services, Urban Designer, Principal Strategic Planner, Senior Strategic Planner, Planner, Planning Support Officer, Principal Planner, Manager - Community Safety and Compliance, Pre-Application Planner, VCAT Coordinator, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure, Business Support Officer - Strategic Planning , Team Leader - Strategic Planning, Strategic Planner, Property Officer	
s 181	Duty to apply to the Registrar of Titles to record the agreement and to deliver a memorial to Registrar-General	Team Leader - Planning Support, Team Leader - Property Operations, Chief Executive Officer, Deputy Municipal Building Surveyor , Director Community Strengthening, Heritage & Strategic Policy Coordinator, Manager - Property and Commercial Services, Team Leader - Municipal Building Surveyor, Business Support Officer -	

		Development Services, Senior Planner, Senior Planning Compliance Officer, Senior Planning Support Officer, Senior Vegetation Officer, Subdivisions Officer, Business Analyst and Improvement Officer, Team Leader - Planning Services, Urban Designer, Principal Strategic Planner, Senior Strategic Planner, Planner, Principal Planner, Manager - Community Safety and Compliance, Pre-Application Planner, VCAT Coordinator, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure, Business Support Officer - Strategic Planning , Team Leader - Strategic Planning, Strategic Planner, Property Officer	
s 181(1A)(a)	Power to apply to the Registrar of Titles to record the agreement	Team Leader - Planning Support, Chief Executive Officer, Director Community Strengthening, Heritage & Strategic Policy Coordinator, Business Support Officer - Development Services, Senior Planner, Senior Planning Compliance Officer, Senior Planning Support Officer, Senior Vegetation Officer, Subdivisions Officer, Business Analyst and Improvement Officer, Team Leader - Planning Services, Urban Designer, Principal Strategic Planner, Senior Strategic Planner, Planner, Planning Support Officer, Principal Planner, Manager - Community Safety and Compliance, Pre-Application Planner, VCAT Coordinator, Manager - Development Services , Manager -	

		Strategic and Infrastructure Planning , Director Planning and Infrastructure, Business Support Officer - Strategic Planning , Team Leader - Strategic Planning, Strategic Planner	
s 181(1A)(b)	Duty to apply to the Registrar of Titles, without delay, to record the agreement	Team Leader - Planning Support, Chief Executive Officer, Director Community Strengthening, Heritage & Strategic Policy Coordinator, Business Support Officer - Development Services, Senior Planner, Senior Planning Compliance Officer, Senior Planning Support Officer, Senior Vegetation Officer, Subdivisions Officer, Business Analyst and Improvement Officer, Team Leader - Planning Services, Urban Designer, Principal Strategic Planner, Senior Strategic Planner, Planner, Planning Support Officer, Principal Planner, Manager - Community Safety and Compliance, Pre-Application Planner, VCAT Coordinator, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure, Business Support Officer - Strategic Planning , Team Leader - Strategic Planning, Strategic Planner	
s 182	Power to enforce an agreement	Team Leader - Planning Support, Team Leader - Property Operations, Chief Executive Officer, Deputy Municipal Building Surveyor , Director Community Strengthening, Heritage & Strategic Policy Coordinator, Manager - Property and	

		Commercial Services, Team Leader - Municipal Building Surveyor, Business Support Officer - Development Services, Senior Planner, Senior Planning Compliance Officer, Senior Planning Support Officer, Senior Vegetation Officer, Subdivisions Officer, Business Analyst and Improvement Officer, Team Leader - Planning Services, Urban Designer, Principal Strategic Planner, Senior Strategic Planner, Planner, Planning Compliance Officer, Principal Planner, Manager - Community Safety and Compliance, Pre-Application Planner, VCAT Coordinator, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure, Business Support Officer - Strategic Planning , Team Leader - Strategic Planning, Strategic Planner, Property Officer	
s 183	Duty to tell Registrar of Titles of ending/amendment of agreement	Team Leader - Planning Support, Team Leader - Property Operations, Chief Executive Officer, Deputy Municipal Building Surveyor , Director Community Strengthening, Heritage & Strategic Policy Coordinator, Manager - Property and Commercial Services, Team Leader - Municipal Building Surveyor, Business Support Officer - Development Services, Senior Planner, Senior Planning Compliance Officer, Senior Planning Support Officer, Senior Vegetation Officer, Subdivisions Officer, Business Analyst and Improvement Officer, Team Leader - Planning	

		Services, Urban Designer, Principal Strategic Planner, Senior Strategic Planner, Planner, Planning Support Officer, Principal Planner, Manager - Community Safety and Compliance, Pre-Application Planner, VCAT Coordinator, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure, Business Support Officer - Strategic Planning , Team Leader - Strategic Planning, Strategic Planner, Property Officer	
s 184F(1)	Power to decide to amend or end an agreement at any time after an application for review of the failure of Council to make a decision	Team Leader - Planning Support, Chief Executive Officer, Director Community Strengthening, Heritage & Strategic Policy Coordinator, Business Support Officer - Development Services, Senior Planner, Senior Planning Compliance Officer, Senior Planning Support Officer, Senior Vegetation Officer, Subdivisions Officer, Business Analyst and Improvement Officer, Team Leader - Planning Services, Urban Designer, Principal Strategic Planner, Senior Strategic Planner, Planner, Planning Support Officer, Principal Planner, Manager - Community Safety and Compliance, Pre-Application Planner, VCAT Coordinator, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure, Business Support Officer - Strategic Planning , Team Leader -	

		Strategic Planning, Strategic Planner	
s 184F(2)	Duty not to amend or end the agreement or give notice of the decision after an application is made to VCAT for review of a failure to amend or end an agreement	Team Leader - Planning Support, Chief Executive Officer, Director Community Strengthening, Heritage & Strategic Policy Coordinator, Business Support Officer - Development Services, Senior Planner, Senior Planning Compliance Officer, Senior Planning Support Officer, Senior Vegetation Officer, Subdivisions Officer, Business Analyst and Improvement Officer, Team Leader - Planning Services, Urban Designer, Principal Strategic Planner, Senior Strategic Planner, Planner, Planning Support Officer, Principal Planner, Manager - Community Safety and Compliance, Pre-Application Planner, VCAT Coordinator, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure, Business Support Officer - Strategic Planning , Team Leader - Strategic Planning, Strategic Planner	
s 184F(3)	Duty to inform the principal registrar if the responsible authority decides to amend or end an agreement after an application is made for the review of its failure to end or amend the agreement	Team Leader - Planning Support, Chief Executive Officer, Director Community Strengthening, Heritage & Strategic Policy Coordinator, Business Support Officer - Development Services, Senior Planner, Senior Planning Compliance Officer, Senior Planning Support Officer, Senior Vegetation Officer, Subdivisions Officer, Business Analyst and	

		Improvement Officer, Team Leader - Planning Services, Urban Designer, Principal Strategic Planner, Senior Strategic Planner, Planner, Planning Support Officer, Principal Planner, Manager - Community Safety and Compliance, Pre-Application Planner, VCAT Coordinator, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure, Business Support Officer - Strategic Planning , Team Leader - Strategic Planning, Strategic Planner	
s 184F(5)	Function of receiving advice from the principal registrar that the agreement may be amended or ended in accordance with Council's decision	Team Leader - Planning Support, Chief Executive Officer, Director Community Strengthening, Heritage & Strategic Policy Coordinator, Business Support Officer - Development Services, Senior Planner, Senior Planning Compliance Officer, Senior Planning Support Officer, Senior Vegetation Officer, Subdivisions Officer, Business Analyst and Improvement Officer, Team Leader - Planning Services, Urban Designer, Principal Strategic Planner, Senior Strategic Planner, Planner, Planning Support Officer, Principal Planner, Manager - Community Safety and Compliance, Pre-Application Planner, VCAT Coordinator, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure, Business Support Officer - Strategic Planning , Team Leader -	

		Strategic Planning, Strategic Planner	
s 184G(2)	Duty to comply with a direction of the Tribunal	Team Leader - Planning Support, Chief Executive Officer, Director Community Strengthening, Heritage & Strategic Policy Coordinator, Business Support Officer - Development Services, Senior Planner, Senior Planning Compliance Officer, Senior Planning Support Officer, Senior Vegetation Officer, Subdivisions Officer, Business Analyst and Improvement Officer, Team Leader - Planning Services, Urban Designer, Principal Strategic Planner, Senior Strategic Planner, Planner, Planning Support Officer, Principal Planner, Manager - Community Safety and Compliance, Pre-Application Planner, VCAT Coordinator, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure, Business Support Officer - Strategic Planning , Team Leader - Strategic Planning, Strategic Planner	
s 184G(3)	Duty to give notice as directed by the Tribunal	Team Leader - Planning Support, Chief Executive Officer, Director Community Strengthening, Heritage & Strategic Policy Coordinator, Business Support Officer - Development Services, Senior Planner, Senior Planning Compliance Officer, Senior Planning Support Officer, Senior Vegetation Officer, Subdivisions Officer, Business Analyst and	

		Improvement Officer, Team Leader - Planning Services, Urban Designer, Principal Strategic Planner, Senior Strategic Planner, Planner, Planning Support Officer, Principal Planner, Manager - Community Safety and Compliance, Pre-Application Planner, VCAT Coordinator, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure, Business Support Officer - Strategic Planning , Team Leader - Strategic Planning, Strategic Planner	
s 185B(1)	Duty to comply with a request from the Minister to provide the name, address, email address or telephone number of any person to whom the Minister is required to give notice	Manager - Strategic and Infrastructure Planning , Team Leader - Strategic Planning	
s 198(1)	Function to receive application for planning certificate	Team Leader - Planning Support, Chief Executive Officer, Director Community Strengthening, Heritage & Strategic Policy Coordinator, Business Support Officer - Development Services, Senior Planner, Senior Planning Compliance Officer, Senior Planning Support Officer, Senior Vegetation Officer, Subdivisions Officer, Business Analyst and Improvement Officer, Team Leader - Planning Services, Urban Designer, Principal Strategic Planner, Senior Strategic Planner, Planner, Planning Support Officer, Principal Planner, Manager - Community Safety and Compliance,	

		Pre-Application Planner, VCAT Coordinator, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure, Business Support Officer - Strategic Planning , Team Leader - Strategic Planning, Strategic Planner	
s 199(1)	Duty to give planning certificate to applicant	Team Leader - Planning Support, Chief Executive Officer, Director Community Strengthening, Heritage & Strategic Policy Coordinator, Business Support Officer - Development Services, Senior Planner, Senior Planning Compliance Officer, Senior Planning Support Officer, Senior Vegetation Officer, Subdivisions Officer, Business Analyst and Improvement Officer, Team Leader - Planning Services, Urban Designer, Principal Strategic Planner, Senior Strategic Planner, Planner, Planning Support Officer, Principal Planner, Manager - Community Safety and Compliance, Pre-Application Planner, VCAT Coordinator, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure, Business Support Officer - Strategic Planning , Team Leader - Strategic Planning, Strategic Planner	
s 201(1)	Function of receiving application for declaration of underlying zoning	Team Leader - Planning Support, Chief Executive Officer, Director Community Strengthening, Heritage & Strategic Policy	

		Coordinator, Business Support Officer - Development Services, Senior Planner, Senior Planning Compliance Officer, Senior Planning Support Officer, Senior Vegetation Officer, Subdivisions Officer, Business Analyst and Improvement Officer, Team Leader - Planning Services, Urban Designer, Principal Strategic Planner, Senior Strategic Planner, Planner, Planning Support Officer, Principal Planner, Manager - Community Safety and Compliance, Pre-Application Planner, VCAT Coordinator, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure, Business Support Officer - Strategic Planning , Team Leader - Strategic Planning, Strategic Planner	
s 201(3)	Duty to make declaration	Team Leader - Planning Support, Chief Executive Officer, Director Community Strengthening, Heritage & Strategic Policy Coordinator, Business Support Officer - Development Services, Senior Planner, Senior Planning Compliance Officer, Senior Planning Support Officer, Senior Vegetation Officer, Subdivisions Officer, Business Analyst and Improvement Officer, Team Leader - Planning Services, Urban Designer, Principal Strategic Planner, Senior Strategic Planner, Planner, Planning Support Officer, Principal Planner, Manager - Community Safety and Compliance, Pre-Application Planner, VCAT Coordinator,	

		Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure, Business Support Officer - Strategic Planning , Team Leader - Strategic Planning, Strategic Planner	
	Power to decide, in relation to any planning scheme or permit, that a specified thing has or has not been done to the satisfaction of Council	Team Leader - Planning Support, Chief Executive Officer, Deputy Municipal Building Surveyor , Director Community Strengthening, Heritage & Strategic Policy Coordinator, Team Leader - Municipal Building Surveyor, Business Support Officer - Development Services, Senior Planner, Senior Planning Compliance Officer, Senior Planning Support Officer, Senior Vegetation Officer, Subdivisions Officer, Business Analyst and Improvement Officer, Team Leader - Planning Services, Urban Designer, Principal Strategic Planner, Senior Strategic Planner, Compliance Investigator, Planner, Planning Compliance Officer, Principal Planner, Manager - Community Safety and Compliance, Pre-Application Planner, VCAT Coordinator, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure, Business Support Officer - Strategic Planning , Team Leader - Strategic Planning, Strategic Planner	
	Power, in relation to any planning scheme or permit, to consent or refuse to consent to any matter which	Team Leader - Planning Support, Chief Executive Officer, Deputy Municipal Building	

	requires the consent or approval of Council	Surveyor , Director Community Strengthening, Heritage & Strategic Policy Coordinator, Team Leader - Municipal Building Surveyor, Business Support Officer - Development Services, Senior Planner, Senior Planning Compliance Officer, Senior Planning Support Officer, Senior Vegetation Officer, Subdivisions Officer, Business Analyst and Improvement Officer, Team Leader - Planning Services, Urban Designer, Principal Strategic Planner, Senior Strategic Planner, Compliance Investigator, Planner, Planning Compliance Officer, Principal Planner, Manager - Community Safety and Compliance, Pre-Application Planner, VCAT Coordinator, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure, Business Support Officer - Strategic Planning , Team Leader - Strategic Planning, Strategic Planner	
	Power to approve any plan or any amendment to a plan or other document in accordance with a provision of a planning scheme or condition in a permit	Team Leader - Planning Support, Chief Executive Officer, Deputy Municipal Building Surveyor , Director Community Strengthening, Heritage & Strategic Policy Coordinator, Team Leader - Municipal Building Surveyor, Business Support Officer - Development Services, Senior Planner, Senior Planning Compliance Officer, Senior Planning Support Officer, Senior Vegetation Officer, Subdivisions Officer, Business Analyst and Improvement Officer, Team Leader - Planning Services, Urban	

		Designer, Principal Strategic Planner, Senior Strategic Planner, Compliance Investigator, Planner, Planning Compliance Officer, Principal Planner, Manager - Community Safety and Compliance, Pre-Application Planner, VCAT Coordinator, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure, Business Support Officer - Strategic Planning , Team Leader - Strategic Planning, Strategic Planner	
	Power to give written authorisation in accordance with a provision of a planning scheme	Team Leader - Planning Support, Chief Executive Officer, Deputy Municipal Building Surveyor , Director Community Strengthening, Heritage & Strategic Policy Coordinator, Team Leader - Municipal Building Surveyor, Business Support Officer - Development Services, Senior Planner, Senior Planning Compliance Officer, Senior Planning Support Officer, Senior Vegetation Officer, Subdivisions Officer, Business Analyst and Improvement Officer, Team Leader - Planning Services, Urban Designer, Principal Strategic Planner, Senior Strategic Planner, Compliance Investigator, Planner, Planning Compliance Officer, Principal Planner, Manager - Community Safety and Compliance, Pre-Application Planner, VCAT Coordinator, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure, Business Support Officer - Strategic Planning , Team	

		Leader - Strategic Planning, Strategic Planner	
s 201UAB(1)	Function of providing the Victoria Planning Authority with information relating to any land within municipal district	Team Leader - Planning Support, Chief Executive Officer, Director Community Strengthening, Heritage & Strategic Policy Coordinator, Business Support Officer - Development Services, Senior Planner, Senior Planning Compliance Officer, Senior Planning Support Officer, Senior Vegetation Officer, Subdivisions Officer, Business Analyst and Improvement Officer, Team Leader - Planning Services, Urban Designer, Principal Strategic Planner, Senior Strategic Planner, Planner, Planning Support Officer, Principal Planner, Manager - Community Safety and Compliance, Pre-Application Planner, VCAT Coordinator, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure, Business Support Officer - Strategic Planning , Team Leader - Strategic Planning, Strategic Planner	
s 201UAB(2)	Duty to provide the Victoria Planning Authority with information requested under s 201UAB(1) as soon as possible	Team Leader - Planning Support, Chief Executive Officer, Director Community Strengthening, Heritage & Strategic Policy Coordinator, Business Support Officer - Development Services, Senior Planner, Senior Planning Compliance Officer, Senior Planning Support Officer, Senior Vegetation Officer, Subdivisions Officer, Business Analyst and	

		Improvement Officer, Team Leader - Planning Services, Urban Designer, Principal Strategic Planner, Senior Strategic Planner, Planner, Planning Support Officer, Principal Planner, Manager - Community Safety and Compliance, Pre-Application Planner, VCAT Coordinator, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure, Business Support Officer - Strategic Planning , Team Leader - Strategic Planning, Strategic Planner	

Residential Tenancies Act 1997			
Provision	**Power and Functions Delegated**	**Delegate**	**Conditions and Limitations**
s 518F	Power to issue notice to caravan park regarding emergency management plan if determined that the plan does not comply with the requirements	Team Leader - Environmental Health , Chief Executive Officer, Director Community Strengthening, Manager - Property and Commercial Services, Team Leader - Municipal Building Surveyor, Senior Environmental Health Officer, Environmental Health Officer, Low Risk Health Tech Officer, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure	
s 522(1)	Power to give a compliance notice to a person	Director Corporate Strategy and Business Improvement, Team Leader - Environmental Health , Chief Executive Officer, Director Community Strengthening, Team Leader - Municipal Building Surveyor, Senior Environmental Health Officer, Environmental Health Officer, Low Risk Health Tech Officer, Manager - Community Safety and	

Residential Tenancies Act 1997			
Provision	**Power and Functions Delegated**	**Delegate**	**Conditions and Limitations**
		Compliance, Director Planning and Infrastructure	
s 525(2)	Power to authorise an officer to exercise powers in s 526 (either generally or in a particular case)	Director Corporate Strategy and Business Improvement, Chief Executive Officer, Manager - Property and Commercial Services, Director Planning and Infrastructure	
s 525(4)	Duty to issue identity card to authorised officers	Director Corporate Strategy and Business Improvement, Team Leader - Governance Services, Chief Executive Officer, Manager - Property and Commercial Services, Governance Officer - Privacy, Director Planning and Infrastructure, Manager - Legal and Governance	
s 526(5)	Duty to keep record of entry by authorised officer under s 526	Team Leader - Environmental Health , Director Community Strengthening, Team Leader - Municipal Building Surveyor, Fire Prevention Officer, Senior Environmental Health Officer, Environmental Health Officer, Low Risk Health Tech Officer, Manager - Community Safety and Compliance, Director Planning and Infrastructure	
s 526A(3)	Function of receiving report of inspection	Team Leader - Environmental Health , Chief Executive Officer, Director Community Strengthening, Team Leader - Municipal Building Surveyor, Fire Prevention Officer, Senior Environmental Health Officer, Environmental Health Officer, Low Risk Health Tech Officer, Manager - Community Safety and Compliance, Director Planning and Infrastructure	
s 527	Power to authorise a person to institute proceedings (either generally or in a particular	Director Corporate Strategy and Business Improvement,	

Residential Tenancies Act 1997			
Provision	**Power and Functions Delegated**	**Delegate**	**Conditions and Limitations**
	case)	Chief Executive Officer, Manager - Legal and Governance	

Road Management Act 2004			
Provision	**Power and Functions Delegated**	**Delegate**	**Conditions and Limitations**
s 11(1)	Power to declare a road by publishing a notice in the Government Gazette	Chief Executive Officer, Manager - Infrastructure Services , Manager - Property and Commercial Services, Manager - Legal and Governance	Obtain consent in circumstances specified in s 11(2)
s 11(8)	Power to name a road or change the name of a road by publishing notice in Government Gazette	Chief Executive Officer, Manager - Infrastructure Services , Manager - Legal and Governance	
s 11(9)(b)	Duty to advise Registrar	Chief Executive Officer, Manager - Infrastructure Services	
s 11(10)	Duty to inform Secretary to Department of Environment, Land, Water and Planning of declaration etc.	Chief Executive Officer, Manager - Infrastructure Services , Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure	Subject to s 11(10A)
s 11(10A)	Duty to inform Secretary to Department of Environment, Land, Water and Planning or nominated person	Chief Executive Officer, Manager - Infrastructure Services , Team Leader - Asset Management, Team Leader - Traffic and Transport, Manager -	Where Council is the coordinating road authority

Road Management Act 2004			
Provision	**Power and Functions Delegated**	**Delegate**	**Conditions and Limitations**
		Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure	
s 12(2)	Power to discontinue road or part of a road	Chief Executive Officer, Manager - Infrastructure Services , Manager - Property and Commercial Services, Team Leader - Traffic and Transport, Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure	Where Council is the coordinating road authority
s 12(4)	Duty to publish, and provide copy, notice of proposed discontinuance	Chief Executive Officer, Manager - Infrastructure Services , Team Leader - Traffic and Transport, Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure	Power of coordinating road authority where it is the discontinuing body Unless s 12(11) applies
s 12(5)	Duty to consider written submissions received within 28 days of notice	Chief Executive Officer, Manager - Infrastructure Services , Team Leader - Traffic and Transport, Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure	Duty of coordinating road authority where it is the discontinuing body Unless s 12(11) applies
s 12(6)	Function of hearing a person in support of their written submission	Chief Executive Officer, Manager - Infrastructure Services , Business Support Officer - Development Services, Team Leader - Traffic and Transport, Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure	Function of coordinating road authority where it is the discontinuing body

Road Management Act 2004			
Provision	**Power and Functions Delegated**	**Delegate**	**Conditions and Limitations**
			Unless s 12(11) applies
s 12(7)	Duty to fix day, time and place of meeting under s 12(6) and to give notice	Chief Executive Officer, Manager - Infrastructure Services , Team Leader - Traffic and Transport, Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure	Duty of coordinating road authority where it is the discontinuing body Unless s 12(11) applies
s 12(10)	Duty to notify of decision made	Chief Executive Officer, Manager - Infrastructure Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure	Duty of coordinating road authority where it is the discontinuing body Does not apply where an exemption is specified by the regulations or given by the Minister
s 13(1)	Power to fix a boundary of a road by publishing notice in Government Gazette	Chief Executive Officer, Manager - Infrastructure Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure, Manager - Legal and Governance	Power of coordinating road authority and obtain consent under s 13(3) and s 13(4) as appropriate
s 14(4)	Function of receiving notice from the Head, Transport for Victoria	Team Leader - Property Operations, Chief Executive Officer, Manager - Infrastructure Services , Manager - Property and Commercial Services, Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure, Property Officer	

Road Management Act 2004			
Provision	**Power and Functions Delegated**	**Delegate**	**Conditions and Limitations**
s 14(7)	Power to appeal against decision of the Head, Transport for Victoria	Team Leader - Property Operations, Chief Executive Officer, Manager - Infrastructure Services , Manager - Property and Commercial Services, Director Planning and Infrastructure, Property Officer	
s 15(1)	Power to enter into arrangement with another road authority, utility or a provider of public transport to transfer a road management function of the road authority to the other road authority, utility or provider of public transport	Chief Executive Officer, Manager - Infrastructure Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure	
s 15(1A)	Power to enter into arrangement with a utility to transfer a road management function of the utility to the road authority	Chief Executive Officer, Manager - Infrastructure Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure	
s 15(2)	Duty to include details of arrangement in public roads register	Chief Executive Officer, Manager - Infrastructure Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure	
s 16(7)	Power to enter into an arrangement under s 15	Chief Executive Officer, Manager - Infrastructure Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure	

Road Management Act 2004			
Provision	**Power and Functions Delegated**	**Delegate**	**Conditions and Limitations**
s 16(8)	Duty to enter details of determination in public roads register	Chief Executive Officer, Manager - Infrastructure Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure	
s 17(2)	Duty to register public road in public roads register	Chief Executive Officer, Manager - Infrastructure Services , Team Leader - Asset Management, Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure	Where Council is the coordinating road authority
s 17(3)	Power to decide that a road is reasonably required for general public use	Chief Executive Officer, Manager - Infrastructure Services , Manager - Property and Commercial Services, Team Leader - Asset Management, Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure	Where Council is the coordinating road authority
s 17(3)	Duty to register a road reasonably required for general public use in public roads register	Chief Executive Officer, Manager - Infrastructure Services , Team Leader - Asset Management, Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure	Where Council is the coordinating road authority
s 17(4)	Power to decide that a road is no longer reasonably required for general public use	Chief Executive Officer, Manager - Infrastructure Services , Team Leader - Asset Management, Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure	Where Council is the coordinating road authority
s 17(4)	Duty to remove road no longer reasonably required for general public use from public roads register	Chief Executive Officer, Manager - Infrastructure Services , Team Leader - Asset Management, Manager - Strategic and Infrastructure Planning ,	Where Council is the coordinating road authority

Road Management Act 2004			
Provision	**Power and Functions Delegated**	**Delegate**	**Conditions and Limitations**
		Director Planning and Infrastructure	
s 18(1)	Power to designate ancillary area	Chief Executive Officer, Manager - Infrastructure Services , Team Leader - Asset Management, Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure	Where Council is the coordinating road authority, and obtain consent in circumstances specified in s 18(2)
s 18(3)	Duty to record designation in public roads register	Chief Executive Officer, Manager - Infrastructure Services , Team Leader - Asset Management, Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure	Where Council is the coordinating road authority
s 19(1)	Duty to keep register of public roads in respect of which it is the coordinating road authority	Chief Executive Officer, Manager - Infrastructure Services , Team Leader - Asset Management, Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure	
s 19(4)	Duty to specify details of discontinuance in public roads register	Chief Executive Officer, Manager - Infrastructure Services , Team Leader - Asset Management, Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure	
s 19(5)	Duty to ensure public roads register is available for public inspection	Chief Executive Officer, Manager - Infrastructure Services , Team Leader - Asset Management, Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure	

Road Management Act 2004			
Provision	**Power and Functions Delegated**	**Delegate**	**Conditions and Limitations**
s 21	Function of replying to request for information or advice	Chief Executive Officer, Manager - Infrastructure Services , Team Leader - Asset Management, Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure	Obtain consent in circumstances specified in s 11(2)
s 22(2)	Function of commenting on proposed direction	Chief Executive Officer, Manager - Infrastructure Services , Team Leader - Asset Management, Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure	
s 22(4)	Duty to publish a copy or summary of any direction made under s 22 by the Minister in its annual report.	Chief Executive Officer, Manager - Infrastructure Services , Team Leader - Asset Management, Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure	
s 22(5)	Duty to give effect to a direction under s 22	Chief Executive Officer, Manager - Infrastructure Services , Team Leader - Asset Management, Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure	
s 40(1)	Duty to inspect, maintain and repair a public road.	Chief Executive Officer, Manager - Infrastructure Services , Director Planning and Infrastructure	
s 40(5)	Power to inspect, maintain and repair a road which is not a public road	Chief Executive Officer, Manager - Infrastructure Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure	

Road Management Act 2004			
Provision	**Power and Functions Delegated**	**Delegate**	**Conditions and Limitations**
s 41(1)	Power to determine the standard of construction, inspection, maintenance and repair	Team Leader Construction Supervision, Chief Executive Officer, Manager - Infrastructure Services , Manager - Infrastructure Projects, Director Planning and Infrastructure, Team Leader - Project Delivery (Northern Peninsula), Team Leader - Project Delivery (Southern Peninsula)	
s 42(1)	Power to declare a public road as a controlled access road	Chief Executive Officer, Manager - Infrastructure Services	Power of coordinating road authority and sch 2 also applies
s 42(2)	Power to amend or revoke declaration by notice published in Government Gazette	Chief Executive Officer, Manager - Infrastructure Services , Manager - Legal and Governance	Power of coordinating road authority and sch 2 also applies
s 42A(3)	Duty to consult with Head, Transport for Victoria and Minister for Local Government before road is specified	Team Leader Construction Supervision, Chief Executive Officer, Manager - Infrastructure Services , Manager - Infrastructure Projects, Team Leader - Traffic and Transport, Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure, Team Leader - Project Delivery (Northern Peninsula), Team Leader - Project Delivery (Southern Peninsula)	Where Council is the coordinating road authority If road is a municipal road or part thereof
s 42A(4)	Power to approve Minister's decision to specify a road as a specified freight road	Chief Executive Officer, Manager - Infrastructure Services , Director Planning and Infrastructure	Where Council is the coordinating road authority

Road Management Act 2004			
Provision	**Power and Functions Delegated**	**Delegate**	**Conditions and Limitations**
			If road is a municipal road or part thereof and where road is to be specified a freight road
s 48EA	Duty to notify the owner or occupier of land and provider of public transport on which rail infrastructure or rolling stock is located (and any relevant provider of public transport)	Chief Executive Officer, Manager - Infrastructure Services , Director Planning and Infrastructure	Where Council is the responsible road authority, infrastructure manager or works manager
s 48M(3)	Function of consulting with the relevant authority for purposes of developing guidelines under s 48M	Chief Executive Officer, Manager - Infrastructure Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure	
s 49	Power to develop and publish a road management plan	Chief Executive Officer, Manager - Infrastructure Services , Team Leader - Asset Management, Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure	
s 51	Power to determine standards by incorporating the standards in a road management plan	Chief Executive Officer, Manager - Infrastructure Services , Team Leader - Asset Management, Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure	
s 53(2)	Power to cause notice to be published in Government Gazette of amendment etc of document in road	Chief Executive Officer, Manager - Infrastructure Services , Team Leader - Asset Management,	

Road Management Act 2004			
Provision	**Power and Functions Delegated**	**Delegate**	**Conditions and Limitations**
	management plan	Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure, Manager - Legal and Governance	
s 54(2)	Duty to give notice of proposal to make a road management plan	Chief Executive Officer, Manager - Infrastructure Services , Team Leader - Asset Management, Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure	
s 54(5)	Duty to conduct a review of road management plan at prescribed intervals	Chief Executive Officer, Manager - Infrastructure Services , Team Leader - Asset Management, Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure	
s 54(6)	Power to amend road management plan	Chief Executive Officer, Manager - Infrastructure Services , Team Leader - Asset Management, Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure	
s 54(7)	Duty to incorporate the amendments into the road management plan	Chief Executive Officer, Manager - Infrastructure Services , Team Leader - Asset Management, Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure	
s 55(1)	Duty to cause notice of road management plan to be published in Government Gazette and newspaper	Chief Executive Officer, Manager - Infrastructure Services , Team Leader - Asset Management, Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure, Manager - Legal and Governance	

Road Management Act 2004			
Provision	**Power and Functions Delegated**	**Delegate**	**Conditions and Limitations**
s 63(1)	Power to consent to conduct of works on road	Team Leader Construction Supervision, Chief Executive Officer, Director Community Strengthening, Manager - Infrastructure Services , Manager - Infrastructure Projects, Asset Protection Officer, Manager - Community Safety and Compliance, Team Leader - Asset Protection, Director Planning and Infrastructure, Team Leader - Project Delivery (Northern Peninsula), Team Leader - Project Delivery (Southern Peninsula), Senior Asset Protection Officer	Where Council is the coordinating road authority
s 63(2)(e)	Power to conduct or to authorise the conduct of works in, on, under or over a road in an emergency	Chief Executive Officer, Director Community Strengthening, Manager - Infrastructure Services , Manager - Infrastructure Projects, Asset Protection Officer, Manager - Community Safety and Compliance, Team Leader - Asset Protection, Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure, Senior Asset Protection Officer	Where Council is the infrastructure manager
s 64(1)	Duty to comply with cl 13 of sch 7	Chief Executive Officer, Director Community Strengthening, Manager - Infrastructure Services , Manager - Infrastructure Projects, Asset Protection Officer, Manager - Community Safety and Compliance, Team Leader - Asset Protection, Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure, Senior Asset Protection Officer	Where Council is the infrastructure manager or works manager

Road Management Act 2004			
Provision	**Power and Functions Delegated**	**Delegate**	**Conditions and Limitations**
s 66(1)	Power to consent to structure etc	Team Leader Construction Supervision, Chief Executive Officer, Manager - Infrastructure Services , Manager - Infrastructure Projects, Team Leader - Traffic and Transport, Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure, Team Leader - Project Delivery (Northern Peninsula), Team Leader - Project Delivery (Southern Peninsula)	Where Council is the coordinating road authority
s 67(2)	Function of receiving the name & address of the person responsible for distributing the sign or bill	Team Leader Construction Supervision, Chief Executive Officer, Manager - Infrastructure Services , Manager - Infrastructure Projects, Team Leader - Traffic and Transport, Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure, Team Leader - Project Delivery (Northern Peninsula), Team Leader - Project Delivery (Southern Peninsula)	Where Council is the coordinating road authority
s 67(3)	Power to request information	Chief Executive Officer, Manager - Infrastructure Services , Director Planning and Infrastructure	Where Council is the coordinating road authority
s 68(2)	Power to request information	Chief Executive Officer, Manager - Infrastructure Services , Director Planning and Infrastructure	Where Council is the coordinating road authority
s 71(3)	Power to appoint an authorised officer	Director Corporate Strategy and Business Improvement, Chief Executive Officer, Manager - Infrastructure Services , Manager - Legal and	

Road Management Act 2004			
Provision	**Power and Functions Delegated**	**Delegate**	**Conditions and Limitations**
		Governance	
s 72	Duty to issue an identity card to each authorised officer	Director Corporate Strategy and Business Improvement, Team Leader - Governance Services, Chief Executive Officer, Manager - Infrastructure Services , Governance Officer - Privacy, Manager - Legal and Governance	
s 85	Function of receiving report from authorised officer	Team Leader Construction Supervision, Chief Executive Officer, Director Community Strengthening, Manager - Infrastructure Services , Manager - Infrastructure Projects, Manager - Community Safety and Compliance, Team Leader - Asset Protection, Director Planning and Infrastructure, Team Leader - Project Delivery (Northern Peninsula), Team Leader - Project Delivery (Southern Peninsula), Senior Asset Protection Officer	
s 86	Duty to keep register re s 85 matters	Chief Executive Officer, Manager - Infrastructure Services , Director Planning and Infrastructure	
s 87(1)	Function of receiving complaints	Chief Executive Officer, Director Community Strengthening, Manager - Infrastructure Services , Manager - Infrastructure Projects, Manager - Community Safety and Compliance, Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure	

Road Management Act 2004			
Provision	**Power and Functions Delegated**	**Delegate**	**Conditions and Limitations**
s 87(2)	Duty to investigate complaint and provide report	Chief Executive Officer, Manager - Infrastructure Services , Director Planning and Infrastructure	
s 96	Power to authorise a person for the purpose of instituting legal proceedings	Director Planning and Infrastructure, Manager - Legal and Governance	
s 112(2)	Power to recover damages in court	Team Leader Construction Supervision, Chief Executive Officer, Director Community Strengthening, Manager - Infrastructure Services , Manager - Infrastructure Projects, Asset Protection Officer, Manager - Community Safety and Compliance, Team Leader - Asset Protection, Director Planning and Infrastructure, Team Leader - Project Delivery (Northern Peninsula), Team Leader - Project Delivery (Southern Peninsula), Manager - Legal and Governance, Senior Asset Protection Officer	
s 116	Power to cause or carry out inspection	Chief Executive Officer, Manager - Infrastructure Services , Director Planning and Infrastructure	
s 119(2)	Function of consulting with the Head, Transport for Victoria	Team Leader - Property Operations, Chief Executive Officer, Manager - Infrastructure Services , Manager - Infrastructure Projects, Manager - Property and Commercial Services, Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure, Property Officer	

Road Management Act 2004			
Provision	**Power and Functions Delegated**	**Delegate**	**Conditions and Limitations**
s 120(1)	Power to exercise road management functions on an arterial road (with the consent of the Head, Transport for Victoria)	Team Leader - Property Operations, Chief Executive Officer, Manager - Infrastructure Services , Manager - Property and Commercial Services, Director Planning and Infrastructure, Property Officer	
s 120(2)	Duty to seek consent of the Head, Transport for Victoria to exercise road management functions before exercising power in s 120(1)	Team Leader - Property Operations, Chief Executive Officer, Manager - Infrastructure Services , Manager - Property and Commercial Services, Director Planning and Infrastructure, Property Officer	
s 121(1)	Power to enter into an agreement in respect of works	Chief Executive Officer, Manager - Infrastructure Services , Director Planning and Infrastructure	
s 122(1)	Power to charge and recover fees	Team Leader Construction Supervision, Chief Executive Officer, Manager - Infrastructure Services , Manager - Infrastructure Projects, Director Planning and Infrastructure, Team Leader - Project Delivery (Northern Peninsula), Team Leader - Project Delivery (Southern Peninsula)	
s 123(1)	Power to charge for any service	Team Leader Construction Supervision, Chief Executive Officer, Manager - Infrastructure Services , Manager - Infrastructure Projects, Director Planning and Infrastructure, Team Leader - Project Delivery (Northern Peninsula), Team Leader - Project Delivery (Southern Peninsula)	

Road Management Act 2004			
Provision	**Power and Functions Delegated**	**Delegate**	**Conditions and Limitations**
sch 2 cl 2(1)	Power to make a decision in respect of controlled access roads	Chief Executive Officer, Manager - Infrastructure Services , Director Planning and Infrastructure	
sch 2 cl 3(1)	Duty to make policy about controlled access roads	Chief Executive Officer, Manager - Infrastructure Services , Director Planning and Infrastructure	
sch 2 cl 3(2)	Power to amend, revoke or substitute policy about controlled access roads	Chief Executive Officer, Manager - Infrastructure Services , Director Planning and Infrastructure	
sch 2 cl 4	Function of receiving details of proposal from the Head, Transport for Victoria	Team Leader - Property Operations, Chief Executive Officer, Manager - Infrastructure Services , Manager - Infrastructure Projects, Manager - Property and Commercial Services, Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure, Property Officer	
sch 2 cl 5	Duty to publish notice of declaration	Chief Executive Officer, Manager - Infrastructure Services , Director Planning and Infrastructure	
sch 7 cl 7(1)	Duty to give notice to relevant coordinating road authority of proposed installation of non-road infrastructure or related works on a road reserve	Chief Executive Officer, Manager - Infrastructure Services , Director Planning and Infrastructure	Where Council is the infrastructure manager or works manager

Road Management Act 2004			
Provision	**Power and Functions Delegated**	**Delegate**	**Conditions and Limitations**
sch 7 cl 8(1)	Duty to give notice to any other infrastructure manager or works manager responsible for any non-road infrastructure in the area, that could be affected by any proposed installation of infrastructure or related works on a road or road reserve of any road	Chief Executive Officer, Manager - Infrastructure Services , Director Planning and Infrastructure	Where Council is the infrastructure manager or works manager
sch 7 cla 9(1)	Duty to comply with request for information from a coordinating road authority, an infrastructure manager or a works manager responsible for existing or proposed infrastructure in relation to the location of any non-road infrastructure and technical advice or assistance in conduct of works	Chief Executive Officer, Manager - Infrastructure Services , Director Planning and Infrastructure	Where Council is the infrastructure manager or works manager responsible for non-road infrastructure
sch 7 cl 9(2)	Duty to give information to another infrastructure manager or works manager where becomes aware any infrastructure or works are not in the location shown on records, appear to be in an unsafe condition or appear to need maintenance	Chief Executive Officer, Manager - Infrastructure Services , Director Planning and Infrastructure	Where Council is the infrastructure manager or works manager
sch 7 cl 10(2)	Where Sch 7 cl 10(1) applies, duty to, where possible, conduct appropriate consultation with persons likely to be significantly affected	Chief Executive Officer, Manager - Infrastructure Services , Director Planning and Infrastructure	Where Council is the infrastructure manager or works manager

Road Management Act 2004			
Provision	**Power and Functions Delegated**	**Delegate**	**Conditions and Limitations**
sch 7 cl 12(2)	Power to direct infrastructure manager or works manager to conduct reinstatement works	Team Leader Construction Supervision, Chief Executive Officer, Director Community Strengthening, Manager - Infrastructure Services , Manager - Infrastructure Projects, Asset Protection Officer, Manager - Community Safety and Compliance, Team Leader - Asset Protection, Director Planning and Infrastructure, Team Leader - Project Delivery (Northern Peninsula), Team Leader - Project Delivery (Southern Peninsula), Senior Asset Protection Officer	Where Council is the coordinating road authority
sch 7 cl 12(3)	Power to take measures to ensure reinstatement works are completed	Team Leader Construction Supervision, Chief Executive Officer, Director Community Strengthening, Manager - Infrastructure Services , Manager - Infrastructure Projects, Asset Protection Officer, Manager - Community Safety and Compliance, Team Leader - Asset Protection, Director Planning and Infrastructure, Team Leader - Project Delivery (Northern Peninsula), Team Leader - Project Delivery (Southern Peninsula), Senior Asset Protection Officer	Where Council is the coordinating road authority
sch 7 cl 12(4)	Duty to ensure that works are conducted by an appropriately qualified person	Team Leader Construction Supervision, Chief Executive Officer, Director Community Strengthening, Manager - Infrastructure Services , Manager - Infrastructure Projects, Asset Protection Officer, Manager - Community Safety and Compliance, Team Leader - Asset Protection, Director Planning and Infrastructure, Team Leader - Project Delivery (Northern Peninsula), Team Leader - Project Delivery	Where Council is the coordinating road authority

Road Management Act 2004			
Provision	**Power and Functions Delegated**	**Delegate**	**Conditions and Limitations**
		(Southern Peninsula), Senior Asset Protection Officer	
sch 7 cl 12(5)	Power to recover costs	Team Leader Construction Supervision, Chief Executive Officer, Director Community Strengthening, Manager - Infrastructure Services , Manager - Infrastructure Projects, Asset Protection Officer, Manager - Community Safety and Compliance, Team Leader - Asset Protection, Director Planning and Infrastructure, Team Leader - Project Delivery (Northern Peninsula), Team Leader - Project Delivery (Southern Peninsula), Senior Asset Protection Officer	Where Council is the coordinating road authority
sch 7 cl 13(1)	Duty to notify relevant coordinating road authority within 7 days that works have been completed, subject to sch 7 cl 13(2)	Team Leader Construction Supervision, Chief Executive Officer, Manager - Infrastructure Services , Manager - Infrastructure Projects, Director Planning and Infrastructure, Team Leader - Project Delivery (Northern Peninsula), Team Leader - Project Delivery (Southern Peninsula)	Where Council is the works manager
sch 7 cl 13(2)	Power to vary notice period	Chief Executive Officer, Manager - Infrastructure Services , Director Planning and Infrastructure	Where Council is the coordinating road authority
sch 7 cl 13(3)	Duty to ensure works manager has complied with obligation to give notice under sch 7 cl 13(1)	Chief Executive Officer, Manager - Infrastructure Services , Director Planning and Infrastructure	Where Council is the infrastructure manager
sch 7 cl 16(1)	Power to consent to proposed works	Chief Executive Officer, Director Community Strengthening, Manager - Infrastructure Services ,	Where Council is the coordinating road authority

Road Management Act 2004			
Provision	**Power and Functions Delegated**	**Delegate**	**Conditions and Limitations**
		Asset Protection Officer, Manager - Community Safety and Compliance, Team Leader - Asset Protection, Director Planning and Infrastructure, Senior Asset Protection Officer	
sch 7 cl 16(4)	Duty to consult	Chief Executive Officer, Director Community Strengthening, Manager - Infrastructure Services , Manager - Infrastructure Projects, Manager - Community Safety and Compliance, Team Leader - Asset Protection, Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure, Senior Asset Protection Officer	Where Council is the coordinating road authority, responsible authority or infrastructure manager
sch 7 cl 16(5)	Power to consent to proposed works	Chief Executive Officer, Director Community Strengthening, Manager - Infrastructure Services , Manager - Infrastructure Projects, Asset Protection Officer, Manager - Community Safety and Compliance, Team Leader - Asset Protection, Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure, Senior Asset Protection Officer	Where Council is the coordinating road authority
sch 7 cl 16(6)	Power to set reasonable conditions on consent	Chief Executive Officer, Director Community Strengthening, Manager - Infrastructure Services , Manager - Infrastructure Projects, Asset Protection Officer, Manager - Community Safety and Compliance, Team Leader - Asset Protection, Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure, Senior Asset	Where Council is the coordinating road authority

Road Management Act 2004			
Provision	**Power and Functions Delegated**	**Delegate**	**Conditions and Limitations**
		Protection Officer	
sch 7 cl 16(8)	Power to include consents and conditions	Chief Executive Officer, Director Community Strengthening, Manager - Infrastructure Services , Manager - Infrastructure Projects, Asset Protection Officer, Manager - Community Safety and Compliance, Team Leader - Asset Protection, Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure, Senior Asset Protection Officer	Where Council is the coordinating road authority
sch 7 cl 17(2)	Power to refuse to give consent and duty to give reasons for refusal	Chief Executive Officer, Director Community Strengthening, Manager - Infrastructure Services , Asset Protection Officer, Manager - Community Safety and Compliance, Team Leader - Asset Protection, Director Planning and Infrastructure, Senior Asset Protection Officer	Where Council is the coordinating road authority
sch 7 cl18(1)	Power to enter into an agreement	Chief Executive Officer, Director Community Strengthening, Manager - Infrastructure Services , Asset Protection Officer, Manager - Community Safety and Compliance, Team Leader - Asset Protection, Director Planning and Infrastructure, Senior Asset Protection Officer	Where Council is the coordinating road authority
sch7 cl 19(1)	Power to give notice requiring rectification of works	Chief Executive Officer, Director Community Strengthening, Manager - Infrastructure Services , Asset Protection Officer, Manager - Community Safety and Compliance, Team Leader - Asset	Where Council is the coordinating road authority

Road Management Act 2004			
Provision	**Power and Functions Delegated**	**Delegate**	**Conditions and Limitations**
		Protection, Director Planning and Infrastructure, Senior Asset Protection Officer	
sch 7 cl 19(2) & (3)	Power to conduct the rectification works or engage a person to conduct the rectification works and power to recover costs incurred	Chief Executive Officer, Director Community Strengthening, Manager - Infrastructure Services , Manager - Infrastructure Projects, Asset Protection Officer, Manager - Community Safety and Compliance, Team Leader - Asset Protection, Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure, Senior Asset Protection Officer	Where Council is the coordinating road authority
sch 7 cl 20(1)	Power to require removal, relocation, replacement or upgrade of existing non-road infrastructure	Chief Executive Officer, Director Community Strengthening, Manager - Infrastructure Services , Manager - Community Safety and Compliance, Team Leader - Asset Protection, Director Planning and Infrastructure, Senior Asset Protection Officer	Where Council is the coordinating road authority
sch 7A cl 2	Power to cause street lights to be installed on roads	Team Leader Construction Supervision, Chief Executive Officer, Manager - Infrastructure Services , Manager - Infrastructure Projects, Asset Protection Officer, Director Planning and Infrastructure, Team Leader - Project Delivery (Northern Peninsula), Team Leader - Project Delivery (Southern Peninsula), Senior Asset Protection Officer	Power of responsible road authority where it is the coordinating road authority or responsible road authority in respect of the road
sch 7 cl 3(1)(d)	Duty to pay installation and operation costs of street lighting - where road is not an arterial road	Chief Executive Officer, Manager - Infrastructure Services , Manager - Infrastructure Projects, Manager - Climate Change and Sustainability, Asset Protection	Where Council is the responsible road authority

Road Management Act 2004			
Provision	**Power and Functions Delegated**	**Delegate**	**Conditions and Limitations**
		Officer, Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure, Team Leader - Project Delivery (Northern Peninsula), Team Leader - Project Delivery (Southern Peninsula), Senior Asset Protection Officer	
sch 7A cl 3(1)(e)	Duty to pay installation and operation costs of street lighting - where road is a service road on an arterial road and adjacent areas	Team Leader Construction Supervision, Chief Executive Officer, Manager - Infrastructure Services , Manager - Infrastructure Projects, Asset Protection Officer, Director Planning and Infrastructure, Team Leader - Project Delivery (Northern Peninsula), Team Leader - Project Delivery (Southern Peninsula), Senior Asset Protection Officer	Where Council is the responsible road authority
sch 7A cl (3)(1)(f)	Duty to pay installation and percentage of operation costs of street lighting - for arterial roads in accordance with cls 3(2) and 4	Team Leader Construction Supervision, Chief Executive Officer, Manager - Infrastructure Services , Manager - Infrastructure Projects, Asset Protection Officer, Director Planning and Infrastructure, Team Leader - Project Delivery (Northern Peninsula), Team Leader - Project Delivery (Southern Peninsula), Senior Asset Protection Officer	Duty of Council as responsible road authority that installed the light (re: installation costs) and where Council is relevant municipal council (re: operating costs)

Cemeteries and Crematoria Regulations 2015			
Provision	**Power and Functions Delegated**	**Delegate**	**Conditions and Limitations**
r 24	Duty to ensure that cemetery complies with depth of burial requirements	Chief Executive Officer, Cemeteries Officer, Cemeteries Executive Officer, Senior	

Cemeteries and Crematoria Regulations 2015			
Provision	**Power and Functions Delegated**	**Delegate**	**Conditions and Limitations**
		Cemeteries Officer	
r 25	Duty to ensure that the cemetery complies with the requirements for interment in concrete-lined graves	Chief Executive Officer, Cemeteries Officer, Cemeteries Executive Officer, Senior Cemeteries Officer	
r 27	Power to inspect any coffin, container or other receptacle if satisfied of the matters in paragraphs (a) and (b)	Chief Executive Officer, Cemeteries Officer, Cemeteries Executive Officer, Senior Cemeteries Officer	
r 28(1)	Power to remove any fittings on any coffin, container or other receptacle if the fittings may impede the cremation process or damage the cremator	Chief Executive Officer, Cemeteries Officer, Cemeteries Executive Officer, Senior Cemeteries Officer	
r 28(2)	Duty to ensure any fittings removed of are disposed in an appropriate manner	Chief Executive Officer, Cemeteries Officer, Cemeteries Executive Officer, Senior Cemeteries Officer	
r 29	Power to dispose of any metal substance or non-human substance recovered from a cremator	Chief Executive Officer, Cemeteries Officer, Cemeteries Executive Officer, Senior Cemeteries Officer	
r 30(2)	Power to release cremated human remains to certain persons	Chief Executive Officer, Cemeteries Officer, Cemeteries Executive Officer, Senior Cemeteries Officer	Subject to any order of a court
r 31(1)	Duty to make cremated human remains available for collection within 2 working days after the cremation	Chief Executive Officer, Cemeteries Officer, Cemeteries Executive Officer, Senior Cemeteries Officer	

Cemeteries and Crematoria Regulations 2015			
Provision	**Power and Functions Delegated**	**Delegate**	**Conditions and Limitations**
r 31(2)	Duty to hold cremated human remains for at least 12 months from the date of cremation	Chief Executive Officer, Cemeteries Officer, Cemeteries Executive Officer, Senior Cemeteries Officer	
r 31(3)	Power to dispose of cremated human remains if no person gives a direction within 12 months of the date of cremation	Chief Executive Officer, Cemeteries Officer, Cemeteries Executive Officer, Senior Cemeteries Officer	
r 31(4)	Duty to take reasonable steps notify relevant people of intention to dispose of remains at expiry of 12 month period	Chief Executive Officer, Cemeteries Officer, Cemeteries Executive Officer, Senior Cemeteries Officer	
r 32	Duty to ensure a mausoleum is constructed in accordance with paragraphs (a)-(d)	Chief Executive Officer, Cemeteries Officer, Cemeteries Executive Officer, Senior Cemeteries Officer	
r 33(1)	Duty to ensure that remains are interred in a coffin, container or receptacle in accordance with paragraphs (a)-(c)	Chief Executive Officer, Cemeteries Officer, Cemeteries Executive Officer, Senior Cemeteries Officer	
r 33(2)	Duty to ensure that remains are interred in accordance with paragraphs (a)-(b)	Chief Executive Officer, Cemeteries Officer, Cemeteries Executive Officer, Senior Cemeteries Officer	
r 34	Duty to ensure that a crypt space in a mausolea is sealed in accordance with paragraphs (a)-(b)	Chief Executive Officer, Cemeteries Officer, Cemeteries Executive Officer, Senior Cemeteries Officer	

Cemeteries and Crematoria Regulations 2015			
Provision	**Power and Functions Delegated**	**Delegate**	**Conditions and Limitations**
r 36	Duty to provide statement that alternative vendors or supplier of monuments exist	Chief Executive Officer, Cemeteries Officer, Cemeteries Executive Officer, Senior Cemeteries Officer	
r 40	Power to approve a person to play sport within a public cemetery	Chief Executive Officer, Cemeteries Officer, Cemeteries Executive Officer, Senior Cemeteries Officer	
r 41(1)	Power to approve fishing and bathing within a public cemetery	Chief Executive Officer, Cemeteries Officer, Cemeteries Executive Officer, Senior Cemeteries Officer	
r 42(1)	Power to approve hunting within a public cemetery	Chief Executive Officer, Cemeteries Officer, Cemeteries Executive Officer, Senior Cemeteries Officer	
r 43	Power to approve camping within a public cemetery	Chief Executive Officer, Cemeteries Officer, Cemeteries Executive Officer, Senior Cemeteries Officer	
r 45(1)	Power to approve the removal of plants within a public cemetery	Chief Executive Officer, Cemeteries Officer, Cemeteries Executive Officer, Senior Cemeteries Officer	
r 46	Power to approve certain activities under the Regulations if satisfied of regulation (1)(a)-(c)	Chief Executive Officer, Cemeteries Officer, Cemeteries Executive Officer, Senior Cemeteries Officer	

Cemeteries and Crematoria Regulations 2015			
Provision	**Power and Functions Delegated**	**Delegate**	**Conditions and Limitations**
r 47(3)	Power to approve the use of fire in a public cemetery	Chief Executive Officer, Cemeteries Officer, Cemeteries Executive Officer, Senior Cemeteries Officer	
r 48(2)	Power to approve a person to drive, ride or use a vehicle on any surface other than a road, track or parking area	Chief Executive Officer, Cemeteries Officer, Cemeteries Executive Officer, Senior Cemeteries Officer	
	Note: Schedule 2 contains Model Rules – only applicable if the cemetery trust has not made its own cemetery trust rules	Chief Executive Officer, Cemeteries Officer, Cemeteries Executive Officer, Senior Cemeteries Officer	
sch 2 cl 4	Power to approve the carrying out of an activity referred to in rules 8, 16, 17 and 18 of sch 2	Chief Executive Officer, Cemeteries Officer, Cemeteries Executive Officer, Senior Cemeteries Officer	See note above regarding model rules
sch 2 cl 5(1)	Duty to display the hours during which pedestrian access is available to the cemetery	Chief Executive Officer, Cemeteries Officer, Cemeteries Executive Officer, Senior Cemeteries Officer	See note above regarding model rules
sch 2 cl 5(2)	Duty to notify the Secretary of, (a) the hours during which pedestrian access is available to the cemetery; and (b) any changes to those hours	Chief Executive Officer, Cemeteries Officer, Cemeteries Executive Officer, Senior Cemeteries Officer	See note above regarding model rules
sch 2 cl 6(1)	Power to give directions regarding the manner in which a funeral is to be conducted	Chief Executive Officer, Cemeteries Officer, Cemeteries Executive Officer, Senior Cemeteries Officer	See note above regarding model rules
sch 2 cl	Power to give directions regarding the dressing of places	Chief Executive Officer, Cemeteries Officer,	See note above regarding

Cemeteries and Crematoria Regulations 2015			
Provision	**Power and Functions Delegated**	**Delegate**	**Conditions and Limitations**
7(1)	of interment and memorials	Cemeteries Executive Officer, Senior Cemeteries Officer	model rules
sch 2 cl 8	Power to approve certain mementos on a memorial	Chief Executive Officer, Cemeteries Officer, Cemeteries Executive Officer, Senior Cemeteries Officer	See note above regarding model rules
sch 2 cl 11(1)	Power to remove objects from a memorial or place of interment	Chief Executive Officer, Cemeteries Officer, Cemeteries Executive Officer, Senior Cemeteries Officer	See note above regarding model rules
sch 2 cl 11(2)	Duty to ensure objects removed under sub rule (1) are disposed of in an appropriate manner	Chief Executive Officer, Cemeteries Officer, Cemeteries Executive Officer, Senior Cemeteries Officer	See note above regarding model rules
sch 2 cl 12	Power to inspect any work being carried out on memorials, places of interment and buildings for ceremonies	Chief Executive Officer, Cemeteries Officer, Cemeteries Executive Officer, Senior Cemeteries Officer	See note above regarding model rules
sch 2 cl 14	Power to approve an animal to enter into or remain in a cemetery	Chief Executive Officer, Cemeteries Officer, Cemeteries Executive Officer, Senior Cemeteries Officer	See note above regarding model rules
sch 2 cl 16(1)	Power to approve construction and building within a cemetery	Chief Executive Officer, Cemeteries Officer, Cemeteries Executive Officer, Senior Cemeteries Officer	See note above regarding model rules
sch 2 cl 17(1)	Power to approve action to disturb or demolish property of the cemetery trust	Chief Executive Officer, Cemeteries Officer, Cemeteries Executive Officer, Senior Cemeteries	See note above regarding model rules

Cemeteries and Crematoria Regulations 2015			
Provision	**Power and Functions Delegated**	**Delegate**	**Conditions and Limitations**
		Officer	
sch 2 cl 18(1)	Power to approve digging or planting within a cemetery	Chief Executive Officer, Cemeteries Officer, Cemeteries Executive Officer, Senior Cemeteries Officer	See note above regarding model rules

Planning and Environment Regulations 2015			
Provision	**Power and Functions Delegated**	**Delegate**	**Conditions and Limitations**
r.6	function of receiving notice, under section 19(1)(c) of the Act, from a planning authority of its preparation of an amendment to a planning scheme	Team Leader - Planning Support, Chief Executive Officer, Director Community Strengthening, Heritage & Strategic Policy Coordinator, Business Support Officer - Development Services, Senior Planner, Senior Planning Compliance Officer, Senior Planning Support Officer, Team Leader - Planning Services, Urban Designer, Principal Strategic Planner, Senior Strategic Planner, Planner, Principal Planner, Manager - Community Safety and Compliance, Pre-Application Planner, VCAT Coordinator, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure, Business Support Officer - Strategic Planning , Team Leader - Strategic Planning, Strategic Planner	where Council is not the planning authority and the amendment affects land within Council's municipal district; or where the amendment will amend the planning scheme to designate Council as an acquiring authority.
r.21	power of responsible authority to require a permit	Team Leader - Planning Support, Chief Executive	

Planning and Environment Regulations 2015			
Provision	**Power and Functions Delegated**	**Delegate**	**Conditions and Limitations**
	applicant to verify information (by statutory declaration or other written confirmation satisfactory to the responsible authority) in an application for a permit or to amend a permit or any information provided under section 54 of the Act	Officer, Deputy Municipal Building Surveyor , Director Community Strengthening, Heritage & Strategic Policy Coordinator, Business Support Officer - Development Services, Senior Planner, Senior Planning Compliance Officer, Senior Planning Support Officer, Senior Vegetation Officer, Subdivisions Officer, Business Analyst and Improvement Officer, Team Leader - Planning Services, Urban Designer, Principal Strategic Planner, Senior Strategic Planner, Planner, Planning Support Officer, Principal Planner, Manager - Community Safety and Compliance, Pre-Application Planner, VCAT Coordinator, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure, Business Support Officer - Strategic Planning , Team Leader - Strategic Planning, Strategic Planner	
r.25(a)	Duty to make copy of matter considered under section 60(1A)(g) in accordance with the public availability requirements	Team Leader - Planning Support, Chief Executive Officer, Deputy Municipal Building Surveyor , Director Community Strengthening, Heritage & Strategic Policy Coordinator, Team Leader - Municipal Building Surveyor, Business Support Officer - Development Services, Senior Planner, Senior Planning Compliance Officer, Senior Planning Support Officer, Senior Vegetation Officer, Subdivisions Officer, Business Analyst and Improvement Officer, Team Leader -	Where Council is the responsible authority

Planning and Environment Regulations 2015			
Provision	**Power and Functions Delegated**	**Delegate**	**Conditions and Limitations**
		Planning Services, Urban Designer, Principal Strategic Planner, Senior Strategic Planner, Planner, Planning Support Officer, Principal Planner, Manager - Community Safety and Compliance, Pre-Application Planner, VCAT Coordinator, Manager - Development Services , Director Planning and Infrastructure	
r.25(b)	Function of receiving a copy of any document considered under section 60(1A)(g) by the responsible authority and duty to make the document available in accordance with the public availability requirements	Team Leader - Planning Support, Chief Executive Officer, Deputy Municipal Building Surveyor , Director Community Strengthening, Team Leader - Municipal Building Surveyor, Business Support Officer - Development Services, Senior Planner, Senior Planning Compliance Officer, Senior Planning Support Officer, Senior Vegetation Officer, Subdivisions Officer, Business Analyst and Improvement Officer, Team Leader - Planning Services, Planner, Planning Support Officer, Principal Planner, Manager - Community Safety and Compliance, Pre-Application Planner, VCAT Coordinator, Manager - Development Services , Director Planning and Infrastructure	Where Council is not the responsible authority but the relevant land is within Council's municipal district
r.42	function of receiving notice under section 96C(1)(c) of the Act from a planning authority of its preparation of a combined application for an amendment to a planning scheme and notice of a permit application	Team Leader - Planning Support, Chief Executive Officer, Director Community Strengthening, Heritage & Strategic Policy Coordinator, Business Support Officer - Development Services, Senior Planner, Senior Planning Compliance Officer, Senior Planning Support Officer, Team Leader -	where Council is not the planning authority and the amendment affects land within Council's municipal district; or

Planning and Environment Regulations 2015			
Provision	**Power and Functions Delegated**	**Delegate**	**Conditions and Limitations**
		Planning Services, Urban Designer, Principal Strategic Planner, Senior Strategic Planner, Planner, Principal Planner, Manager - Community Safety and Compliance, Pre-Application Planner, VCAT Coordinator, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure, Business Support Officer - Strategic Planning , Team Leader - Strategic Planning, Strategic Planner	where the amendment will amend the planning scheme to designate Council as an acquiring authority.

Planning and Environment (Fees) Regulations 2016			
Provision	**Power and Functions Delegated**	**Delegate**	**Conditions and Limitations**
r 19	Power to waive or rebate a fee relating to an amendment of a planning scheme	Team Leader - Planning Support, Chief Executive Officer, Heritage & Strategic Policy Coordinator, Business Support Officer - Development Services, Senior Planner, Senior Planning Compliance Officer, Senior Planning Support Officer, Subdivisions Officer, Business Analyst and Improvement Officer, Team Leader - Planning Services, Urban Designer, Principal Strategic Planner, Senior Strategic Planner, Planner, Planning Support Officer, Principal Planner, Pre-Application Planner, VCAT Coordinator, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure, Business Support Officer - Strategic Planning , Team Leader	

Planning and Environment (Fees) Regulations 2016			
Provision	**Power and Functions Delegated**	**Delegate**	**Conditions and Limitations**
		- Strategic Planning, Strategic Planner	
r 20	Power to waive or rebate a fee other than a fee relating to an amendment to a planning scheme	Team Leader - Planning Support, Chief Executive Officer, Heritage & Strategic Policy Coordinator, Business Support Officer - Development Services, Senior Planner, Senior Planning Compliance Officer, Senior Planning Support Officer, Subdivisions Officer, Business Analyst and Improvement Officer, Team Leader - Planning Services, Urban Designer, Principal Strategic Planner, Senior Strategic Planner, Planner, Planning Support Officer, Principal Planner, Pre-Application Planner, VCAT Coordinator, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure, Business Support Officer - Strategic Planning , Team Leader - Strategic Planning, Strategic Planner	
r 21	Duty to record matters taken into account and which formed the basis of a decision to waive or rebate a fee under r 19 or 20	Team Leader - Planning Support, Chief Executive Officer, Heritage & Strategic Policy Coordinator, Business Support Officer - Development Services, Senior Planner, Senior Planning Compliance Officer, Senior Planning Support Officer, Subdivisions Officer, Business Analyst and Improvement Officer, Team Leader - Planning Services, Urban Designer, Principal Strategic Planner, Senior Strategic Planner, Planner, Planning Support Officer, Principal Planner, Pre-Application Planner, VCAT Coordinator, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure, Business Support Officer - Strategic Planning , Team Leader	

Planning and Environment (Fees) Regulations 2016			
Provision	**Power and Functions Delegated**	**Delegate**	**Conditions and Limitations**
		- Strategic Planning, Strategic Planner	

Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2020			
Provision	**Power and Functions Delegated**	**Delegate**	**Conditions and Limitations**
r 7	Function of entering into a written agreement with a caravan park owner	Director Corporate Strategy and Business Improvement, Team Leader - Environmental Health , Chief Executive Officer, Deputy Municipal Building Surveyor , Director Community Strengthening, Team Leader - Municipal Building Surveyor, Fire Prevention Officer, Senior Environmental Health Officer, Senior Planning Compliance Officer, Community Safety Coordinator , Environmental Health Officer, Low Risk Health Tech Officer, Manager - Community Safety and Compliance, Team Leader - Community Safety, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure	
r 10	Function of receiving application for registration	Director Corporate Strategy and Business Improvement, Team Leader - Environmental Health , Chief Executive Officer, Deputy Municipal Building Surveyor , Director Community Strengthening, Team Leader - Municipal Building Surveyor, Fire Prevention Officer, Senior Environmental Health Officer, Senior Planning Compliance Officer, Community Safety Coordinator , Environmental Health Officer, Low Risk Health Tech Officer, Manager - Community Safety and Compliance, Team Leader -	

Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2020			
Provision	**Power and Functions Delegated**	**Delegate**	**Conditions and Limitations**
		Community Safety, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure	
r 11	Function of receiving application for renewal of registration	Director Corporate Strategy and Business Improvement, Team Leader - Environmental Health , Chief Executive Officer, Deputy Municipal Building Surveyor , Director Community Strengthening, Team Leader - Municipal Building Surveyor, Fire Prevention Officer, Senior Planning Compliance Officer, Community Safety Coordinator , Manager - Community Safety and Compliance, Team Leader - Community Safety, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure	
r 12(1)	Duty to grant the registration if satisfied that the caravan park complies with these regulations	Director Corporate Strategy and Business Improvement, Team Leader - Environmental Health , Chief Executive Officer, Deputy Municipal Building Surveyor , Director Community Strengthening, Team Leader - Municipal Building Surveyor, Fire Prevention Officer, Senior Environmental Health Officer, Senior Planning Compliance Officer, Community Safety Coordinator , Environmental Health Officer, Low Risk Health Tech Officer, Manager - Community Safety and Compliance, Team Leader - Community Safety, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure	

Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2020			
Provision	**Power and Functions Delegated**	**Delegate**	**Conditions and Limitations**
r 12(1)	Power to refuse to renew the registration if not satisfied that the caravan park complies with these regulations	Director Corporate Strategy and Business Improvement, Team Leader - Environmental Health , Chief Executive Officer, Deputy Municipal Building Surveyor , Director Community Strengthening, Team Leader - Municipal Building Surveyor, Fire Prevention Officer, Senior Environmental Health Officer, Senior Planning Compliance Officer, Community Safety Coordinator , Environmental Health Officer, Low Risk Health Tech Officer, Manager - Community Safety and Compliance, Team Leader - Community Safety, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure	
r 12(2)	Duty to renew the registration if satisfied that the caravan park complies with these regulations	Director Corporate Strategy and Business Improvement, Team Leader - Environmental Health , Chief Executive Officer, Deputy Municipal Building Surveyor , Director Community Strengthening, Team Leader - Municipal Building Surveyor, Fire Prevention Officer, Senior Environmental Health Officer, Senior Planning Compliance Officer, Community Safety Coordinator , Environmental Health Officer, Low Risk Health Tech Officer, Manager - Community Safety and Compliance, Team Leader - Community Safety, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure	
r 12(2)	Power to refuse to renew the registration if not satisfied that the caravan park complies with	Director Corporate Strategy and Business Improvement, Team Leader - Environmental Health , Chief Executive	

Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2020			
Provision	**Power and Functions Delegated**	**Delegate**	**Conditions and Limitations**
	these regulations	Officer, Deputy Municipal Building Surveyor , Director Community Strengthening, Team Leader - Municipal Building Surveyor, Fire Prevention Officer, Senior Planning Compliance Officer, Community Safety Coordinator , Manager - Community Safety and Compliance, Team Leader - Community Safety, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure	
r 12(3)	Duty to have regard to matters in determining an application for registration or an application for renewal of registration	Director Corporate Strategy and Business Improvement, Team Leader - Environmental Health , Chief Executive Officer, Deputy Municipal Building Surveyor , Director Community Strengthening, Team Leader - Municipal Building Surveyor, Fire Prevention Officer, Senior Planning Compliance Officer, Community Safety Coordinator , Manager - Community Safety and Compliance, Team Leader - Community Safety, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure	
r 12(4) & (5)	Duty to issue certificate of registration	Director Corporate Strategy and Business Improvement, Team Leader - Environmental Health , Chief Executive Officer, Deputy Municipal Building Surveyor , Director Community Strengthening, Team Leader - Municipal Building Surveyor, Fire Prevention Officer, Senior Environmental Health Officer, Senior Planning Compliance Officer, Community Safety Coordinator , Environmental Health Officer, Low Risk Health Tech Officer, Manager - Community Safety and Compliance, Team Leader -	

Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2020			
Provision	**Power and Functions Delegated**	**Delegate**	**Conditions and Limitations**
		Community Safety, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure	
r 14(1)	Function of receiving notice of transfer of ownership	Director Corporate Strategy and Business Improvement, Team Leader - Environmental Health , Chief Executive Officer, Deputy Municipal Building Surveyor , Director Community Strengthening, Team Leader - Municipal Building Surveyor, Fire Prevention Officer, Senior Environmental Health Officer, Senior Planning Compliance Officer, Community Safety Coordinator , Environmental Health Officer, Low Risk Health Tech Officer, Manager - Community Safety and Compliance, Team Leader - Community Safety, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure	
r 14(3)	Power to determine where notice of transfer is displayed	Director Corporate Strategy and Business Improvement, Team Leader - Environmental Health , Chief Executive Officer, Deputy Municipal Building Surveyor , Director Community Strengthening, Team Leader - Municipal Building Surveyor, Fire Prevention Officer, Senior Environmental Health Officer, Senior Planning Compliance Officer, Community Safety Coordinator , Environmental Health Officer, Low Risk Health Tech Officer, Manager - Community Safety and Compliance, Team Leader - Community Safety, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director	

Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2020			
Provision	**Power and Functions Delegated**	**Delegate**	**Conditions and Limitations**
		Planning and Infrastructure	
r 15(1)	Duty to transfer registration to new caravan park owner	Director Corporate Strategy and Business Improvement, Team Leader - Environmental Health , Chief Executive Officer, Deputy Municipal Building Surveyor , Director Community Strengthening, Team Leader - Municipal Building Surveyor, Fire Prevention Officer, Senior Environmental Health Officer, Senior Planning Compliance Officer, Community Safety Coordinator , Environmental Health Officer, Low Risk Health Tech Officer, Manager - Community Safety and Compliance, Team Leader - Community Safety, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure	
r 15(2)	Duty to issue a certificate of transfer of registration	Director Corporate Strategy and Business Improvement, Team Leader - Environmental Health , Chief Executive Officer, Deputy Municipal Building Surveyor , Director Community Strengthening, Team Leader - Municipal Building Surveyor, Fire Prevention Officer, Senior Environmental Health Officer, Senior Planning Compliance Officer, Community Safety Coordinator , Environmental Health Officer, Low Risk Health Tech Officer, Manager - Community Safety and Compliance, Team Leader - Community Safety, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure	

Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2020			
Provision	**Power and Functions Delegated**	**Delegate**	**Conditions and Limitations**
r 16(1)	Power to determine the fee to accompany applications for registration or applications for renewal of registration	Director Corporate Strategy and Business Improvement, Team Leader - Environmental Health , Chief Executive Officer, Deputy Municipal Building Surveyor , Director Community Strengthening, Team Leader - Municipal Building Surveyor, Fire Prevention Officer, Senior Environmental Health Officer, Senior Planning Compliance Officer, Community Safety Coordinator , Environmental Health Officer, Low Risk Health Tech Officer, Manager - Community Safety and Compliance, Team Leader - Community Safety, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure	
r 17	Duty to keep register of caravan parks	Director Corporate Strategy and Business Improvement, Team Leader - Environmental Health , Chief Executive Officer, Deputy Municipal Building Surveyor , Director Community Strengthening, Team Leader - Municipal Building Surveyor, Fire Prevention Officer, Senior Environmental Health Officer, Senior Planning Compliance Officer, Senior Community Safety and Compliance Administration Officer, Community Safety and Compliance Administration Officer , Community Safety Coordinator , Low Risk Health Tech Officer, Manager - Community Safety and Compliance, Team Leader - Community Safety, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure, Business Improvement Officer	

Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2020			
Provision	**Power and Functions Delegated**	**Delegate**	**Conditions and Limitations**
r 18(4)	Power to determine where the emergency contact person's details are displayed	Director Corporate Strategy and Business Improvement, Team Leader - Environmental Health , Chief Executive Officer, Deputy Municipal Building Surveyor , Director Community Strengthening, Team Leader - Municipal Building Surveyor, Fire Prevention Officer, Senior Environmental Health Officer, Senior Planning Compliance Officer, Community Safety Coordinator , Environmental Health Officer, Low Risk Health Tech Officer, Manager - Community Safety and Compliance, Team Leader - Community Safety, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure	
r 18(6)	Power to determine where certain information is displayed	Director Corporate Strategy and Business Improvement, Team Leader - Environmental Health , Chief Executive Officer, Deputy Municipal Building Surveyor , Director Community Strengthening, Team Leader - Municipal Building Surveyor, Fire Prevention Officer, Senior Environmental Health Officer, Senior Planning Compliance Officer, Community Safety Coordinator , Environmental Health Officer, Low Risk Health Tech Officer, Manager - Community Safety and Compliance, Team Leader - Community Safety, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure	
r 22(1)	Duty to notify a caravan park owner of the relevant emergency services agencies for the	Director Corporate Strategy and Business Improvement, Team Leader - Environmental Health , Chief Executive	

Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2020			
Provision	**Power and Functions Delegated**	**Delegate**	**Conditions and Limitations**
	caravan park, on the request of the caravan park owner	Officer, Deputy Municipal Building Surveyor , Director Community Strengthening, Team Leader - Municipal Building Surveyor, Fire Prevention Officer, Senior Environmental Health Officer, Senior Planning Compliance Officer, Community Safety Coordinator , Environmental Health Officer, Low Risk Health Tech Officer, Manager - Community Safety and Compliance, Team Leader - Community Safety, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure	
r 22(2)	Duty to consult with relevant emergency services agencies	Director Corporate Strategy and Business Improvement, Team Leader - Environmental Health , Chief Executive Officer, Deputy Municipal Building Surveyor , Director Community Strengthening, Team Leader - Municipal Building Surveyor, Fire Prevention Officer, Senior Environmental Health Officer, Senior Planning Compliance Officer, Community Safety Coordinator , Environmental Health Officer, Low Risk Health Tech Officer, Manager - Community Safety and Compliance, Team Leader - Community Safety, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure	
r 23	Power to determine places in which caravan park owner must display a copy of emergency procedures	Director Corporate Strategy and Business Improvement, Team Leader - Environmental Health , Chief Executive Officer, Deputy Municipal Building Surveyor , Director Community Strengthening, Team Leader - Municipal Building Surveyor, Fire Prevention Officer, Senior	

Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2020			
Provision	**Power and Functions Delegated**	**Delegate**	**Conditions and Limitations**
		Environmental Health Officer, Senior Planning Compliance Officer, Community Safety Coordinator , Environmental Health Officer, Low Risk Health Tech Officer, Manager - Community Safety and Compliance, Team Leader - Community Safety, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure	
r 24	Power to determine places in which caravan park owner must display copy of public emergency warnings	Director Corporate Strategy and Business Improvement, Team Leader - Environmental Health , Chief Executive Officer, Deputy Municipal Building Surveyor , Director Community Strengthening, Team Leader - Municipal Building Surveyor, Fire Prevention Officer, Senior Environmental Health Officer, Senior Planning Compliance Officer, Community Safety Coordinator , Environmental Health Officer, Low Risk Health Tech Officer, Manager - Community Safety and Compliance, Team Leader - Community Safety, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure	
r 25(3)	Duty to consult with relevant floodplain management authority	Director Corporate Strategy and Business Improvement, Team Leader - Environmental Health , Chief Executive Officer, Deputy Municipal Building Surveyor , Director Community Strengthening, Team Leader - Municipal Building Surveyor, Fire Prevention Officer, Senior Planning Compliance Officer, Community Safety Coordinator , Manager - Community Safety and Compliance, Team Leader - Community Safety, Manager - Development	

Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2020			
Provision	**Power and Functions Delegated**	**Delegate**	**Conditions and Limitations**
		Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure	
r 26	Duty to have regard to any report of the relevant fire authority	Director Corporate Strategy and Business Improvement, Team Leader - Environmental Health , Chief Executive Officer, Deputy Municipal Building Surveyor , Director Community Strengthening, Team Leader - Municipal Building Surveyor, Fire Prevention Officer, Senior Environmental Health Officer, Senior Planning Compliance Officer, Community Safety Coordinator , Environmental Health Officer, Low Risk Health Tech Officer, Manager - Community Safety and Compliance, Team Leader - Community Safety, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure	
r 28(c)	Power to approve system for the collection, removal and disposal of sewage and waste water from a movable dwelling	Director Corporate Strategy and Business Improvement, Team Leader - Environmental Health , Chief Executive Officer, Deputy Municipal Building Surveyor , Director Community Strengthening, Team Leader - Municipal Building Surveyor, Fire Prevention Officer, Senior Environmental Health Officer, Senior Planning Compliance Officer, Community Safety Coordinator , Environmental Health Officer, Low Risk Health Tech Officer, Manager - Community Safety and Compliance, Team Leader - Community Safety, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure	

Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2020			
Provision	**Power and Functions Delegated**	**Delegate**	**Conditions and Limitations**
r 40	Function of receiving notice of proposed installation of unregistrable movable dwelling or rigid annexe	Director Corporate Strategy and Business Improvement, Team Leader - Environmental Health , Chief Executive Officer, Deputy Municipal Building Surveyor , Director Community Strengthening, Team Leader - Municipal Building Surveyor, Fire Prevention Officer, Senior Environmental Health Officer, Senior Planning Compliance Officer, Community Safety Coordinator , Environmental Health Officer, Low Risk Health Tech Officer, Manager - Community Safety and Compliance, Team Leader - Community Safety, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure	
r 40(b)	Power to require notice of proposal to install unregistrable movable dwelling or rigid annexe	Director Corporate Strategy and Business Improvement, Team Leader - Environmental Health , Chief Executive Officer, Deputy Municipal Building Surveyor , Director Community Strengthening, Team Leader - Municipal Building Surveyor, Fire Prevention Officer, Senior Environmental Health Officer, Senior Planning Compliance Officer, Community Safety Coordinator , Environmental Health Officer, Low Risk Health Tech Officer, Manager - Community Safety and Compliance, Team Leader - Community Safety, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure	
r 41(4)	Function of receiving installation certificate	Director Corporate Strategy and Business Improvement, Team Leader - Environmental Health , Chief Executive	

Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2020			
Provision	**Power and Functions Delegated**	**Delegate**	**Conditions and Limitations**
		Officer, Deputy Municipal Building Surveyor , Director Community Strengthening, Team Leader - Municipal Building Surveyor, Fire Prevention Officer, Senior Environmental Health Officer, Senior Planning Compliance Officer, Community Safety Coordinator , Environmental Health Officer, Low Risk Health Tech Officer, Manager - Community Safety and Compliance, Team Leader - Community Safety, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure	
r 43	Power to approve use of a non-habitable structure as a dwelling or part of a dwelling	Director Corporate Strategy and Business Improvement, Team Leader - Environmental Health , Chief Executive Officer, Deputy Municipal Building Surveyor , Director Community Strengthening, Team Leader - Municipal Building Surveyor, Fire Prevention Officer, Senior Planning Compliance Officer, Community Safety Coordinator , Manager - Community Safety and Compliance, Team Leader - Community Safety, Manager - Development Services , Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure	
sch 3 cl 4(3)	Power to approve the removal of wheels and axles from unregistrable movable dwelling	Team Leader - Environmental Health , Chief Executive Officer, Director Community Strengthening, Senior Environmental Health Officer, Environmental Health Officer, Manager - Community Safety and Compliance, Director Planning and Infrastructure	

Road Management (General) Regulations 2016			
Provision	**Power and Functions Delegated**	**Delegate**	**Conditions and Limitations**
r 8(1)	Duty to conduct reviews of road management plan	Senior Asset Management Engineer, Chief Executive Officer, Team Leader - Asset Management	
r 9(2)	Duty to produce written report of review of road management plan and make report available	Chief Executive Officer, Team Leader - Asset Management, Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure	
r 9(3)	Duty to give notice where road management review is completed and no amendments will be made (or no amendments for which notice is required)	Chief Executive Officer, Team Leader - Asset Management, Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure	Where Council is the coordinating road authority
r.10	Duty to give notice of amendment which relates to standard of construction, inspection, maintenance or repair under s 41 of the Act	Chief Executive Officer, Manager - Infrastructure Services , Team Leader - Asset Management, Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure	
r 13(1)	Duty to publish notice of amendments to road management plan	Chief Executive Officer, Team Leader - Asset Management, Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure	where Council is the coordinating road authority
r 13(3)	Duty to record on road management plan the substance and date of effect of amendment	Chief Executive Officer, Team Leader - Asset Management, Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure	

Road Management (General) Regulations 2016			
Provision	**Power and Functions Delegated**	**Delegate**	**Conditions and Limitations**
r 16(3)	Power to issue permit	Chief Executive Officer, Team Leader - Traffic and Transport, Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure	Where Council is the coordinating road authority
r 18(1)	Power to give written consent re damage to road	Chief Executive Officer, Team Leader - Traffic and Transport, Manager - Strategic and Infrastructure Planning , Director Planning and Infrastructure	Where Council is the coordinating road authority
r 23(2)	Power to make submission to Tribunal	Team Leader Construction Supervision, Chief Executive Officer, Manager - Infrastructure Projects, Director Planning and Infrastructure, Team Leader - Project Delivery (Northern Peninsula), Team Leader - Project Delivery (Southern Peninsula)	Where Council is the coordinating road authority
r 23(4)	Power to charge a fee for application under s 66(1) Road Management Act	Team Leader Construction Supervision, Chief Executive Officer, Manager - Infrastructure Services , Manager - Infrastructure Projects, Director Planning and Infrastructure, Team Leader - Project Delivery (Northern Peninsula), Team Leader - Project Delivery (Southern Peninsula)	Where Council is the coordinating road authority
r 25(1)	Power to remove objects, refuse, rubbish or other material deposited or left on road	Team Leader Construction Supervision, Chief Executive Officer, Director Community Strengthening, Manager - Infrastructure Projects, Infrastructure Services Operations Manager, Senior Litter Prevention Officer, Asset Protection Officer, Manager - Community Safety and Compliance, Team Leader - Asset Protection, Director Planning and Infrastructure,	Where Council is the responsible road authority

Road Management (General) Regulations 2016			
Provision	**Power and Functions Delegated**	**Delegate**	**Conditions and Limitations**
		Team Leader - Project Delivery (Northern Peninsula), Team Leader - Project Delivery (Southern Peninsula), Senior Asset Protection Officer	
r 25(2)	Power to sell or dispose of things removed from road or part of road (after first complying with regulation 25(3)	Team Leader Construction Supervision, Chief Executive Officer, Director Community Strengthening, Manager - Infrastructure Projects, Infrastructure Services Operations Manager, Senior Litter Prevention Officer, Asset Protection Officer, Manager - Community Safety and Compliance, Team Leader - Asset Protection, Director Planning and Infrastructure, Team Leader - Project Delivery (Northern Peninsula), Team Leader - Project Delivery (Southern Peninsula), Senior Asset Protection Officer	Where Council is the responsible road authority
r 25(5)	Power to recover in the Magistrates' Court, expenses from person responsible	Team Leader Construction Supervision, Chief Executive Officer, Director Community Strengthening, Manager - Infrastructure Projects, Infrastructure Services Operations Manager, Senior Litter Prevention Officer, Asset Protection Officer, Manager - Community Safety and Compliance, Team Leader - Asset Protection, Director Planning and Infrastructure, Team Leader - Project Delivery (Northern Peninsula), Team Leader - Project Delivery (Southern Peninsula), Senior Asset Protection Officer	

Road Management (Works and Infrastructure) Regulations 2015

Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
r 15	Power to exempt a person from requirement under cl 13(1) of sch 7 of the Act to give notice as to the completion of those works	Chief Executive Officer, Director Community Strengthening, Manager - Infrastructure Services , Manager - Infrastructure Projects, Manager - Community Safety and Compliance, Team Leader - Asset Protection, Director Planning and Infrastructure, Senior Asset Protection Officer	Where Council is the coordinating road authority and where consent given under s 63(1) of the Act
r 22(2)	Power to waive whole or part of fee in certain circumstances	Director Corporate Strategy and Business Improvement, Chief Executive Officer, Manager - Infrastructure Services , Director Planning and Infrastructure	Where Council is the coordinating road authority

Miscellaneous provisions			
Provision	**Power and Functions Delegated**	**Delegate**	**Conditions and Limitations**
s.16 (3)	To grant or refuse a permit	Community Safety Officer, Director Community Strengthening, Shire Ranger, Senior Community Safety and Compliance Administration Officer, Community Safety and Compliance Administration Officer , Community Safety Coordinator , Manager - Community Safety and Compliance, Team Leader - Community Safety, Senior Shire Ranger, Community Safety Support Officer, Business Improvement Officer	Consumption of Liquor Local Law 2022
s69 (7)	To approve the carrying out of work by another person or by Council	Community Safety Officer, Chief Executive Officer, Director Community Strengthening, Shire Ranger, Senior Community Safety and Compliance Administration Officer, Community Safety and Compliance Administration Officer , Senior Litter Prevention Officer, Community Safety	Community Amenity Local Law 2022

Miscellaneous provisions			
Provision	**Power and Functions Delegated**	**Delegate**	**Conditions and Limitations**
		Coordinator , Manager - Community Safety and Compliance, Team Leader - Community Safety, Team Leader - Asset Protection, Senior Shire Ranger, Community Safety Support Officer, Business Improvement Officer	
s16 (2)	To require an applicant for permit to supply more information	Community Safety Officer, Director Community Strengthening, Shire Ranger, Senior Community Safety and Compliance Administration Officer, Community Safety and Compliance Administration Officer , Community Safety Coordinator , Manager - Community Safety and Compliance, Team Leader - Community Safety, Senior Shire Ranger, Community Safety Support Officer, Business Improvement Officer	Consumption of Liquor Local Law 2022
s17 (4)	To determine fee and reasonable costs of impoundment	Community Safety Officer, Director Community Strengthening, Shire Ranger, Senior Community Safety and Compliance Administration Officer, Community Safety and Compliance Administration Officer , Community Safety Coordinator , Manager - Community Safety and Compliance, Team Leader - Community Safety, Senior Shire Ranger, Community Safety Support Officer, Business Improvement Officer	Consumption of Liquor Local Law 2022
s16 (7)	To exempt a person or class of persons from the requirement to obtain a permit under the Consumption of Liquor Local Law 2022	Community Safety Officer, Director Community Strengthening, Shire Ranger, Senior Community Safety and Compliance Administration Officer, Community Safety and Compliance Administration Officer , Community Safety Coordinator , Manager - Community Safety and Compliance, Team Leader - Community Safety, Senior	Consumption of Liquor Local Law 2022

Miscellaneous provisions			
Provision	**Power and Functions Delegated**	**Delegate**	**Conditions and Limitations**
		Shire Ranger, Community Safety Support Officer, Business Improvement Officer	
s.80 (9)	To keep a register of permits	Community Safety Officer, Director Community Strengthening, Shire Ranger, Senior Community Safety and Compliance Administration Officer, Community Safety and Compliance Administration Officer , Community Safety Coordinator , Manager - Community Safety and Compliance, Team Leader - Community Safety, Senior Shire Ranger, Community Safety Support Officer, Business Improvement Officer	Community Amenity Local Law 2022
s.80 (2)	To request further information on a permit	Community Safety Officer, Director Community Strengthening, Shire Ranger, Senior Community Safety and Compliance Administration Officer, Community Safety and Compliance Administration Officer , Community Safety Coordinator , Manager - Community Safety and Compliance, Team Leader - Community Safety, Senior Shire Ranger, Community Safety Support Officer, Business Improvement Officer	Community Amenity Local Law 2022
s.78 (4)	To determine the fee payable for the reasonable cost of impounding	Chief Executive Officer, Director Community Strengthening, Infrastructure Services Operations Manager, Asset Protection Officer, Manager - Community Safety and Compliance, Team Leader - Asset Protection	Community Amenity Local Law 2022
s.72 (6)	To provide notice in writing for the removal of a vehicle crossing and reconstruction of the kerb	Chief Executive Officer, Director Community Strengthening, Infrastructure Services Operations Manager, Asset Protection Officer, Manager - Community Safety and	Community Amenity Local Law 2022

Miscellaneous provisions			
Provision	**Power and Functions Delegated**	**Delegate**	**Conditions and Limitations**
	and channel and footpath	Compliance, Team Leader - Asset Protection	
s.72 (5)	To provide notice in writing for the repair of a vehicle crossing	Chief Executive Officer, Director Community Strengthening, Infrastructure Services Operations Manager, Asset Protection Officer, Manager - Community Safety and Compliance, Team Leader - Asset Protection	Community Amenity Local Law 2022
s.72 (2)	To require the construction of a permanent or temporary vehicle crossing	Chief Executive Officer, Director Community Strengthening, Infrastructure Services Operations Manager, Asset Protection Officer, Manager - Community Safety and Compliance, Team Leader - Asset Protection	Community Amenity Local Law 2022
s.69 (11)	To determine the cost of repairs to Council assets	Chief Executive Officer, Director Community Strengthening, Asset Protection Officer, Manager - Community Safety and Compliance, Team Leader - Asset Protection	Community Amenity Local Law 2022
s.63 (6)	To seize and impound any shopping trolley	Community Safety Officer, Director Community Strengthening, Shire Ranger, Senior Community Safety and Compliance Administration Officer, Community Safety and Compliance Administration Officer , Community Safety Coordinator , Manager - Community Safety and Compliance, Team Leader - Community Safety, Senior Shire Ranger, Community Safety Support Officer, Business Improvement Officer	Community Amenity Local Law 2022
s.46 (4)	To prescribe a smoke-free area	Community Safety Officer, Director Community Strengthening, Shire Ranger, Senior Community Safety and Compliance Administration Officer, Community Safety and Compliance Administration Officer , Community Safety	Community Amenity Local Law 2022

Miscellaneous provisions			
Provision	**Power and Functions Delegated**	**Delegate**	**Conditions and Limitations**
		Coordinator , Manager - Community Safety and Compliance, Team Leader - Community Safety, Senior Shire Ranger, Community Safety Support Officer, Business Improvement Officer	
s.44 (g)	To consent to a function or event on Council land	Community Safety Officer, Director Community Strengthening, Shire Ranger, Senior Community Safety and Compliance Administration Officer, Community Safety and Compliance Administration Officer , Community Safety Coordinator , Manager - Community Safety and Compliance, Team Leader - Community Safety, Senior Shire Ranger, Community Safety Support Officer, Business Improvement Officer	Community Amenity Local Law 2022
s.44 (f)	To consent to substance, liquid or powder on Council land	Community Safety Officer, Director Community Strengthening, Shire Ranger, Senior Community Safety and Compliance Administration Officer, Community Safety and Compliance Administration Officer , Community Safety Coordinator , Manager - Community Safety and Compliance, Team Leader - Community Safety, Senior Shire Ranger, Community Safety Support Officer, Business Improvement Officer	Community Amenity Local Law 2022
s.40 (1)	To approve a household waste bin	Community Safety Officer, Director Community Strengthening, Shire Ranger, Senior Community Safety and Compliance Administration Officer, Community Safety and Compliance Administration Officer , Community Safety Coordinator , Manager - Community Safety and Compliance, Team Leader - Community Safety, Senior	Community Amenity Local Law 2022

Miscellaneous provisions			
Provision	**Power and Functions Delegated**	**Delegate**	**Conditions and Limitations**
		Shire Ranger, Community Safety Support Officer, Business Improvement Officer	
s.33 (1)	To issue a permit to burn	Community Safety Officer, Director Community Strengthening, Shire Ranger, Senior Community Safety and Compliance Administration Officer, Community Safety and Compliance Administration Officer , Community Safety Coordinator , Manager - Community Safety and Compliance, Team Leader - Community Safety, Senior Shire Ranger, Community Safety Support Officer, Business Improvement Officer	Community Amenity Local Law 2022
s.21 (4)	To exempt a person or class of persons from the application of 21(2) or (3) relating to the keeping of animals	Chief Executive Officer, Director Community Strengthening, Asset Protection Officer, Manager - Community Safety and Compliance, Team Leader - Asset Protection	Community Amenity Local Law 2022
s.50 (3)	To exempt a person or class of persons from the application of Clauses 50(1) or (2) for camping on a road or Council land	Chief Executive Officer, Director Community Strengthening, Asset Protection Officer, Manager - Community Safety and Compliance, Team Leader - Asset Protection	Community Amenity Local Law 2022
s.47 (4)	To erect or cause to be erected a no smoking sign on Council land	Community Safety Officer, Director Community Strengthening, Shire Ranger, Senior Community Safety and Compliance Administration Officer, Community Safety and Compliance Administration Officer , Community Safety Coordinator , Manager - Community Safety and Compliance, Team Leader - Community Safety, Senior Shire Ranger, Community Safety Support Officer, Business Improvement Officer	Community Amenity Local Law 2022

Miscellaneous provisions			
Provision	**Power and Functions Delegated**	**Delegate**	**Conditions and Limitations**
s.46 (6)	To erect or cause to be erected a no smoking sign in a smoke free area or smoke free event	Community Safety Officer, Director Community Strengthening, Shire Ranger, Senior Community Safety and Compliance Administration Officer, Community Safety and Compliance Administration Officer , Community Safety Coordinator , Manager - Community Safety and Compliance, Team Leader - Community Safety, Senior Shire Ranger, Community Safety Support Officer, Business Improvement Officer	Community Amenity Local Law 2022
s.46 (5)	To prescribe an event to be a smoke free event	Community Safety Officer, Director Community Strengthening, Shire Ranger, Senior Community Safety and Compliance Administration Officer, Community Safety and Compliance Administration Officer , Community Safety Coordinator , Manager - Community Safety and Compliance, Team Leader - Community Safety, Senior Shire Ranger, Community Safety Support Officer, Business Improvement Officer	Community Amenity Local Law 2022
Finance	Authorise the write-off of bad debts up to $10,000	Chief Financial Officer	In accordance with the Shire's Debt Collection Policy
Finance	Approve Councillor attendance at Seminars, Conferences or Courses held interstate overseas with a total value of $2,000 or less	Chief Executive Officer, Chief Financial Officer, Manager - Legal and Governance	In accordance with the Shire's Councillor Expenses, Reimbursements, Resources and Facilities Policy

Miscellaneous provisions			
Provision	**Power and Functions Delegated**	**Delegate**	**Conditions and Limitations**
	The Common Seal must only be used on the authority of a delegate to whom power to use the Common Seal has been delegated	Director Corporate Strategy and Business Improvement, Chief Executive Officer, Manager - Legal and Governance	The Common Seal may be affixed to the following documents: • Ceremonial documents including formal letters under seal of Council; • Any other legal document, contract or license Council is required by law to affix the seal to from time to time
	To give legal force and effect to any Document sealed by a Delegate, the Document to which the Common Seal is affixed must be signed by the Delegates	Director Corporate Strategy and Business Improvement, Chief Executive Officer, Manager - Legal and Governance	
s.82 (1)	Power to Act in all urgent circumstances	Community Safety Officer, Team Leader - Environmental Health , Chief Executive Officer, Director Community Strengthening, Community Safety Coordinator , Manager - Community Safety and Compliance, Team Leader - Community Safety, Team Leader - Asset Protection	Community Amenity Local Law 2022
s69 (12)	To refund any bond or part of a bond	Chief Executive Officer, Director Community Strengthening, Asset Protection Officer, Manager - Community Safety and Compliance, Team Leader - Asset Protection	Community Amenity Local Law 2022

Miscellaneous provisions			
Provision	**Power and Functions Delegated**	**Delegate**	**Conditions and Limitations**
s71 (3)	To require a person who undertakes works to pay a bond	Chief Executive Officer, Director Community Strengthening, Infrastructure Services Operations Manager, Asset Protection Officer, Manager - Community Safety and Compliance, Team Leader - Asset Protection	Community Amenity Local Law 2022
s52	To grant an exemption to a person or class of persons conducting a business for the sale or hire of vehicles	Community Safety Officer, Director Community Strengthening, Senior Community Safety and Compliance Administration Officer, Community Safety and Compliance Administration Officer , Infrastructure Services Operations Manager, Manager - Community Safety and Compliance, Team Leader - Community Safety, Business Improvement Officer	Community Amenity Local Law 2022
s63 (5)	To grant a temporary or permanent exemption for the requirement for all retails to ensure shopping trolleys have a locking mechanism and are secured when the business is closed	Director Community Strengthening, Manager - Community Safety and Compliance	Community Amenity Local Law 2022
s80 (7)	To exempt a person or class of persons from the requirement to obtain a permit under the Community Amenity Local Law	Chief Executive Officer, Director Community Strengthening, Community Safety and Compliance Administration Officer , Manager - Community Safety and Compliance	Community Amenity Local Law 2022
s69 (6)	To approve the carrying out of work by another person or by Council	Community Safety Officer, Chief Executive Officer, Director Community Strengthening, Shire Ranger, Senior Community Safety and Compliance Administration Officer, Community Safety and Compliance Administration Officer , Senior Litter Prevention Officer, Asset Protection Officer, Community Safety Coordinator , Manager - Community	Community Amenity Local Law 2022

Miscellaneous provisions			
Provision	**Power and Functions Delegated**	**Delegate**	**Conditions and Limitations**
		Safety and Compliance, Team Leader - Community Safety, Team Leader - Asset Protection, Senior Shire Ranger, Community Safety Support Officer, Business Improvement Officer	
s80	To grant, refuse, correct or cancel a permit	Community Safety Officer, Director Community Strengthening, Shire Ranger, Senior Community Safety and Compliance Administration Officer, Community Safety and Compliance Administration Officer , Community Safety Coordinator , Manager - Community Safety and Compliance, Team Leader - Community Safety, Senior Shire Ranger, Community Safety Support Officer, Business Improvement Officer	Community Amenity Local Law - 2022
s16 (4)	To cancel a Permit	Community Safety Officer, Director Community Strengthening, Shire Ranger, Senior Community Safety and Compliance Administration Officer, Community Safety and Compliance Administration Officer , Community Safety Coordinator , Manager - Community Safety and Compliance, Team Leader - Community Safety, Senior Shire Ranger, Community Safety Support Officer, Business Improvement Officer	Consumption of Liquor Local Law - 2022
s16 (5)	To correct a Permit	Community Safety Officer, Director Community Strengthening, Shire Ranger, Senior Community Safety and Compliance Administration Officer, Community Safety and Compliance Administration Officer , Community Safety Coordinator , Manager - Community Safety and Compliance, Team Leader - Community Safety, Senior	Consumption of Liquor Local Law - 2022

Miscellaneous provisions			
Provision	**Power and Functions Delegated**	**Delegate**	**Conditions and Limitations**
		Shire Ranger, Community Safety Support Officer, Business Improvement Officer	
s16 (9)	Maintain a Register of Permits	Community Safety Officer, Director Community Strengthening, Shire Ranger, Senior Community Safety and Compliance Administration Officer, Community Safety and Compliance Administration Officer , Community Safety Coordinator , Manager - Community Safety and Compliance, Team Leader - Community Safety, Senior Shire Ranger, Community Safety Support Officer, Business Improvement Officer	Consumption of Liquor Local Law - 2022
s2.4	To issue or refuse to the applicant a certificate of registration and number in the prescribed form	Community Safety Officer, Director Community Strengthening, Shire Ranger, Senior Community Safety and Compliance Administration Officer, Community Safety and Compliance Administration Officer , Community Safety Coordinator , Manager - Community Safety and Compliance, Team Leader - Community Safety, Senior Shire Ranger, Community Safety Support Officer, Business Improvement Officer	Short Stay Rental Accommodation Local Law - 2018
s2.7	To hear an appeal by an applicant or objector to the issuing or cancellation of a short stay rental accommodation registration and make a decision	Community Safety Coordinator , Manager - Community Safety and Compliance, Team Leader - Community Safety, Manager - Legal and Governance, Team Leader - Planning and Asset Compliance	Short Stay Rental Accommodation Local Law - 2018

MEMORANDUM OF UNDERSTANDING

MORNINGTON PENINSULA SHIRE COUNCIL &
MORNINGTON PENINSULA FRIENDS OF LOSPALOS INC.

MORNINGTON PENINSULA Shire

BETWEEN:

MORNINGTON PENINSULA FRIENDS OF LOSPALOS INC.
No. A0106683F (ABN 12 712 440 531 (FOL Inc.))

-and-

MORNINGTON PENINSULA SHIRE COUNCIL (ABN 53 159 890 143)
of 90 Besgrove Street Rosebud 3939 (Council)

BACKGROUND

A. The Council has a long history of a formal friendship relationship between the people and community of the Mornington Peninsula Shire and the people and community of the sub-district of Lospalos and surrounding areas in Timor-Leste, characterised by *Friendship* Committees since 2000, establishment of a Special Committee since 2004, a Friendship Agreement with the Lospalos sub-district in 2008 and a formal Municipal Cooperation Agreement with the Lautem District Government in 2016.

B. In October 2004, the Council established a Special Committee under section 86 of the *Local Government Act 1989.* This Special Committee has continued to exist.

C. The parties acknowledge the importance of the work undertaken by the Special Committee and wish to implement an appropriate relationship to ensure that the work continues.

D. Accordingly, the parties have agreed that the FOL Inc would best serve the goals and outcomes of the various past and present bodies as a separate entity to the Council.

E. The FOL Inc agrees to undertake that responsibility in mutual co-operation with Council to achieve the objectives under the Friendship Committees, Friendship Agreement, Municipal Cooperation Agreement, and the Special Committee.

F. The Council agrees to provide funding and in-kind support to ensure that that FOL Inc can meet the Objectives.

G. This Agreement seeks to define and establish the relationship between the parties and ensure the continuation of the formal friendship relationship between the people and community of Mornington Peninsula Shire and the people and community of the sub district of Lospalos and surrounding areas and the Council and Lautem District Government.

OPERATIVE PART

1. Term

a. Unless terminated earlier in accordance with clause 9, this Agreement will be effective from execution of the document until 30 June 2025 (the Term).

b. The Term may be extended by the agreement of both parties in writing.

MEMORANDUM OF UNDERSTANDING

MORNINGTON PENINSULA SHIRE COUNCIL &
MORNINGTON PENINSULA FRIENDS OF LOSPALOS INC.

MORNINGTON PENINSULA
Shire

2. Contribution

a. Council agree to grant $9,000 (to the FOL Inc. each year (the Grant).

b. The Grant will be paid after adoption of the budget.

c. The parties agree that the Grant will be the principal pecuniary contribution made to the FOL Inc under this Agreement and the parties may agree on such further or other pecuniary or non-pecuniary assistance from time to time as may be agreed.

d. Any increase to the Grant will require a resolution of the Council.

e. Details of the expenditure of the Grant is required to be remitted to the Council in line with its existing grants processes and policies.

f. This Agreement and the Grant does not prevent the FOL Inc from making request of Council through Council's existing grants programs or otherwise approaching Council.

3. Objectives

a. The purpose of this Agreement is to ensure that the objectives under the existing and past Friendship arrangements are achieved. These include:

- To build and develop a lasting relationship between the Mornington Peninsula community and the community of Lospalos, Timor Leste;
- To share in a common vision for the development of social structures which support men and women of both communities; and
- To offer practical assistance and support in recognition of the heroic struggle for self-determination of the people of Timor Leste;

To be consistent with the guiding principles expressed in the Statement of Principles for Victorian Local Governments working with communities in Timor Leste;

collectively, the Objectives.

4. Obligations of the FOL Inc

a. The FOL Inc will:

i. Ensure that its annual programs and projects of work seek to advance and achieve the Objectives.
ii. Work with the community both in Australia and Timor-Leste to ensure inclusive and equitable membership and development of projects.
iii. Conduct its volunteer work in an appropriate skillful and efficient manner, making sure that the Grant is appropriately applied to the Objectives, projects and work of FOL Inc.
iv. Ensure that it is appropriately resourced to manage its administrative requirements, including keeping accurate minutes of meetings and records as required by law.
v. Ensure that it undertakes appropriate fundraising efforts in advancement of the Objectives.

vi. Ensure that those members appointed as office holders are volunteers appropriately qualified by education, training or experience to ensure the FOL Inc can advance and achieve the Objectives.
vii. Ensure that its work is undertaken in compliance with any laws and regulations, both in Australia and Timor-Leste.

b. Specs for Lospalos Incorporated No A0106683F (ABN 12 712 440 531 (FOL Inc.)) shall change its name to Mornington Peninsula Friends of Lospalos Inc. at the earliest opportunity.

c. The FOL Inc. must maintain its incorporated status.

5. Obligations of the Council

a. The Council will:

i. Ensure that the Grant is provided to the FOL Inc. annually after adoption of the budget.
ii. Ensure that a formal and positive and mutually cooperative relationship between the parties continues.

b. Council's in-kind support will be limited to:

i. Providing meeting rooms if required and where possible;
ii. Providing letters and other documents of support for any advocacy, projects, work of the FOL Inc. or to confirm and advance the relationship between the parties.
iii. Advertising the activities of the group on its webpage, electronic, social media and other media as may be agreed from time to time.
iv. Any additional in-kind support requested will be at the discretion of the Chief Executive Officer of the Council or by resolution of Council.

c. Council will provide the attendance without the right to vote of a Councillor *ex officio* delegate to FOL Inc.

6. Relationships between the Parties

a. The parties agree and acknowledge that this Agreement does not establish any legal relationship between the parties.

b. The parties agree that the current section 86 committee will be dissolved and that no delegated committee or other committee under the *Local Government Act 2020* will be established.

c. In order to facilitate the work of the FOL Inc, the Council will ensure that where possible and subject to any privacy laws, any current property, including intellectual property will be provided to the FOL Inc. This includes access to relevant records required by the FOL Inc to achieve the Objectives, mailing lists and membership details. It may also include any funds that are currently held in trust by the current section 86 Committee and by Council to the extent that such funds relate to the activities of the current section 86 Committee.

d. Governance will be advised of all contact between the Council and FOL Inc.

MEMORANDUM OF UNDERSTANDING

MORNINGTON PENINSULA SHIRE COUNCIL &
MORNINGTON PENINSULA FRIENDS OF LOSPALOS INC.

MORNINGTON PENINSULA Shire

7. Indemnity and Risk

a. The parties acknowledge that the FOL Inc is an independent entity that is not under the direction and control of the Council.

b. The FOL Inc agrees to indemnify, release and hold harmless the Council and its Councillors, employees, contractors and agents in relation to any actions or omissions taken, including negligent acts or omissions by FOL Inc, its employees, contractors and agents in relation to any matter arising out of or in relation to this Agreement.

c. The FOL Inc undertakes to ensure that it has all relevant and available insurances if necessary.

8. Disputes

a. The parties will work together in good faith and in mutual cooperation to attempt to address any problems or issues that arise in relation to this Agreement.

b. The parties agree to attempt alternative dispute resolution before terminating this Agreement or seeking other forms of redress.

9. Termination

a. This Agreement will expire at the end of the Term unless extended by agreement in writing between FOL Inc and the Council or terminated earlier in accordance with this clause 9.

b. Either party may terminate this Agreement in the event that the other party acts in contravention of this Agreement and, having received notice in writing of that contravention, fails to remedy that contravention within thirty days of receipt of the notice.

c. It is acknowledged that it is the Council's prerogative to determine funding that it provides to community groups, and that Council may change its policy position.

10. Reporting

a. FOL Inc and the Council will mutually acknowledge each other and the Mornington Peninsula in any relevant presentation, report, media or publication related to the Objectives.

b. The FOL Inc will be invited to brief the Council on a yearly basis to outline the projects undertaken and the goals met or progressed during the preceding year. This briefing will include:
   i. any statutory reporting required under legislation;
   ii. details of elected office bearers; and
   iii. an Annual Report.

c. FOL Inc will ensure that it provides remittance advice to the Council in accordance with the Council's usual remittance procedures for the payments of grants.

d. FOL Inc and Council may make reasonable requests to each other for information about the performance of the Objectives.

MEMORANDUM OF UNDERSTANDING

MORNINGTON PENINSULA SHIRE COUNCIL &
MORNINGTON PENINSULA FRIENDS OF LOSPALOS INC.

MORNINGTON PENINSULA Shire

e. The parties acknowledge that confidential, private or legally privileged information cannot be shared, including information to which the *Privacy and Data Protection Act 2014* applies.

11. General

a. The Parties may agree in writing to vary the terms of this Agreement. Council can only agree through a Council resolution.

b. This Agreement is governed by the laws of Victoria.

c. Schedule 1 contains administrative details of the parties. Schedule 1 may be amended through the provision of notice to the other party.

12. Execution

This document is executed on as a Memorandum of Understanding by the parties by persons authorised to do so.

Executed by the Mornington Peninsula Friends of Lospalos Inc. No A0106683F (ABN 12 712 440 531 (FOL Inc.)) accordance with the *Associations Incorporation Reform Act 2012*

Secretary.

Title PRESIDENT

Title VICE PRESIDENT.

Executed by the Mornington Peninsula Shire Council pursuant to Council resolution dated 8 September 2020.

Chief Executive Officer

MEMORANDUM OF UNDERSTANDING

MORNINGTON PENINSULA SHIRE COUNCIL &
MORNINGTON PENINSULA FRIENDS OF LOSPALOS INC.

MORNINGTON PENINSULA
Shire

Schedule 1

Primary Address of the Party	**Council:** 90 Besgrove Street ROSEBUD VIC 3939 **FOL Inc:** PO Box 240 BLAIRGOWRIE VIC 3942
Party's Representative	**Council:** Amanda Sapolu, Head of Governance and Legal • Email: Amanda.sapolu@mornpen.vic.gov.au • Mobile: 0466 852 620 **FOL Inc:** President, Secretary and Treasurer • Email: Friendsoflospalos@gmail.com

Local Government Mayoral Taskforce
Supporting People Seeking Asylum

BACK YOUR NEIGHBOUR

Terms of Reference

Version: 2.0

Endorsed By Executive Minute Ref: Meeting 26, Friday 21 April 2023 Section 3

Commencement Date: Friday 21 April 2023

1. Definition of Terms

Wherever "Taskforce" is mentioned below, it is referring to the Local Government Mayoral Taskforce Supporting People Seeking Asylum.

2. Purpose

i. Coordination of joint state-wide advocacy by Australian Local Government Councils to address policies and guidelines affecting humanitarian arrivals. This is achieved in collaboration with peak refugee and people seeking asylum organisations.
ii. Other issues relating to humanitarian arrivals where collaboration by Councils would be of benefit.

3. Strategic Priorities

The Taskforce calls on the Federal Government to:

i. Replace the existing 'Fast Track' system with a single Refugee Status Determination (RSD) process and an independent, timely and fair merits review.
ii. Abolish temporary visas like Temporary Protection Visas and Safe Haven Enterprise Visas and replace them with permanent protection visas and pathways to citizenship for all humanitarian arrivals.
iii. Invest resources to urgently clear the backlog of asylum applications/appeals in order to create an efficient system.
iv. Provide access to Medicare, income support, employment support, mental health, National Disability Insurance Scheme and other vital services.
v. Ensure people seeking asylum have work and study rights, including access to local fees for university and TAFE.

4. Duration

When Member Councils decide that the:

i. need to continue advocating against the Federal Government humanitarian policy and guidelines has ceased.
ii. that there are no other issues affecting humanitarian arrivals where collaboration by Member Councils would be of benefit.

Local Government Mayoral Taskforce
Supporting People Seeking Asylum

BACK YOUR NEIGHBOUR

5. Membership

The composition and responsibilities of the different membership are described as follows:

a) Executive Member Council

i. Drive the implementation of the strategic priorities of the Taskforce.
ii. Actively participate in the activities of the Taskforce, including providing feedback, endorsing motions and facilitating advocacy and campaign activities as required.
iii. Make key decisions on strategic matters of the Taskforce in a timely manner, including the expenditure of funds collected from Member Councils.
iv. Report decisions back to Member Councils including the acquittal of funds received.
v. Always have a representative or delegate attend meetings - Mayors, Deputy Mayors, interested Councillors or senior officers.

b) General Member Council

i. Assist the Executive in setting and implementation of the strategic priorities of the Taskforce.
ii. Provide resources where needed to help achieve the strategic priorities.
iii. Contribute to decision-making on strategic matters of the Taskforce.
iv. Participate in the activities of the Taskforce where appropriate, including attendance at meetings, providing feedback, endorsing motions and supporting other campaign activities.
v. Advise the Executive on best practice examples of community engagement.

c) Supporter Council

i. Support the purpose of the Taskforce.
ii. Supply organisational logo for use in promotional activities of the Taskforce.
iii. Encouraged to promote the Taskforce, campaign and associated activities.

d) Councillor Friends

i. Support the purpose of the Taskforce.
ii. Encouraged to promote the Taskforce, campaign and associated activities.

e) Secretariat

i. Must be an Executive Member Council.
ii. Arrange meetings as called by the Executive or upon request by Member Councils. Ensure the timely preparation and distribution of meeting agendas and minutes to Member Councils.
iii. Maintain a current Member Council contacts database.
iv. Facilitate activities of the Taskforce as agreed by all Executive Member Councils.
v. Commit a minimum 0.5 EFT officer resourcing to the role.

6. Membership Transition

Member Councils can nominate for transition to a different membership tier at any point in time however the following recommendations should be noted:

i. General Members are encouraged to nominate for Executive membership with the expectation to fulfil the requirements as an Executive Member Council after a membership duration of two years.

ii. Supporter Members are encouraged to nominate for General membership with the expectation to fulfil the requirements as a General Member Council after a membership duration of two years.
iii. Nominations are to be submitted for approval by Executive Member Councils at the next scheduled meeting.

7. Meetings

i. Meetings will be called by the Executive or upon request by Member Councils for a general duration of two hours.
ii. Meeting agendas will be prepared in consultation with Member Councils and all Member Councils can submit agenda items for consideration at meetings.
iii. All meetings will have minutes recording attendees, apologies, decisions and actions.
iv. Under special circumstances a meeting may be cancelled or re-scheduled.
v. All meetings shall be held online or in a Council venue, rotated between the offices of Member Councils.
vi. Decisions at meetings should be by consensus but if a vote is required there would be two votes per Executive Member Council and one vote per General Member Council, regardless of how many participants there are from any one Council at a particular meeting. The Chair may exercise a casting vote where appropriate.

8. Role of the Chair

The current Mayor of the Council performing the Secretariat function would be the Chair of the Taskforce.

On the occasion that the Mayor of the Secretariat Council is not available to Chair, the role of the Chair would default to the Mayor of another Executive Council Member.

The role and function of the Chair will be:

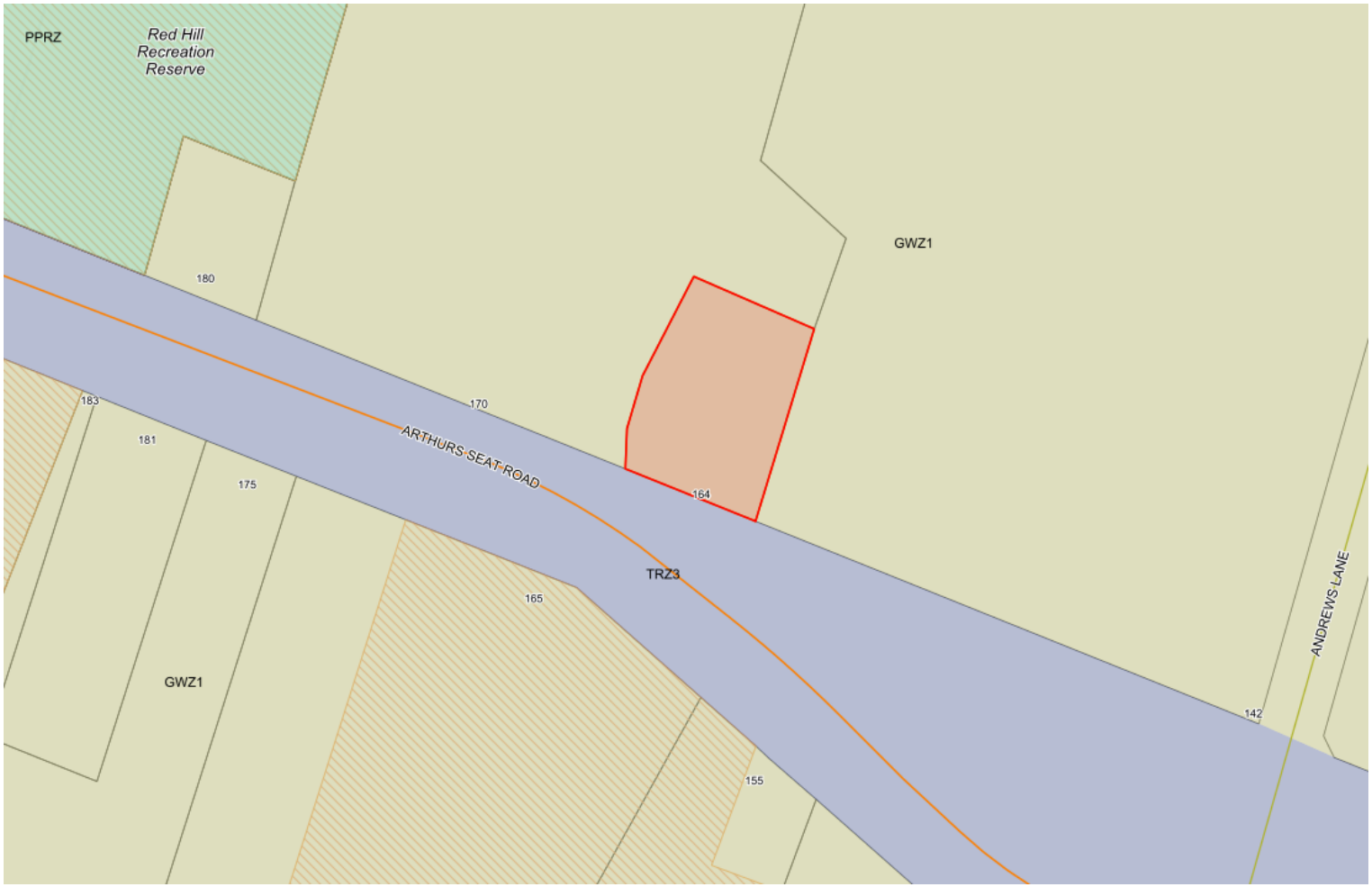
i. to chair meetings of the Taskforce, ensuring fair and equitable opportunities for views and opinions to be voiced and discussed by the Taskforce.
ii. to act as the default spokesperson of the Taskforce, except in the case where specific campaign spokespeople are used.

9. Officer Working Group

i. The purpose of the officer working group would be to facilitate the implementation of joint actions agreed at meetings.
ii. The officer working group would be composed of Council officers of Member Councils.

10. Conflict of Interest

Any matter deemed by a member to represent a Conflict of Interest shall be reported to the Chair either prior to a meeting or before the specific item is discussed.


PPRZ
Red Hill Recreation Reserve
GWZ1
180
183
181
175
170
164
ARTHURS SEAT ROAD
TRZ3
165
GWZ1
155
142
ANDREWS LANE

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The Victorian Government acknowledges the Traditional Owners of Victoria and pays respects to their ongoing connection to their Country, History and Culture. The Victorian Government extends this respect to their Elders, past, present and emerging.

REGISTER SEARCH STATEMENT (Title Search) Transfer of Land Act 1958

VOLUME 09765 FOLIO 950 Security no : 124092733309D
Produced 28/09/2021 02:17 PM

LAND DESCRIPTION

Lot 1 on Plan of Subdivision 208657B.
PARENT TITLES :
Volume 08650 Folio 168 Volume 08934 Folio 109
Created by instrument LP208657B 26/08/1987

REGISTERED PROPRIETOR

Estate Fee Simple
Sole Proprietor
MCNAMARA INVESTMENTS (AUST) PTY LTD of LEVEL 15 390 ST KILDA ROAD MELBOURNE VIC 3000
AU043931N 12/02/2021

ENCUMBRANCES, CAVEATS AND NOTICES

MORTGAGE AU043932L 12/02/2021
COMMONWEALTH BANK OF AUSTRALIA

Any encumbrances created by Section 98 Transfer of Land Act 1958 or Section 24 Subdivision Act 1988 and any other encumbrances shown or entered on the plan or imaged folio set out under DIAGRAM LOCATION below.

DIAGRAM LOCATION

SEE LP208657B FOR FURTHER DETAILS AND BOUNDARIES

ACTIVITY IN THE LAST 125 DAYS

NIL

----------END OF REGISTER SEARCH STATEMENT----------

Additional information: (not part of the Register Search Statement)

Street Address: 164 ARTHURS SEAT ROAD RED HILL VIC 3937

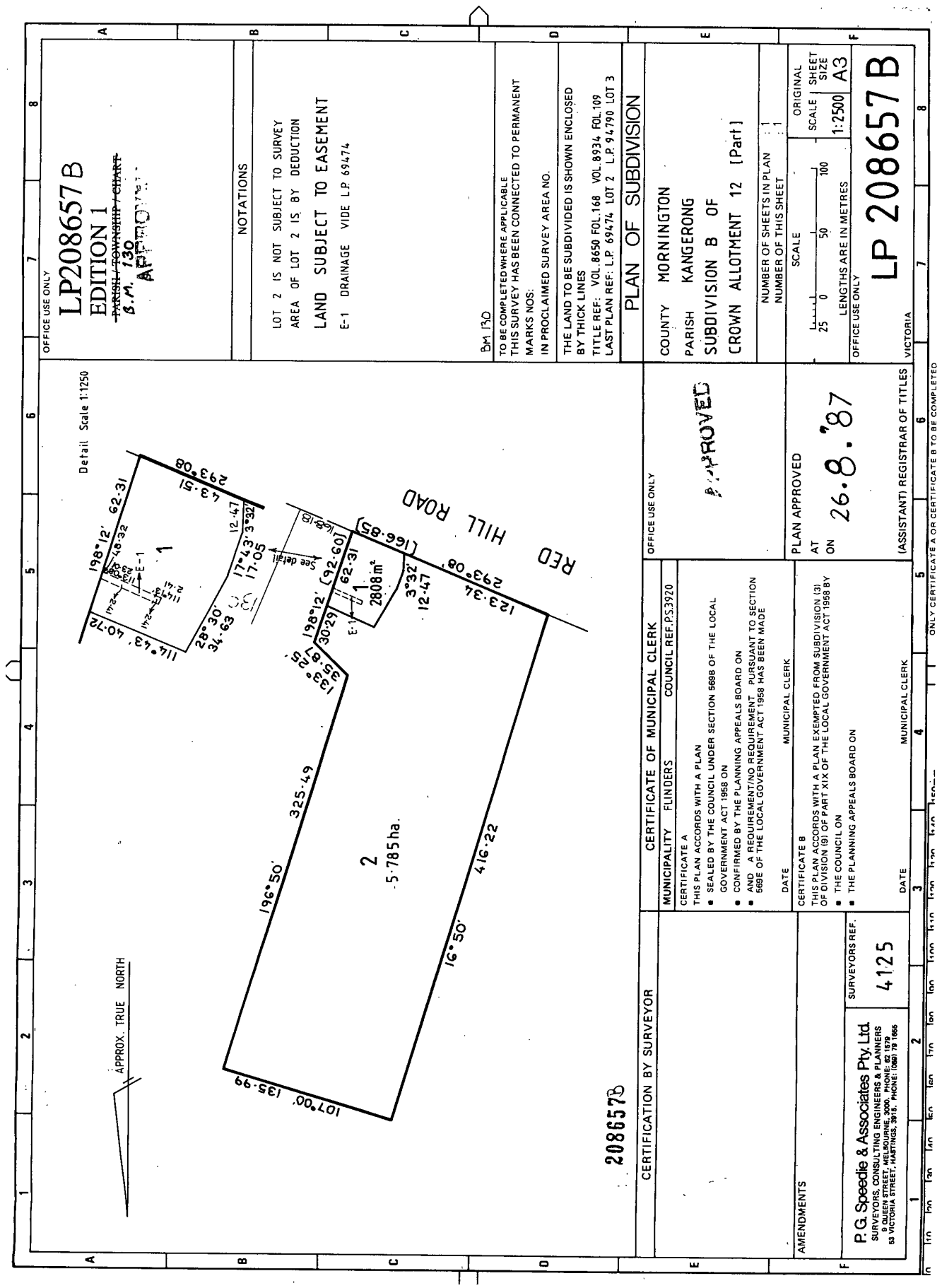
ADMINISTRATIVE NOTICES

NIL

eCT Control 20381U COMMONWEALTH BANK OF AUSTRALIA
Effective from 12/02/2021

DOCUMENT END

Delivered by LANDATA®, timestamp 28/09/2021 14:17 Page 1 of 1



PROJECT:

McNamara Residence

164 Arthurs Seat Road Red Hill Victoria 3937

Proposed Alterations & Additions

TOWN PLANNING DRAWINGS

Drawing Schedule:

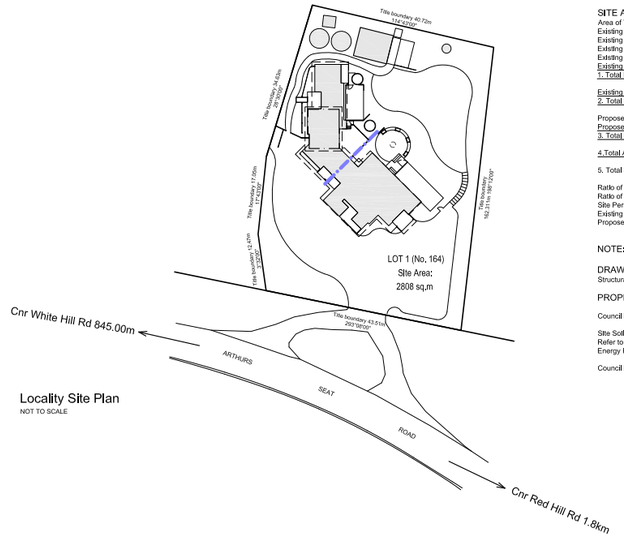
A0,01	Project Details, Aerial Image & Existing Locality Site Plan
A0,02	Existing & Proposed Site Plan
A1,01	Existing Ground Floor & Demolition Plan
A1,02	Existing First Floor & Demolition Plan
A2,01	Proposed Ground Floor Plan
A2,02	Proposed First Floor Plan
A2,03	Existing Roof Plan
A2,04	Proposed Roof Plan
A2,05	Proposed Ground Floor Reflected Ceiling Plan
A2,06	Proposed Ground Floor Setout Plan
A5,01	Existing Elevations A, B, C
A5,02	Existing Elevations D, E, F, G, H
A5,03	Proposed Elevations A, B, C
A5,04	Proposed Elevations D, E, F, G, H
A6,01	Proposed Sections 1-1, 2-2,3-3 & 4-4, 5-5, Detail Section 1 & 2, Wet Area Section
A9,01	Existing Site Plan - BAL

Drawing Shown shaded gray have not been submitted with Town Planning application.

Residence Finishes Schedule:-



1. Typical Paint & Render Colour - Dulux 'Monument'
2. Typical Timber Decking - Spotted Gum



Locality Site Plan
NOT TO SCALE

SITE AREA INFORMATION:-

Area of Title boundary Subject Site	2808.00m²
Existing Residence & Restaurant site coverage	346.38m²
Existing Studio site coverage	47.30m²
Existing Shed site coverage	6.80m²
Existing Deck & Patio site coverage	170.20m²
Existing Pool site coverage	27.07m²
1. Total Existing Site Coverage A	597.75m²
Existing Main Car Park & Paths	843.13m²
2. Total Existing Site Coverage B (Permeable)	7488.14m²
Proposed 2 x Deck site coverage	55.88m²
Proposed 2 x Pool site coverage	9.80m²
3. Total Proposed Additions Site Coverage	65.68m²
4.Total Area of Demolition (Carport / Deck / Pool / Path)	115.00m²
5. Total Site Coverage (1 + 3 Minus 4 Demolition)	548.43m²
Ratio of existing site coverage to site (1)	21.28%
Ratio of existing & proposed residence site coverage	19.53%
Site Permeability	98.17%
Existing private open space	1304.58m²
Proposed private open space	1304.58m²

NOTE:

DRAWINGS TO BE READ IN CONJUNCTION WITH:
Structural Engineers Drawings no,s. (TBA)

PROPERTY INFORMATION:

Council has designated this property is in a bush fire prone area - BAL - 12.5

Site Soil Classification - Class (TBA)
Refer to Soil Report by:: (TBA)
Energy Report - Refer to (TBA),

Council has designated this property is in a termite prone area.

SPECIFICATION:

WALL LEGENDS:

INDICATES NEW 90MM TIMBER STUD WALLS
INDICATES EXISTING BRICK AND/OR STUD WALLS TO BE RETAINED.
INDICATES EXISTING BRICK VENEER WALLS
INDICATES NEW 250MM BRICK VENEER WALLS
INDICATES NEW 190MM LIGHT WEIGHT POLYSTYRENE TIMBER FRAME VENEER WALLS

WALL FRAMING:
All timber framing shall be in strict accordance with and the Victorian Timber Framing Code.
Allow to frame stud walls in F5 Pinus Radiata as follows:

• Studs to 3.2m with	90 x 45 at 450mm max c/rs,
• Plates	90 x 45 top & bottom plates
• Corner & opening studs	90 x 45
• Noggings	90 x 45 same width
• Bracing	30 x 90 let into stud on edge with additional noggings for fixing of sanitary fittings, shelving, etc. Tess spaced brace Bracing in accordance with manufacturer's specifications, or 7mm thick structural plywood Bracing in accordance with the Timber Framing Code.
• Trimmer	Up to 900mm span 90 x 45 on flat Up to 1500mm span 90 x 45 on edge Up to 2000mm span 150 x 45 on edge Up to 3200mm span 240 x 45 FT on edge

ADDITIONAL INFORMATION:
Demolition notes:
Refer to demolition plan (demolition shall be as generally indicated by dashed lines.)

GENERAL NOTES:
1. Fire resistance of materials, linings and surface finishes to comply with specification C1.10 of the Building Code of Australia (BCA)
2. All concrete works shall comply with AS3600, 3610, 2350, 1379:2758, 1303, 1302, 1304 and 1012 and all relevant structural engineers details and specifications.
3. All steelwork to comply with AS4100 and all relevant structural engineers details and specifications.
4. All glazing to comply with AS1288:2006
5. Non slip finishes to be provided to all steps, ramps and landings.
6. Mechanical ventilation system to comply with AS1668.2 and AS3666
7. Anti-glare lighting system to be provide in accordance with AS1680 & to comply with the requirements of P4.4 of the B.C.A.
8. Protection from termites is to be installed in accordance with AS3660.1:2014
9. Adjacent to most sanitary compartments.
If there is not a clear space of at least 1.2 metres between the closet pan and the sanitary compartment and the nearest part of the doorway then the door must
-open outwards or
- slide or
- be readily removable from the outside of the sanitary compartment.
10. Sub-floor clearance between ground level and the underside of the lowest floor joist to be 400mm min.
11. Provide a minimum 150mm freeboard levels to the concrete slab.
12. Exhaust fans are to discharge air directly to outside air or a vent of at least 25 l/s. Exhaust fans to be self-closing/ Max 250mm Dia
13. Any exposed structural steelwork is to hot dip galvanised eg, lintels, wall ties, within 1 km of the coastline.
14. Wet area Installation to comply with AS3740-2010

Chimney / Open Fire Place:
Chimney and fireplaces must comply with the following requirements:
• Hearth construction
- Noncombustible hearth material.
- Must extend 300mm beyond the front of the fireplace and at least 150mm beyond each side of the opening.
- Must be at least 150mm thick.
- In upper surfaces to slope back into the fireplace.
• Chimney flu termination must be at least 100mm above any part of the roof line within a 3.0m horizontal radius.
• A damper or flap is to be provided within the chimney of all fireplaces.

STAIRS:
Stairs to comply with the following:
• Risers to have a maximum height of 190mm and a minimum of 115mm.
• Goings to have a maximum tread width of 355mm and a minimum of 240mm.
• The rails of twice the riser height plus the tread width is to be between 550mm and 700mm.
• Balustrade height to be a minimum 1m for 865mm above the line of the nosing of the stairs or ramps or landings.
• Balustrade and glass openings to be less than 125mm.
• Minimum door height above stairs to be 2000mm for a minimum door width of 1000mm.
• Handrails must be located along at least one side of the stairs and fixed not less than 865mm above the nosings of the stair treads and the floor surface or the line.
• Handrails to subfloor to be provided by means of openings in the sub floor structure.
• Handrails from or newel/s ends to be installed to timber treads.

CONCRETE FLOOR SLAB
Shall be in strict accordance with structural engineers details.
Generally 100mm thick reinforced concrete slab laid on 200U gauge continuous polythene damp proof membrane with all joints lapped and lapped on 50mm thick sand bed on consolidated base to make up levels where required.

FLASHINGS
All roof and parapet flashings to be 0,76mm thick zincalume painted finish.

STORMWATER & SEWER WORKS
• Stormwater to be connected to the legal point of discharge in strict accordance with the relevant local authority's.
• All stormwater and sewer works on the site must be to the satisfaction of the relevant local authority.
• All new sewer pipe work to be 100mm diameter sewer grade upvc.
• All new stormwater downpipes to be minimum 100mm diameter upvc or 100mm x 50mm colorbond steel. Sub - contractor to Confirm with Architect
• All new fittings to be trapped.
• All new sewer works to be in strict accordance to relevant local authority and EPA requirements.

ROOFING
Metal roof sheets to be fixed in accordance with manufacturers specifications, on 55mm insulation and foil backed sarking Insulation, on 75mm x 35mm or 90mm x 45mm F5 hardwood roofing battens at max. 900 centres.
Roof framing to be to strict accordance with structural details.
Colorbond finish colour to drawing details and specifications.

TIMBER FLOORS
• Areas indicated as timber flooring to match existing - allow for clear trade over floor structure. - direction of fly TBA.
• Other areas as indicated - 20mm thick yellow tongue sheet flooring with carpet or Blue floor timber as indicated.

WET AREAS
All new wet area wall and floor surfaces to be impervious to water;
• Wet area Installation to comply with AS3740:2010
• Provide ceramic underlay to timber floors, sealed and caulked at joints.
• Wall surfaces and substrates of shower enclosures, or of unsealed, within 1.5m horizontally to a height of 1.8m above floor level, and behind any bath, basin, sink and if within 75mm of a wall to height of 150mm above the fixture,

WINDOW / DOOR FRAMES: Manufacturer Canterbury
• Shall be ALUCus, with Jamah or Meridian sills - ex, 150x75mm timber sections, with rebated door frame sections.
• All timber shall be dressed,
• All new glazing to be in accordance with AS1288-2006
• Allow select fin to all windows if noted on drawings.
• Allow windows and door frames to be weather stripped.

INSULATION & 6 STAR ENERGY NOTES:
New roof - R1.2 Blubber Blanket (Dark roof solar absorbance >0.6
New ceilings - R4.0 bulk insulation batts + R2.5 sisilene to ceiling
pushover due to height restrictions where applicable (Eg Lounge, Living & Bedrooms
(Sealed)
New external walls- R2.5 bulk insulation batts + reflective foil wall wrap.
New Internal walls- R2.5 bulk insulation batts All walls connecting to roof space
New floors - R1.5 (42mm) Rigid Foam boards to underside of slab
Weatherseal to windows and entry doors
Window Glazing - Double Glazed Clear & Double Glazed Low E
Window Frame - Alum, Double Low E required to W17,W18,W19,W20 & D7
Ceiling Fans - 1No. 1200mm Ceiling Fans to all Lounge, Living & Bedrooms
(Refer to Energy Report prepared by NRG Efficient Homes).
Note:R values shown represent added insulation and not total R value,
All insulation to be installed with AS.3999

GENERAL ENERGY EFFICIENCY NOTES
1. External doors to have draught seals or similar approved weather strip.
2. External windows to fully sealed around edges with foam, rubber compressed strip, fibrous seal or similar approved weather strip.
3. Exhaust fan to have self sealing/closing damper max 200mm dia.
4. Refer to Flint Rate (NatHERS) energy rating report certificate for minimum U & SHGC values, and overall compliance requirements.
5. Double glazing required to all timber windows and doors

DEMOLITION NOTES
1. Allow to prop & support ceilings to Structural Engineer's notes & specifications.
2. Allow to patch & repair floor, walls & ceiling as required.
3. Allow to make good all surfaces that are disturbed by demolition unless noted otherwise.
4. Existing ceiling with & remain, lighting to remain, unless noted otherwise.

LEGEND:

A/C	AIR CONDITION
CPD	CUPBOARD
COL.	COLUMN
CONC.	CONCRETE
D	DOOR
DM	DRYBING MACHINE
DP	DOWN PIPE
DW	DISHWASHER
EX	EXISTING
F	FIXED
FG	FIXED GLAZING
FR	REFRIGERATOR
FS	FLY SCREEN
FW	FLOOR WASTE
GL	GLASS
GT	MAINS GAS CONNECTION FOR BBQ/FIREPLACE
H	HEATER
HB	HAND BASIN
HR	HANDRAIL
HU	GAS OPERATED HEATING UNIT
HWS	HOT WATER SERVICE
MB	METER BOX
OFP	OVER-FLOW POPPET
R	RISER
SB	SWITCH BOARD
SD	SMOKE DETECTOR
SHR	SHOWER
SKL	SKY LIGHT
SL	SLIDING
TR	TROUGH
UB	UNDER BENCH
VB	VANITY BASIN
W	WINDOW
WC	WATER CLOSET
WM	WASHING MACHINE
WT	EXTERNAL WATER TAP

METAL SHEET ROOFING:
Colorbond Lysaght Custom Orb BMT,all gloss&mm or similar approved. Provide safety mesh below roofing. Builder to install roofing to manufacturers specifications.

TILED ROOFING:
Allow to supply and install roof tiles or select roof tiles to match existing.

DOOR & WINDOW SCHEDULE

DOOR & WINDOW TYPES -
A. FLUSH PANEL SOLID CORE DOOR (EXTERNAL)
35mm nominal thickness with solid/ core, sheeted both sides with marine ply with 6mm solid edge strip.
B. TIMBER FRAMED GLASS DOORS (EXTERNAL)
38mm nominal thickness frame with glazing to AS1288-2006
Refer to drawings for select style.
C. FLUSH PANEL SEMI SOLID CORE DOOR (INTERNAL)
35mm nominal thickness with sand/ solid core, sheeted both sides with MDF, or select timber veneer Hoop pine finish with 6mm edge strip.
D. FLUSH PANEL SOLID CORE DOOR (INTERNAL)
35mm nominal thickness with sand/ solid core, sheeted both sides with MDF, or select timber veneer Hoop pine finish with 6mm edge strip.
E. FLUSH PANEL SEMI/SOLID CAVITY SLIDING DOOR (INTERNAL)
38mm nominal thickness with sand/ solid core, sheeted both sides with MDF or select veneer with 6mm edge strip.
F. ALUMINIUM IMPROVED FRAMED GLASS DOORS (EXTERNAL)
Powdercoated aluminium select powdercoated colour frame with glazing to AS1288-2006. Refer to drawings for select style.
G. RECESSED METAL FRAME SEMI SOLID CORE DOOR (EXTERNAL)
38mm nominal thickness with sand/ solid core, sheeted both sides with MDF, or select timber veneer Hoop pine finish with 6mm edge strip. Recess metal frame c cast into concrete panels where applicable.
H. ALUMINIUM IMPROVED FRAMED GLASS WINDOWS
38mm nominal thickness select powdercoated colour frame with glazing to AS1288-2006 Refer to drawings for select style.

GLAZING
The method of glazing shall be such that building movements due to wind & thermal effects are not transferred to the glass.
Comply with the manufacturers recommendations for the relevant glasses, Before glazing, clean rebates & fixing surfaces, remove any temporary protective film & ensure that glass edges are undamaged.

1. GLAZING IN TIMBER FRAMES
Comply with the requirements of AS1229-2006, Section2, Sized rebates & beads if used, before glazing. If the frames are to be stained & not painted the glazing compound shall be an oil-based mastic, not linseed oil putty, of a type which requires no paint coat coloured to match frames.
2. LAMINATED GLASS
Glass laminated glasses in accordance with AS1288-2006 using materials which do not cause deterioration or discolouration of the interlayer.

MATERIALS
1. CLEAR FLOAT GLASS
Shall be of general glazing quality providing clear vision. Thickness shall be calculated from AS1288-2006, minimum 6mm thick.
2. LAMINATED GLASS OR SAFETY GLASS
Shall comply with either AS1288-2006 or AS2208 as appropriate, providing clear vision. Laminated glass for door float glass or tinted glass, 6.38mm thick, unless noted otherwise.
3. Putty & mastics including caulking compounds, sealants & the like, for use in glazing shall be appropriate for the conditions of application & the required performance & shall comply with AS1288-2006, Part 2 & with the recommendations of the manufacturer for the glass or glazing unit.

GLAZING GENERAL
Glass shall comply generally with AS1288-2006, be the kinds & grades specified or shown on the drawings, & shall be free from cracks, bubbles, distortion, broken edges & other defects which will interfere with the appearance or service.
Unless otherwise specified, glass shall be transparent.
Workmanship & methods of glazing & tiling shall comply generally with the recommended practice of the Federal Glass Merchants of Australia & the requirements of AS1288-2006, Part 2.

NOTE:
1. All windows shown as tinted from outside.
2. All timber windows to be fitted with internal opening windows,
3. All openable windows to be fitted with 6mm tinted with 3mmed keyed shark locking devices - Type & finish to be confirmed with Owner.
4. New windows shall generally match existing windows with timber framing and colorbid glazing bars - To be confirmed with Owner.
5. All new glazing refer to Flint Rate energy report for minimum U & SHGC values, (Windows and doors to be weather stripped).
6. Double glazed windows to be used or similar approved,
7. Allow for Fly screens to be "Grade A" safety glass
8. Sliding doors to WCs:
Any swing-door opening towards a WC that is within 1510mm in circulation space, must be fitted with Shelf Hinges.

WINDOW LEGEND.

AW	Awning	LV	Louvre
BF	Bifold	OB	Opaque Band
CW	Casement	PW	Portholle
DH	Double Hung	SH	Single Hung
F	Fixed	SL	Sliding
FRST	Frosted	SW	Sashless

GENERAL NOTES
1. Refer to drawing plumbing schedules for full details of plumbing fixtures & fittings.
2. Refer electrical services drawings for power & lighting details.
3. Refer to mechanical services drawings for ventilation details.
4. All dimensions to structural wall tiles.
5. All dimensions should be verified on site.
6. Refer to hydraulic services details drawing for details,
7. Refer to hydraulic services drawings for all battery, cold water, hot water & gas reticulation details.
8. All new services pipes to be insulated with R0.45 insulation inside the building and R0.60 insulation outside the building.

GENERAL JOINERY NOTES
1. Construct cavaseuse generally from 19mm thickness melamine faced particle board (moisture resistant particleboard for wet areas), fully glued & pelleted with all exposed edges in matching material, unless noted otherwise.
2. Provide hot & cold water to sinks & basins.
3. Provide mains pressure hot water system to cater for expected demand
4. All joinery to be selected by Owner.
5. All fixtures to be selected by Owner.
6. Provide floor wastes with lay over within each wet area, including laundroom (if required)
7. Provide coat hooks to back of all laminated toilet partition doors (if required).
8. Sliding doors to robes and cupboards, size to be confirmed on site prior to fabrication.
9. Fireplace to manufacturer's installation and specifications.

DISABLED TOILET NOTES
1. All dimensions are measured from finished surface, unless noted otherwise.
2. Provide 450mm x 45mm noggings to wall fitting points for grab rails and associated sanitary hardware.
3. Disabled pan / ablution, basin, tap ware & grab rails to comply fully with AS1428.1-2010 design for access & mobility.
4. Disable facilities to comply with AS1428.1-2010

AMENITIES PLAN / ELEVATION LEGEND.

ADJ	ADJUSTABLE SHELF	PTRY	PANTRY
B	BATH TUB	PB	PLASTER BOARD - PAINTED FINISH
BMT	BATH MIXER TAP	PBW	WATER RESISTANT PLASTER BOARD
BMTD	BATH MIXER TAP & DIVERTER	RH	RANGE HOOD
BS	BATH SPOUT	RS	RECESSED SHELVING
CPD	CUPBOARD	S	SINK
CT	COOK TOP	SB	SPLASH BACK
CT	COOK TOP	SC	SHOWER SCREEN
DH	DOOR HANDLE	SD	SOAP DISPENSER
DM	DRYER	SG	SHOWER GRATE
DRW	DRAWER	SH	SHOWER HEAD
DW	DISH WASHER	SHF	SHELF
EX	EXISTING	SHR	SHOWER
F	FRIDGE	SMT	SHOWER MIXER TAP
FR	FRIDGE	SMTD	SHOWER MIXER TAP & DIVERTER
FW	FLOOR WASTE GULLY	SRD	SERVICE DUCT
GR	GRAB RAIL	TLR	TOWEL RAIL
HB	HAND BASIN	TLB	TIMBER LINING BOARD
HD	ELECTRIC HAND DRYER	TPH	TOILET PAPER HOLDER
HR	HANDRAIL	TR	TROUGH
HWS	HOT WATER SERVICE UNIT	TMT	TROUGH MIXER TAP
K	KITCHEN	U	URINAL BOWL
KMT	KITCHEN MIXER TAP	VB	VANITY BASIN
LC	LINEN / LAUNDRY CHUTE	VB	VANITY BASIN
M	MIRROR	VMT	VANITY MIXER TAP
O	OPENING	WC	WATER CLOSET
OH	OVERHEAD	WCD	WATER CLOSET (DISABLED)
OV	OVEN	WM	WASHING MACHINE



Locality Aerial Image - Subject Site & Neighbouring Properties
NOT TO SCALE

KATO GROUP
design ▸ manage ▸ construct
Level 1/327 Bat Street Brighton
Victoria 3186
9 Kay Street Blairgowrie
Victoria 3942
enquiries@katogroup.com.au
Keith Butterworth 0418 365 964
David Rowe 0413 884 778
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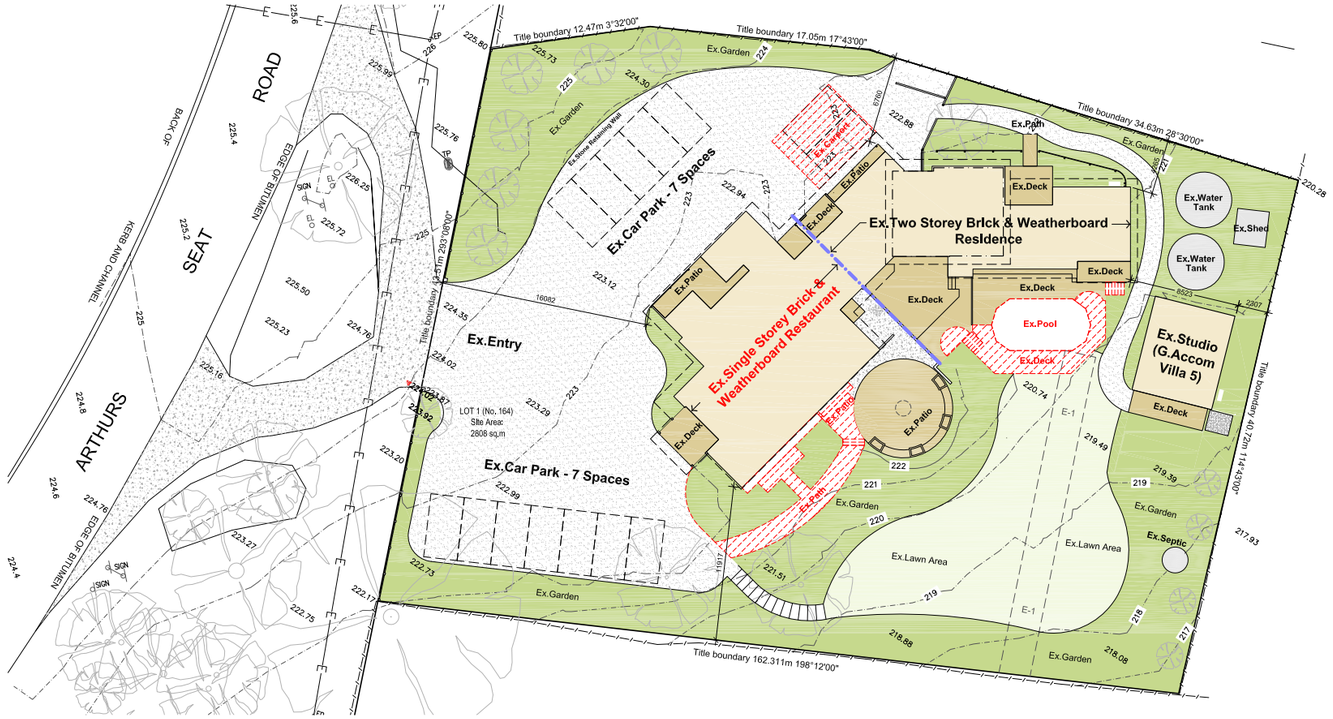
PROJECT :
McNamara Residence
164 Arthurs Seat Road
Red Hill Victoria 3937

DRAWING :
Project Details & Aerial Image
Exlstlng Slte Locallty Plan

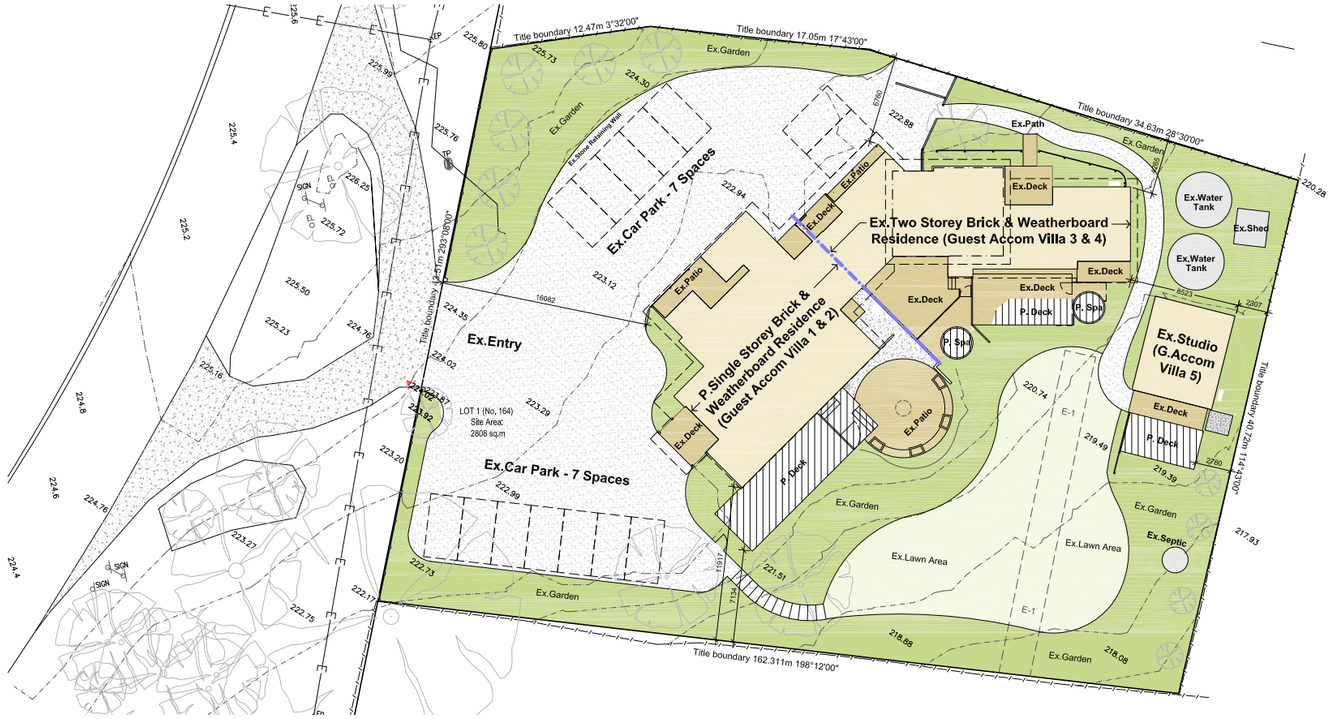
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NORTH

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Existing Site Plan
SCALE 1:250



Proposed Site Plan
SCALE 1:250

KATO GROUP
design + manage + construct
Level 1/327 Bat Street Brighton
Victoria 3186
9 Kay Street Blairgowrie
Victoria 3942
enquiries@katogroup.com.au
Keith Butterworth 0418 365 964
David Rowe 0413 884 778
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PROJECT:
McNamara Residence
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DRAWING:
Existing & Proposed Site Plan

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Existing Ground Floor Plan & Demolition Plan
SCALE 1:100

KATO GROUP
design . manage . construct
Level 1/327 Bat Street Brighton
Victoria 3186
9 Kay Street Blairgowrie
Victoria 3942
enquiries@katogroup.com.au
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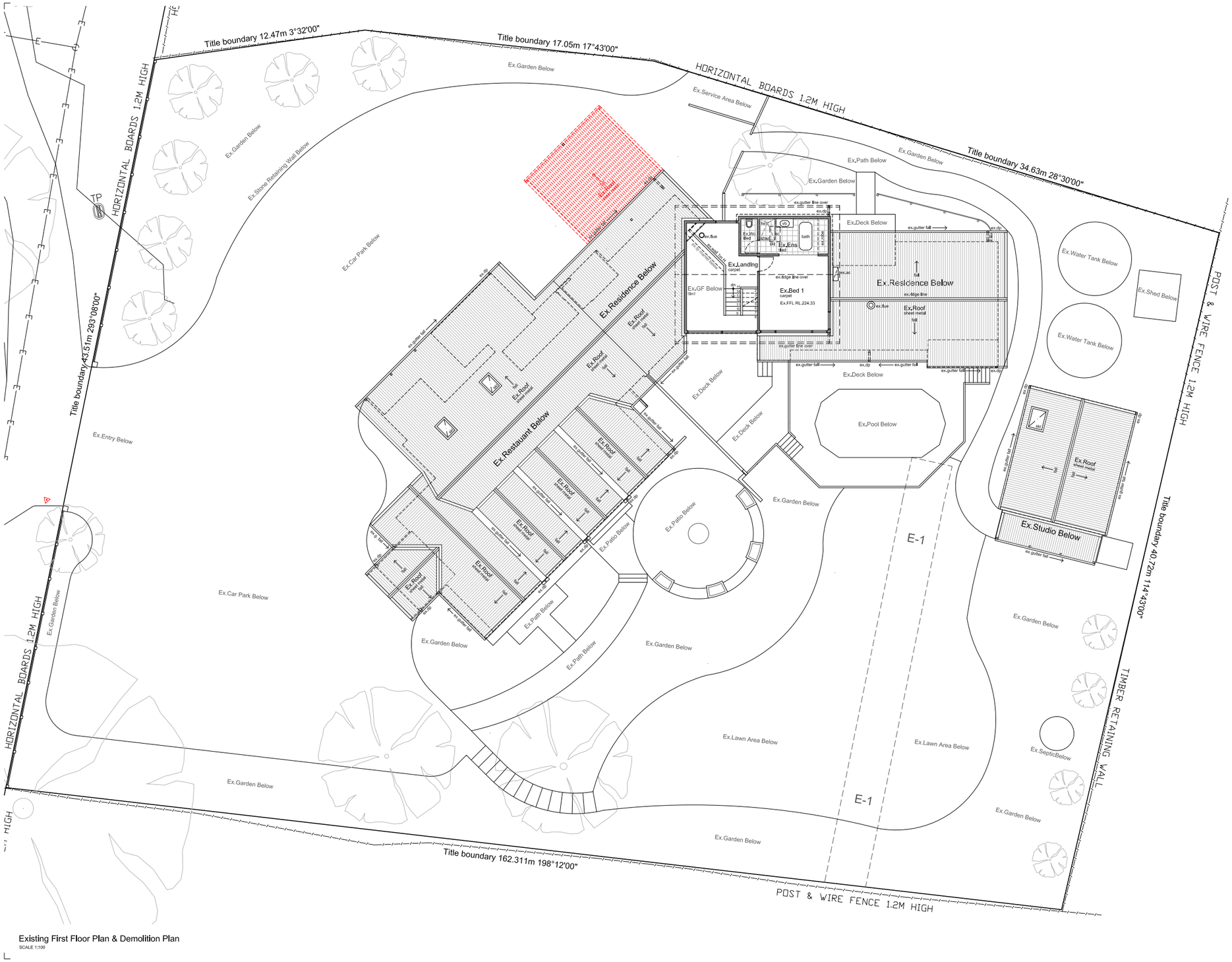
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Existing Ground Floor Plan & Demolition Plan

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Existing First Floor Plan & Demolition Plan
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KATO GROUP
design . manage . construct
Level 1/327 Bat Street Brighton
Victoria 3186
9 Kay Street Blairgowrie
Victoria 3942
enquiries@katogroup.com.au
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DRAWING:
Existing First Floor Plan & Demolition Plan

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Proposed Ground Floor Plan
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design ⁄ manage ⁄ construct
Level 1/327 Bat Street Brighton
Victoria 3186
9 Kay Street Blairgowrie
Victoria 3942
enquiries@katogroup.com.au
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DRAWING:
Proposed Ground Floor Plan

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Proposed First Floor Plan
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design . manage . construct

Level 1/327 Bat Street Brighton
Victoria 3186
9 Kay Street Blairgowrie
Victoria 3942
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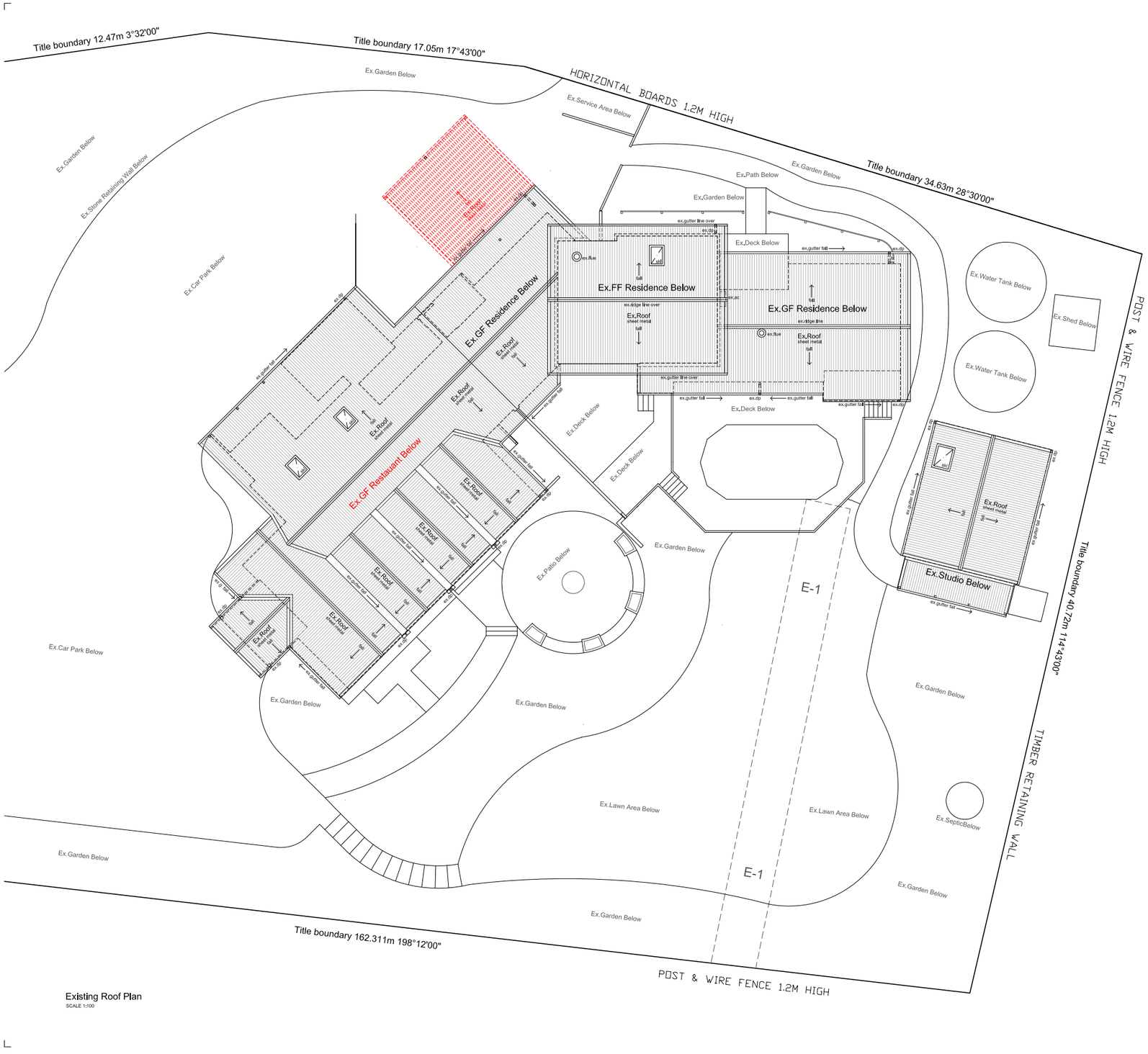
PROJECT:
McNamara Residence
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Red Hill Victoria 3937

DRAWING:
Proposed First Floor Plan

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design • manage • construct
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Victoria 3186
9 Kay Street Blairgowrie
Victoria 3942
enquiries@katogroup.com.au
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PROJECT:
McNamara Residence
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DRAWING:
Existing Roof Plan

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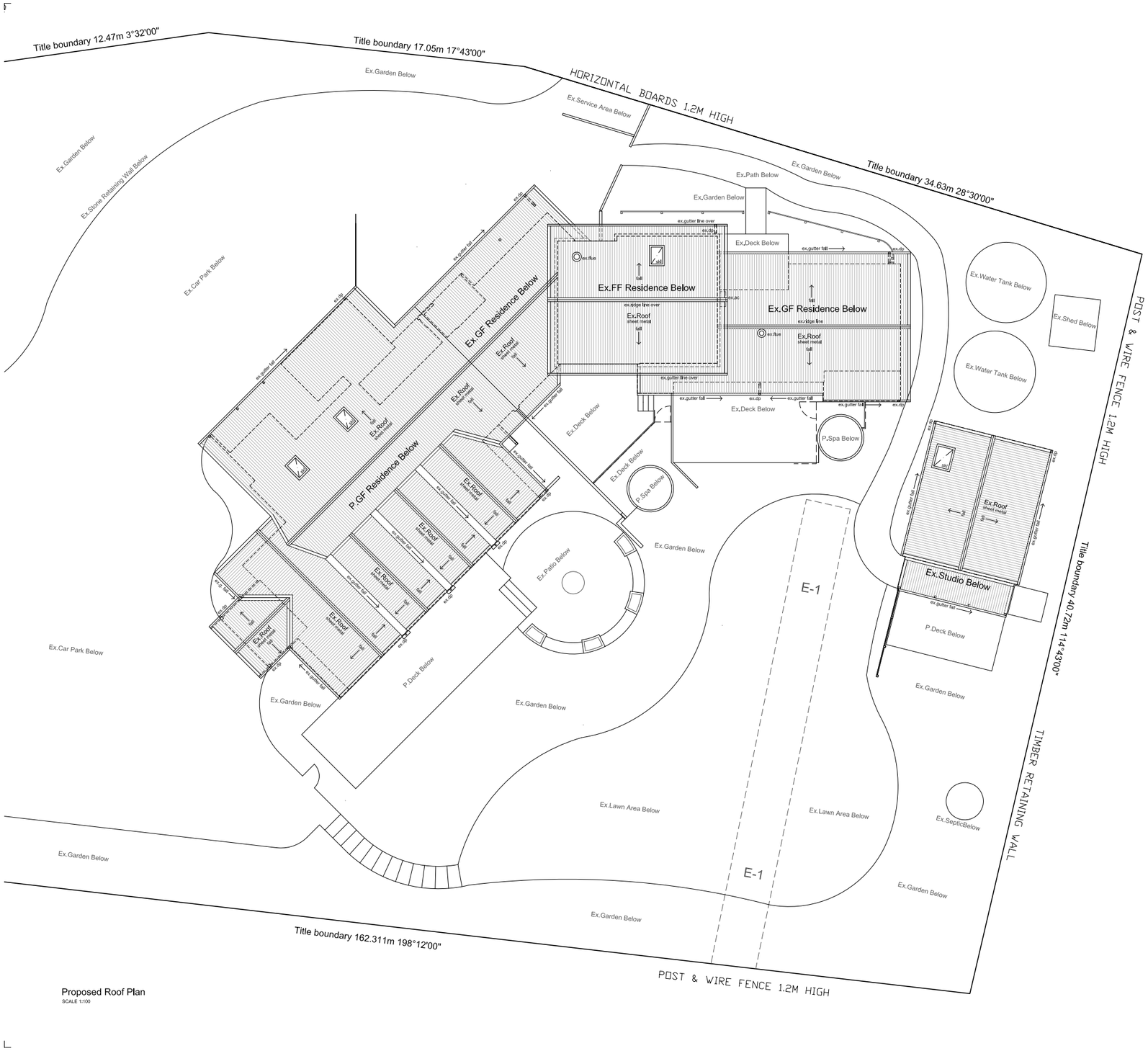
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DATE	09/08/2021
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FLASHINGS
All roof and parapet flashings to be 0.76mm thick zincalume painted finish.

STORMWATER & SEWER WORKS
- Stormwater to be connected to the legal point of discharge in strict accordance with the relevant local authority.
- Stormwater discharge to soakage pits on site must be to the satisfaction of the relevant local authority.
- All new sewer pipe work to be 100mm diameter sewer grade upvc.
- All new stormwater downpipes to be minimum 100mm diameter upvc or 100mm x 50mm colorbond steel. Sub - contractor to Confirm with Architect
- All new fittings to be trapped.
- All new sewer works to be in strict accordance to relevant local authority and EPA requirements.

ROOFING
Metal roof sheets to be fixed in accordance with manufacturers specifications, on 50mm insulation and foil backed sarking insulation, on 75mm x 38mm or 90mm x 45mm F8 hardwood roofing battens at max. 900 centres. Roof framing to be in strict accordance with structural details. Colourbond finish colour to drawing details and specifications.



Proposed Roof Plan
SCALE 1:100

FLASHINGS
All roof and parapet flashings to be 0.76mm thick zincalume painted finish.

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Roof framing to be in strict accordance with structural details.
Colourbond finish colour to drawing details and specifications.

KATO GROUP
design • manage • construct
Level 1/327 Bat Street Brighton
Victoria 3186
9 Kay Street Blairgowrie
Victoria 3942
enquiries@katogroup.com.au
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PROJECT:
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DRAWING:
Proposed Roof Plan

DO NOT SCALE DRAWINGS FIGURE DIMENSIONS TAKE PRECEDENCE OVER SCALED MEASUREMENTS. CONTRACTORS MUST VERIFY ALL DIMENSIONS ON SITE BEFORE COMMENCING ANY WORK OR MAKING ANY SHOP DRAWINGS.

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Existing & Proposed Ground Floor & First Floor Setout Plans
SCALE 1:100

Existing & Proposed First Floor Setout Plan
SCALE 1:100

KATO GROUP
design ⌐ manage ⌐ construct
Level 1/327 Bat Street Brighton
Victoria 3186
9 Kay Street Blairgowrie
Victoria 3942
enquiries@katogroup.com.au
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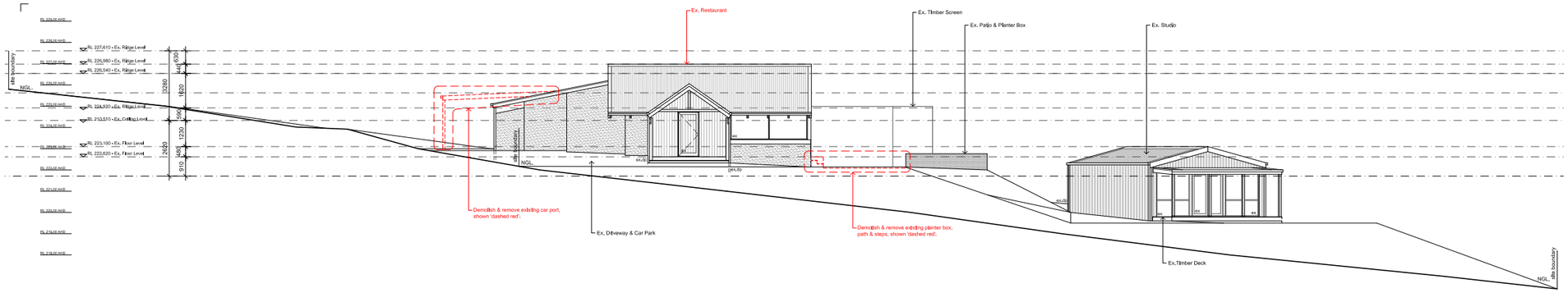
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DRAWING:
Existing & Proposed Ground Floor & First Floor Setout Plans

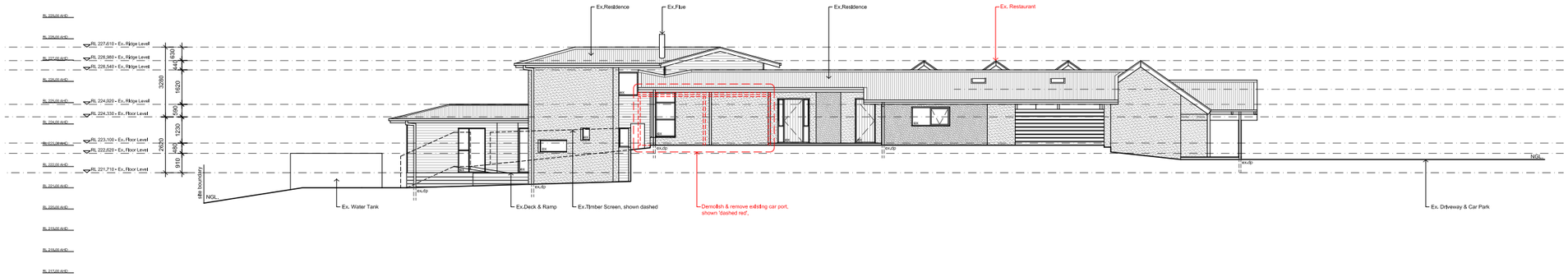
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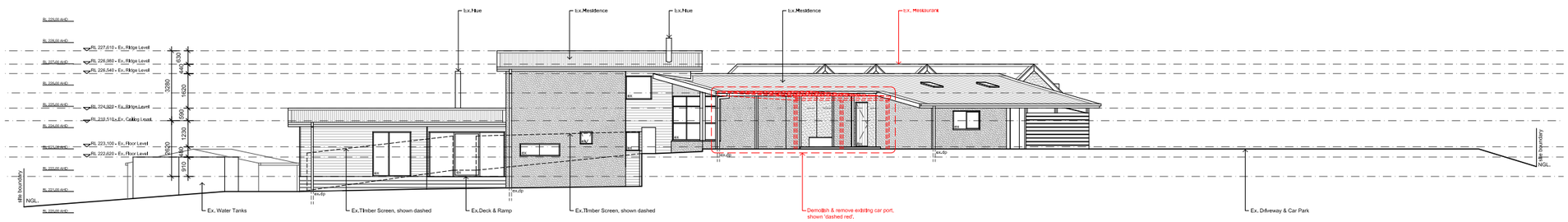
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DATE	09/06/2021
DWG No.	310 - A2.05
REV.	A



Existing Elevation A (South East)
SCALE 1:100



Existing Elevation B (South West)
SCALE 1:100



Existing Elevation C (West)
SCALE 1:100

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design ▸ manage ▸ construct
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9 Kay Street Blairgowrie Victoria 3942
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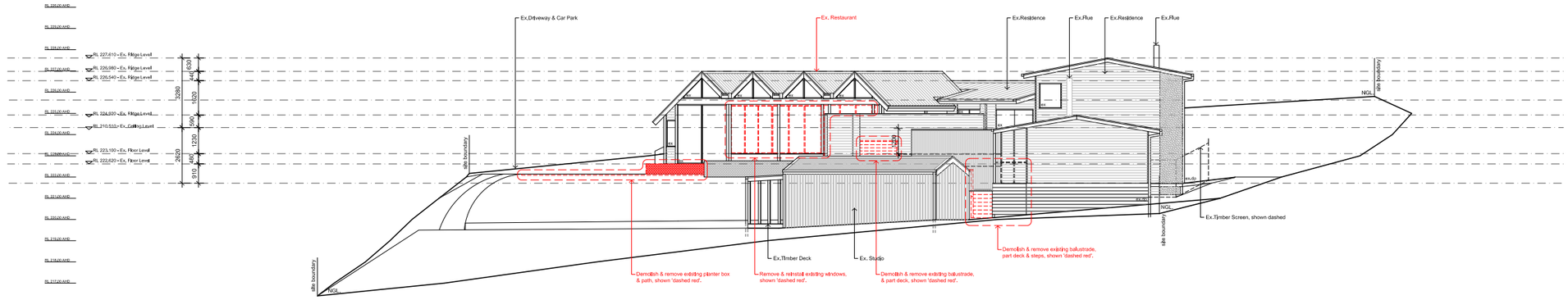
PROJECT:
McNamara Residence
164 Arthurs Seat Road
Red Hill Vic 3927

DRAWING:
Existing Elevations A, B, C

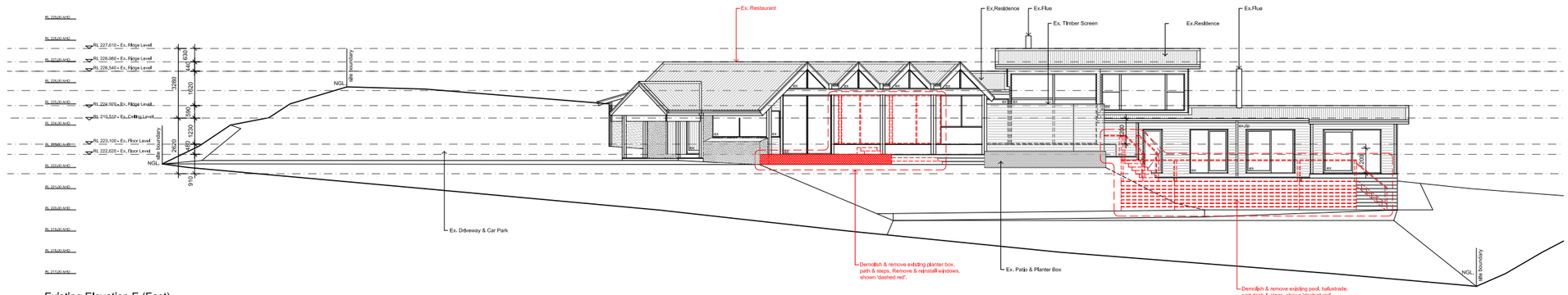
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NORTH

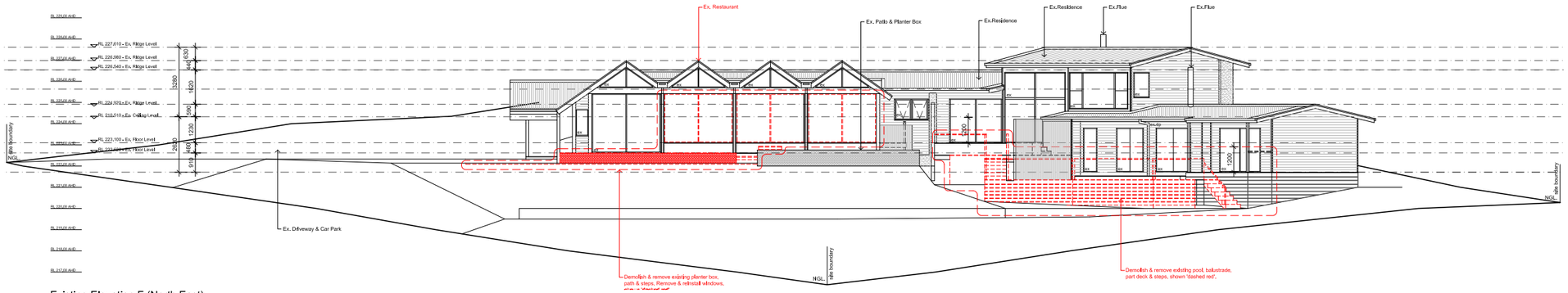
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DWG No.	310 - A5.01
REV.	A



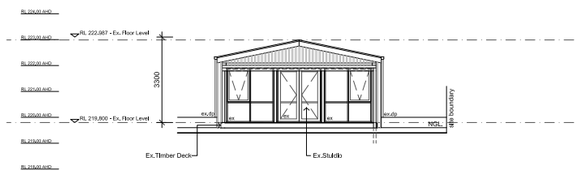
Existing Elevation D (North)
SCALE 1:100



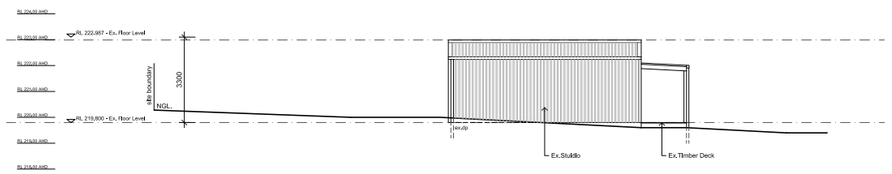
Existing Elevation E (East)
SCALE 1:100



Existing Elevation F (North East)
SCALE 1:100



Existing Elevation G (East)
SCALE 1:100



Existing Elevation H (South)
SCALE 1:100

KATO GROUP
design ▸ manage ▸ construct

Level 1/327 Bat Street Brighton Victoria 3186
9 Kay Street Blairgowrie Victoria 3942
enquiries@katogroup.com.au
Keith Butterworth 0418 365 964
David Rowe 0413 864 776
ACN: 127 126 961
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REV.	DESCRIPTION	DATE
A	Town Planning Drawings	27/09/2021

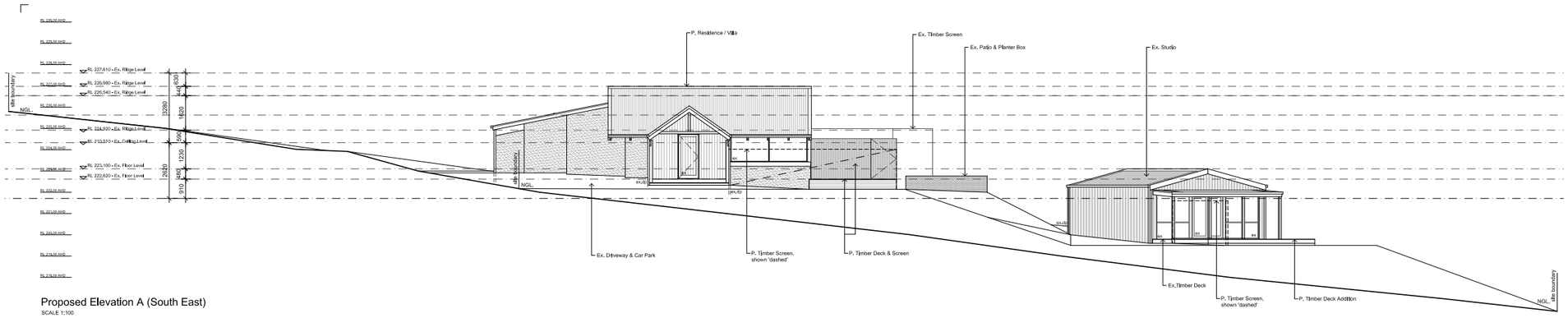
PROJECT:
McNamara Residence
164 Arthurs Seat Road
Red Hill Vic 3937

DRAWING:
Existing Elevations D, E, F, G, H

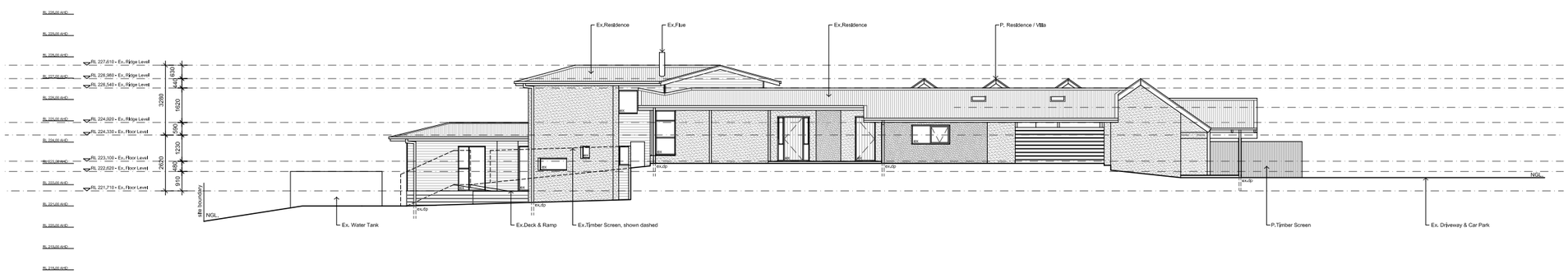
DO NOT SCALE DRAWINGS FIGURE DIMENSIONS TAKE PRECEDENCE OVER SCALED MEASUREMENTS. CONTRACTORS MUST VERIFY ALL DIMENSIONS ON SITE BEFORE COMMENCING ANY WORK OR MAKING ANY SHOP DRAWINGS.

NORTH

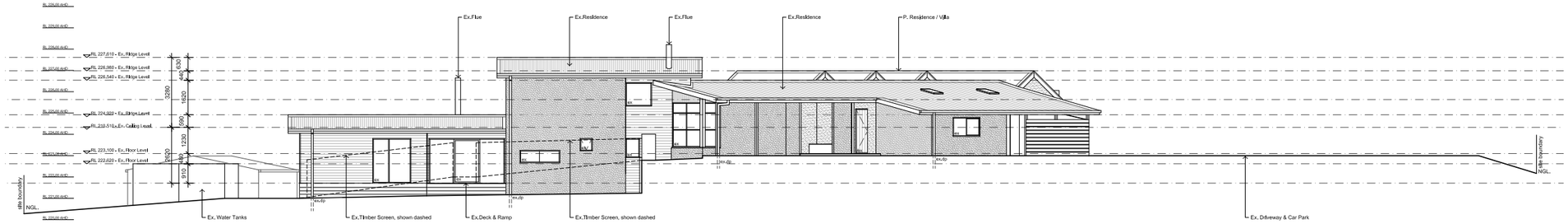
SCALE	1/100 @ A1
DRAWN.	DR/KJB
DATE	09/08/2021
DWG No.	310 - A5.02
REV.	A



Proposed Elevation A (South East)
SCALE 1:100



Proposed Elevation B (South West)
SCALE 1:100



Proposed Elevation C (West)
SCALE 1:100

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design ▸ manage ▸ construct
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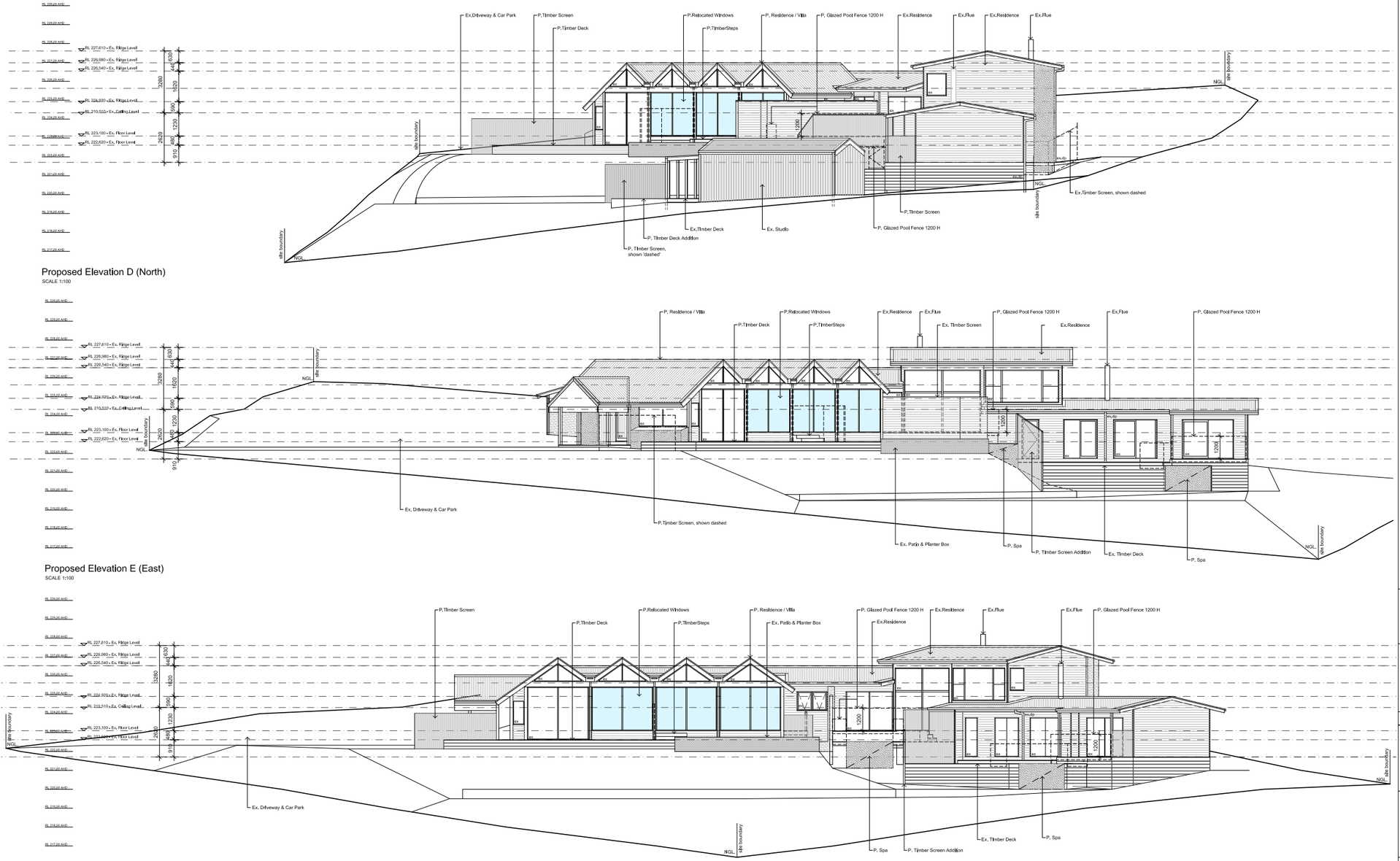
REV.	DESCRIPTION	DATE
A	Town Planning Drawings	27/09/2021

PROJECT:
McNamara Residence
164 Arthurs Seat Road
Red Hill Vic 3937

DRAWING:
Proposed Elevations A, B, C

DO NOT SCALE DRAWINGS FIGURE DIMENSIONS TAKE PRECEDENCE OVER SCALED MEASUREMENTS. CONTRACTORS MUST VERIFY ALL DIMENSIONS ON SITE BEFORE COMMENCING ANY WORK OR MAKING ANY SHOP DRAWINGS.

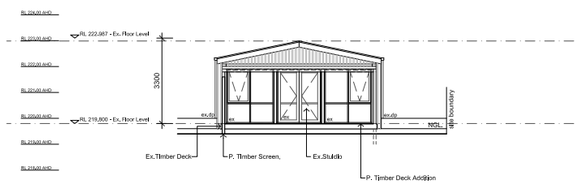
NORTH	SCALE 1/100 @ A1
	DRAWN. DR/KJB
	DATE 09/08/2021
	DWG No. 310 - A5.03
	REV. A



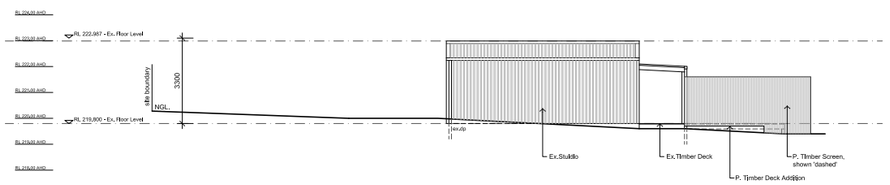
Proposed Elevation D (North)
SCALE 1:100

Proposed Elevation E (East)
SCALE 1:100

Proposed Elevation E (North East)
SCALE 1:100



Proposed Elevation E (East)
SCALE 1:100



Proposed Elevation E (South)
SCALE 1:100

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REV.	DESCRIPTION	DATE
A	Town Planning Drawings	27/08/2021

PROJECT:
McNamara Residence
164 Arthurs Seat Road
Red Hill Vic 3937

DRAWING:
Proposed Elevations D, E, F, G, H

DO NOT SCALE DRAWINGS FIGURE DIMENSIONS TAKE PRECEDENCE OVER SCALED MEASUREMENTS. CONTRACTORS MUST VERIFY ALL DIMENSIONS ON SITE BEFORE COMMENCING ANY WORK OR MAKING ANY SHOP DRAWINGS.

NORTH

SCALE	1/100 @ A1
DRAWN.	DR/KJB
DATE	09/08/2021
DWG No.	310 - A5.04
REV.	A

SHIRE OF FLINDERS

THE SHIRE OF FLINDERS the Peninsula
There's a reason every season!

PLANNING PERMIT

Permit No. 14624
Planning Scheme Flinders Planning Scheme
Responsible Authority Shire of Flinders

ADDRESS OF LAND: LOT 1, LP.203657, RED HILL ROAD, RED HILL

THE PERMIT ALLOWS: FOR THE CONSTRUCTION OF BUILDING ADDITIONS AND WORKS INCLUDING DWELLING ADDITIONS, CAR PARKING FACILITIES AND THE USE OF THE BUILDING AS A RESTAURANT FOR THIRTY (30) PERSONS

THE FOLLOWING CONDITIONS APPLY TO THIS PERMIT
CONDITIONS (1) TO (24) INCLUSIVE

(1) ALL BUILDINGS AND WORKS AUTHORISED OR REQUIRED BY THIS PERMIT SHALL BE CONSTRUCTED IN ACCORDANCE WITH AN ENDORSED PLAN AND SUCH PLAN SHALL BE IN SUBSTANTIAL ACCORDANCE WITH THE PLAN ACCOMPANYING THE APPLICATION BUT MODIFIED OR ELABORATED TO SHOW:[1b]

(a) MINIMUM SIDE BOUNDARY SETBACK OF 3.6 METRES.

(2) THIS PERMIT SHALL HAVE NO FORCE OR EFFECT UNTIL THE ENDORSED PLAN REFERRED TO IN CONDITION (1) HAS BEEN APPROVED BY THE RESPONSIBLE AUTHORITY.

(3) WITHIN SIX (6) MONTHS OF THE DATE OF THE ISSUE OF THE CERTIFICATE OF OCCUPANCY FOR THE BUILDINGS AND WORKS AUTHORISED BY THIS PERMIT, WHETHER IT IS OCCUPIED OR NOT, THE SITE SHALL BE LANDSCAPED IN ACCORDANCE WITH THE ENDORSED PLAN AND SHALL BE THEREAFTER MAINTAINED TO THE SATISFACTION OF THE RESPONSIBLE AUTHORITY.

../2

Date Issued 15TH NOV 1990 Signature for the Responsible Authority

Municipal Offices, Boneo Road, Rosebud. P.O. Box 1000, Rosebud, Victoria. 3939. (059) 81 1500 DX 30059 Fax: (059) 86 6696

SEE IMPORTANT NOTES ON REVERSE SIDE

Planning and Environment Regulations 1988 Form 4.4

WHAT HAS BEEN DECIDED?

The Responsible Authority has issued a permit. This notice sets out on the reverse side what the permit allows and what conditions must be met.

WHEN DOES A PERMIT BEGIN?

A permit operates:

a. from the date specified in the permit, or

b. if no date is specified, from:

(i) the date of the decision of the Administrative Appeals Tribunal, if the permit was issued at the direction of the Tribunal, or

(ii) the date on which it was issued, in any other case.

WHEN DOES A PERMIT EXPIRE?

1. A permit for the development of land expires if-

(a) the development or any stage of it does not start within the time specified in the permit, or

(b) the development or any stage of it is not completed within the time specified in the permit, or if no time is specified, within two years after the issue of the permit.

2. A permit for the use of land expires if-

(a) the use does not start within the time specified in the permit, or if no time is specified, within two years of the issue of the permit, or

(b) the use is discontinued for a period of two years.

3. A permit for the development and use of land expires if-

(a) the development or any stage of it does not start within the time specified in the permit; or

(b) the development or any stage of it is not completed within the time specified in the permit, or if no time is specified, within two years after the issue of the permit.

(c) the use does not start within the time specified in the permit, or if no time is specified, within two years of the issue of the permit, or

(d) the use is discontinued for a period of two years.

(4) The expiry of a permit does not affect the validity of anything done under that permit before the expiry.

WHAT ABOUT APPEALS?

The person who applied for the permit may appeal against any condition in the permit unless it was granted at the direction of the Administrative Appeals Tribunal where, in such case, no right of appeal exists.

An appeal must be lodged with the Administrative Appeals Tribunal with 60 days after the permit was issued, unless a Notice of Decision to grant a permit has been issued previously, in which case the appeal must be lodged within 60 days after the giving of that notice.

A Notice of Appeal form can be obtained from the Administrative Appeals Tribunal, 10th Floor, 500 Collins Street, MELBOURNE 3000. Phone 628 5111

Details about appeals can be obtained from the Administrative Appeals Tribunal.

Planning and Environment Regulation 1988 Form 4.4

SHIRE OF FLINDERS

THE SHIRE OF FLINDERS The Peninsula
There's a reason every season!

PLANNING PERMIT

Permit No. 14624
Planning Scheme Flinders Planning Scheme
Responsible Authority Shire of Flinders

PAGE 2
CONTAINING CONDITIONS (1) TO (24) INCLUSIVE

(4) ALL DISTURBED SURFACES ON THE LAND RESULTING FROM THE BUILDINGS AND WORKS AUTHORISED BY THIS PERMIT SHALL BE REVEGETATED AND STABILISED TO THE SATISFACTION OF THE RESPONSIBLE AUTHORITY.

(5) ALL TREES AND SHRUBS ON THE SUBJECT LAND SHALL BE MAINTAINED IN GOOD ORDER AND CONDITION, AND ANY DEAD OR DISEASED TREES OR SHRUBS SHALL BE REPLACED AS SOON AS PRACTICABLE.

(6) NO NATIVE VEGETATION OTHER THAN ON LAND SHOWN FOR THE CONSTRUCTION OF THE BUILDINGS AND WORKS AS SHOWN ON THE ENDORSED PLAN SHALL BE FELLED WITHOUT THE CONSENT IN WRITING OF THE RESPONSIBLE AUTHORITY.

(7) NOTWITHSTANDING THE PROVISIONS OF CONDITION (5) A PERMIT SHALL NOT BE REQUIRED:

(a) FOR THE REMOVAL OF DEAD TREES.

(b) FOR THE REMOVAL OF ANY VEGETATION WHICH IS OR MAY, FROM TIME TO TIME, BE PROCLAIMED AS A NOXIOUS WEED PURSUANT TO THE PROVISIONS OF THE VERMIN AND NOXIOUS WEEDS ACT 1958 OR ANY AMENDMENT THEREOF: OR

(c) WHERE THE REMOVAL OF ANY TREE OR TREES IS REQUIRED BY THE COUNTRY FIRE AUTHORITY OR ANY OF ITS OFFICERS IN CONDITIONS OF EMERGENCY, TO PREVENT THE SPREAD OF BUSHFIRES.

(8) THE EXTERIOR FINISH OF THE BUILDINGS AND WORKS HEREBY PERMITTED SHALL BE NON REFLECTIVE AND OF MUTED TONES TO THE SATISFACTION OF THE RESPONSIBLE AUTHORITY.

(9) ALL SEWERAGE AND OTHER LIQUID WASTES SHALL BE TREATED ON THE SITE TO THE SATISFACTION OF THE RESPONSIBLE AUTHORITY SO AS TO BE RENDERED HARMLESS AND INOFFENSIVE AND IN SUCH A MANNER SO AS TO ENSURE THAT NO EFFLUENT IS DISCHARGED BEYOND THE BOUNDARIES OF THE LAND.

(10) ALL STORMWATER DISCHARGING FROM THE BUILDINGS AND WORKS HEREBY PERMITTED ON THE SITE SHALL BE CONTAINED WITHIN THE BOUNDARIES OF THE SITE AND TREATED TO THE SATISFACTION OF THE RESPONSIBLE AUTHORITY.

../3

Municipal Offices, Boneo Road, Rosebud, P.O. Box 1000, Rosebud, Victoria. 3939. (059) 81 1500 DX 30059 Fax: (059) 86 6696

SEE IMPORTANT NOTES ON REVERSE SIDE

Planning and Environment Regulations 1988 Form 4.4

WHAT HAS BEEN DECIDED?

The Responsible Authority has issued a permit. This notice sets out on the reverse side what the permit allows and what conditions must be met.

WHEN DOES A PERMIT BEGIN?

A permit operates:

a. from the date specified in the permit, or

b. if no date is specified, from:

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(ii) the date on which it was issued, in any other case.

WHEN DOES A PERMIT EXPIRE?

1. A permit for the development of land expires if-

(a) the development or any stage of it does not start within the time specified in the permit, or

(b) the development or any stage of it is not completed within the time specified in the permit, or if no time is specified, within two years after the issue of the permit.

2. A permit for the use of land expires if-

(a) the use does not start within the time specified in the permit, or if no time is specified, within two years of the issue of the permit, or

(b) the use is discontinued for a period of two years.

3. A permit for the development and use of land expires if-

(a) the development or any stage of it does not start within the time specified in the permit; or

(b) the development or any stage of it is not completed within the time specified in the permit, or if no time is specified, within two years after the issue of the permit.

(c) the use does not start within the time specified in the permit, or if no time is specified, within two years of the issue of the permit, or

(d) the use is discontinued for a period of two years.

(4) The expiry of a permit does not affect the validity of anything done under that permit before the expiry.

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Planning and Environment Regulation 1988 Form 4.4

SHIRE OF FLINDERS

THE SHIRE OF FLINDERS the Peninsula
There's a reason every season!

PLANNING PERMIT

Permit No. 14624
Planning Scheme Flinders Planning Scheme
Responsible Authority Shire of Flinders

PAGE 3
CONTAINING CONDITIONS (1) (24) INCLUSIVE

(11) A VEHICULAR DRIVEWAY SHALL BE PROVIDED ON THE LAND AND SURFACED TO THE SATISFACTION OF THE RESPONSIBLE AUTHORITY WITHIN SIX (6) MONTHS OF THE DATE OF PRACTICAL COMPLETION.

(12) A CONCRETE VEHICULAR CHANNEL CROSSING AND A FOOTPATH CROSSING OF AN IMPERVIOUS MATERIAL SHALL BE PROVIDED TO THE SATISFACTION OF THE RESPONSIBLE AUTHORITY WITHIN SIX (6) MONTHS OF THE PRACTICAL COMPLETION OF THE BUILDING HEREBY PERMITTED.

(13) THE LOADING AND UNLOADING OF VEHICLES AND DELIVERY OF GOODS TO AND FROM ANY PLACE OF STORAGE WITHIN THE SITE SHALL AT ALL TIMES BE CARRIED OUT ON THE LAND.

(14) THE AREA SET ASIDE FOR CAR PARKING AS SHOWN ON THE ENDORSED PLAN SHALL BE USED FOR THE PARKING OF VEHICLES AND FOR NO OTHER PURPOSE.

(15) ALL CAR SPACES AND ACCESS LANES THERETO SHALL BE FORMED TO SUCH LEVELS THAT THEY CAN BE UTILISED IN ACCORDANCE WITH THE ENDORSED PLAN AND SHALL BE DRAINED AND SURFACED WITH AN IMPERVIOUS SURFACE TO THE SATISFACTION OF THE RESPONSIBLE AUTHORITY.

(16) CONSTRUCTION PLANS FOR ALL PARKING AREAS AND ACCESS FROM RED HILL ROAD AND THE DRAINAGE THEREOF MUST BE APPROVED BY THE RESPONSIBLE AUTHORITY PRIOR TO THE COMMENCEMENT OF ANY BUILDING OR WORKS AUTHORISED OR REQUIRED BY THIS PERMIT.

(17) THE BUILDINGS AUTHORISED BY THIS PERMIT SHALL NOT BE OCCUPIED UNTIL THE PARKING SPACES AND ACCESS LANES REQUIRED BY THIS PERMIT HAVE BEEN CONSTRUCTED TO THE SATISFACTION OF THE RESPONSIBLE AUTHORITY.

(18) NO VEHICLES UNDER THE CONTROL OF THE OPERATOR OF THE USE HEREBY PERMITTED, OR HIS STAFF, SHALL BE PARKED ON RED HILL ROAD.

(19) ALL SURFACES OF THE SITE SHALL BE KEPT IN A DUST FREE CONDITION TO THE SATISFACTION OF THE RESPONSIBLE AUTHORITY BY THE PLANTING OF GRASS OR THE TREATMENT OF THE GROUND BY OTHER MEANS.

../4

Municipal Offices, Boneo Road, Rosebud, P.O. Box 1000, Rosebud, Victoria. 3939. (059) 81 1500 DX 30059 Fax: (059) 86 6696

SEE IMPORTANT NOTES ON REVERSE SIDE

Planning and Environment Regulations 1988 Form 4A

WHAT HAS BEEN DECIDED?

The Responsible Authority has issued a permit. This notice sets out on the reverse side what the permit allows and what conditions must be met.

WHEN DOES A PERMIT BEGIN?

A permit operates:

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b. if no date is specified, from:

(i) the date of the decision of the Administrative Appeals Tribunal, if the permit was issued at the direction of the Tribunal, or

(ii) the date on which it was issued, in any other case.

WHEN DOES A PERMIT EXPIRE?

1. A permit for the development of land expires if-

(a) the development or any stage of it does not start within the time specified in the permit, or

(b) the development or any stage of it is not completed within the time specified in the permit, or if no time is specified, within two years after the issue of the permit.

2. A permit for the use of land expires if-

(a) the use does not start within the time specified in the permit, or if no time is specified, within two years of the issue of the permit, or

(b) the use is discontinued for a period of two years.

3. A permit for the development and use of land expires if-

(a) the development or any stage of it does not start within the time specified in the permit; or

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WHAT ABOUT APPEALS?

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Planning and Environment Regulation 1988 Form 4.4

SHIRE OF FLINDERS

THE SHIRE OF FLINDERS Peninsula
There's a reason every season!

PLANNING PERMIT

Permit No. 14624
Planning Scheme Flinders Planning Scheme
Responsible Authority Shire of Flinders

PAGE 4
CONTAINING CONDITIONS (1) (24) INCLUSIVE

(20) ALL MATERIALS STORED ON THE SITE SHALL BE STORED OUT OF VIEW IN AN APPROPRIATE PLACE OF STORAGE IN SUCH MANNER SO AS NOT TO CAUSE UNSIGHTLINESS TO PERSONS ON NEARBY LANDS OR ROADWAYS.

(21) ALL LAMPS USED TO ILLUMINATE THE EXTERIOR OF THE BUILDINGS AND WORKS SHALL BE FITTED WITH CUT-OFF LUMINAIRES SO AS TO PREVENT THE EMISSION OF DIRECT LIGHT ONTO ADJOINING ROADWAYS AND LAND.

(22) THE USE AUTHORISED BY THIS PERMIT SHALL NOT BE VARIED EXCEPT WITH THE FURTHER CONSENT IN WRITING OF THE RESPONSIBLE AUTHORITY.

(23) THIS PERMIT SHALL EXPIRE IF THE BUILDINGS AND WORKS HEREBY PERMITTED ARE NOT COMPLETED WITHIN TWENTY FOUR (24) MONTHS OF THE DATE OF THIS PERMIT OR ANY EXTENSION OF SUCH PERIOD THE RESPONSIBLE AUTHORITY MAY ALLOW IN WRITING ON AN APPLICATION MADE BEFORE OR WITHIN THREE (3) MONTHS AFTER SUCH EXPIRY.

(24) PRIOR TO THE SALE OR LEASE OF ANY PART OF THE LAND SUBJECT TO THIS PERMIT, A COPY OF THE PERMIT SHALL BE GIVEN BY THE VENDOR, TRANSFEROR OR LESSOR, TO THE PURCHASER, TRANSFEREE OR LESSEE OF THAT PART OF THE LAND.

Municipal Offices, Boneo Road, Rosebud, P.O. Box 1000, Rosebud, Victoria. 3939. (059) 81 1500 DX 30059 Fax: (059) 86 6696

SEE IMPORTANT NOTES ON REVERSE SIDE

Planning and Environment Regulations 1988 Form 4.4

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WHAT ABOUT APPEALS?

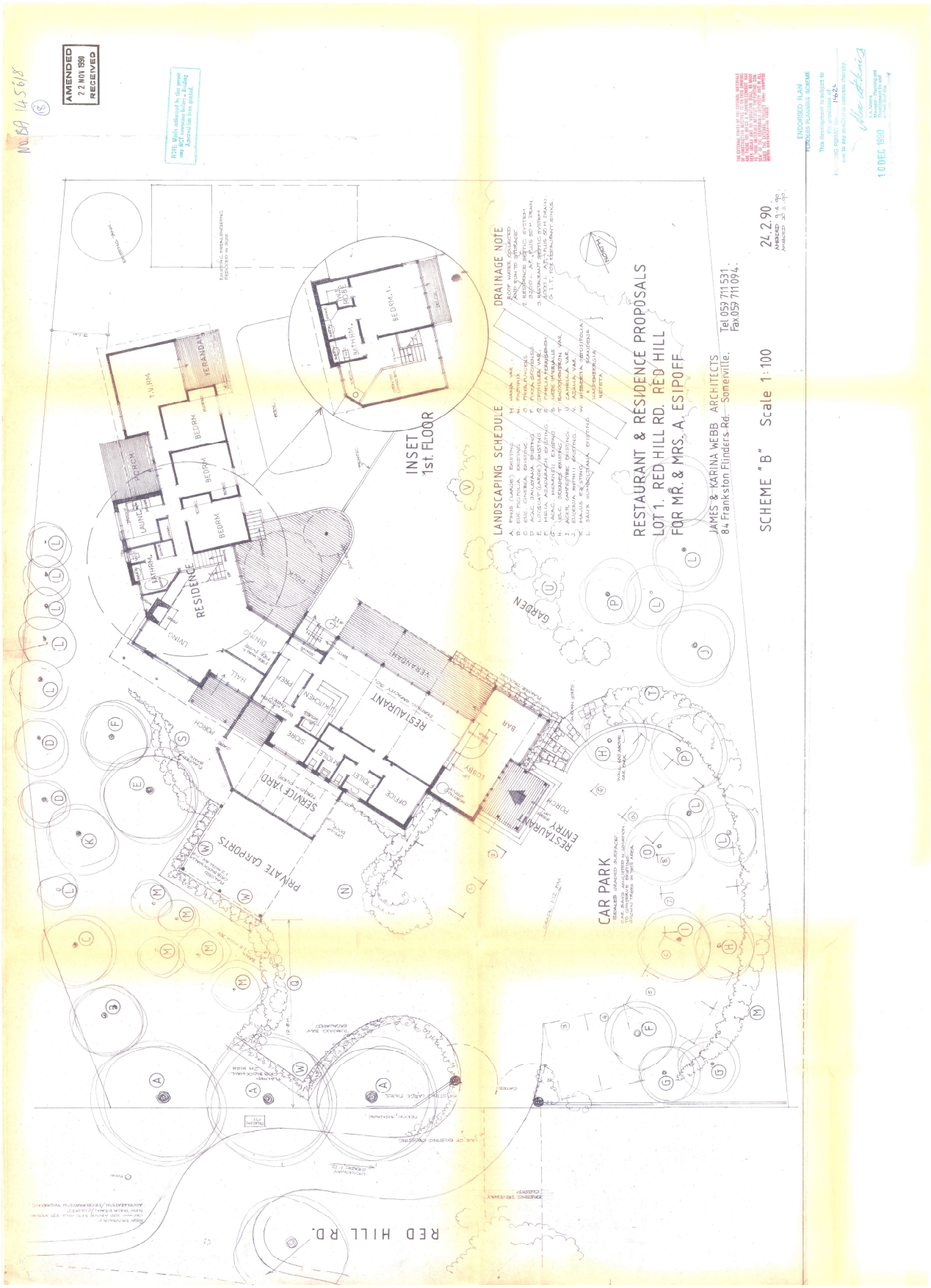
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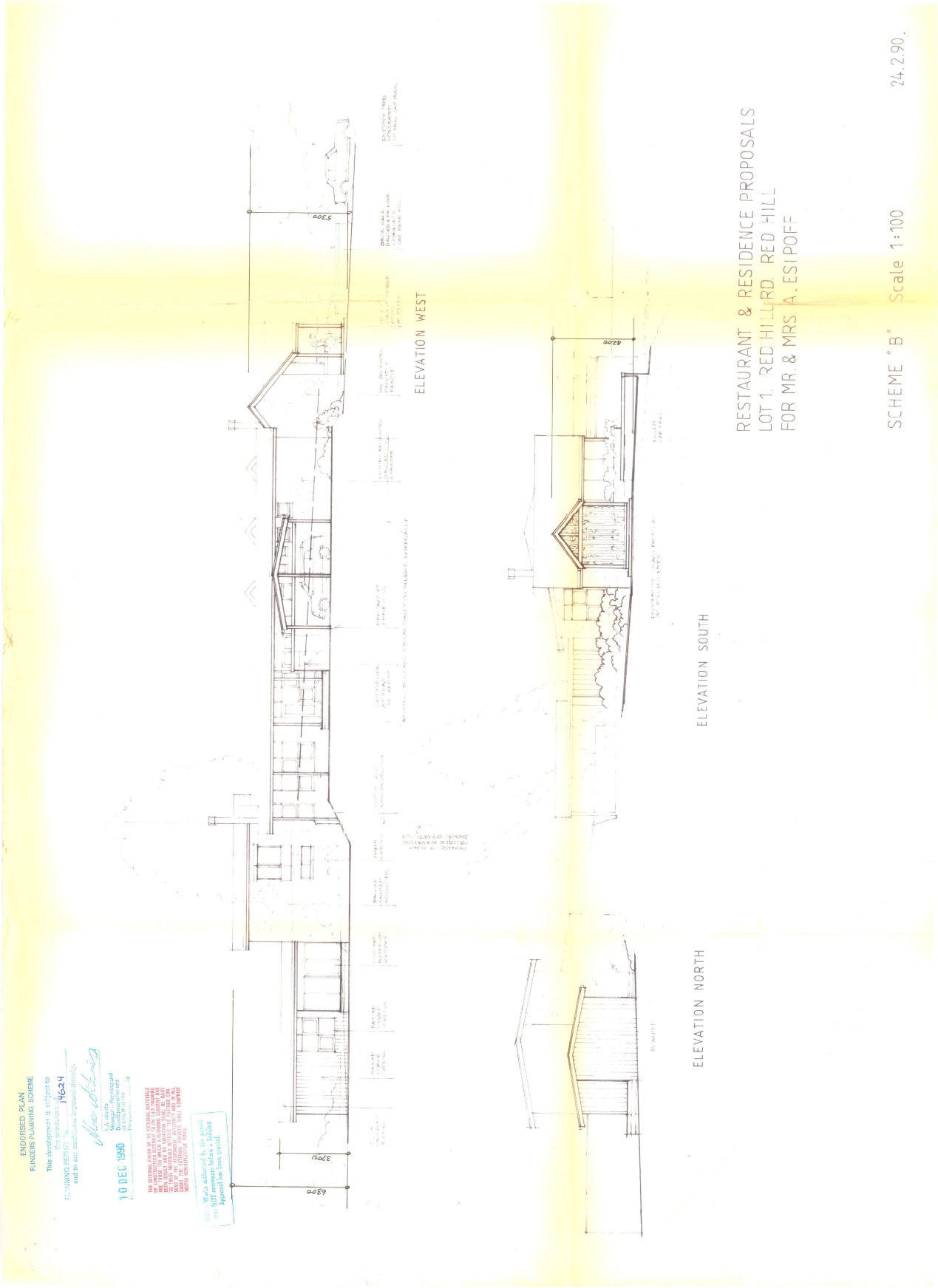
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Details about appeals can be obtained from the Administrative Appeals Tribunal.

Planning and Environment Regulation 1988 Form 4.4


AMENDED
22 NOV 1990
RECEIVED
INSET
1st. FLOOR
RESIDENCE
RESTAURANT
PRIVATE CARPORTS
SERVICE YARD
CAR PARK
RESTAURANT ENTRY
RED HILL RD.
DRAINAGE NOTE
LANDSCAPING SCHEDULE
RESTAURANT & RESIDENCE PROPOSALS
LOT 1. RED HILL RD. RED HILL
FOR MR. & MRS. A. ESIPOFF
JAMES & KARINA WEBB ARCHITECTS
84 Frankston Flinders Rd Somerville.
Tel 059 711 531
Fax 059 711 094
SCHEME "B" Scale 1:100
24.2.90
ENDORSED PLAN
10 DEC 1990


ELEVATION WEST
ELEVATION SOUTH
ELEVATION NORTH
RESTAURANT & RESIDENCE PROPOSALS
LOT 1. RED HILL RD. RED HILL
FOR MR. & MRS A. ESIPOFF
SCHEME "B" Scale 1:100
24.2.90.
ENDORSED PLAN
FLINDERS PLANNING SCHEME
This development is subject to
the provisions of
PLANNING PERMIT No. 1624
and to any conditions endorsed thereon.
10 DEC 1990
Works authorised by this permit
must NOT commence before a Building
Approval has been granted.


RESTAURANT & RESIDENCE PROPOSALS
LOT 1. RED HILL RD. RED HILL
FOR MR. & MRS. A. ESIPOFF
JAMES & KARINA WEBB ARCHITECTS
94 Frankston Flinders Rd. Somerville.
Tel. 059 711 531.
Fax 059 711 094.
SCHEME "B" Scale 1:100
24.2.90.
ELEVATION EAST
View from garden.
ENDORSED PLAN
FLINDERS PLANNING SCHEME
This development is subject to
the provisions of
PLANNING PERMIT No. 1624
and to any conditions thereon
10 DEC 1990
NOTE: Work authorised by this permit
may not commence before a Building
Permit has been granted.

Form 4

PLANNING PERMIT	**Permit No:**	**P02/1657**
	Planning Scheme:	Mornington Peninsula
	Responsible Authority:	Mornington Peninsula Shire

ADDRESS OF THE LAND:

POFFS-RESTAURANT 164 ARTHURS SEAT ROAD RED HILL, (Lot 1 LP 208657 Vol 9765 Fol 950)

THE PERMIT ALLOWS:

CONSTRUCTION OF ALTERATIONS TO THE EXISTING DWELLING IN ACCORDANCE WITH THE ENDORSED PLAN

THE FOLLOWING CONDITIONS APPLY TO THIS PERMIT:

Conditions Nos. 1 to 5 inclusive

1. The layout of the land, the size and type of the proposed buildings and works, including the materials of construction, on the endorsed plan must not be altered or modified without the consent of the Responsible Authority.

2. Native vegetation other than on the land shown for the construction of the development as shown on the endorsed plans must not be felled, lopped, topped, ringbarked or otherwise destroyed or removed except with the consent of the Responsible Authority.

3. All disturbed surfaces on the land resulting from the development must be revegetated and stabilised to the satisfaction of the Responsible Authority.

4. The materials and colour of the exterior finish of the building must be in accordance with the endorsed plans unless with the further permission of the Responsible Authority.

Signature For The Responsible Authority: Clydie Smith
Clydie Smith
Development Planner

Date Issued: 19/8/02

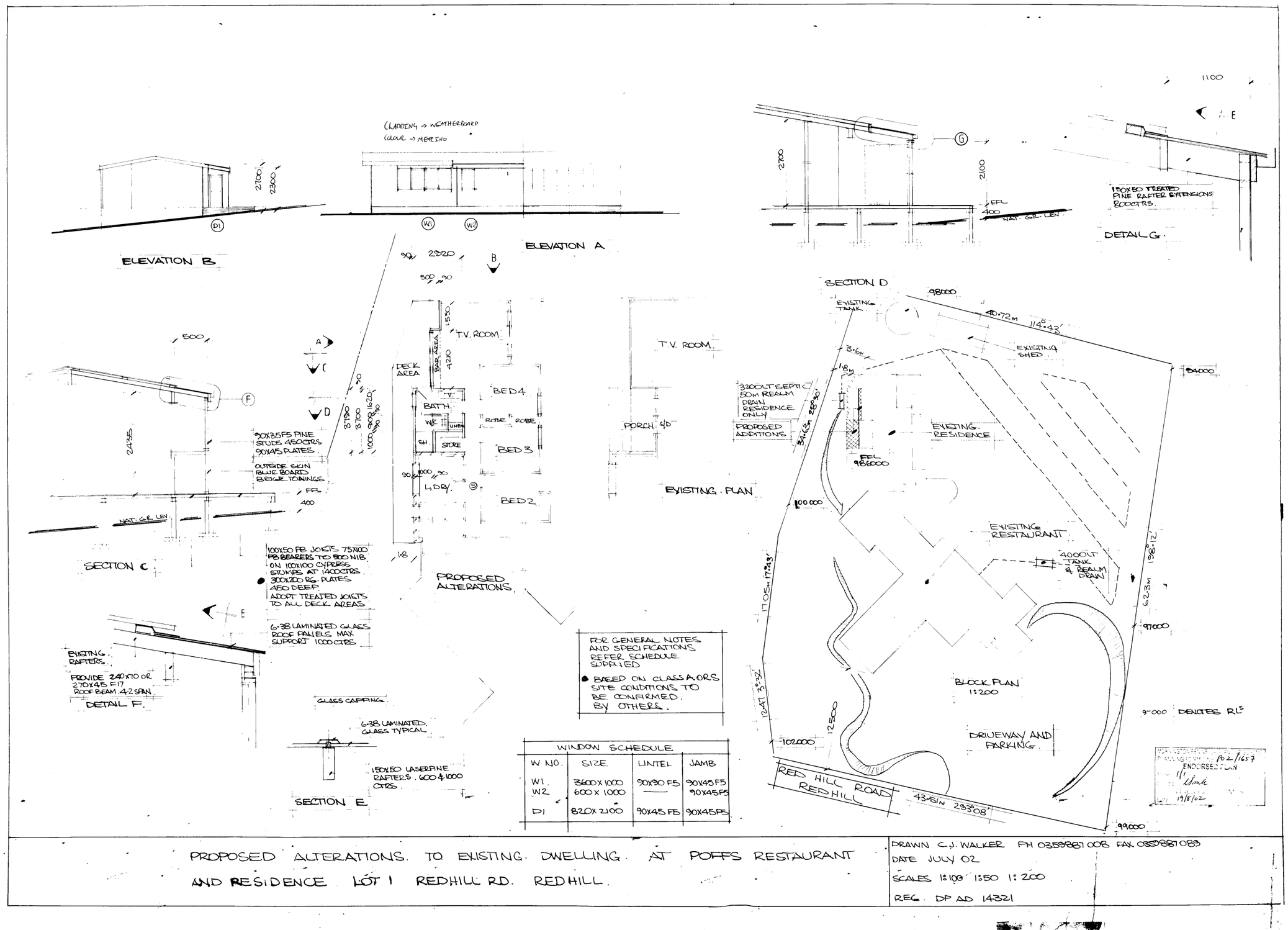
Form 4

PLANNING PERMIT	**Permit No:**	**P02/1657**
	Planning Scheme:	Mornington Peninsula
	Responsible Authority:	Mornington Peninsula Shire

5. This permit will expire if the development is not started within two years of the date of this permit.

   The Responsible Authority may extend the above periods if a request is made in writing before the permit expires or within the following three months.

Date Issued: 19/5/02	**Signature For The Responsible Authority:**	Clydie Smith **Clydie Smith** Development Planner



WINDOW SCHEDULE			
W NO.	SIZE	LINTEL	JAMB
W1	3600 X 1000	90X90 F5	90X45 F5
W2	600 X 1000	—	90X45 F5
D1	820 X 2100	90X45 F5	90X45 F5

PROPOSED ALTERATIONS TO EXISTING DWELLING AT POFFS RESTAURANT AND RESIDENCE LOT 1 REDHILL RD. REDHILL.

DRAWN C.J. WALKER PH 0359881008 FAX 0359881089
DATE JULY 02
SCALES 1:100 1:50 1:200
REG. DP AD 14321



PROPOSED ALTERATIONS TO EXISTING BUILDING
AT : No 164 ARTHURS SEAT ROAD RED HILL
FOR : MR. S. McNAMARA

AMENDMENTS	DATE

Before commencing any work, or making any shop drawings, the Contractor and/or Owner(s), MUST check and verify all dimensions on plan.
Balwyn Design Pty. Ltd. shall not be held responsible or accept any liability, for any error which may occur on the Plan, after acceptance by the client

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balwyn design pty. ltd.
66 auburn parade hawthorn east 3123
Ph: 9882 7001 Fax: 9882 8623
E-mail: office@balwyndesign.com.au

DATE	SCALE
Apr.'22	1:100
DRAWN D. CRUMPTON	SHEET No. 1
DRAWING No. ALT	



PROPOSED ALTERATIONS TO EXISTING BUILDING
AT : No 164 ARTHURS SEAT ROAD RED HILL
FOR : MR. S. McNAMARA

AMENDMENTS	DATE

Before commencing any work, or making any shop drawings, the Contractor and/or Owner(s) MUST check and verify all dimensions on plan. Balwyn Design Pty. Ltd. shall not be held responsible or accept any liability, for any error which may occur on the Plan, after acceptance by the client

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E-mail: office@balwyndesign.com.au

DATE Apr.'22	SCALE 1:100
DRAWN D. CRUMPTON	SHEET No. 3
DRAWING No. ALT	

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Ref: 40012

2 December 2021

Mornington Peninsula Council
Planning Services Department
Lodged: Online lodgement

Dear Sir/Madam,

Planning Permit Application
Alternative Use & Buildings and Works
164 Arthurs Seat Road, Red Hill

Marshal Melbourne Pty Ltd acts on behalf of McNamara Investments (Aust) Pty Ltd, the land owner of the land at 164 Arthurs Seat Road, Red Hill in making an application for a planning permit under the provisions of Clause 63.08 – Alternative Use of the Mornington Peninsula Planning Scheme, as well as buildings and works associated with both the zone and the overlays applicable to the site.

The application seeks to change the use of the land from a 'Restaurant' & 'Residential' to 'Group Accommodation', consisting of individual self-contained dwellings for short-stay accommodation purposes. The application also seeks to construct minor buildings and works to the existing building.

Planning Controls

The subject land is zoned Green Wedge – Schedule 1 and is encumbered by the following overlays:

- Environmental Significance Overlay – Schedules 10 and 28;
- Significant Landscape Overlays – Schedule 1 and 6;
- Vegetation Protection Overlay – schedule 6.

The use of land of part of the land for a restaurant (existing) or Group Accommodation (proposed) in the Green Wedge Zone are both Section 2 Uses subject to conditions as outlined below.

Use	Conditions
Restaurant	• Must be used in conjunction with Agriculture, Natural systems, Outdoor recreation facility, Rural industry or Winery.

+61 3 9860 0380
hello@marshal.melbourne
Suite 201, Level 2, 448 St Kilda Road
Melbourne Victoria 3004
marshal.melbourne
ABN 58 643 224 266

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	• The number of patrons present must not exceed the number specified in a schedule to the zone or 150 patrons, whichever is the lesser. • If used in conjunction with Function centre, the total number of patrons present at any time must not exceed the number specified in a schedule to the zone or 150 patrons, whichever is the lesser. • The lot on which the use is conducted must be at least the minimum subdivision area specified in a schedule to this zone. If no area is specified, the lot must be at least 40 hectares.
Group Accommodation	• Must be used in conjunction with Agriculture, Natural systems, Outdoor recreation facility, Rural industry or Winery. • The number of dwellings must not exceed the number specified in a schedule to the zone or 40 dwellings, whichever is the lesser. • The lot on which the use is conducted must be at least the minimum subdivision area specified in a schedule to this zone. If no area is specified, the lot must be at least 40 hectares.

Noting that the size of the lot is 2808 sqm, both the existing and proposed uses are Section 3, prohibited uses and thus the existing and proposed uses rely on the provision of Clause 63 to operate.

Planning permission is therefore sought under the provisions of clause 63.08 to provide for the alternative use of the land for Group Accommodation.

Proposal Details

The application seeks retrospective approval for the buildings and works aspects of the proposal which have already been completed. It became apparent that planning permission was required due to a building compliance investigation being conducted on the site. This application seeks to rationalize the use from a restaurant/function centre use to a residential use.

The application seeks to amend the overall use of the site from a restaurant and attached dwelling, including self contained accommodation unit to five self contained short stay accommodation units/villas.

All accommodation units are provided with independent access, an open plan lounge and bedroom area, bathroom and kitchenette with the exception of accommodation unit 4 which contains two bedrooms. Each unit is provided with a privatised secluded private open space area in the form of decking and units 3 and 4 are provided with plunge pools with direct access from the accommodation units.

There will be an off-site manager that will be responsible for all management aspects of the site. Each unit will be accessed via a secure keypad which will be located at the entrance to

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each unit and will house the key. All other aspects of the properties management will be dealt with by the appointed manager.

There will be no increase in the overall floor area or overall existing building footprint. The restaurant floor area is proposed to be converted into two accommodation units and the existing residence is proposed to be converted into a further two accommodation units. The self contained accommodation unit will retain it's existing footprint and function with only internal refurbishments to be carried out.

A total of fourteen car parking spaces are provided within the front forecourt area utilizing the existing access from Arthurs Seat Road.

Vegetation removal has taken place on the site in accordance with Clause 52.12 – Bushfire Protection Exemptions.

Clause 63.08 – Alternative Use

Clause 63.08 – Alternative Use provides:

> *If land is used for a use in Section 3 of a zone for which an existing use right is established, a permit may be granted to use the land for an alternative use which does not comply with this scheme. The responsible authority must be satisfied that the use of the land for the alternative use will be less detrimental to the amenity of the locality.*

This provision is being sought to apply for the use of the land for 'Group Accommodation' defined under the Planning Scheme as:

> *Land in one ownership, containing a number of dwellings used to accommodate persons away from their normal place of residence.*

Planning Scheme Requirements

The proposal demonstrates a high level of compliance with the planning scheme requirements. A response to the Planning Policy Framework is provided as follows:

- Clause 13.02-1S – Bushfire Planning

The proposal seeks to utilize the existing building on the land for the purpose of short stay accommodation

As the building is within a designated bushfire prone area an assessment of the bushfire risk and construction standards will be completed by the appointed building surveyor.

- Clause 13.05-1S – Noise Abatement

The proposal seeks to de-intensify the use that was previously conducted on the land. It is considered that the use of the site for 5 short stay accommodation units will result in

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considerably less noise emanating from the site than previously occurred when the site was operated as a restaurant and function centre.

Consequently, there will be a significant reduction in the number of people attending the site which will result in less noise impacts. It should be noted that whilst the site was operating as a restaurant and function centre there were no noise complaints were received.

It is anticipated that any permit issued for the use of the site for accommodation would include amenity related conditions which will be enforceable by the site manager.

- Clause 14.02-2S – Water Quality

An upgraded wastewater management system has been installed on the site to replace the original septic system.

The property owner has been liaising with Councils environmental health team to confirm the suitability of the system that has been installed. It is understood that Council environmental health team now have all the information they require and are satisfied with the proposal..

- Clause 16.01-3S – Rural Residential development

The use of the site for short stay accommodation makes use of the existing infrastructure on the site and does not propose further built form. The size of the site does not lend itself to any form of agriculture.

The site is adequately serviced and seeks to maintain an existing use that has been occurring on the land.

Environmental Significance Overlay – Schedule 10

The proposed use of the land for short stay accommodation addresses the required environmental objectives.

The use will be contained within the existing building on the site with only minor alterations to the external areas and decking. As such there will be no impact on the landscape values of the surrounding area.

- Clause 52.06 – Car parking

A total of 14 car parking spaces are provided to the front of the site. This area was also used by the previous business for car parking, therefore maintaining existing site conditions.

An assessment against the car parking requirement of Clause 52.06 It is considered that the proportion of carparking which allows for 2 car parking spaces per accommodation unit with 4 additional spaces to service visitation to the site by the manager, and any other appointed contractors required to service the site.

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Green Wedge Zone (GWZ) – Schedule 2

A planning permit is required under the following provisions of the Green Wedge Zone – Schedule 2:

- Use of Land for Group Accommodation pursuant to clause 34.04-1;and
- Buildings and works associated with a Section 2 Use pursuant to clause 35.04-5.

The purposes of the Zone includes:

- To provide for the use of land for agriculture.
- To recognise, protect and conserve green wedge land for its agricultural, environmental, historic, landscape, recreational and tourism opportunities, and mineral and stone resources.
- To encourage use and development that is consistent with sustainable land management practices.
- To encourage sustainable farming activities and provide opportunity for a variety of productive agricultural uses.
- To protect, conserve and enhance the cultural heritage significance and the character of open rural and scenic non-urban landscapes.
- To protect and enhance the biodiversity of the area.

Response: The proposed use of the existing building for group accommodation seeks to continue and intensify an existing use right. The approval of the use of the site for short stay accommodation supports the objectives of the Green Wedge Zone and will not introduce any detrimental amenity outcomes to the site.

The existing building will comply with the requirements of Clause 35.04-2, through the provision of an appropriate access, connection to an on-site waste water treatment system and provision of a water supply and electricity supply.

For ease of reference and to assist with the assessment of the planning application the applicable decision guidelines of the Green Wedge Zone have been responded to in the following table:

Clause 35.04-6 Decision Guidelines	
Guideline	**Response**
General issues	
The Municipal Planning Strategy and the Planning Policy Framework.	The Municipal Planning Strategy and Planning Policy Framework has been considered and is addressed within other sub-sections of this planning report

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Any Regional Catchment Strategy and associated plan applying to the land.	There is no specific catchment management plan that applies to this site, however as the building seeks to continue an existing use on the site it is considered that this has been addressed.
The capability of the land to accommodate the proposed use and development	As detailed in the enclosed Land Capability Assessment Report prepared by Civil Test, the capability of the land to accommodate the proposed accommodation use including waste water requirements is acceptable. Council's Environmental Health Team has indicated in principal support for the upgraded treatment system.
How the use or development relates to rural land use, rural diversification, natural resource management, natural or cultural heritage management, recreation or tourism	The proposed accommodation use and associated development seeks to provide short stay accommodation which will benefit local tourism. As there are limited short stay accommodation options in the hinterland area this site provides a unique opportunity to meet demand for accommodation in the local area. The ability to be able to provide short stay accommodation will also benefit surrounding businesses and restaurants through visitation to the local area.
Whether the site is suitable for the use or development and the compatibility of the proposal with adjoining land uses.	The site has proven its compatibility with adjoining land uses who all support each other with a common objective. The existing use on the site has never attracted complaints and it is considered that the removal of the restaurant use from the proposal will benefit the local area in that it reduces potential amenity impacts
Whether the use or development is essential to the health, safety or well-being of the State or area but is not appropriate to locate in an urban area because of the effect it may have on existing or proposed urban areas or the effect that existing or proposed urban areas may have on the proposed use or development.	The site has proven its compatibility with adjoining land uses who all support each other with a common objective. The existing use on the site has never attracted complaints and it is considered that the removal of the restaurant use from the proposal will benefit the local area in that it reduces potential amenity impacts

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The need to minimise adverse impacts on the character and appearance of the area or features of architectural, scientific or cultural heritage significance, or of natural scenic beauty.	No additional infrastructure is being introduced onto the site. The building has been restored and the frontage landscaped which has improved the aesthetics of the property. Once mature the landscaping at the front of the site will provide a screen to Arthurs Seat Road negating any visual impacts.
Design and siting issues	
The need to minimise any adverse impacts of siting, design, height, bulk, and colours and materials to be used, on landscape features, major roads and vistas.	As established within this submission, views to the land are mostly obscured by existing vegetation and the topography of the surrounding locality. Furthermore the building is an existing feature on the land.
The location and design of existing and proposed infrastructure services which minimises the visual impact on the landscape.	
The need to minimise adverse impacts on the character and appearance of the area or features of archaeological, historic or scientific significance or of natural scenic beauty or importance.	

Site Background / Existing Use

The use of the land for a restaurant first commenced in 1990 when an initial planning permit was issued for the use of the land for a restaurant. Whilst the planning permit issued for the use of the land for a restaurant including in the permit description "*use of the building as a restaurant for thirty (30) persons*", the premise has been operating:

- With a capacity of up to 50 (approx.) seats inside and 30 (approx.) outdoors on the deck and surrounding garden areas.
- The premises regularly hosted wedding receptions and other special occasion functions;
- Live music by local artists was a regular feature on Sunday afternoons;

Evidence that the premise operated in this fashion includes:

- The premises has a current Restaurant and Café Liquor Licence with no restriction on capacity, provided tables and chairs are placed in positions on the licenced premise so as to be available for at least 75% of the patrons attending the premise at any one time – See Appendix D;
- Red line plan for Liquor Licence notes "Seating Licensed for 54 persons"
- The current Council rates notice identifies the land as a commercial property for the purpose of Council rates charges;

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- Certificate of Registration (F-2015/0145) under the Food Act was issued by Council's Environmental Health Officers for the year 2020, which described the business as a Class 2 – Medium Risk Food Premises Licensed Restaurant;
- Flyers for three separate art exhibit events are provided identifying that art will be available to inspect whilst food and drink are provided – See Appendix E

The site was owned and operated as a restaurant until March 2020, at which time the property was purchased by the current owners. Evidence is provided in the form of business receipts as well as a staturory declaration which has been completed by the previous owner to stipulate the time that the restaurant use ceased to operate.

Proposed Alternative Use

In assessing the proposed alternative use the *responsible authority must be satisfied that the use of the land for the alternative use will be less detrimental to the amenity of the locality.* In conjunction with the restaurant use the site has also been used for residential purposes. There is one dwelling within the same building as the restaurant which has been partially operated as bed and breakfast short stay accommodation. The proposed use of the land for five self contained accommodation units will serve the function of short stay accommodation that is highly sought after in a designated tourist area.

Justification for Change of Use

Pursuant to Clause 63.08 a permit may be granted to use the land for an alternative use which does not comply with the planning scheme if the responsible authority is satisfied that the use of the land for the alternative use will be less detrimental to the amenity of the locality.

It is important to note that during the time that the restaurant was in operation, including hosting functions, there were no complaints from adjoining property owners or residents which indicates that there is no history of adverse amenity impacts resulting from the sites activities.

As previously referenced the site was previously used as a restaurant where functions such as weddings commonly took place. The use accommodated a capacity of up to 50 patrons inside and 30 patrons outside with live music a feature on weekends. The change in use from a restaurant which hosted functions to residential short stay accommodation units will result in less people attending the site. These changes will result in less adverse amenity impacts to the immediate locality thereby addressing the requirements of this clause.

Buildings and Works

In addition to the change of Use of the building the proposal also seeks retrospective approval for buildings and works associated with the refurbishment of the existing building.

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A permit is required to construct or carry out works pursuant to both the Green Wedge Zone and the Environmental Significance and Significant Landscape Overlays that apply to the site.

The extent of buildings and works includes internal alterations and refurbishment to the building, the removal of an existing swimming pool, the addition of two plunge pools and alterations to and additions of external decking. The existing building was in a run down state prior to the commencement of the building works with various elements requiring replacement or refurbishment. The replacement of windows, doors, and decking and the inclusion of internal privacy fencing and additional decking are also building elements that have been included.

The decking associated with the existing residence is proposed to be modified by deleting the swimming pool and perimeter decking and partially infilling the area occupied by the swimming pool. There is also the addition of a plunge pool in this locality. Essentially this area of decking has been reduced in size and overall area. An additional area of decking is proposed to the north east of unit 1. This area of decking is proposed to occupy an area of 4.1 metres in width and 13.8 metres in length and will not be clearly visible from any adjoining or nearby properties.

The external façade of the building has been painted in Dulux 'Monument', including all external screens.

Justification for Buildings and Works

The proposed buildings and works are considered to be appropriate when assessed against the design and siting issues within the decision guidelines of the Green Wedge Zone. The additional area of decking and associated screens are sited in a way that minimizes any potential adverse impacts on the surrounding landscape and from surrounding properties. Given the minor nature of the works to an existing building the impact on the surrounding landscape is considered to be negligible. Essentially the proposed building works are considered to be a vast improvement on the buildings appearance and therefore are considered to enhance the visual appearance of the building.

The proposal has a high level of compliance with the landscape objectives and the decision guidelines of both the significant landscape overlay and the environmental significance overlay in that:

- The siting, materials and proposed buildings and works have been designed to have a minimal visual impact on the ridge and escarpment landscape.
- The subject site is a smaller landholding that is nested within a locality that is surrounded by larger rural landholdings.
- The existing viewlines to the subject property are distant, obscured by vegetation and topography and are therefore not modified or impeded by the proposed works.

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- The landscape value of the site is enhanced by the proposed works as opposed to being diminished due to the updating of the building façade and the landscaping that has been incorporated to the sites frontage and rear open space area.

Conclusion

The repurposing of a dated and run down restaurant/dwelling is considered to be a positive attribute to an existing area that is highly utilised for tourism and recreation. It is considered that the provision of group accommodation for the purpose of short stay holiday rental is a use that is in high demand and short supply in this locality.

The established use rights benefiting the site provides a unique opportunity to repurpose an existing established building that provides an appropriate and desirable use. The change in use will result in less detrimental amenity impacts due to the reduced number of patrons and the change in use of the land from a commercial restaurant and function centre operation to a wholly residential operation.

As such the proposal should be considered favorably by the Responsible Authority in that it will make a positive contribution to the economic and tourism functions of the locality and will support other nearby businesses that contribute to the Mornington Peninsula hinterland area.

Yours faithfully
Marshal Melbourne Pty.Ltd.

Clydie Brewer
Executive - Planning

Flinders Coastal and Marine Management Plan

April 2023



MORNINGTON PENINSULA Shire

Flinders
Coastal and Marine Management Plan

MORNINGTON PENINSULA Shire

Executive summary

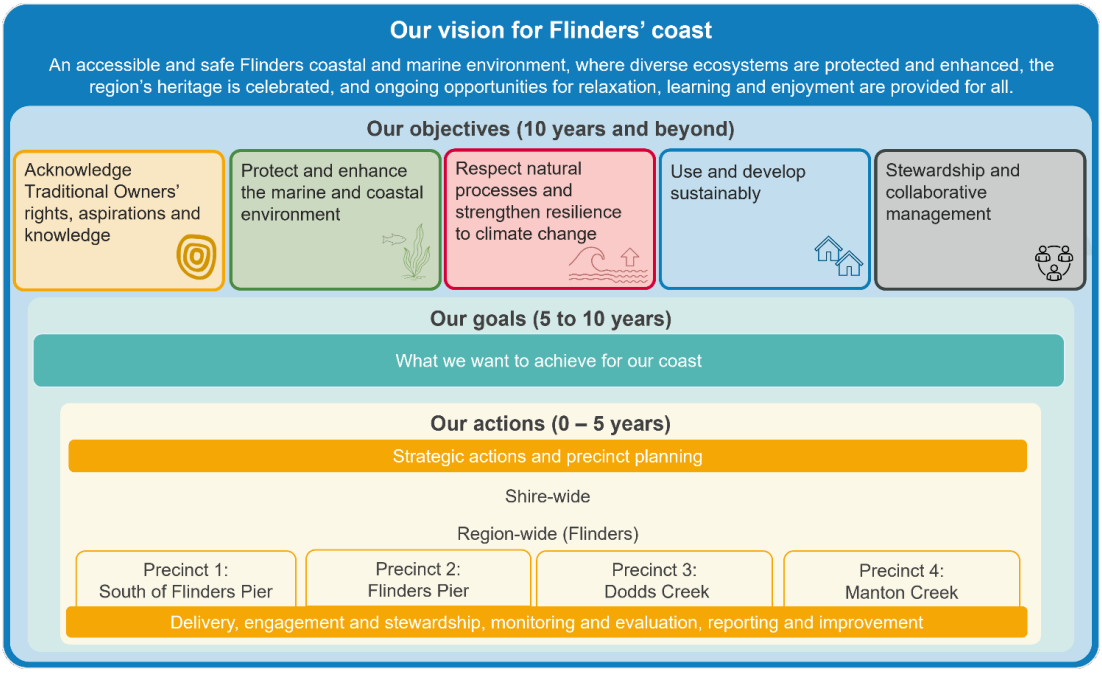
Overview

A Coastal and Marine Management Plan (CMMP) has been created in consultation with the Flinders community, including the Flinders Coastal Advisory Group, the Bunurong Land Council, Council staff, and other agencies. Commencing its development in November 2021, it has been designed to align with state legislation, guidelines and government policy, in particular the *Marine and Coastal Act 2018* and Policy.

The CMMP sets the strategic direction for marine and coastal management for the next 5-10 years. Its vision and objectives have been informed by community and stakeholder perspectives. They reflect expectations and aspirations for the Flinders coastline. Community perspectives are also presented in the plan as values, concerns and opportunities.

CMMP framework

An overview (program logic) of the Flinders CMMP structure shows the relationships between the vision and objectives.



Objectives for managing coastal and marine areas in Flinders have been shaped through discussions with Shire staff, agencies, and community stakeholders, and align closely with key management pillars of the Marine and Coastal Policy. Goals and actions have been developed to help achieve the realisation of each management objective.

Flinders
Coastal and Marine Management Plan

MORNINGTON PENINSULA Shire

CMMP actions
Aligned with our goals, our actions describe the projects and tools we will use to achieve our long-term objectives over the next 5 years. A range of actions have been defined to enable a strategic approach to coastal and marine management across the Flinders and broader Mornington Peninsula Shire region.

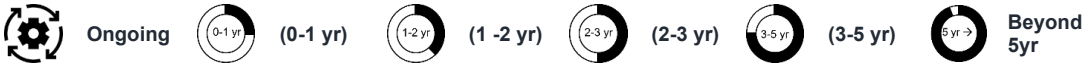
The Flinders CMMP actions have been defined at three scales:

- **Shire-wide actions** – applicable across the Mornington Peninsula Shire and developed through coordination of the Flinders, Portsea and Mount Eliza CMMPs
- **Region-wide actions** – Specific for the entire Flinders CMMP region
- **Precinct actions** – Specific to particular locations within the Flinders area

These actions and their timing have been guided by the findings from community and stakeholder consultation, and the management experiences of the Shire and other agencies. They align with the objectives and goals defined for the CMMP and are presented under the objective themes.

These CMMP actions will guide investment and management priorities over the next 5 – 10 years and are to be reviewed and revised after 5 years. As a Shire-led plan, the Shire is to lead each action. Key partners involved in action delivery are also identified along with recommended timing of action commencement and indicative costing ranges.

Timing (action commencement)



Indicative cost

** No signif. addition. $ Low (<$20K) $$ Mod. ($20K to $100K) $$$ High ($100K to $250K) $$$$ Very High (>$250K)

Upcoming actions
Current and upcoming actions for Flinders are shown in the following tables. These are actions planned to commence within the next two years. The full lists of actions are detailed within the plan.

Timelines for commencing CMMP actions are a guide and are subject to available funding and resourcing. Refer to *Implementation* section of the plan for possible funding pathways.

Shire-wide actions

Delivery on Shire-wide actions are integral to this plan. A number of specific shire-wide actions have been highlighted due to strong alignment in supporting and addressing Flinders values, concerns and opportunities.

	Shire-wide action	Timing	Indicative cost	Action lead *Support*
	Objective 1: Acknowledge Traditional Owners' rights, aspirations & knowledge			
S.1e	Ensure collaboration with the Bunurong Land Council Aboriginal Corporation for any projects or works located in or near recognised culturally sensitive areas within marine and coastal zones via initiatives which work towards co-management and support the Bunurong Land Council Aboriginal Corporation teams to work on Country.		**	**The Shire** *BLCAC and others*

Flinders
Coastal and Marine Management Plan

MORNINGTON PENINSULA Shire

	Shire-wide action	Timing	Indicative cost	Action lead *Support*
	Objective 2: Protect and enhance the marine and coastal environment			
S.2e	Partnering with relevant stakeholders, build upon existing Shire and community vegetation management and habitat enhancement measures, with a focus on: - integrating best practice methods - regenerating and re-establishing native communities - improving weed and invasive species management - defining clear performance indicators (i.e., weed/pest control, native cover, number/presence of species) - determining current baselines - monitoring performance Approach to consider ecological vegetation classes (EVCs), species origin, sensitivity and diversity.		$$	**The Shire** *and others*
S.2f	Protect sensitive coastal and marine areas and retain public spaces for all users, through educating adjacent landowners and lessees on impacts of their activities and practises. Includes informal structures and access points on Crown land, connectivity obstructions, ground disturbance and vegetation impacts.		$$	**The Shire**
S.2g	Advocate, educate and promote behaviour change for foreshore adjacent homeowners and residents, to protect vegetated crown land areas, by providing guidance and examples on: - planting and gardening methods (incl. valued native and indigenous species, weed control, disposal) - material placement, ground disturbance and geological contamination - site drainage - good vegetation and site management practices		$$	**The Shire**
	Objective 3: Respect natural processes and strengthen resilience to climate change			
S.3f	Investigate adaptation opportunities for foreshore infrastructure and facilities and cultural and historical assets, in response to projected climate change impacts, including relocation of foreshore assets where feasible.		$$$$	**The Shire**
	Objective 4: Use and develop sustainably			
S.4b	Using communication, advocacy, enforcement and planning controls, work with relevant landholders to reduce encroachment and synergistic impacts on Crown Land, and align activities with the CMMP and other Shire and state management guidelines and policies.		$$$	**The Shire**

Flinders
Coastal and Marine Management Plan

MORNINGTON PENINSULA Shire

Regional actions

Regional actions are applicable across the broader coastal and marine areas at Flinders.

	Regional actions (Flinders)	Timing	Indicative cost	Action lead *Support*
	Objective 2: Protect and enhance the marine and coastal environment			
R.2a	Continue a minimal management and intervention approach towards onshore seaweed and increase awareness of its biodiversity values, as a habitat, nesting and food source, and a natural erosion mitigation measure.		**	**The Shire**
R.2b	Work with relevant stakeholders to investigate opportunities to formalise protection and increase awareness of sensitive ecosystems in Western Port Bay and surrounding areas, including the use of marine protected areas.		**	**The Shire** *DEECA, Victorian Environmental Assessment Council, others*
R.2c	Work with Melbourne Water and community to support catchment and water quality improvements in Dodds Creek and Manton Creek.		$$$	**The Shire** *MW*
R.2d	Partnering with relevant stakeholders, and guided by the Flinders Vegetation Management Plan, build upon existing Shire and community vegetation management and habitat enhancement measures, with a focus on regenerating and re-establishing native communities and weed control. (Linked to action R.2e.)		$$$$	**The Shire** *PV*
R.2e	Develop and implement recommendations from vegetation management plan to guide and prioritise stakeholder and community management activities for the Flinders foreshore reserve, and demonstrate the need for funding.	0-1 yr	$$	**The Shire**
R.2f	Work with Parks Victoria and relevant stakeholders to revise the Flinders Conservation Management Plan (2013) to reflect the heritage values of the site and management requirements in accordance with the Victorian Heritage Registry	0-1 yr	**	**The Shire** *PV*
R.2g	Advocate for and explore options for an ongoing funding commitment to enable routine vegetation management works at Flinders foreshore reserve to ensure delivery and performance.	1-2 yr	**	**The Shire** *and others*
	Objective 4: Use and develop sustainably			
R.4a	Retain and support local commercial industry operating from Flinders – and promote and enforce sustainable behaviours and practices		$	**The Shire**
	Objective 5: Stewardship and collaborative management			
R.5a	Liaise with the Flinders Yacht Club and Bass Coast Trust to communicate the CMMP to gain support and encourage alignment.	0-1 yr	**	**The Shire**, *Flinders Yacht Club, Bass Coast Trust*

Flinders
Coastal and Marine Management Plan

MORNINGTON PENINSULA Shire

By precinct

The Flinders coastline has been divided into four precincts, to enable localised management needs to be addressed. Each of these has a set of precinct-specific actions. Current and upcoming actions for each Flinders precinct are shown below.

Precinct 1: South of Flinders Pier

	Action	Timing	Indicative cost	Action lead *Support*
	Objective 2: Protect and enhance the marine and coastal environment			
P1.1	Widen and enhance native vegetation buffer at the car park, foreshore picnic area and playground through: - increased planting, fencing, access control, weed management - changes to vegetation maintenance and mowing	1-2 yr	$$	**The Shire** *and others*
	Objective 4: Use and develop sustainably			
P1.2	Undertake usage surveys and other monitoring (e.g., car counters, sensors) at Flinders foreshore carpark to quantify and understand usage, visitation and demands of marine and coastal areas, to inform strategic foreshore management, particularly during high visitation periods.		$$	**The Shire**
P1.3	Continue to encourage activation of the picnic areas and foreshore via community events, outside of peak usage times.		$$	**The Shire**
P1.4	Undertake works to improve pedestrian safety, access and connectivity between the picnic area and the pier, through formalised path/s, all-abilities opportunities, increased visibility and improved configuration.	1-2 yr	$$$$	**The Shire**
P1.5	Review and improve disabled access parking spaces foreshore car park.	1-2 yr	$	**The Shire**

Precinct 2: Flinders Pier

	Action	Timing	Indicative cost	Action lead *Support*
	Objective 4: Use and develop sustainably			
P2.1	Undertake usage surveys and other monitoring (e.g., car counters, sensors) at Flinders Pier to quantify and understand usage, visitation and demands of marine and coastal areas, to inform strategic foreshore management, particularly during high visitation periods.		$$	**The Shire**
P2.2	Retain existing authorised pier access (maintenance, commercial operators & emergency services)		$$	**The Shire**
P2.3	Work with Parks Victoria and relevant stakeholders on the potential Flinders Pier restoration and review the alignment of any works with this CMMP vision, objectives and actions.	0-1 yr	$	**The Shire** *PV and others*
P2.4	Complete an Expression of Interest (EOI) for the future use of the Pier Shed. Evaluation to be guided by the CMMP objectives and Marine and Coastal Policy to ensure sustainable use, and consider adjacent Pier restoration.	0-1 yr	$	**The Shire**

v

	Action	Timing	Indicative cost	Action lead *Support*
P2.5	Investigate opportunities for the installation of an outdoor shower and wash down facility for swimmers, divers and other beach and bay users.	1-2 yr	$	**The Shire**

Precinct 3: Dodds Creek

	Action	Timing	Indicative cost	Action lead *Support*
	Objective 2: Protect and enhance the marine and coastal environment			
P3.1	Work with adjacent landowners to minimise impacts from private property, increasing awareness and understanding of activities and practises to help protect and enhance the coastline. To align with VMP guidance.	⚙	$$	**The Shire**
	Objective 3: Respect natural processes and strengthen resilience to climate change			
P3.2	Informed by geotechnical assessment, undertake measures to further mitigate existing cliff and slope erosion hazards, and strengthen the resilience and safety of cliffs under a changing climate.	1-2 yr then Ongoing	$$	**The Shire**

Precinct 4: Manton Creek

	Action	Timing	Indicative cost	Action lead *Support*
	Objective 2: Protect and enhance the marine and coastal environment			
P4.1	Work with adjacent landowners to minimise impacts from private property, increasing awareness and understanding of activities and practises to help protect and enhance the coastline. To align with VMP guidance.	⚙	$$	**The Shire**
	Objective 4: Use and develop sustainably			
P4.2	Work with relevant landholders and Melbourne Water to improve management of stock access to Manton Creek	1-2 yr then Ongoing	$$	**The Shire** *with Melbourne Water*

Implementation and review of the Flinders CMMP

Successful implementation of the CMMP requires commitment from the Shire and State Government to prioritise coastal and marine management and ensure its integration with other Shire plans and strategies.

The Flinders CMMP actions will be delivered via a range of existing Shire and stakeholder mechanisms (where possible). This includes the annual capital works program, planning schemes, local laws, asset management plans and other Shire plans, as well as business-as-usual operations for the Shire.

An implementation plan (as supplement to this document) details timing, lead agencies, supporting partners, implementation mechanism/approach, funding estimates and opportunities, relevant approval along with metrics to track action implementation and performance.

Actions will be reviewed annually, to determine action status - what has been started, completed, yet to commence or is ongoing. This will include progress reporting and identify upcoming work proposed for the next 12 months.

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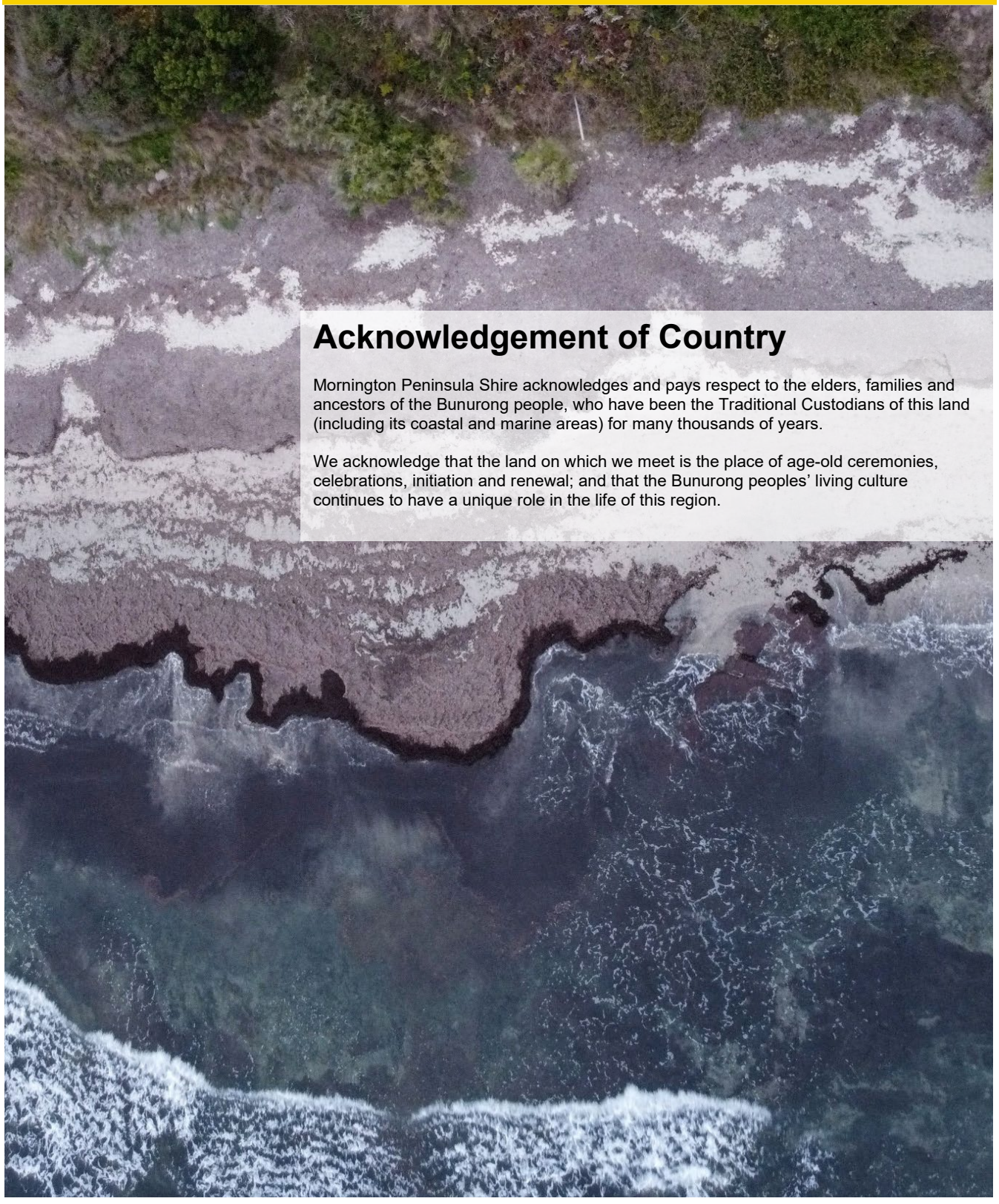
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Acknowledgement of Country

Mornington Peninsula Shire acknowledges and pays respect to the elders, families and ancestors of the Bunurong people, who have been the Traditional Custodians of this land (including its coastal and marine areas) for many thousands of years.

We acknowledge that the land on which we meet is the place of age-old ceremonies, celebrations, initiation and renewal; and that the Bunurong peoples' living culture continues to have a unique role in the life of this region.

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Abbreviations

ABM	Association of Bayside Municipalities
BBV	Better Boating Victoria
BLCAC	Bunurong Land Council Aboriginal Corporation
CAG	Coastal Advisory Group
CMP	Coastal Management Plan (predecessor of this CMMP)
CMMP	Coastal and Marine Management Plan
DEECA	Department of Energy, Environment and Climate Action
DELWP	Department of Environment, Land, Water and Planning
EPA	Environment Protection Authority Victoria
EVC	Ecological Vegetation Class
LSV	Life Saving Victoria
MER	Monitoring, Evaluation and Review
MW	Melbourne Water
PV	Parks Victoria
RAP	Registered Aboriginal Party
SEW	South East Water
UNESCO	United Nations Educational, Scientific and Cultural Organization
VFA	Victorian Fisheries Authority



Document version history

			Authors
Draft CMMP	V1	August 2022	Shire: H. Forrest Alluvium: P. Bicknell, S. Doumtsis, P. Richards, E Hodson
Final CMMP	V1	April 2023	Shire: H. Forrest Alluvium: P. Bicknell, S. Doumtsis

The Mornington Peninsula Shire thank the following members of the Flinders Coastal Advisory Group for their contributions during development of the CMMP; J. Willis (Chair), M. Aarons, A. Farrar, L. Glover, S. Guggenheimer, N. Hallam, T. Hiney, C. Jaeger and C. Reis.

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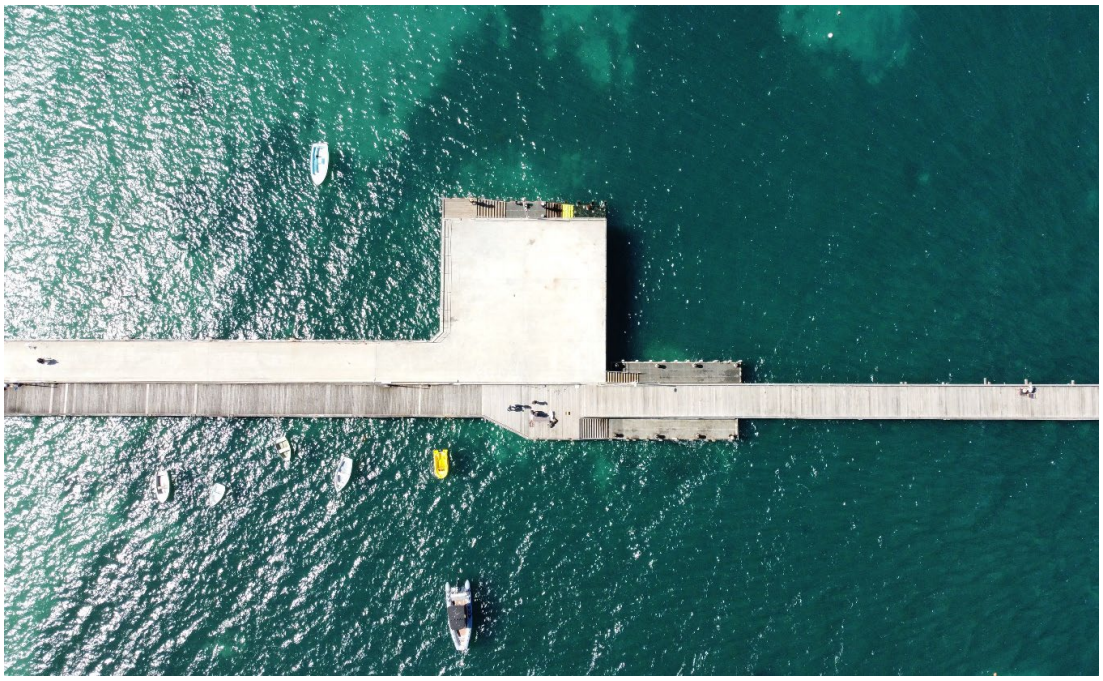
Introduction

Surrounded by Port Phillip Bay, Bass Strait and Western Port Bay, the Mornington Peninsula coastline is almost 200 km long and makes up more than 10% of Victoria's coast. These coastal and marine areas are a key part of the Peninsula's past, present and future. Flinders is the southernmost town on the Peninsula, at the entrance to Western Port Bay. It is part of the lands of the Bunurong People and has been an important hub for marine activities throughout the Peninsula's European history. It has held on to its charm and coastal heritage, and is a popular place to live, holiday and visit.

The coastal and marine areas at Flinders are an important part of this appeal. The surrounding marine environment sustains incredible and unique biodiversity and marine life. Serviced by the iconic Flinders pier, the offshore waters of Western Port Bay attract swimmers, divers, snorkellers and fishers as well as a range of commercial and aquaculture ventures. Flinders foreshore is a popular place to stroll along the beach, explore rockpools, launch a boat, all while enjoying the panoramic views of Western Port Bay.

Managing this coastline faces a range of ongoing and emerging challenges including ageing infrastructure and facilities, increasing pressures from visitation and usage, growing communities, development and a changing climate.

Our Flinders Coastal and Marine Management Plan will help guide appropriate, effective and sustainable management of these valued and sensitive areas, and the facilities, infrastructure and management initiatives that support them. This strategic approach strengthens our long-standing commitment to being leaders in coastal planning and management and will shape the future of our Flinders foreshore.



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We have been working with key stakeholders and the community to develop the Flinders Coastal and Marine Management Plan (CMMP). The CMMP will guide how we manage our coastal and marine areas over the next 10 years by:

- Highlighting what people love and what they are concerned about
- Setting our overall vision, objectives and management approach
- Outlining priority actions and projects for delivery
- Helping coordinate management across relevant organisations and community groups.

Mornington Peninsula Shire Council (the Shire) commenced development of the Flinders CMMP in November 2021, which has been undertaken in stages (Figure 1).



Figure 1. *Timeline for developing the CMMP.*

A tailored stakeholder engagement plan informed the approach to engagement throughout the development of the CMMP. This enabled insights and perspectives from the Flinders community and stakeholders to be considered and included. Summaries of key engagement activities with stakeholders to date are available in Attachment A.



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Mornington Peninsula

Community and connection to coast

The Mornington Peninsula is home to about 170,000 people, and a second home or favourite holiday destination to many more. Wherever you live, work or visit on the Peninsula, you are never very far from the sea. This coastal connection is reflected in the Peninsula's history and character. The Bunurong people used the coastal areas as sources of food and camping sites. In European history, the Peninsula has been a place of maritime and naval activities, coastal living, and seaside getaways. The coast is, and always will be, fundamental to the Peninsula way of life.

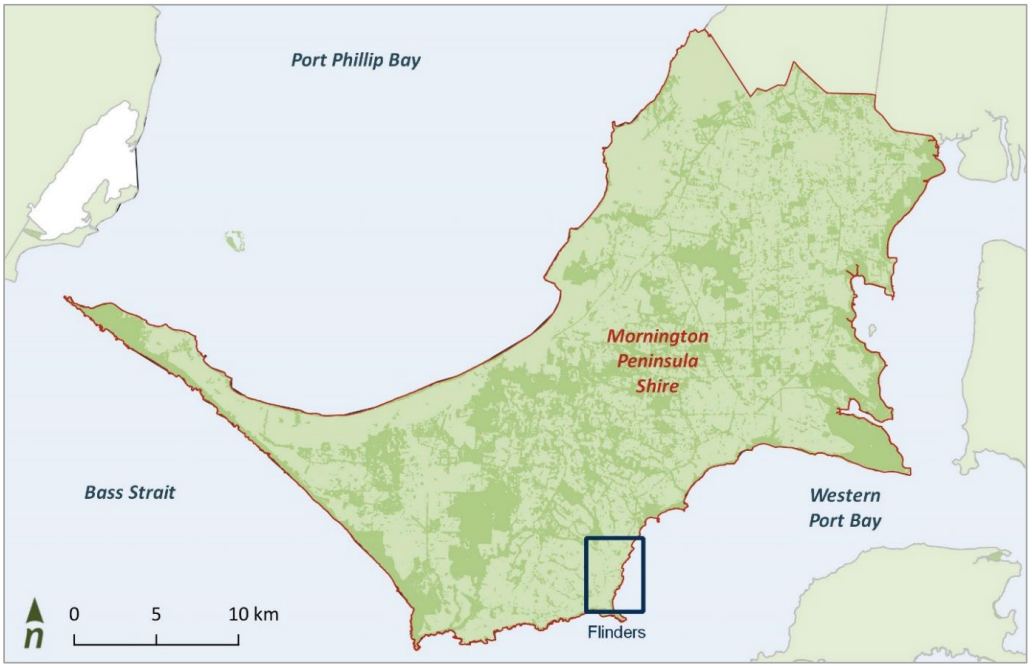


Figure 2. *Mornington Peninsula, including the Flinders CMMP area.*

The Bunurong people

The Mornington Peninsula is part of the traditional lands of the Bunurong people of the Kulin Nation, who have lived in this area for over 40,000 years. The Bunurong people have a strong connection to Country and have played an important role in caring for land and water across the region.

The Flinders foreshore continues to be valued Land and Sea Country for the Bunurong people. They are the traditional coastal custodians, and lived across the Mornington Peninsula and its surrounds. The clan identified in the Flinders area at the time of European settlement was the Boonwurrung Balag, which held territory around Cape Schanck and Point Nepean. Local waterways and the sea were important food sources. Significant and meaningful sites, middens, fish traps and other artefacts are found within the marine and coastal areas around Flinders.

European settlement continues to significantly impact Aboriginal communities and cultures and western activities and uses have led to deterioration of valued and sensitive coastal and marine environments.

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Environment

The natural environment of the Mornington Peninsula makes it a special place. It is home to an incredible diversity of plants and animals, including species of conservation significance. The parks and reserves that help protect this biodiversity cover about 10% of all Mornington Peninsula land. Much of the east coast is part of the Western Port Ramsar Wetland, and the entire Peninsula is part of a UNESCO Biosphere Reserve. The Peninsula's beaches, bays, waterways, wetlands and groundwater all play a vital role in the natural ecosystem and in providing habitat.

Stretches of the Peninsula's coastline are also recognised for their significant geology and landforms. The Port Phillip Bay coast includes scenic cliff tops and sandy beaches, ranging from small pockets to long strips. The wild Bass Strait coast has windswept ocean beaches and spectacular rocky coast, including London Bridge and Cape Schanck, while the diverse Western Port coastline includes scenic bays and rocky reefs in the south and mangroves and mudflats in the north. The highest point on the Peninsula is Arthurs Seat, which is little more than a kilometre from McCrae Beach.

Tourism and the economy

The Mornington Peninsula is one of the most popular day-trip destinations in Victoria, and its population swells significantly in summer when Melburnians make use of its many thousands of holiday homes. The Peninsula also attracts visitors from much further afield. In 2018-19, tourism was estimated to be worth over a billion dollars to the Peninsula's economy.[1] Its diverse and unique coastal and marine areas are a major contributor to this popularity. About 80% of overnight visitors and 60% of daytrip visitors head for the coast.[2] While the Peninsula has many other attractions, such as its food and wine, changing conditions and management issues of these coastal and marine areas may impact on the broader Peninsula economy.

Another important contributor to the local economy (similarly contributing over a billion dollars each year) is agriculture, for which about 40% of all Peninsula land is used.

Emerging challenges

The Shire is currently tackling both the root cause and broader impacts of climate change.[3] We are already experiencing increasing temperatures. Across the Peninsula, including the coast, the impacts of climate change are predicted to include more extreme weather, greater fire risk, loss of biodiversity, and impacts on agriculture.

Climate change is also causing sea levels to rise, which will continue throughout the 21st century and beyond.[4] Together with other expected variations in coastal processes, this will mean more flooding and erosion and other changes to our coastlines. These impacts threaten our future use of the Peninsula's coast, which already experiences pressures such as sand loss, flooding and cliff erosion.

Another challenge for the Shire will be managing growing demand on our finite coastal and marine areas. In the coming years, with a growing population, we are expecting a 26% increase in dwellings by 2026, and about 15% more residents by 2036.[5] With visitor numbers also likely to increase, our coastal and marine areas will need to accommodate more people.

[1] Victorian Government (2021) Mornington Peninsula - Regional Tourism Summary, Year Ending Dec 2020
[2] Mornington Peninsula Shire (2019) Mornington Peninsula Visitor Journeys 2019 Report
[3] Mornington Peninsula Shire (2020) Ensuring Our Future: Our Climate Emergency Response
[4] CoastAdapt (2017) Sea-level rise and future climate information for coastal councils
[5] Mornington Peninsula Shire (2021) Council and Wellbeing Plan 2021-2025

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Policy context

Across the Peninsula, coastal and marine management takes place in the context of Victorian Government legislation and policies.

In recent years, the Department of Energy, Environment, and Climate Change (DEECA)[6] has led a reform of coastal and marine management in Victoria. This reform aims to better support coordinated management and provide tools to identify and adapt to coastal hazards.

The key components of this reform are summarised in Figure 3.

What came before this CMMP?

A Coastal Management Plan (CMP) for Flinders was released in 2010. It was developed under the previous *Coastal Management Act 1995.*

As one of the Shire's older CMPs, it was prioritised for renewal (as a CMMP) as part of our 2021-22 budget. CMMPs are being developed at the same time for Mount Eliza and Portsea. CMMPs have also been developed for Sorrento and Mount Martha in recent years. They will all help to translate the latest Victorian Government policy into on-ground actions.

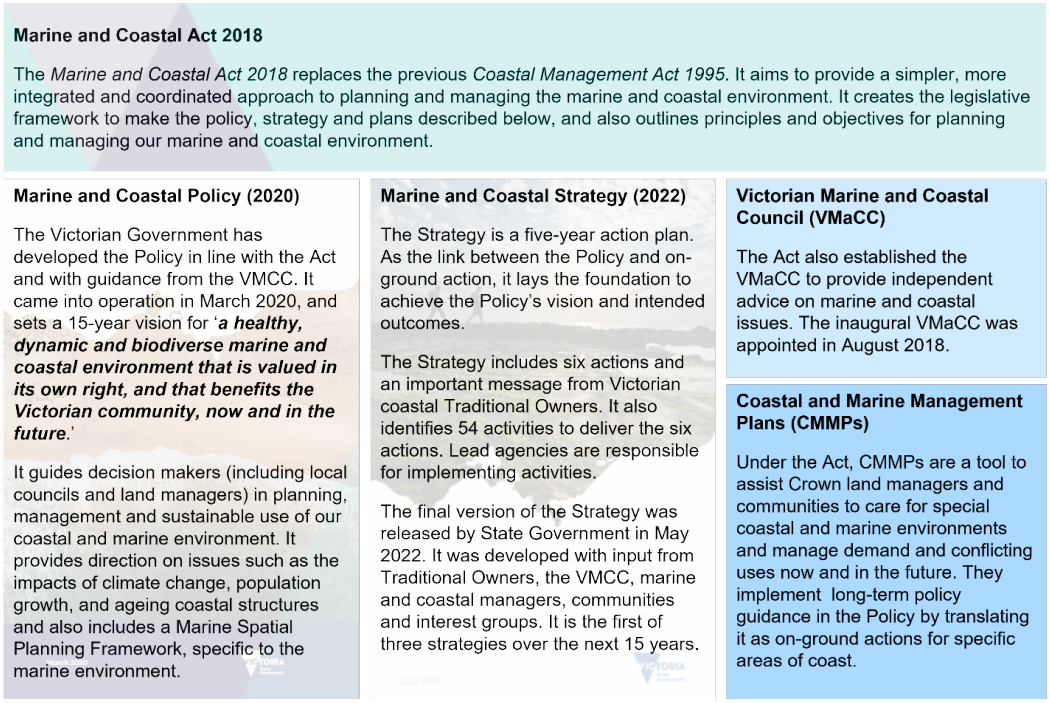


Figure 3. *Victoria's marine and coastal policy context.*

DEECA is currently developing its CMMP guidelines, under Victoria's Marine and Coastal Reforms Final Transition Plan (2018). The development of this CMMP has been guided by draft CMMP guidelines, DEECA advice (formal and informal), and a robust understanding of Victoria's marine and coastal policy context (Figure 3).

[6] Formerly as Department of Environment, Land Water and Planning (DELWP) until January 2023.

The Marine and Coastal Policy includes a 'Planning and Decision Pathway' which shows how the objectives and guiding principles of the Act should be used in decision making in the marine and coastal environment (Figure 4).

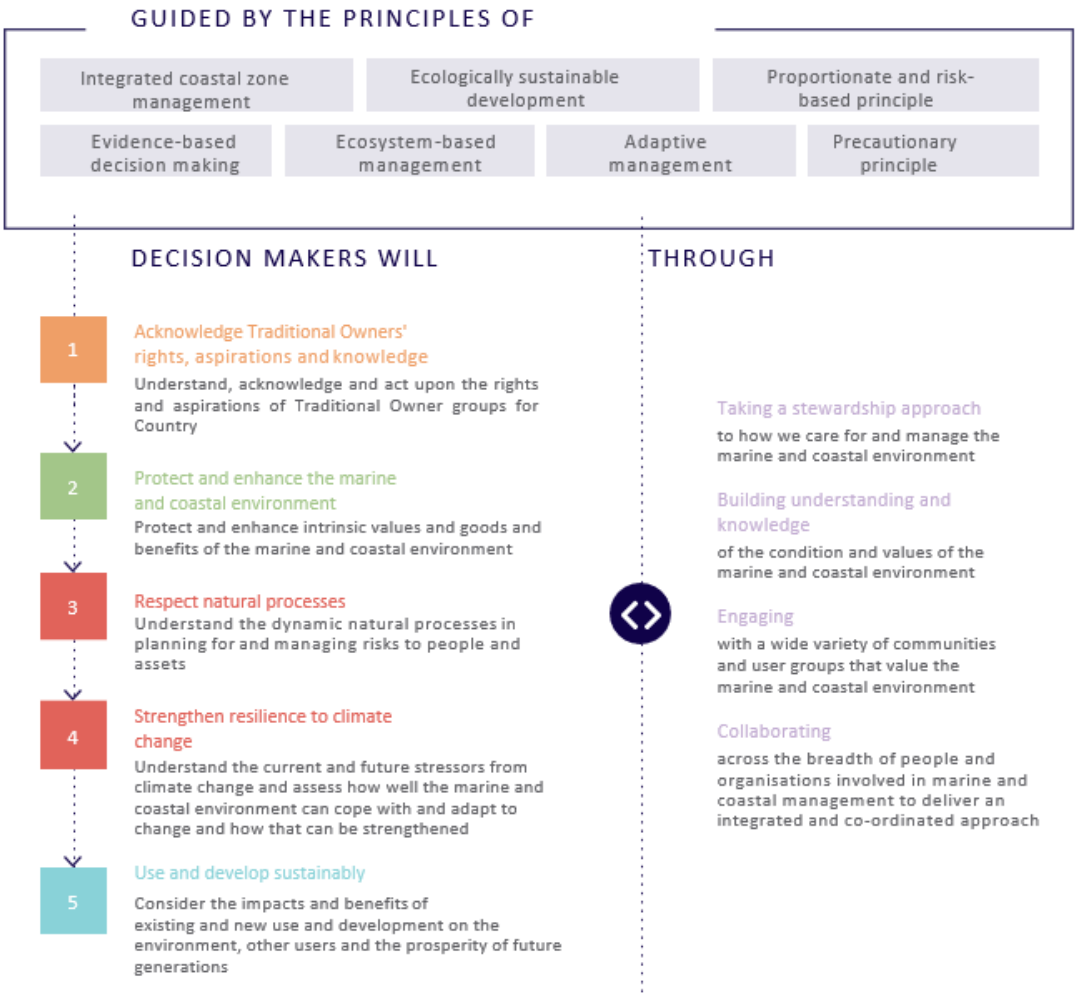


Figure 4. *The Planning and Decision Pathway sets out how the guiding principles and policy must be considered in decision making (Source: DELWP, 2020).*

In addition to the Victorian Government reforms, there are policies and other documents at regional and local levels that are relevant to coastal and marine management on the Peninsula. A summary is provided in Attachment B. It is important that our vision, objectives and actions for our coastal and marine areas have consistency across the region. Some of the Shire's key plans and strategies (and how they relate to the principles in Figure 4) are shown in Figure 5.

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	Acknowledge Traditional Owners' rights, aspirations and knowledge	Protect and enhance the marine and coastal environment	Respect natural processes	Strengthen resilience to climate change	Use and develop sustainably
Council and Wellbeing Plan 2021-2026	Protect natural sites of cultural and Aboriginal and Torres Strait Islander significance (strategy)	A healthy ecosystem, in which our coastline, bushland, wildlife and green wedge is resilient to the climate emergency and development (objective)	A healthy natural environment and well-planned townships (theme)		
Imagine: Peninsula 2040 – Our shared community vision		Protect and enhance all elements of our natural land, sea and biodiverse environments (principle)		Addressing climate change (principle)	
Ensuring Our Future: Our Climate Emergency Response	Representatives from Registered Aboriginal Party and other TO Groups are involved in decision making impacting the region, especially regarding protecting the natural environment (task)	Generate a thriving Peninsula-wide natural environment (action step)	Grow nature-based infrastructure (action step)	Understand climate risks on assets and services (action step)	
			Connect communities and nature in precinct planning (action step)		
Our Reconciliation Action Plan 2022	Identify and manage Aboriginal cultural heritage (action)				
	Acknowledge and celebrate Bunurong / Boonwurrung history and cultural heritage (action)				
	Incorporate cultural footprint within all project planning and design (action)				
Arts and Culture Plan 2020-2026	Uniquely the Peninsula – our places and spaces nurture creative and cultural expression and showcase our local people, their stories and our unique environment				
Biodiversity Conservation Plan	Develop a biodiversity protection and management partnership with local Traditional Owners (action)	The Mornington Peninsula's biodiversity is healthy, valued and protected (vision)		Building ecosystem resilience in a changing climate (strategic direction)	
Asset Management Strategy 2020-2030				Incorporate consideration of climate change into our asset management thinking (objective)	
Marine Precincts Strategy					Promote the Mornington Peninsula as Victoria's premier location for marine recreational boating, tourism and industry (objective)

Figure 5. *Alignment of recent key Mornington Peninsula Shire documents in relation to the Marine and Coastal Policy and its core objectives*

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Shire-wide coastal and marine management

Management of the Mornington Peninsula's coastal and marine areas is a shared responsibility between the Mornington Peninsula Shire (the Shire), Parks Victoria and DEECA, as well as various Committees of Management (Figure 6).

The Shire manages a third of the coastal and marine areas along the Peninsula in coastal foreshore reserves. The Shire is either the freehold landowner of these areas or the appointed Committee of Management (CoM), pursuant to the *Crown Land (Reserves) Act 1978*.

Parks Victoria and DEECA also manage many of the beaches and coastlines on the Peninsula, particularly at Point Nepean and along the Bass Strait Coast, while several other beaches and foreshores are managed by Voluntary Committees of Management. Other stakeholders, including Melbourne Water and the Bunurong Land Council Aboriginal Corporation, also play an important role (Table 1). Effective collaboration between all stakeholders is important in managing our coastal and marine areas.



Figure 6. *The shared management responsibility of Mornington Peninsula beaches and foreshore areas.*

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Flinders



Overlooking Western Port Bay and just around the headland (West Head) from Bass Strait, Flinders is a historic coastal town and the southernmost located on the Mornington Peninsula.

The Flinders foreshore coastal Crown land reserve covers a 5 km stretch of coastline. This includes the main Flinders Beach and several smaller beaches and cliffs to the north, intersected by several creeks.

This reserve is managed by the Shire, as the Committee of Management for this Crown land. Beyond this Crown land reserve, Shoreham Foreshore Reserve Committee of Management is responsible for areas to the north, while Bass Park Trust is responsible for the short stretch at the southern end of the Flinders foreshore (including areas leased to Flinders Yacht Club).

The Flinders CMMP area
From north to south, this CMMP covers the southern outskirts of Shoreham to just north of West Head. The broader region will also be included in framing the vision, objectives and actions for the CMMP.

Table 1 shows the roles and public land management arrangements for the Flinders foreshore reserve and its surrounding areas. Strong collaboration between all stakeholders will be important in successfully managing the coastal and marine areas of Flinders and in achieving the objectives of the CMMP.



Figure 7. *Flinders foreshore reserve.*

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Table 1. Land managers, rightsholders and other key stakeholders.

Agency	Role
VICTORIA State Government | Energy, Environment and Climate Action	The Department of Energy, Environment and Climate Action (DEECA) is responsible for overseeing management of Crown land and marine areas for its environmental, conservation and recreational values. DEECA*, recently reformed coastal and marine management with the new *Marine and Coastal Act 2018* and associated Policy and Strategy. * formerly known as the Department of Environment, Land, Water and Planning (DELWP) until January 2023
MORNINGTON PENINSULA Shire	Mornington Peninsula Shire is Committee of Management for large portions of coastal Crown land, directly managing a number of coastal foreshore reserves. The Shire's role in coastal and marine management also includes (but is not limited to): - managing all Shire-owned foreshore infrastructure - administering the Planning Scheme and reviewing planning applications - engaging with the Victorian Government to influence broader coastal policy - facilitating advocacy with other organisations and liaising with the community.
Parks VICTORIA	Parks Victoria (PV) is the Victorian Government agency responsible for managing protected areas of land, marine parks and reserves. In addition to managing National Parks, marine protected areas, and other Crown land reserves and assets, Parks Victoria is the local port & waterway manager for Port Phillip and Western Port under the Port Management Act 1995 and Marine Safety Act 2010, responsible for safe navigation (boating and swimming zones, aids to navigation), berths and infrastructure such as boating facilities, moorings and piers.
Melbourne Water	Melbourne Water (MW) is a statutory authority owned by the Victorian Government that manages and protects Melbourne's major water resources. Its responsibilities include managing water quality, drainage and flooding. It also owns and maintains major water, sewer and drainage infrastructure, including drainage reserves and outlets.
Bunurong Land Council Aboriginal Corporation	The Bunurong Land Council Aboriginal Corporation (BLCAC) is a Traditional Owner organisation of the South-Eastern Kulin Nation, representing the traditional lands of the Bunurong language group, ancestors, places and cultural environment. It is the Registered Aboriginal Party (RAP) and rightsholder for the Mornington Peninsula, with cultural heritage responsibilities under the *Aboriginal Heritage Act 2006*. BLCAC must be consulted on proposed land management activities and the use of traditional knowledge.
Victorian Fisheries Authority	The Victorian Fisheries Authority (VFA) is an independent statutory authority established to effectively manage Victoria's fisheries resources. Servicing all fisheries and aquaculture sectors and providing advice to government, VFA work closely with many stakeholders to deliver sustainable fishing and aquaculture, clear resource access and sharing arrangements and increased economic, social and cultural value.
better boating VICTORIA	Better Boating Victoria (BBV) is a division of the Victorian Fisheries Authority. It oversees the implementation of boating reforms and the Victorian Government's investment in boating infrastructure and facilities. This includes upgrading boat ramps and reviewing management arrangements for boating infrastructure.
Flinders Coastal Advisory Group (CAG)	The Flinders Coastal Advisory Group (CAG) is one of 10 such groups across the Peninsula. It provides key strategic advice to the Shire on the protection and enhancement of Flinders' coastal and marine areas. It consists of community members with a diverse range of local knowledge and operates under a Shire-adopted Terms of Reference.

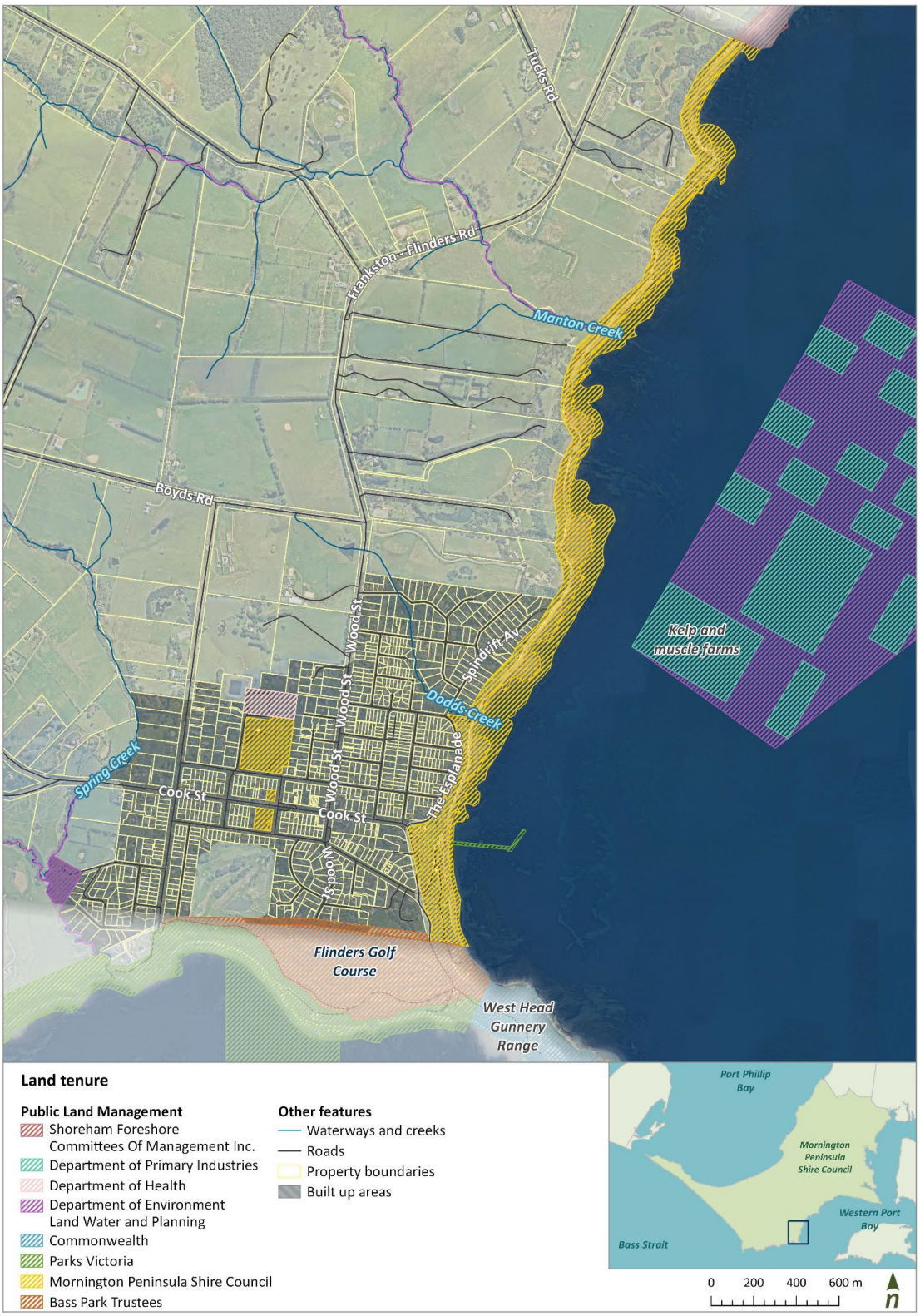


Figure 8. *Public land management arrangements along the Flinders coastline.*

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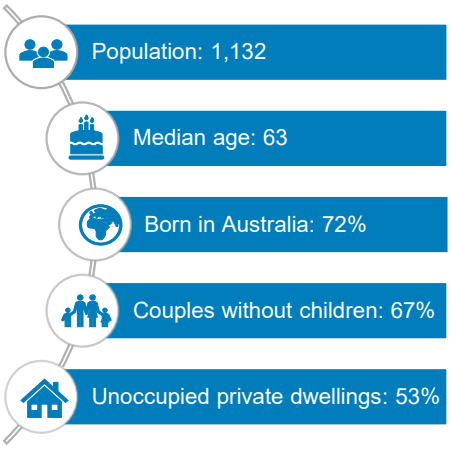
Community and connection to coast

Flinders is part of the lands of the Bunurong People who have had and continue to have a strong connection to Country for thousands of years. These land and sea areas have many culturally significant sites and places.

Its prime location – with its easy access to Bass Strait - has also made Flinders an important hub for marine activities throughout the Peninsula's more recent European history. From the 1850s, it was as a fishing and farming settlement from which Flinders developed. Fishermen's huts were built along the beach, as was infrastructure such as Flinders Pier (from 1864), sheds, and a slipway. In the years after it was built, Flinders Pier was an important connection between the Peninsula and Melbourne. From 1869 to 1936, it also connected Tasmania to the Australian mainland – and the rest of the world – through a submarine telegraph cable across Bass Strait, and some evidence of this history remains today.

Flinders has retained its village character and coastal heritage. The statistical region has just over a thousand residents, most of which live in the town itself. Many of its homes are used as holiday homes, and the population is ageing relative to the broader Peninsula.

The coast is central to the local village lifestyle and the town's appeal to visitors. Flinders Beach, including Flinders Pier, is very popular among divers, snorkellers and fishers. It is also used for swimming, including by the Flinders Icebergers, and it is a hub for boating. Locals and visitors also enjoy the long stretches of sand and the rockpools, and there is a large leash-free area for dogs to the north. Along this entire stretch of coast there are panoramic views of Western Port Bay and Phillip Island.



Source: Statistics based on 2021 ABS Census

Some key interest groups and users of the Flinders coastal and marine areas include:

- Flinders Historical Society (Cargo shed lessee)
- Flinders Community Association
- Flinders Icebergers (Winch shed lessee)
- Pier shed lessees (Tenancy under review)
- Flinders Conchilia (Seagate Licence)
- Flinders Yacht Club
- Dive and snorkelling community
- Sports Aviation Federation (hang-gliding site)

Land use and livelihoods

Flinders is mostly residential with some small commercial areas and conservation, parks and recreation areas, including the Flinders Golf Club. Beyond the township, it becomes more rural with green wedge zones, and some larger private properties extend all the way to the coastal foreshore reserve. The open coast near Flinders includes the Mornington Peninsula National Park, and West Head southeast of Flinders foreshore reserve includes the Royal Australian Navy's West Head gunnery range.

The local economy is linked to the coast in many ways. Some local businesses rely on tourism and commercial operations, such as Flinders Mussels, depend directly on Flinders Pier, the Flinders Aquaculture Fisheries Reserve (where all offshore marine aquaculture within Western Port Bay takes place), and the broader marine environment.

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Environment and coastal processes

The Flinders coastline is characterised by sandy beaches, vegetated cliffs, and rocky platforms and reefs. This largely natural, rugged section of coast is also where Dodds Creek and Manton Creek meet Western Port Bay. These sheltered waters provide habitat for unique marine life. A main attraction is the weedy (or common) seadragon, which is endemic to Australia and Victoria's marine animal emblem. It lives amongst the seagrass meadows and the pier's wooden pylons. The pier structure also provides a home for animals such as squid, octopuses, stingrays, and many other fish species. This abundant marine life is why Flinders is a popular place to dive and fish.

Located on the eastern side of the Peninsula means the Flinders foreshore is quite protected from prevailing westerly winds and wave action, but tides and swells through Western Port entrance still influence this dynamic coastal environment. While the rocky platforms provide some protection, this coastline currently experiences beach and cliff erosion, including landslips, rockfalls and gullies. Some lower lying areas of the foreshore reserve and adjacent areas are impacted by coastal flooding during storm events.

Emerging challenges

Flinders, as the rest of the Peninsula, is vulnerable to the impacts of climate change. While the steep slopes behind Flinders' shoreline are expected to protect the town from significant inundation[7], the bigger challenge is likely to be coastal erosion, particularly driven by rising sea levels, which are likely to cause erosion of the platform beach, increased landslips, and cliff erosion. This would impact on areas around the Flinders Pier and foreshore reserve as well as near and above the slopes.

While Flinders is anticipated to have only a moderate population increase in the future, growing populations, further coastal development and increasing visitor numbers may impact on the town's character, environment and coastal village feel. This may put pressure on the town's coastal areas and already ageing infrastructure and facilities.

[7] Water Technology (2014) Western Port Local Coastal Hazard Assessment

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Coastal and marine management

Legacies of historical and present-day use and management of these areas can be seen along this coastline. A range of infrastructure, facilities and activities support the community to live near, enjoy and use these coastal and marine areas at Flinders. Conservation efforts such as vegetation and weed management and access control help to protect adjacent slopes, stabilising vegetation and habitat areas.

Recent management of these areas brings together an array of actions led by various agencies and community groups, including:

- provision, maintenance and upgrades to existing aging infrastructure and facilities – piers, toilets, picnic areas, boat ramp
- connectivity and access improvements – roads, car parks, trails, walkways, beach access
- enhancement and protection of vegetation, habitat and sensitive sites
- coastal hazard mitigation – including cliff erosion
- drainage and water quality improvements
- litter management
- planning and development controls
- zoning, signage and enforcement
- vegetation protection and enhancement

Recent management has been partly guided by the Flinders Coastal Management Plan (CMP) from 2010. While some of the recommended projects have since been completed, others remain outstanding to issues of funding, implementation planning, task delegation, accountability, monitoring and review of progress.





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Vision and objectives

This CMMP sets the strategic direction for marine and coastal management for the next 10 years. Its vision and objectives have been informed by community and stakeholder perspectives, reflecting their expectations and aspirations for the Flinders coastline. Summaries of key engagement activities with stakeholders and the community are available in Attachment A.

The proposed vision for the coastal and marine areas at Flinders is:

> An accessible and safe Flinders coastal and marine environment, where diverse ecosystems are protected and enhanced, the region's heritage is celebrated, and ongoing opportunities for relaxation, learning and enjoyment are provided for all.

Accessible and safe	means ensuring access is managed in a safe and sensitive manner including access to attractions such as the pier, and access along the coast
Protecting and enhancing diverse ecosystems	means balancing access and enjoyment of the unique species and habitats across the coastal and marine environment, with protection and enhancement of these sensitive ecosystems
Celebrating heritage	means providing education and learning opportunities for the community and visitors to connect with the past, both through preservation of physical structures, natural features and through storytelling
Opportunities for relaxation, learning and enjoyment	means activating key areas to enhance the coastal experience for all while retaining the peaceful atmosphere and relaxed feel of the area.

With state policy as its foundation, the objectives for managing coastal and marine areas in Flinders have been shaped through discussions with Shire staff, agencies, and community stakeholders. These objectives cover the intended timeframe of the Marine and Coastal Policy (10-15 years) and are the **long-term objectives** for the Flinders CMMP (Figure 9).

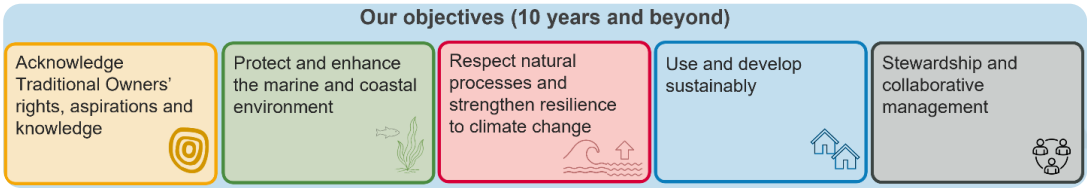


Figure 9. *Long-term objectives for the CMMP.*

Guided by a broader CMMP framework, these objectives are to be realised through implementing actions at site, regional and shire-wide scales.

Flinders
Coastal and Marine Management Plan

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Values, concerns and opportunities

As the coastal zone plays an important role in the lifestyle of Flinders residents and its visitors, considered strategic planning is needed to manage the increasing pressures from development and growth, a changing climate and aging and inadequate infrastructure, ensuring it remains a desirable place. Through discussions, workshops and online activities, community and stakeholder perspectives have been gathered to understand more about Flinders and its marine and coastal areas.

This section summarises values, concerns and opportunities for the marine and coastal areas of Flinders and has been framed around the long-term objectives of the plan, with consideration to the intended outcomes of the Marine and Coastal Policy (2020).

Understanding and appreciation of the experiences, values, concerns and opportunities the Bunurong community has for the region's coastal areas is evolving as we continue to collaborate with Bunurong Land Council Aboriginal Corporation.

Acknowledge Traditional Owners' rights, aspirations and knowledge

Intended Marine and Coastal Policy outcome

Current and future generations of Traditional Owners care for and respect Country through self-determination.

Values

- Places and areas of cultural sensitivity
- Places of cultural significance – middens, burials, etc.
- Access and connectivity along the coastline
- Sight lines and views of Western Port, the coast and coastal sky lines

Concerns

- Disconnection between Bunurong Traditional Owners and Country
- Limited opportunity for involvement in planning decisions and management of coastal and marine areas
- Limited awareness and understanding of the region's cultural history

Opportunities

- Acknowledge, protect, promote, and retain cultural heritage values and culturally significant places
- Promote connection to Country through educational interpretive signage, walking trails and knowledge sharing events
- Provide opportunities for re-connection with Country (e.g. research, walks on Country, employment, etc.)
- Explore co-management opportunities between Traditional Owners and the Shire
- Explore opportunities for a Shire-wide Bunurong dreaming trail
- Strengthen partnerships with the Bunurong Traditional Owners and the Shire
- Explore innovative ways to increase understanding of the region's cultural history and values, and enrich the coastal experience - storytelling through art, education events, songs and foreshore installations
- Explore opportunities to include Traditional Owner experiences and knowledge in bushfire and other management along the coast





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Protect and enhance the marine and coastal environment

Intended Marine and Coastal Policy outcomes

Ecosystems and habitats

Victoria's marine and coastal ecosystems are:
- *healthy, diverse, functioning, resilient and connected*
- *valued in their own right*
- *able to sustainably provide goods and services to Victorians now and in the future.*

Natural features and landscapes

Natural features and landscapes (including seascapes) in the marine and coastal environment are protected and enhanced, while we recognise and respect naturally occurring marine and coastal processes that will also cause change.

Cultural values and heritage sites

Cultural values and heritage sites in the marine and coastal environment are protected for current and future generations.

Value of marine and coastal Crown land

The benefits of marine and coastal Crown land continue to be available to current generations without compromising the ability of future generations to enjoy similar benefits.

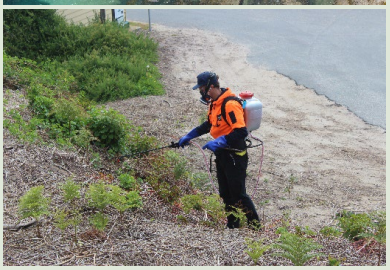
Values

- Healthy ecosystems and habitats
- Diverse aquatic ecology - seagrass environments, rock pools, stingrays as well as Environment Protection and Biodiversity Conservation Act 1999 (EPBC) listed species (weedy sea dragons, pipefish and seahorses)
- Geology and terrestrial environments
- Dune and catchment vegetation
- Endemic native trees, remnant vegetation
- Diverse bird species
- Ecology of Dodds and Mantons Creek
- Sight lines and views



Concerns

- Depleting and eroding dune vegetation
- Invasive vegetation species and weed management, including the pine trees
- Private encroachment on Crown land
- Built structures on dunes
- Waste management, litter, fishing waste
- Stormwater pollution entering waterways and the beach from drains and upstream catchments
- Seaweed/seagrass odour and visual impact



Opportunities

- Protect and enhance:
  - Terrestrial flora and fauna
  - Marine ecology, including seagrass beds and rock pools
  - Environment Protection and Biodiversity Conservation Act 1999 (EPBC Act) listed Syngnathidae (Seahorses, Sea Dragon, Pipefish) colonies and their environment
- Celebrate and educate community on the value and importance of local geology, significant ecosystems aquatic environments and marine life
- Design environmentally sensitive beach access and thoroughfares
- Improve:
  - Management of cliff erosion, slope stability
  - Weed management measures, resourcing
  - Litter and waste management
  - Boat mooring impacts including seagrass friendly moorings
  - Water quality improvements (e.g. gross pollutant traps)
  - Bird, flora and fauna monitoring, surveys and reporting, to help monitor biodiversity and inform revegetation programs



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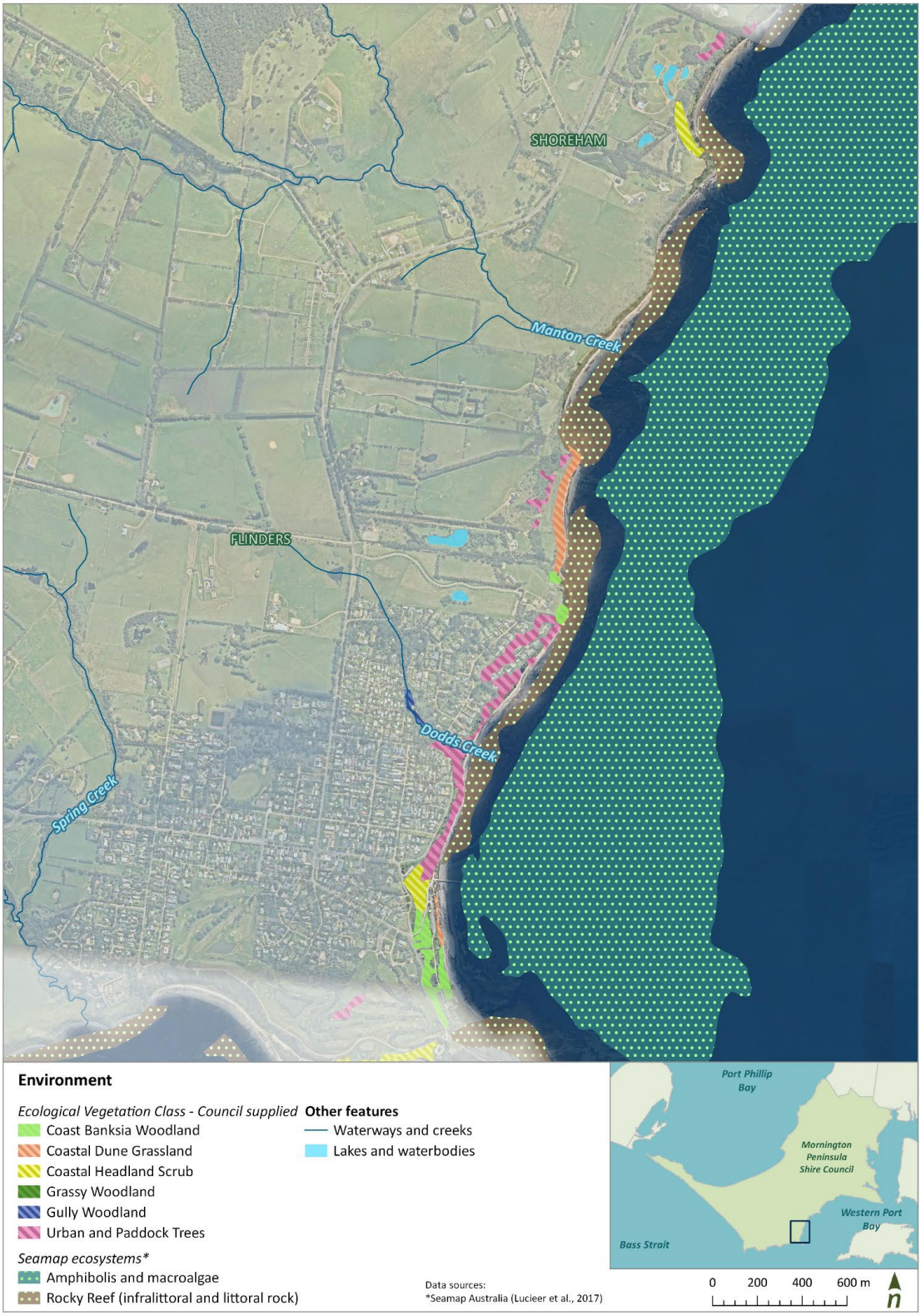


Figure 10. *Ecosystems and habitats*

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Respect natural processes and strengthen resilience to climate change

Intended Marine and Coastal Policy outcomes

Managing coastal hazard risk

Coastal hazard risks and climate change impacts are understood and planned for.

Communities, land managers and decision makers have the capability and capacity to respond to coastal hazards.

Emergency response and preparedness

Emergencies that impact on the marine and coastal environment are effectively planned for to prevent or minimise immediate and long-term consequences on human health and safety, property, the natural environment, and local values and to enable recovery and reduce future risk.

Values

- Natural coastal and riverine processes and natural areas
- Nature-based solutions, including seagrass acting as a natural buffer against coastal hazards

Concerns

- Cliff and beach erosion
- Public safety concerns associated with cliff instability and erosion
- Sea level rise
- Changing conditions increasing coastal hazard impacts
- Activities and factors contributing towards climate change
- Impacts of current and future coastal processes on infrastructure and facilities

Opportunities

- Strengthen understanding of:
  - local coastal processes,
  - present and emerging coastal hazards
  - role of important ecosystems in resilience
- Mitigate cliff erosion and public safety risks
- Increase community resilience, awareness and understanding of changing climate and coastal hazards
- Increase Shire's preparedness to respond to and recover from hazard events such as sea level rise
- Explore, develop and implement a beach and cliff erosion strategy
- Explore, develop and implement a climate change strategy
- Minimise factors contributing towards climate change (i.e. environmental footprint)
- Limit impacts of users and adjacent landholders on natural processes and coastline condition through development controls, sustainable design practices, enforcement and education







Figure 11. *Coastal infrastructure*

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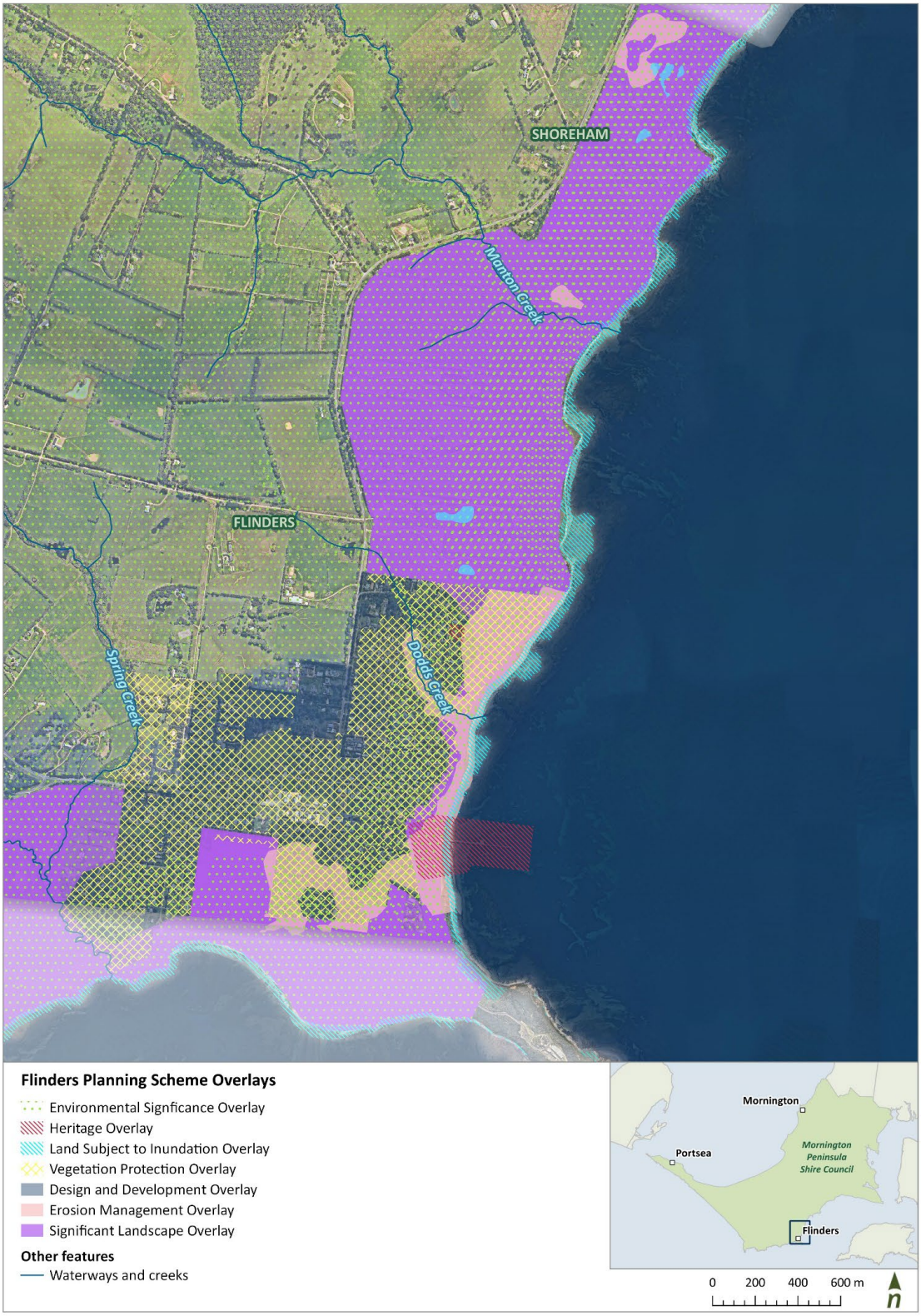


Figure 12. *Coastal hazards and planning overlays*

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Use and develop sustainably

Intended Marine and Coastal Policy outcomes

Coastal settlements

Coastal settlements are desirable places to live, work, visit and play.

Non-urban breaks between coastal settlements are maintained to preserve the character of the coastline and coastal settlements.

Growth of coastal settlements is ecologically, socially and economically sustainable.

Marine and coastal industries

Use of the marine and coastal environment by industry is ecologically, socially and economically sustainable.

Recreation and tourism

The marine and coastal environment hosts a diverse range of recreation and tourism experiences that are strategically planned and located to be safe and sustainable now and in the future.

Buildings, structures, and access

Buildings and structures in the marine and coastal environment exhibit excellence in siting and design that is sympathetic to the landscape context and minimises impacts on the environment.

Buildings and structures on marine and coastal Crown land have a functional need to be near or in the water and provide significant public benefit.

Communities access marine and coastal Crown land in ways that minimise risk to public safety and protect environmental and cultural values

Values

- Peaceful and quiet beaches with a 'coastal village' ambiance that has not been gentrified
- Protection and maintenance of historical buildings and facilities, including the pier, pier shed, cargo shed, spill way/slipway, boat ramp and Cable Station site
- Walking and driving access
  - Boat ramps and spill ways
  - Formal beach access paths and staircases
  - Carparks
- Recreational opportunities including boating, diving, hand and paragliding, swimming, snorkelling and fishing
- Cleanliness and maintenance of beaches/public place, parklands and natural spaces
- Tourism and visitation
- Local industries - Mussel and seagrass farming
- Access, paths, trails and pedestrian linkages along/to the coastline
- Safe and reliable public foreshore access
- Panoramic coastal views, sightlines and scenic walks - on the foreshore, the pier and along the Esplanade
- Beach (zones) available for residents and their dogs
- Quality public infrastructure and facilities, sympathetic to the natural, sensitive surrounds
- Clean and clear water
- Passive enjoyment opportunities
- Appreciation, protection and use of the Flinders pier





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Concerns

- Private owner encroachment onto Crown land
- Loss of beach access between the pier and Dodds Creek during high tide
- Loss of the coastal village "look and feel" of Flinders foreshore
- Condition, capacity and maintenance of existing access and associated infrastructure including:
  - Limited beach access to the foreshore
  - Informal tracks to the beach
  - Limited all abilities access
- Degrading infrastructure and facilities, including the spill ways and pier, and associated impacts to public safety
- Maintenance and protection of the historical pier
- Approvals of buildings and new developments on low-lying private and public land
- Litter/waste management, including fishing tackle, and fish waste
- Proposal for a formalised boat ramp at Flinders and increased user pressures
- Single use plastics from beach users
- Access restriction and footprint of the nearby Gunnery
- Excessive signage at Pier creating mixed/lost messages
- Boating and mooring impacts on the marine environment Car parking and road access configuration and capacity
- Public perceptions and approach to onshore seagrass management
- Overcrowding of foreshore and the pier during
- peak periods
- Beach (zones) for residents and their dogs during peak periods
- Shared pedestrian and vehicle paths and roads in the Flinders Foreshore Reserve
- Sightline and visual amenity impacts from vegetation growth, weeds and invasive species



Opportunities

- Protect and retain 'coastal village' ambiance and charm
- Review carparking, traffic/ transport planning and adequacy of facilities at and nearby foreshore, including:
  - car and trailer parking improvements.
  - peak period overflow parking alternatives (park and ride shuttles, pedal cabs, alternative foreshore access)
  - all-abilities priority parking
  - parking / pedestrian connectivity
  - zoning, permits, enforcement
- Explore new recreational opportunities:
  - ocean sculpture garden, snorkelling trail, hydrophone and a swimming pontoon
- Celebrate and acknowledge historical assets and value
- Improve all abilities and wheelchair access
- Improve connectivity and access:
  - Between town and foreshore, e.g. defined shared trails, new trails and access points
  - between foreshore reserve and beach
  - along the beach
- Review, repair, maintain and protect foreshore infrastructure and facilities, including:
  - toilets (and potential for showers)
  - informal boat ramp
  - playground
  - bins, seating, tables and paths,
  - historical structures – pier, sheds, slipway
- Explore, create and promote diverse, innovative foreshore activation opportunities:
  - meditation/spiritual practice zones
  - installing local and cultural art
  - a 'green' identity for Flinders
- Support and promote local commercial ventures, whilst retaining character, e.g. foreshore events, markets, temporary vendors, pop-ups.
- Review (audit), consolidate, update and improve foreshore signage to increase clarity, education and awareness potential.
- Use environmentally sensitive materials where possible in facilities and management
- Manage and protect the intertidal zone against damage cause by vehicles
- Enhance, link and promote the shared trail between Shoreham and Flinders
- Explore new funding models and opportunities (e.g. The Nature Conservancy) and mechanisms for foreshore initiatives and reduce reliance on government funding
- Explore public access improvement and recreational opportunities the foreshore and gunnery



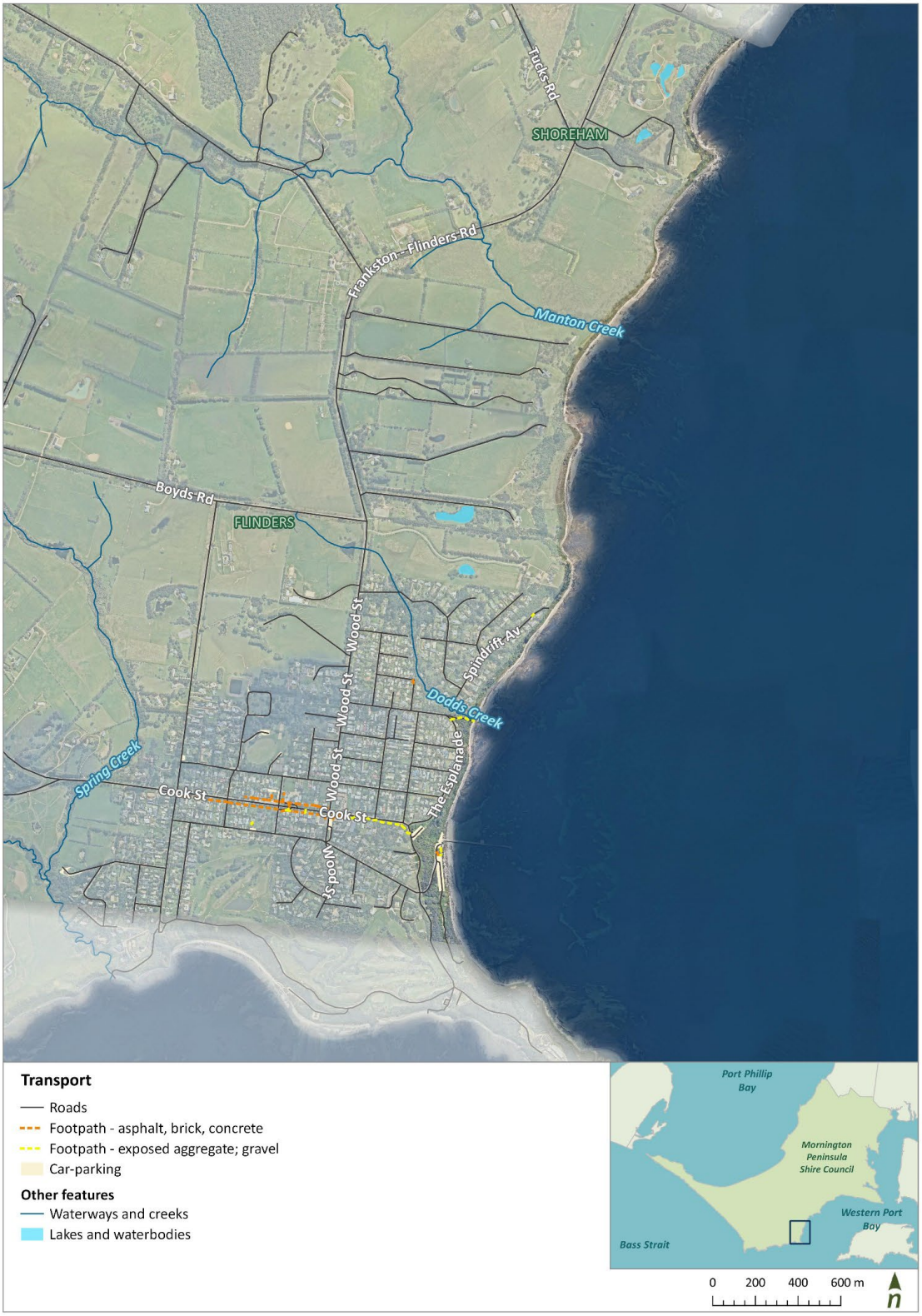


Figure 13. *Transport infrastructure*

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Figure 14. *Flinders Planning Scheme*

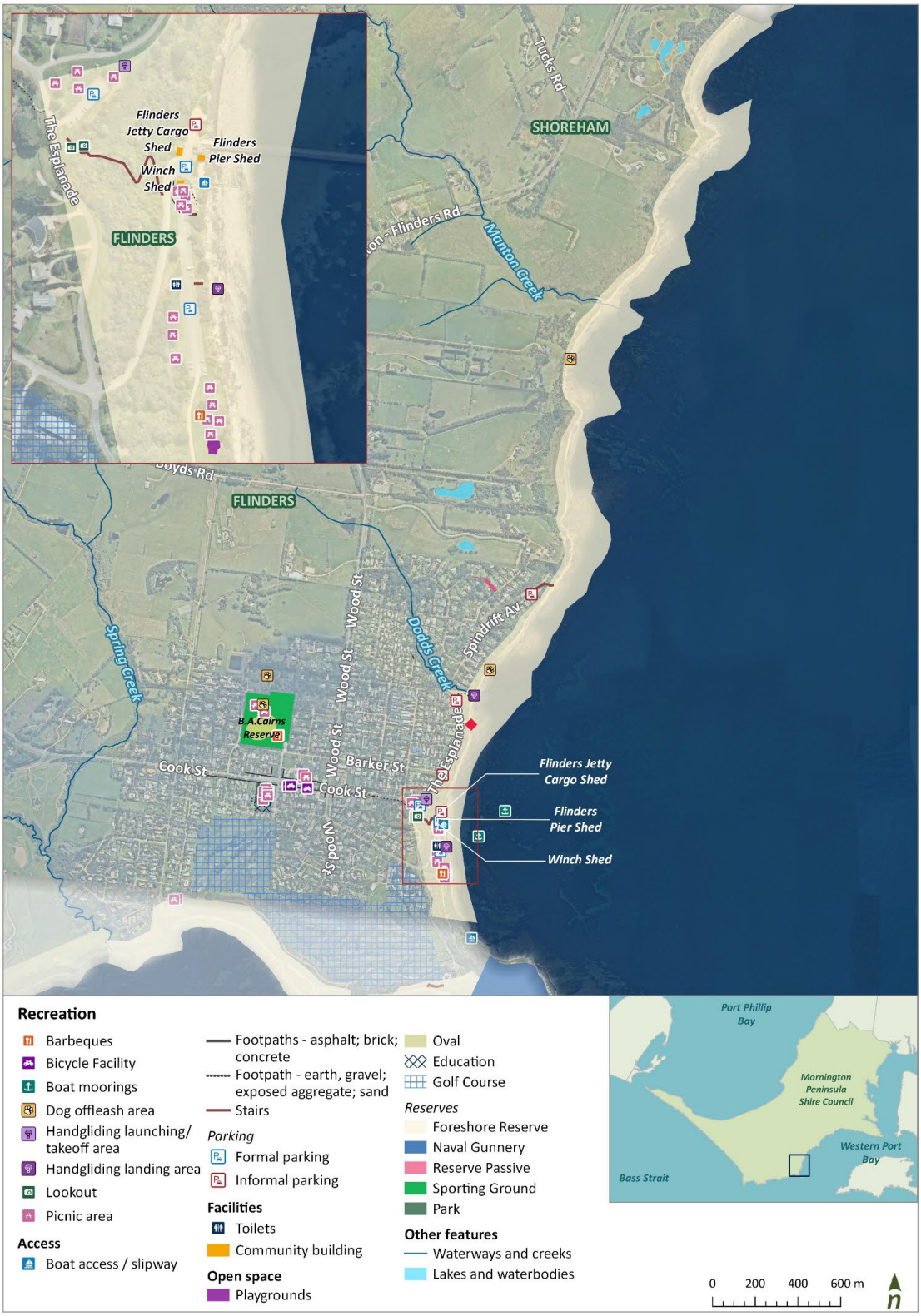


Figure 15. *Recreational areas and infrastructure*

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Stewardship and collaborative management

Intended Marine and Coastal Policy outcomes

- ***Taking a stewardship approach***
- ***Building understanding and knowledge***
- ***Engaging***
- ***Collaborating***

Improved knowledge and understanding of the marine and coastal environment is used to inform evidence-based decision making and evaluate the effectiveness of those decisions.

Traditional Owners, marine and coastal managers, community groups and user groups:

- *are actively engaged and empowered to care for, protect and improve the health of the marine and coastal environment*
- *collaborate, as stewards, to take care of and deliver integrated and coordinated planning and management of the marine and coastal environment*
- *have the knowledge, skills and capacity to manage current and future challenges.*

Values

- Educational and factual signage in major access areas
- An engaged community already taking an active stewardship role in the protection of the beach and its assets
- Public awareness, health, and safety
- Shared public spaces
- Enthusiastic and willing community groups (including friends' groups, Coastal Advisory Group, and the historical society) helping to manage the foreshore and catchment and participating in knowledge sharing events and advocacy



Concerns

- Ineffective management and disconnect between some users and stakeholders:
  - private landholders encroaching on Crown land
  - boating and fishing behaviour
- Boat mooring management and licensing agreements
- Poor and antisocial behaviour of some foreshore and facility users
- Uncertainty and miscommunication of roles and responsibilities of different stakeholders and agencies
- Seeking and securing funding for initiatives



Opportunities

- Improve engagement with and education of private landowners
- Educate and engage private landowners native plant planting benefits, species selection i.e., education, tours, aesthetic communications
- Formalise/confirm lease and licensing agreements/ responsibilities for boat moorings
- Promote and enforce rules and regulations to hold foreshore and water users accountable for their actions
- Define and communicate roles and responsibilities
- Coordinate, promote and support community and special interest groups (existing and new), encouraging collaboration for the management of the Flinders Foreshore
- Celebrate and communicate Flinders coastal and marine areas to promote tourism and local businesses
- Celebrate historical assets through knowledge sharing events and targeted signage and campaigns
- Collaborate and develop active relationships between relevant agencies and stakeholders, including the naval base
- Develop targeted and relevant signage and campaigns to foster behaviour change on key issues
- Elevate local artist and scientists' voices to communicate, generate awareness/interest and celebrate the significance of Flinders coastal and marine environment

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Our management approach

CMMP framework

An overview (program logic) of the CMMP structure (Figure 16) shows the relationships between the vision and objectives set out in the values, concerns and opportunities sections above and the CMMP goals and actions.

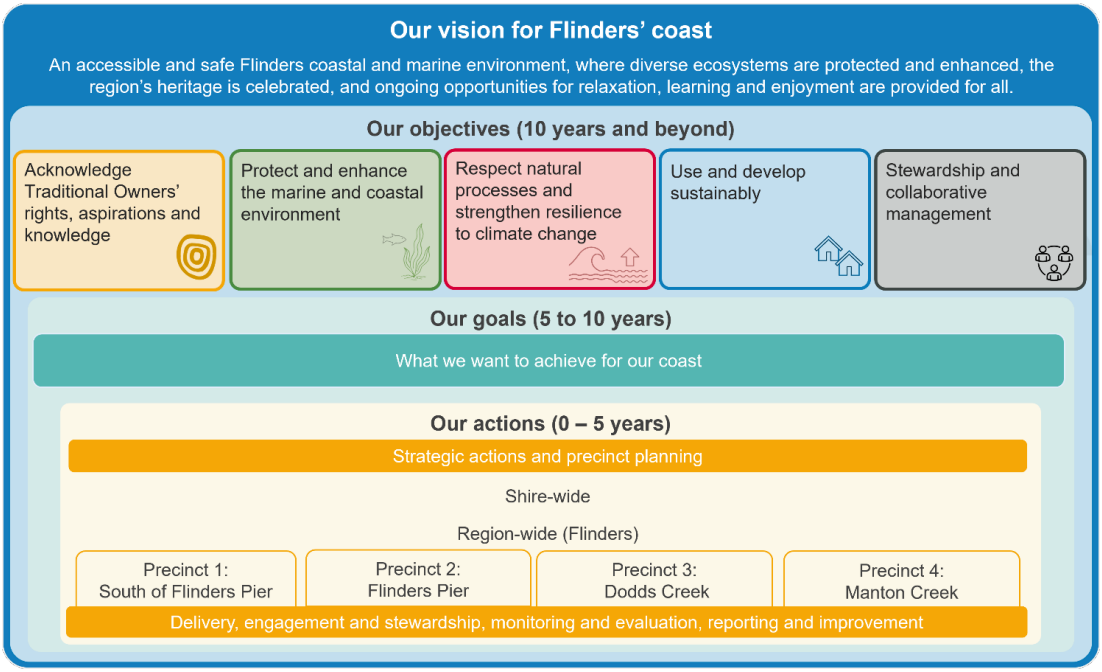


Figure 16. *Flinders CMMP program logic*

Goals and actions have been developed in line with the *Marine and Coastal Act 2018* and Policy and based on feedback from the community, Shire staff and stakeholder consultation. They also aim to reflect the values, concerns and opportunities for Flinders' coastal and marine areas, detailed above.

Our goals
Aligned with our five long-term objectives, our goals describe what we want to achieve for our coast over the next 5 to 10 years (Figure 13). Guiding action development and delivery, these goals act as overarching principles to be considered for any decision making, planning, works or initiatives, when managing or working within Flinders' coastal and marine areas, to ensure we act within our CMMP objectives and overall vision.

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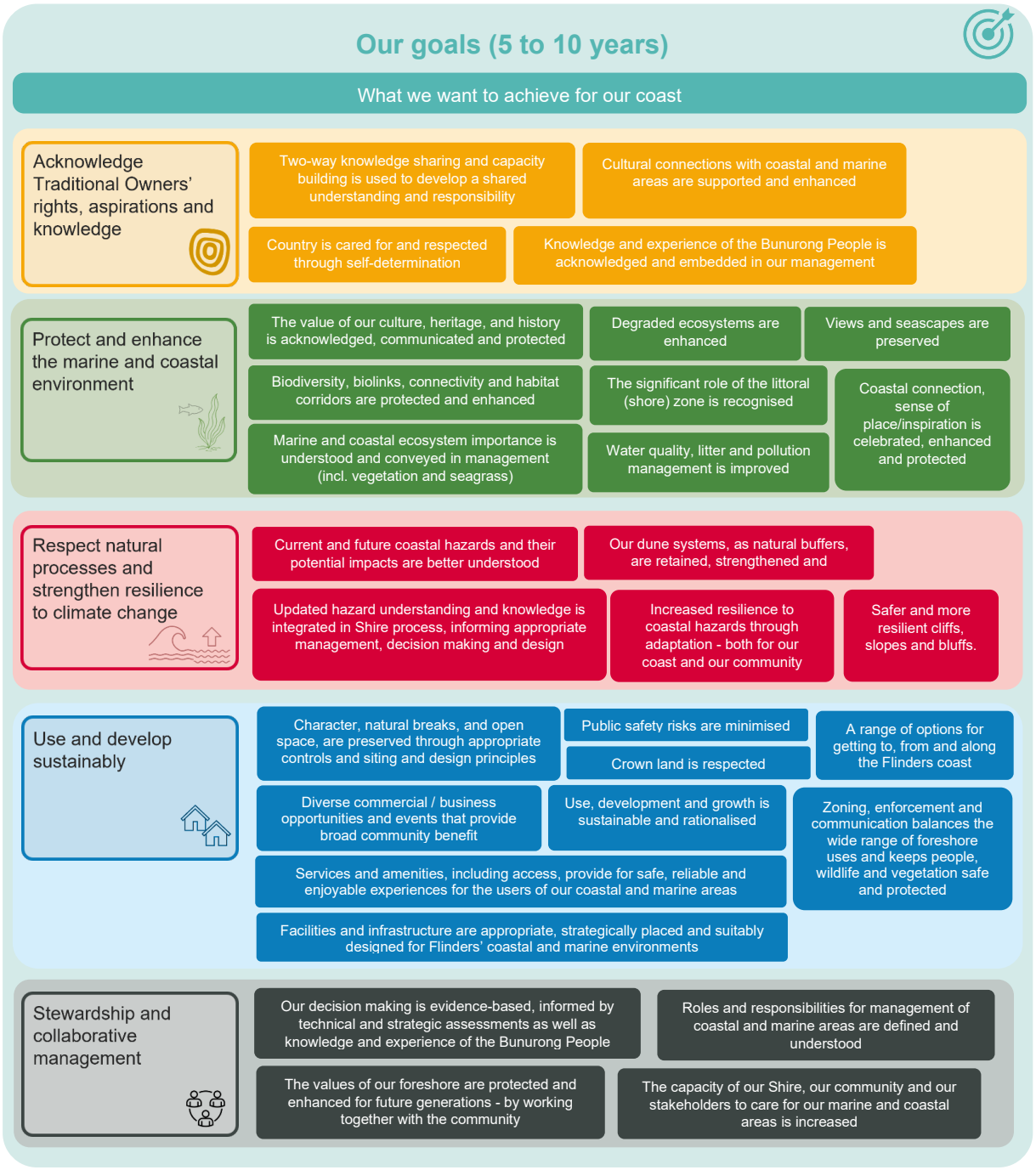


Figure 17. *CMMP goals - What we want to achieve for our coast.*

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Our actions

Aligned with our goals, our actions describe the projects and tools we will use to achieve our long-term objectives over the next 5 years. A range of actions have been defined to enable a strategic approach to coastal and marine management across the Flinders and broader Mornington Peninsula Shire region. The CMMP actions have been defined at three scales:

- **Shire-wide actions** – applicable across the Mornington Peninsula Shire and developed through coordination of the Flinders, Portsea and Mount Eliza CMMPs
- **Region-wide actions** – Specific for the entire Flinders CMMP region
- **Precinct actions** – Specific to particular locations within the Flinders area

These actions have been guided by the findings from community and stakeholder consultation, and the management experiences of the Shire and other agencies. They align with the objectives and goals defined for the CMMP and are presented under the objective themes.

Action development and prioritisation considered:
- Alignment with Flinders CMMP framework – including vision, objectives and goals
- Alignment with Victorian Marine and Coastal legalisation
- "Multi-benefit" opportunities
- Opportunity for public benefit, breadth of interest groups and stakeholders
- Costs at various stages of project/action/structure lifecycle – design, construction, maintenance
- Ease of implementation – Approvals, stakeholder/public sentiment

Indicative costs

**	No significant additional cost
$	Low (<$20k)
$$	Moderate ($20k to $100k)
$$$	High ($100k to $250k)
$$$$	Very High (>$250k)

Timing (commencement of action)

Ongoing - implement into the Shire's ongoing work in a 'business as usual' capacity.

Start implementing within **0-1 year**

Start implementing within **1-2 years**

Start implementing within **2-3 years**

Start implementing within **3-5 years**

Start implementing in **5 years and beyond**

These CMMP actions will guide investment and management priorities over the next 5 – 10 years and are to be reviewed and revised after 5 years. As a Shire-led plan, the Shire is to lead each action. Key partners involved in action delivery are also identified along with recommended timing of action commencement and indicative costing ranges.

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Shire-wide actions

A suite of Shire-wide actions has been developed to achieve the outcomes and objectives of the CMMP. These actions are presented below, under the objective themes. Information on time frames and responsibilities, including leads and key partners, is also shown. Further details related to these actions are provided in the implementation plan (Supplement C).

Shire-wide actions are applicable across all of the Mornington Peninsula Shire. They have been developed through coordination of the Flinders, Portsea and Mount Eliza CMMPs. These actions focus on progressing the Shire's approach to coastal and marine management. Many look to improve Shire systems, procedures, communication and relationships, local laws, policies, and accountability, to provide the foundations for robust management at a site-specific scale. Some of the region-based and precinct-specific actions rely upon the Shire-wide processes to help guide and/or implement them.

Some Shire-wide actions may have more relevance for specific precincts or areas of the Flinders foreshore based on local management needs. Precinct summaries (further below) highlight priority Shire-wide actions in each precinct.



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Timing (action commencement)

Ongoing (0-1 yr) (1 -2 yr) (2-3 yr) (3-5 yr) Beyond 5yr

Indicative cost

** No signif. addition. $ Low (<$20K) $$ Mod. ($20K to $100K) $$$ High ($100K to $250K) $$$$ Very High (>$250K)

Acknowledge Traditional Owners' rights, aspirations and knowledge

	Shire-wide action	Timing	Indicative cost	Action lead *Support*
	Objective 1: Acknowledge Traditional Owners' rights, aspirations & knowledge			
S.1a	Guided by the Bunurong Land Council Aboriginal Corporation, examine, explore and implement ways to manage and protect cultural values, heritage sites and stories of the Bunurong People.	Ongoing	$$	**The Shire** *BLCAC and others*
S.1b	Guided by the Bunurong Land Council Aboriginal Corporation, recognise and promote important cultural values and experiences of coastal and marine areas, through meaningful and considered communication and appropriate activities. This could include: - cultural education and training days - walking trails along previous song lines - cultural practices in the natural environment and in its management.	Ongoing	$$	**The Shire** *BLCAC and others*
S.1c	Collaborate with Bunurong Land Council Aboriginal Corporation, to increase knowledge and understanding of traditional natural resource management practices and local vegetation species.	Ongoing	**	**The Shire** *BLCAC and others*
S.1d	Collaborate with the Bunurong Land Council Aboriginal Corporation to explore naming opportunities for places and natural features (including waterways).	Ongoing	**	**The Shire** *BLCAC and others*
S.1e	Ensure collaboration with the Bunurong Land Council Aboriginal Corporation for any projects or works located in or near recognised culturally sensitive areas within marine and coastal zones via initiatives which work towards co-management and support the Bunurong Land Council Aboriginal Corporation teams to work on Country.	Ongoing	**	**The Shire** *BLCAC and others*
S.1f	Continue collaborations between South East Water, Bunurong Land Council Aboriginal Corporation and the Shire, exploring further opportunities to increase awareness of Aboriginal history and culture.	Ongoing	**	**The Shire** *BLCAC and South East Water*

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	Shire-wide action	Timing	Indicative cost	Action lead *Support*
S.1g	Collaborate with the Bunurong Land Council Aboriginal Corporation to audit and update cultural signage and communications to ensure the Bunurong People are recognised as the region's Traditional Owners, in line with formally recognised Registered Aboriginal Parties (RAP).		$$	**The Shire** *BLCAC and others*
S.1h	Collaborate with relevant stakeholders (including Bunurong Traditional Owners, stakeholders, community groups and heritage organisations) to design and install interpretive signage and artwork/sculptures that: - increase awareness and understanding of Aboriginal history and experience - acknowledge and celebrate natural, cultural and heritage values of coastal and marine areas.		$$	**The Shire** *BLCAC and others*

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Timing (action commencement)

Ongoing (0-1 yr) (1 -2 yr) (2-3 yr) (3-5 yr) Beyond 5yr

Indicative cost

** No signif. addition. $ Low (<$20K) $$ Mod. ($20K to $100K) $$$ High ($100K to $250K) $$$$ Very High (>$250K)

Protect and enhance the marine and coastal environment

	Shire-wide action	Timing	Indicative cost	Action lead *Support*
	Objective 2: Protect and enhance the marine and coastal environment			
S.2a	Protect and enhance sandy dunes through minimising dune and vegetation disturbance. Includes establishing and maintaining structurally diverse native vegetation, weed management and access controls.	Ongoing	$$	**The Shire**, *DEECA*
S.2b	Protect and enhance vegetation communities and slope stability in the cliff and bluff areas of the foreshore reserve, through minimising material and vegetation disturbance, and establishing and maintaining structurally diverse native vegetation.	Ongoing	$$	**The Shire**
S.2c	Explore coastal and marine habitat restoration opportunities (including seagrass) and potential collaborative partnerships, including with research institutions.	Ongoing	$$	**The Shire**
S.2d	Ensure future planning updates retain coastal land and open space under Crown or other public ownership, as a resource for all, preventing private land owners from creating or maintaining structures in these areas.	Ongoing	$$	**The Shire**
S.2e	Partnering with relevant stakeholders, build upon existing Shire and community vegetation management and habitat enhancement measures, with a focus on: - integrating best practice methods - regenerating and re-establishing native communities - improving weed and invasive species management - defining clear performance indicators (i.e., weed/pest control, native cover, number/presence of species) - determining current baselines - monitoring performance Approach to consider ecological vegetation classes (EVCs), species origin, sensitivity and diversity.	Ongoing	$$	**The Shire** *and others*

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	Shire-wide action	Timing	Indicative cost	Action lead *Support*
S.2f	Protect sensitive coastal and marine areas and retain public spaces for all users, through educating adjacent landowners and lessees on impacts of their activities and practises. Includes informal structures and access points on Crown land, connectivity obstructions, ground disturbance and vegetation impacts.		$$	**The Shire**
S.2g	Advocate, educate and promote behaviour change for foreshore adjacent homeowners and residents, to protect vegetated crown land areas, by providing guidance and examples on: - planting and gardening methods (incl. valued native and indigenous species, weed control, disposal) - material placement, ground disturbance and geological contamination - site drainage - good vegetation and site management practices		$$	**The Shire**
S.2h	Enforce, monitor and promote behaviour change for foreshore adjacent homeowners, residents and lessees, preventing illegal clearing, disturbing, damaging and/or dumping of vegetation on Crown land.		$$	**The Shire**
S.2i	Identify and implement water quality and drainage improvement opportunities, in line with an integrated water management (including stormwater) approach and other Shire plans and strategies, includes removing private stormwater outlets.		$$$	**The Shire** *and others (incl. SEW, MW)*
S.2j	Collaborate and partner with local community groups and relevant stakeholders to continue and improve vegetation management across the foreshore reserve.		$	**The Shire** *friend/scout groups, others*
S.2k	Advocate for Parks Victoria to undertake a review of current boat mooring arrangements and potential opportunities for minimising user impacts (e.g., environmentally sensitive moorings).	1-2 yr	**	**The Shire** *PV*
S.2l	Work with Melbourne Water and relevant stakeholders to develop and enforce creek buffer distances.	1-2 yr	$$	**The Shire** *MW and others*

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Timing (action commencement)

Ongoing (0-1 yr) (1 -2 yr) (2-3 yr) (3-5 yr) Beyond 5yr

Indicative cost

** No signif. addition. $ Low (<$20K) $$ Mod. ($20K to $100K) $$$ High ($100K to $250K) $$$$ Very High (>$250K)

Respect natural processes and strengthen resilience to climate change

	Shire-wide action	Timing	Indicative cost	Action lead *Support*
	Objective 3: Respect natural processes and strengthen resilience to climate change			
S.3a	To mitigate habitat loss due to climate change, identify opportunities for: - maintaining and increasing the extent of natural buffers - encouraging native vegetation migration up creeks - restoring or creating habitats.	Ongoing	$$	**The Shire**
S.3b	Incorporate the CMMP and its objectives into the Shire's asset management procedures (including asset renewal, future asset management plans and strategies), ensuring consideration of current and long-term changing conditions and Victorian Government policy.	Ongoing	$$	**The Shire**
S.3c	Advocate and work with DEECA for condition assessments (fit for purpose) of existing hazard protection and coastal structures, and inform options for strengthening resilience to climate change. Assessments should consider: - structure design life, performance and ongoing maintenance - potential impacts of any infrastructure changes on surrounding areas - feasibility of alternate adaptation actions (including nature-based solutions), in line with State policy.	Ongoing	$$$	**The Shire** *DEECA*
S.3d	Investigate opportunities to improve public awareness of coastal processes and current and emerging coastal hazards, through community education and monitoring programs and events, community awareness campaigns and signage.	Ongoing	$$	**The Shire**
S.3e	Mitigate bushfire risks by: - undertaking fires prevention works in accordance with the Mornington Peninsula Municipal Fire Management Plan - liaising with the Country Fire Authority for fire management and prevention techniques.	Ongoing	$$	**The Shire** *Country Fire Authority*

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	Shire-wide action	Timing	Indicative cost	Action lead *Support*
S.3f	Investigate adaptation opportunities for foreshore infrastructure and facilities and cultural and historical assets, in response to projected climate change impacts, including relocation of foreshore assets where feasible.		$$$$	**The Shire**
S.3g	Advocate for and collaborate on the continuing improvement of knowledge and understanding of marine and coastal processes, and climate change impacts on the marine and coastal environment, informing evidence based decision making at a local and regional scale.		$$$	**The Shire**
S.3h	In line with Victoria's approach to coastal adaptation, *Victoria's Resilient Coast – Adapting for 2100+*, and using best available hazard information (including Coastal Hazard Assessments for Port Phillip Bay and Western Port): - assess current and future coastal and marine hazard vulnerability and risk (cultural, environmental, social and economic) at both a regional and locality scale. - undertake strategic approach to adaptation planning and decision making.	 then Ongoing	$$$$	**The Shire** *DEECA*
S.3i	Informed by geotechnical assessments, undertake measures to mitigate public safety risks to bluff, cliff and slope erosion hazards, including restricting access across known risk areas and improving drainage; and develop longer-term planning for management of at-risk areas to strengthen resilience and safety of cliffs under changing climate conditions.		$$$$	**The Shire**

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Timing (action commencement)

Ongoing (0-1 yr) (1 -2 yr) (2-3 yr) (3-5 yr) Beyond 5yr

Indicative cost

** No signif. addition. $ Low (<$20K) $$ Mod. ($20K to $100K) $$$ High ($100K to $250K) $$$$ Very High (>$250K)

Use and develop sustainably

	Shire-wide action	Timing	Indicative cost	Action lead *Support*
	Objective 4: Use and develop sustainably			
S.4a	Collaborating with relevant stakeholders, work with community and visitors to ensure water activities (such as boating and fishing) are safe, responsible and sustainable. Includes enforcement of zones and activities to improve public safety and protect marine life.	Ongoing	**	**The Shire** *PV, BBV*
S.4b	Using communication, advocacy, enforcement and planning controls, work with relevant landholders to reduce encroachment and synergistic impacts on Crown Land, and align activities with the CMMP and other Shire and state management guidelines and policies.	Ongoing	$$$	**The Shire**
S.4c	Undertake ongoing monitoring, management and maintenance of stormwater and drainage connections from public and private land into the foreshore reserve, addressing illegal discharge points and ensuring discharge does not impact the stability or increase potential erosion of cliffs and the foreshore.	Ongoing	**	**The Shire** *MW and SEW*
S.4d	Protect views and seascapes by ensuring effective management, planning controls and sympathetic design of buildings and structures in the marine and coastal environment, including applying the Siting and Design Guidelines for Structures on the Victorian Coast (DELWP, 2020).	Ongoing	**	**The Shire** *DEECA*
S.4e	Continue ongoing management of foreshore infrastructure and facilities, using environmentally sensitive materials for any maintenance or upgrades required.	Ongoing	$$$$	**The Shire**
S.4f	In line with the Marine and Coastal Policy, ensure current and future planning controls and planning updates, protect and retain: - coastal land, inter-urban breaks and open green spaces under Crown or other public ownership, as a resource for all - unique coastal community characteristics through development controls.	Ongoing	**	**The Shire**, *DEECA and others*
S.4g	Audit and improve signage to communicate and encourage use of pathways and public thoroughfares on Crown land.	Ongoing	$$	**The Shire**

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	Shire-wide action	Timing	Indicative cost	Action lead *Support*
S.4h	Manage watercraft storage on foreshores, including removal of unauthorised watercraft, to improve the health and resilience of the coastal and marine environment.	1-2 yr then Ongoing	$$$	**The Shire**
S.4i	Develop a policy and workflow to prevent encroachment of foreshore-adjacent land parcels onto Crown land, including encroachment through private fencing, access barriers, structures and infrastructure.	2-3 yr	$$	**The Shire**
S.4j	Support and contribute to the development of commercial use of public space guidelines (including events), incorporating objectives of the CMMP and Marine and Coastal Policy (2020), and ensuring broader community benefit.	2-3 yr	$$	**The Shire**
S.4k	Audit and improve (if necessary) dog off leash signage to ensure it: - is current and transparent - effectively communicates the boundaries/extents of dog off leash areas - highlights nearby alternative dog off leash areas - is educational, communicating threats dogs pose to coastal ecosystems - communicates how rules are to be enforced.	2-3 yr	$$	**The Shire**
S.4l	Using the defined Shire encroachment policy, undertake review and inspection of foreshore adjacent land parcels, to identify and address existing Crown land encroachment breaches.	2-3 yr	$$	**The Shire**
S.4m	Work with relevant stakeholders to explore opportunities for foreshore improvements, to respond to demand, protect sensitive areas and/or adapt to a changing climate, including new or upgraded: - access points, trails and boardwalks - recreational infrastructure (beach/wind/water sports and activities) - amenities and facilities. All proposed improvements must be rationalised, consider existing activity and recreational nodes, demonstrate a functional need to be near or on the coast, and minimise local character impact.	3-5 yr	$$$$	**The Shire** *DEECA, PV, BBV, LSV*
S.4n	Investigate opportunities to improve connectivity along, to and from the coastline, through pedestrian access (with consideration of all-abilities opportunities) and alternative ways to experience the coast (e.g. viewing platforms). To include: - recognising and protecting environmental and/or culturally sensitive areas - accounting for cliff and foreshore instability and increasing hazard risk - addressing illegal private access controls/measures and public safety risks - ensuring formal access is safe, resilient against coastal hazards and provides options suitable for users of all abilities.	3-5 yr	$$$$	**The Shire**

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Timing (action commencement)

Ongoing (0-1 yr) (1 -2 yr) (2-3 yr) (3-5 yr) Beyond 5yr

Indicative cost

** No signif. addition. $ Low (<$20K) $$ Mod. ($20K to $100K) $$$ High ($100K to $250K) $$$$ Very High (>$250K)

Stewardship and collaborative management

	Shire-wide action	Timing	Indicative cost	Action lead *Support*
	Objective 5: Stewardship and collaborative management			
S.5a	Develop, promote and contribute to marine and coastal citizen science monitoring programs, including monitoring and reporting of coastal and marine changes (e.g., through CoastSnap, drones), environmental monitoring opportunities (e.g., water quality, flora / fauna, marine pests), and coastal issues identification (e.g., through Snap Send Solve).	Ongoing	$$	**The Shire**
S.5b	Strengthen partnerships and advocacy with other stakeholders to raise awareness and promote and support shared care for coastal and marine areas. Includes identifying opportunities for collaboration, funding streams, and management efficiencies.	Ongoing	$$	**The Shire** *with other stakeholders*
S.5c	Generate awareness and encourage interest in marine and coastal environments (including geological significance), cultural history and experiences, hazards, and adaptation. To include strategic investment in resources (staff, funding, tools and programs) for community stewardship programs and partnerships, knowledge sharing and education programs.	Ongoing	$$$	**The Shire**
S.5d	Liaising with DEECA and in line with the Marine and Coastal Policy (2020), identify current and future funding mechanisms for coastal and marine management, including exploration of alternate opportunities for private investment / partnerships.	Ongoing	**	**The Shire**
S.5e	Develop a campaign to advocate, educate and encourage behaviour change for foreshore adjacent homeowners, including planting guides and examples to inform better gardening methods.	Ongoing	$$$	**The Shire**
S.5f	Increase engagement with bathing box, boat shed and jetty owners, to ensure impacts to Crown land are minimised and align with Shire and state management guidelines and policies.	Ongoing	$$	**The Shire**

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	Shire-wide action	Timing	Indicative cost	Action lead *Support*
S.5g	Review, formalise/confirm lease and licensing agreements and management responsibilities of foreshore clubs to control use of Crown land and ensure alignment with *Marine and Coastal Act 2018* and Policy (2020).		$	**The Shire**
S.5h	Undertake a foreshore signage audit, examining messaging, physical condition, design and placement, and investigate improvement opportunities.		$$	**The Shire**
S.5i	Install educational signage to inform the community about marine life and encourage its protection through litter reduction (including squid jigs, fish and aquaculture waste), stormwater management, and responsible fishing practices.		$$	**The Shire**

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Regional actions (Flinders)

A suite of regional actions has been developed to achieve the outcomes and objectives of the Flinders CMMP. These actions are presented below, under the objective themes.

Regional actions are applicable across the broader coastal and marine areas at Flinders. Based on local values, characteristics and management needs of Flinders and its community, they have been developed to address region-wide management improvements specific to Flinders.

Similarly to the Shire-wide actions, some regional actions may have more relevance for specific precincts or areas of the Flinders foreshore based on local management needs. The Flinders precinct summaries (further below) highlight relevant regional actions in each precinct.

Timing (action commencement)

Ongoing | (0-1 yr) | (1 -2 yr) | (2-3 yr) | (3-5 yr) | Beyond 5yr

Indicative cost

** No signif. addition. | $ Low (<$20K) | $$ Mod. ($20K to $100K) | $$$ High ($100K to $250K) | $$$$ Very High (>$250K)

	Regional actions (Flinders)	Timing	Indicative cost	Action lead *Support*
	Objective 2: Protect and enhance the marine and coastal environment			
R.2a	Continue a minimal management and intervention approach towards onshore seaweed and increase awareness of its biodiversity values, as a habitat, nesting and food source, and a natural erosion mitigation measure.	Ongoing	**	**The Shire**
R.2b	Work with relevant stakeholders to investigate opportunities to formalise protection and increase awareness of sensitive ecosystems in Western Port Bay and surrounding areas, including the use of marine protected areas.	Ongoing	**	**The Shire** *DEECA, Victorian Environmental Assessment Council and others*
R.2c	Work with Melbourne Water and community to support catchment and water quality improvements in Dodds Creek and Manton Creek.	Ongoing	$$$	**The Shire** *MW*
R.2d	Partnering with relevant stakeholders, and guided by the Flinders Vegetation Management Plan, build upon existing Shire and community vegetation management and habitat enhancement measures, with a focus on regenerating and re-establishing native communities and weed control. (Linked to action R.2e.)	Ongoing	$$$$	**The Shire** *PV*
R.2e	Develop and implement recommendations from vegetation management plan to guide and prioritise stakeholder and community management activities for the Flinders foreshore reserve, and demonstrate the need for funding.	(0-1 yr)	$$	**The Shire**

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	Regional actions (Flinders)	Timing	Indicative cost	Action lead *Support*
R.2f	Work with Parks Victoria and relevant stakeholders to revise the Flinders Conservation Management Plan (2013) to reflect the heritage values of the site and management requirements in accordance with the Victorian Heritage Registry	0-1 yr	**	**The Shire** *PV*
R.2g	Advocate for and explore options for an ongoing funding commitment to enable routine vegetation management works at Flinders foreshore reserve to ensure delivery and performance.	1-2 yr	**	**The Shire** *and others*
	Objective 3: Respect natural processes and strengthen resilience to climate change			
R.3a	Investigate (through research partnerships) local ecosystem responses and sensitivities to a changing climate and the implications for the protection and enhancement of seagrass and intertidal environments (i.e., rockpools).	2-3 yr	$$	**The Shire** *and others*
	Objective 4: Use and develop sustainably			
R.4a	Retain and support local commercial industry operating from Flinders – and promote and enforce sustainable behaviours and practices.	ongoing	$	**The Shire**
R.4b	Review (audit) and improve car parking and transport arrangements for Flinders foreshore, including: - enforcing zoning and permits - peak period overflow parking alternatives - revised car park configuration (considering permit zones, disability spaces, trailer parking, capacity increase within current footprint) - integration with all-abilities and pedestrian access improvements as part of this CMMP.	3-5 yr	$$$	**The Shire** *PV*
R.4c	Investigate opportunities to improve pedestrian access and connectivity, between the foreshore reserve and town centre, such as: - supporting ongoing pedestrianisation and activation of The Esplanade and its connections along and to the foreshore - new or formalised access and paths/ trails south of the pier, between Golf Links Road and the foreshore - alternative transport options such as bikes and e-bikes, scooters, shuttle service	3-5 yr	$$$$	**The Shire**
R.4d	Linked to the vegetation management plan, develop a campaign to advocate, educate and enforce behaviour change for foreshore-adjacent homeowners, including land encroachment and weed control measures, obligations under the *Catchment and Land Protection Act 1994*.	3-5 yr	$$	**The Shire**

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	Regional actions (Flinders)	Timing	Indicative cost	Action lead *Support*
	Objective 5: Stewardship and collaborative management			
R.5a	Liaise with the Flinders Yacht Club and Bass Coast Trust to communicate the CMMP to gain support and encourage alignment.		**	**The Shire**, *Flinders Yacht Club, Bass Coast Trust*
R.5b	Linked to the vegetation management plan, develop a campaign to advocate, educate and encourage behaviour change for foreshore-adjacent homeowners, including planting guides and examples to inform better gardening methods and community led vegetation management activities.		$$	**The Shire**
R.5c	Support advocacy and educational activities to increase awareness of: - heritage values and history - human impacts on the natural environment.		$$	**The Shire**
R.5d	Establish community events targeted at educating local and visiting communities on the marine environment at Flinders, including education on seagrass, rock pools and marine biodiversity.		$$	**The Shire**

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Precinct actions

The Flinders coastline has been divided into four precincts, to enable localised management needs to be addressed:

Precinct 1	Precinct 2	Precinct 3	Precinct 4
South of Flinders Pier	Flinders Pier	Dodds Creek	Manton Creek

As per the Shire-wide and regional actions, CMMP actions identified for each precinct have been aligned with the long-term objectives. Relevant Shire-wide actions also apply within each precinct.

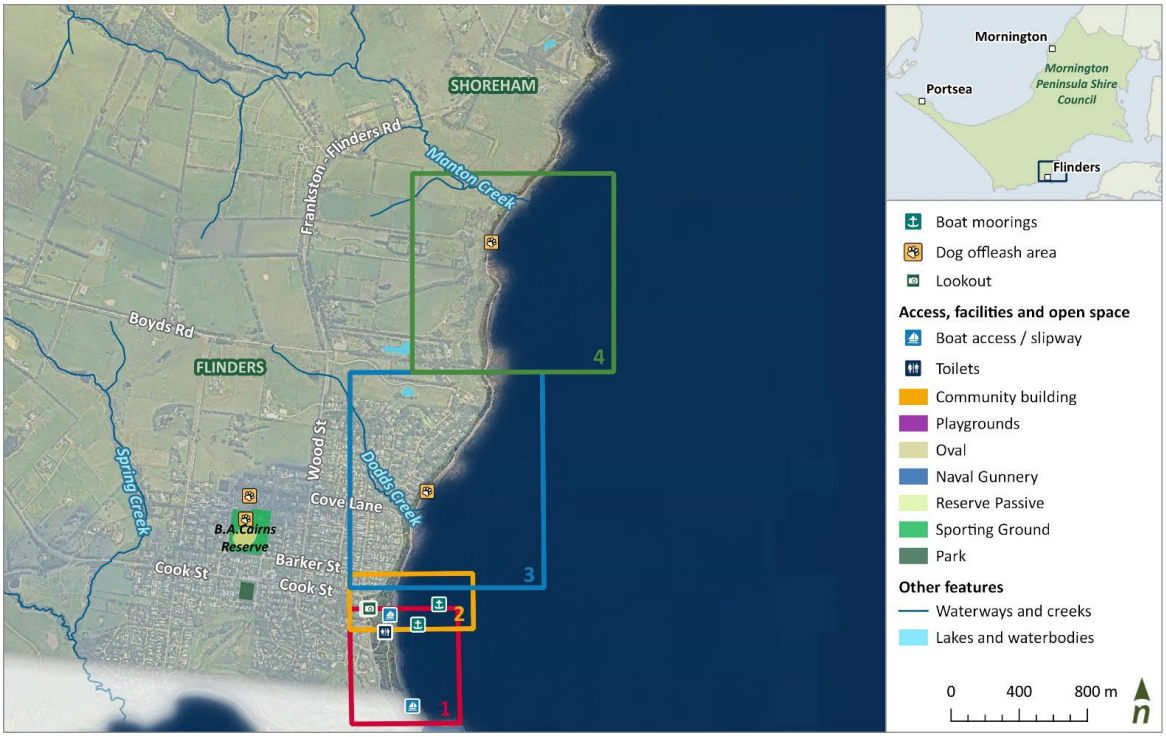


Figure 18. *Flinders precinct locations*

Activity and recreation nodes
Recreation and activity nodes are a strategic planning tool for identifying and improving current and future activity and recreation developments in the marine and coastal environment. They are identified in Coastal and Marine Management Plans and are informed by relevant strategic documents (such as boating strategies). Identifying recreation and activity nodes creates efficient relationships between buildings and structures and minimises development impacts on the coastal and marine areas.

Activity nodes provide for community recreation facilities and tourism activities. They are within settlements and are adjacent to activity centres in planning schemes. They include public and private land.

Recreation nodes are located on marine and coastal Crown land outside activity nodes. They provide access and infrastructure for recreation and water-related activities. Use and development that supports access or the functioning of coastal-dependent activities may be sited in recreation nodes. It should be noted that boating and fishing access points will be maintained and enhanced in line with relevant plans and strategies. *Marine and Coastal Policy (DELWP, 2020).*

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PRECINCT 1: South of Flinders Pier



Precinct 1 encompasses a 400 m stretch of the foreshore to the south of Flinders Pier. This includes most of the Flinders Pier car park, as well as the toilet, BBQ, picnic and playground facilities. These facilities make up part of the main Flinders recreation node. The access road to Flinders Yacht Club also passes through Precinct 1, with the club itself immediately to the south.

Precinct 1 has a long and narrow stretch of beach, often covered with onshore seaweed. There is extensive coastal vegetation along the foreshore.

A steep vegetated slope separates the beach and facilities from Golf Links Road. Precinct 1 also includes the access road to the car park (from Bass Street).

Priorities

Protecting, enhancing and building respect for the natural environment

Building understanding of usage to inform activation opportunities and upgrades

Improving safe access to the coast for all

	Precinct actions (Precinct 1: South of Flinders Pier)	Timing	Indicative cost	Action lead *Support*
	Objective 2: Protect and enhance the marine and coastal environment			
P1.1	Widen and enhance native vegetation buffer at the car park, foreshore picnic area and playground through: - increased planting, fencing, access control, weed management - changes to vegetation maintenance and mowing.	1-2 yr	$$	**The Shire** *and others*

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	Precinct actions (Precinct 1: South of Flinders Pier)	Timing	Indicative cost	Action lead *Support*
	Objective 4: Use and develop sustainably			
P1.2	Undertake usage surveys and other monitoring (e.g., car counters, sensors) at Flinders foreshore carpark to quantify and understand usage, visitation and demands of marine and coastal areas, to inform strategic foreshore management, particularly during high visitation periods.		$$	**The Shire**
P1.3	Continue to encourage activation of the picnic areas and foreshore via community events, outside of peak usage times.		$$	**The Shire**
P1.4	Undertake works to improve pedestrian safety, access and connectivity between the picnic area and the pier, through formalised path/s, all-abilities opportunities, increased visibility and improved configuration.	1-2 yr	$$$$	**The Shire**
P1.5	Review and improve disabled access parking spaces foreshore car park.	1-2 yr	$	**The Shire**
P1.6	Investigate opportunities to upgrade the toilet block amenities, such as: - inclusion of showers - improved all-abilities access and use.	3-5 yr	$$$$	**The Shire**
P1.7	In line with CMMP and Policy, investigate opportunities to improve the picnic areas, playground and BBQ facilities, and include sustainable, resilient design.	3-5 yr	$$$$	**The Shire**

	Relevant Shire and regional actions for this precinct	Timing	Indicative cost	Action lead *Support*
R.2a	Continue a minimal management and intervention approach towards onshore seaweed and increase awareness of its biodiversity values, as a habitat, nesting and food source, and a natural erosion mitigation measure.		**	**The Shire**
R.2b	Work with relevant stakeholders to investigate opportunities to formalise protection and increase awareness of sensitive ecosystems in Western Port Bay and surrounding areas, including the use of marine protected areas.		**	**The Shire** *DEECA, Victorian Environmental Assessment Council and others*
R.2e	Develop and implement recommendations from vegetation management plan to guide and prioritise stakeholder and community management activities for the Flinders foreshore reserve, and demonstrate the need for funding.	0-1 yr	$$	**The Shire**

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	Relevant Shire and regional actions for this precinct	Timing	Indicative cost	Action lead *Support*
S.3f	Investigate adaptation opportunities for foreshore infrastructure and facilities and cultural and historical assets, in response to projected climate change impacts, including relocation of foreshore assets where feasible.		$$$$	**The Shire**
R.4b	Review (audit) and improve car parking and transport arrangements for Flinders foreshore, including: - enforcing zoning and permits - peak period overflow parking alternatives - revised car park configuration (considering permit zones, disability spaces, trailer parking, capacity increase within current footprint) - integration with all-abilities and pedestrian access improvements as part of this CMMP.	3-5 yr	$$$	**The Shire** *PV*
R.4c	Investigate opportunities to improve pedestrian access and connectivity, between the foreshore reserve and town centre, such as: - supporting ongoing pedestrianisation and activation of The Esplanade and its connections along and to the foreshore - new or formalised access and paths/ trails south of the pier, between Golf Links Road and the foreshore - alternative transport options such as bikes and e-bikes, scooters, shuttle service	3-5 yr	$$$$	**The Shire**
R.5a	Liaise with the Flinders Yacht Club and Bass Coast Trust to communicate the CMMP to gain support and encourage alignment.	0-1 yr	**	**The Shire**, *Flinders Yacht Club, Bass Coast Trust*



Figure 19. *Precinct 1 – Flinders foreshore, with precinct actions on map*

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PRECINCT 2: Flinders Pier



Precinct 2 is centred around the Flinders Pier. Popular across the community, especially for swimmers, divers, fishers, it is a primary recreation and activity node for the region. It includes the Pier, and its three associated historic sheds (now used as community buildings), as well as the beach immediately south and north of the pier – a stretch of approximately 300 m.
It also holds picnic tables, the busy northern car park and the informal boat ramp.

The Telegraph Cable Complex and Pier have been recently formally recognised as being of State-level cultural heritage significance, and it was added to the Victorian Heritage Register in October 2022.

This precinct offers facilities to access and enjoy the highly valued nearshore marine environment of Western Port Bay.
It is also an important location for marine-based commercial activity.
Vehicle access is the same as for Precinct 1.

Leading up through Happy Valley, the 'Cable Station Walk' also provides steps up the steep vegetated slope to Flinders Ocean Lookout area (on the Esplanade). The Cable Station Walk passes historic sites linked to the submarine telegraph cable that used to connect Tasmania to the mainland.

The Flinders Ocean Lookout area has a car park and more picnic facilities. It also has both a monument (dated 1912) commemorating the naming of Western Port, and a war memorial (dated 1922).

Priorities

Retaining and celebrating unique heritage, character, views and sightlines

Protecting and enhancing environmental values of Western Port Bay

Heritage conservation

Building understanding of usage to inform activation opportunities and upgrades

Maintaining safe access between the coastal and marine areas

Improving parking arrangements

Adaptation response for rising sea levels

Supporting local commercial operations

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	Precinct actions (Precinct 2: Flinders Pier)	Timing	Indicative cost	Action lead *Support*
	Objective 4: Use and develop sustainably			
P2.1	Undertake usage surveys and other monitoring (e.g., car counters, sensors) at Flinders Pier to quantify and understand usage, visitation and demands of marine and coastal areas, to inform strategic foreshore management, particularly during high visitation periods.		$$	**The Shire**
P2.2	Retain existing authorised pier access (maintenance, commercial operators & emergency services).		$$	**The Shire** *PV*
P2.3	Work with Parks Victoria and relevant stakeholders on the potential Flinders Pier restoration and review the alignment of any works with this CMMP vision, objectives and actions.		$	**The Shire** *PV and others*
P2.4	Complete an Expression of Interest (EOI) for the future use of the Pier Shed. Evaluation to be guided by the CMMP objectives and Marine and Coastal Policy to ensure sustainable use, and consider adjacent Pier restoration.		$	**The Shire**
P2.5	Investigate opportunities for the installation of an outdoor shower and wash down facility for swimmers, divers and other beach and bay users.		$	**The Shire**
P2.6	Formalise pedestrian beach access point on north side of Flinders Pier, integrating with any planned pier upgrades.		$$$	**The Shire**
P2.7	Improve sightlines around Happy Valley through vegetation works, and in line with the new Vegetation Management Plan.		$$$	**The Shire**
P2.8	Retain the informal boat ramp next to Flinders Pier, its current design and form, and work with Better Boating Victoria to: - improve educational and zoning signage at the boat ramp - raise awareness of ramp safety hazards, changing conditions, safety risks, and implications for recreational boating - monitor and manage safety and potential hazards - limit vehicle impacts and parking between the pier and boat ramp.		$$	**The Shire** *Better Boating Victoria*
P2.9	Work with relevant stakeholders to investigate opportunities to promote, preserve and utilise valued heritage structures, including the cargo shed and the storage shed, to share knowledge of the region's history. Opportunity for some alignment with Flinders Pier restoration works.		$$$	**The Shire** *and others*
P2.10	Investigate opportunities to improve the Flinders Ocean Lookout area, including its views, facilities and car parking configuration.		$$$$	**The Shire**

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	Relevant Shire and regional actions for this precinct	Timing	Indicative cost	Action lead *Support*
S.1d	Collaborate with the Bunurong Land Council Aboriginal Corporation to explore naming opportunities for places and natural features (including waterways).		**	**The Shire** *BLCAC and others*
R.2a	Continue a minimal management and intervention approach towards onshore seaweed and increase awareness of its biodiversity values, as a habitat, nesting and food source, and a natural erosion mitigation measure.		**	**The Shire**
R.2b	Work with relevant stakeholders to investigate opportunities to formalise protection and increase awareness of sensitive ecosystems in Western Port Bay and surrounding areas, including the use of marine protected areas.		**	**The Shire** *DEECA, Victorian Environmental Assessment Council and others*
R.2e	Develop and implement recommendations from vegetation management plan to guide and prioritise stakeholder and community management activities for the Flinders foreshore reserve, and demonstrate the need for funding.	0-1 yr	$$	**The Shire**
R.2f	Work with Parks Victoria and relevant stakeholders to revise the Flinders Conservation Management Plan (2013) to reflect the heritage values of the site and management requirements in accordance with the Victorian Heritage Registry	0-1 yr	**	**The Shire** *PV*
S.3f	Investigate adaptation opportunities for foreshore infrastructure and facilities and cultural and historical assets, in response to projected climate change impacts, including relocation of foreshore assets where feasible.		$$$$	**The Shire**
R.4a	Retain and support local commercial industry operating from Flinders – and promote and enforce sustainable behaviours and practices.		$	**The Shire**
R.4b	Review (audit) and improve car parking and transport arrangements for Flinders foreshore, including: - enforcing zoning and permits - peak period overflow parking alternatives - revised car park configuration (considering permit zones, disability spaces, trailer parking, capacity increase within current footprint) - integration with all-abilities and pedestrian access improvements as part of this CMMP.	3-5 yr	$$$	**The Shire** *PV*

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	Relevant Shire and regional actions for this precinct	Timing	Indicative cost	Action lead *Support*
R.4c	Investigate opportunities to improve pedestrian access and connectivity, between the foreshore reserve and town centre, such as: - supporting ongoing pedestrianisation and activation of The Esplanade and its connections along and to the foreshore - new or formalised access and paths/ trails south of the pier, between Golf Links Road and the foreshore - alternative transport options such as bikes and e-bikes, scooters, shuttle service	3-5 yr	$$$$	**The Shire**
S.4h	Manage watercraft storage on foreshores, including removal of unauthorised watercraft, to improve the health and resilience of the coastal and marine environment.	1-2 yr then Ongoing	$$$	**The Shire**
R.5b	Linked to the vegetation management plan, develop a campaign to advocate, educate and encourage behaviour change for foreshore-adjacent homeowners, including planting guides and examples to inform better gardening methods and community led vegetation management activities.	3-5 yr	$$	**The Shire**
R.5c	Support advocacy and educational activities to increase awareness of: - heritage values and history - human impacts on the natural environment.	3-5 yr	$$	**The Shire**
S.5i	Install educational signage to inform the community about marine life and encourage its protection through litter reduction (including squid jigs, fish and aquaculture waste), stormwater management, and responsible fishing practices.	3-5 yr	$$	**The Shire**

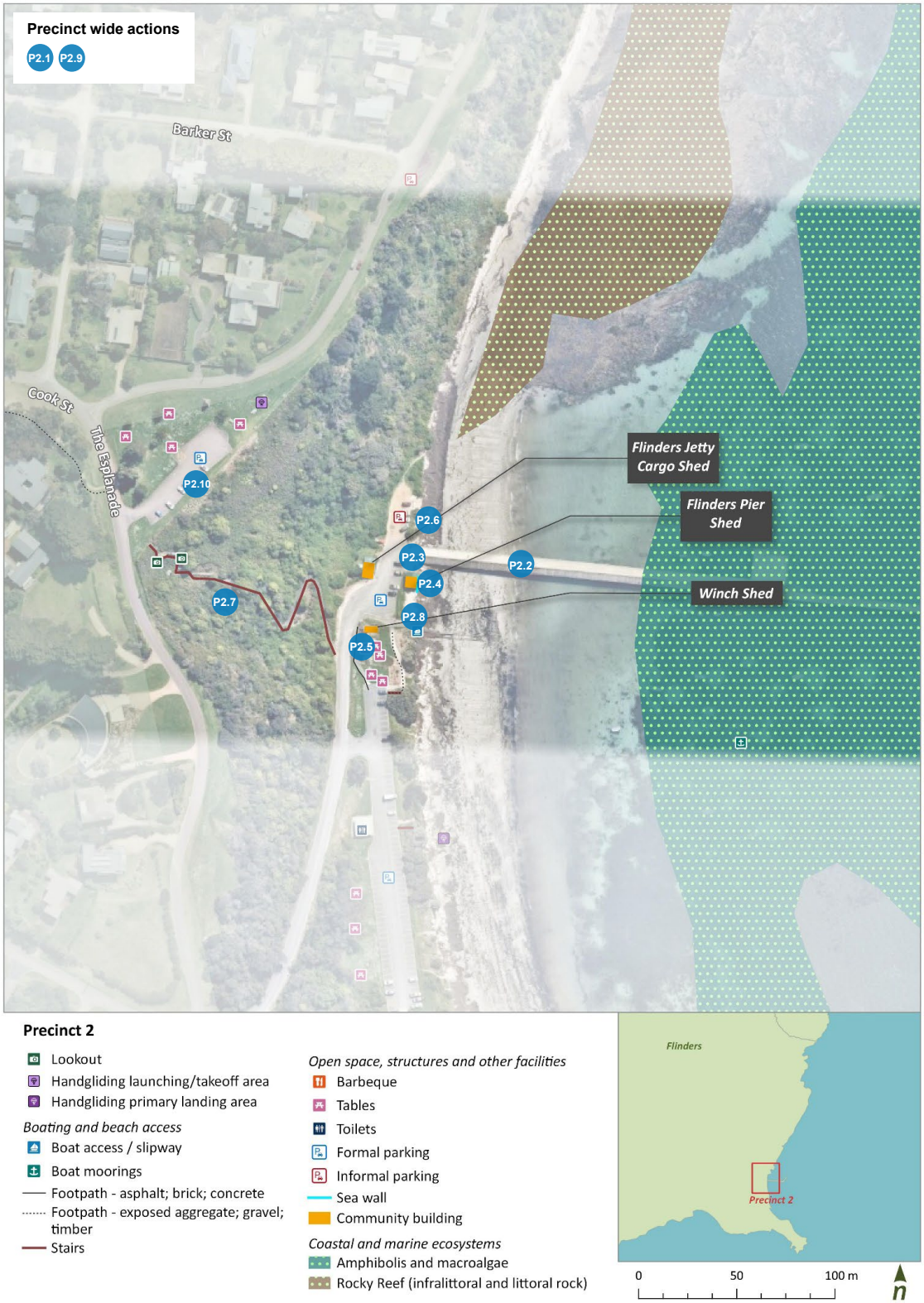


Figure 20. *Precinct 2 – Flinders, with precinct actions on map.*

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PRECINCT 3: Dodds Creek



Extending either side of Dodds Creek, north of Flinders Pier, is Precinct 3. Characterised by rock flats and rock pools and the local dog beach, this stretch is a popular place for walkers, dog owners and surfers.

Seagrass, rock pools and marine biodiversity are key environmental values in this area. Flinders community groups have played an active role in enhancing Dodds Creek and surrounding vegetation.

Private residences are closely adjacent much of the foreshore, many with informal, private foreshore access. There is also large stormwater outlet at the creek entrance. The Esplanade also runs along this precinct, above steep, vegetated cliffs. Between Barker Street and Dodds Creek, the cliffs are prone to instability and erosion. Vegetation, including pines, have recently fallen down the slope.

Two small car parks are located next to the Esplanade. The beach can be accessed from the south (Flinders Pier) or via a pathway along Dodds Creek, from the most northern car park on the Esplanade. The northern end of Spindrift Avenue also has access often used by the surfing community.

Priorities

Maintaining public safety by improving understanding of cliff stability and associated risks

Increasing community awareness of protection and enhancement of the coastline

Restoration of environmental values

Environmental improvements including water quality, vegetation and habitat

Minimising impacts on Crown land

Education about the marine environment

	Precinct actions (Precinct 3: Dodds Creek)	Timing	Indicative cost	Action lead *Support*
	Objective 2: Protect and enhance the marine and coastal environment			
P3.1	Work with adjacent landowners to minimise impacts from private property, increasing awareness and understanding of activities and practises to help protect and enhance the coastline. To align with VMP guidance.		$$	**The Shire**

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	Precinct actions (Precinct 3: Dodds Creek)	Timing	Indicative cost	Action lead *Support*
	Objective 3: Respect natural processes and strengthen resilience to climate change			
P3.2	Informed by geotechnical assessment, undertake measures to further mitigate existing cliff and slope erosion hazards, and strengthen the resilience and safety of cliffs under a changing climate.	1-2 yr then Ongoing	$$	**The Shire**

	Relevant Shire and regional actions for this precinct	Timing	Indicative cost	Action lead *Support*
R.2b	Work with relevant stakeholders to investigate opportunities to formalise protection and increase awareness of sensitive ecosystems in Western Port Bay and surrounding areas, including the use of marine protected areas.		**	**The Shire** *DEECA, Victorian Environmental Assessment Council and others*
R.2c	Work with Melbourne Water and community to support catchment and water quality improvements in Dodds Creek and Manton Creek.		$$$	**The Shire** *MW*
R.2d	Partnering with relevant stakeholders, and guided by the Flinders Vegetation Management Plan, build upon existing Shire and community vegetation management and habitat enhancement measures, with a focus on regenerating and re-establishing native communities and weed control. (Linked to action R.2e.)		$$$$	**The Shire** *PV*
R.2e	Develop and implement recommendations from vegetation management plan to guide and prioritise stakeholder and community management activities for the Flinders foreshore reserve, and demonstrate the need for funding.	0-1 yr	$$	**The Shire**
R.4d	Linked to the vegetation management plan, develop a campaign to advocate, educate and enforce behaviour change for foreshore-adjacent homeowners, including land encroachment and weed control measures, obligations under the *Catchment and Land Protection Act 1994*.	3-5 yr	$$	**The Shire**
S.4b	Using communication, advocacy, enforcement and planning controls, work with relevant landholders to reduce encroachment and synergistic impacts on Crown Land, and align activities with the CMMP and other Shire and state management guidelines and policies.		$$$	**The Shire**
R.5d	Establish community events targeted at educating local and visiting communities on the marine environment at Flinders, including education on seagrass, rock pools and marine biodiversity.	3-5 yr	$$	**The Shire**
S.5i	Install educational signage to inform the community about marine life and encourage its protection through litter reduction (including squid jigs, fish and aquaculture waste), stormwater management, and responsible fishing practices.	3-5 yr	$$	**The Shire**



Figure 21. *Precinct 3 – Dodds Creek, with precinct actions on map.*

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PRECINCT 4: Manton Creek



Precinct 4 covers the remainder of the foreshore to the north, including the mouth of Manton Creek. This stretch of the coast is dominated by large private properties adjacent to the foreshore, including agricultural land. There is very limited accessibility for the public.

Some isolated locations are experiencing erosion impacts, resulting in an exposed scarp and shoreline slumping.

The values in Precinct 4 (as relevant to this CMMP) are almost entirely environmental, with actions focused on improving creek water quality, vegetation management, reducing impacts of adjacent land holders, and the integrity of the foreshore reserve.

Priorities

Managing environmental values through advocacy, education, collaboration and integrated catchment to coast management

Increasing community awareness of protection and enhancement of the coastline

Restoration of environmental values

	Precinct actions (Precinct 4: Manton Creek)	Timing	Indicative cost	Action lead *Support*
	Objective 2: Protect and enhance the marine and coastal environment			
P4.1	Work with adjacent landowners to minimise impacts from private property, increasing awareness and understanding of activities and practises to help protect and enhance the coastline. To align with VMP guidance.		$$	**The Shire**
	Objective 4: Use and develop sustainably			
P4.2	Work with relevant landholders and Melbourne Water to improve management of stock access to Manton Creek.	1-2 yr then Ongoing	$$	**The Shire** *with Melbourne Water*

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	Relevant Shire and regional actions for this precinct	Timing	Indicative cost	Action lead *Support*
R.2c	Work with Melbourne Water and community to support catchment and water quality improvements in Dodds Creek and Manton Creek.		$$$	**The Shire** *MW*
R.2d	Partnering with relevant stakeholders, and guided by the Flinders Vegetation Management Plan, build upon existing Shire and community vegetation management and habitat enhancement measures, with a focus on regenerating and re-establishing native communities and weed control. (Linked to action R.2e.)		$$$$	**The Shire** *PV*
R.2e	Develop and implement recommendations from vegetation management plan to guide and prioritise stakeholder and community management activities for the Flinders foreshore reserve, and demonstrate the need for funding.	0-1 yr	$$	**The Shire**
R.4d	Linked to the vegetation management plan, develop a campaign to advocate, educate and enforce behaviour change for foreshore-adjacent homeowners, including land encroachment and weed control measures, obligations under the *Catchment and Land Protection Act 1994*.	3-5 yr	$$	**The Shire**
S.4b	Using communication, advocacy, enforcement and planning controls, work with relevant landholders to reduce encroachment and synergistic impacts on Crown Land, and align activities with the CMMP and other Shire and state management guidelines and policies.		$$$	**The Shire**
R.5b	Linked to the vegetation management plan, develop a campaign to advocate, educate and encourage behaviour change for foreshore-adjacent homeowners, including planting guides and examples to inform better gardening methods and community led vegetation management activities.	3-5 yr	$$	**The Shire**

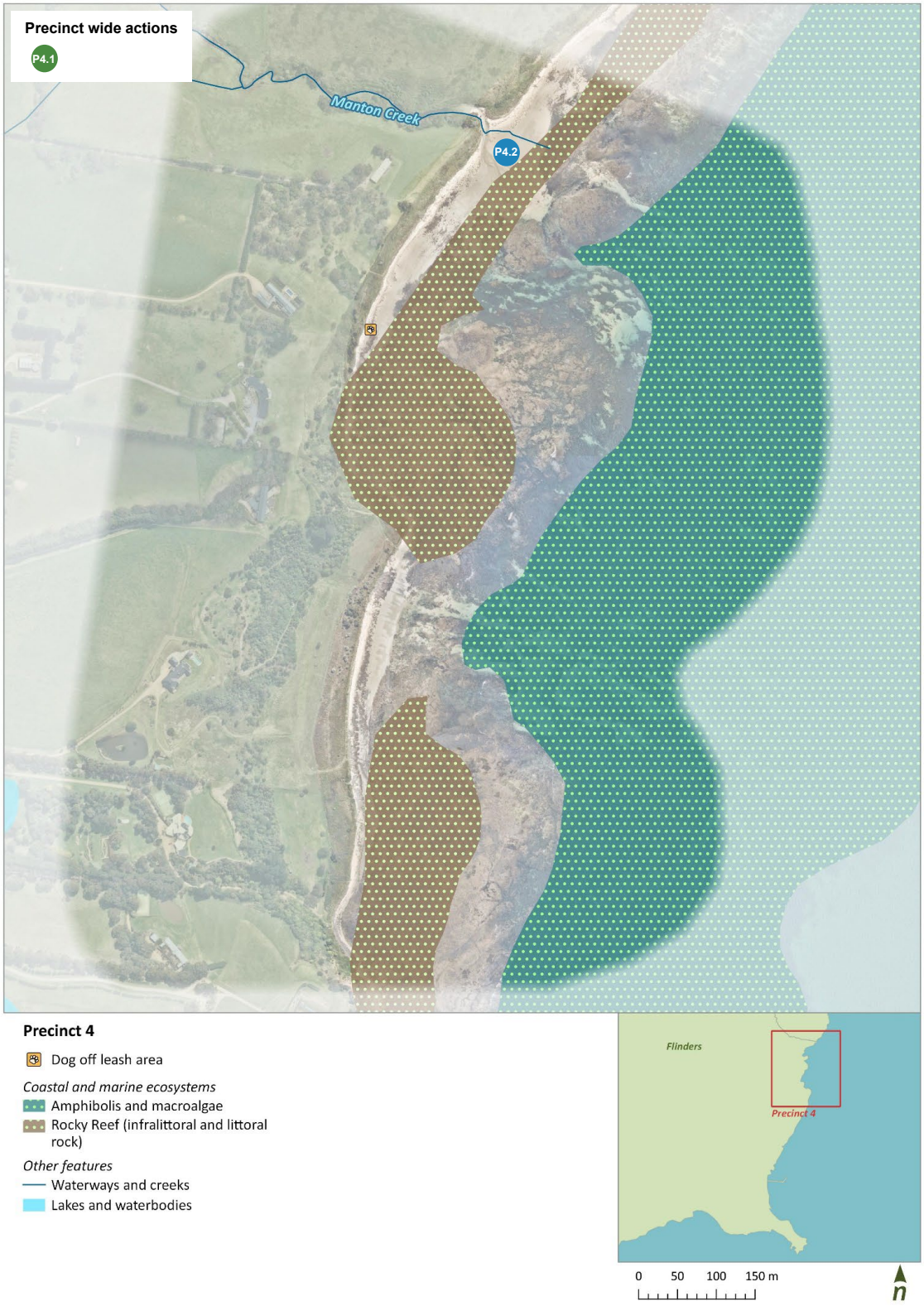


Figure 22. *Precinct 4 – Manton Creek, with precinct actions on map*

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Implementation

Successful implementation of the CMMP requires commitment from the Shire and State Government to prioritise coastal and marine management and ensure its integration with other Shire plans and strategies.

The Flinders CMMP actions will be delivered via a range of existing Shire and stakeholder mechanisms (where possible). This includes the annual capital works program, planning schemes, local laws, asset management plans and other Shire plans, as well as business-as-usual operations for the Shire.

Action implementation will also include elements of monitoring, evaluation, review, and improvement, to be applied using an adaptative management approach (Figure 23), ensuring tracking, accountability and improvement of the CMMP delivery.

Endorsement and adoption
Endorsement of the CMMP by The Shire and DELWP

Implementation
Implementation of actions is focussed on embedding in existing Shire processes and activities. Includes annual capital works program, planning schemes, local laws, and asset management plans, and other Shire plans, and business as usual operations

Operational monitoring and review
Ongoing operational review and monitoring of risks to project delivery. Monitoring and adjustment of 'on-ground' actions

Monitoring and evaluation
Regular and systematic monitoring and evaluation of implementation, including:
- Implementation monitoring
- Community perceptions and surveys (every 2-3 years) policy, scientific advances, legislative change, etc.
- Triggers to review and update, e.g. changes in in policy, scientific advances, legislative change, etc.

Review
The formal review process occurs after 5 years or if triggered sooner through monitoring and evaluation process.

Improvement
Outcomes of the review are embedded through improvement of the existing Plan or development of a new Plan.

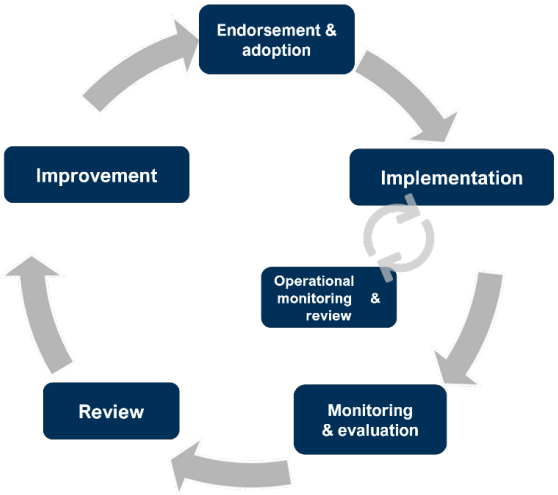


Figure 23. *CMMP implementation and adaptive management framework.*

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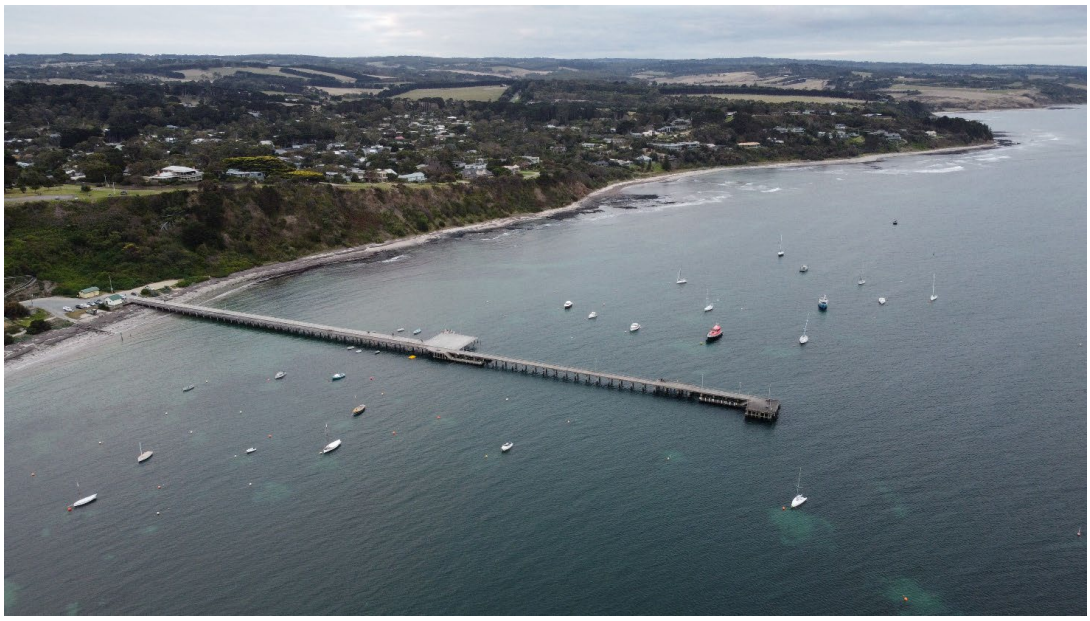
A pathway for funding

This CMMP provides direction and priorities for the future local management of marine and coastal Crown land at Flinders. It also clearly identifies timelines and highlights the necessity of an ongoing commitment towards the management of coastal and marine areas. Action implementation requires a diverse range of funding mechanisms, in addition to Shire's budgeting processes, to support delivery of the CMMPs actions and initiatives.

Funding opportunities might include:

- Rates and charges, environmental levees, developer contributions
- Integration with other relevant Shire projects, plans and strategies
- External funding sources for local government – local and state government initiatives supporting environment, climate resilience planning and/or communities.
- Funding sources and programs for community initiatives – such as environmental stewardship and
- volunteering groups, community grants, state and federal government programmes or private sector grants

Community advocacy has an important role to play in understanding current priorities and needs for the local community, helps to directing marine and coastal management resources, generating broader awareness of key values, concerns, and opportunities.



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Monitoring, evaluation and review

The monitoring, evaluation and review (MER) process focusses on being able to report on key outcomes relating to the delivery of management actions, such as impact and effectiveness of the actions, their efficiency and efficacy and their appropriateness/suitability. This understanding will aid the success of the Plan, providing improvement and increasing accountability. The MER process is intended to be integrated with other routine processes that the Shire has for existing plans and strategies.

Formal milestones over the 5-year life of the plan will be used to monitor and evaluate the Flinders CMMP This approach looks to track the progress of the CMMP's implementation and to facilitate adaptive management.

An annual review of action status will be undertaken to determine what has been started, completed, yet to commence or is ongoing. This annual progress reporting will reflect on the CMMP actions and work undertaken throughout the year, and also identify upcoming work proposed for the next 12 months. This reporting will be made available to other relevant stakeholders, including DEECA.

Ongoing actions being implemented in a 'business as usual' capacity for the Shire need further consideration, to ensure they are incorporated into day-to-day workloads. Clearly defined work plans and routine reporting aim to generate accountability for delivering on these actions. Where appropriate, metrics will be developed as part of action implementation, to inform and demonstrate progress.

The review will also reflect on the action/project in line with some key monitoring and evaluation questions.

These may include:

Impact/effectiveness

- To what extent, and how well, have the programs contributed to achieving:
  - marine and coastal policy objectives
  - vision of the CMMP
  - objectives of the CMMP
  - goals of the CMMP
- Did the actions and projects deliver on goals/objectives/outputs as planned?
- How has the CMMP contributed to changes in the Shire's coastal and marine areas
- (i.e. environmental, social, economics conditions)?
- What, if any, unanticipated outcomes (positive or negative) have resulted from implementing the CMMP?
- Were stakeholders /delivery partners effective in working together?

Efficiency

- Have actions been integrated into Shire plans and processes?
- Have actions been completed as per priority timelines within the plan?
- To what extent did the programs efficiently use resources, money and time?
- Have activities and delivery methods been effective?

Appropriateness

- Were the objectives suitable for achieving the vision of the CMMP?
- Were the actions suitable for achieving objectives/goals?
- Were the size, scale and approach of actions undertaken appropriate?
- Were Shire staff / delivery partners appropriately tasked?

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Data and evidence have an important role in quantifying progress and outcomes of the plan.

Where possible, environmental and usage monitoring, both existing and newly identified monitoring programs for development, will be used to understand the baseline condition, health and status of areas and assets on our foreshore. This allows tracking of changes over time, identifying possible improvement or decline that may be attributed to action implementation.

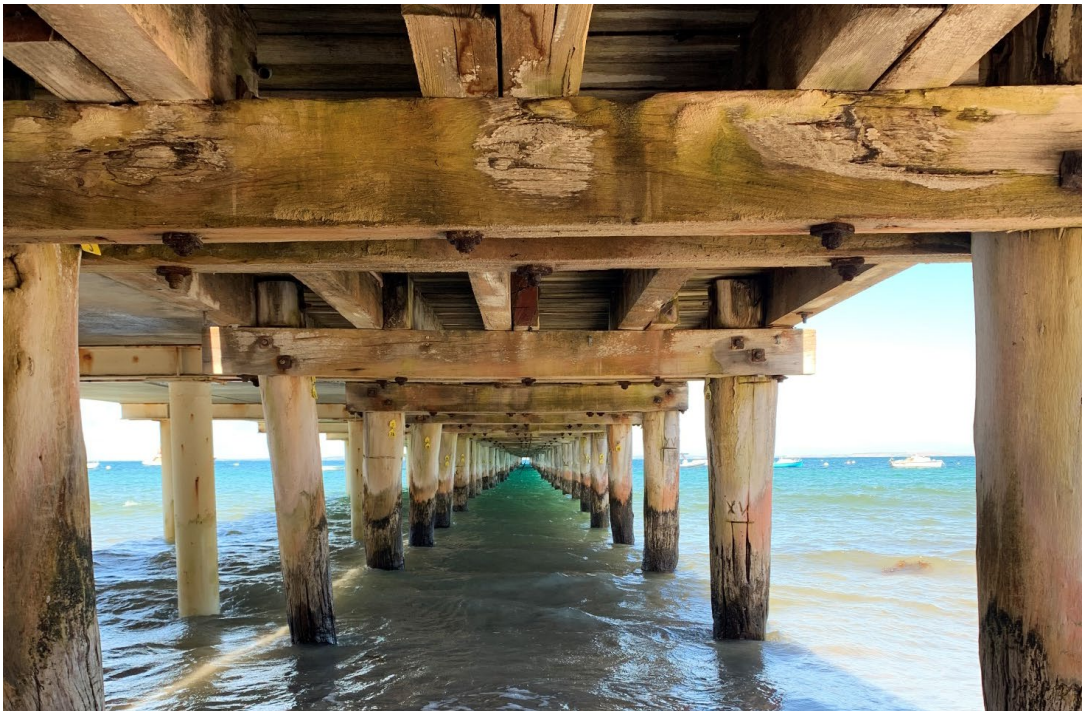
Monitoring and evaluation milestones

2022	CMMP endorsement
Throughout	Annual reporting, targeted stakeholder feedback, ongoing improvement
2024	CMMP community survey. Review of actions based on survey outcomes
2026	5-year review as required under the Act. Update CMMP as required

Community and stakeholder feedback will also be used to support this process. The Flinders Community Advisory Group (CAG) can also be used to support this process.

A specific CMMP community survey will be undertaken every 2-3 years to gain perspectives on Shire's approach to coastal and marine management, and the CMMP's implementation, and to what degree actions are contributing to the goals, objectives and vision.

Similarly, key stakeholders and agencies will be asked to provide feedback on key programs that they have been involved in delivering.



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Acknowledgement

We would like to thank everyone who has contributed to the development of this CMMP, including our Mornington Peninsula Shire community, representatives of our stakeholder agencies and interest groups, Bunurong Land Council Aboriginal Corporation (BLCAC) and our Shire staff. A special thanks to the community representatives of the Flinders Coastal Advisory Group.

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alluvium

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Attachment A – Engagement approach

Summary
The development of the Flinders Coastal and Marine Management Plan (CMMP) has been shaped by a range of communication and engagement activities.

Communication and engagement plan
To support engagement activities associated with developing the CMMP, a communication and engagement plan was developed.

This live, stand-alone plan provided an easy-to-use visual of key engagement strategies and activities (and includes consideration of risks) for the life of the CMMP development process.

The plan:

- Provided context for engagement with stakeholders including previous engagement activities
- Outlined what successful engagement will look like and the engagement objectives outcomes and activities for different stages of the CMMP
- Identified key stakeholder groups and how and when engagement with these organisations will be implemented
- Provided key evaluation questions for engagement monitoring and evaluation, along with risk management and mitigation strategies.

Engagement activities
Early engagement activities focused on understanding perceived values, concerns and opportunities for coastal and marine areas at Flinders.

A range of activities were carried out to help build regional context, informing a background review of the Flinders coastline and its surrounding areas. These activities built our understanding of the region's key values, current condition, challenges and management approach, and in doing so will help guide the CMMP development.

As the project progressed, discussions focussed on objectives, goals, and possible management actions and opportunities, shaping the management options for the CMMP.

Later engagement stages informed the development and refinement of actions at site, regional and shire-wide scales, aimed at to achieving the identified management objectives for Flinders.

Communication and engagement activities to date are detailed in Table 2.

Throughout the CMMP development, the engagement aimed to:

- Gain a shared understanding of economic, ecological, social and cultural values associated with Flinders and its local coastal and marine areas and their management
- Obtain feedback from a diverse and relevant cross-section of the community
- Identify key objectives and opportunities for the CMMP, based on protecting values.



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Table 2. Key engagement activities and events to date for Flinders CMMP

Date	Event/activity	Key activities and outcomes	Comments
January 2022	Briefing - Bunurong Land Council Aboriginal Corporation (BLCAC)	Initial meeting with the Bunurong Land Council to introduce the project and discuss their desired involvement.	Agree upon and approach and proposed scope
January 2022	Branding look and feel	Communication between the Shire and the consultant (Alluvium) to develop a branding look and feel with graphical elements.	Branding utilised the Shires existing branding/logo to provide a consistent look across all three CMMPs currently underway, which also includes the Mount Eliza CMMP and Portsea CMMP.
February 2022	Website content	Develop static website content which includes information about the CMMP project and a link to Shape activities. Shape engagement content and activities, including: • Interactive mapping exercise • A short survey, question prompts	This aimed to understand what the community love about the coast and what they'd like to retain, change or improve about the management of Flinders' marine and coastal areas.
February 2022 – April 2022	Shape engagement activity #1	Launch Shape engagement for Flinders CMMP	Website content live from March onwards, with Shape activity running through March and April 2022 18 individuals contributed to the website and 23 pins were placed on the interactive map
February 2022 – April 2022	Promotion of community online engagement	Develop media release and/or newspaper or print media advertising to support project launch and advertising of engagement activities. Call to action, QR code and/or link to Shape.	
		Social media advertising via Shire social media accounts to launch project and direct community to engagement activities. Call to action and direct people to Shape.	
		Branded corflutes/posters to be produced and erected at key locations. To include QR code to direct people to the Shape website.	
February 2022	Internal Shire workshop #1	Introduction workshop with Shire staff and Alluvium, to introduce the project to internal Shire staff, foster buy-in and understand existing/future values, concerns, and opportunities, including details on what makes a good CMMP (what is needed).	Providing context for the background report and CMMP development
February 2022	Community Advisory Group (CAG) workshops	First CMMP workshop with the Flinders CAG to develop understanding of values and experiences, discuss concerns, and priorities.	Providing context for the background report and CMMP development
March 2022	MPSC Councillors workshop #1	Introduction workshop with MPSC Councillors and Alluvium, to introduce them to the project, foster buy-in and understand existing/future values, concerns and	Providing context for the background report and CMMP development

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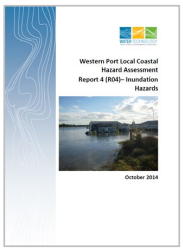
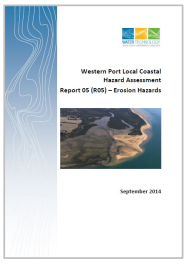
Date	Event/activity	Key activities and outcomes	Comments
		opportunities, including details on what makes a good CMMP (what is needed).	
March 2022	Community Advisory Group (CAG) – Site walk	Second meeting for CMMP with the Flinders CAG to gain further insights and perspectives on site	Providing context for the background report and CMMP development
March 2022	Inter-agency workshop	Workshop with inter-agency staff Introduction workshop with inter-agency staff and Alluvium, to introduce the project key agency staff, foster buy-in and understand existing/future value, concerns and opportunities, including details on what makes a good CMMP (what is needed) and opportunities to work together	Providing context for the background report and CMMP development
April 2022	Key stakeholder/interest groups discussion	Discussion with key stakeholders and interest groups to introduce them to the Flinders CMMP and develop understanding of values and experiences, discuss concerns, and priorities.	Providing context for the background report and CMMP development
April 2022	Community pop-ups	On site pop-ups with communities, to develop understanding of values and experiences, discuss concerns, and priorities for each CMMP location. Feedback and contributions were collected via the pinboard. Reminder for online Shape survey participation	One-on-one discussions with the community Providing context for the background report and CMMP development Set up at Flinders Pier. Spoke with 25-30 people of range of ages, locals and visitors
June 2022	Briefings and site walk – Bunurong Land Council Aboriginal Corporation (BLCAC)	Site walk and discussions with BLCAC representatives to gain further insights and perspectives, in regard to cultural values and experiences for the marine and coastal areas region	Providing cultural context to aid CMMP development
June 2022	Coastal Advisory Group (CAG) workshop	CMMP workshop #3 - Preliminary actions with the Flinders CAG to discuss and refine CMMP actions and CMMP framework	Refined CMMP actions
July 2022	Internal Shire workshop #2	Workshop with Shire staff - CMMP action development with Council staff and Alluvium, sharing background review findings and working together refine actions and implementation details.	Providing input on action development and implementation
July 2022	Inter-agency workshop	Workshop with inter-agency staff - CMMP action development with inter-agency staff and Alluvium, sharing background review findings and working together refine actions and implementation details.	Providing input on action development and implementation
September 2022	MPSC Councillors briefing #1	Briefing with MPSC councillors to work through Draft CMMP, its development and key recommended actions	Providing feedback on draft plan and inform Councillor endorsement of Draft CMMP for public exhibition
October 2022 to January 2023	Public exhibition period for Draft CMMP	Included online survey, materials and content, community pop-ups, online community and stakeholder briefings	Opportunity stakeholder and community feedback on draft plan, providing feedback

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Attachment B – Key documents

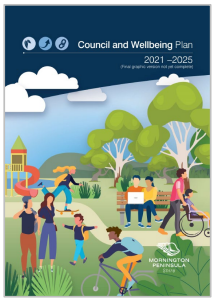
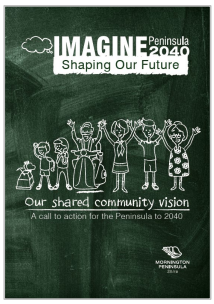
Regional documents

Document	Summary of the document	Key/relevant objectives, goals or recommendations
SECCCA Strategic Plan 2019-2024 	The South East Councils Climate Change Alliance (SECCCA) is a network of councils, including Mornington Peninsula Shire, committed to delivering high-quality, innovative projects and research programs at a regional level. Its 5-year strategic plan sets the roadmap for actions and priorities to 2024.	SECCCA is advocating for broadscale changes to institutional arrangements and structures on behalf of its members. For example, under the 'Infrastructure' theme: 'understand at a localised level the impacts of a changing climate… on all assets, and as they are renewed are climate resilient'.
Western Port Local Coastal Hazard Assessment Report 4 (R04) – Inundation Hazards (2014) 	This detailed technical report (one of a series) by Water Technology assesses the impact of sea level rise on inundation extents along the Western Port Bay coast. It was intended to inform consistent policy and practices, as well as planning and management against coastal hazards. It did not include assessment of those impacts on values and assets, and it did not suggest adaptation responses.	Findings directly relevant to the CMMP included: • Flinders would not be significantly impacted by storm tide inundation resulting from any of the sea level rise scenarios, due to the steep sloping topography of the foreshore • Flinders would also not be impacted by catchment inundation as there are no major sources of catchment inflow along this section of the coast.
Western Port Local Coastal Hazard Assessment Report 5 (R05) – Erosion Hazards (2014) 	Similar to the above, this detailed technical report by Water Technology assesses potential coastal erosion hazards in relation to sea level rise projections for this century.	This report includes description of the geology and geomorphology of the Flinders-Shoreham coast, and potential impacts of future coastal erosion such as the reactivation of platform beaches and bluffs.

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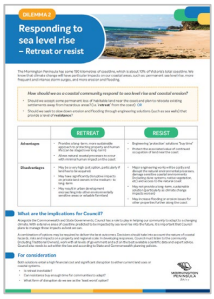
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Shire-wide documents

Document	Summary of the document	Key/relevant objectives, goals or recommendations
Council and Wellbeing Plan 2021-2025 	This document, for the first time, brings together the Council Plan and the Health and Wellbeing Plan. This was to reflect the importance of health and wellbeing in everything the Shire delivers for the community. It was developed using information from community engagement activities (as part of *Imagine: Peninsula 2040* – see below), combined with health, wellbeing and community profile data, as well as the functions and obligations required of councils by law.	Mornington Peninsula Shire developed this plan with a set of operating principles for how it will be delivered, which includes these three themes: 1. A healthy natural environment and well-planned townships 2. A robust, innovative and diverse economy 3. A flourishing, healthy and connected community. Each theme has a number of strategic objectives. Under the first theme, for example, is Strategic objective 1.2 – '**A healthy ecosystem, in which our coastline, bushland, wildlife and green wedge is resilient to the climate emergency and development.**' Under this objective, 'what we will do' includes: 1.2.1. Work with our community to protect native flora and fauna and coastal foreshores. 1.2.2. Implement Coastal and Marine Management Plans, including the Mornington Peninsula Coastal Strategy, to look after our coastal heritage and marine wildlife.
Imagine: Peninsula 2040 – Our shared community vision (2021) 	*Imagine: Peninsula 2040* is an extensive community engagement exercise informing Council planning. During the first part of this process, Council engaged a representative community panel to develop a vision based on feedback from over 3,000 community members. The feedback was provided through surveys, online workshops, township pop-ups, postcards and drawings. The questions posed included 'What do you want life on the Mornington Peninsula to look like in 2040?'	The community vision has seven principles to guide the future of the Mornington Peninsula: 1. Addressing climate change 2. Integrated public transport and accessibility infrastructure 3. Support an inclusive, connected and safe society 4. Innovative planning and development of the local economy 5. Encourage and expand education, sports and arts opportunities 6. Protect and enhance all elements of our natural land, sea and biodiverse environments 7. Plan and regulate responsible and innovative housing development.

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Document	Summary of the document	Key/relevant objectives, goals or recommendations
Imagine 2040 Community Panel: Dilemma survey (2021) 	The second part of the community panel's work was inspired by an approach known as Deliberative Polling®. The Imagine 2040 panel members were surveyed before and after discussion about eight key dilemmas. An example of a dilemma is 'Responding to sea level rise – Retreat or resist'. This report (by MosaicLab) summarises the survey results to understand how the perspectives of the panel members changed. It includes a fact sheet for each dilemma, with summaries of the implications for the Shire.	The final preferred options for each dilemma included: - **Responding to sea level rise and coastal erosion**: Accept that some erosion is inevitable and have a planned land-management approach ('Retreat') - **Access to the town centre**: Providing more car parking spaces in town centres - **Community facilities**: Maintain and upgrade existing single-use facilities (higher quantity of smaller facilities) - **Tourism and event-based development**: Allow for concentrated tourism and event-based development and activity in high-profile locations - **Increasing housing on the Peninsula**: Concentrate housing in urban areas leading to greater urban density, thereby protecting the current green spaces.
Ensuring Our Future: Our Climate Emergency Response (2020) 	In August 2019, Mornington Peninsula Shire became the 34th Council in Australia to declare a climate emergency. This document, also referred to as the *Climate Emergency Plan*, guides the Mornington Peninsula towards zero carbon emissions by 2040. It is a plan for the first decade, identifying 'seven summits' to climb, 21 'action steps' (each with several specific tasks), and 35 supplementary targets to keep on track. There is also a summary version of the plan, and a 2021 progress report.	The 'peak goal' is zero-emissions by 2040, and the 'seven summits' are: • Leadership and governance • Climate advocacy • Zero carbon energy • A resilient and adaptive community • Sustainable transport and travel • Sustainable land use and environmental restoration • Circular economy and zero waste. The 21 'action steps' include: • Generate a thriving Peninsula-wide natural environment • Connect communities and nature in precinct planning • Grow nature-based infrastructure [this includes addressing the impacts of coastal erosion and sea level rise] • Understand climate risks on assets and services. There are also targets relevant to the CMMP, such as: • By 2025, the resilience of our community will be strengthened by maximising social connections and meaningful engagement to increase understanding of the local impacts and risks of climate change • By 2025, increase human-nature connections by involving a total of 10,000 people in local terrestrial and marine based environmental care programs • By 2030, increase ecosystem resilience to climate change and other threats on the Peninsula, e.g., through restoring connectivity of habitat across public and private land.

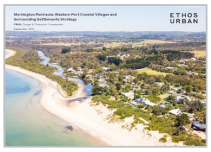
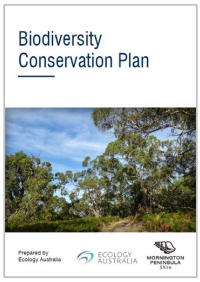
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Document	Summary of the document	Key/relevant objectives, goals or recommendations
Our Reconciliation Action Plan 2022: Mornington Peninsula Shire's RAP January 2020 – January 2022 	The Reconciliation Action Plan (RAP) was informed by a comprehensive consultation process engaging Traditional Owner groups, local Aboriginal organisations, Aboriginal peak bodies, Councillors, Shire staff, and the broader community.	Examples of actions set out in the RAP that are relevant to the CMMP include: 14 - Identify and manage Aboriginal cultural heritage (with the deliverable to work in partnership with the Bunurong Land Council, as the Registered Aboriginal Party, to identify and manage Aboriginal cultural heritage) 15 - Acknowledge and celebrate Bunurong/Boon Wurrung history and cultural heritage (with multiple deliverables, such as consulting with Bunurong/Boon Wurrung peoples to inform the development of a cultural heritage and history trail) 17 - Incorporate cultural footprint within all project planning and design (with the deliverable to develop minimum standards for the Shire's project framework to include a cultural footprint consideration in all new projects such as streetscapes and building designs).
Our arts and culture 2024: Mornington Peninsula Shire Arts and Culture Plan 2020-2024 	The purpose of this plan is to assess the community's current needs and aspirations and develop strategic priorities to effectively plan for rich, vibrant culture in the community.	There are six goals, each with strategies and key actions: Goal 1 – **An Inspired Community** Goal 2 – **Uniquely the Peninsula** Goal 3 – **Improved Mobility and Access** Goal 4 – **Stronger Connections** Goal 5 – **Growing our Cultural Economy** Goal 6 – **Arts and Culture for Everyone, Everyday** The last goal, for example, involves embedding arts and culture experiences in day-to-day life for all the community to enjoy, and increasing feelings of belonging, safety and connection to place.
Our assets 2030: Mornington Peninsula Shire Asset Management Strategy 2020-2030 	The purpose of this strategy is to 'establish objectives that will allow [the Shire] to ensure our assets are providing value', through considering: • the Shire's strategic objectives • desired service delivery outcomes • future challenges.	The Shire has committed to make all decisions relating to assets in accordance with six asset management principles (as also outlined in the Asset Management Policy), whereby asset management is: 1. Leadership driven, 2. Service led, 3. Informed by risk, 4. Information based, 5. Whole of life, and 6. Climate aware. Under each principle, the Shire established asset management objectives. For example, under the Climate Aware principle: '6.1 We will incorporate consideration of climate change into our asset management thinking, considering: • ways we can help address the climate emergency through the ways we plan and manage our assets • how to manage the effects climate change will have on our current assets • how to plan our future assets to be more adaptable to climate change.'

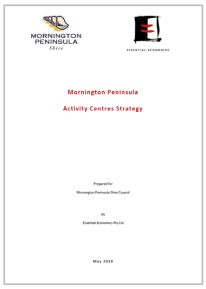
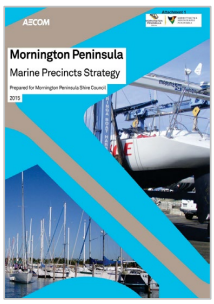
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Document	Summary of the document	Key/relevant objectives, goals or recommendations
Mornington Peninsula Neighbourhood Character Study and Guidelines (2019) 	This study (and an accompanying Background Report) by Ethos Urban sought to capture the Peninsula's unique values and develop a framework to ensure better design and amenity outcomes for all of its residential localities. As a result of this study, residential areas are now supported by preferred character statements incorporated within the Mornington Peninsula Planning Scheme.	For Flinders, this study informed both: • the *Western Port Coastal Villages and Surrounding Settlements Strategy* (2019), summarised below. • The *Flinders Township: Built Form Brochure* (2019), summarised in the Flinders documents table.
Mornington Peninsula: Western Port Coastal Villages and Surrounding Settlements Strategy (2019) 	This strategy, also by Ethos Urban, sought to address these two issues for townships in and around Western Port Bay: • Climate change impacts relating to sea level rise (responding to the 2014 *Western Port Local Coastal Hazard Assessment*), and • Managing development to retain and enhance township character in response to pressures for change.	The Strategy presented this vision for Flinders: "Flinders township will retain its strong rural-coastal village feel, and spacious streetscapes dominated by vegetation. New residential development will be low-scale and reflect the coastal location. Development will have regard for the town's gridded street pattern, heritage fabric, connections and public views to the foreshore. Flinders Village Centre will remain distinct from the rest of the town through its small cluster of closely spaced heritage buildings with verandas and active frontages oriented towards Cook Street. The public realm will be dominated by native coastal vegetation and mature canopy trees in wide nature strips."
Mornington Peninsula Biodiversity Conservation Plan (2019) 	The *Mornington Peninsula Biodiversity Conservation Plan* was developed by Ecology Australia to provide guidance and direction on biodiversity management and allocation of resources by the Shire. The Biodiversity Conservation Plan identifies the long-term goals for conserving the natural capital of the Mornington Peninsula. It seeks to protect and improve the resilience of the Mornington Peninsula's natural landscapes, ecosystems and biodiversity.	The vision for the Mornington Peninsula is that: The Mornington Peninsula's biodiversity is healthy, valued and protected. The plan identifies six strategic directions aimed at achieving that vision: 1. Engaging with the community and building stewardship 2. Facilitating biodiversity conservation on private land 3. Protecting biodiversity through planning and policy 4. Building a strong knowledge base 5. Demonstrating and leading best-practice management 6. Building ecosystem resilience in a changing climate.

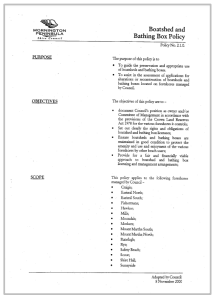
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Document	Summary of the document	Key/relevant objectives, goals or recommendations
Local History Development Plan (2019) 	The *Local History Development Plan* supports the ongoing development and promotion of local history on the Peninsula. It aims to ensure that local history is preserved and utilised for the benefit of all. It examines and makes recommendations on the resources which are maintained by the Mornington Peninsula Local History Network.	There are no directly relevant objectives, goals or recommendations for Flinders, but this plan is referenced in other relevant plans such as the RAP and Arts and Culture Plan.
Mornington Peninsula Activity Centres Strategy (2018) 	As focal points for the surrounding community, it is important that activity centres serve their communities in an effective way. The Activity Centres Strategy is a tool to guide and support the ongoing performance of centres. Under the hierarchy, Flinders is a 'local centre'.	There are no directly relevant objectives, goals or recommendations, but it is noted that: 'the local activity centres are expected to continue meeting the basic convenience needs of residents and visitors with only limited opportunity for redevelopment and improvement over time, and an objective of policy is to ensure that the heritage and character of centres such as Portsea and Flinders is carefully maintained.'
Marine Precincts Strategy (2015) 	The purpose of the Marine and Precincts Strategy, which was developed by AECOM, was to be 'an advocacy document and planning framework… that will facilitate investment and clustering of marine industry and related uses into key precincts and nodes.'	The vision for marine precincts on the Mornington Peninsula is 'Two Bays with a Network of Marine Precincts', underpinned by the Mornington Peninsula: - being the foremost location in Victoria for marine-based recreation, tourism and industrial activities - providing a network of recreational marine precincts that support recreational boating - providing a network of marine precincts that support boat building and servicing industries - encouraging public and private investment into marine infrastructure that supports marine-based industries, recreation, tourism, aquaculture and education. Directions, objectives and initiatives were also identified, such as **Direction 4 - Encourage and support broader recognition of the local marine sector including recreational boating, marine tourism and marine industrial activities**, with the objective 'to promote the Mornington Peninsula as Victoria's premier location for marine recreational boating, tourism and industry.'

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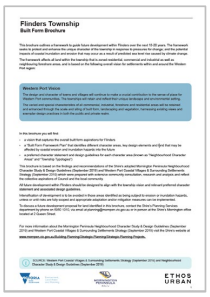
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Document	Summary of the document	Key/relevant objectives, goals or recommendations
Boatshed and Bathing Box Policy (2000) 	This policy assists in the assessment of applications for alterations or reconstruction of boatsheds and bathing boxes located on foreshores managed by the Shire.	This policy guides the preservation and appropriate use of boatsheds and bathing boxes. Note: At the Victorian Government level, the *DEECA* Standards for Bathing Box and Boatshed: Construction Guidelines 2015* also ensure that bathing boxes and boatsheds located on Victorian coastal Crown land are of the best quality. The standards specifically address reconstruction but may also offer advice for the maintenance of existing structures. The standards are governed by local Foreshore Managers, who have final determination of appropriate use of materials and construction techniques. **formerly as DELWP*

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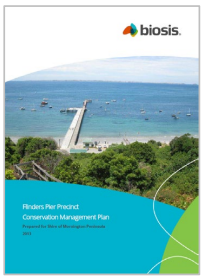
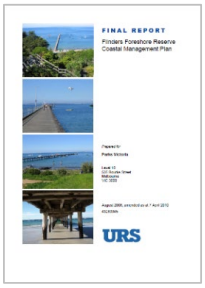
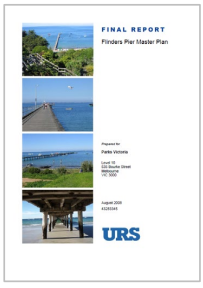
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Flinders documents

Document	Summary of the document	Key/relevant objectives, goals or recommendations
Flinders Pier Marine Ecology and Pier Removal Impact Assessment (2021) 	The Flinders Pier removal impact assessment study was conducted by CEE in 2021, ahead of Parks Victoria's proposed removal of the first 180 m of the wooden jetty. The characteristics of the marine ecological community at the pier was documented during a marine ecological survey in December 2020, following the same approach as a marine ecological baseline study in 2007. The report then considers potential impact pathways of the possible pier removal works and associated risks to the marine ecosystem.	The findings included: • Risks from removal of the inner wooden length of the pier to State or Commonwealth protected and threatened species are negligible • Any minor, temporary disturbance to seagrasses can be mitigated through good works procedures, and seagrass is likely to re-establish in the nearshore area of seabed presently shaded by the existing wooden deck • Fish and seadragons are mobile relative to the spatial scale and speed of the proposed works, and with potential effects likely to be negligible • Good works practices managed through an approved Construction Environmental Management Plan for the pier removal works would ensure all risks to the marine ecosystem are minimised. It was noted that some may consider the removal of the wooden structure to reduce the experience of those visiting Flinders to enjoy the maritime and marine biodiversity associated with pier structure.
Flinders Township: Built Form Brochure (2019) 	This brochure outlines a framework to guide future development within Flinders over the next 15-20 years. It seeks to protect and enhance the unique character of Flinders in response to both pressures for change and the potential impacts of coastal inundation and erosion. The framework affects all land that is zoned residential, commercial and industrial, as well as neighbouring foreshore areas This framework was developed based on findings and recommendations from the Mornington Peninsula Neighbourhood Character Study & Design Guidelines (2019) and Western Port Coastal Villages & Surrounding Settlements Strategy (2019), which are both summarised in the table above. This includes the vision for Flinders presented in the latter.	Design objectives are set for different character areas of Flinders. For the 'Local Beach' area (the most relevant to the CMMP), these are: • Maintain and improve public amenity within the precinct • Ensure new development positively responds to the coastal settings • Ensure the indigenous vegetation and landscape setting of the foreshore is retained and enhanced • Minimise the impact of car parking and access on the landscape and environmental qualities of the foreshore • Ensure signage is designed and located to be compatible with the character of the precinct • Ensure fencing treatments provide passive surveillance and contribute positively to the surrounding character • Respond appropriately to the threats of coastal hazards - erosion and inundation. Other relevant design objectives, particularly in Bush Coastal Contemporary 3, include: • Maintain and reinforce the rhythm of building spacing in the streetscape and provide for reasonable sharing of views to the ocean or coast • Use materials and finishes that complement the vegetation and coastal setting • Strengthen the coastal character of the areas by planting of appropriate coastal species.

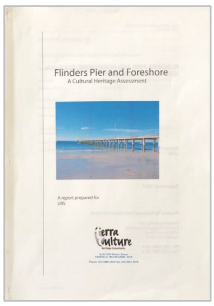
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Document	Summary of the document	Key/relevant objectives, goals or recommendations
Flinders Pier Precinct Conservation Management Plan (2013) 	A 'European Heritage Conservation Plan' was developed by Biosis to provide historical and contextual information to assist decision making for the Flinders Foreshore Precinct (also known as the Flinders Pier, Foreshore and Cable Station Site Precinct). The need for this plan was highlighted by completed and proposed works in the area.	Facilities, structures and sites considered to be of primary significance included: • Flinders Pier • Sheds • Bass and Flinders Monument • War Memorial • Slipway • Principal views and vistas. Those of contributory significance included: • Slipway shed • Remaining mature planted trees • Modern walkway • Interpretive plaques. Those of archaeological significance included: • Fishermans hut • Cable Station (Houghton House) • Cable relay hut • Happy Valley house site.
Flinders Foreshore Reserve Coastal Management Plan (2010) 	A Coastal Management Plan (CMP) was developed by URS to provide guidance and an integrated planning approach towards the future use, development and management of the Flinders Foreshore Reserve. The plan presented a vision for the foreshore, as well as strategies and actions to address key issues in the area. A Background Report, 'Flinders Foreshore Reserve and Pier Background Report' (URS 2007), was also prepared. This CMP is the predecessor to the Flinders CMMP.	The vision for the Flinders Foreshore Reserve was: 'To protect, maintain and create awareness of the unique natural environment and cultural heritage values of Flinders Foreshore Reserve to provide for a level of community use and high-quality coastal experience consistent with these values.' Key objectives identified in the Coastal Management Plan (2010) to be considered in the new Coastal & Marine Management Plan included: • Protect and create awareness of natural environmental values • Preserve and protect heritage sites • Maintain/improve existing infrastructure and access • Upgrade Flinders Pier Many specific actions were also identified (and have been assessed as part of this Background Document).
Flinders Pier Master Plan (2008) 	This plan considered the history, condition, issues, and opportunities for management of the Flinders Pier, and prepared a concept design. The concept design was developed concurrently with the *Flinders Foreshore Coastal Management Plan (2010)* (summarised above) to ensure an integrated planning approach.	The priorities identified for the redevelopment of the Flinders Pier included: • Minimize impacts on the marine ecology during the design and construction of the pier • Respect and manage cultural heritage sites that may be present on the seabed, including any remnants of the former pier • Understand both the impact of redevelopment on coastal processes and the impact of coastal processes on redevelopment • Meet the needs of all current users and not promote activities which impact the ecological and physical features of the marine environment.

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Document	Summary of the document	Key/relevant objectives, goals or recommendations
Flinders Pier and Foreshore: A Cultural Heritage Assessment (2007)  	This report by TerraCulture, presented specialist advice on the foreshore's Aboriginal and European/historical cultural heritage values. It was part of the *Flinders Foreshore Reserve and Pier Background Report* (URS 2007), which informed the objectives and actions in the *Flinders Foreshore Reserve Coastal Management Plan* (2010) (summarised above).	The report makes management recommendations for cultural heritage values. For Aboriginal archaeology, these included: • The CMP should be conducive to the preservation of Registered Aboriginal Archaeological sites and landforms, or specific areas sensitive for any Unregistered Aboriginal Archaeological material. • Consultation with the relevant local Aboriginal groups (RAPs) should occur if there is any development along the foreshore. • The Aboriginal Heritage values should be promoted by the protection of the archaeological sites and provide some interpretation of the Aboriginal occupation. Recommendations are also made for the heritage sites of the Cargo Shed, Flinders Pier, the Cable Station, and unidentified archaeological material.

Mount Eliza Coastal and Marine Management Plan

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Executive summary

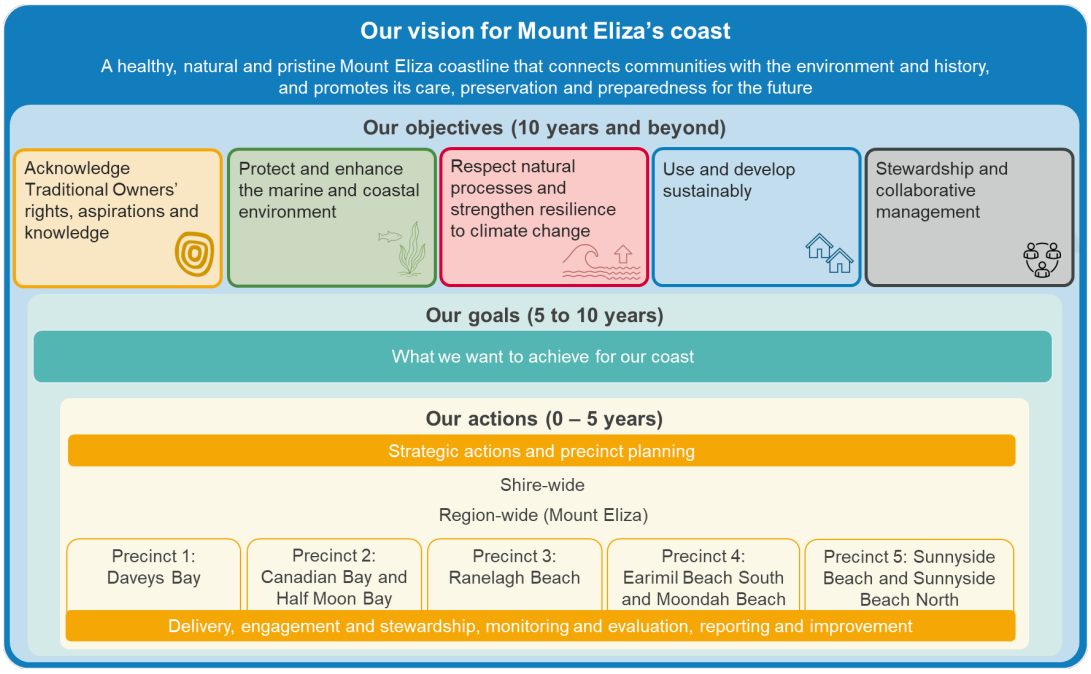
Overview

A Coastal and Marine Management Plan (CMMP) has been created in consultation with the Mount Eliza community, including the Mount Eliza Coastal Advisory Group, the Bunurong Land Council, Council staff, and other agencies. Commencing its development in November 2021, it has been designed to align with state legislation, guidelines and government policy, in particular the *Marine and Coastal Act 2018* and Policy.

The CMMP sets the strategic direction for marine and coastal management for the next 5-10 years. Its vision and objectives have been informed by community and stakeholder perspectives. They reflect expectations and aspirations for the Mount Eliza coastline. Community perspectives are also presented in the plan as values, concerns and opportunities.

CMMP framework

An overview (program logic) of the Mount Eliza CMMP structure shows the relationships between the vision and objectives.



Objectives for managing coastal and marine areas in Mount Eliza have been shaped through discussions with Shire staff, agencies, and community stakeholders, and align closely with key management pillars of the Marine and Coastal Policy. Goals and actions have been developed to help achieve the realisation of each management objective.

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CMMP actions
Aligned with our goals, our actions describe the projects and tools we will use to achieve our long-term objectives over the next 5 years. A range of actions have been defined to enable a strategic approach to coastal and marine management across the Mount Eliza and broader Mornington Peninsula Shire region.

The Mount Eliza CMMP actions have been defined at three scales:

- **Shire-wide actions** – applicable across the Mornington Peninsula Shire and developed through coordination of the Flinders, Portsea and Mount Eliza CMMPs
- **Region-wide actions** – Specific for the entire Mount Eliza CMMP region
- **Precinct actions** – Specific to particular locations within the Mount Eliza area

These actions and their timing have been guided by the findings from community and stakeholder consultation, and the management experiences of the Shire and other agencies. They align with the objectives and goals defined for the CMMP and are presented under the objective themes.

These CMMP actions will guide investment and management priorities over the next 5 – 10 years and are to be reviewed and revised after 5 years. As a Shire-led plan, the Shire is to lead each action. Key partners involved in action delivery are also identified along with recommended timing of action commencement and indicative costing ranges.

Timing (action commencement)



Indicative cost

** No signif. addition. **$** Low (<$20K) **$$** Mod. ($20K to $100K) **$$$** High ($100K to $250K) **$$$$** Very High (>$250K)

Upcoming actions
Current and upcoming actions for Mount Eliza are shown in the following tables. These are actions planned to commence within the next two years. The full lists of actions are detailed within the plan.

Timelines for commencing CMMP actions are a guide and are subject to available funding and resourcing. Refer to *Implementation* section of the plan for possible funding pathways.

Shire-wide actions
Delivery on Shire-wide actions are integral to this plan. A number of specific shire-wide actions have been highlighted due to strong alignment in supporting and addressing Mount Eliza's values, concerns and opportunities.

	Shire-wide action	Timing	Indicative cost	Action lead *Support*
S.1e	Ensure collaboration with the Bunurong Land Council Aboriginal Corporation for any projects or works located in or near recognised culturally sensitive areas within marine and coastal zones via initiatives which work towards co-management and support the Bunurong Land Council Aboriginal Corporation teams to work on Country.		**	**The Shire** *BLCAC and others*

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	Shire-wide action	Timing	Indicative cost	Action lead *Support*
S.2f	Protect sensitive coastal and marine areas and retain public spaces for all users, through educating adjacent landowners and lessees on impacts of their activities and practises. Includes informal structures and access points on Crown land, connectivity obstructions, ground disturbance and vegetation impacts.		$$	**The Shire**
S.2g	Advocate, educate and promote behaviour change for foreshore adjacent homeowners and residents, to protect vegetated crown land areas, by providing guidance and examples on: - planting and gardening methods (incl. valued native and indigenous species, weed control, disposal) - material placement, ground disturbance and geological contamination - site drainage - good vegetation and site management practices		$$	**The Shire**
S.2h	Enforce, monitor and promote behaviour change for foreshore adjacent homeowners, residents and lessees, preventing illegal clearing, disturbing, damaging and/or dumping of vegetation on Crown land.		$$	**The Shire**
S.3c	Advocate and work with DEECA for condition assessments (fit for purpose) of existing hazard protection and coastal structures, and inform options for strengthening resilience to climate change. Assessments should consider: - structure design life, performance and ongoing maintenance - potential impacts of any infrastructure changes on surrounding areas - feasibility of alternate adaptation actions (including nature-based solutions), in line with State policy.		$$$	**The Shire** *DEECA*
S.4d	Protect views and seascapes by ensuring effective management, planning controls and sympathetic design of buildings and structures in the marine and coastal environment, including applying the Siting and Design Guidelines for Structures on the Victorian Coast (DELWP, 2020)		**	**The Shire** *DEECA*
S.4f	In line with the Marine and Coastal Policy, ensure current and future planning controls and planning updates, protect and retain: - coastal land, inter-urban breaks and open green spaces under Crown or other public ownership, as a resource for all - unique coastal community characteristics through development controls.		$$	**The Shire**

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	Shire-wide action	Timing	Indicative cost	Action lead *Support*
S.5f	Increase engagement with bathing box, boat shed and jetty owners, to ensure impacts to Crown Land are minimised, and align with Shire and state management guidelines and policies.		$$	**The Shire**
S.5g	Review, formalise/confirm lease and licensing agreements and management responsibilities of foreshore clubs to control use of Crown land and ensure alignment with the *Marine and Coastal Act 2018* and policy (2020).		$	**The Shire**

Regional actions
Regional actions are applicable across the broader coastal and marine areas at Mount Eliza.

	Regional actions (Mount Eliza)	Timing	Indicative cost	Action lead *Support*
	Objective 1: Acknowledge Traditional Owners' rights, aspirations & knowledge			
R.1a	Update the Shire's asset management database to include marker posts representing Bunurong culture and tradition, ensuring they are formally recognised and maintained as a Shire asset.		$$	**The Shire** *BLCAC and others*
	Objective 2: Protect and enhance the marine and coastal environment			
R.2a	Continue and expand manual beach cleaning initiatives to minimise ongoing geological and environmental disturbance that can arise from mechanical beach cleaning processes.		**	**The Shire**
R.2b	Restrict informal access and walkways through sensitive areas (including midden sites) by replanting and re-establishing the dune, using enforcement or physical barriers and deterrents, where appropriate (e.g., fencing, vegetation).		$$$	**The Shire** *MW*
	Objective 4: Use and develop sustainably			
R.4a	Review, confirm and update defined naming and land parcels boundaries to ensure records accurately represent Crown land (reserved and unreserved) and private land.		$	**The Shire**
	Objective 5: Stewardship and collaborative management			
R.5a	Improve engagement between stakeholders, agencies, Frankston City Council, and the community, including: - clearer communication of roles and responsibilities of stakeholders / agencies - exploring collaboration opportunities for coastal hazard assessment/management - clearer communication of rates and where funds are being expended.		$	**The Shire**
R.5b	Define roles and responsibilities in the ownership and management of existing protection structures, foreshore buildings, boat ramps and Mount Eliza wharf.		$	**The Shire**

v

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	Regional actions (Mount Eliza)	Timing	Indicative cost	Action lead *Support*
R.5c	Collaborate with emergency services and private clubs to create, formalise and maintain emergency services access to beaches.	0-1 yr	**	**The Shire** *and others*
R.5d	Educate, enforce and promote behaviour change, to control illegal fishing activities (including shellfish poaching)	0-1 yr	$	**The Shire** *VFA*

By precinct
The Mount Eliza coastline has been divided into five precincts, to enable localised management needs to be addressed. Each of these has a set of precinct-specific actions.

Current and upcoming actions for some of the different Mount Eliza precincts are shown below. Upcoming Shire-wide and regional actions may also benefit individual precincts.

Precinct 2: Canadian Bay and Half Moon Bay

	Action	Timing	Indicative cost	Action lead *Support*
	Objective 4: Use and develop sustainably			
P2.1	Undertake usage surveys and other monitoring (e.g., car counters, sensors) at Canadian Bay to quantify and understand usage, visitation and demands of marine and coastal areas, to inform strategic foreshore management during high visitation periods.		$$	**The Shire**

Precinct 4: Earimil Beach South and Moondah Beach

	Action	Timing	Indicative cost	Action lead *Support*
	Objective 2: Protect and enhance the marine and coastal environment			
P4.1	Investigate means of protecting recognised fossil sites by preventing further damage by fossickers and other activities (such as access controls).		$$	**The Shire**
P4.2	Educate and increase awareness of the vegetation communities (she-oaks) on Earimil Bluff and surrounding areas, including health/condition following fire event, successful vegetation reestablishment, and the role of community stewardship.		**	**The Shire** *and others*
P4.3	Investigate options to stabilise/alter Moondah Beach landing to limit geological contamination of Moondah Beach with the landowner.	1-2 yr	$$	**The Shire**

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	Action	Timing	Indicative cost	Action lead *Support*
	Objective 3: Respect natural processes and strengthen resilience to climate change			
P4.4	Monitor Earimil Drive road condition and potential for ground and cliff instability and increasing hazard risk and intervene with mitigation as required (including improved road drainage).		$$	**The Shire**
	Objective 4: Use and develop sustainably			
P4.5	Retain existing authorised vehicle accesses to Moondah Beach (emergency services and maintenance only), formalising agreements with private landholders.		$$	**The Shire**

Precinct 5: Sunnyside Beach and Sunnyside Beach North

	Action	Timing	Indicative cost	Action lead *Support*
	Objective 4: Use and develop sustainably			
P5.1	Fix existing drainage issues at Sunnyside Beach car park to limit rock revetment scouring, undermining and damage to the revetment filter layer.		$$$	**The Shire**
P5.2	Audit, upgrade and position clothing optional signage to ensure areas are clearly signed, to convey the beginning and end of clothing optional areas and specify adjacent areas where clothing must be worn.		$$	**The Shire**

Implementation and review of the Mount Eliza CMMP

Successful implementation of the CMMP requires commitment from the Shire and State Government to prioritise coastal and marine management and ensure its integration with other Shire plans and strategies.

The Mount Eliza CMMP actions will be delivered via a range of existing Shire and stakeholder mechanisms (where possible). This includes the annual capital works program, planning schemes, local laws, asset management plans and other Shire plans, as well as business-as-usual operations for the Shire.

An implementation plan (as supplement to this document) details timing, lead agencies, supporting partners, implementation mechanism/approach, funding estimates and opportunities, relevant approval along with metrics to track action implementation and performance.

Actions will be reviewed annually, to determine action status - what has been started, completed, yet to commence or is ongoing. This will include progress reporting and identify upcoming work proposed for the next 12 months.

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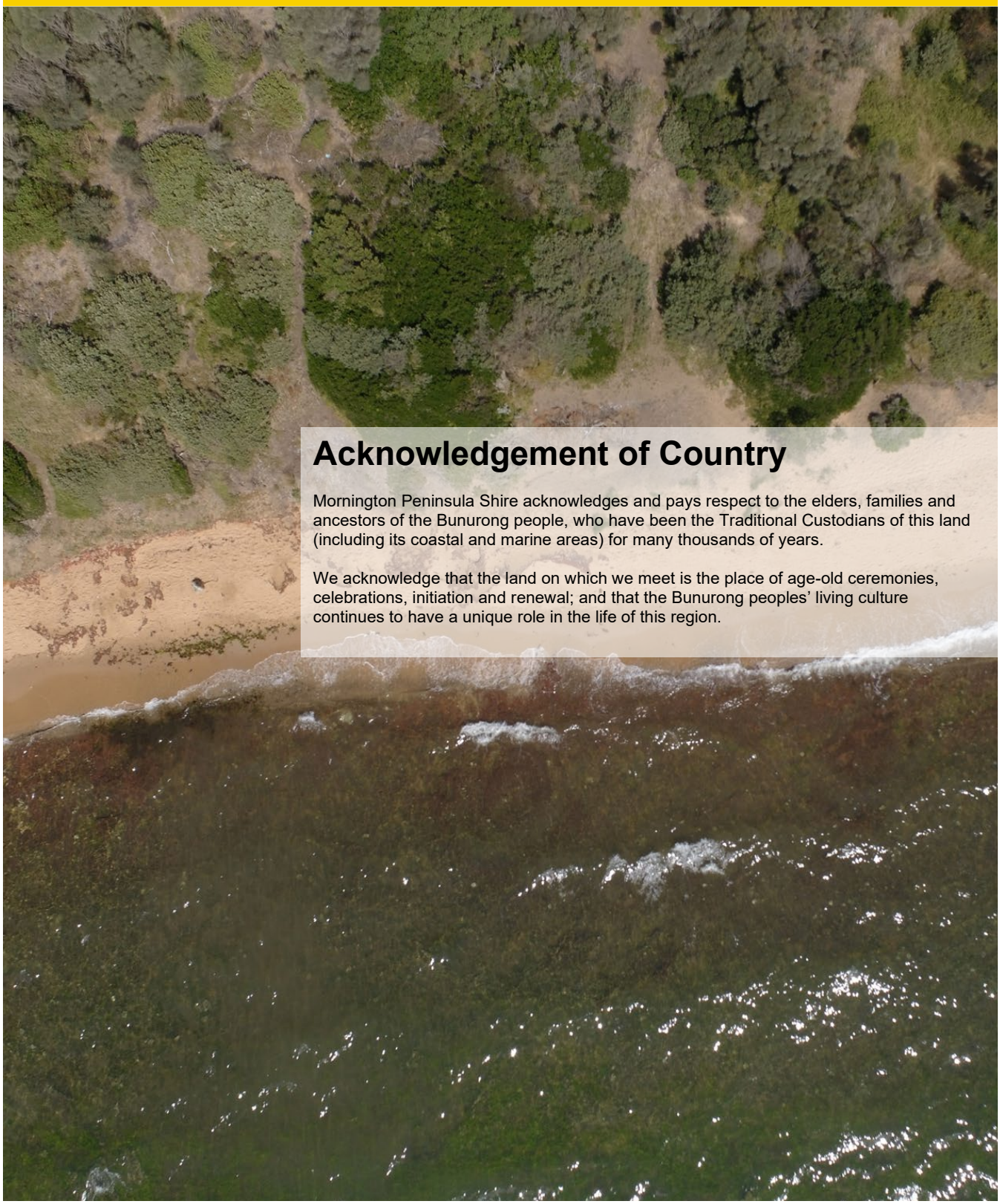
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Acknowledgement of Country

Mornington Peninsula Shire acknowledges and pays respect to the elders, families and ancestors of the Bunurong people, who have been the Traditional Custodians of this land (including its coastal and marine areas) for many thousands of years.

We acknowledge that the land on which we meet is the place of age-old ceremonies, celebrations, initiation and renewal; and that the Bunurong peoples' living culture continues to have a unique role in the life of this region.

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Abbreviations

ABM	Association of Bayside Municipalities
BBV	Better Boating Victoria
BLCAC	Bunurong Land Council Aboriginal Corporation
CAG	Coastal Advisory Group
CMP	Coastal Management Plan (predecessor of this CMMP)
CMMP	Coastal and Marine Management Plan
DEECA	Department of Energy, Environment and Climate Action
DELWP	Department of Environment, Land, Water and Planning
EPA	Environment Protection Authority Victoria
ESO	Environmental Significance Overlay
EVC	Ecological Vegetation Class
LSV	Life Saving Victoria
MAC Act 2018	Marine and Coastal Act 2018
MER	Monitoring, Evaluation and Review
MW	Melbourne Water
PV	Parks Victoria
RAP	Registered Aboriginal Party
SEW	South East Water
UNESCO	United Nations Educational, Scientific and Cultural Organization
VFA	Victorian Fisheries Authority



Document version history

			Authors
Draft CMMP	V1	August 2022	Shire: G. Cook Alluvium: P. Bicknell, S. Doumtsis, P. Richards, E Hodson
Final CMMP	V1	April 2023	Shire: G. Cook Alluvium: P. Bicknell, S. Doumtsis

The Mornington Peninsula Shire thank the members of the Mount Eliza Coastal Advisory Group for their contributions during development of the CMMP.

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Introduction

Surrounded by Port Phillip Bay, Bass Strait and Western Port Bay, the Mornington Peninsula coastline is almost 200 km long and makes up more than 10% of Victoria's coast. These coastal and marine areas are a key part of the Peninsula's past, present and future. Mount Eliza is the northernmost locality on the Peninsula, with 6 km of rugged coastline on the eastern side of Port Phillip Bay. These coastal areas have a rich Aboriginal history, being part of the lands of the Bunurong People. Initially developed as a series of large estates and seen as a holiday home destination, the Mount Eliza community has evolved into vibrant coastal community and home to thousands of residents.

The coastal and marine areas of Mount Eliza are an important part of the region's heritage and character. With distinct and renown geomorphological features lining its shores, fossils that have preserved its past, and traces of long practiced cultural traditions, time spent along this coast allows interaction with its unique history from other eras and with its natural beauty. From sandy bays, towering cliffs, rocky outcrops to clifftop trails, these environments are a major drawcard for Mount Eliza's residents and visitors.

Managing this coastline faces a range of ongoing and emerging challenges including a dynamic coastal environment and increasing pressures from visitation and usage, growing communities, development and a changing climate.

Our Mount Eliza Coastal and Marine Management Plan will help guide appropriate, effective and sustainable management of these valued and sensitive areas, and the facilities, infrastructure and management initiatives that support them. This strategic approach strengthens our long-standing commitment to being leaders in coastal planning and management and will shape the future of our Mount Eliza foreshore.



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We have been working with key stakeholders and the community to develop the Mount Eliza Coastal and Marine Management Plan (CMMP). The CMMP will shape how we manage our coastal and marine areas over the next 10 years by:

- Highlighting what people love and what they are concerned about
- Setting our overall vision, objectives and management approach
- Outlining priority actions and projects for delivery
- Helping coordinate management across relevant organisations and community groups.

Mornington Peninsula Shire Council commenced development of the Mount Eliza CMMP in November 2021, which has been undertaken in stages (Figure 1).



Figure 1. *Timeline for developing the CMMP.*

A tailored stakeholder engagement plan informed the approach to engagement throughout the development of the CMMP. This enabled insights and perspectives from the Mount Eliza community and stakeholders to be considered and included. Summaries of key engagement activities with stakeholders to date are available in Attachment A.



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Mornington Peninsula

Community and connection to coast

The Mornington Peninsula is home to about 170,000 people, and a second home or favourite holiday destination to many more. Wherever you live, work or visit on the Peninsula, you are never very far from the sea. This coastal connection is reflected in the Peninsula's history and character. The Bunurong people used the coastal areas as sources of food and camping sites. In European history, the Peninsula has been a place of maritime and naval activities, coastal living, and seaside getaways. The coast is, and always will be, fundamental to the Peninsula way of life.

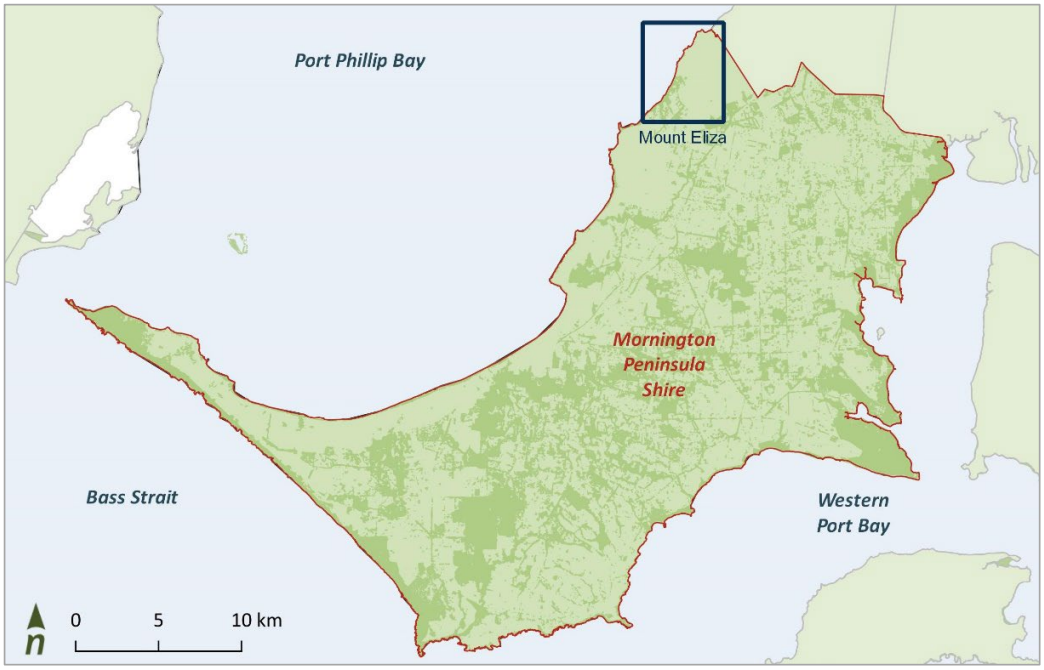


Figure 2. *Mornington Peninsula, including the Mount Eliza CMMP area.*

The Bunurong people
The Mornington Peninsula is part of the traditional lands of the Bunurong people of the Kulin Nation, who have lived in this area for over 40,000 years. The Bunurong people have a strong connection to Country and play an important role in caring for land and water across the region.

Dreaming stories are associated with the Bay (Nairm), which was a flat grassy plain during the last Ice Age, crossed by the Yarra (Birrarung) and Werribee Rivers. As sea levels rose (from 10,000 years ago), the plains were flooded to form the bay, now referred to as Port Phillip.

The Bunurong people hunted and camped across the lands of the Peninsula. Riparian, coastal and marine areas across and near to the Peninsula have many significant and meaningful sites, middens and other artefacts, including within Mount Eliza coastline.

European settlement continues to significantly impact Aboriginal communities and cultures and western activities and uses have led to deterioration of valued and sensitive coastal and marine environments.

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Environment

The natural environment of the Mornington Peninsula makes it a special place. It is home to an incredible diversity of plants and animals, including species of conservation significance. The parks and reserves that help protect this biodiversity cover about 10% of all Mornington Peninsula land. Much of the east coast is part of the Western Port Ramsar Wetland, and the entire Peninsula is part of a UNESCO Biosphere Reserve. The Peninsula's beaches, bays, waterways, wetlands and groundwater all play a vital role in our natural environment and in providing habitat.

Stretches of the Peninsula's coastline are also recognised for their significant geology and landforms. The Port Phillip Bay coast includes scenic cliff tops and sandy beaches, ranging from small pockets to long strips. The wild Bass Strait coast has windswept ocean beaches and spectacular rocky coast, including London Bridge and Cape Schanck, while the diverse Western Port coastline includes scenic bays and rocky reefs in the south and mangroves and mudflats in the north. The highest point on the Peninsula is Arthurs Seat, which is little more than a kilometre from McCrae Beach.

Tourism and the economy

The Mornington Peninsula is one of the most popular day-trip destinations in Victoria, and its population swells significantly in summer when Melburnians make use of its many thousands of holiday homes. The Peninsula also attracts visitors from much further afield. In 2018-19, tourism was estimated to be worth over a billion dollars to the Peninsula's economy.[1] Its diverse and unique coastal and marine areas are a major contributor to this popularity. About 80% of overnight visitors and 60% of daytrip visitors head for the coast.[2] While the Peninsula has many other attractions, such as its food and wine, changing conditions and management issues of these coastal and marine areas may impact on the broader Peninsula economy.

Another important contributor to the local economy (similarly contributing over a billion dollars each year) is agriculture, for which about 40% of all Peninsula land is used.

Emerging challenges

The Shire is currently tackling both the root cause and broader impacts of climate change.[3] We are already experiencing increasing temperatures. Across the Peninsula, including the coast, the impacts of climate change are predicted to include more extreme weather, greater fire risk, loss of biodiversity, and impacts on agriculture.

Climate change is also causing sea levels to rise, which will continue throughout the 21st century and beyond.[4] Together with other expected variations in coastal processes, this will mean more flooding and erosion and changes to our coastlines. These impacts threaten our future use of the Peninsula's coast, which already experiences pressures such as sand loss, flooding and cliff erosion.

Another challenge for the Shire will be managing growing demand on our finite coastal and marine areas. In the coming years, with a growing population, we are expecting a 26% increase in dwellings by 2026, and about 15% more residents by 2036.[5] With visitor numbers also likely to increase, our coastal and marine areas will need to accommodate more people.

[1] Victorian Government (2021) Mornington Peninsula - Regional Tourism Summary, Year Ending Dec 2020
[2] Mornington Peninsula Shire (2019) Mornington Peninsula Visitor Journeys 2019 Report
[3] Mornington Peninsula Shire (2020) Ensuring Our Future: Our Climate Emergency Response
[4] CoastAdapt (2017) Sea-level rise and future climate information for coastal councils
[5] Mornington Peninsula Shire (2021) Council and Wellbeing Plan 2021-2025

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Policy context

Across the Peninsula, coastal and marine management takes place in the context of Victorian Government legislation and policies.

In recent years, the Department of Energy, Environment, and Climate Change (DEECA)[6] has led a reform of coastal and marine management in Victoria. This reform aims to better support coordinated management and provide tools to identify and adapt to coastal hazards.

The key components of this reform are summarised in Figure 3.

What came before this CMMP?

A Coastal Management Plan (CMP) for Mount Eliza was released in 2004. It was developed under the previous *Coastal Management Act 1995.*

As one of the Shire's older CMPs, it was prioritised for renewal (as a CMMP) as part of our 2021-22 budget. CMMPs are being developed at the same time for Flinders and Portsea. CMMPs have also been developed for Sorrento and Mount Martha in recent years. They will all help to translate the latest Victorian Government policy into on-ground actions.

Marine and Coastal Act 2018

The *Marine and Coastal Act 2018* replaces the previous *Coastal Management Act 1995*. It aims to provide a simpler, more integrated and coordinated approach to planning and managing the marine and coastal environment. It creates the legislative framework to make the policy, strategy and plans described below, and also outlines principles and objectives for planning and managing our marine and coastal environment.

Marine and Coastal Policy (2020)

The Victorian Government has developed the Policy in line with the Act and with guidance from the VMCC. It came into operation in March 2020, and sets a 15-year vision for '***a healthy, dynamic and biodiverse marine and coastal environment that is valued in its own right, and that benefits the Victorian community, now and in the future***.'

It guides decision makers (including local councils and land managers) in planning, management and sustainable use of our coastal and marine environment. It provides direction on issues such as the impacts of climate change, population growth, and ageing coastal structures and also includes a Marine Spatial Planning Framework, specific to the marine environment.

Marine and Coastal Strategy (2022)

The Strategy is a five-year action plan. As the link between the Policy and on-ground action, it lays the foundation to achieve the Policy's vision and intended outcomes.

The Strategy includes six actions and an important message from Victorian coastal Traditional Owners. It also identifies 54 activities to deliver the six actions. Lead agencies are responsible for implementing activities.

The final version of the Strategy was released by State Government in May 2022. It was developed with input from Traditional Owners, the VMCC, marine and coastal managers, communities and interest groups. It is the first of three strategies over the next 15 years.

Victorian Marine and Coastal Council (VMaCC)

The Act also established the VMaCC to provide independent advice on marine and coastal issues. The inaugural VMaCC was appointed in August 2018.

Coastal and Marine Management Plans (CMMPs)

Under the Act, CMMPs are a tool to assist Crown land managers and communities to care for special coastal and marine environments and manage demand and conflicting uses now and in the future. They implement long-term policy guidance in the Policy by translating it as on-ground actions for specific areas of coast.

Figure 3. *Victoria's marine and coastal policy context*

DEECA is currently developing its CMMP guidelines, under Victoria's Marine and Coastal Reforms Final Transition Plan (2018). The development of this CMMP has been guided by draft CMMP guidelines, DEECA advice (formal and informal), and a robust understanding Victoria's marine and coastal policy context (Figure 3).

[6] Formerly as Department of Environment, Land Water and Planning (DELWP) until January 2023.

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The Marine and Coastal Policy includes a 'Planning and Decision Pathway' which shows how the objectives and guiding principles of the Act should be used in decision making in the marine and coastal environment (Figure 4).

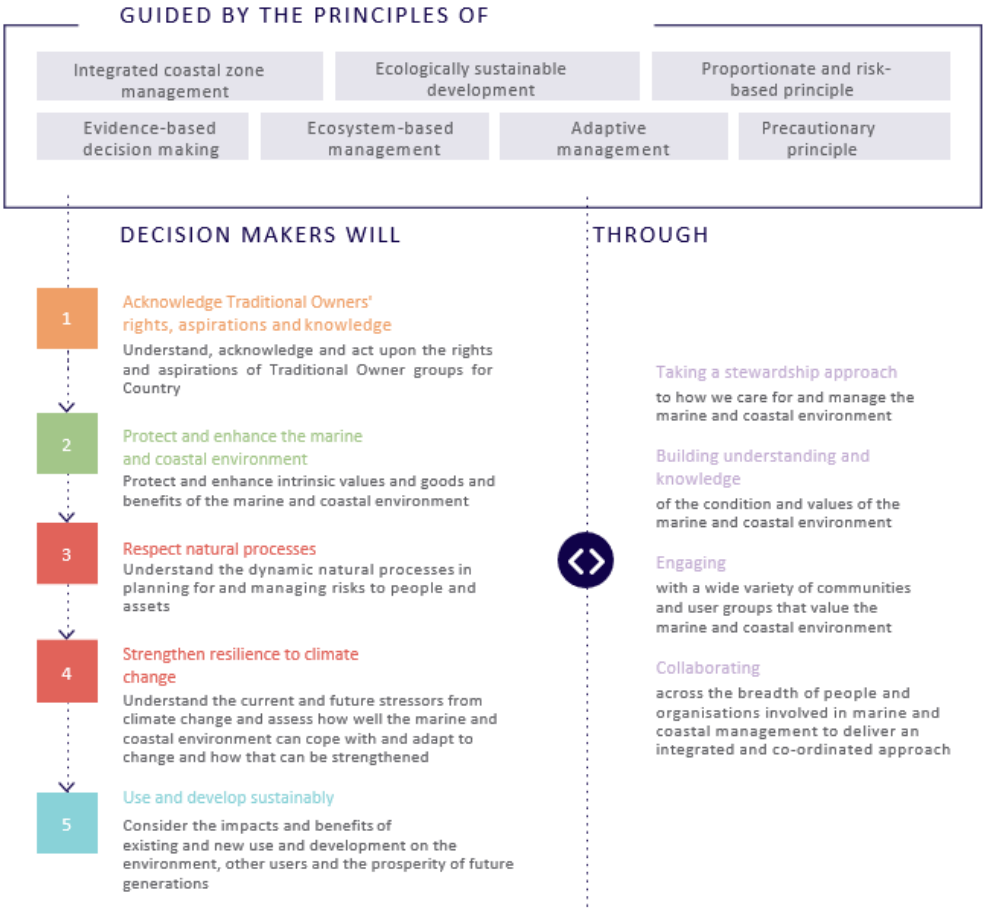


Figure 4. *The Planning and Decision Pathway sets out how the guiding principles and policy must be considered in decision making (Source: DELWP, 2020).*

In addition to the Victorian Government reforms, there are policies and other documents at regional and local levels that are relevant to coastal and marine management on the Peninsula. A summary is provided in Attachment B. It is important that our vision, objectives and actions for our coastal and marine areas has consistency across the region. Some of the Shire's key plans and strategies (and how they relate to the principles in Figure 4) are shown in Figure 5.

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Figure 5. *Alignment of recent key Mornington Peninsula Shire documents in relation to the Marine and Coastal Policy and its core objectives.*

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Shire-wide coastal and marine management

Management of the Mornington Peninsula's coastal and marine areas is a shared responsibility between the Mornington Peninsula Shire (the Shire), Parks Victoria and DEECA, as well as various Committees of Management (Figure 6).

The Shire manages a third of the coastal and marine areas along the Peninsula, in coastal foreshore reserves. The Shire is either the freehold landowner of these areas or the appointed Committee of Management (CoM), pursuant to the *Crown Land (Reserves) Act 1978*.

Parks Victoria and DEECA also manage many of the beaches and coastlines on the Peninsula, particularly at Point Nepean and along the Bass Strait Coast, while several other beaches and foreshores are managed by Voluntary Committees of Management. Other stakeholders, including Melbourne Water and the Bunurong Land Council Aboriginal Corporation, also play an important role (Table 1). Effective collaboration between all stakeholders is important in managing our coastal and marine areas.



Figure 6. *The shared management responsibility of Mornington Peninsula beaches*

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Mount Eliza



The seaside suburb of Mount Eliza is the northernmost locality on the Mornington Peninsula. Its 6 km of scenic Port Phillip Bay coastline includes six tranquil beaches, from Daveys Bay in the north, down to Sunnyside Beach in the south. The coastline is characterised by its unique geology and headlands, which separate the coast into discrete, sandy beaches. There are also various creeks that intersect the shore, delivering flows from the surrounding catchments into Port Phillip Bay.

The coastal reserves of this coastline are largely managed by the Shire, as the appointed Committee of Management for this Crown land. DEECA also have management responsibilities in some locations.

Hosting a range of public and privately owned structures and facilities, various stakeholders and community groups play a role in managing these areas.

The Mount Eliza CMMP area
From north to south, this CMMP covers the coastal Crown land between Kackeraboite Creek and Manmangur Creek. The broader region will also be included in framing the vision, objectives and actions for the CMMP.

Table 1 shows the roles and public land management arrangements for the Mount Eliza foreshore reserve and its surrounding areas.

Strong collaboration between all stakeholders will be important in successfully managing the coastal and marine areas of Mount Eliza and in achieving the objectives of the CMMP.

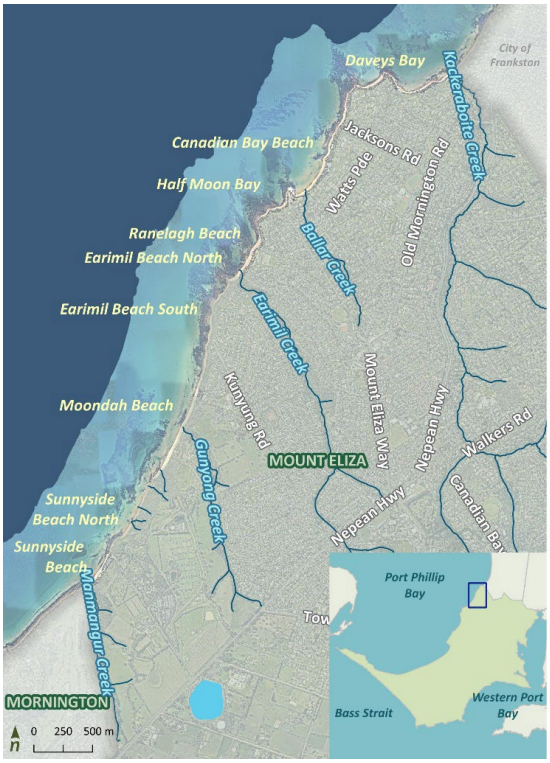


Figure 7. *Mount Eliza foreshore reserve.*

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Table 1. Land managers, rightsholders and other key stakeholders.

Agency	Role
VICTORIA State Government | Energy, Environment and Climate Action	The Department of Energy, Environment and Climate Action (DEECA) is responsible for overseeing management of Crown land and marine areas for its environmental, conservation and recreational values. DEECA* recently reformed coastal and marine management with the new *Marine and Coastal Act 2018* and associated Policy and Strategy. ** formerly known as the Department of Environment, Land, Water and Planning (DELWP) until January 2023*
MORNINGTON PENINSULA Shire	Mornington Peninsula Shire is Committee of Management for large portions of coastal Crown land, directly managing a number of coastal foreshore reserves. The Shire's role in coastal and marine management also includes (but is not limited to): - managing all Shire-owned foreshore infrastructure - administering the Planning Scheme and reviewing planning applications - engaging with the Victorian Government to influence broader coastal policy - active member of Association of Bayside Municipalities (relevant to Port Phillip Bay coast) - facilitating advocacy with other organisations and liaising with the community.
Parks VICTORIA	Parks Victoria (PV) is the Victorian Government agency responsible for managing protected areas of land, marine parks and reserves. In addition to managing National Parks, marine protected areas, and other Crown land reserves and assets, Parks Victoria is the local port & waterway manager for Port Phillip and Western Port under the Port Management Act 1995 and Marine Safety Act 2010, responsible for safe navigation (boating and swimming zones, aids to navigation), berths and infrastructure such as boating facilities, moorings and piers.
Melbourne Water	Melbourne Water (MW) is a statutory authority owned by the Victorian Government that manages and protects Melbourne's major water resources. Its responsibilities include managing water quality, drainage and flooding. It also owns and maintains major water, sewer and drainage infrastructure, including drainage reserves and outlets.
Bunurong Land Council ABORIGINAL CORPORATION	The Bunurong Land Council Aboriginal Corporation (BLCAC) is a Traditional Owner organisation of the South-Eastern Kulin Nation, representing the traditional lands of the Bunurong language group, ancestors, places and cultural environment. It is the Registered Aboriginal Party (RAP) and rightsholder for the Mornington Peninsula, with cultural heritage responsibilities under the *Aboriginal Heritage Act 2006*. BLCAC must be consulted on proposed land management activities and the use of traditional knowledge.
ABM ASSOCIATION OF BAYSIDE MUNICIPALITIES	The Association of Bayside Municipalities (ABM) is an unincorporated association of the councils that have frontage to, and are affected by the tidal influences of, Port Phillip Bay. It is focused on the sustainable management and health of Port Phillip Bay. The Association approaches matters on a regional basis and is a forum for information exchange, advocacy, and collaboration to achieve "whole-of-bay" outcomes.
Victorian Fisheries AUTHORITY	The Victorian Fisheries Authority (VFA) is an independent statutory authority established to effectively manage Victoria's fisheries resources. Servicing all fisheries and aquaculture sectors and providing advice to government, VFA work closely with many stakeholders to deliver sustainable fishing and aquaculture, clear resource access and sharing arrangements and increased economic, social and cultural value.
better boating VICTORIA	Better Boating Victoria (BBV) is a division of the Victorian Fisheries Authority. It oversees the implementation of boating reforms and the Victorian Government's investment in boating infrastructure and facilities. This includes upgrading boat ramps and reviewing management arrangements for boating infrastructure.
Mount Eliza Coastal Advisory Group (CAG)	The Mount Eliza Coastal Advisory Group (CAG) is one of 10 such groups across the Peninsula. It provides key strategic advice to the Shire on the protection and enhancement of Mount Eliza's coastal and marine areas. It consists of community members with a diverse range of local knowledge and operates under a Shire-adopted Terms of Reference.

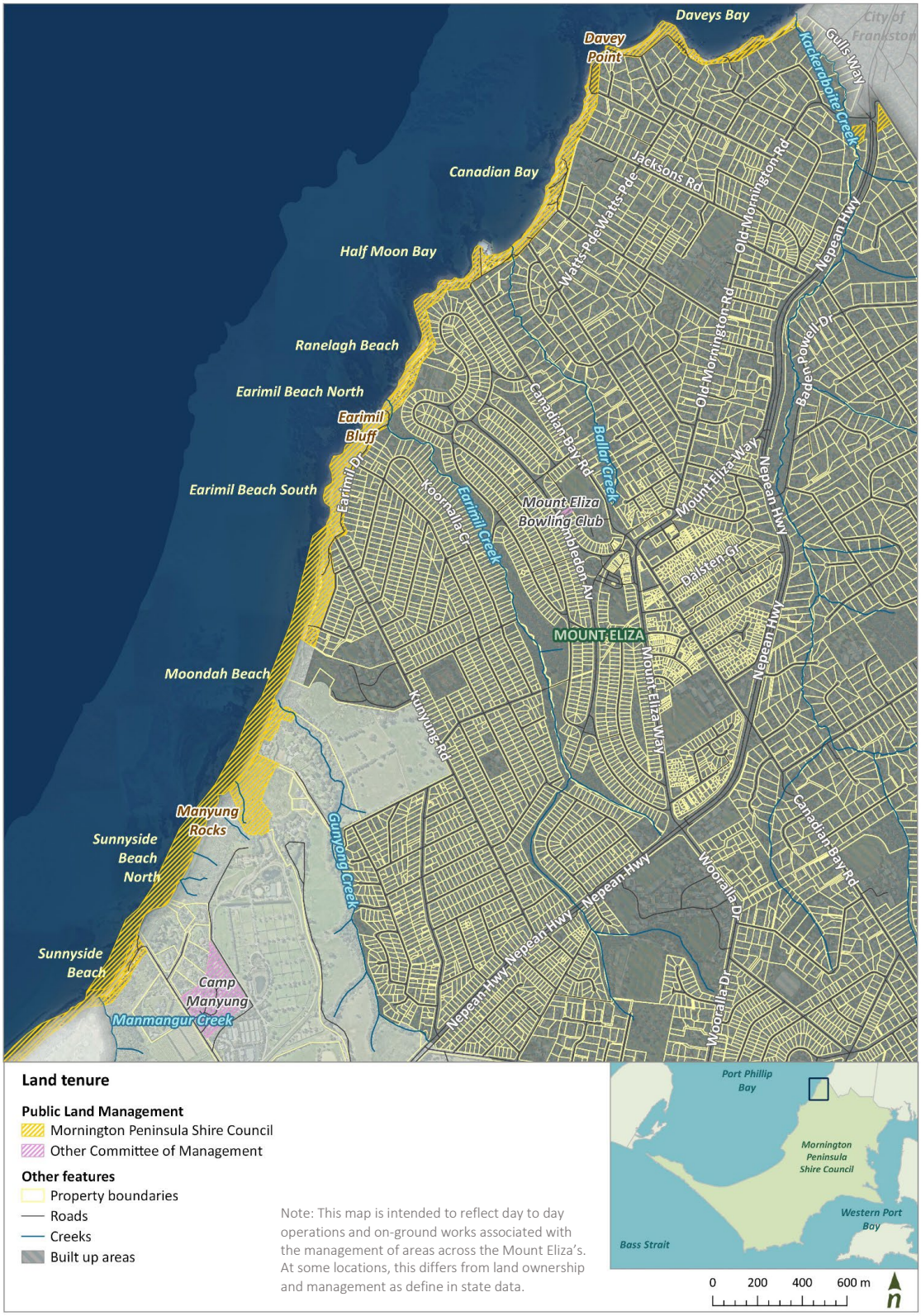
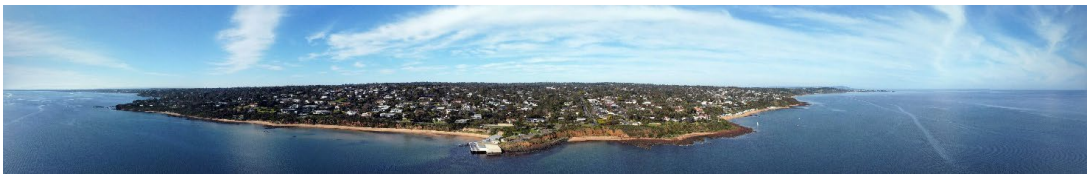


Figure 8. *Public land management arrangements along Mount Eliza's coastline, as defined by Mornington Peninsula Shire.*

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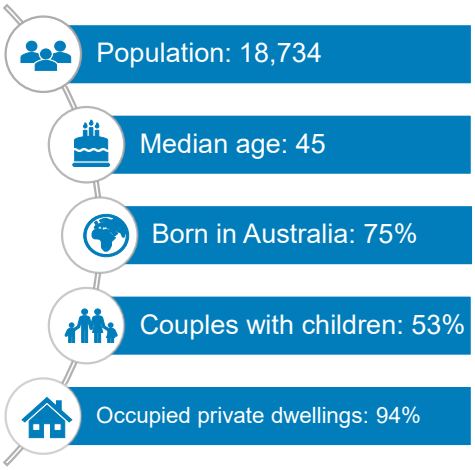
Community and connection to coast

Mount Eliza's coast is the land of the Bunurong People and has a rich Aboriginal history. Coastal and marine areas were and continue to be central to their lifestyles, holding important sites and places of cultural significance. These landscapes remain a testament to their management of these areas.

In its early years of European settlement, several large estates dominated the region, including Ranelagh Estate, and the area gradually grew as a holiday home destination. Many of these estates were subdivided in the 20th century, and then a more permanent population emerged. Most of Mount Eliza's homes are now occupied throughout the year, including young families.

The coastal and marine areas are an important part of the Mount Eliza lifestyle. Its sandy beaches and bays, scenic trails, unique geology, breathtaking vistas and access to the water draw residents and visitors to these areas. The majority of the coast is very accessible to the public, however some continuous connectivity along the entire coast is impeded in several locations, due natural features and private frontage.

Some key interest groups and users of the Mount Eliza coastal and marine areas include:



Source: Statistics based on 2021 ABS Census

- Australian Naturist Federation (ANF)
- Baden Powell Park Scout Group
- Camp Manyung
- Canadian Bay Club
- Country Fire Authority
- Davey's Bay Yacht Club
- Dolphin Research Institute
- Earimil Estuary Group
- Mount Eliza Association for Environmental Care
- Mount Eliza Chamber of Commerce (farmers market)
- Ranelagh Club (incl. Ranelagh Yacht Squadron)
- Ranelagh Historic Society
- The Friends of Williams Road Beach

Land use and livelihoods

The Mount Eliza region is largely made up of residential, public use and commercial areas, as well as conservation and recreation areas. Towards the north, the vibrant commercial precinct, known as Mount Eliza Village, is located just over a kilometre from the sea. Further south, areas are zoned for a range of public and private uses, including a coastal adventure camp (Camp Manyung) and a horse training centre. Generally, a band of coastal vegetation mostly separates private properties from the coast, however there are some areas that directly adjoin the coastline. Green wedge zones, predominantly in the south, are seen as highly valued areas for the community that should be retained.

While many Mount Eliza residents work in sectors less directly associated with the coast (most common are healthcare, education, and cafes and restaurants), the local economy is still connected to the coast. Seasonal and all-year round visitation help some local businesses to thrive and are a key reason that people from all walks of life, reside in these communities.

Mount Eliza
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Environment and coastal processes

With rugged cliffs and headlands, and spectacular views across sandy beaches, bays and coves, Mount Eliza's coast is unique. Significant, native coastal vegetation is found throughout the coastal zone, including dry coastal (e.g., Coastal Headland Scrub), wet coastal (e.g., Coastal Saltmarsh, Estuarine Wetland) and freshwater wetland Ecological Vegetation Classes. Two plant species (inland pomaderris and coast saltwort) are of state significance as they are listed as endangered under the *Flora and Fauna Guarantee Act 1988*. This coastal vegetation acts as habitat for an abundance of wildlife. The creeks and waterways that intersect the coast also provide for birds and aquatic flora and fauna. Offshore and nearshore areas help to sustain a range of marine species, including fish, dolphins and seals. The rocky reefs and platforms can be seen to be teeming with marine life.

The diverse and unique geology of this coastline is also well renown. At Daveys Bay, the Manyung Fault is exposed and is known for its black 'magnetic sand'. At Sunnyside Beach North, shelly fossils can be found in the bands of rock. The features of this landscape have been shaped by coastal processes such as erosion and dune recession over thousands of years, ever since the formation of Port Phillip Bay.

This coastline has a long history of landslides and will always be dynamic. The waves of the bay continue to work away at its vulnerable rock and material. Much of the sediment that comes from cliff and beach erosion is delivered to adjacent beaches. For example, Moondah Beach receives material from Sunnyside Beach North.[7]

Emerging challenges

Cliff and beach erosion hazards are an ongoing management challenge that are only expected to worsen with climate change and rising sea levels. This includes potential threats to public and private infrastructure and heritage values along the coast, including the many bathing boxes on Mount Eliza's beaches.

As the local population grows and visitors from Melbourne and beyond increase, there will be further pressure on Mount Eliza's coastal and marine areas. Examples of issues that may become of even greater concern are litter, antisocial behaviour, parking, accessibility, inappropriate use and development, and stormwater management.



[7] Yugovic and Rosengren (2018) Imported geological material in natural areas: impacts and management. *The Victorian Naturalist* 135:108-118

Mount Eliza
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Coastal and marine management

A range of infrastructure, facilities and activities support the community to live near, enjoy and use Mount Eliza's coastal and marine areas. Conservation efforts from the Shire and the community, such as vegetation and weed management, access control, and stabilisation efforts, help to protect and enhance the dunes, and the steeper slopes. Legacies of previous management, planning decisions and land ownership, continue to create challenges along this coastline.

Recent management of these areas brings together an array of actions led by various agencies and community groups, including:

- provision, maintenance and upgrades to existing aging infrastructure and facilities
- maintenance of connectivity and access
- management of vegetation and habitat
- coastal hazard mitigation – including beach and cliff erosion
- preservation of significant and sensitive sites (cultural, geomorphological, environmental)
- planning and development controls
- zoning, signage, and enforcement
- vegetation protection and enhancement

Recent management has been partly guided by the Coastal Management Plan (CMP) from 2004. While some of the recommended projects have since been completed, others remain outstanding due to issues of funding, implementation planning, task delegation, accountability, and monitoring and review of progress.







Mount Eliza
Coastal and Marine Management Plan

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Vision and objectives

The CMMP sets the strategic direction for marine and coastal management for the next 10 years. Its vision and objectives have been informed by community and stakeholder perspectives, reflecting their expectations and aspirations for the Mount Eliza coastline. Summaries of key engagement activities with stakeholders and the community are available in Attachment A.

The proposed vision for the coastal and marine areas at Mount Eliza is:

> A healthy, natural and pristine Mount Eliza coastline that connects communities with the environment and history, and promotes its care, preservation and preparedness for the future

Healthy, natural and pristine	means a coastline that retains its natural, rugged beauty and biodiverse ecosystems, is protected from threats like over-development and climate change, and is a tranquil place for people to enjoy
Connection with communities	means both providing access opportunities for locals and visitors to enjoy the coast and diverse range of ways (recreation, health and wellbeing, culture, inspiration), while emphasising a need for shared care of the area's natural and historic values
Connection with environment	means acknowledging, celebrating and communicating the unique, features, landforms, processes and ecosystems important to Mount Eliza's coastline, connecting people with natural systems
Connection with history	means acknowledging, celebrating and communicating the history of this coastline, from geological change, past and present Aboriginal experience, and European history of Mount Eliza, connecting people with stories of the past
Promoting care and preservation	means in increasing awareness and understanding of the region's sensitive and valued environments, generating an appreciation of how activities and behaviours impact health or condition of these areas. As care for our marine and coastal areas is a shared responsibility, this can help lead to its preservation, improvement and/or enhancement
Prepared for the future	means planning for and adapting to pressures of the future including an increasing population, sea level rise and cliff erosion

With state policy as its foundation, the objectives for managing coastal and marine areas in Mount Eliza have been shaped through discussions with Shire staff, agencies and community stakeholders. These objectives cover the intended timeframe of the Marine and Coastal Policy (10-15 years) and are the **long-term objectives** for the Mount Eliza CMMP (Figure 9).

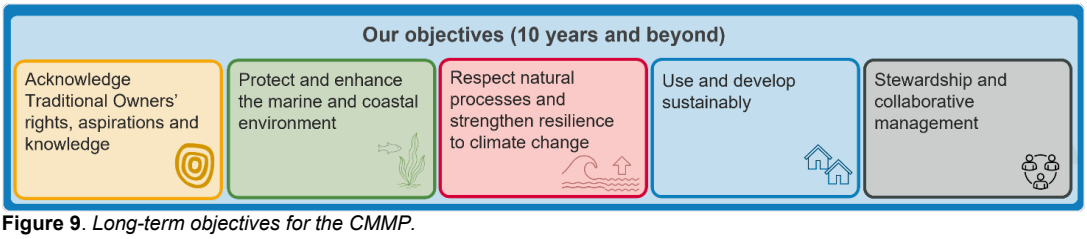


Figure 9. *Long-term objectives for the CMMP.*

Guided by a broader CMMP framework, these objectives are to be realised through implementing actions at site, regional and shire-wide scales.

Mount Eliza
Coastal and Marine Management Plan

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Values, concerns and opportunity

As the coastal zone plays an important role in the lifestyle of Mount Eliza residents and its visitors, considered strategic planning is needed to manage the increasing pressures from development and growth, a changing climate and aging and inadequate infrastructure, ensuring it remains a desirable place. Through discussions, workshops and online activities, community and stakeholder perspectives have been gathered to understand more about Mount Eliza and its marine and coastal areas.

This section summarises values, concerns and opportunities for the marine and coastal areas of Mount Eliza and has been framed around the long-term objectives of the plan, with consideration to the intended outcomes of the Marine and Coastal Policy (2020).

Understanding and appreciation of the experiences, values, concerns and opportunities the Bunurong community has for the region's coastal areas is evolving as we continue to collaborate with Bunurong Land Council Aboriginal Corporation.

Acknowledge Traditional Owners' rights, aspirations and knowledge

Intended Marine and Coastal Policy outcome

Current and future generations of Traditional Owners care for and respect Country through self-determination.

Values

- Rich Aboriginal cultural heritage
- Places of cultural significance - middens, burial grounds, special places, story lines, etc.
- Intact examples of the region's history
- Sharing of cultural knowledge and experience
- Informed communities through cultural education and training

Concerns

- Impacts of foreshore use and development on cultural places and heritage values
- Limited opportunity for Traditional Owner involvement in planning decisions and management of coastal and marine areas
- Illegal and informal tracks and pathways damaging culturally significant places
- Limited understanding of the region's cultural places and how to respect their significance

Opportunities

- Strengthen partnerships with the Bunurong Traditional Owners
- Explore, co-design and implement culturally and environmentally sensitive designs of access ways to beaches and other infrastructure with the BLCAC
- Community education to encourage behavioural change and increase respect for sensitive areas
- Promote connection to Country and the sharing of cultural knowledge through educational interpretive signage, walking trials and knowledge sharing events
- Acknowledge, protect, promote and retain culturally significant places
- Education with friends and environment groups on how to engage with and respect management of important places, guided by the MPSC with support from BLCAC





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Mount Eliza
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Protect and enhance the marine and coastal environment

Intended Marine and Coastal Policy outcome

Ecosystems and habitats	*Natural features and landscapes*	*Cultural values and heritage sites*	*Value of marine and coastal Crown land*
Victoria's marine and coastal ecosystems are: *• healthy, diverse, functioning, resilient and connected* *• valued in their own right* *• able to sustainably provide goods and services to Victorians now and in the future.*	*Natural features and landscapes (including seascapes) in the marine and coastal environment are protected and enhanced, while we recognise and respect naturally occurring marine and coastal processes that will also cause change.*	*Cultural values and heritage sites in the marine and coastal environment are protected for current and future generations.*	*The benefits of marine and coastal Crown land continue to be available to current generations without compromising the ability of future generations to enjoy similar benefits.*

Values

- Places and sites of geological significance
- Natural features, landscapes, cliffs, bluffs, headlands, offshore reefs, reserves, etc.
- Panoramic sightlines and views
- Rich biodiversity and significant flora and fauna species (terrestrial and marine)
- Waterways as key habitat corridors for fish and other species
- Healthy ecosystems and habitats
- Offshore reefs and marine life (including, abalone, dolphins, penguins, seals, sting rays, squid, and shellfish)
- Beauty of the coastline and landscape
- Peaceful, serene, and secluded beaches
- Green spaces/wedges and inter-urban breaks between the foreshore and residential areas and adjacent township
- Fresh air and clean environment

Concerns

- Invasive species and weed management, incl. boneseed, polygala and boxthorn
- Pollution from fertiliser use and its impacts on the marine ecosystem
- Litter and waste management
- Drainage, stormwater water quality management
- Illegal vegetation clearance
- Landscape degradation
- Fire risk management
- Imported geological material and geological contamination (associated with path/track maintenance activities)
- Developments and infrastructure on the foreshore and the impact on environmental values
- Private and public encroachment into green wedge spaces, threatening the inter-urban divide
- Informal access damaging vegetation
- Shellfish poaching

Opportunities

- Improve invasive species and weed management and maintenance
- Celebrate and educate community on the importance and significance of local geology, aquatic environments, marine life
- Protect and enhance:
  - Dune, bluff and cliff vegetation
  - terrestrial flora and fauna
  - marine ecology, including offshore reefs
  - coastal geology
  - green spaces/wedges from development
- Review manual beach cleaning initiatives to limit geological and ecological impacts of mechanical processes
- Explore ideas to establish a marine park
- Improve:
  - cliff erosion, slope stability management
  - track and access maintenance, to discourage illegal vegetation removal and geological contamination from loose gravel
  - litter and waste management
  - drainage and stormwater infrastructure









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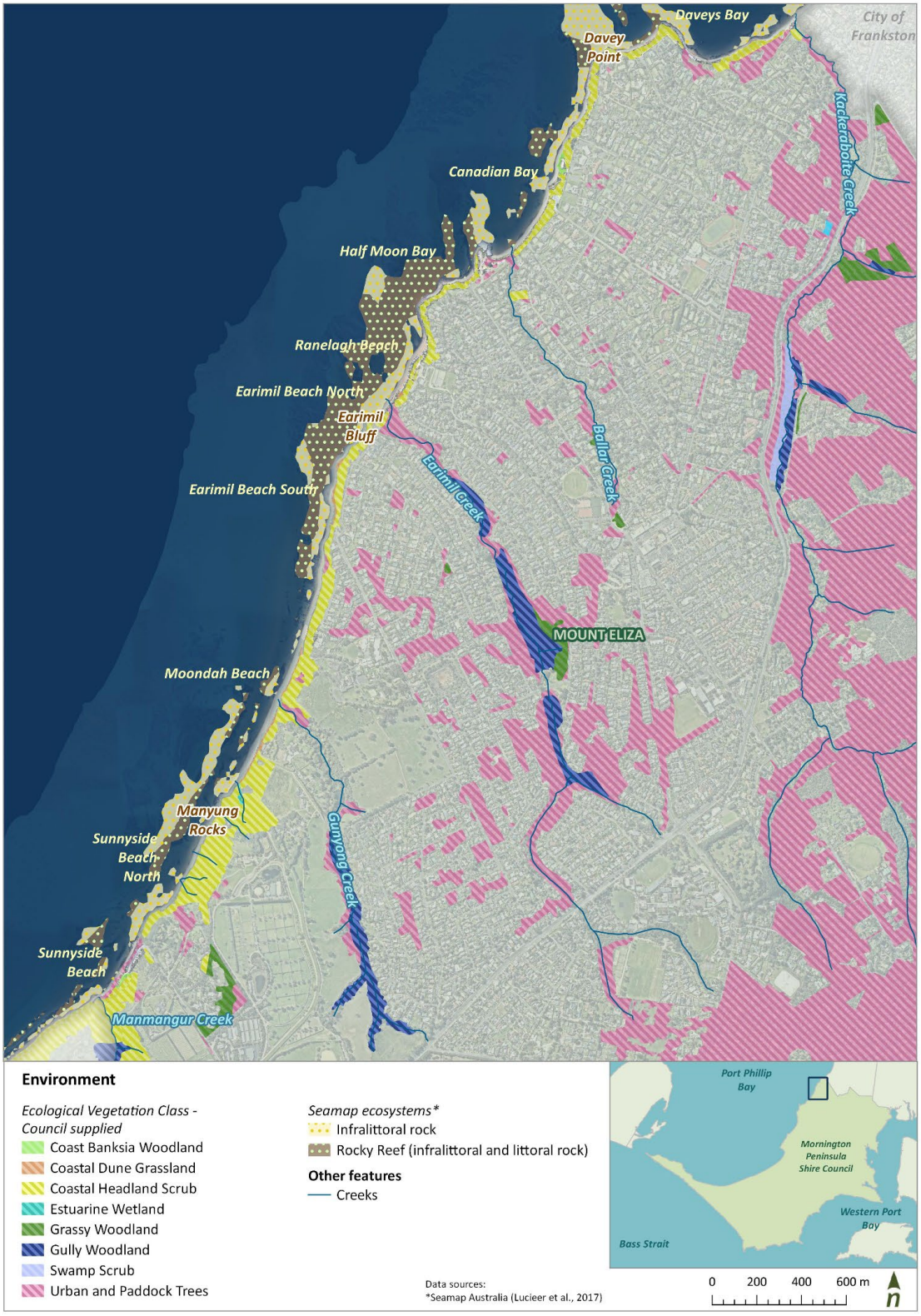


Figure 10. *Ecosystems and habitats.*

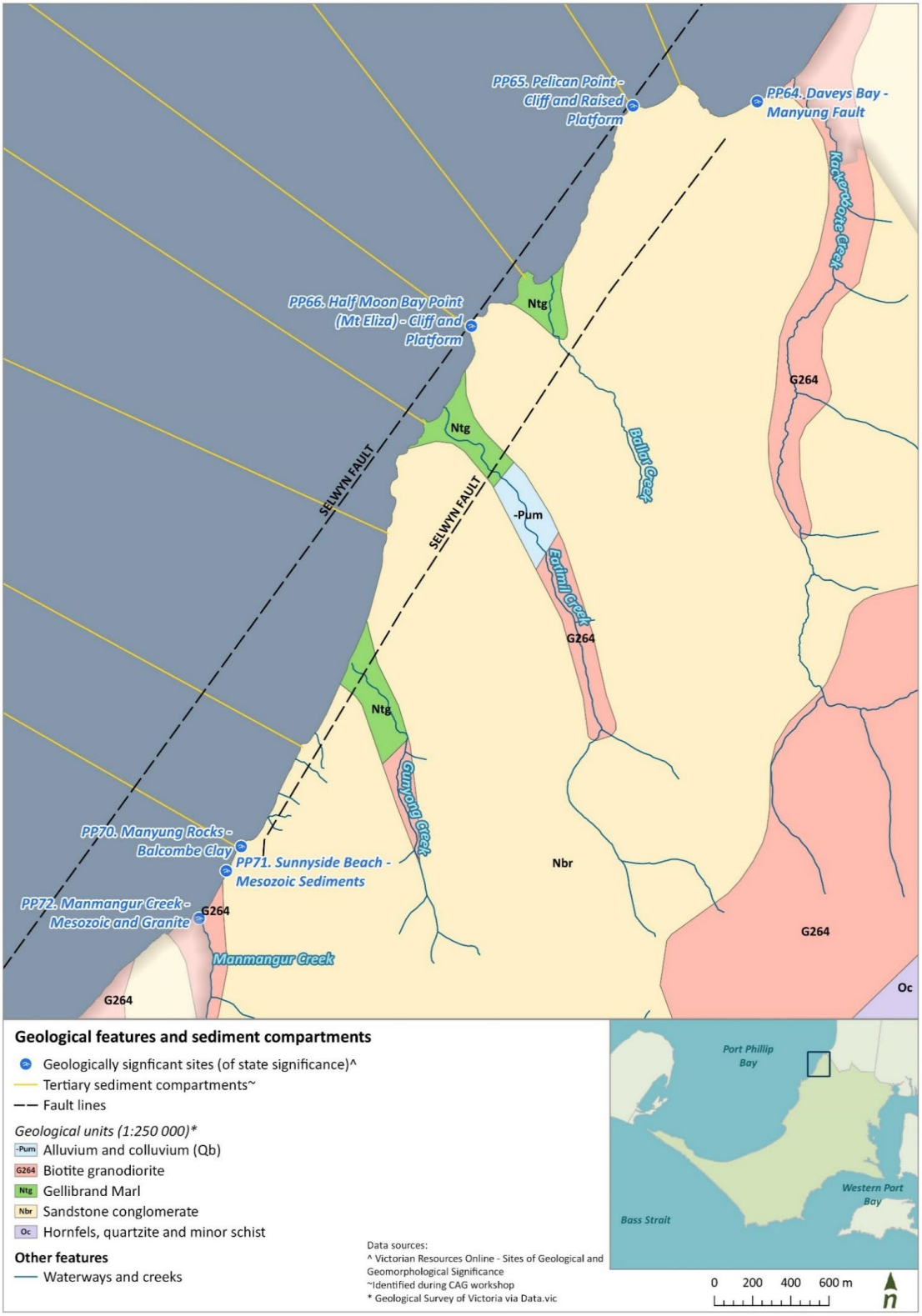


Figure 11. *Geological formations and sites of geological significance.*

Mount Eliza
Coastal and Marine Management Plan

MORNINGTON PENINSULA Shire

Respect natural processes and strengthen resilience to climate change

Intended Marine and Coastal Policy outcome

Managing coastal hazard risk

Coastal hazard risks and climate change impacts are understood and planned for.

Communities, land managers and decision makers have the capability and capacity to respond to coastal hazards.

Emergency response and preparedness

Emergencies that impact on the marine and coastal environment are effectively planned for to prevent or minimise immediate and long-term consequences on human health and safety, property, the natural environment, and local values and to enable recovery and reduce future risk.

Values

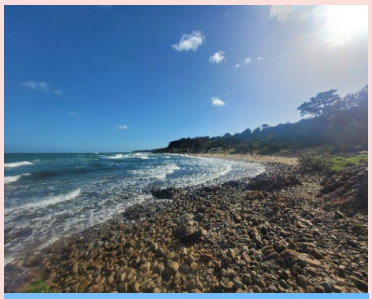
- Natural coastal processes and natural features – sediment transport, beaches, waterways, cliffs
- Retaining natural feel in management approach
- Beach goer access, health and safety

Concerns

- Limited current (up-to-date) information on local coastal hazards (erosion and sea level rise) to inform planning and management
- Cliff instability and cliff face erosion
- Public safety and access concerns associated with cliff instability and erosion – particularly at Daveys Bay, Canadian Bay Yacht Club, Pelican Point, the Scout Hall and Half Moon Bay
- Degraded and old hazard signage fails to convey hazard risks still exist
- Upstream creek erosion
- Use of Crown land to protect private property and assets (including through coastal structures)
- Impacts of current and future coastal processes on values, infrastructure (bathing boxes and clubs) and facilities
- Capacity of existing coastal protection measures (seawalls and jetties) to withstand and mitigate current and future coastal processes
- Erosion management and potential contamination associated with beach renourishment activities

Opportunities

- Strengthen understanding of:
  - local coastal processes
  - present and emerging local coastal hazards
- Integrate latest coastal hazards mapping and information, including information from the Port Phillip Bay Coastal Hazard Assessment, into planning, decision making and management
- Increase Shire's capacity and preparedness to respond to and recover from coastal hazards such as erosion
- Consideration of nature-based management solutions, where possible
- Review (audit), upgrade and maintain hazard signage to increase clarity education and awareness
- Inclusion of emergency markers onto existing signage
- Explore, develop, and implement a beach and cliff erosion strategy
- Increase community resilience, awareness and understanding of changing climate and coastal hazards
- Deliver public safety and audit programs to assess the risk and threat of cliff stability and extreme weather events to the community and visitors







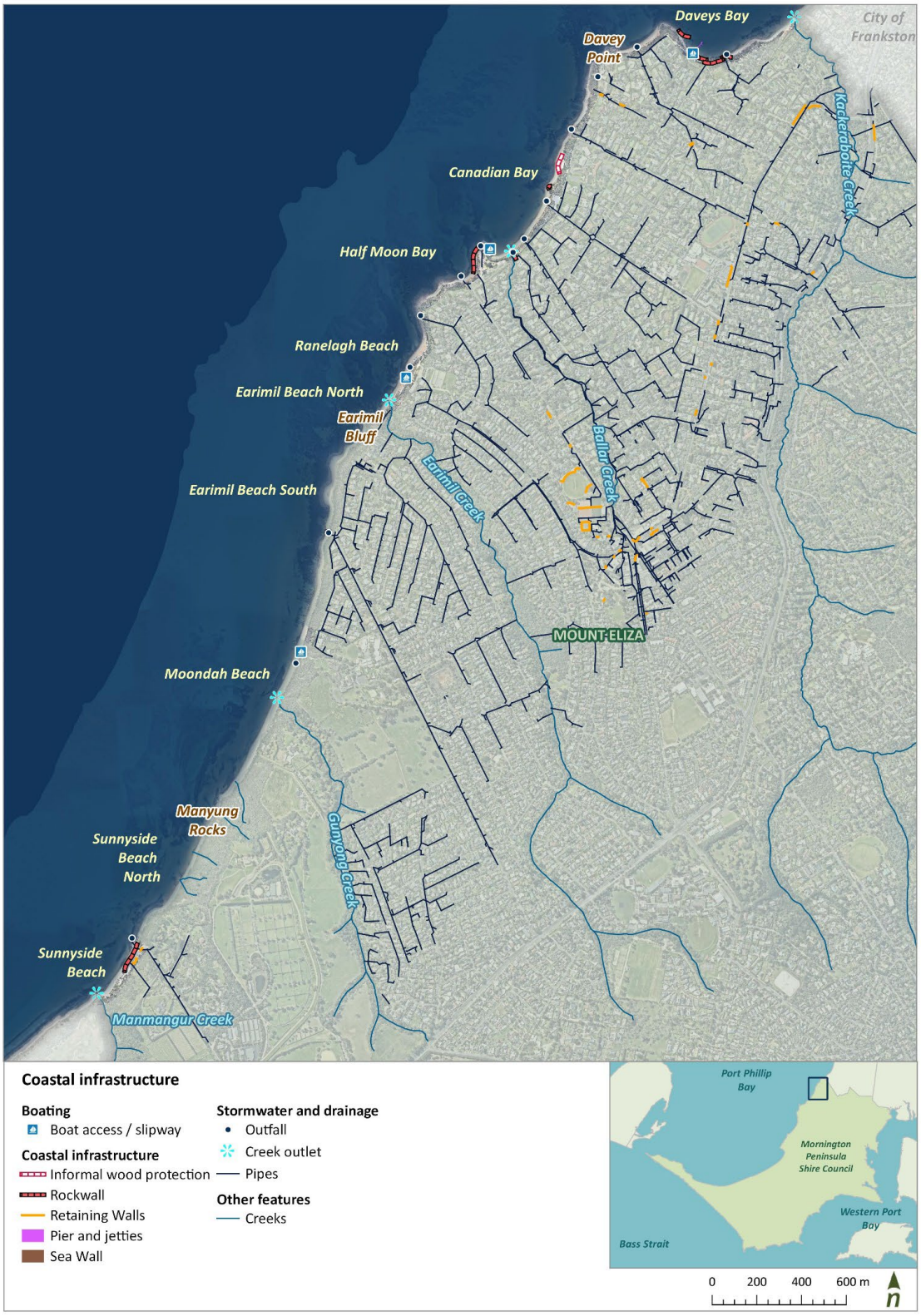


Figure 12. *Coastal infrastructure.*

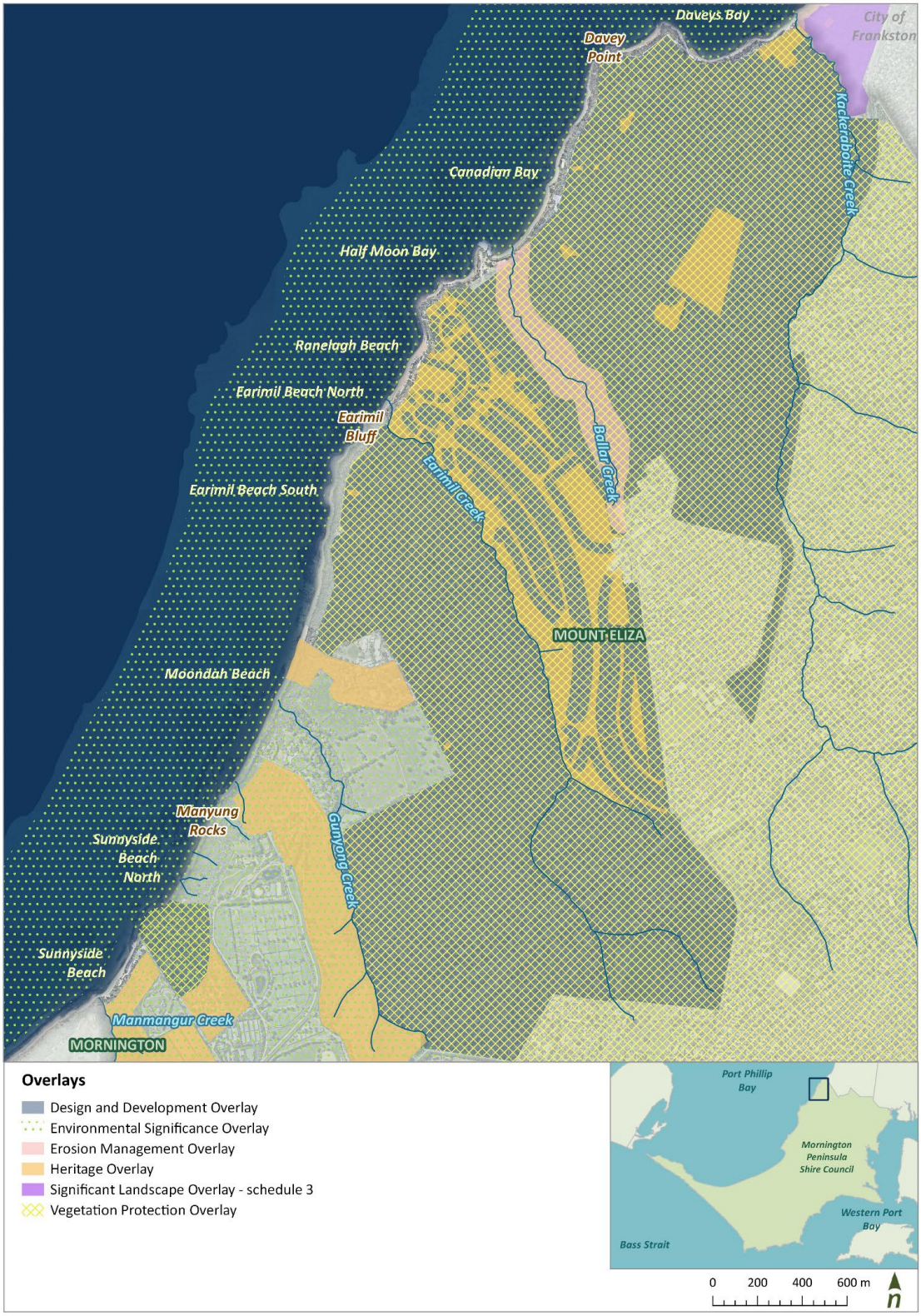


Figure 13. *Coastal hazard and planning overlays.*

Mount Eliza
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Use and develop sustainably

Intended Marine and Coastal Policy outcomes

Coastal settlements

Coastal settlements are desirable places to live, work, visit and play

Non-urban breaks between coastal settlements are maintained to preserve the character of the coastline and coastal settlements.

Growth of coastal settlements is ecologically, socially and economically sustainable.

Marine and coastal industries

Use of the marine and coastal environment by industry is ecologically, socially and economically sustainable.

Recreation and tourism

The marine and coastal environment hosts a diverse range of recreation and tourism experiences that are strategically planned and located to be safe and sustainable now and in the future.

Buildings, structures, and access

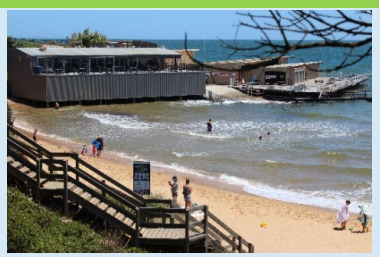
Buildings and structures in the marine and coastal environment exhibit excellence in siting and design that is sympathetic to the landscape context and minimises impacts on the environment.

Buildings and structures on marine and coastal Crown land have a functional need to be near or in the water and provide significant public benefit.

Communities access marine and coastal Crown land in ways that minimise risk to public safety and protect environmental and cultural values

Values

- Coast/beaches in close proximity to Melbourne and easily accessible
- Public foreshore access
- Paths and stairs
- Carparks
- Provision of beach/coast access and viewing platform alternatives, including all-abilities options
- Atmosphere and character of the foreshore – quiet, relaxing and secluded local beaches
- Open spaces and the marine environment promoting amenity and natural values
- Recreational opportunities including boating, diving, snorkelling, fishing, swimming and fossicking
- Safe and clean foreshore areas
- Connection between land and water-based activities through infrastructure, i.e. slipways, boat ramps, boat moorings and jetties
- Beach (zones) and facilities available for residents and their dogs
- Secluded beach (zones) available for clothing optional beach bathing
- Historical and commercial values of bathing boxes and foreshore infrastructure
- Inter-urban break between the beach and residential areas
- High quality foreshore infrastructure and facilities (including toilets, picnic facilities, parking, and clubs)
- Creative arts, photography and painting opportunities







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Concerns

- Private owner encroachment onto Crown Land and green wedges
- Over-development and loss of inter-urban break between foreshore and residential areas
- Foreshore use and development, and associated impacts on environmental and cultural assets and values
- Public safety and antisocial behaviour
- Private use of Crown land (including yacht and private clubs, bathing boxes, adjacent residents)
- Ongoing path maintenance at Kunyung Road and Earimil Point track arising due to wash out and overland runoff
- Management and communication of dog friendly beach zones
- Limited drinking water facilities for residents and dogs
- Poor beach/street lighting
- Illegal fossicking
- Overfishing and poaching
- Public perceptions of clothing optional beaches
- Illegal and uncontrolled stormwater discharge from private properties onto beach
- Waste management and maintenance – litter, bins and beach clean-up initiatives
- Degrading infrastructure and facilities, including stormwater drains, paths, and associated public safety impacts
- Geological contamination concerns associated with trail management
- Condition, capacity and maintenance of existing access and infrastructure including:
  - Limited all abilities access paths
  - Limited parking areas
  - Limited connectivity between beaches, particularly rocky sections of the coast
  - Safety concerns
  - Informal and illegal beach access
- Capacity for the foreshore to accommodate for growing visitor numbers







Opportunities

- Improve connectivity and access:
  - Between town and foreshore, e.g. defined shared trails, new walking tracks/trails, access points
  - Along beach, where possible
  - Above beach, where possible
- Establish, improve and maintain formal access to beaches, ensuring all access is safe, resilient against coastal hazards and suitable for all abilities and mobility levels – idea of permanent beach matting
- Develop an access management plan
- Review design and development guidelines to maintain and protect the inter-urban break, retain coastal neighbourhood aesthetic
- Review lease and licensing conditions of private clubs' development conditions
- Improve and support activity and recreation nodes along the coast
- Review design guidelines to prevent geological contamination from construction of paths and tracks
- Seek opportunities to make private beach spaces community orientated, e.g. public access through private clubs
- Use environmentally sensitive materials where possible in facilities and management
- Explore and promote culturally and environmentally sensitive urban designs
- Provision of changing facilities and showers (indoor and/or outdoor) along the Mount Eliza coast
- Review, repair, maintain and protect foreshore infrastructure and facilities, including:
  - Toilets
  - Carparks
  - Drinking fountains
  - Bins, seating, tables and paths



- Review and improve stormwater management and infrastructure
- Maintain and protect historical infrastructure (i.e., handmade bricks at Kunyung Road) in the construction of new paths and developments
- Install and upgrade lighting and surveillance cameras, where appropriate
- Exploration of removing at risk assets and facilities out of coastal hazard zone (e.g. carparks)



Figure 14. *Transport infrastructure.*

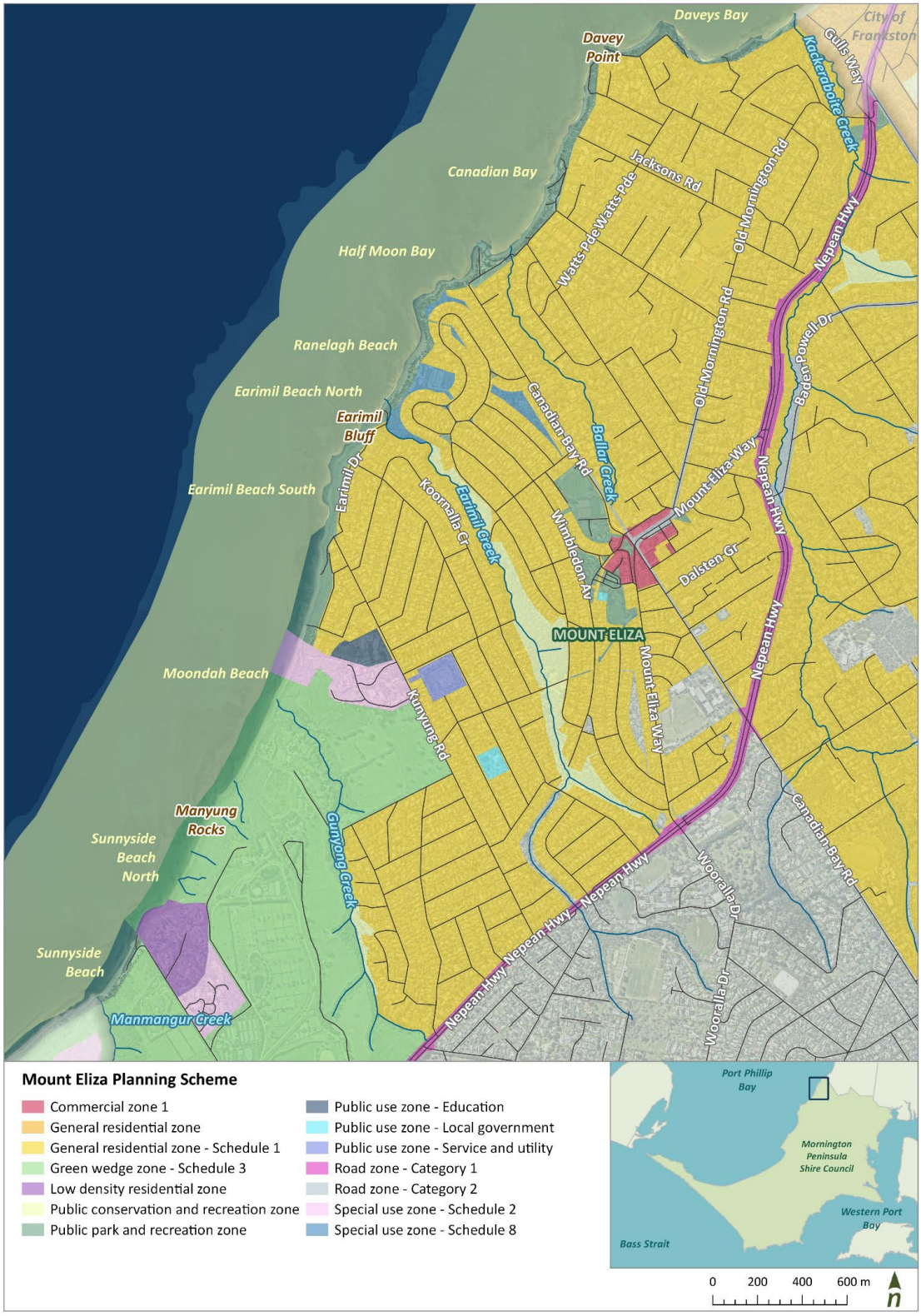


Figure 15. *Mount Eliza Planning Scheme.*

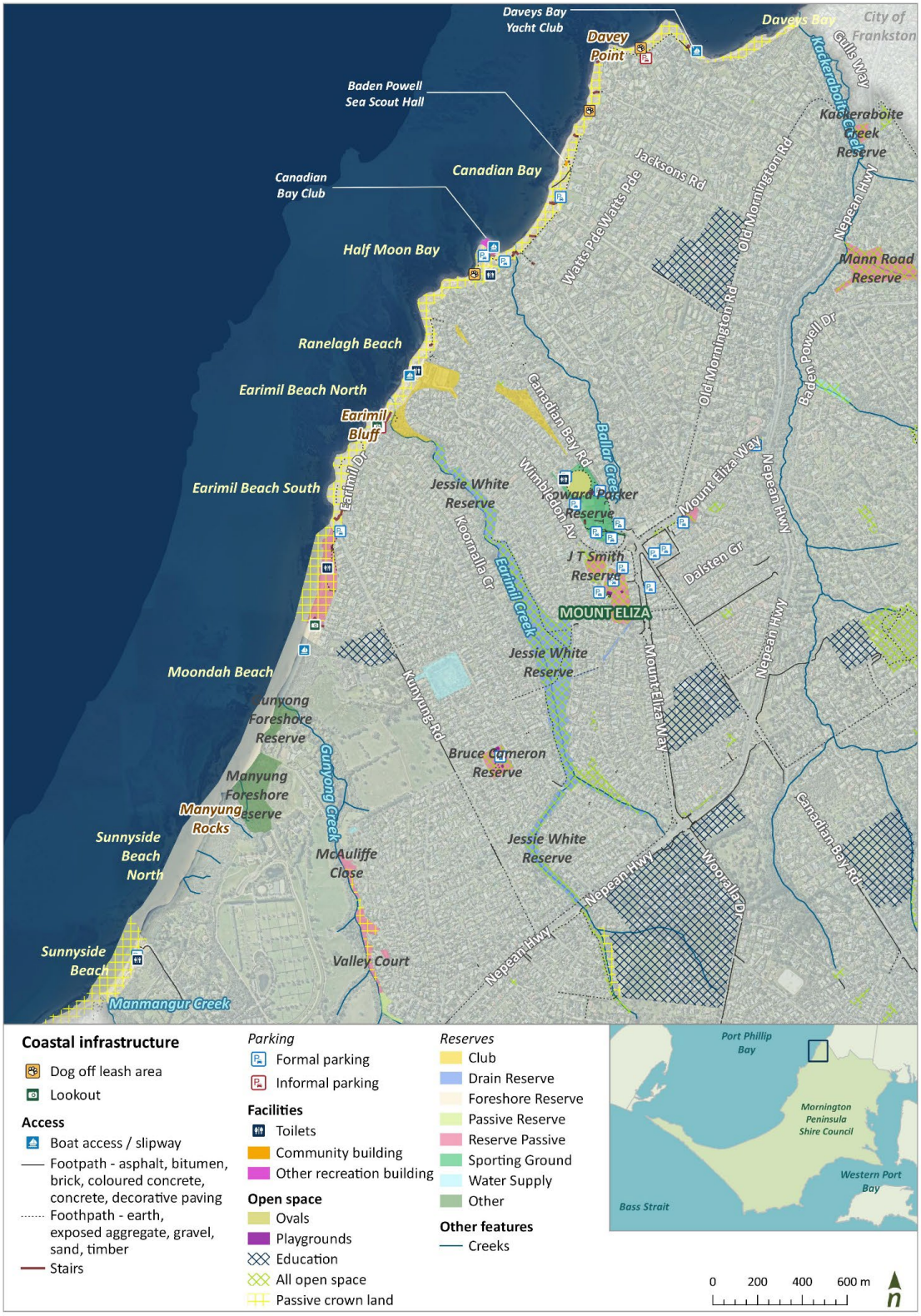


Figure 16. *Recreational areas and infrastructure.*

Stewardship and collaborative management

Intended Marine and Coastal Policy outcomes

- *Taking a stewardship approach*
- *Building understanding and knowledge*
- *Engaging*
- *Collaborating*

Improved knowledge and understanding of the marine and coastal environment is used to inform evidence-based decision making and evaluate the effectiveness of those decisions.

Traditional Owners, marine and coastal managers, community groups and user groups:

- *are actively engaged and empowered to care for, protect and improve the health of the marine and coastal environment*
- *collaborate, as stewards, to take care of and deliver integrated and coordinated planning and management of the marine and coastal environment*
- *have the knowledge, skills and capacity to manage current and future challenges.*

Values

- An engaged community already taking an active stewardship role in the protection of the beach and the regions' broader cultural and environmental assets
- Community members at local clubs and facilities
- Educational and factual signage in major access areas
- Enthusiastic and willing community groups (including friends' groups, Coastal Advisory Group and scout groups) helping to manage the foreshore and catchment and participating in knowledge sharing events and advocacy



Concerns

- Uncertainty and miscommunication of roles and responsibilities of different stakeholders and agencies
- Antisocial and illegal behaviours of some foreshore and facility users
- Disconnect between the Shire and certain users/stakeholders:
  - bathing box owners
  - user groups (i.e. watercraft users, dog owners, local/adjacent residents, clothing optional beach users)
  - private landholders encroaching on Crown land
- Conflicting neighbouring management approaches
- Unclear signage, education and enforcement:
  - boating/fishing rules and behaviours
  - litter management
  - designated dog beach zones
- Degraded signage "painting the wrong picture" around current and ongoing hazards, issues and rules along the foreshore



Opportunities

- Define and communicate roles and responsibilities
- Enhanced security measures to minimise antisocial behaviour (lighting, CCTV, enforcement, security patrol)
- Review, formalise or confirm lease and licensing agreements and management responsibilities of foreshore clubs to control use of Crown land, and ensure alignment with the MAC Act 2018 and policy
- Review, communicate and enforce dog controls
- Celebrate coastal environment and cultural assets through knowledge sharing events, targeted signage, and campaigns
- Coordinate, promote and support community and special interest groups (existing and new), encouraging collaboration for the management of the Mount Eliza Foreshore Reserve
- Increase collaboration opportunities between the community, community groups, stakeholders, relevant agencies and the Shire
- Explore partnership and joint venture opportunities
- Use signage to:
  - Provide education around the marine environment
  - Highlight safety issues and risks along the coast
  - Promote SunSmart behaviours

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Our management approach

CMMP framework

An overview (program logic) of the CMMP structure (Figure 17) shows the relationships between the vision and objectives set out in the values, concerns and opportunities sections above, and the CMMP goals and actions.

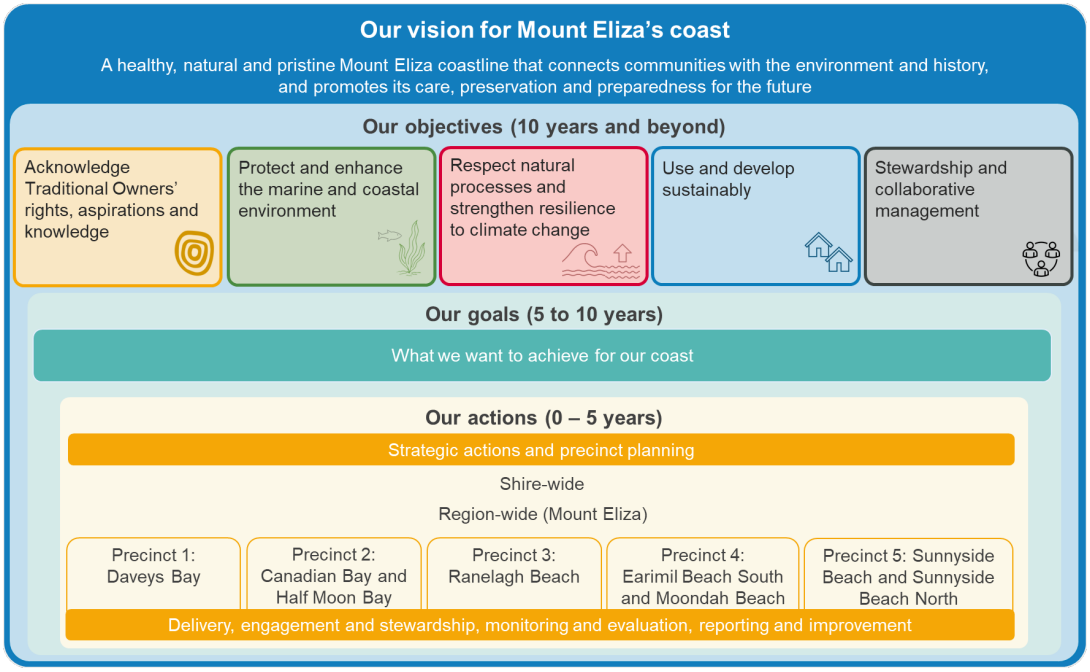


Figure 17. *Mount Eliza CMMP program logic.*

Goals and actions have been developed in line with the *Marine and Coastal Act 2018* and Policy and based on feedback from the community, Shire staff and stakeholder consultation. They also aim to reflect the values, concerns and opportunities for Mount Eliza's coastal and marine areas, detailed above.

Our goals
Aligned with our five long-term objectives, our goals describe what we want to achieve for our coast over the next 5 to 10 years (Figure 18). Guiding action development and delivery, these goals act as overarching principles to be considered for any decision making, planning, works or initiatives, when managing or working within Mount Eliza's coastal and marine areas, to ensure we act within our CMMP objectives and overall vision.

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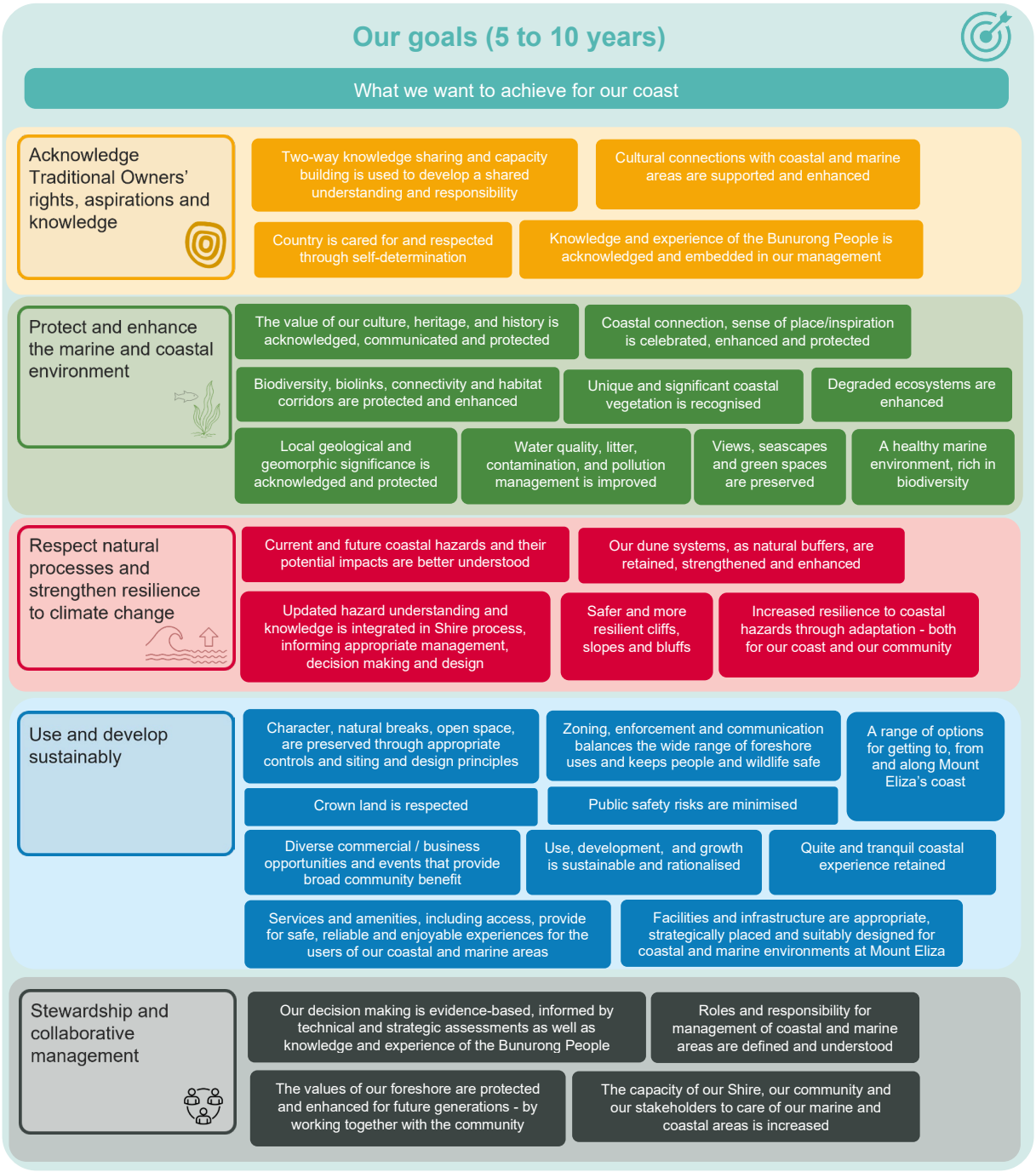


Figure 18. *CMMP goals - What we want to achieve for our coast.*

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Our actions
Aligned with our goals, our actions describe the projects and tools we will use to achieve our long-term objectives over the next 5 years. A range of actions have been defined to enable a strategic approach to coastal and marine management across the Mount Eliza and broader Mornington Peninsula Shire region.

The CMMP actions have been defined at three scales:

- **Shire-wide actions** – applicable across the Mornington Peninsula Shire and developed through coordination of the Flinders, Portsea and Mount Eliza CMMPs
- **Region-wide actions** – Specific for the entire Mount Eliza CMMP region
- **Precinct actions** – Specific to particular locations within the Mount Eliza area

These actions have been guided by the findings from the community and stakeholder consultation, and the management experiences of the Shire and other agencies. They align with the objectives and goals defined for the CMMP and are presented under the objective themes.

Action development and prioritisation considered:
- Alignment with Mount Eliza CMMP framework – including vision, goals and objectives
- Alignment with Victorian Marine and Coastal legalisation
- "Multi-benefit" opportunities
- Opportunity public benefit, breadth of interest groups and stakeholders
- Costs at various stages of project/action/structure lifecycle – design, construction, maintenance
- Ease of implementation – Approvals, stakeholder/public sentiment

Indicative costs

**	No significant additional cost
$	Low (<$20k)
$$	Moderate ($20k to $100k)
$$$	High ($100k to $250k)
$$$$	Very High (>$250k)

Timing (commencement of action)

Ongoing - implement into the Shire's ongoing work in a 'business as usual' capacity.

Start implementing within **0-1 year**

Start implementing within **1-2 years**

Start implementing within **2-3 years**

Start implementing within **3-5 years**

Start implementing in **5 years and beyond**

These CMMP actions will guide investment and management priorities over the next 5 – 10 years and are to be reviewed and revised after 5 years. As a Shire-led plan, the Shire is to lead each action. Key partners involved in action delivery are also identified along with recommended timing of action commencement and indicative costing ranges.

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Shire-wide actions

A suite of Shire-wide actions has been developed to achieve the outcomes and objectives of the CMMP. These actions are presented below, under the objective themes.
Information on time frames and responsibilities, including leads and key partners, is also shown. Further details related to these actions are provided in the implementation plan (Supplement C).

Shire-wide actions are applicable across all of the Mornington Peninsula Shire. They have been developed through coordination of the Flinders, Portsea and Mount Eliza CMMPs. These actions focus on progressing the Shire's approach to coastal and marine management. Many look to improve Shire systems, procedures, communication and relationships, local laws, policies, and accountability, to provide the foundations for robust management at a site-specific scale. Some of the region-based and precinct-specific actions rely upon the Shire-wide processes to help guide and/or implement them.

Some Shire-wide actions may have more relevance for specific precincts or areas of the Mount Eliza foreshore based on local management needs. Precinct summaries (further below) highlight priority Shire-wide actions in each precinct.



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Timing
Ongoing (0-1 yr) (1 -2 yr) (2-3 yr) (3-5 yr) Beyond 5yr

Indicative cost
** No significant addition. $ Low (<$20K) $$ Mod. ($20K to $100K) $$$ High ($100K to $250K) $$$$ Very High (>$250K)

Acknowledge Traditional Owners' rights, aspirations and knowledge

	Shire-wide action	Timing	Indicative cost	Action lead *Support*
	Objective 1: Acknowledge Traditional Owners' rights, aspirations & knowledge			
S.1a	Guided by the Bunurong Land Council Aboriginal Corporation, examine, explore and implement ways to manage and protect cultural values, heritage sites and stories of the Bunurong People.	Ongoing	$$	**The Shire** *BLCAC and others*
S.1b	Guided by the Bunurong Land Council Aboriginal Corporation, recognise and promote important cultural values and experiences of coastal and marine areas, through meaningful and considered communication and appropriate activities. This could include: - cultural education and training days - walking trails along previous song lines - cultural practices in the natural environment and in its management	Ongoing	$$	**The Shire** *BLCAC and others*
S.1c	Collaborate with Bunurong Land Council Aboriginal Corporation, to increase knowledge and understanding of traditional natural resource management practices and local vegetation species.	Ongoing	**	**The Shire** *BLCAC and others*
S.1d	Collaborate with the Bunurong Land Council Aboriginal Corporation to explore naming opportunities for places and natural features (including waterways).	Ongoing	**	**The Shire** *BLCAC and others*
S.1e	Ensure collaboration with the Bunurong Land Council Aboriginal Corporation for any projects or works located in or near recognised culturally sensitive areas within marine and coastal zones via initiatives which work towards co-management and support the Bunurong Land Council Aboriginal Corporation teams to work on Country.	Ongoing	**	**The Shire** *BLCAC and others*
S.1f	Continue collaborations between South East Water, Bunurong Land Council Aboriginal Corporation and the Shire, exploring further opportunities to increase awareness of Aboriginal history and culture.	Ongoing	**	**The Shire** *BLCAC and South East Water*

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	Shire-wide action	Timing	Indicative cost	Action lead *Support*
S.1g	Collaborate with the Bunurong Land Council Aboriginal Corporation to audit and update cultural signage and communications to ensure the Bunurong People are recognised as the region's Traditional Owners, in line with formally recognised Registered Aboriginal Parties (RAP).		$$	**The Shire** *BLCAC and others*
S.1h	Collaborate with relevant stakeholders (including Bunurong Traditional Owners, stakeholders, community groups and heritage organisations) to design and install interpretive signage and artwork/sculptures that: - increase awareness and understanding of Aboriginal history and experience - acknowledge and celebrate natural, cultural and heritage values of coastal and marine areas.		$$	**The Shire** *BLCAC and others*

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Timing (action commencement)

Ongoing (0-1 yr) (1 -2 yr) (2-3 yr) (3-5 yr) Beyond 5yr

Indicative cost

** No signif. addition. $ Low (<$20K) $$ Mod. ($20K to $100K) $$$ High ($100K to $250K) $$$$ Very High (>$250K)

Protect and enhance the marine and coastal environment

	Shire-wide action	Timing	Indicative cost	Action lead *Support*
	Objective 2: Protect and enhance the marine and coastal environment			
S.2a	Protect and enhance sandy dunes through minimising dune and vegetation disturbance. Includes establishing and maintaining structurally diverse native vegetation, weed management and access controls.	Ongoing	$$	**The Shire**, *DEECA*
S.2b	Protect and enhance vegetation communities and slope stability in the cliff and bluff areas of the foreshore reserve, through minimising material and vegetation disturbance, and establishing and maintaining structurally diverse native vegetation.	Ongoing	$$	**The Shire**
S.2c	Explore coastal and marine habitat restoration opportunities (including seagrass) and potential collaborative partnerships, including with research institutions.	Ongoing	$$	**The Shire**
S.2d	Ensure future planning updates retain coastal land and open space under Crown or other public ownership, as a resource for all, preventing private landowners from creating or maintaining structures in these areas.	Ongoing	$$	**The Shire**
S.2e	Partnering with relevant stakeholders, build upon existing Shire and community vegetation management and habitat enhancement measures, with a focus on: - integrating best practice methods - regenerating and re-establishing native communities - improving weed and invasive species management - defining clear performance indicators (i.e., weed/pest control, native cover, number/presence of species) - determining current baselines - monitoring performance Approach to consider ecological vegetation classes (EVCs), species origin, sensitivity and diversity.	Ongoing	$$	**The Shire** *and others*

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	Shire-wide action	Timing	Indicative cost	Action lead *Support*
S.2f	Protect sensitive coastal and marine areas and retain public spaces for all users, through educating adjacent landowners and lessees on impacts of their activities and practises. Includes informal structures and access points on Crown land, connectivity obstructions, ground disturbance and vegetation impacts.		$$	**The Shire**
S.2g	Advocate, educate and promote behaviour change for foreshore adjacent homeowners and residents, to protect vegetated crown land areas, by providing guidance and examples on: - planting and gardening methods (incl. valued native and indigenous species, weed control, disposal) - material placement, ground disturbance and geological contamination - site drainage - good vegetation and site management practices.		$$	**The Shire**
S.2h	Enforce, monitor and promote behaviour change for foreshore adjacent homeowners, residents and lessees, preventing illegal clearing, disturbing, damaging and/or dumping of vegetation on Crown land.		$$	**The Shire**
S.2i	Identify and implement water quality and drainage improvement opportunities, in line with an integrated water management (including stormwater) approach and other Shire plans and strategies, includes removing private stormwater outlets.		$$$	**The Shire** *and others (incl. SEW, MW)*
S.2j	Collaborate and partner with local community groups and relevant stakeholders to continue and improve vegetation management across the foreshore reserve.		$	**The Shire** *friend/scout groups, others*
S.2k	Advocate for Parks Victoria to undertake a review of current boat mooring arrangements and potential opportunities for minimising user impacts (e.g., environmentally sensitive moorings).	1-2 yr	**	**The Shire** *PV*
S.2l	Work with Melbourne Water and relevant stakeholders to develop and enforce creek buffer distances.	1-2 yr	$$	**The Shire** *MW and others*

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Timing (action commencement)

Ongoing (0-1 yr) (1 -2 yr) (2-3 yr) (3-5 yr) Beyond 5yr

Indicative cost

** No signif. addition. $ Low (<$20K) $$ Mod. ($20K to $100K) $$$ High ($100K to $250K) $$$$ Very High (>$250K)

Respect natural processes and strengthen resilience to climate change

	Shire-wide action	Timing	Indicative cost	Action lead *Support*
	Objective 3: Respect natural processes and strengthen resilience to climate change			
S.3a	To mitigate habitat loss due to climate change, identify opportunities for: - maintaining and increasing the extent of natural buffers - encouraging native vegetation migration up creeks restoring or creating habitats.	Ongoing	$$	**The Shire**
S.3b	Incorporate the CMMP and its objectives into the Shire's asset management procedures (including asset renewal, future asset management plans and strategies), ensuring consideration of current and long-term changing conditions and Victorian Government policy.	Ongoing	$$	**The Shire**
S.3c	Advocate and work with DEECA for condition assessments (fit for purpose) of existing hazard protection and coastal structures, and inform options for strengthening resilience to climate change. Assessments should consider: - structure design life, performance and ongoing maintenance - potential impacts of any infrastructure changes on surrounding areas - feasibility of alternate adaptation actions (including nature-based solutions), in line with State policy.	Ongoing	$$$	**The Shire** *DEECA*
S.3d	Investigate opportunities to improve public awareness of coastal processes and current and emerging coastal hazards, through community education and monitoring programs and events, community awareness campaigns and signage.	Ongoing	$$	**The Shire**
S.3e	Mitigate bushfire risks by: - undertaking fires prevention works in accordance with the Mornington Peninsula Municipal Fire Management Plan - liaising with the Country Fire Authority for fire management and prevention techniques.	Ongoing	$$	**The Shire** *Country Fire Authority*

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	Shire-wide action	Timing	Indicative cost	Action lead *Support*
S.3f	Investigate adaptation opportunities for foreshore infrastructure and facilities and cultural and historical assets, in response to projected climate change impacts, including relocation of foreshore assets where feasible.		$$$$	**The Shire**
S.3g	Advocate for and collaborate on the continuing improvement of knowledge and understanding of marine and coastal processes, and climate change impacts on the marine and coastal environment, informing evidence based decision making at a local and regional scale.		$$$	**The Shire**
S.3h	In line with Victoria's approach to coastal adaptation, *Victoria's Resilient Coast – Adapting for 2100+*, and using best available hazard information (including Coastal Hazard Assessments for Port Phillip Bay and Western Port): - assess current and future coastal and marine hazard vulnerability and risk (cultural, environmental, social and economic) at both a regional and locality scale. - undertake strategic approach to adaptation planning and decision making.	 then Ongoing	$$$$	**The Shire** *DEECA*
S.3i	Informed by geotechnical assessments, undertake measures to mitigate public safety risks to bluff, cliff and slope erosion hazards, including restricting access across known risk areas and improving drainage; and develop longer-term planning for management of at-risk areas to strengthen resilience and safety of cliffs under changing climate conditions.		$$$$	**The Shire**

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Timing (action commencement)

Ongoing (0-1 yr) (1 -2 yr) (2-3 yr) (3-5 yr) Beyond 5yr

Indicative cost

** No signif. addition. $ Low (<$20K) $$ Mod. ($20K to $100K) $$$ High ($100K to $250K) $$$$ Very High (>$250K)

Use and develop sustainably

	Shire-wide action	Timing	Indicative cost	Action lead *Support*
	Objective 4: Use and develop sustainably			
S.4a	Collaborating with relevant stakeholders, work with community and visitors to ensure water activities (such as boating and fishing) are safe, responsible and sustainable. Includes enforcement of zones and activities to improve public safety and protect marine life.		**	**The Shire** *PV, BBV*
S.4b	Using communication, advocacy, enforcement and planning controls, work with relevant landholders to reduce encroachment and synergistic impacts on Crown Land, and align activities with the CMMP and other Shire and state management guidelines and policies.		$$$	**The Shire**
S.4c	Undertake ongoing monitoring, management and maintenance of stormwater and drainage connections from public and private land into the foreshore reserve, addressing illegal discharge points and ensuring discharge does not impact the stability or increase potential erosion of cliffs and the foreshore		**	**The Shire** *MW and SEW*
S.4d	Protect views and sea scapes by ensuring effective management, planning controls and sympathetic design of buildings and structures in the marine and coastal environment, including applying the Siting and Design Guidelines for Structures on the Victorian Coast (DELWP, 2020)		**	**The Shire** *DEECA*
S.4e	Continue ongoing management of foreshore infrastructure and facilities, using environmentally sensitive materials for any maintenance or upgrades required.		$$$$	**The Shire**
S.4f	In line with the Marine and Coastal Policy, ensure current and future planning controls and planning updates, protect and retain: - coastal land, inter-urban breaks and open green spaces under Crown or other public ownership, as a resource for all - unique coastal community characteristics through development controls.		**	**The Shire** *DEECA and others*
S.4g	Audit and improve signage to communicate and encourage use of pathways and public thoroughfares on Crown land.		$$	**The Shire**

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	Shire-wide action	Timing	Indicative cost	Action lead *Support*
S.4h	Manage watercraft storage on foreshores, including removal of unauthorised watercraft, to improve the health and resilience of the coastal and marine environment.	1-2 yr then Ongoing	$$$	**The Shire**
S.4i	Develop a policy and workflow to prevent encroachment of foreshore-adjacent land parcels onto Crown land, including encroachment through private fencing, access barriers, structures and infrastructure.	2-3 yr	$$	**The Shire**
S.4j	Support and contribute to the development of commercial use of public space guidelines (including events), incorporating objectives of the CMMP and Marine and Coastal Policy (2020), and ensuring broader community benefit.	2-3 yr	$$	**The Shire**
S.4k	Audit and improve (if necessary) dog off leash signage to ensure it: - is current and transparent - effectively communicates the boundaries/extents of dog off leash areas - highlights nearby alternative dog off leash areas - is educational, communicating threats dogs pose to coastal ecosystems - communicates how rules are to be enforced.	2-3 yr	$$	**The Shire**
S.4l	Using the defined Shire encroachment policy, undertake review and inspection of foreshore adjacent land parcels, to identify and address existing Crown land encroachment breaches.	2-3 yr	$$	**The Shire**
S.4m	Work with relevant stakeholders to explore opportunities for foreshore improvements, to respond to demand, protect sensitive areas and/or adapt to a changing climate, including new or upgraded: - access points, trails and boardwalks - recreational infrastructure (beach/wind/water sports and activities) - amenities and facilities. All proposed improvements must be rationalised, consider existing activity and recreational nodes, demonstrate a functional need to be near or on the coast, and minimise local character impact	3-5 yr	$$$$	**The Shire** *DEECA, PV, BBV, LSV*
S.4n	Investigate opportunities to improve connectivity along, to and from the coastline, through pedestrian access (with consideration of all-abilities opportunities) and alternative ways to experience the coast (e.g. viewing platforms). To include: - recognising and protecting environmental and/or culturally sensitive areas - accounting for cliff and foreshore instability and increasing hazard risk - addressing illegal private access controls/measures and public safety risks - ensuring formal access is safe, resilient against coastal hazards and provides options suitable for users of all abilities.	3-5 yr	$$$$	**The Shire**

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Timing (action commencement)

Ongoing (0-1 yr) (1 -2 yr) (2-3 yr) (3-5 yr) Beyond 5yr

Indicative cost

** No signif. addition. $ Low (<$20K) $$ Mod. ($20K to $100K) $$$ High ($100K to $250K) $$$$ Very High (>$250K)

Stewardship and collaborative management

	Shire-wide action	Timing	Indicative cost	Action lead *Support*
	Objective 5: Stewardship and collaborative management			
S.5a	Develop, promote and contribute to a marine and coastal citizen science monitoring program, including monitoring and reporting of coastal and marine changes (e.g., CoastSnap, iNaturalist, drones), environmental monitoring opportunities (e.g., water quality, flora and fauna monitoring, marine pest), and coastal issues identification.		$$	**The Shire**
S.5b	Strengthen partnerships and advocacy with other stakeholders to raise awareness and promote and support shared care for coastal and marine areas. Includes identifying opportunities for collaboration, funding streams, and management efficiencies.		$$	**The Shire** *with other stakeholders*
S.5c	Generate awareness and encourage interest in marine and coastal environments (including geological significance), cultural history and experiences, hazards, and adaptation. To include strategic investment in resources (staff, funding, tools and programs) for community stewardship programs and partnerships, knowledge sharing and education programs.		$$$	**The Shire**
S.5d	Liaising with DEECA and in line with the Marine and Coastal Policy (2020), identify current and future funding mechanisms for coastal and marine management, including exploration of alternate opportunities for private investment / partnerships.		**	**The Shire**
S.5e	Develop a campaign to advocate, educate and encourage behaviour change for foreshore adjacent homeowners, including planting guides and examples to inform better gardening methods.		$$$	**The Shire**
S.5f	Increase engagement with bathing box, boat shed and jetty owners, to ensure impacts to Crown land are minimised and align with Shire and state management guidelines and policies.		$$	**The Shire**

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	Shire-wide action	Timing	Indicative cost	Action lead *Support*
S.5g	Review, formalise/confirm lease and licensing agreements and management responsibilities of foreshore clubs to control use of Crown land and ensure alignment with *Marine and Coastal Act 2018* and Policy (2020).	0-1 yr	$	**The Shire**
S.5h	Undertake a foreshore signage audit, examining messaging, physical condition, design and placement, and investigate improvement opportunities.	3-5 yr	$$	**The Shire**
S.5i	Install educational signage to inform the community about marine life and encourage its protection through litter reduction (including squid jigs, fish and aquaculture waste), stormwater management, and responsible fishing practices.	3-5 yr	$$	**The Shire**

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Regional actions (Mount Eliza)

A suite of regional actions has been developed to achieve the outcomes and objectives of the Mount Eliza CMMP. These actions are presented below, under the objective themes.

Regional actions are applicable across the broader coastal and marine areas at Mount Eliza. Based on local values, characteristics and management needs of Mount Eliza and its community, they have been developed to address region-wide management improvements specific to Mount Eliza.

Similarly to the Shire-wide actions, some regional actions may have more relevance for specific precincts or areas of the Mount Eliza foreshore based on local management needs. The Mount Eliza precinct summaries (further below) highlight relevant regional actions in each precinct.

Timing

Ongoing | (0-1 yr) | (1 -2 yr) | (2-3 yr) | (3-5 yr) | Beyond 5yr

Indicative cost

** No signif. addition. | $ Low (<$20K) | $$ Mod. ($20K to $100K) | $$$ High ($100K to $250K) | $$$$ Very High (>$250K)

	Regional actions (Mount Eliza)	Timing	Indicative cost	Action lead *Support*
	Objective 1: Acknowledge Traditional Owners' rights, aspirations & knowledge			
R.1a	Update the Shire's asset management database to include marker posts representing Bunurong culture and tradition, ensuring they are formally recognised and maintained as a Shire asset.	Ongoing	$$	**The Shire** *BLCAC and others*
	Objective 2: Protect and enhance the marine and coastal environment			
R.2a	Continue and expand manual beach cleaning initiatives to minimise ongoing geological and environmental disturbance that can arise from mechanical beach cleaning processes.	Ongoing	**	**The Shire**
R.2b	Restrict informal access and walkways through sensitive areas (including midden sites) by replanting and re-establishing the dune, using enforcement or physical barriers and deterrents, where appropriate (e.g., fencing, vegetation).	Ongoing	$$$	**The Shire** *MW*
R.2c	Advocate and support required measures to formally recognise sites of geologically significance in Mount Eliza under the Environmental Significance Overlay (ESO) and introduce ESO condition to restrict activities and protect these sites against disturbance.	3-5 yr	$$	**The Shire** *PV*

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	Regional actions (Mount Eliza)	Timing	Indicative cost	Action lead *Support*
R.2d	Work with relevant stakeholders to investigate opportunities to formalise protection of unique and sensitive ecosystems along the Mount Eliza coast and surrounding areas, including the use of marine protected areas to mitigate illegal fishing activities.	3-5 yr	**	**The Shire** DEECA, *Victorian Environmental Assessment Council and others*
	Objective 3: Respect natural processes and strengthen resilience to climate change			
R.3a	Investigate (through research partnerships) local ecosystem responses and sensitivities to a changing climate and the implications for the protection and enhancement of seagrass and intertidal environments (i.e., rockpools).	2-3 yr	$$	**The Shire** *and others*
	Objective 4: Use and develop sustainably			
R.4a	Review, confirm and update defined naming and land parcels boundaries to ensure records accurately represent Crown land (reserved and unreserved) and private land.	1-2 yr	$	**The Shire**
	Objective 5: Stewardship and collaborative management			
R.5a	Improve engagement between stakeholders, agencies, Frankston City Council, and the community, including: - clearer communication of roles and responsibilities of stakeholders / agencies - exploring collaboration opportunities for coastal hazard assessment/management - clearer communication of rates and where funds are being expended.		$	**The Shire**
R.5b	Define roles and responsibilities in the ownership and management of existing protection structures, foreshore buildings, boat ramps and Mount Eliza wharf.	0-1 yr	$	**The Shire**
R.5c	Collaborate with emergency services and private clubs to create, formalise and maintain emergency services access to beaches.	0-1 yr	**	**The Shire** *and others*
R.5d	Educate, enforce and promote behaviour change, to control illegal fishing activities (including shellfish poaching).	0-1 yr	$	**The Shire** *VFA*
R.5e	Enhanced measures to minimise antisocial behaviour including: - Lighting improvements - Installing CCTV - Enforcement and security Patrol - Advocacy with relevant stakeholders (Vic Police).	3-5 yr	$$$	**The Shire**

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Precinct actions

The Mount Eliza coastline has been divided into five precincts, to enable localised management needs to be addressed:

Precinct 1	Precinct 2	Precinct 3	Precinct 4	Precinct 5
Daveys Bay	Canadian Bay and Half Moon Bay	Ranelagh Beach	Earimil Beach South and Moondah Beach	Sunnyside Beach and Sunnyside Beach North

As per the Shire-wide and regional actions, CMMP actions identified for each precinct have been aligned with the long-term objectives. Relevant Shire-wide and regional actions also apply within each precinct.

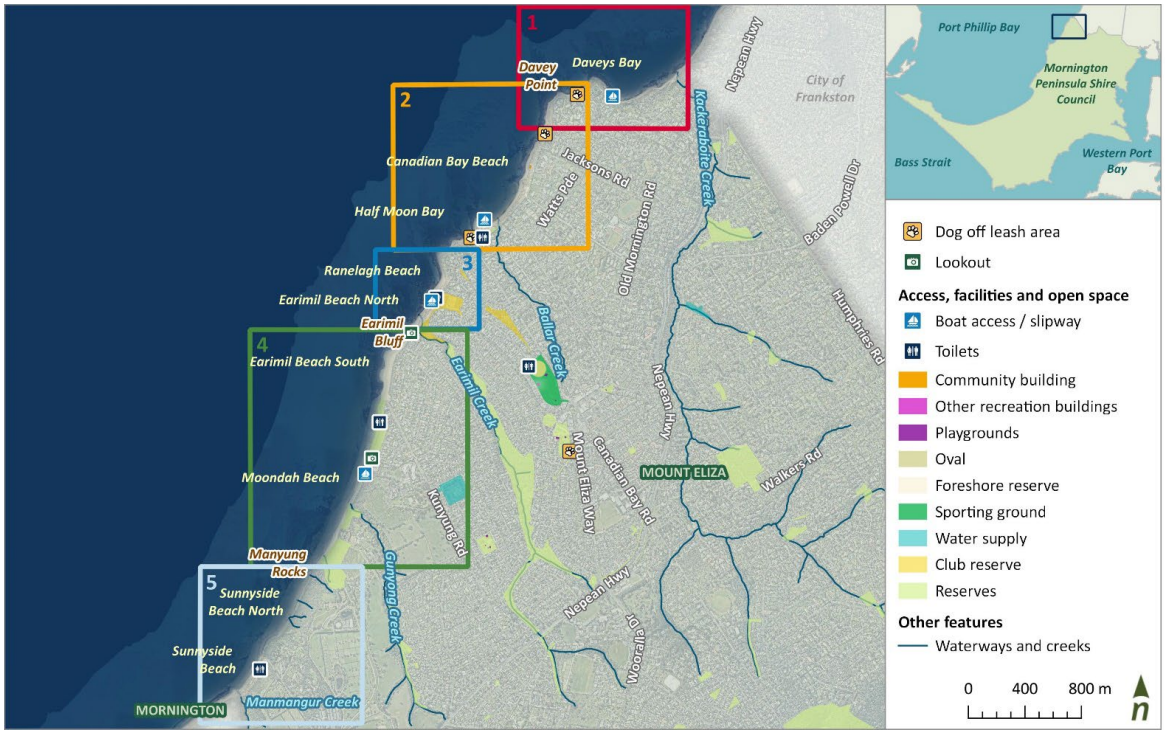


Figure 19. *Mount Eliza precinct locations.*

Activity and recreation nodes
Recreation and activity nodes are a strategic planning tool for identifying and improving current and future activity and recreation developments in the marine and coastal environment. They are identified in Coastal and Marine Management Plans and are informed by relevant strategic documents (such as boating strategies). Identifying recreation and activity nodes creates efficient relationships between buildings and structures and minimises development impacts on the coastal and marine areas.

Activity nodes provide for community recreation facilities and tourism activities. They are within settlements and are adjacent to activity centres in planning schemes. They include public and private land.

Recreation nodes are located on marine and coastal Crown land outside activity nodes. They provide access and infrastructure for recreation and water-related activities. Use and development that supports access or the functioning of coastal-dependent activities may be sited in recreation nodes. It should be noted that boating and fishing access points will be maintained and enhanced in line with relevant plans and strategies. *Marine and Coastal Policy (DELWP, 2020).*

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PRECINCT 1: Daveys Bay



Precinct 1 is the northernmost precinct and encompasses Daveys Bay. It stretches from the mouth of Kackeraboite Creek down to the headland north of Canadian Bay.

Daveys Bay is a shallow bay with narrow beaches, high bluffs, and rocks and reefs. It is impacted by erosion and drainage issues and has some existing coastal hazard protection infrastructure.

A recreation node, with Mount Eliza wharf and the adjacent Daveys Bay Yacht Club, it provides some access to the water through boat ramps and jetties, and nearby moorings.

Land use around the foreshore is primarily residential. This precinct is mostly accessible for the public around the headland. A small public car park is located at the end of Daveys Bay Road, and a coastal pathway connects Canadian Bay to the Daveys Bay Yacht Club. This includes steps down to the smaller, northwest-facing beach.

Access to the other beaches is via the yacht club, which is one of the oldest on Port Phillip Bay. There is otherwise relatively little public infrastructure in Precinct 1.

Priorities

Better connection along the coast

Recognising sites of geological significance

Assessing existing coastal hazard protection

Mitigating public safety risks

Maintaining the integrity of Crown land

Better engagement and communication

Clearer roles and responsibilities

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	Precinct actions (Precinct 1: Daveys Bay)	Timing	Indicative cost	Action lead *Support*
	Objective 4: Use and develop sustainably			
P1.1	Investigate opportunities to better connect Daveys Bay and Canadian Bay Beach, through pedestrian access (with consideration of all-abilities opportunities) and alternative ways to experience the coast (e.g. viewing platforms).	3-5 yr	$$$	**The Shire**

	Relevant Shire and regional actions for this precinct	Timing	Indicative cost	Action lead *Support*
R.2c	Advocate and support required measures to formally recognise sites of geologically significance in Mount Eliza under the Environmental Significance Overlay (ESO) and introduce ESO condition to restrict activities and protect these sites against disturbance.	3-5 yr	$$	**The Shire** *PV*
S.3c	Advocate and work with DEECA for condition assessments (fit for purpose) of existing hazard protection and coastal structures, and inform options for strengthening resilience to climate change. Assessments should consider: - structure design life, performance and ongoing maintenance - potential impacts of any infrastructure changes on surrounding areas - feasibility of alternate adaptation actions (including nature-based solutions), in line with State policy.		$$$	**The Shire** *DEECA*
S.3i	Informed by geotechnical assessments, undertake measures to mitigate public safety risks to bluff, cliff and slope erosion hazards, including restricting access across known risk areas and improving drainage; and develop longer-term planning for management of at-risk areas to strengthen resilience and safety of cliffs under changing climate conditions.	2-3 yr	$$$$	**The Shire**
S.4l	Using the defined Shire encroachment policy, undertake review and inspection of foreshore adjacent land parcels, to identify and address existing Crown land encroachment breaches.	2-3 yr	$$	**The Shire**
R.5a	Improve engagement between stakeholders, agencies, Frankston City Council, and the community, including: - clearer communication of roles and responsibilities of stakeholders / agencies - exploring collaboration opportunities for coastal hazard assessment/management - clearer communication of rates and where funds are being expended.		$	**The Shire**
R.5b	Define roles and responsibilities in the ownership and management of existing protection structures, foreshore buildings, boat ramps and Mount Eliza wharf.	0-1 yr	$	**The Shire**
S.5g	Review, formalise/confirm lease and licensing agreements and management responsibilities of foreshore clubs to control use of Crown land and ensure alignment with *Marine and Coastal Act 2018* and Policy (2020).	0-1 yr	$	**The Shire**

Precinct 1: Daveys Bay

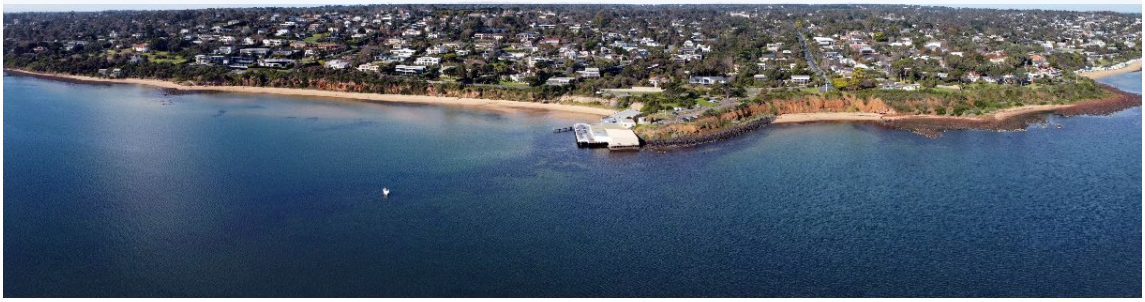


Figure 20. *Precinct 1 - Daveys Bay, with precinct actions on map.*

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PRECINCT 2: Canadian Bay and Half Moon Bay



Precinct 2 spans the 1.5 km of coast between Daveys Bay and Pelican Point in the north to the headland south of Half Moon Bay. Backed by vegetated bluffs and dunes, it includes the long sandy beach at Canadian Bay. Local community groups play an active role in the management of vegetation in these areas.

A key recreation and activity node, with the Canadian Bay Yacht Club, this area is a particularly accessible area for visitors. The biggest car park is at the club, well connected to Mount Eliza's commercial centre (1.5 km away) via Canadian Bay Road. There is another car park to the north at Williams Road. A coastal pathway connects the yacht club to Jacksons Road and includes a boardwalk crossing of the mouth of Ballar Creek. There is also beach access further north at Freemans Road.

The smaller sandy beach at Half Moon Bay is also accessible from the yacht club. It includes red cliffs and bluffs, and rocky reefs. At low tide it is possible to walk over the rocks to Ranelagh Beach (Precinct 3).

Much of the land use next to the foreshore is private residential, but there are also facilities, such as a beachside Scout Hall at Canadian Bay.

Some of the bluffs, cliffs and slopes in Precinct 2 are prone to instability and erosion.

Priorities

Protecting geological, environmental and cultural values

Preserving unique and sensitive marine and terrestrial ecosystems

Minimising impacts on Crown land

Understanding usage

Improving car parking and other facilities for the public

Improving access along the coast

Mitigating public safety risks

	Precinct actions (Precinct 2: Canadian Bay and Half Moon Bay)	Timing	Indicative cost	Action lead *Support*
	Objective 4: Use and develop sustainably			
P2.1	Undertake usage surveys and other monitoring (e.g., car counters, sensors) at Canadian Bay to quantify and understand usage, visitation and demands of marine and coastal areas, to inform strategic foreshore management during high visitation periods.		$$	**The Shire**
P2.2	Define existing vehicle and pedestrian tracks between Jackson Road to Ballar Creek and improve ongoing maintenance.		$$$	**The Shire**

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	Precinct actions (Precinct 2: Canadian Bay and Half Moon Bay)	Timing	Indicative cost	Action lead *Support*
P2.3	Investigate opportunities to better connect Canadian Bay Beach with Ranelagh Beach and Daveys Bay, through pedestrian access (with consideration of all-abilities opportunities) and alternative ways to experience the coast (e.g. viewing platforms).	3-5 yr	$$$$	**The Shire**
P2.4	Review, improve and maintain car parking facilities at Canadian Bay, including: - configuration improvements - surface and line markings - kerbing and drainage.	3-5 yr	$$$$	**The Shire**
P2.5	Provide improved toilet block amenities at Canadian Bay, including all abilities facilities and access.	3-5 yr	$$$$	**The Shire**

	Relevant Shire and regional actions for this precinct	Timing	Indicative cost	Action lead *Support*
R.2a	Continue and expand manual beach cleaning initiatives to minimise ongoing geological and environmental disturbance that can arise from mechanical beach cleaning processes.	ongoing	**	**The Shire**
R.2b	Restrict informal access and walkways through sensitive areas (including midden sites) by replanting and re-establishing the dune, using enforcement or physical barriers and deterrents, where appropriate (e.g., fencing, vegetation).	ongoing	$$$	**The Shire** *MW*
R.2c	Advocate and support required measures to formally recognise sites of geologically significance in Mount Eliza under the Environmental Significance Overlay (ESO) and introduce ESO condition to restrict activities and protect these sites against disturbance.	3-5 yr	$$	**The Shire** *PV*
R.2d	Work with relevant stakeholders to investigate opportunities to formalise protection of unique and sensitive ecosystems along the Mount Eliza coast and surrounding areas, including the use of marine protected areas to mitigate illegal fishing activities.	3-5 yr	**	**The Shire** DEECA, *Victorian Environmental Assessment Council and others*
S.3i	Informed by geotechnical assessments, undertake measures to mitigate public safety risks to bluff, cliff and slope erosion hazards, including restricting access across known risk areas and improving drainage; and develop longer-term planning for management of at-risk areas to strengthen resilience and safety of cliffs under changing climate conditions.	2-3 yr	$$$$	**The Shire**

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	Relevant Shire and regional actions for this precinct	Timing	Indicative cost	Action lead *Support*
S.4l	Using the defined Shire encroachment policy, undertake review and inspection of foreshore adjacent land parcels, to identify and address existing Crown land encroachment breaches.	2-3 yr	$$	**The Shire**
R.5d	Educate, enforce and promote behaviour change, to control illegal fishing activities (including shellfish poaching).	0-1 yr	$	**The Shire** *VFA*
S.5g	Review, formalise/confirm lease and licensing agreements and management responsibilities of foreshore clubs to control use of Crown land and ensure alignment with *Marine and Coastal Act 2018* and Policy (2020).	0-1 yr	$	**The Shire**

Precinct 2: Canadian Bay and Half Moon Bay

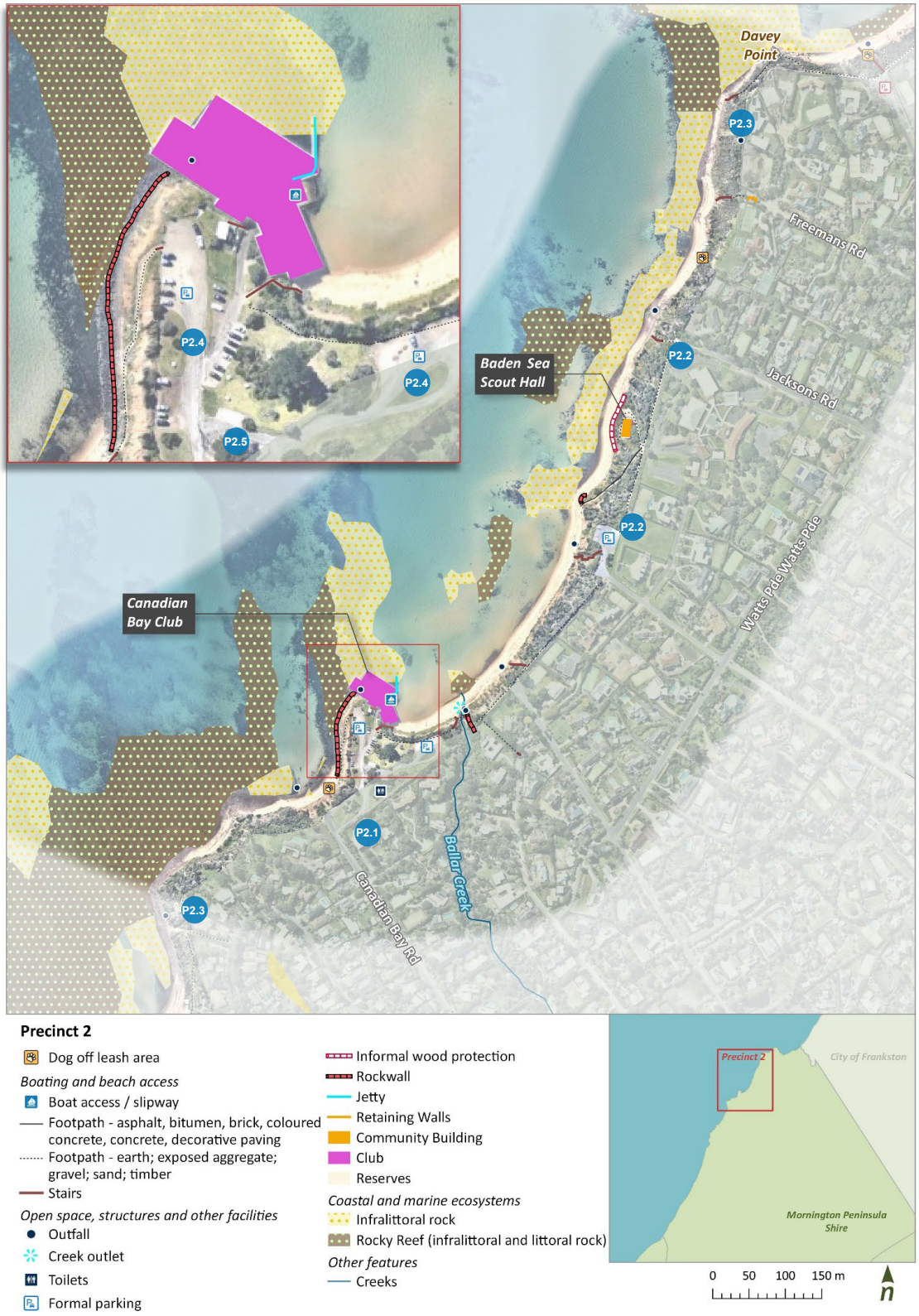
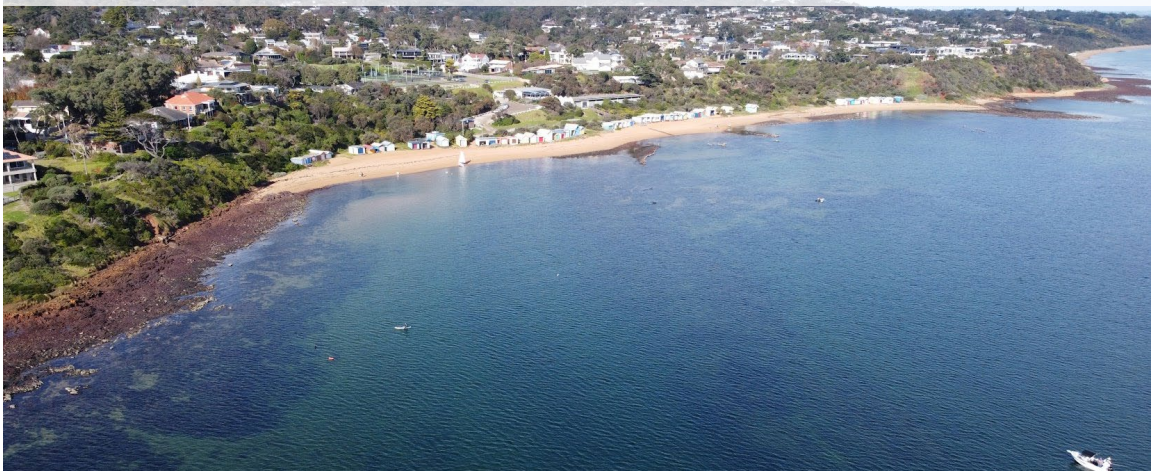


Figure 21. *Precinct 2 – Canadian Bay and Half Moon Bay, with precinct actions on map.*

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PRECINCT 3: Ranelagh Beach



Precinct 3 is Ranelagh Beach. The main sandy strip is 0.5 km long, with has rocky shallow water. A favourite among Mount Eliza locals, much of its length is lined with bathing boxes and boat sheds.

Dominating the surrounding area, the old Ranelagh Estate is a private club is behind the northern part of the foreshore and includes private access to the beach and a boat launching slipway. Some of the bathing boxes and sheds belong to the Ranelagh Club. Land use is mainly residential south of the club.

Precinct 3 also includes the mouth of Earimil Creek, which is immediately north of the end of the public access path, surround by riparian zone. Alongshore access is periodically cut by creek flows. The rocky headland in the north includes a stormwater outlet.

Ranelagh Beach Lookout and the main beach access point are at the end of Earimil Drive. This could be considered a small recreation node, although little car parking is provided compared to Precinct 2. The lookout is approximately 20 m above the beach, providing stunning views of the bay and coast. The nearby pedestrian pathway with steep stairs leads down to the beach from the lookout. This pathway experiences poor drainage, with some trip and slip hazards and impacts to surrounding sensitive areas (environmental and cultural).

Priorities

Improving access to and between beaches, including for protection of sensitive sites

Recognising Bunurong culture and tradition

Recognising sites of geological significance

Mitigating public safety risks

Protecting views

Minimising impacts on Crown land

Protecting unique and sensitive marine and terrestrial ecosystems

	Precinct actions (Precinct 3: Ranelagh Beach)	Timing	Indicative cost	Action lead *Support*
	Objective 2: Protect and enhance the marine and coastal environment			
P3.1	Reconfigure and maintain pedestrian access track to Ranelagh Beach from Earimil Drive, to reduce impacts on sensitive areas (including middens), enhancing design through drainage improvements and minimising geological contamination.	3-5 yr	$$$	**The Shire**

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	Precinct actions (Precinct 3: Ranelagh Beach)	Timing	Indicative cost	Action lead *Support*
	Objective 4: Use and develop sustainably			
P3.2	Investigate opportunities to better connect Canadian Bay Beach to Ranelagh Beach, through pedestrian access (with consideration of all-abilities opportunities) and alternative ways to experience the coast (e.g. viewing platforms).	3-5 yr	$$$	**The Shire**

	Relevant Shire and regional actions for this precinct	Timing	Indicative cost	Action lead *Support*
R.1a	Update the Shire's asset management database to include marker posts representing Bunurong culture and tradition, ensuring they are formally recognised and maintained as a Shire asset.		$$	**The Shire** *BLCAC and others*
S.1c	Collaborate with Bunurong Land Council Aboriginal Corporation, to increase knowledge and understanding of traditional natural resource management practices and local vegetation species.		**	**The Shire** *BLCAC and others*
S.1e	Ensure collaboration with the Bunurong Land Council Aboriginal Corporation for any projects or works located in or near recognised culturally sensitive areas within marine and coastal zones via initiatives which work towards co-management and support the Bunurong Land Council Aboriginal Corporation teams to work on Country.		**	**The Shire** *BLCAC and others*
R.2a	Continue and expand manual beach cleaning initiatives to minimise ongoing geological and environmental disturbance that can arise from mechanical beach cleaning processes.		**	**The Shire**
R.2b	Restrict informal access and walkways through sensitive areas (including midden sites) by replanting and re-establishing the dune, using enforcement or physical barriers and deterrents, where appropriate (e.g., fencing, vegetation).		$$$	**The Shire** *MW*
R.2c	Advocate and support required measures to formally recognise sites of geologically significance in Mount Eliza under the Environmental Significance Overlay (ESO) and introduce ESO condition to restrict activities and protect these sites against disturbance.	3-5 yr	$$	**The Shire** *PV*
S.2f	Protect sensitive coastal and marine areas and retain public spaces for all users, through educating adjacent landowners and lessees on impacts of their activities and practises. Includes informal structures and access points on Crown land, connectivity obstructions, ground disturbance and vegetation impacts.		$$	**The Shire**

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	Relevant Shire and regional actions for this precinct	Timing	Indicative cost	Action lead *Support*
S.2g	Advocate, educate and promote behaviour change for foreshore adjacent homeowners and residents, to vegetated protect crown land areas, by providing guidance and examples on: - planting and gardening methods (incl. valued native and indigenous species, weed control, disposal) - material placement, ground disturbance and geological contamination - site drainage - good vegetation and site management practices.	ongoing	$$	**The Shire**
S.2h	Enforce, monitor and promote behaviour change for foreshore adjacent homeowners, residents and lessees, preventing illegal clearing, disturbing, damaging and/or dumping of vegetation on Crown land.	ongoing	$$	**The Shire**
S.3i	Informed by geotechnical assessments, undertake measures to mitigate public safety risks to bluff, cliff and slope erosion hazards, including restricting access across known risk areas and improving drainage; and develop longer-term planning for management of at-risk areas to strengthen resilience and safety of cliffs under changing climate conditions.	2-3 yr	$$$$	**The Shire**
S.4d	Protect views and sea scapes by ensuring effective management, planning controls and sympathetic design of buildings and structures in the marine and coastal environment, including applying the Siting and Design Guidelines for Structures on the Victorian Coast (DELWP, 2020)	ongoing	**	**The Shire** *DEECA*
S.4l	Using the defined Shire encroachment policy, undertake review and inspection of foreshore adjacent land parcels, to identify and address existing Crown land encroachment breaches.	2-3 yr	$$	**The Shire**
R.5d	Educate, enforce and promote behaviour change, to control illegal fishing activities (including shellfish poaching).	0-1 yr	$	**The Shire** *VFA*
S.5f	Increase engagement with bathing box, boat shed and jetty owners, to ensure impacts to Crown land are minimised and align with Shire and state management guidelines and policies.	ongoing	$$	**The Shire**
S.5g	Review, formalise/confirm lease and licensing agreements and management responsibilities of foreshore clubs to control use of Crown land and ensure alignment with *Marine and Coastal Act 2018* and Policy (2020).	0-1 yr	$	**The Shire**

Precinct 3: Ranelagh Beach

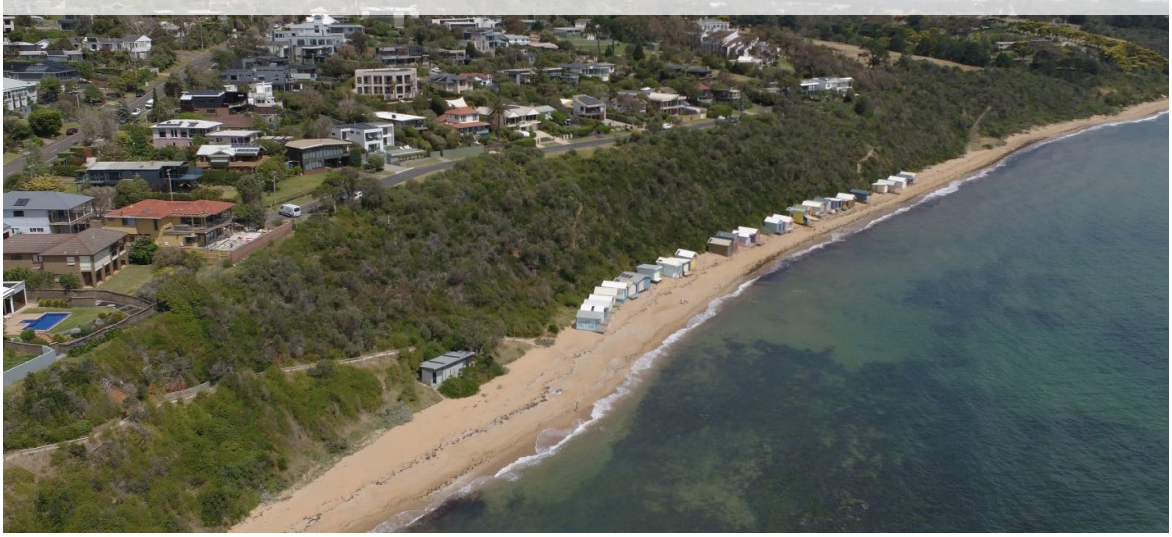


Figure 22. *Precinct 3 - Ranelagh Beach, with precinct actions on map.*

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PRECINCT 4: Earimil Beach South and Moondah Beach



Precinct 4 spans over 1.5 km, from the southern areas of Ranelagh Beach (south of the lookout) down to Bidwell Point. This encompasses the beaches Earimil and Moondah and surrounding foreshore reserves.

In the northern parts of this precinct, Earimil Drive and Sturio Parade, residential properties are close to the top of the steep vegetated bluffs. While not a major recreation node, there are steps and pathways for beach access here and a single small car park at Earimil Reserve. A number of bathing boxes line the beach.

The hot and dry north-western aspect of Earimil Bluff has led to unique coastal vegetation, including dry country plant species more typical of inland Victoria (such as feather spear-grass, common eutaxia and inland Pomaderris). Rehabilitation efforts for vegetation on Earimil Bluff following fire, sees high quality coastal vegetation, including she-oaks, in this area.

Further south, development is much sparser. This includes the Gunyong and Manyung foreshore reserves and the mouth of Gunyong Creek, as well as large properties such as the Moondah Estate. These southern areas are less accessible for the public.

Priorities

Stewardship of geological and ecological values

Reducing hazard risk

Maintaining and improving access

Recognising and protecting sites of geological, environmental and cultural importance

Protecting views

Auditing dog off leash signage

Minimising impacts on Crown land

	Precinct actions (Precinct 4: Earimil Beach South and Moondah Beach)	Timing	Indicative cost	Action lead *Support*
	Objective 2: Protect and enhance the marine and coastal environment			
P4.1	Investigate means of protecting recognised fossil sites by preventing further damage by fossickers and other activities (such as access controls).		$$	**The Shire**

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	Precinct actions (Precinct 4: Earimil Beach South and Moondah Beach)	Timing	Indicative cost	Action lead *Support*
P4.2	Educate and increase awareness of the vegetation communities (she-oaks) on Earimil Bluff and surrounding areas, including health/condition following fire event, successful vegetation reestablishment, and the role of community stewardship.		**	**The Shire** *and others*
P4.3	Investigate options to stabilise/alter Moondah Beach landing to limit geological contamination of Moondah Beach with the landowner.	1-2 yr	$$	**The Shire**
	Objective 3: Respect natural processes and strengthen resilience to climate change			
P4.4	Monitor Earimil Drive road condition and potential for ground and cliff instability and increasing hazard risk and intervene with mitigation as required (including improved road drainage).		$$	**The Shire**
	Objective 4: Use and develop sustainably			
P4.5	Retain existing authorised vehicle accesses to Moondah Beach (emergency services and maintenance only), formalising agreements with private landholders.		$$	**The Shire**
P4.6	Repair and maintain pedestrian access track at Kunyung Road, enhancing design through drainage improvements and minimising geological contamination.	3-5 yr	$$$	**The Shire**

	Relevant Shire and regional actions for this precinct	Timing	Indicative cost	Action lead *Support*
R.2a	Continue and expand manual beach cleaning initiatives to minimise ongoing geological and environmental disturbance that can arise from mechanical beach cleaning processes.		**	**The Shire**
R.2b	Restrict informal access and walkways through sensitive areas (including midden sites) by replanting and re-establishing the dune, using enforcement or physical barriers and deterrents, where appropriate (e.g., fencing, vegetation).		$$$	**The Shire** *MW*
R.2c	Advocate and support required measures to formally recognise sites of geologically significance in Mount Eliza under the Environmental Significance Overlay (ESO) and introduce ESO condition to restrict activities and protect these sites against disturbance.	3-5 yr	$$	**The Shire** *PV*

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	Relevant Shire and regional actions for this precinct	Timing	Indicative cost	Action lead *Support*
S.3i	Informed by geotechnical assessments, undertake measures to mitigate public safety risks to bluff, cliff and slope erosion hazards, including restricting access across known risk areas and improving drainage; and develop longer-term planning for management of at-risk areas to strengthen resilience and safety of cliffs under changing climate conditions.	2-3 yr	$$$$	**The Shire**
S.4d	Protect views and sea scapes by ensuring effective management, planning controls and sympathetic design of buildings and structures in the marine and coastal environment, including applying the Siting and Design Guidelines for Structures on the Victorian Coast (DELWP, 2020)		**	**The Shire** *DEECA*
S.4k	Audit and improve (if necessary) dog off leash signage to ensure it: - is current and transparent - effectively communicates the boundaries/extents of dog off leash areas - highlights nearby alternative dog off leash areas - is educational, communicating threats dogs pose to coastal ecosystems - communicates how rules are to be enforced.	2-3 yr	$$	**The Shire**
S.4l	Using the defined Shire encroachment policy, undertake review and inspection of foreshore adjacent land parcels, to identify and address existing Crown land encroachment breaches.	2-3 yr	$$	**The Shire**
S.5f	Increase engagement with bathing box, boat shed and jetty owners, to ensure impacts to Crown land are minimised and align with Shire and state management guidelines and policies.		$$	**The Shire**

Precinct 4: Earimil Beach South and Moondah Beach



Figure 23. *Precinct 4 – Earimil Beach South and Moondah Beach, with precinct actions on map.*

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PRECINCT 5: Sunnyside Beach and Sunnyside Beach North



Precinct 5 spans approximately 1 km, from Bidwell Point in the north down to the mouth of Manmangur Creek. This precinct is focused on the beaches and reserves of Sunnyside. Several geologically significant sites are within this area.

Most public facilities and infrastructure are in the south of the precinct. As a key recreation node, this includes a relatively large car park, toilets, and BBQ and picnic facilities. There are three bathing boxes near the car park. There are also existing coastal hazard protection structures in place here, deteriorating in condition, and some locations in Precinct 5 are experiencing erosion and drainage issues.

The northern beach is a clothing optional area and the only beach of its kind in the greater Melbourne region. A popular destination for naturists for almost 40 years, it attracts visitors from Melbourne and afar who value the secluded beach environment and natural amenities.

Surrounding land use is similar to the southern sections of Precinct 4, with large properties such as Camp Manyung and a horse training facility.

Priorities

Fixing drainage and erosion issues

Providing clearer signage for clothing optional areas

Better understanding of usage

Improving access for both cars and pedestrians

Safeguarding sensitive and significant areas, and the integrity of Crown land

Ensuring public safety and reducing antisocial behaviour

	Precinct actions (Precinct 5: Sunnyside Beach and Sunnyside Beach North)	Timing	Indicative cost	Action lead *Support*
	Objective 4: Use and develop sustainably			
P5.1	Fix existing drainage issues at Sunnyside Beach car park to limit rock revetment scouring, undermining and damage to the revetment filter layer.	0-1 yr	$$$	**The Shire**

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	Precinct actions (Precinct 5: Sunnyside Beach and Sunnyside Beach North)	Timing	Indicative cost	Action lead *Support*
P5.2	Audit, upgrade and position clothing optional signage to ensure areas are clearly signed, to convey the beginning and end of clothing optional areas and specify adjacent areas where clothing must be worn.	0-1 yr	$$	**The Shire**
P5.3	Undertake usage surveys and other monitoring (e.g., car counters, sensors) at Sunnyside Beach and Sunnyside Beach North, to quantify and understand usage, visitation and demands of marine and coastal areas, to inform strategic foreshore management during high visitation periods.	2-3 yr	$$	**The Shire**
P5.4	Review and improve car parking and traffic arrangements at Sunnyside Beach, including: - configuration/location improvements for carpark - carpark extension - review of "no standing" restrictions on Sunnyside Road and Royston Court - peak period overflow parking alternatives - provision of park and ride shuttles or alternative foreshore access.	3-5 yr	$$$$	**The Shire**
P5.5	Investigate opportunities to improve pedestrian access (for users of all abilities and ages), connectivity and public safety (erosion risk) between Sunnyside Beach North with Sunnyside Beach carpark and facilities.	0-1 yr	$$$$	**The Shire**

	Relevant Shire and regional actions for this precinct	Timing	Indicative cost	Action lead *Support*
R.2b	Restrict informal access and walkways through sensitive areas (including midden sites) by replanting and re-establishing the dune, using enforcement or physical barriers and deterrents, where appropriate (e.g., fencing, vegetation).	ongoing	$$$	**The Shire** *MW*
R.2c	Advocate and support required measures to formally recognise sites of geologically significance in Mount Eliza under the Environmental Significance Overlay (ESO) and introduce ESO condition to restrict activities and protect these sites against disturbance.	3-5 yr	$$	**The Shire** *PV*
S.3i	Informed by geotechnical assessments, undertake measures to mitigate public safety risks to bluff, cliff and slope erosion hazards, including restricting access across known risk areas and improving drainage; and develop longer-term planning for management of at-risk areas to strengthen resilience and safety of cliffs under changing climate conditions.	2-3 yr	$$$$	**The Shire**

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	Relevant Shire and regional actions for this precinct	Timing	Indicative cost	Action lead *Support*
S.4f	In line with the Marine and Coastal Policy, ensure current and future planning controls and planning updates, protect and retain: - coastal land, inter-urban breaks and open green spaces under Crown or other public ownership, as a resource for all - unique coastal community characteristics through development controls.		**	**The Shire** *DEECA and others*
S.4l	Using the defined Shire encroachment policy, undertake review and inspection of foreshore adjacent land parcels, to identify and address existing Crown land encroachment breaches.	2-3 yr	$$	**The Shire**
R.5a	Improve engagement between stakeholders, agencies, Frankston City Council, and the community, including: - clearer communication of roles and responsibilities of stakeholders / agencies - exploring collaboration opportunities for coastal hazard assessment/management - clearer communication of rates and where funds are being expended.		$	**The Shire**
R.5e	Enhanced measures to minimise antisocial behaviour including: - Lighting improvements - Installing CCTV - Enforcement and security Patrol - Advocacy with relevant stakeholders (Vic Police).	3-5 yr	$$$	**The Shire**
S.5f	Increase engagement with bathing box, boat shed and jetty owners, to ensure impacts to Crown land are minimised and align with Shire and state management guidelines and policies.		$$	**The Shire**

Precinct 5: Sunnyside Beach and Sunnyside Beach North

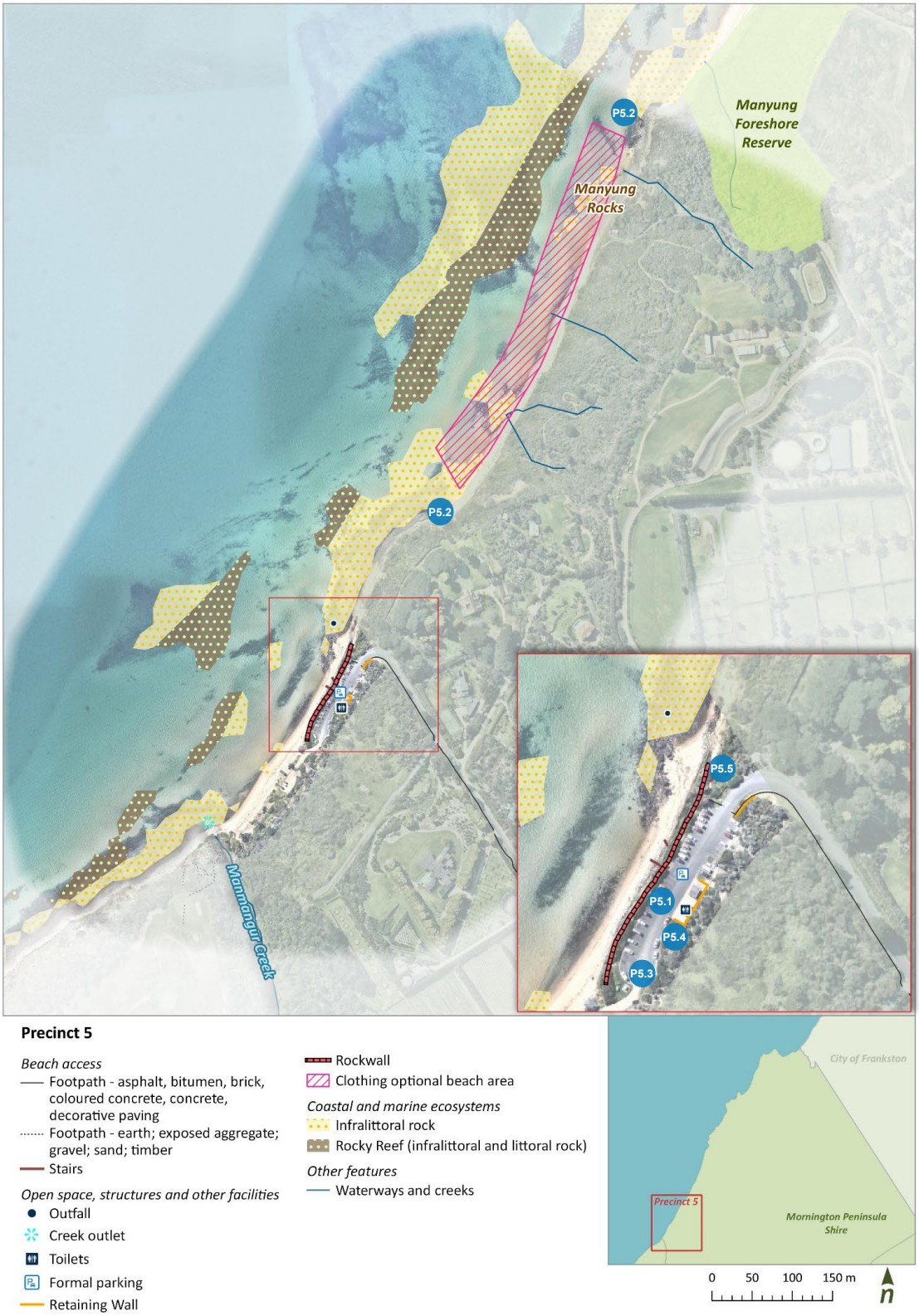


Figure 24. *Precinct 5 – Sunnyside Beach and Sunnyside Beach North, with precinct actions on map.*

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Implementation
Successful implementation of the CMMP requires commitment from the Shire and State Government to prioritise coastal and marine management and ensure its integration with other Shire plans and strategies.

The Mount Eliza CMMP actions will be delivered via a range of existing Shire and stakeholder mechanisms (where possible). This includes the annual capital works program, planning schemes, local laws, asset management plans and other Shire plans, as well as business-as-usual operations for the Shire.

Action implementation will also include elements of monitoring, evaluation, review, and improvement, to be applied using an adaptative management approach (Figure 25), ensuring tracking, accountability and improvement of the CMMP delivery.

Endorsement and adoption
Endorsement of the CMMP by The Shire and DELWP

Implementation
Implementation of actions is focussed on embedding in existing Shire processes and activities. Includes annual capital works program, planning schemes, local laws, and asset management plans, and other Shire plans, and business as usual operations

Operational monitoring and review
Ongoing operational review and monitoring of risks to project delivery. Monitoring and adjustment of 'on-ground' actions

Monitoring and evaluation
Regular and systematic monitoring and evaluation of implementation, including:
- Implementation monitoring
- Community perceptions and surveys (every 2-3 years) policy, scientific advances, legislative change, etc.
- Triggers to review and update, e.g. changes in in policy, scientific advances, legislative change, etc.

Review
The formal review process occurs after 5 years or if triggered sooner through monitoring and evaluation process.

Improvement
Outcomes of the review are embedded through improvement of the existing Plan or development of a new Plan.



Figure 25. *CMMP implementation and adaptive management framework.*

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A pathway for funding

This CMMP provides direction and priorities for the future local management of marine and coastal Crown land at Mount Eliza. It also clearly identifies timelines and highlights the necessity of an ongoing commitment towards the management of coastal and marine areas. Action implementation requires a diverse range of funding mechanisms, in addition to Shire's budgeting processes, to support delivery of the CMMPs actions and initiatives.

Funding opportunities might include:

- Rates and charges, environmental levees, developer contributions
- Integration with other relevant Shire projects, plans and strategies
- External funding sources for local government – local and state government initiatives supporting environment, climate resilience planning and/or communities.
- Funding sources and programs for community initiatives – such as environmental stewardship and
- volunteering groups, community grants, state and federal government programmes or private sector grants

Community advocacy has an important role to play in understanding current priorities and needs for the local community, helps to directing marine and coastal management resources, generating broader awareness of key values, concerns, and opportunities.



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Monitoring, evaluation and review

The monitoring, evaluation and review (MER) process focusses on being able to report on key outcomes relating to the delivery of management actions, such as impact and effectiveness of the actions, their efficiency and efficacy and their appropriateness/suitability. This understanding will aid the success of the Plan, providing improvement and increasing accountability. The MER process is intended to be integrated with other routine processes the Shire has for existing plans and strategies.

Formal milestones over the 5-year life of the plan will be used to monitor and evaluate the Mount Eliza CMMP. This approach looks to track the progress of the CMMP's implementation and to facilitate adaptive management.

An annual review of action status will be undertaken to determine what has been started, completed, yet to commence or is ongoing. This annual progress reporting will reflect on the CMMP actions and work undertaken throughout the year, and also identify upcoming work proposed for the next 12 months. This reporting will be made available to other relevant stakeholders, including DEECA.

Ongoing actions being implemented in a 'business as usual' capacity for the Shire need further consideration, to ensure they are incorporated into day-to-day workloads. Clearly defined work plans and routine reporting aim to generate accountability for delivering on these actions. Where appropriate, metrics will be developed as part of action implementation, to inform and demonstrate progress.

The review will also reflect on the action/project in line with some key monitoring and evaluation questions. These may include:

Impact/effectiveness

- To what extent, and how well, have the programs contributed to achieving:
  - marine and coastal policy objectives
  - vision of the CMMP
  - objectives of the CMMP
  - goals of the CMMP
- Did the actions and projects deliver on goals/objectives/outputs as planned?
- How has the CMMP contributed to changes in the Shire's coastal and marine areas
- (i.e. environmental, social, economics conditions)?
- What, if any, unanticipated outcomes (positive or negative) have resulted from implementing the CMMP?
- Were stakeholders /delivery partners effective in working together?

Efficiency

- Have actions been integrated into Shire plans and processes?
- Have actions been completed as per priority timelines within the plan?
- To what extent did the programs efficiently use resources, money and time?
- Have activities and delivery methods been effective?

Appropriateness

- Were the objectives suitable for achieving the vision of the CMMP?
- Were the actions suitable for achieving objectives/goals?
- Were the size, scale and approach of actions undertaken appropriate?
- Were Shire staff / delivery partners appropriately tasked?

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Data and evidence have an important role in quantifying progress and outcomes of the plan.

Where possible, environmental and usage monitoring, both existing and newly identified monitoring programs for development, will be used to understand the baseline condition, health and status of areas and assets on our foreshore. This allows tracking of changes over time, identifying possible improvement or decline that may be attributed to action implementation.

Monitoring and evaluation milestones

2022	CMMP endorsement
Throughout	Annual reporting, targeted stakeholder feedback, ongoing improvement
2024	CMMP community survey. Review of actions based on survey outcomes
2026	5-year review as required under the Act. Update CMMP as required

Community and stakeholder feedback will also be used to support this process. The Mount Eliza Coastal Advisory Group (CAG) can also be used to support this process.

A specific CMMP community survey will be undertaken every 2-3 years to gain perspectives on Shire's approach to coastal and marine management, and the CMMP's implementation, and to what degree actions are contributing to the goals, objectives and vision.

Similarly, key stakeholders and agencies will be asked to provide feedback on key programs that they have been involved in delivering.



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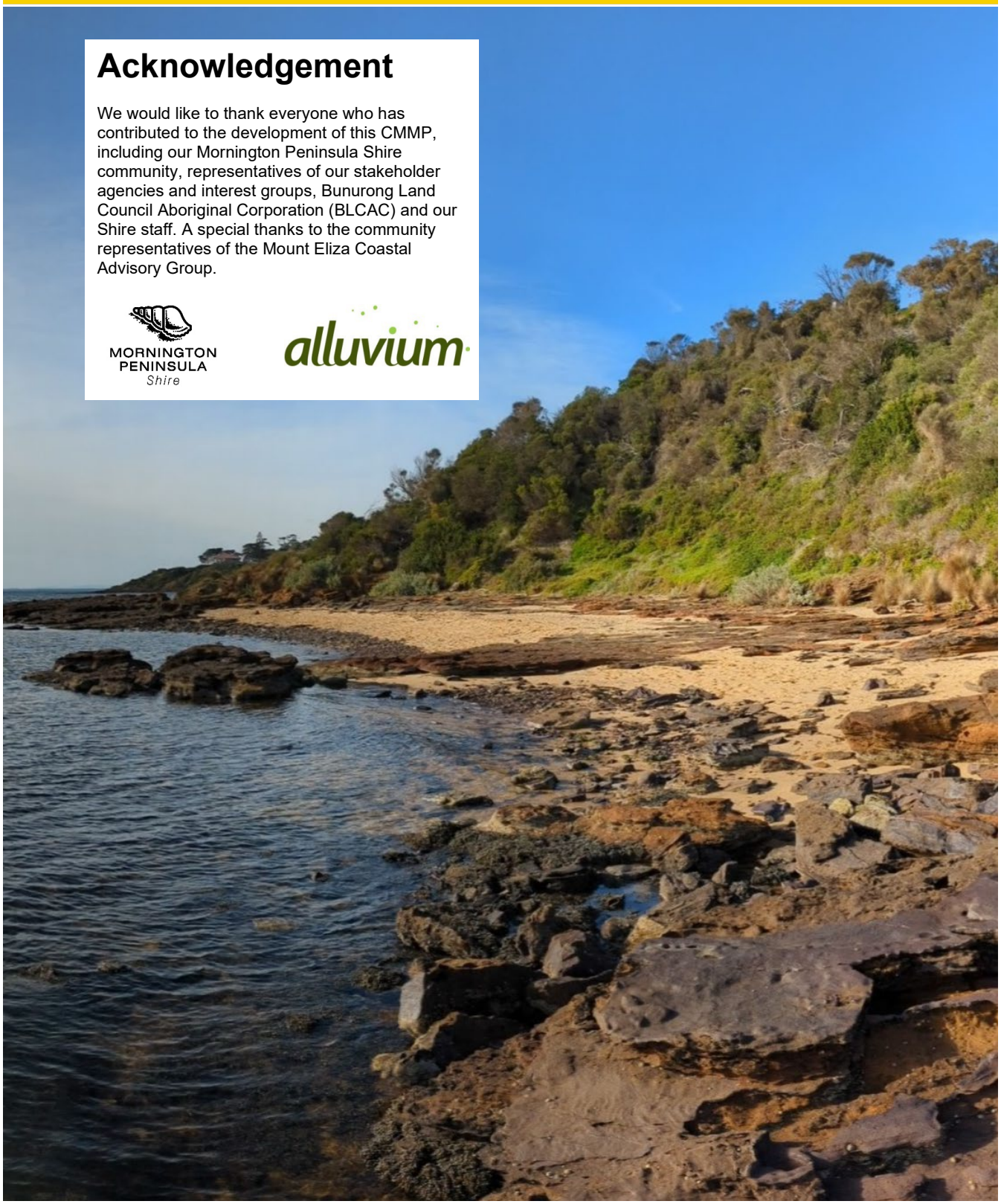
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Acknowledgement

We would like to thank everyone who has contributed to the development of this CMMP, including our Mornington Peninsula Shire community, representatives of our stakeholder agencies and interest groups, Bunurong Land Council Aboriginal Corporation (BLCAC) and our Shire staff. A special thanks to the community representatives of the Mount Eliza Coastal Advisory Group.

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Attachment A – Engagement approach

Summary
The development of the Mount Eliza Coastal and Marine Management Plan (CMMP) has been shaped by a range of communication and engagement activities.

Communication and engagement plan
To support engagement activities associated with developing the CMMP, a communication and engagement plan was developed.

This live, stand-alone plan provided an easy-to-use visual of key engagement strategies and activities (and includes consideration of risks) for the life of the CMMP development process.

The plan:

- Provided context for engagement with stakeholders including previous engagement activities
- Outlined what successful engagement will look like and the engagement objectives outcomes and activities for different stages of the CMMP
- Identified key stakeholder groups and how and when engagement with these organisations will be implemented
- Provided key evaluation questions for engagement monitoring and evaluation, along with risk management and mitigation strategies.

Engagement activities
Early engagement activities focused on understanding perceived values, concerns and opportunities for coastal and marine areas at Mount Eliza.

A range of activities were carried out to help build regional context, informing a background review of the Mount Eliza coastline and its surrounding areas. These activities built our understanding of the region's key values, current condition, challenges and management approach, and in doing so will help guide the CMMP development.

As the project progressed, discussions focussed on objectives, goals, and possible management actions and opportunities, shaping the management options for the CMMP.

Later engagement stages informed the development and refinement of actions at site, regional and shire-wide scales, aimed at to achieving the identified management objectives for Mount Eliza.

Throughout the CMMP development, the engagement aimed to:

- Gain a shared understanding of economic, ecological, social and cultural values associated with Mount Eliza and its local coastal and marine areas and their management
- Obtain feedback from a diverse and relevant cross-section of the community
- Identify key objectives and opportunities for the CMMP, based on protecting values.



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Table 2. Key engagement activities and events to date for Mount Eliza's CMMP

Date	Event/activity	Key activities and outcomes	Comments
January 2022	Briefing - Bunurong Land Council Aboriginal Corporation (BLCAC)	Initial meeting with the Bunurong Land Council to introduce the project and discuss their desired involvement.	Agree upon and approach and proposed scope
January 2022	Branding look and feel	Communication between the Shire and the consultant (Alluvium) to develop a branding look and feel with graphical elements.	Branding utilised the Shires existing branding/logo to provide a consistent look across all three CMMPs currently underway, which also includes the Flinders CMMP and Portsea CMMP.
February 2022	Website content	Develop static website content which includes information about the CMMP project and a link to Shape activities. Shape engagement content and activities, including: • Interactive mapping exercise • A short survey, question prompts	This aimed to understand what the community love about the coast and what they'd like to retain, change or improve Mount Eliza's marine and coastal areas.
February 2022 – April 2022	Shape engagement activity #1	Launch Shape engagement for Mount Eliza CMMP	Website content live from March onwards, with Shape activity running through March and April 2022 101 individuals contributed to the website and over 130 pins were placed on the interactive map
February 2022 – April 2022	Promotion of community online engagement	Develop media release and/or newspaper or print media advertising to support project launch and advertising of engagement activities. Call to action, QR code and/or link to Shape.	
		Social media advertising via Shire social media accounts to launch project and direct community to engagement activities. Call to action and direct people to Shape.	
		Branded corflutes/posters to be produced and erected at key locations. To include QR code to direct people to the Shape website.	
February 2022	Internal Shire workshop #1	Introduction workshop with Shire staff and Alluvium, to introduce the project to internal Shire staff, foster buy-in and understand existing/future values, concerns and opportunities, including details on what makes a good CMMP (what is needed).	Providing context for the background report and CMMP development
February 2022	Coastal Advisory Group (CAG) workshops	First CMMP workshop with the Mount Eliza CAG to develop understanding of values and experiences, discuss concerns, and priorities.	Providing context for the background report and CMMP development
March 2022	MPSC Councillors workshop #1	Introduction workshop with MPSC Councillors and Alluvium, to introduce them to the project, foster buy-in and understand existing/future values, concerns and opportunities, including details on what makes a good CMMP (what is needed).	Providing context for the background report and CMMP development
March 2022	Coastal Advisory Group (CAG) – in person workshop	2-hour in-person workshop with the CAG to discuss and refine Shire-wide and location specific values, concerns and opportunities for coastal management. Communication and clarification of current findings.	Providing context for the background report and CMMP development

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Date	Event/activity	Key activities and outcomes	Comments
March 2022	Inter-agency workshop	Workshop with inter-agency staff - Introduction workshop with inter-agency staff and Alluvium, to introduce the project key agency staff, foster buy-in and understand existing/future values, concerns and opportunities, including details on what makes a good CMMP (what is needed) and opportunities to work together	Providing context for the background report and CMMP development
April 2022	Key stakeholder/interest groups discussion	Discussion with key stakeholders and interest groups to introduce them to the Mount Eliza CMMP and develop understanding of values and experiences, discuss concerns, and priorities.	Providing context for the background report and CMMP development
April 2022	Community pop-ups	On site pop-ups with communities, to develop understanding of values and experiences, discuss concerns, and priorities for each CMMP location. Feedback and contributions were collected via the pinboard. Reminder for online Shape survey participation	One-on-one discussions with the community Providing context for the background report and CMMP development Attended the Farmers Market. Spoke with 40+ people Second pop-up set up at Mount Eliza shopping strip. Spoke with 15-20 people of range of ages, predominantly locals.
June 2022	Briefings and site walk – Bunurong Land Council Aboriginal Corporation (BLCAC)	Site walk and discussions with BLCAC representatives to gain further insights and perspectives, in regard to cultural values and experiences for the marine and coastal areas region	Providing cultural context to aid CMMP development
July 2022	Coastal Advisory Group (CAG) workshop	CMMP workshop #3 - Preliminary actions with the Mount Eliza CAG to discuss and refine CMMP actions and CMMP framework	Refined CMMP actions
July 2022	Internal Shire workshop #2	Workshop with Shire staff - CMMP action development with Shire staff and Alluvium, sharing background review findings and working together refine actions and implementation details.	Providing input on action development and implementation
July 2022	Inter-agency workshop	Workshop with inter-agency staff - CMMP action development with inter-agency staff and Alluvium, sharing background review findings and working together refine actions and implementation details.	Providing input on action development and implementation
September 2022	MPSC Councillors briefing #1	Briefing with MPSC councillors to work through Draft CMMP, its development and key recommended actions	Providing feedback on draft plan and inform Councillor endorsement of Draft CMMP for public exhibition
October 2022 to January 2023	Public exhibition period for Draft CMMP	Included online survey, materials and content, community pop-ups, online community and stakeholder briefings	Opportunity stakeholder and community feedback on draft plan, providing feedback

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Attachment B – Document review

Regional documents

Document	Summary of the document	Key/relevant objectives, goals or recommendations
SECCCA Strategic Plan 2019-2024 	The South East Councils Climate Change Alliance (SECCCA) is a network of councils, including Mornington Peninsula Shire, committed to delivering high-quality, innovative projects and research programs at a regional level. Its 5-year strategic plan sets the roadmap for actions and priorities to 2024.	SECCCA is advocating for broadscale changes to institutional arrangements and structures on behalf of its members. For example, under the 'Infrastructure' theme: 'understand at a localised level the impacts of a changing climate… on all assets, and as they are renewed are climate resilient'.
Port Phillip Bay Environmental Management Plan 2017-2027 	This plan recognises the environmental, social and economic values of Port Phillip Bay, and builds on current programs and investment to protect the Bay's health. It is required under the *State Environment Protection Policy (Waters of Victoria) – Schedule F6 Waters of Port Phillip Bay (1997)* and applies to 'all the waters of Port Phillip Bay bounded by the high-water mark, a line drawn between Point Lonsdale and Point Nepean and a line across the mouth of the Yarra River'. In managing the health of the Bay, it also seeks to influence the management of connecting rivers and catchments, and all inputs they bring to the Bay. It has an accompanying Supporting Document (2017) and Delivery Plan (2017).	The plan has three **goals**: **1**. Stewardship of the Bay is fostered across community, industry and government **2**. Water quality is improved to ensure environmental health and community enjoyment of the Bay **3**. The Bay's habitats and marine life are thriving. It identifies 21 actions, covering seven **priority areas**: 1. Connect and inspire - Improve appreciation and understanding of Bay values and connections to catchment 2. Empower action - Improve collaboration and partnerships across community, industry and government 3. Nutrients and pollutants - Ensure nutrient and sediment loads do not exceed current levels and pollutant loads are reduced where practicable 4. Litter - Reduce litter loads to the Bay 5. Pathogens (human health) - Minimise risks to human health from pathogens 6. Habitat and marine life - Conserve and restore habitats and marine life 7. Marine biosecurity - Manage risks from marine pests.

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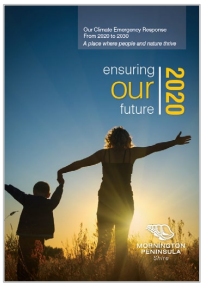
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Shire-wide documents

Document	Summary of the document	Key/relevant objectives, goals or recommendations
Council and Wellbeing Plan 2021-2025 	This document, for the first time, brings together the Council Plan and the Health and Wellbeing Plan. This was to reflect the importance of health and wellbeing in everything the Shire delivers for the community. It was developed using information from community engagement activities (as part of *Imagine: Peninsula 2040* – see below), combined with health, wellbeing and community profile data, as well as the functions and obligations required of councils by law.	Mornington Peninsula Shire developed this plan with a set of operating principles for how it will be delivered, which includes these three themes: 1. A healthy natural environment and well-planned townships 2. A robust, innovative and diverse economy 3. A flourishing, healthy and connected community. Each theme has a number of strategic objectives. Under the first theme, for example, is Strategic objective 1.2 – '**A healthy ecosystem, in which our coastline, bushland, wildlife and green wedge is resilient to the climate emergency and development.**' Under this objective, 'what we will do' includes: 1.2.1. Work with our community to protect native flora and fauna and coastal foreshores. 1.2.2. Implement Coastal and Marine Management Plans, including the Mornington Peninsula Coastal Strategy, to look after our coastal heritage and marine wildlife.
Imagine: Peninsula 2040 – Our shared community vision (2021) 	*Imagine: Peninsula 2040* is an extensive community engagement exercise informing council planning. During the first part of this process, Council engaged a representative community panel to develop a vision based on feedback from over 3,000 community members. The feedback was provided through surveys, online workshops, township pop-ups, postcards and drawings. The questions posed included 'What do you want life on the Mornington Peninsula to look like in 2040?'	The community vision has seven principles to guide the future of the Mornington Peninsula: 1. Addressing climate change 2. Integrated public transport and accessibility infrastructure 3. Support an inclusive, connected and safe society 4. Innovative planning and development of the local economy 5. Encourage and expand education, sports and arts opportunities 6. Protect and enhance all elements of our natural land, sea and biodiverse environments 7. Plan and regulate responsible and innovative housing development.

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Document	Summary of the document	Key/relevant objectives, goals or recommendations
Imagine 2040 Community Panel: Dilemma survey (2021) 	The second part of the community panel's work was inspired by an approach known as Deliberative Polling®. The Imagine 2040 panel members were surveyed before and after discussion about eight key dilemmas. An example of a dilemma is 'Responding to sea level rise – Retreat or resist'. This report (by MosaicLab) summarises the survey results to understand how the perspectives of the panel members changed. It includes a fact sheet for each dilemma, with summaries of the implications for the Shire.	The final preferred options for each dilemma included: - **Responding to sea level rise and coastal erosion**: Accept that some erosion is inevitable and have a planned land-management approach ('Retreat') - **Access to the town centre**: Providing more car parking spaces in town centres - **Community facilities**: Maintain and upgrade existing single-use facilities (higher quantity of smaller facilities) - **Tourism and event-based development**: Allow for concentrated tourism and event-based development and activity in high-profile locations - **Increasing housing on the Peninsula**: Concentrate housing in urban areas leading to greater urban density, thereby protecting the current green spaces.
Ensuring Our Future: Our Climate Emergency Response (2020) 	In August 2019, Mornington Peninsula Shire became the 34th Council in Australia to declare a climate emergency. This document, also referred to as the *Climate Emergency Plan*, guides the Mornington Peninsula towards zero carbon emissions by 2040. It is a plan for the first decade, identifying 'seven summits' to climb, 21 'action steps' (each with several specific tasks), and 35 supplementary targets to keep on track. There is also a summary version of the plan, and a 2021 progress report.	The 'peak goal' is zero-emissions by 2040, and the 'seven summits' are: Leadership and governance Climate advocacy Zero carbon energy A resilient and adaptive community Sustainable transport and travel Sustainable land use and environmental restoration Circular economy and zero waste. The 21 'action steps' include: Generate a thriving Peninsula-wide natural environment Connect communities and nature in precinct planning Grow nature-based infrastructure [this includes addressing the impacts of coastal erosion and sea level rise] Understand climate risks on assets and services. There are also targets relevant to the CMMP, such as: By 2025, the resilience of our community will be strengthened by maximising social connections and meaningful engagement to increase understanding of the local impacts and risks of climate change By 2025, increase human-nature connections by involving a total of 10,000 people in local terrestrial and marine based environmental care programs By 2030, increase ecosystem resilience to climate change and other threats on the Peninsula, e.g., through restoring connectivity of habitat across public and private land.

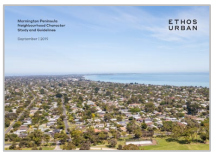
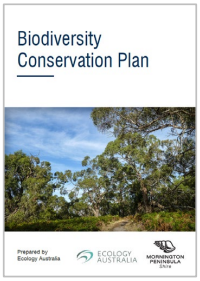
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Document	Summary of the document	Key/relevant objectives, goals or recommendations
Our Reconciliation Action Plan 2022: Mornington Peninsula Shire's RAP January 2020 – January 2022 	The Reconciliation Action Plan (RAP) was informed by a comprehensive consultation process engaging Traditional Owner groups, local Aboriginal organisations, Aboriginal peak bodies, Councillors, Shire staff, and the broader community.	Examples of actions set out in the RAP that are relevant to the CMMP include: 14 - Identify and manage Aboriginal cultural heritage (with the deliverable to work in partnership with the Bunurong Land Council, as the Registered Aboriginal Party, to identify and manage Aboriginal cultural heritage) 15 - Acknowledge and celebrate Bunurong/Boon Wurrung history and cultural heritage (with multiple deliverables, such as consulting with Bunurong/Boon Wurrung peoples to inform the development of a cultural heritage and history trail) 17 - Incorporate cultural footprint within all project planning and design (with the deliverable to develop minimum standards for the Shire's project framework to include a cultural footprint consideration in all new projects such as streetscapes and building designs).
Our arts and culture 2024: Mornington Peninsula Shire Arts and Culture Plan 2020-2024 	The purpose of this plan is to assess the community's current needs and aspirations and develop strategic priorities to effectively plan for rich, vibrant culture in the community.	There are six goals, each with strategies and key actions: Goal 1 – **An Inspired Community** Goal 2 – **Uniquely the Peninsula** Goal 3 – **Improved Mobility and Access** Goal 4 – **Stronger Connections** Goal 5 – **Growing our Cultural Economy** Goal 6 – **Arts and Culture for Everyone, Everyday** The last goal, for example, involves embedding arts and culture experiences in day-to-day life for all the community to enjoy, and increasing feelings of belonging, safety and connection to place.

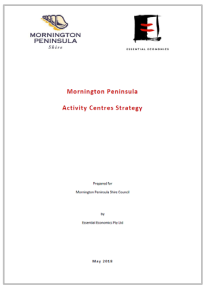
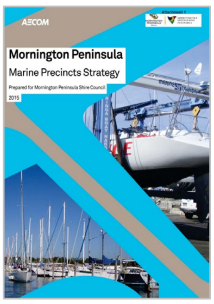
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Document	Summary of the document	Key/relevant objectives, goals or recommendations
Our assets 2030: Mornington Peninsula Shire Asset Management Strategy 2020-2030 	The purpose of this strategy is to 'establish objectives that will allow [the Shire] to ensure our assets are providing value', through considering: the Shire's strategic objectives desired service delivery outcomes future challenges.	The Shire has committed to make all decisions relating to assets in accordance with six asset management principles (as also outlined in the Asset Management Policy), whereby asset management is: 1. Leadership driven, 2. Service led, 3. Informed by risk, 4. Information based, 5. Whole of life, and 6. Climate aware. Under each principle, the Shire established asset management objectives. For example, under the Climate Aware principle: '6.1 We will incorporate consideration of climate change into our asset management thinking, considering: • ways we can help address the climate emergency through the ways we plan and manage our assets • how to manage the effects climate change will have on our current assets • how to plan our future assets to be more adaptable to climate change.'
Mornington Peninsula Neighbourhood Character Study and Guidelines (2019) 	This study (and an accompanying Background Report) by Ethos Urban sought to capture the Peninsula's unique values and develop a framework to ensure better design and amenity outcomes for all of its residential localities. As a result of this study, residential areas are now supported by preferred character statements incorporated within the Mornington Peninsula Planning Scheme.	The study identified aspirations for neighbourhood character that each township identified during the consultation period. **Aspirations for Mount Eliza are:** - More native vegetation (*"We like the absence of 'manicured suburbia"*) - Tree-lined streets need to be maintained - Retain bushland character and village feel - Minimal fencing (*"Low or no fencing creates a closer community"*).
Mornington Peninsula Biodiversity Conservation Plan (2019) 	The *Mornington Peninsula Biodiversity Conservation Plan* was developed by Ecology Australia to provide guidance and direction on biodiversity management and allocation of resources by Council. The Biodiversity Conservation Plan identifies the long-term goals for conserving the natural capital of the Mornington Peninsula. It seeks to protect and improve the resilience of the Mornington Peninsula's natural landscapes, ecosystems and biodiversity.	The vision for the Mornington Peninsula is that: The Mornington Peninsula's biodiversity is healthy, valued and protected. The plan identifies six strategic directions aimed at achieving that vision: 1. Engaging with the community and building stewardship 2. Facilitating biodiversity conservation on private land 3. Protecting biodiversity through planning and policy 4. Building a strong knowledge base 5. Demonstrating and leading best-practice management 6. Building ecosystem resilience in a changing climate.

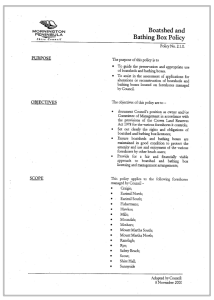
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Document	Summary of the document	Key/relevant objectives, goals or recommendations
Local History Development Plan (2019) 	The *Local History Development Plan* supports the ongoing development and promotion of local history on the Peninsula. It aims to ensure that local history is preserved and utilised for the benefit of all. It examines and makes recommendations on the resources which are maintained by the Mornington Peninsula Local History Network.	There are no directly relevant objectives, goals or recommendations for Mount Eliza, but this plan is referenced in other relevant plans such as the RAP and Arts and Culture Plan.
Mornington Peninsula Activity Centres Strategy (2018) 	As focal points for the surrounding community, it is important that activity centres serve their communities in an effective way. The Activity Centres Strategy is a tool to guide and support the ongoing performance of centres. Under the hierarchy, Mount Eliza (particularly Mount Eliza Village) is a 'large township centre'.	There are no directly relevant objectives, goals or recommendations, but it is noted that: 'the Mount Eliza activity centre will continue to serve surrounding residents as a high amenity street-based centre.'
Marine Precincts Strategy (2015) 	The purpose of the Marine and Precincts Strategy, which was developed by AECOM, was to be 'an advocacy document and planning framework… that will facilitate investment and clustering of marine industry and related uses into key precincts and nodes.'	The vision for marine precincts on the Mornington Peninsula is 'Two Bays with a Network of Marine Precincts', underpinned by the Mornington Peninsula: - being the foremost location in Victoria for marine-based recreation, tourism and industrial activities - providing a network of recreational marine precincts that support recreational boating - providing a network of marine precincts that support boat building and servicing industries - encouraging public and private investment into marine infrastructure that supports marine-based industries, recreation, tourism, aquaculture and education. Directions, objectives and initiatives were also identified, su **Direction 4 - Encourage and support broader recognitio the local marine sector including recreational boating, marine tourism and marine industrial activities**, with the objective 'to promote the Mornington Peninsula as Victoria's premier location for marine recreational boating, tourism an industry.'

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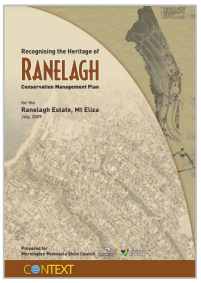
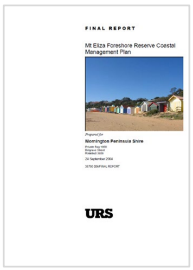
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Document	Summary of the document	Key/relevant objectives, goals or recommendations
Mt Eliza to Pt Nepean Coastal Action Plan (2005) 	This *Coastal Action Plan* (CAP) took a whole of Peninsula view to planning and managing the coast between Mount Eliza and Point Nepean, over a timeframe of 2005 to 2021. For example, the CAP considered how approved infrastructure projects will have an effect on the coast.	The CAP outlined actions to deal with major issues, including: • Foreshore car parking • Public transport initiatives • Cycles paths and walkways • New foreshore management plans for Mount Eliza, Portsea, Mornington and Mount Martha • Plans/strategies for recreational boating, Point Nepean Road, and tourism along the Port Phillip Bay coast • Environmental and cultural development guidelines for management plans. The CAP also recommended establishing a mechanism to ensure effective and integrated implementation. The CAP did not directly reference the Coastal Management Plans (CMPs) of the time.
Boatshed and Bathing Box Policy (2000) 	This policy assists in the assessment of applications for alterations or reconstruction of boatsheds and bathing boxes located on foreshores managed by the Shire.	This policy guides the preservation and appropriate use of boatsheds and bathing boxes. Note: At the Victorian Government level, the *DEECA* Standards for Bathing Box and Boatshed: Construction Guidelines 2015* also ensure that bathing boxes and boatsheds located on Victorian coastal Crown land are of the best quality. The standards specifically address reconstruction but may also offer advice for the maintenance of existing structures. The standards are governed by local Foreshore Managers, who have final determination of appropriate use of materials and construction techniques. **formerly as DELWP*

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Mount Eliza documents

Document	Summary of the document	Key/relevant objectives, goals or recommendations
Recognising the Heritage of Ranelagh: Conservation Management Plan (2009) 	This plan was developed by Context to assist conservation of the Ranelagh Estate, providing a framework for managing its historic (non-Aboriginal) cultural heritage values. The project also reviewed and confirmed the significant heritage values of the estate at the local and state levels.	Recommendations in the plan that are also relevant to the CMMP include: • Undertake regular monitoring and maintenance of all reserves to increase native vegetation and decrease weeds and garden encroachments • Investigate the opening up of the coastal foreshore reserve in front of Lot A to take advantage of the sea, beach and coast views • Make public reserves recognisable and accessible through signage or markers, and remove existing impediments to access into reserves.
Mt Eliza Foreshore Reserve Coastal Management Plan (2004) 	A Coastal Management Plan (CMP) was developed by URS to provide guidance and an integrated planning approach towards the future use, development and management of the coastal foreshore reserve. The plan provides a vision for the foreshore, as well as strategies and actions to address key issues in the area. It is the predecessor to the Mount Eliza CMMP.	The vision was: 'To protect and maintain the natural, cultural and recreational values of Mt Eliza Foreshore Reserve, by provision of a clean, safe, and accessible coastal environment.' Key objectives included: • Manage natural systems and processes • Identify and protect cultural values • Provide a safe and clean environment • Provide access for a range of users • Provide a high-quality coastal experience • Encourage community awareness and involvement. Many actions were also recommended (and have been assessed as part of this Background Document).
Vegetation and management guidelines (1995) 	This detailed report examined the flora and vegetation of the Mount Eliza, Mornington and Mount Martha foreshore areas, and provided vegetation management guidelines. It was found that these foreshore areas are characterised by rich coastal vegetation, reflecting the range of habitats present and the good condition of the vegetation.	Proposed management aims included: • Maintain species and genetic diversity • Protect significant species • Protect the sand of vegetation communities • Obtain community support and involvement The management guidelines related to a wide range of issues such as cliff protection, weed management, Aboriginal middens, bathing boxes, exotic trees, gully erosion, and community engagement.

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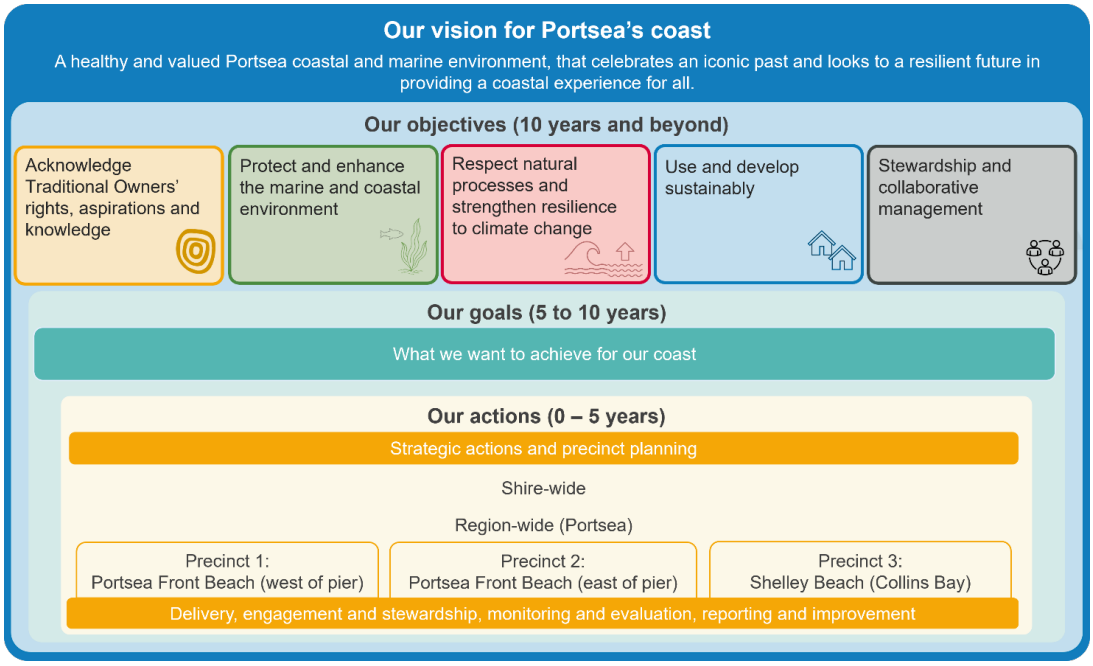
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Executive summary

Overview
A Coastal and Marine Management Plan (CMMP) has been created in consultation with the Portsea community, including the Portsea Coastal Advisory Group, the Bunurong Land Council, Council staff, and other agencies. Commencing its development in November 2021, it has been designed to align with state legislation, guidelines and government policy, in particular the *Marine and Coastal Act 2018* and Policy.

The CMMP sets the strategic direction for marine and coastal management for the next 5-10 years. Its vision and objectives have been informed by community and stakeholder perspectives. They reflect expectations and aspirations for the coastline. Community perspectives are also presented in the plan as values, concerns and opportunities.

CMMP framework
An overview (program logic) of the Portsea CMMP structure shows the relationships between the vision and objectives.



Objectives for managing coastal and marine areas in Portsea have been shaped through discussions with Shire staff, agencies, and community stakeholders, and align closely with key management pillars of the Marine and Coastal Policy. Goals and actions have been developed to help achieve the realisation of each management objective.

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CMMP actions
Aligned with our goals, our actions describe the projects and tools we will use to achieve our long-term objectives over the next 5 years. A range of actions have been defined to enable a strategic approach to coastal and marine management across the Portsea and broader Mornington Peninsula Shire region.

The Portsea CMMP actions have been defined at three scales:

- **Shire-wide actions** – applicable across the Mornington Peninsula Shire and developed through coordination of the Flinders, Portsea and Mount Eliza CMMPs
- **Region-wide actions** – Specific for the entire Portsea CMMP region
- **Precinct actions** – Specific to particular locations within the Portsea area

These actions and their timing have been guided by the findings from community and stakeholder consultation, and the management experiences of the Shire and other agencies. They align with the objectives and goals defined for the CMMP and are presented under the objective themes.

These CMMP actions will guide investment and management priorities over the next 5 – 10 years and are to be reviewed and revised after 5 years. As a Shire-led plan, the Shire is to lead each action. Key partners involved in action delivery are also identified along with recommended timing of action commencement and indicative costing ranges.

Timing (action commencement)

Ongoing (0-1 yr) (1 -2 yr) (2-3 yr) (3-5 yr) Beyond 5yr

Indicative cost

** No signif. addition. $ Low (<$20K) $$ Mod. ($20K to $100K) $$$ High ($100K to $250K) $$$$ Very High (>$250K)

Upcoming actions
Current and upcoming actions for Portsea are shown in the following tables. These are actions planned to commence within the next two years. The full lists of actions are detailed within the plan.

Timelines for commencing CMMP actions are a guide and are subject to available funding and resourcing. Refer to *Implementation* section of the plan for possible funding pathways.

Shire-wide actions

Delivery on Shire-wide actions are integral to this plan. A number of specific shire-wide actions have been highlighted due to strong alignment in supporting and addressing Portsea's values, concerns and opportunities.

	Shire-wide action	Timing	Indicative cost	Action lead *Support*
S.1e	Ensure collaboration with the Bunurong Land Council Aboriginal Corporation for any projects or works located in or near recognised culturally sensitive areas within marine and coastal zones via initiatives which work towards co-management and support the Bunurong Land Council Aboriginal Corporation teams to work on Country.		**	**The Shire** *BLCAC and others*

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	Shire-wide action	Timing	Indicative cost	Action lead *Support*
S.2a	Protect and enhance sandy dunes through minimising dune and vegetation disturbance. Includes establishing and maintaining structurally diverse native vegetation, weed management and access controls.		$$	**The Shire**, *DEECA*
S.2b	Protect and enhance vegetation communities and slope stability in the cliff and bluff areas of the foreshore reserve, through minimising material and vegetation disturbance, and establishing and maintaining structurally diverse native vegetation.		$$	**The Shire**
S.2f	Protect sensitive coastal and marine areas and retain public spaces for all users, through educating adjacent landowners and lessees on impacts of their activities and practises. Includes informal structures and access points on Crown land, connectivity obstructions, ground disturbance and vegetation impacts.		$$	**The Shire**
S.2g	Advocate, educate and promote behaviour change for foreshore adjacent homeowners and residents, to protect vegetated crown land areas, by providing guidance and examples on: - planting and gardening methods (incl. valued native and indigenous species, weed control, disposal) - material placement, ground disturbance and geological contamination - site drainage - good vegetation and site management practices.		$$	**The Shire**
S.2h	Enforce, monitor and promote behaviour change for foreshore adjacent homeowners, residents and lessees, preventing illegal clearing, disturbing, damaging and/or dumping of vegetation on Crown land.		$$	**The Shire**
S.3c	Advocate and work with DEECA for condition assessments (fit for purpose) of existing hazard protection and coastal structures, and inform options for strengthening resilience to climate change. Assessments should consider: - structure design life, performance and ongoing maintenance - potential impacts of any infrastructure changes on surrounding areas - feasibility of alternate adaptation actions (including nature-based solutions), in line with State policy.		$$$	**The Shire** *DEECA*

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	Shire-wide action	Timing	Indicative cost	Action lead *Support*
S.3i	Informed by geotechnical assessments, undertake measures to mitigate public safety risks to bluff, cliff and slope erosion hazards, including restricting access across known risk areas and improving drainage; and develop longer-term planning for management of at-risk areas to strengthen resilience and safety of cliffs under changing climate conditions.	1-2 yr then Ongoing	$$$$	**The Shire** *DEECA*
S.4f	In line with the Marine and Coastal Policy, ensure current and future planning controls and planning updates, protect and retain: - coastal land, inter-urban breaks and open green spaces under Crown or other public ownership, as a resource for all - unique coastal community characteristics through development controls.		**	**The Shire** *PV, DEECA and others*
S.4g	Audit and improve signage to communicate and encourage use of pathways and public thoroughfares on Crown land.		$$	**The Shire**
S.4h	Manage watercraft storage on foreshores, including removal of unauthorised watercraft, to improve the health and resilience of the coastal and marine environment.	1-2 yr then Ongoing	$$$	**The Shire**
S.5e	Develop a campaign to advocate, educate and encourage behaviour change for foreshore adjacent homeowners, including planting guides and examples to inform better gardening methods.		$$$	**The Shire**
S.5f	Increase engagement with bathing box, boat shed and jetty owners, to ensure impacts to Crown Land are minimised, and align with Shire and state management guidelines and policies.		$$	**The Shire**

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Regional actions
Regional actions are applicable across the broader coastal and marine areas at Portsea.

	Regional actions (Portsea)	Timing	Indicative cost	Action lead *Support*
	Objective 2: Protect and enhance the marine and coastal environment			
R.2a	Increase community awareness to protect sensitive ecosystems at Weeroona Bay and surrounding areas, through promotion and engagement via citizen science and education projects.		$$	**The Shire** *and others*
	Objective 4: Use and develop sustainably			
R.4a	Retain and support local commercial industry/ventures operating from Portsea, promoting and enforcing sustainable behaviours and practices.		$	**The Shire**
R.4b	Retain existing authorised vehicle pier access (including maintenance and emergency services).		$$	**The Shire** *PV*
R.4c	Review and update car parking and traffic planning, to better accommodate typical behaviour, usage and longer time spent undertaking nearby activities (e.g., Portsea Pub, tours, diving), including consideration of: - peak period overflow parking alternatives (park and ride shuttles, alternative foreshore access) - zoning, time limits and enforcement - longer-term parking options.	1-2 yr	$$	**The Shire**
	Objective 5: Stewardship and collaborative management			
R.5a	Establish and maintain a local 'Friends' group (or similar) to enable community contribution to the management and enhancement of the Portsea foreshore.		$	**The Shire**

By precinct
The Portsea coastline has been divided into four precincts, to enable localised management needs to be addressed. Each of these has a set of precinct-specific actions. Current and upcoming actions for each Portsea precinct are shown below.

Precinct 1: Portsea Front Beach (west of pier)

	Action	Timing	Indicative cost	Action lead *Support*
	Objective 4: Use and develop sustainably			
P1.1	Manage watercraft storage on Front Beach foreshore, including removal of unauthorised watercraft, to improve the health and resilience of the coastal and marine environment.	1-2 yr	$$	**The Shire** *PV*

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Precinct 2: Portsea Front Beach (east of pier)

	Action	Timing	Indicative cost	Action lead *Support*
	Objective 3: Respect natural processes and strengthen resilience to climate change			
P2.1	Monitor coastal hazard impacts around Portsea Pier, such as flooding and wave action associated with high-tide and increasing swells and mitigate potential public safety risks.		$$	**The Shire**
P2.2	Advocate and work with DEECA to develop a long-term adaptation planning response to ongoing coastal hazard impacts at Portsea Front Beach. Includes developing an adaptive pathways approach to manage current and emerging hazard risk, and any existing temporary protection structures on Crown land.		$$	**The Shire** DEECA
	Objective 4: Use and develop sustainably			
P2.5	Undertake usage surveys and other monitoring (e.g., car counters, sensors) at WE Newton Reserve to quantify and understand usage, visitation and demands of marine and coastal areas, to inform strategic foreshore management during high visitation periods.		$$	**The Shire**
P2.6	For public safety, increase and enforce pedestrian access restrictions along the top of the geobag seawall through additional fencing, planting, signage and penalties; and provide an alternative access route to access the Front Beach foreshore.		$$$	**The Shire**
P2.7	Improve communication and delineation of alongshore connectivity and public pedestrian access on Crown Land from Portsea Pier to Point Franklin, such as signage, defined trail surfaces, fencing and planting (with consideration of all-abilities opportunities, where appropriate).		$$$	**The Shire**

Precinct 3: Shelley Beach

	Action	Timing	Indicative cost	Action lead *Support*
	Objective 4: Use and develop sustainably			
P3.1	Undertake usage surveys at Shelley Beach to quantify and understand usage, visitation and demands of marine and coastal areas, to determine adequacy of current services and facilities. Includes carparking, toilets, access and lifesaving patrols.		$	**The Shire**

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Implementation and review of the Portsea CMMP

Successful implementation of the CMMP requires commitment from the Shire and State Government to prioritise coastal and marine management and ensure its integration with other Shire plans and strategies.

The Portsea CMMP actions will be delivered via a range of existing Shire and stakeholder mechanisms (where possible). This includes the annual capital works program, planning schemes, local laws, asset management plans and other Shire plans, as well as business-as-usual operations for the Shire.

An implementation plan (as supplement to this document) details timing, lead agencies, supporting partners, implementation mechanism/approach, funding estimates and opportunities, relevant approval along with metrics to track action implementation and performance.

Actions will be reviewed annually, to determine action status – what has been started, completed, yet to commence or is ongoing. This will include progress reporting and identify upcoming work proposed for the next 12 months.



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Acknowledgement of Country

Mornington Peninsula Shire acknowledges and pays respect to the elders, families and ancestors of the Bunurong people, who have been the Traditional Custodians of this land (including its coastal and marine areas) for many thousands of years.

We acknowledge that the land on which we meet is the place of age-old ceremonies, celebrations, initiation and renewal; and that the Bunurong peoples' living culture continues to have a unique role in the life of this region.

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Abbreviations

ABM	Association of Bayside Municipalities
BBV	Better Boating Victoria
BLCAC	Bunurong Land Council Aboriginal Corporation
CAG	Coastal Advisory Group
CMP	Coastal Management Plan (predecessor of this CMMP)
CMMP	Coastal and Marine Management Plan
DEECA	Department of Energy, Environment and Climate Action
DELWP	Department of Environment, Land, Water and Planning
EPA	Environment Protection Authority Victoria
EVC	Ecological Vegetation Class
LSV	Life Saving Victoria
MER	Monitoring, Evaluation and Review
MW	Melbourne Water
PV	Parks Victoria
RAP	Registered Aboriginal Party
SEW	South East Water
UNESCO	United Nations Educational, Scientific and Cultural Organization
VFA	Victorian Fisheries Authority



Document version history

			Authors
Draft CMMP	V1	August 2022	Shire: I. Spinks Alluvium: P. Bicknell, S. Doumtsis, P. Richards, E Hodson
Final CMMP	V1	March 2023	Shire: I. Spinks Alluvium: P. Bicknell, S. Doumtsis

The Mornington Peninsula Shire thank the members of the Portsea Coastal Advisory Group for their contributions during development of the CMMP.

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Introduction

Surrounded by Port Phillip Bay, Bass Strait and Western Port Bay, the Mornington Peninsula coastline is almost 200 km long and makes up more than 10% of Victoria's coast. These coastal and marine areas are a key part of the Peninsula's past, present and future. Portsea is the westernmost town on the Peninsula, at the entrance to Point Nepean National Park. It is part of the lands of the Bunurong People and has been an iconic coastal destination throughout the Peninsula's European history. It has held on to its charm and coastal heritage, and is a popular place to live, holiday and visit.

Portsea's coastal and marine areas are an important part of its appeal. The town's Port Phillip Bay coast includes sandy beaches, low cliffs, and the Point Franklin headland. These areas are valued for stunning bay views, coastal walks, and the events it hosts throughout the year. It is popular with snorkellers and divers, attracted to the incredible marine life in the seagrass and further offshore. Portsea Pier also provides access for fishing and boating opportunities.

Managing this coastline faces a range of ongoing and emerging challenges including a dynamic coastal and marine environment, current and emerging coastal hazard impacts, ageing infrastructure and facilities, and increasing pressures from visitation and usage, growing communities, development and a changing climate.

Our Portsea Coastal and Marine Management Plan will help guide appropriate, effective and sustainable management of these valued and sensitive areas, and the facilities, infrastructure and management initiatives that support them. This strategic approach strengthens our long-standing commitment to being leaders in coastal planning and management and will shape the future of our Portsea foreshore.



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We have been working with key stakeholders and the community to develop the Portsea Coastal and Marine Management Plan (CMMP). The CMMP will shape how we manage our coastal and marine areas over the next 10 years by:

- Highlighting what people love and what they are concerned about
- Setting our overall vision, objectives and management approach
- Outlining priority actions and projects for delivery
- Helping coordinate management across relevant organisations and community groups.

Mornington Peninsula Shire Council commenced development of the Portsea CMMP in November 2021, which has been undertaken in stages (Figure 1).



Figure 1. *Timeline for developing the CMMP.*

A tailored stakeholder engagement plan informed the approach to engagement throughout the development of the CMMP. This enabled insights and perspectives from the Portsea community and stakeholders to be considered and included. Summaries of key engagement activities with stakeholders to date are available in Attachment A.



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Mornington Peninsula

Community and connection to coast

The Mornington Peninsula is home to about 170,000 people, and a second home or favourite holiday destination to many more. Wherever you live, work or visit on the Peninsula, you are never very far from the sea. This coastal connection is reflected in the Peninsula's history and character. The Bunurong people used the coastal areas as sources of food and camping sites. In European history, the Peninsula has been a place of maritime and naval activities, coastal living, and seaside getaways. The coast is, and always will be, fundamental to the Peninsula way of life.

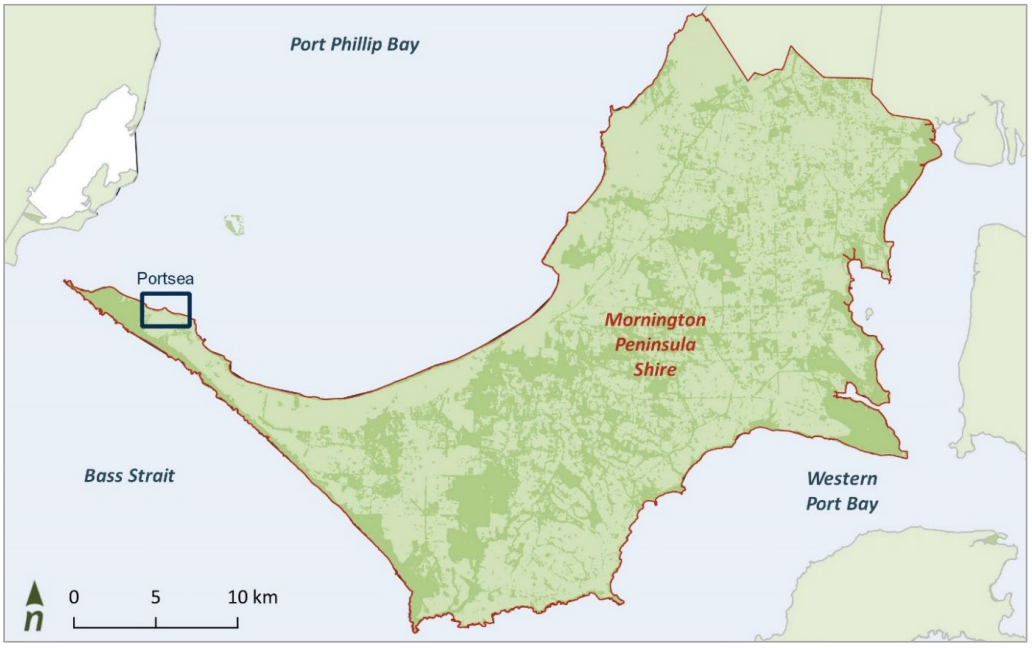


Figure 2. *Mornington Peninsula, including the Portsea CMMP area.*

The Bunurong people
The Mornington Peninsula is part of the traditional lands of the Bunurong people of the Kulin Nation, who have lived in this area for over 40,000 years. The Bunurong people have a strong connection to Country and play an important role in caring for land and water across the region.

Dreaming stories are associated with the Bay (Nairm), which was a flat grassy plain during the last Ice Age, crossed by the Yarra (Birrarung) and Werribee Rivers. As sea levels rose (from 10,000 years ago), the plains were flooded to form the bay, now referred to as Port Phillip.

The Bunurong people hunted and camped across the lands of the Peninsula. Riparian, coastal and marine areas across and near to the Peninsula have many significant and meaningful sites, middens and other artefacts, including within Portsea coastline.

European settlement continues to significantly impact Aboriginal communities and cultures and western activities and uses have led to deterioration of valued and sensitive coastal and marine environments.

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Environment

The natural environment of the Mornington Peninsula makes it a special place. It is home to an incredible diversity of plants and animals, including species of conservation significance. The parks and reserves that help protect this biodiversity cover about 10% of all Mornington Peninsula land. Much of the east coast is part of the Western Port Ramsar Wetland, and the entire Peninsula is part of a UNESCO Biosphere Reserve. The Peninsula's beaches, bays, waterways, wetlands and groundwater all play a vital role in our natural environment and in providing habitat.

Stretches of the Peninsula's coastline are also recognised for their significant geology and landforms. The Port Phillip Bay coast includes scenic cliff tops and sandy beaches, ranging from small pockets to long strips. The wild Bass Strait coast has windswept ocean beaches and spectacular rocky coast, including London Bridge and Cape Schanck, while the diverse Western Port coastline includes scenic bays and rocky reefs in the south and mangroves and mudflats in the north. The highest point on the Peninsula is Arthurs Seat, which is little more than a kilometre from McCrae Beach.

Tourism and the economy

The Mornington Peninsula is one of the most popular day-trip destinations in Victoria, and its population swells significantly in summer when Melburnians make use of its many thousands of holiday homes. The Peninsula also attracts visitors from much further afield. In 2018-19, tourism was estimated to be worth over a billion dollars to the Peninsula's economy.[1] Its diverse and unique coastal and marine areas are a major contributor to this popularity. About 80% of overnight visitors and 60% of daytrip visitors head for the coast.[2] While the Peninsula has many other attractions, such as its food and wine, changing conditions and management issues of these coastal and marine areas may impact on the broader Peninsula economy.

Another important contributor to the local economy (similarly contributing over a billion dollars each year) is agriculture, for which about 40% of all Peninsula land is used.

Emerging challenges

The Shire is currently tackling both the root cause and broader impacts of climate change.[3] We are already experiencing increasing temperatures. Across the Peninsula, including the coast, the impacts of climate change are predicted to include more extreme weather, greater fire risk, loss of biodiversity, and impacts on agriculture.

Climate change is also causing sea levels to rise, which will continue throughout the 21st century and beyond.[4] Together with other expected variations in coastal processes, this will mean more flooding and erosion and changes to our coastlines. These impacts threaten our future use of the Peninsula's coast, which already experiences pressures such as sand loss, flooding and cliff erosion.

Another challenge for the Shire will be managing growing demand on our finite coastal and marine areas. In the coming years, with a growing population, we are expecting a 26% increase in dwellings by 2026, and about 15% more residents by 2036.[5] With visitor numbers also likely to increase, our coastal and marine areas will need to accommodate more people.

[1] Victorian Government (2021) Mornington Peninsula - Regional Tourism Summary, Year Ending Dec 2020
[2] Mornington Peninsula Shire (2019) Mornington Peninsula Visitor Journeys 2019 Report
[3] Mornington Peninsula Shire (2020) Ensuring Our Future: Our Climate Emergency Response
[4] CoastAdapt (2017) Sea-level rise and future climate information for coastal councils
[5] Mornington Peninsula Shire (2021) Council and Wellbeing Plan 2021-2025

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Policy context

Across the Peninsula, coastal and marine management takes place in the context of Victorian Government legislation and policies.

In recent years, the Department of Energy, Environment, and Climate Change (DEECA)[6] has led a reform of coastal and marine management in Victoria. This reform aims to better support coordinated management and provide tools to identify and adapt to coastal hazards.

The key components of this reform are summarised in Figure 3.

What came before this CMMP?

A Coastal Management Plan (CMP) for Portsea was released in 2004. It was developed under the previous *Coastal Management Act 1995*.

As one of the Shire's older CMPs, it was prioritised for renewal (as a CMMP) as part of our 2021-22 budget. CMMPs are being developed at the same time for Flinders and Mount Eliza. CMMPs have also been developed for Sorrento and Mount Martha in recent years. They will all help to translate the latest Victorian Government policy into on-ground actions.

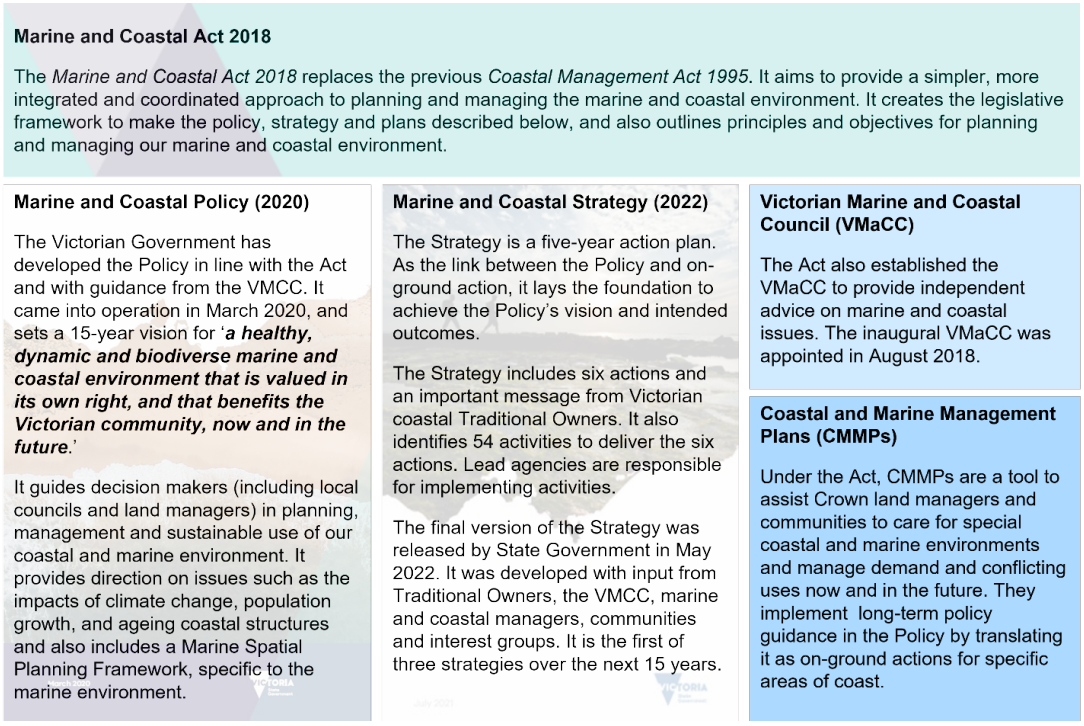


Figure 3. *Victoria's marine and coastal policy context.*

DEECA is currently developing its CMMP guidelines, under Victoria's Marine and Coastal Reforms Final Transition Plan (2018). The development of this CMMP has been guided by draft CMMP guidelines, DEECA advice (formal and informal), and a robust understanding of Victoria's marine and coastal policy context (Figure 3).

[6] Formerly as Department of Environment, Land Water and Planning (DELWP) until January 2023.

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The Marine and Coastal Policy includes a 'Planning and Decision Pathway' which shows how the objectives and guiding principles of the Act should be used in decision making in the marine and coastal environment (Figure 4).

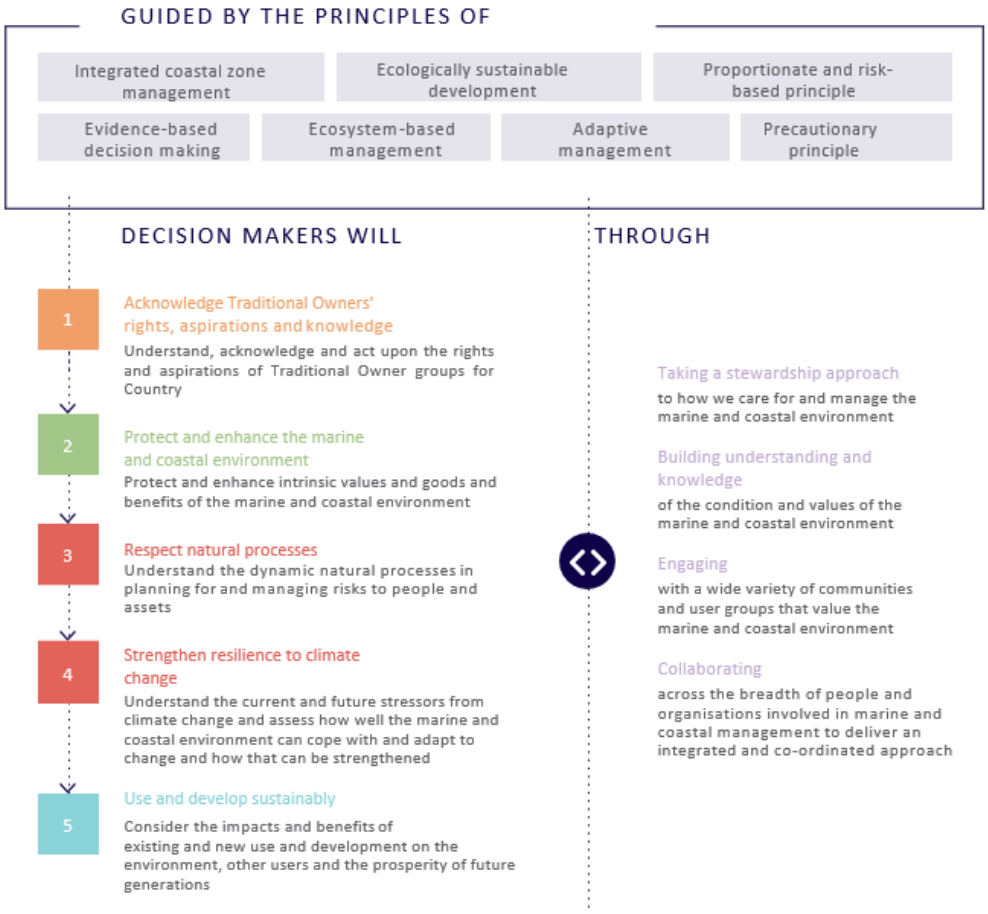


Figure 4. *The Planning and Decision Pathway sets out how the guiding principles and policy must be considered in decision making (Source: DEECA, 2020).*

In addition to the Victorian Government reforms, there are policies and other documents at regional and local levels that are relevant to coastal and marine management on the Peninsula. A summary is provided in Attachment B. It is important that our vision, objectives and actions for our coastal and marine areas have consistency across the region. Some of the Shire's key plans and strategies (and how they relate to the principles in Figure 4) are shown Figure 5.

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Figure 5. *The visions and objectives of key Mornington Peninsula Shire documents in relation to the Planning and Decision Pathway of the Marine and Coastal Policy.*

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Coastal and marine management

Management of the Mornington Peninsula's coastal and marine areas is a shared responsibility between the Mornington Peninsula Shire (the Shire), Parks Victoria and DEECA, as well as various Committees of Management (CoM) (Figure 6).

The Shire manages a third of the coastal and marine areas along the Peninsula, in coastal foreshore reserves. The Shire is either the freehold landowner of these areas or the appointed Committee of Management, pursuant to the *Crown Land (Reserves) Act 1978*.

Parks Victoria and DEECA also manage many of the beaches and coastlines on the Peninsula, particularly at Point Nepean and along the Bass Strait Coast, while several other beaches and foreshores are managed by Voluntary Committees of Management. Other stakeholders, including Melbourne Water and the Bunurong Land Council Aboriginal Corporation, also play an important role. Effective collaboration between all stakeholders is important in managing our coastal and marine areas.



Figure 6. The shared management responsibility of Mornington Peninsula beaches

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Portsea



Portsea is a seaside haven near the western tip of the Mornington Peninsula. It is an iconic coastal town with two very distinct coastlines overlooking Port Phillip Bay and Bass Strait.

Covering over 2 km, the Portsea coastal foreshore reserve extends from Police Point to Hemston Avenue. Facing onto Port Phillip Bay, this coastline spans two peaceful bays (Weeroona Bay and Collins Bay), separated by Point Franklin, and includes Portsea Front Beach, Fishermans Beach, and Shelley Beach.

This reserve is managed by the Shire, as the Committee of Management for this Crown land. Police Point is also managed by the Shire. West of Police Point, Parks Victoria manages Point Nepean National Park.

Parks Victoria also manages Portsea Pier and Port Phillip Heads Marine National Park, a section of which (Portsea Hole) is 1 km offshore of Portsea Pier. DEECA is directly responsible for a small area of land on Point Franklin.

The Portsea CMMP area
From west to east, this CMMP covers the coastal Crown land from Police Point to Hemston Avenue. Point Nepean National Park and Portsea Surf Beach are beyond the study area, but these surrounding locations will also be included in framing the vision, objectives and actions for the CMMP.

Table 1 shows the roles and public land management arrangements for the Portsea foreshore reserve and its surrounding areas. Strong collaboration between all stakeholders will be important in successfully managing the coastal and marine areas of Portsea and in achieving the objectives of the CMMP.



Figure 7. *Portsea foreshore reserve.*

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Table 1. Land managers, rightsholders and other key stakeholders.

Agency	Role
VICTORIA State Government | Energy, Environment and Climate Action	The Department of Energy, Environment and Climate Action (DEECA) is responsible for overseeing management of Crown land and marine areas for its environmental, conservation and recreational values. DEECA* recently reformed coastal and marine management with the new *Marine and Coastal Act 2018* and associated Policy and Strategy. ** formerly known as the Department of Environment, Land, Water and Planning (DELWP) until January 2023*
MORNINGTON PENINSULA Shire	Mornington Peninsula Shire is Committee of Management for large portions of coastal Crown land, directly managing a number of coastal foreshore reserves. The Shire's role in coastal and marine management also includes (but is not limited to): - managing all Shire-owned foreshore infrastructure - administering the Planning Scheme and reviewing planning applications - engaging with the Victorian Government to influence broader coastal policy - active member of Association of Bayside Municipalities (relevant to Port Phillip Bay coast) - facilitating advocacy with other organisations and liaising with the community.
Parks VICTORIA	Parks Victoria (PV) is the Victorian Government agency responsible for managing protected areas of land, marine parks and reserves. In addition to managing National Parks, marine protected areas, and other Crown land reserves and assets, Parks Victoria is the local port & waterway manager for Port Phillip and Western Port under the Port Management Act 1995 and Marine Safety Act 2010, responsible for safe navigation (boating and swimming zones, aids to navigation), berths and infrastructure such as boating facilities, moorings and piers.
Melbourne Water	Melbourne Water (MW) is a statutory authority owned by the Victorian Government that manages and protects Melbourne's major water resources. Its responsibilities include managing water quality, drainage and flooding. It also owns and maintains major water, sewer and drainage infrastructure, including drainage reserves and outlets.
Bunurong Land Council Aboriginal Corporation	The Bunurong Land Council Aboriginal Corporation (BLCAC) is a Traditional Owner organisation of the South-Eastern Kulin Nation, representing the traditional lands of the Bunurong language group, ancestors, places and cultural environment. It is the Registered Aboriginal Party (RAP) for the Mornington Peninsula, with cultural heritage responsibilities under the *Aboriginal Heritage Act 2006*. BLCAC must be consulted on proposed land management activities and the use of traditional knowledge.
ABM Association of Bayside Municipalities	The Association of Bayside Municipalities (ABM) is an unincorporated association of the councils that have frontage to, and are affected by the tidal influences of, Port Phillip Bay. It is focused on the sustainable management and health of Port Phillip Bay. The Association approaches matters on a regional basis and is a forum for information exchange, advocacy, and collaboration to achieve "whole-of-bay" outcomes.
Victorian Fisheries Authority	The Victorian Fisheries Authority (VFA) is an independent statutory authority established to effectively manage Victoria's fisheries resources. Servicing all fisheries and aquaculture sectors and providing advice to government, VFA work closely with many stakeholders to deliver sustainable fishing and aquaculture, clear resource access and sharing arrangements and increased economic, social and cultural value.
better boating VICTORIA	Better Boating Victoria (BBV) is a division of the Victorian Fisheries Authority. It oversees the implementation of boating reforms and the Victorian Government's investment in boating infrastructure and facilities. This includes upgrading boat ramps and reviewing management arrangements for boating infrastructure.
Portsea Coastal Advisory Group (CAG)	The Portsea CAG is one of 10 such groups across the Peninsula. It provides key strategic advice to the Shire on the protection and enhancement of Portsea's coastal and marine areas. It consists of community members with a diverse range of local knowledge and operates under a Shire-adopted Terms of Reference.



Figure 8. *Public land management arrangements along the Portsea coastline.*

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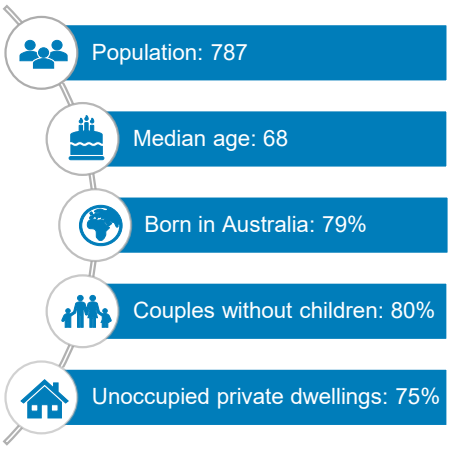
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Community and connection to coast

The Bunurong People have been closely connected to the coast, land and sea around Portsea, for thousands of years. The coastal environment has also shaped the more recent European history and modern-day character of Portsea.

Today, Portsea is a popular holiday and day-trip destination. It is also popular among retirees and has an aging community compared to the rest of the Peninsula. However, it has relatively few permanent residents. Most of its homes are holiday homes, unoccupied for much of the year.

Portsea's coastal and marine areas are central to its enduring popularity among holidaymakers and visitors. Along with its sandy beaches, the foreshore reserve is valued for stunning bay views, coastal walks, and the range of events that it hosts throughout the year. Nearby marine environments, including Portsea Pier and Portsea Hole, are popular with snorkellers and divers. Portsea Pier also provides fishing and boating opportunities, as well as great vantage points over the bay and back to the shore. Within this view are historic structures such as Fort Franklin, heritage homes, beach boxes and boatsheds, which stand as testament to long-standing coastal connections.



Source: Statistics based on 2021 ABS Census

Some key interest groups and users of Portsea's coastal and marine areas include:

- Divers and the dive community
- Nepean Conservation Group
- Nepean Historical Society
- Nepean Ratepayers Association
- Portsea residents (especially those adjacent to the foreshore reserve)
- Portsea Surf Life Saving Club
- Portsea traders (especially those adjacent to the foreshore reserve), including Portsea Hotel
- Portsea Village Resort
- The Portsea Camp
- The Rotary Club

Land use and livelihoods

Much of the land use in the town is residential, but a small commercial strip flanks Point Nepean Road, close to the foreshore. This strip includes the Portsea Hotel, which is a landmark in the town. Tourism is important for these businesses, and for the tour and experience companies that operate at Portsea Front Beach.



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Environment and coastal processes

For a relatively short stretch of coastline, Portsea foreshore reserve incudes a lot of coastal features – from headlands and cliffs to sandy beaches and low dunes. Offshore, the seagrass and other marine habitat supports species such as the weedy sea dragon. The incredible marine life is a key reason for Portsea's popularity as a diving hub.

Despite the often relatively calm appearance of its waters, the coastal environment in this part of Port Phillip Bay is dynamic and energetic, and Portsea's foreshore has experienced a lot of change. Sand movement along the foreshore caused by waves and tides, is influenced by winds, swells and the form and character of the foreshore and seabed. Influenced by strong tidal currents that move water in and out of Bass Strait and the bay, the shorelines and seabed are constantly changing. Portsea's proximity to the bay entrance (The Rip) also exposes this coastline to some larger swells, storm surges, and erosive impacts of wave action.

Coastal processes and management inventions over the years have made coastal hazard management a major, ongoing concern at Portsea. There have also been erosion issues at Portsea Front Beach, resulting in loss of beach and amenity, at Shelley Beach, including the destruction of boat sheds when its western section washed away[7], and at Point Franklin, where wave impacts have caused cliff instability[8].



Emerging challenges

Along with the rest of the Peninsula, Portsea is vulnerable to the impacts of climate change, particularly given projected sea level rise over the coming decades. Portsea's coastal and marine environments are expected to become even more dynamic, with rising sea levels and will experience more frequent and intense storms. This presents further management challenges for these areas.

There will also be further pressures from visitation, use and development, including a growing local community. Portsea has gained approximately 30% more houses since 2000, which is forecast to further increase in the future.[9] At peak times, Portsea already struggles to cope with visitor numbers, and much of its infrastructure and facilities are ageing.

As the community and its visitors grow, and as demands increase, management will need to find ways to respond to these challenges, while also striving to retain Portsea's coastal character and heritage.

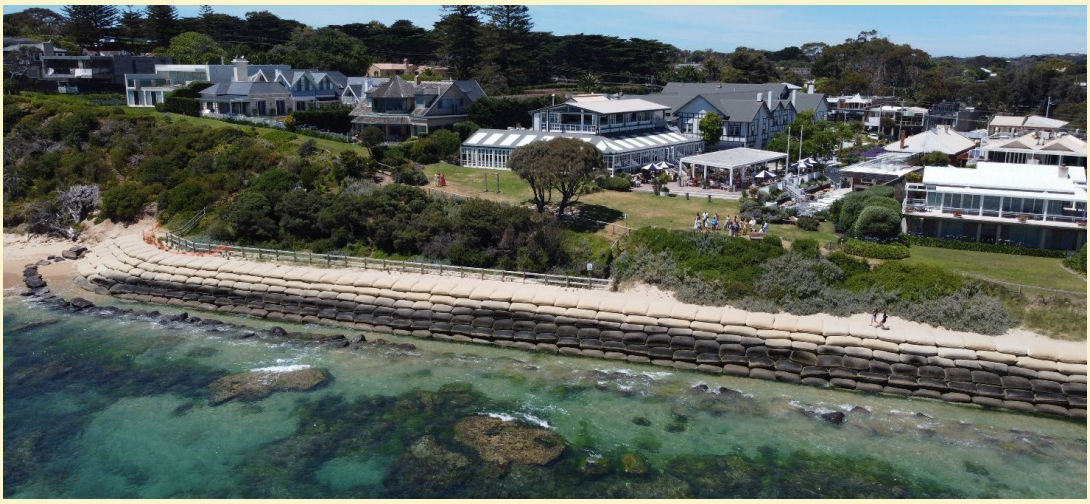
[7] Coastal Engineering Solutions (2003) Shelley Beach Coastal Processes Study
[8] Parsons Brinckerhoff (2003) Geotechnical assessment of foreshore and cliff area, Point Franklin, Portsea
[9] Ethos Urban (2019) Mornington Peninsula Neighbourhood Character Study and Guidelines: Background Report

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Coastal hazard management at Portsea Front Beach

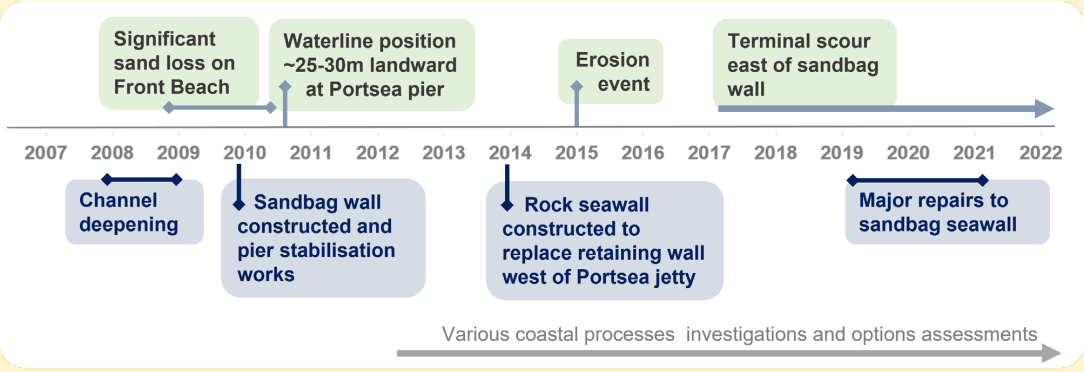
Portsea Front Beach has experienced significant change over the last 15 years. With significant sand loss and changes in local conditions, coastal hazard management has been an ongoing issue for the Portsea community.



Numerous studies have been undertaken to better understand this change and explore potential options that may help to retain sand on the beach.[10,11,12]

The erosion at Portsea is considered to be a result of higher swell wave heights due to changes in wave reflection, following the Channel Deepening Project in 2008 and 2009. During this same period, significant erosion has also occurred further west of Portsea, along Point Nepean Beach, and significant accretion along Shelley Beach and Point King Beach to the east (Water Technology, 2022)

A timeline of key events Portsea Front Beach



[10] Advisian (2016) Portsea Front Beach: Wave modelling and monitoring investigation
[11] Advisian (2016) Portsea Front Beach Remediation: Long Term Options Assessment
[12] Water Technology (2022) Portsea Coastal Process and Groyne Feasibility Study

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A sandbag seawall was constructed on the eastern side of the pier in 2010, to protect public and private land and assets along this coast. This structure has changed local coastal processes and behaviours significantly. The beach has lowered in front of the structure as a result of terminal scour (wall “end effects”), causing further beach loss and severe modifications to beach access and amenity.

This structure recently underwent major repairs and is expected to remain functional in protecting this section of coast for another 5 -10 years. A rock seawall west of the pier and armouring around the pier, and the presence of a masonry seawall further influences the local coastal processes in this area.



Long term management of this coast remains an ongoing challenge. Coastlines are naturally dynamic. With the local conditions and environment having been significantly changed, the beach is unlikely to naturally return to what it once was, particularly with rising sea levels.

Many options have been considered for Front Beach in the long term – including coastal structures (breakwaters, offshore reefs, groynes, seawalls, wave screens, sea baths), changes in land use (managed coastal retreat) and alterations to offshore land/seabed form (beach nourishment, dredging).

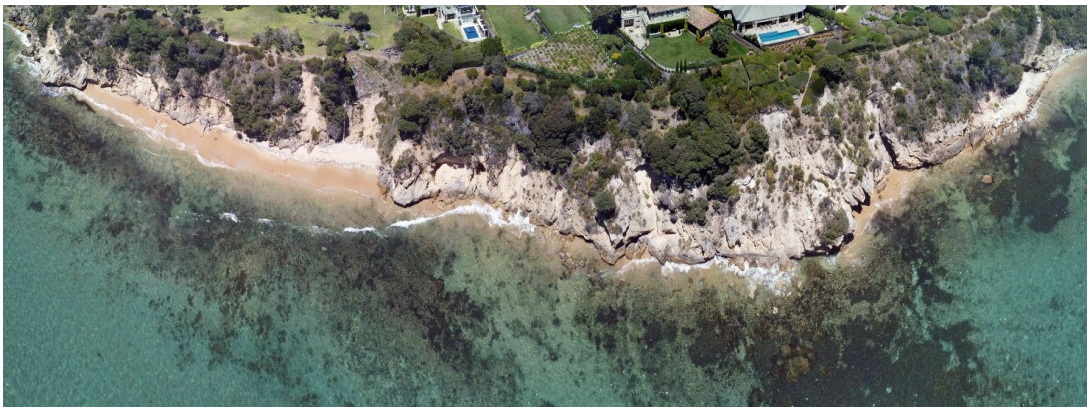
Finding a longer-term resolution is challenging. Major engineering solutions are complex, come with much uncertainty, trade-offs, and often require compromise. They also require significant funding and need support from multiple key agency stakeholders.

The Portsea community and its visitors have advocated for a longer-term resolution for Portsea’s Front Beach, to reactivate this coastline and restore this location as a highly desirable coastal destination.

The community vision and values identified in this CMMP for the Portsea region further emphasise the importance in finding a way forward. Several priority CMMP actions aim to assist with this progression.

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Coastal and marine management

A range of infrastructure, facilities and activities support the community to live near, enjoy and use Portsea's coastal and marine areas. There are also legacies of historical and more recent management along this coastline, as well as instances of pressures and interventions from adjacent private land holders.

Recent management of these areas brings together an array of actions led by various agencies, including:

- provision, maintenance and upgrades to infrastructure and facilities
- maintenance of connectivity and access
- management of vegetation and habitat
- coastal hazard mitigation – including beach and cliff erosion
- drainage and water quality improvements
- planning and development controls
- zoning, signage, and enforcement.

Recent management has been partly guided by the Coastal Management Plan (CMP) from 2004. While some of the recommended projects have since been completed, others remain outstanding (see Attachment C) due to issues of funding, implementation planning, task delegation, accountability, and monitoring and review of progress.







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Coastal and Marine Management Plan

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Vision and objectives

The CMMP sets the strategic direction for marine and coastal management for the next 10 years. Its vision and objectives have been informed by community and stakeholder perspectives, reflecting their expectations and aspirations for the Portsea coastline. Summaries of key engagement activities with stakeholders and the community are available in Attachment A.

The proposed vision for the coastal and marine areas at Portsea is:

> A healthy and valued Portsea coastal and marine environment, that celebrates an iconic past and looks to a resilient future in providing a coastal experience for all.

Healthy and valued environment	means caring for and protecting the unique marine and coastal environment around Portsea including biodiverse ecosystems and unique natural features
Celebrates the iconic past	means celebrating what has come before and ensuring the future for Portsea is in keeping with a coastal heritage town
Resilient future	means looking forward, preparing for and adapting to threats such as climate change and sea level rise, based on scientific evidence and knowledge
Coastal experience for all	means providing appropriate information, access, facilities, events and opportunities for all to enjoy the coastal and marine environment, including both residents and visitors

With state policy as its foundation, the objectives for managing coastal and marine areas in Portsea have been shaped through discussions with Shire staff, agency and community stakeholders. These objectives cover the intended timeframe of the Marine and Coastal Policy (10-15 years) and are the **long-term objectives** for the Portsea CMMP (Figure 9).

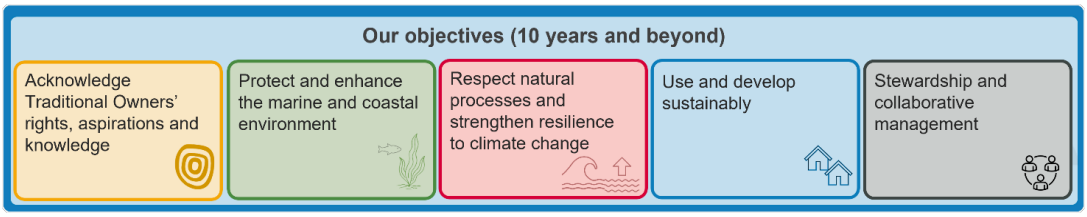


Figure 9. *Long-term objectives for the CMMP.*

Guided by a broader CMMP framework, these objectives are to be realised through implementing actions at site, regional and shire-wide scales.

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Values, concerns and opportunities

As the coastal zone plays an important role in the lifestyle of Portsea residents and its visitors, considered strategic planning is needed to manage the increasing pressures from development and growth, a changing climate and aging and inadequate infrastructure, ensuring it remains a desirable place. Through discussions, workshops and online activities, community and stakeholder perspectives have been gathered to understand more about Portsea and its marine and coastal areas.

This section summarises values, concerns and opportunities for the marine and coastal areas of Portsea and has been framed around the long-term objectives of the plan, with consideration to the intended outcomes of the Marine and Coastal Policy (2020).

Understanding and appreciation of the experiences, values, concerns and opportunities the Bunurong community has for the region's coastal areas is evolving as we continue to collaborate with Bunurong Land Council Aboriginal Corporation.

Acknowledge Traditional Owners' rights, aspirations and knowledge

Intended Marine and Coastal Policy outcome

Current and future generations of Traditional Owners care for and respect Country through self-determination.

Values

- Sites and areas of cultural significance
- Sight lines and views of across the Bay, the Heads, the coast and coastal sky lines

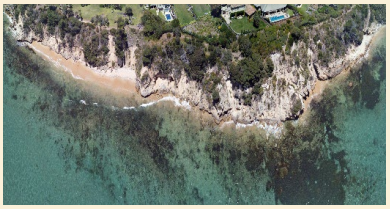
Concerns

- Limited recognition of important sites and lack of protection, education and signage
- Limited awareness and understanding of the region's cultural history
- Disconnection between Bunurong Traditional Owners and Country
- Limited opportunity for involvement in planning decisions and management of coastal and marine areas

Opportunities

- Acknowledge, protect, promote, and retain cultural heritage values and culturally significant sites
- Strengthen partnerships with the Bunurong Traditional Owners and Land Council
- Explore co-management opportunities between Traditional Owners and the Shire
- Explore opportunities to include Traditional Owner experiences and knowledge in bushfire and other management along the coast
- Collaborate with the Bunurong Land Council to understand and properly acknowledge sacred and significant sites
- Explore innovative ways to increase understanding of the region's cultural history and values, and enrich the coastal experience







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Protect and enhance the marine and coastal environment

Intended Marine and Coastal Policy outcomes

Ecosystems and habitats

Victoria's marine and coastal ecosystems are:
• healthy, diverse, functioning, resilient and connected
• valued in their own right
• able to sustainably provide goods and services to Victorians now and in the future.

Natural features and landscapes

Natural features and landscapes (including seascapes) in the marine and coastal environment are protected and enhanced, while we recognise and respect naturally occurring marine and coastal processes that will also cause change.

Cultural values and heritage sites

Cultural values and heritage sites in the marine and coastal environment are protected for current and future generations.

Value of marine and coastal Crown land

The benefits of marine and coastal Crown land continue to be available to current generations without compromising the ability of future generations to enjoy similar benefits.

Values

- Marine ecosystems and species, including seagrasses, weedy sea dragons and rays
- Remnant coastal vegetation and associated ecosystems
- Natural features and landscapes – including sandy beaches and dunes, headlands, cliffs
- Clean and high-quality beaches
- Good water quality in the bay
- Spectacular views of the Bay

Concerns

- Illegal vegetation clearance, landscaping, fire burning, and other works – including private access infrastructure in the foreshore reserve
- Invasive weeds and non-native species (e.g., sea spurge)
- Private encroachment on Crown land
- Inappropriate species selection in landscaped areas and adjacent gardens
- Watercraft and mooring impacts
- Weed maintenance along paths and dunes
- Stormwater pollution entering the bay

Opportunities

- Better weed management planning, to replace invasive species with native vegetation
- Enforce rules and hold patrons accountable for engaging in illegal activities
- Explore opportunities to establish a Marine Park at Weeroona Bay
- Improve stormwater treatment and drainage
- Engage with private landowners on:
  - ecosystem condition
  - vegetation management
- Collaborate with Parks Victoria and DEECA to celebrate and enhance natural values of the area
- Conservation of the marine environment and its habitats







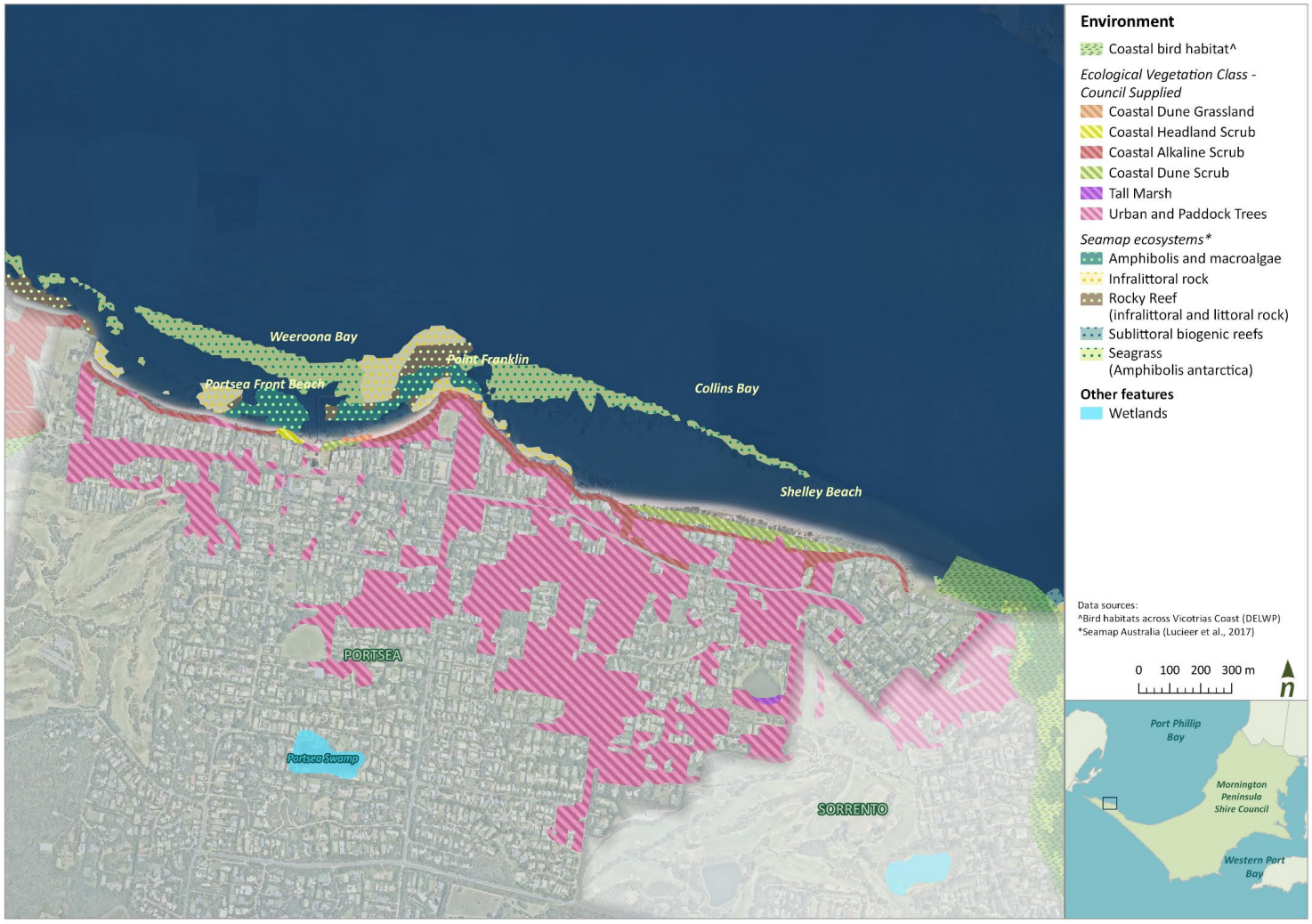


Figure 10. *Ecosystems and habitats.*

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Respect natural processes and strengthen resilience to climate change

Intended Marine and Coastal Policy outcomes

Managing coastal hazard risk

Coastal hazard risks and climate change impacts are understood and planned for.

Communities, land managers and decision makers have the capability and capacity to respond to coastal hazards.

Emergency response and preparedness

Emergencies that impact on the marine and coastal environment are effectively planned for to prevent or minimise immediate and long-term consequences on human health and safety, property, the natural environment, and local values and to enable recovery and reduce future risk.

Values

- Environmental values (as above)
- Beach goer access, health and safety
- Protective coastal infrastructure with heritage value

Concerns

- Beach and cliff erosion, especially at Portsea Front Beach
- Shorter term invention measures for longer term hazard challenges (e.g. temporary sandbag wall)
- Sand accumulation impacting infrastructure
- Public safety concerns associated with cliff instability and erosion
- Ineffective / inappropriate coastal protective infrastructure
- Informal and private coastal management on Crown land
- Flooding of the pier and paths during high-tide swells
- Sea level rise and increased coastal flooding
- Infrastructure and facilities exposed to and damaged by coastal hazards
- Stormwater impacts
- Insufficient commitment to longer term solutions

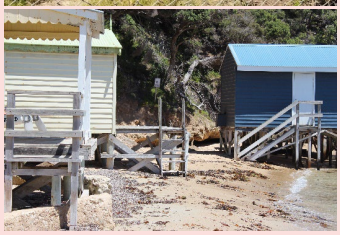
Opportunities

- Explore longer term design solutions to mitigate coastal hazards, including beach restoration as a coastal hazard buffer
- Explore possible solutions, including nature-based solutions, to mitigate erosion
- Maintain, restore and upgrade protective coastal infrastructure in the short-term
- Better educate the community on coastal processes and hazards impacting the coastline through community events or increased signage on beaches
- Explore opportunities to help with funding of coastal management measures (public and private)
- Install fencing to prevent public access to cliffs prone to erosion









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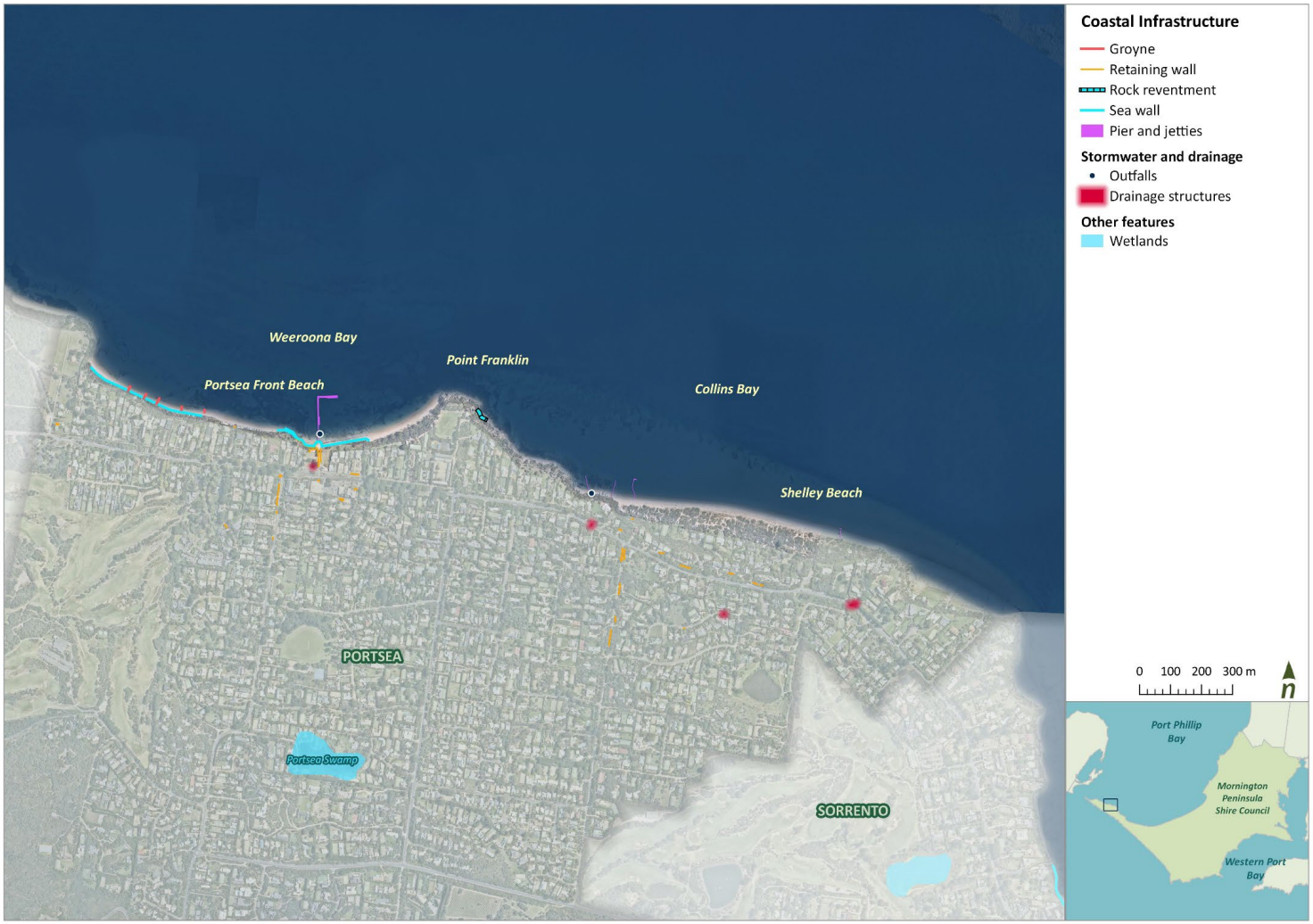


Figure 11. *Coastal infrastructure.*

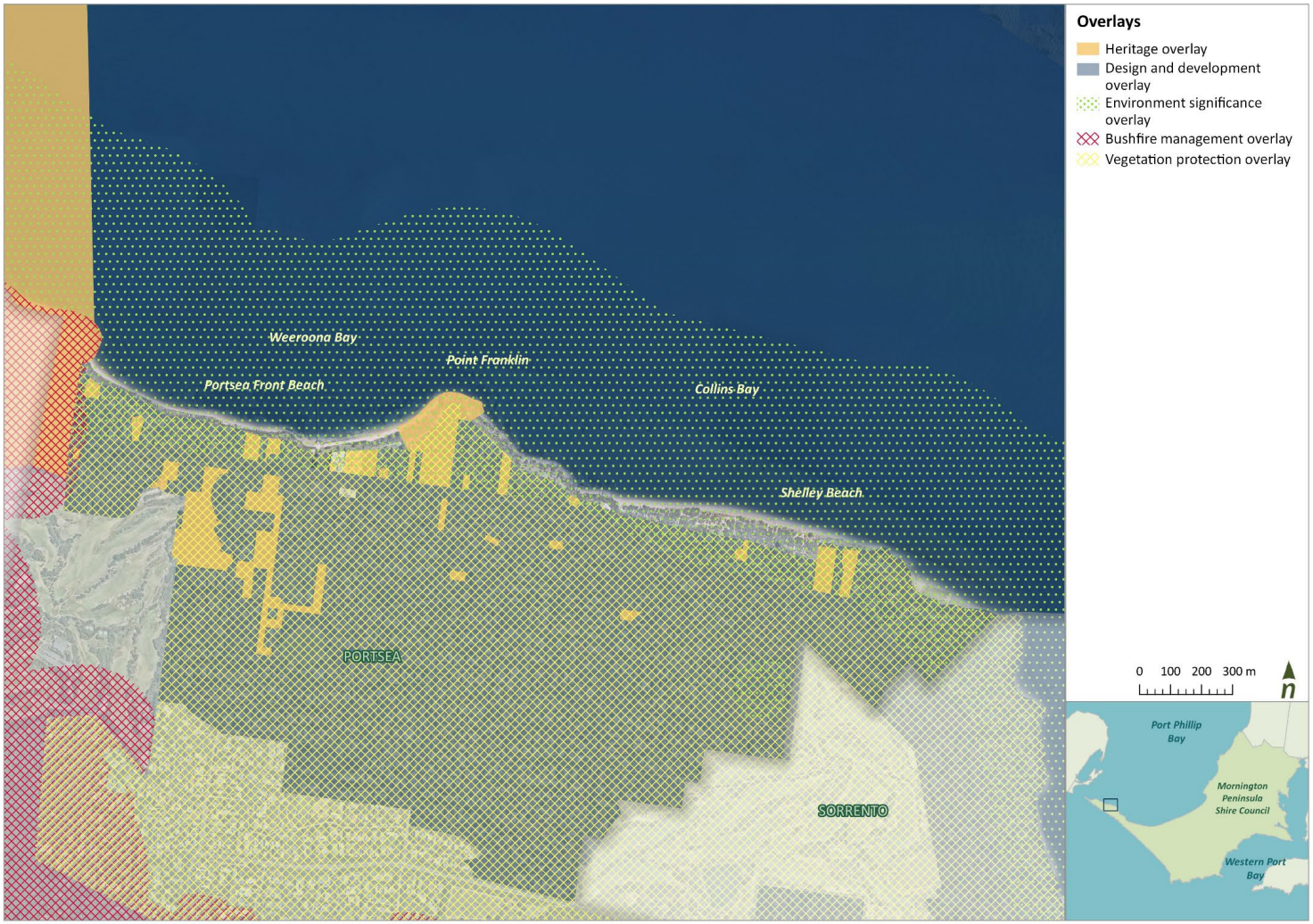


Figure 12. *Coastal hazards and planning overlays.*

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Use and develop sustainably

Intended Marine and Coastal Policy outcomes

Coastal settlements

Coastal settlements are desirable places to live, work, visit and play.

Non-urban breaks between coastal settlements are maintained to preserve the character of the coastline and coastal settlements.

Growth of coastal settlements is ecologically, socially and economically sustainable.

Marine and coastal industries

Use of the marine and coastal environment by industry is ecologically, socially and economically sustainable.

Recreation and tourism

The marine and coastal environment hosts a diverse range of recreation and tourism experiences that are strategically planned and located to be safe and sustainable now and in the future.

Buildings, structures, and access

Buildings and structures in the marine and coastal environment exhibit excellence in siting and design that is sympathetic

to the landscape context and minimises impacts on the environment.

Buildings and structures on marine and coastal Crown land have a functional need to be near or in the water and provide significant public benefit.

Communities access marine and coastal Crown land in ways that minimise risk to public safety and protect environmental and cultural values.

Values

- Public facilities and infrastructure (e.g., jetties and footpaths)
- Private properties and assets
- Neighbourhood character, historic charm
- European heritage sites and structures (e.g. Fort Franklin)
- Peaceful coastal areas and beaches
- Integrity of the foreshore reserve as Crown land
- Bathing boxes, boatsheds and jetties
- Tourism and visitation
- Beach access and connectivity
- Community facilities and water-based activities they support, including boating, diving, swimming, snorkelling and fishing (both recreational and commercial)
- Public open spaces and local hubs, including WE Newton Reserve
- Reliable utilities and services (e.g. stormwater drainage)
- Community connection
- Public community events (e.g. swimming)
- Panoramic views of the bay







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Concerns

- Loss of character and amenity due to erosion of Portsea Front Beach
- Impacts of deteriorating coastal protection infrastructure (e.g. splitting geofabric bags, slumping sea wall, 1950s rock groynes)
- Loss of character, amenity, natural processes due to coastal protection structures (e.g. sandbag wall)
- Connection and safety along the sandbag wall
- Informal and unsafe access along the foreshore reserve and associated safety concerns
- Inadequate car parking arrangements
- Access and connectivity inhibited by:
  - Private property encroachments onto Crown land
  - Unauthorised fences and barriers erected on Crown land
  - Coastal protection infrastructure
  - Erosion (cliff and foreshore)
  - Inadequate infrastructure, including degraded paths and walkways
  - Commercial activities
- Beach zones for residents and dogs
- Litter and waste on the foreshore and open spaces
- Inadequate and aged drainage and stormwater infrastructure





Opportunities

- Protect and retain 'coastal character' through development controls
- Improve stormwater and litter management
- Improve maintenance and protection of Portsea Pier
- Improve signage to communicate and encourage use of pathways, public space and public thoroughfares in foreshore reserve
- Explore opportunities for new access infrastructure around key sites, where cliff stability permits
- Review carparking, traffic/ transport planning and adequacy of facilities:
  - peak period overflow parking alternatives (park and ride shuttles, pedal cabs, alternative foreshore access)
  - zoning, time limits, enforcement
- Review beach zoning rules and regulations for dogs
- Improved management of dinghy racks and unclaimed vessels
- Explore opportunities for sympathetic commercialisation to maintain or restore Portsea Pier
- Celebrate, promote foreshore values and activate activity nodes
- Improve and activate areas at the start of pier
- Redevelop Newton Reserve to reactivate Portsea foreshore: including:
  - moving and upgrading toilet facilities
  - facility and site design (layout, landform) to maximise sea views
  - playground upgrade (using appropriate and sustainable materials)
  - seating and facilities
  - shading options (incl. native trees)
  - connection to the pier
- Improve connectivity, access to and along:
  - beach and pier precinct
  - foreshore reserve and beach
  - coastal reserve/cliff walk
- For elevated cliff trails, explore options to improve sightlines
- Improve all abilities access along the coast
- Explore options to improve the water/marine experience:
  - swimming opportunities
  - a snorkel trail
- Install new facilities to meet demands, including external showers









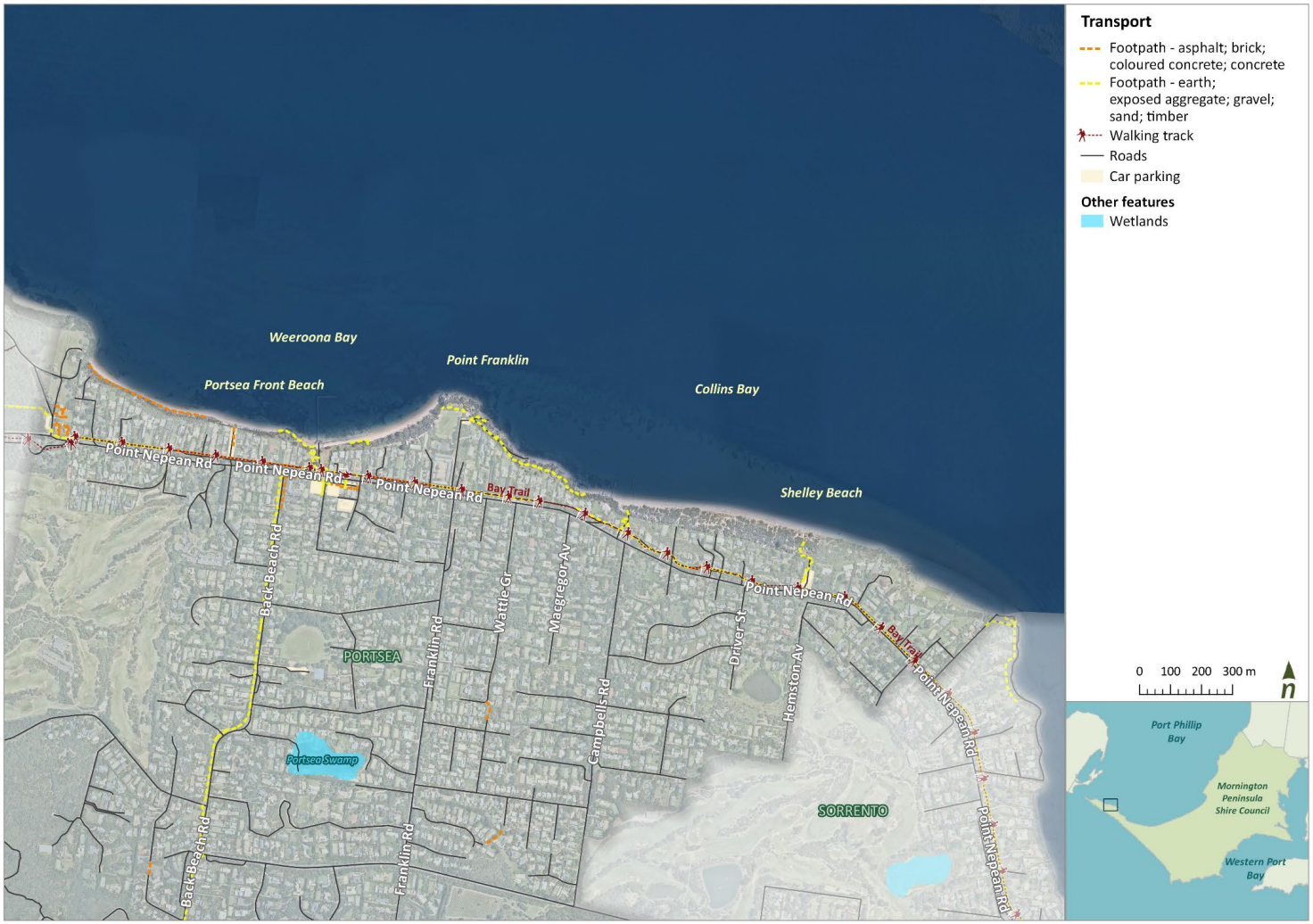


Figure 13. *Transport infrastructure.*



Figure 14. *Planning Scheme.*

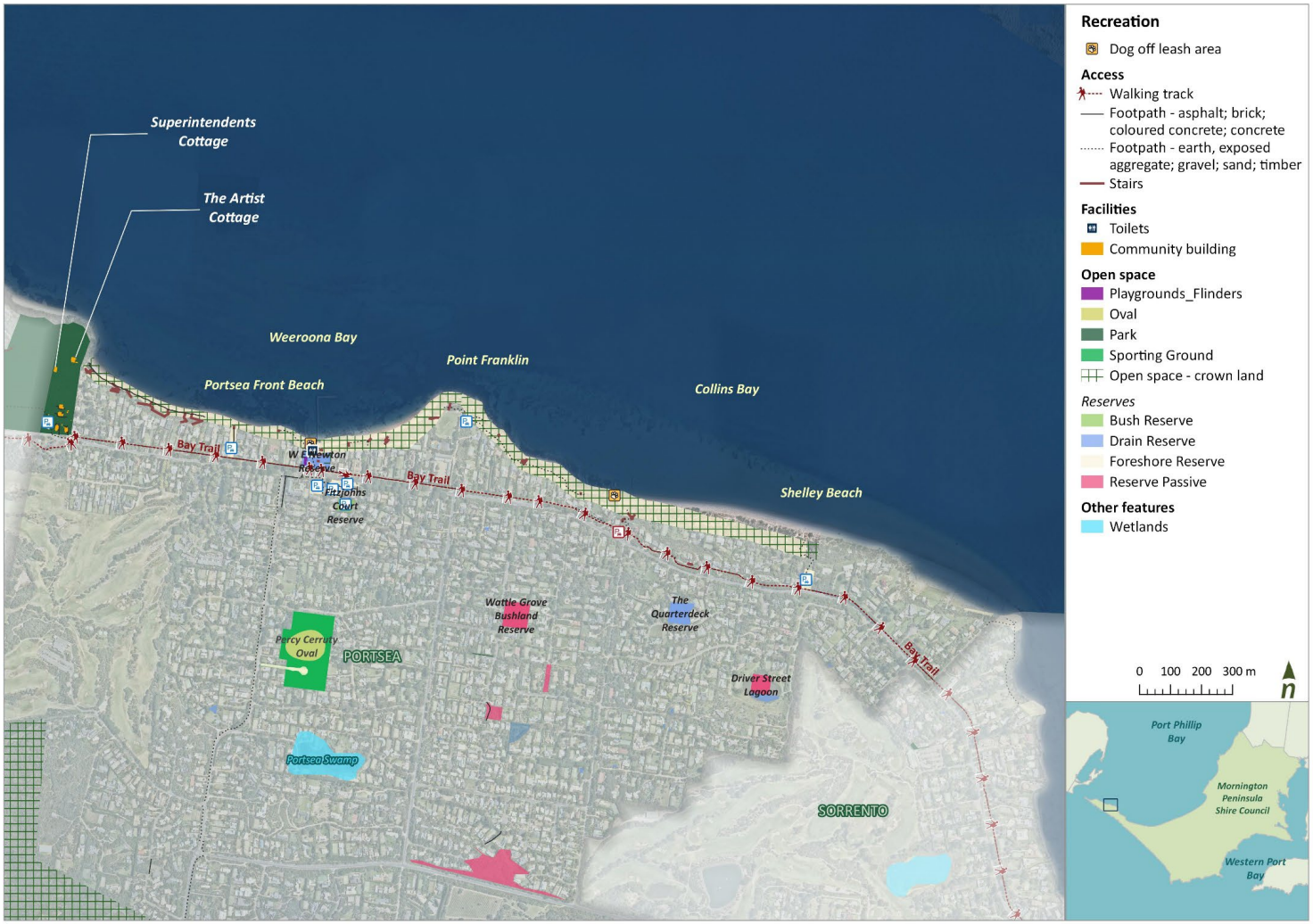


Figure 15. *Recreation areas and infrastructure.*

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Stewardship and collaborative management

Intended Marine and Coastal Policy outcomes

- ***Taking a stewardship approach***
- ***Building understanding and knowledge***
- ***Engaging***
- ***Collaborating***

Improved knowledge and understanding of the marine and coastal environment is used to inform evidence-based decision making and evaluate the effectiveness of those decisions.

Traditional Owners, marine and coastal managers, community groups and user groups:
- *are actively engaged and empowered to care for, protect and improve the health of the marine and coastal environment*
- *collaborate, as stewards, to take care of and deliver integrated and coordinated planning and management of the marine and coastal environment*
- *have the knowledge, skills and capacity to manage current and future challenges.*

Values

- Signage communicating cultural values ('Artists' Trail' and 'Our Arts and Culture')
- Shared public spaces

Concerns

- Communication and community understanding of public and private walkways and land tenure, including:
  - community being unaware of boundaries between the Crown land reserve and private land
  - public land being privately maintained
- Ineffective management and disconnect between some users and stakeholders:
  - boating and fishing behaviour
- Limited public engagement with valued assets, such as Fort Franklin
- Public parking rules and zoning
- Compliance with, and enforcement of, Council guidelines
- Compliance with, and enforcement of, dog rules

Opportunities

- Increase engagement with bathing box/shed/jetty and foreshore-fronting homeowners and enforce rules where necessary
- Improve engagement between stakeholders, agencies and the community
- Define and communicate roles and responsibilities of different stakeholders and agencies
- Explore willingness to establish and maintain a 'Friends' group
- Improve signage (wayfinding, public throughfares, hazards, education)
- Communication of rates and where funds are being expended
- Better consideration of the Police Point masterplan
- Explore opportunities for sharing coastal hazard assessment and management with stakeholders, agencies and the community







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Our management approach

CMMP framework

An overview (program logic) of the CMMP structure (Figure 16) shows the relationships between the vision and objectives set out in the values, concerns and opportunities sections above, and the CMMP goals and actions.

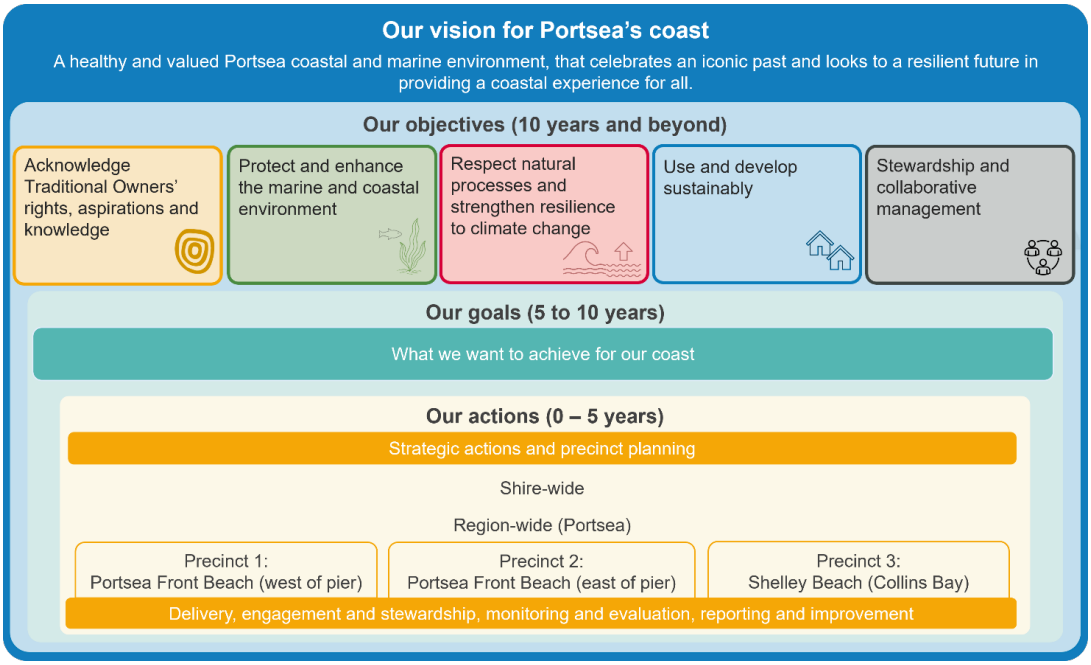


Figure 16. *Portsea CMMP program logic.*

Goals and actions have been developed in line with the *Marine and Coastal Act 2018* and Policy and based on feedback from the community, Shire staff and stakeholder consultation. They also aim to reflect the values, concerns and opportunities for Portsea's coastal and marine areas, detailed above.

Our goals
Aligned with our five long-term objectives, our goals describe what we want to achieve for our coast over the next 5 to 10 years (Figure 13). Guiding action development and delivery, these goals act as overarching principles to be considered for any decision making, planning, works or initiatives, when managing or working within Portsea's coastal and marine areas, to ensure we act within our CMMP objectives and overall vision.

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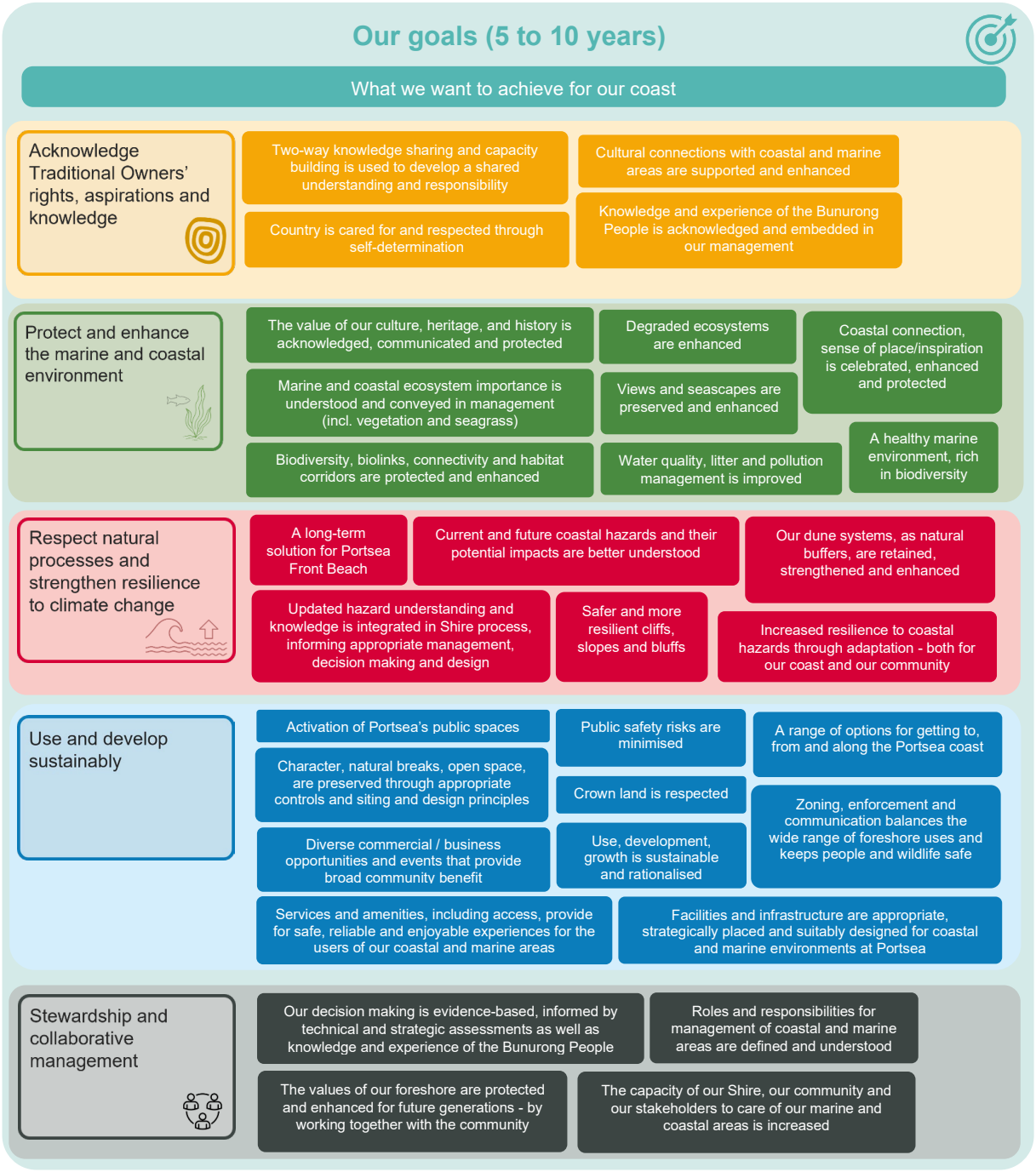


Figure 17. *CMMP goals – What we want to achieve for our coast.*

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Our actions
Aligned with our goals, our actions describe the projects and tools we will use to achieve our long-term objectives over the next 5 years. A range of actions have been defined to enable a strategic approach to coastal and marine management across the Portsea and broader Mornington Peninsula Shire region.

The CMMP actions have been defined at three scales:

- **Shire-wide actions** – applicable across the Mornington Peninsula Shire and developed through coordination of the Flinders, Portsea and Mount Eliza CMMPs
- **Region-wide actions** – Specific for the entire Portsea CMMP region
- **Precinct actions** – Specific to particular locations within the Portsea area

These actions have been guided by the findings from the community and stakeholder consultation, and the management experiences of the Shire and other agencies. They align with the objectives and goals defined for the CMMP and are presented under the objective themes.

Action development and prioritisation considered:
- Alignment with Portsea CMMP framework – including vision, goals and objectives
- Alignment with Victorian Marine and Coastal legalisation
- "Multi-benefit" opportunities
- Opportunity for public benefit, breadth of interest groups and stakeholders
- Costs at various stages of project/action/structure lifecycle – design, construction, maintenance
- Ease of implementation – Approvals, stakeholder/public sentiment

Indicative costs

**	No significant additional cost
$	Low (<$20k)
$$	Moderate ($20k to $100k)
$$$	High ($100k to $250k)
$$$$	Very High (>$250k)

Timing (commencement of action)

- **Ongoing** - implement into the Shire's ongoing work in a 'business as usual' capacity.
- Start implementing within **0-1 year**
- Start implementing within **1-2 years**
- Start implementing within **2-3 years**
- Start implementing within **3-5 years**
- Start implementing in **5 years and beyond**

These CMMP actions will guide investment and management priorities over the next 5 – 10 years and are to be reviewed and revised after 5 years. As a Shire-led plan, the Shire is to lead each action. Key partners involved in action delivery are also identified along with recommended timing of action commencement and indicative costing ranges.

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Shire-wide actions

A suite of Shire-wide actions has been developed to achieve the goals and objectives of the CMMP. These actions are presented below, under the objective themes. Information on time frames and responsibilities, including leads and key partners, is also shown. Further details related to these actions are provided in the implementation plan (Supplement A).

Shire-wide actions are applicable across all of the Mornington Peninsula Shire. They have been developed through coordination of the Flinders, Portsea and Mount Eliza CMMPs. These actions focus on progressing the Shire's approach to coastal and marine management. Many look to improve Shire systems, procedures, communication and relationships, local laws, policies, and accountability, to provide the foundations for robust management at a site-specific scale. Some of the region-based and precinct-specific actions rely upon the Shire-wide processes to help guide and/or implement them.

Some Shire-wide actions may have more relevance for specific precincts or areas of Portsea's foreshore based on local management needs. Precinct summaries (further below) highlight priority Shire-wide actions in each precinct.



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Timing
Ongoing (0-1 yr) (1 -2 yr) (2-3 yr) (3-5 yr) Beyond 5yr

Indicative cost
** No signif. Addition. $ Low (<$20K) $$ Mod. ($20K to $100K) $$$ High ($100K to $250K) $$$$ Very High (>$250K)

Acknowledge Traditional Owners' rights, aspirations and knowledge

	Shire-wide action	Timing	Indicative cost	Action lead *Support*
	Objective 1: Acknowledge Traditional Owners' rights, aspirations & knowledge			
S.1a	Guided by the Bunurong Land Council Aboriginal Corporation, examine, explore and implement ways to manage and protect cultural values, heritage sites and stories of the Bunurong People.	Ongoing	$$	**The Shire** *BLCAC and others*
S.1b	Guided by the Bunurong Land Council Aboriginal Corporation, recognise and promote important cultural values and experiences of coastal and marine areas, through meaningful and considered communication and appropriate activities. This could include: - cultural education and training days - walking trails along previous song lines - cultural practices in the natural environment and in its management	Ongoing	$$	**The Shire** *BLCAC and others*
S.1c	Collaborate with Bunurong Land Council Aboriginal Corporation, to increase knowledge and understanding of traditional natural resource management practices and local vegetation species.	Ongoing	**	**The Shire** *BLCAC and others*
S.1d	Collaborate with the Bunurong Land Council Aboriginal Corporation to explore naming opportunities for places and natural features (including waterways).	Ongoing	**	**The Shire** *BLCAC and others*
S.1e	Ensure collaboration with the Bunurong Land Council Aboriginal Corporation for any projects or works located in or near recognised culturally sensitive areas within marine and coastal zones via initiatives which work towards co-management and support the Bunurong Land Council Aboriginal Corporation teams to work on Country.	Ongoing	**	**The Shire** *BLCAC and others*
S.1f	Continue collaborations between South East Water, Bunurong Land Council Aboriginal Corporation and the Shire, exploring further opportunities to increase awareness of Aboriginal history and culture.	Ongoing	**	**The Shire** *BLCAC and South East Water*

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	Shire-wide action	Timing	Indicative cost	Action lead *Support*
S.1g	Collaborate with the Bunurong Land Council Aboriginal Corporation to audit and update cultural signage and communications to ensure the Bunurong People are recognised as the region's Traditional Owners, in line with formally recognised Registered Aboriginal Parties (RAP).	0-1 yr	$$	**The Shire** *BLCAC and others*
S.1h	Collaborate with relevant stakeholders (including Bunurong Traditional Owners, stakeholders, community groups and heritage organisations) to design and install interpretive signage and artwork/sculptures that: - increase awareness and understanding of Aboriginal history and experience - acknowledge and celebrate natural, cultural and heritage values of coastal and marine areas.	2-3 yr	$$	**The Shire** *BLCAC and others*

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Timing (action commencement)

Ongoing (0-1 yr) (1 -2 yr) (2-3 yr) (3-5 yr) Beyond 5yr

Indicative cost

** No signif. Addition. $ Low (<$20K) $$ Mod. ($20K to $100K) $$$ High ($100K to $250K) $$$$ Very High (>$250K)

Protect and enhance the marine and coastal environment

	Shire-wide action	Timing	Indicative cost	Action lead *Support*
	Objective 2: Protect and enhance the marine and coastal environment			
S.2a	Protect and enhance sandy dunes through minimising dune and vegetation disturbance. Includes establishing and maintaining structurally diverse native vegetation, weed management and access controls.	Ongoing	$$	**The Shire** *DEECA*
S.2b	Protect and enhance vegetation communities and slope stability in the cliff and bluff areas of the foreshore reserve, through minimising material and vegetation disturbance, and establishing and maintaining structurally diverse native vegetation.	Ongoing	$$	**The Shire**
S.2c	Explore coastal and marine habitat restoration opportunities (including seagrass) and potential collaborative partnerships, including with research institutions.	Ongoing	$$	**The Shire**
S.2d	Ensure future planning updates retain coastal land and open space under Crown or other public ownership, as a resource for all, preventing private landowners from creating or maintaining structures in these areas.	Ongoing	$$	**The Shire**
S.2e	Partnering with relevant stakeholders, build upon existing Shire and community vegetation management and habitat enhancement measures, with a focus on: - integrating best practice methods - regenerating and re-establishing native communities. - improving weed and invasive species management - defining clear performance indicators (i.e., weed/pest control, native cover, number/presence of species) - monitoring performance - determining current baselines Approach to consider ecological vegetation classes (EVCs), species origin, sensitivity and diversity.	Ongoing	$$	**The Shire** *and others*

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	Shire-wide action	Timing	Indicative cost	Action lead *Support*
S.2f	Protect sensitive coastal and marine areas and retain public spaces for all users, through educating adjacent landowners and lessees on impacts of their activities and practises. Includes informal structures and access points on Crown land, connectivity obstructions, ground disturbance and vegetation impacts.		$$	**The Shire**
S.2g	Advocate, educate and promote behaviour change for foreshore adjacent homeowners and residents, to protect vegetated crown land areas, by providing guidance and examples on: - planting and gardening methods (incl. valued native and indigenous species, weed control, disposal) - material placement, ground disturbance and geological contamination - site drainage - good vegetation and site management practices.		$$	**The Shire**
S.2h	Enforce, monitor and promote behaviour change for foreshore adjacent homeowners, residents and lessees, preventing illegal clearing, disturbing, damaging and/or dumping of vegetation on Crown land.		$$	**The Shire**
S.2i	Identify and implement water quality and drainage improvement opportunities, in line with an integrated water management (including stormwater) approach and other Shire plans and strategies, includes removing private stormwater outlets.		$$$	**The Shire** and *others (incl. SEW, MW)*
S.2j	Collaborate and partner with local community groups and relevant stakeholders to continue and improve vegetation management across the foreshore reserve.		$	**The Shire** *friend/scout groups, others*
S.2k	Advocate for Parks Victoria to undertake a review of current boat mooring arrangements and potential opportunities for minimising user impacts (e.g., environmentally sensitive moorings).		**	**The Shire** *PV*
S.2l	Work with Melbourne Water and relevant stakeholders to develop and enforce creek buffer distances.		$$	**The Shire** *MW and others*

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Timing (action commencement)

Ongoing (0-1 yr) (1 -2 yr) (2-3 yr) (3-5 yr) Beyond 5yr

Indicative cost

** No signif. Addition. $ Low (<$20K) $$ Mod. ($20K to $100K) $$$ High ($100K to $250K) $$$$ Very High (>$250K)

Respect natural processes and strengthen resilience to climate change

	Shire-wide action	Timing	Indicative cost	Action lead *Support*
	Objective 3: Respect natural processes and strengthen resilience to climate change			
S.3a	To mitigate habitat loss due to climate change, identify opportunities for: - maintaining and increasing the extent of natural buffers - encouraging native vegetation migration up creeks - restoring or creating habitats.	Ongoing	$$	**The Shire**
S.3b	Incorporate the CMMP and its objectives into the Shire's asset management procedures (including asset renewal, future asset management plans and strategies), ensuring consideration of current and long-term changing conditions and Victorian Government policy.	Ongoing	$$	**The Shire**
S.3c	Advocate and work with DEECA for condition assessments (fit for purpose) of existing hazard protection and coastal structures, and inform options for strengthening resilience to climate change. Assessments should consider: - structure design life, performance and ongoing maintenance - potential impacts of any infrastructure changes on surrounding areas - feasibility of alternate adaptation actions (including nature-based solutions), in line with State policy.	Ongoing	$$$	**The Shire** *DEECA*
S.3d	Investigate opportunities to improve public awareness of safe swimming behaviours, coastal processes and current and emerging coastal hazards, through community education and monitoring programs and events, community awareness campaigns and signage on foreshore reserves.	Ongoing	$$	**The Shire**
S.3e	Mitigate bushfire risks by: - undertaking fires prevention works in accordance with the Mornington Peninsula Municipal Fire Management Plan - liaising with the Country Fire Authority for fire management and prevention techniques.	Ongoing	$$	**The Shire** *DEECA, Country Fire Authority*

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	Shire-wide action	Timing	Indicative cost	Action lead *Support*
S.3f	Investigate adaptation opportunities for foreshore infrastructure and facilities and cultural and historical assets, in response to projected climate change impacts, including relocation of foreshore assets where feasible.		$$$$	**The Shire**
S.3g	Advocate for and collaborate on the continuing improvement of knowledge and understanding of marine and coastal processes, and climate change impacts on the marine and coastal environment, informing evidence based decision making at a local and regional scale.		$$$	**The Shire**
S.3h	In line with Victoria's approach to coastal adaptation, *Victoria's Resilient Coast – Adapting for 2100+*, and using best available hazard information (including Coastal Hazard Assessments for Port Phillip Bay and Western Port): - assess current and future coastal and marine hazard vulnerability and risk (cultural, environmental, social and economic) at both a regional and locality scale. - undertake strategic approach to adaptation planning and decision making.	1-2 yr then Ongoing	$$$$	**The Shire** *DEECA*
S.3i	Informed by geotechnical assessments, undertake measures to mitigate public safety risks to bluff, cliff and slope erosion hazards, including restricting access across known risk areas and improving drainage; and develop longer-term planning for management of at-risk areas to strengthen resilience and safety of cliffs under changing climate conditions.	2-3 yr	$$$$	**The Shire**

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Timing (action commencement)

Ongoing (0-1 yr) (1 -2 yr) (2-3 yr) (3-5 yr) Beyond 5yr

Indicative cost

** No signif. Addition. $ Low (<$20K) $$ Mod. ($20K to $100K) $$$ High ($100K to $250K) $$$$ Very High (>$250K)

Use and develop sustainably

	Shire-wide action	Timing	Indicative cost	Action lead *Support*
	Objective 4: Use and develop sustainably			
S.4a	Collaborating with relevant stakeholders, work with community and visitors to ensure water activities (such as boating and fishing) are safe, responsible and sustainable. Includes enforcement of zones and activities to improve public safety and protect marine life.		**	**The Shire** *PV, BBV*
S.4b	Using communication, advocacy, enforcement and planning controls, work with relevant landholders to reduce encroachment and synergistic impacts on Crown Land, and align activities with the CMMP and other Shire and state management guidelines and policies.		$$$	**The Shire**
S.4c	Undertake ongoing monitoring, management and maintenance of stormwater and drainage connections from public and private land into the foreshore reserve, addressing illegal discharge points and ensuring discharge does not impact the stability or increase potential erosion of cliffs and the foreshore		**	**The Shire** *MW and SEW*
S.4d	Protect view and seascapes by ensuring effective management, planning controls and sympathetic design of buildings and structures in the marine and coastal environment, including applying the Siting and Design Guidelines for Structures on the Victorian Coast (DEECA, 2020).		**	**The Shire** *DEECA*
S.4e	Continue ongoing management of foreshore infrastructure and facilities, using environmentally sensitive materials for any maintenance or upgrades required.		$$$$	**The Shire**
S.4f	In line with the Marine and Coastal Policy, ensure current and future planning controls and planning updates, protect and retain: - coastal land, inter-urban breaks and open green spaces under Crown or other public ownership, as a resource for all - unique coastal community characteristics through development controls.		**	**The Shire** *PV, DEECA and others*
S.4g	Audit and improve signage to communicate and encourage use of pathways and public thoroughfares on Crown land.		$$	**The Shire**

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	Shire-wide action	Timing	Indicative cost	Action lead *Support*
S.4h	Manage watercraft storage on foreshores, including removal of unauthorised watercraft, to improve the health and resilience of the coastal and marine environment.	1-2 yr then Ongoing	$$$	**The Shire**
S.4i	Develop a policy and workflow to prevent encroachment of foreshore-adjacent land parcels onto Crown land, including encroachment through private fencing, access barriers, structures and infrastructure.	2-3 yr	$$	**The Shire**
S.4j	Support and contribute to the development of commercial use of public space guidelines (including events), incorporating objectives of the CMMP and Marine and Coastal Policy (2020), and ensuring broader community benefit.	2-3 yr	$$	**The Shire**
S.4k	Audit and improve (if necessary) dog off leash signage to ensure it: - is current and transparent - effectively communicates the boundaries/extents of dog off leash areas - highlights nearby alternative dog off leash areas - is educational, communicating threats dogs pose to coastal ecosystems - communicates how rules are to be enforced.	2-3 yr	$$	**The Shire**
S.4l	Using the defined Shire encroachment policy, undertake review and inspection of foreshore adjacent land parcels, to identify and address existing Crown land encroachment breaches.	2-3 yr	$$	**The Shire**
S.4m	Work with relevant stakeholders to explore opportunities for foreshore improvements, to respond to demand, protect sensitive areas and/or adapt to a changing climate, including new or upgraded: - access points, trails and boardwalks - recreational infrastructure (beach/wind/water sports and activities) - amenities and facilities. All proposed improvements must be rationalised, consider existing activity and recreational nodes, demonstrate a functional need to be near or on the coast, and minimise local character impact.	2-3 yr	$$$$	**The Shire** *DEECA, PV, BBV, LSV*
S.4n	Investigate opportunities to improve connectivity along, to and from the coastline, through pedestrian access (with consideration of all-abilities opportunities) and alternative ways to experience the coast (e.g. viewing platforms). To include: - recognising and protecting environmental and/or culturally sensitive areas - accounting for cliff and foreshore instability and increasing hazard risk - addressing illegal private access controls/measures and public safety risks - ensuring formal access is safe, resilient against coastal hazards and provides options suitable for users of all abilities.	3-5 yr	$$$$	**The Shire**

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Timing (action commencement)

Ongoing (0-1 yr) (1 -2 yr) (2-3 yr) (3-5 yr) Beyond 5yr

Indicative cost

** No signif. Addition. $ Low (<$20K) $$ Mod. ($20K to $100K) $$$ High ($100K to $250K) $$$$ Very High (>$250K)

Stewardship and collaborative management

	Shire-wide action	Timing	Indicative cost	Action lead *Support*
	Objective 5: Stewardship and collaborative management			
S.5a	Develop, promote and contribute to a marine and coastal citizen science monitoring program, including monitoring and reporting of coastal and marine changes (e.g., through CoastSnap, drones), environmental monitoring opportunities (e.g., water quality, flora and fauna monitoring, marine pest), and coastal issues identification (e.g., through Snap Send Solve).	Ongoing	$$	**The Shire**
S.5b	Strengthen partnerships and advocacy with other stakeholders to raise awareness and promote and support shared care for coastal and marine areas. Includes identifying opportunities for collaboration, funding streams, and management efficiencies.	Ongoing	$$	**The Shire** *with other stakeholders*
S.5c	Generate awareness and encourage interest in marine and coastal environments (including geological significance), cultural history and experiences, hazards and adaptation. To include strategic investment in resources (staff, funding, tools and programs) for community stewardship programs and partnerships, knowledge sharing and education programs.	Ongoing	$$$	**The Shire**
S.5d	Liaising with DEECA and in line with the Marine and Coastal Policy (2020), identify current and future funding mechanisms for coastal and marine management, including exploration of alternate opportunities for private investment / partnerships.	Ongoing	**	**The Shire**
S.5e	Develop a campaign to advocate, educate and encourage behaviour change for foreshore adjacent homeowners, including planting guides and examples to inform better gardening methods.	Ongoing	$$$	**The Shire**
S.5f	Increase engagement with bathing box, boat shed and jetty owners, to ensure impacts to Crown land are minimised, and align with Shire and state management guidelines and policies.	Ongoing	$$	**The Shire**

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	Shire-wide action	Timing	Indicative cost	Action lead *Support*
S.5g	Review, formalise/confirm lease and licensing agreements and management responsibilities of foreshore clubs to control use of Crown land and ensure alignment with *Marine and Coastal Act 2018* and Policy (2020).		$	**The Shire**
S.5h	Undertake a foreshore signage audit, examining messaging, physical condition, design and placement, and investigate improvement opportunities.		$$	**The Shire**
S.5i	Install educational signage to inform the community about the local marine life and sensitive ecosystems and encourage its protection through litter reduction (including squid jigs, fish and aquaculture waste), stormwater management, and responsible fishing practices).		$$	**The Shire**

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Regional actions (Portsea)

A suite of regional actions has been developed to achieve the outcomes and objectives of the Portsea CMMP. These actions are presented below, under the objective themes.

Regional actions are applicable across the broader coastal and marine areas at Portsea. Based on local values, characteristics and management needs of Portsea and its community, they have been developed to address region wide management improvements specific to Portsea.

Similarly to the Shire-wide actions, some regional actions may have more relevance for specific precincts or areas of the Portsea foreshore based on local management needs. The Portsea precinct summaries (further below) highlight relevant regional actions in each precinct.

	Regional actions (Portsea)	Timing	Indicative cost	Action lead *Support*
	Objective 2: Protect and enhance the marine and coastal environment			
R.2a	Increase community awareness to protect sensitive ecosystems at Weeroona Bay and surrounding areas, through promotion and engagement via citizen science and education projects.		$$	**The Shire** *and others*
R.2b	Work with relevant stakeholders to investigate opportunities to formalise protection of sensitive ecosystems at Weeroona Bay and surrounding areas, including the use of marine protected areas.		**	**The Shire** *DEECA, Victorian Environmental Assessment Council and others*
	Objective 3: Respect natural processes and strengthen resilience to climate change			
R.3a	Investigate (through research partnerships) local ecosystem responses and sensitivities to a changing climate and implications for the protection and enhancement of marine environments (incl. seagrass).		$$	**The Shire** *and others*
	Objective 4: Use and develop sustainably			
R.4a	Retain and support local commercial industry/ventures operating from Portsea, promoting and enforcing sustainable behaviours and practices.		$	**The Shire**
R.4b	Retain existing authorised vehicle pier access (including maintenance and emergency services).		$$	**The Shire** *PV*

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	Regional actions (Portsea)	Timing	Indicative cost	Action lead *Support*
R.4c	Review and update car parking and traffic planning, to better accommodate typical behaviour, usage and longer time spent undertaking nearby activities (e.g., Portsea Pub, tours, diving), including consideration of: - peak period overflow parking alternatives (park and ride shuttles, alternative foreshore access) - zoning, time limits and enforcement - longer-term parking options.	1-2 yr	$$	**The Shire**
R.4d	Review and improve car parking and transport arrangements: - peak period overflow parking alternatives (such as Police Point) - configuration improvements for The Cutting carpark - the provision of park and ride shuttles or alternative foreshore access.	3-5 yr	$$$$	**The Shire**
	Objective 5: Stewardship and collaborative management			
R.5a	Establish and maintain a local 'Friends' group (or similar) to enable community contribution to the management and enhancement of the Portsea foreshore.		$	**The Shire**
R.5b	Work with relevant stakeholders to investigate opportunities to promote and preserve valued heritage structures, and improve public engagement with Fort Franklin.	3-5 yr	$$$	**The Shire**

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Precinct actions

The Portsea coastline has been divided into three precincts, to enable localised management needs to be addressed:

Precinct 1
Portsea Front Beach (west of pier)

Precinct 2
Portsea Front Beach (east of pier)

Precinct 3
Shelley Beach

As per the Shire-wide and regional actions, CMMP actions identified for each precinct have been aligned with the long-term objectives. Relevant Shire-wide actions also apply within each precinct.



Figure 18. *Portsea precinct locations*

Activity and recreation nodes
Recreation and activity nodes are a strategic planning tool for identifying and improving current and future activity and recreation developments in the marine and coastal environment. They are identified in Coastal and Marine Management Plans and are informed by relevant strategic documents (such as boating strategies). Identifying recreation and activity nodes creates efficient relationships between buildings and structures and minimises development impacts on the coastal and marine areas.

Activity nodes provide for community recreation facilities and tourism activities. They are within settlements and are adjacent to activity centres in planning schemes. They include public and private land.

Recreation nodes are located on marine and coastal Crown land outside activity nodes. They provide access and infrastructure for recreation and water-related activities. Use and development that supports access or the functioning of coastal-dependent activities may be sited in recreation nodes. It should be noted that boating and fishing access points will be maintained and enhanced in line with relevant plans and strategies. *Marine and Coastal Policy (DEECA, 2020).*

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PRECINCT 1: Portsea Front Beach (west of pier)



Spanning around 700 m of the western portion of Portsea Front Beach, is Precinct 1. It extends from Police Point (including the headland itself) to the end of the pathway and masonry seawall near Portsea Pier. Dominated by sandy beach and steep slopes, this section of coast is overlooked by private residences.

Extensive and unique seagrasses as well as rocky reefs are found in the nearshore marine environment. These waters are also a popular spot for water-based recreation and numerous moorings are just offshore. The beach has a range of historical coastal infrastructure, such as mid-20th century groynes and many bathing boxes. Dinghy racks on the beach hold numerous private vessels, many aging and abandoned.

The Cutting is the only public car park in Precinct 1, and the only direct public access from Point Nepean Road. Above the beach, a narrow, 200 m-long stretch of foreshore reserve is publicly accessible (via steps between bathing boxes, and previously via WE Newton Reserve), providing a thoroughfare and bay views.

Beach and cliff erosion and accumulation of sand are issues at different locations in Precinct 1, along with impacts from activities of adjacent land holders and bathing box owners.

There are no major recreation or activity nodes in Precinct 1.

Priorities

Better connection between Police Point and the beach

Encroachment of private property and activities

Protecting and enhancing environmental values, including in Weeroona Bay

Assessing existing hazard protection

Mitigating public safety risks

Maintaining the quality and integrity of Crown land,

Communicating public areas and throughfares

Managing watercraft storage

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	Precinct actions (Precinct 1: West of Portsea Pier)	Timing	Indicative cost	Action lead *Support*
	Objective 4: Use and develop sustainably			
P1.1	Manage watercraft storage on Front Beach foreshore, including removal of unauthorised watercraft, to improve the health and resilience of the coastal and marine environment.	1-2 yr	$$	**The Shire** *PV*
P1.2	Investigate opportunities to better connect Police Point with Portsea Front Beach, through pedestrian access (with consideration of all-abilities opportunities) and alternative ways to experience the coast (e.g. viewing platforms). Opportunities need to align with national park and conservation zones and any other existing regulations.	3-5 yr	$$$$	**The Shire** *PV*

	Relevant Shire and regional actions for this precinct	Timing	Indicative cost	Action lead *Support*
R.2a	Increase community awareness to protect sensitive ecosystems at Weeroona Bay and surrounding areas, through promotion and engagement via citizen science and education projects.	ongoing	$$	**The Shire** *and others*
R.2b	Work with relevant stakeholders to investigate opportunities to formalise protection of sensitive ecosystems at Weeroona Bay and surrounding areas, including the use of marine protected areas.	3-5 yr	**	**The Shire** *DEECA, Victorian Environmental Assessment Council and others*
S.2b	Protect and enhance vegetation communities and slope stability in the cliff and bluff areas of the foreshore reserve, through minimising material and vegetation disturbance, and establishing and maintaining structurally diverse native vegetation.	ongoing	$$	**The Shire**
S.2d	Ensure future planning updates retain coastal land and open space under Crown or other public ownership, as a resource for all, preventing private landowners from creating or maintaining structures in these areas.	ongoing	$$	**The Shire**
S.2f	Protect sensitive coastal and marine areas and retain public spaces for all users, through educating adjacent landowners and lessees on impacts of their activities and practises. Includes informal structures and access points on Crown land, connectivity obstructions, ground disturbance and vegetation impacts.	ongoing	$$	**The Shire**
S.2h	Enforce, monitor and promote behaviour change for foreshore adjacent homeowners, residents and lessees, preventing illegal clearing, disturbing, damaging and/or dumping of vegetation on Crown land.	ongoing	$$	**The Shire**

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	Relevant Shire and regional actions for this precinct	Timing	Indicative cost	Action lead *Support*
S.3c	Advocate and work with DEECA for condition assessments (fit for purpose) of existing hazard protection and coastal structures, and inform options for strengthening resilience to climate change. Assessments should consider: - structure design life, performance and ongoing maintenance - potential impacts of any infrastructure changes on surrounding areas - feasibility of alternate adaptation actions (including nature-based solutions), in line with State policy.		$$$	**The Shire** *DEECA*
S.3i	Informed by geotechnical assessments, undertake measures to mitigate public safety risks to bluff, cliff and slope erosion hazards, including restricting access across known risk areas and improving drainage; and develop longer-term planning for management of at-risk areas to strengthen resilience and safety of cliffs under changing climate conditions.		$$$$	**The Shire**
S.4g	Audit and improve signage to communicate and encourage use of pathways and public thoroughfares on Crown land.		$$	**The Shire**
S.4h	Manage watercraft storage on foreshores, including removal of unauthorised watercraft, to improve the health and resilience of the coastal and marine environment.	 then Ongoing	$$$	**The Shire**
S.4l	Using the defined Shire encroachment policy, undertake review and inspection of foreshore adjacent land parcels, to identify and address existing Crown land encroachment breaches.		$$	**The Shire**
S.5e	Develop a campaign to advocate, educate and encourage behaviour change for foreshore adjacent homeowners, including planting guides and examples to inform better gardening methods.		$$$	**The Shire**
S.5f	Increase engagement with bathing box, boat shed and jetty owners, to ensure impacts to Crown land are minimised, and align with Shire and state management guidelines and policies.		$$	**The Shire**
S.5i	Install educational signage to inform the community about the local marine life and sensitive ecosystems and encourage its protection through litter reduction (including squid jigs, fish and aquaculture waste), stormwater management, and responsible fishing practices.		$$	**The Shire**



Figure 19. *Precinct 1 - Portsea Front Beach (west of pier), with precinct actions on map.*

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PRECINCT 2: Portsea Front Beach (east of pier)



Precinct 2 spans over 1 km, encompassing Portsea Pier and Point Franklin (to Franklin Road).

This is the main hub of Portsea's Port Phillip coastline and key activity node. It includes WE Newton Reserve – an important open space that links the pier to the commercial strip along Point Nepean Road. The pier provides fishing and boating opportunities, including for commercial tour operators. At Point Franklin, Precinct 2 also contains Fort Franklin and Portsea Camp.

Increasing swells and wave action has seen the sandy beach between Point Franklin and the pier experience significant sand loss. A sandbag seawall has been in place since 2009, immediately east of the pier. Rock revetments have also been installed at and to the west of the pier. This has changed access and use of this section of coast.

Further east, the remaining beach is accessible from both Point Franklin and a signed route from the pier that runs through the above foreshore reserve. Wave impacts have also caused cliff instability at Point Franklin, with some accessibility impacts.

Precinct 2 is served mainly by the car parks for WE Newton Reserve (south of Point Nepean Road).

Priorities

Monitoring and mitigating hazards

Planning for long-term adaptation

Sustainable use and development, including WE Newton Reserve and Portsea Pier

Protecting and enhancing environmental values

Mitigating public safety risks

Maintaining the quality and integrity of Crown land, including as land for the public to enjoy

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	Precinct actions (Precinct 2: East of Portsea Pier)	Timing	Indicative cost	Action lead *Support*
	Objective 3: Respect natural processes and strengthen resilience to climate change			
P2.1	Monitor coastal hazard impacts around Portsea Pier, such as flooding and wave action associated with high-tide and increasing swells and mitigate potential public safety risks.		$$	**The Shire**
P2.2	Advocate and work with DEECA to develop a long-term adaptation planning response to ongoing coastal hazard impacts at Portsea Front Beach. Includes developing an adaptive pathways approach to manage current and emerging hazard risk, and any existing temporary protection structures on Crown land.	1-2 yr	$$	**The Shire** *DEECA*
P2.3	Informed by geotechnical assessment, undertake measures to further mitigate existing erosion hazards near and adjacent to the seawall, west of Portsea Pier, and strengthen the resilience and safety of slope under a changing climate.	2-3 yr	$$$$	**The Shire**
P2.4	Informed by geotechnical assessment, undertake measures to further mitigate existing bluff erosion hazards around Point Franklin, and strengthen the resilience and safety of bluff under a changing climate.	2-3 yr	$$$	**The Shire** *DEECA*
	Objective 4: Use and develop sustainably			
P2.5	Undertake usage surveys and other monitoring (e.g., car counters, sensors) at WE Newton Reserve to quantify and understand usage, visitation and demands of marine and coastal areas, to inform strategic foreshore management during high visitation periods.		$$	**The Shire**
P2.6	For public safety, increase and enforce pedestrian access restrictions along the top of the geobag seawall through additional fencing, planting, signage and penalties; and provide an alternative, safe access route to the Front Beach foreshore.	1-2 yr	$$$	**The Shire**
P2.7	Improve communication, delineation and ongoing maintenance of alongshore connectivity and public pedestrian access on Crown Land from Portsea Pier to Point Franklin, such as signage, defined and levelled trail surfaces, fencing and planting (with consideration of all-abilities opportunities, where appropriate).	1-2 yr	$$$	**The Shire**
P2.8	Aligned with longer term adaptation planning and the Policy, develop a longer term, reliable pedestrian access on to Portsea Front Beach.	2-3 yr	$$$	**The Shire** *DEECA*

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	Precinct actions (Precinct 2: East of Portsea Pier)	Timing	Indicative cost	Action lead *Support*
P2.9	In line with CMMP and Policy, investigate opportunities to improve and reactivate WE Newton Reserve and develop concept designs of refiguration. Includes relocation and upgrade of amenities building, facilities and amenity improvements (activation, sightlines, connectivity, public health and safety) for users of all abilities. Proposed improvements must be rationalised and demonstrate a functional need to be near or on the coast.	3-5 yr	$$$$	**The Shire**
P2.10	Retaining current access controls, investigate opportunities to improve alongshore sightlines from Portsea Pier to Point Franklin, replacing wooden guard rails and posts with less-intrusive fencing designs.	3-5 yr	$$$	**The Shire**
P2.11	Update car parking provision and rules around WE Newton Reserve to accommodate typical visitor behaviour, usage and time spent undertaking nearby activities (e.g., Portsea Hotel, tours). Ensure updates are made in conjunction with parking facility and reserve upgrades.	3-5 yr	$$$	**The Shire**
P2.12	Collaborate with Parks Victoria and DEECA on any future planning of Portsea Pier, including increasing climate resilience, and opportunities for sympathetic commercialisation.	3-5 yr	$$$$	**The Shire** *PV*
P2.13	Investigate opportunities to improve and reactivate open space at Portsea Pier entrance, with consideration to tide and wave exposure. Includes: - Seating, bins and facilities - External showers - Vehicle provision - Beach and water access.	3-5 yr	$$$$	**The Shire** *PV*

	Relevant Shire and regional actions for this precinct	Timing	Indicative cost	Action lead *Support*
S.2a	Protect and enhance sandy dunes through minimising dune and vegetation disturbance. Includes establishing and maintaining structurally diverse native vegetation, weed management and access controls.		$$	**The Shire** *DEECA*
S.2b	Protect and enhance vegetation communities and slope stability in the cliff and bluff areas of the foreshore reserve, through minimising material and vegetation disturbance, and establishing and maintaining structurally diverse native vegetation.		$$	**The Shire**

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	Relevant Shire and regional actions for this precinct	Timing	Indicative cost	Action lead *Support*
S.2f	Protect sensitive coastal and marine areas and retain public spaces for all users, through educating adjacent landowners and lessees on impacts of their activities and practises. Includes informal structures and access points on Crown land, connectivity obstructions, ground disturbance and vegetation impacts.		$$	**The Shire**
S.2h	Enforce, monitor and promote behaviour change for foreshore adjacent homeowners, residents and lessees, preventing illegal clearing, disturbing, damaging and/or dumping of vegetation on Crown land.		$$	**The Shire**
S.3c	Advocate and work with DEECA for condition assessments (fit for purpose) of existing hazard protection and coastal structures, and inform options for strengthening resilience to climate change. Assessments should consider: - structure design life, performance and ongoing maintenance - potential impacts of any infrastructure changes on surrounding areas - feasibility of alternate adaptation actions (including nature-based solutions), in line with State policy.		$$$	**The Shire** *DEECA*
S.3h	In line with Victoria's approach to coastal adaptation, *Victoria's Resilient Coast – Adapting for 2100+*, and using best available hazard information (including Coastal Hazard Assessments for Port Phillip Bay and Western Port): - assess current and future coastal and marine hazard vulnerability and risk (cultural, environmental, social and economic) at both a regional and locality scale - undertake strategic approach to adaptation planning and decision making.	1-2 yr then Ongoing	$$$$	**The Shire** *DEECA*
S.3i	Informed by geotechnical assessments, undertake measures to mitigate public safety risks to bluff, cliff and slope erosion hazards, including restricting access across known risk areas and improving drainage; and develop longer-term planning for management of at-risk areas to strengthen resilience and safety of cliffs under changing climate conditions.	2-3 yr	$$$$	**The Shire**
R.4b	Retain existing authorised vehicle pier access (including maintenance and emergency services).		$$	**The Shire** *PV*

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	Relevant Shire and regional actions for this precinct	Timing	Indicative cost	Action lead *Support*
R.4c	Review and update car parking and traffic planning, to better accommodate typical behaviour, usage and longer time spent undertaking nearby activities (e.g., Portsea Pub, tours, diving), including consideration of: - peak period overflow parking alternatives (park and ride shuttles, alternative foreshore access) - zoning, time limits and enforcement - longer-term parking options.	1-2 yr	$$	**The Shire**
R.4d	Review and improve car parking and transport arrangements: - peak period overflow parking alternatives (such as Police Point) - configuration improvements for The Cutting carpark - the provision of park and ride shuttles or alternative foreshore access.	3-5 yr	$$$$	**The Shire**
S.4g	Audit and improve signage to communicate and encourage use of pathways and public thoroughfares on Crown land.		$$	**The Shire**
S.4h	Manage watercraft storage on foreshores, including removal of unauthorised watercraft, to improve the health and resilience of the coastal and marine environment.	1-2 yr then Ongoing	$$$	**The Shire**
S.4l	Using the defined Shire encroachment policy, undertake review and inspection of foreshore adjacent land parcels, to identify and address existing Crown land encroachment breaches.	2-3 yr	$$	**The Shire**
S.5e	Develop a campaign to advocate, educate and encourage behaviour change for foreshore adjacent homeowners, including planting guides and examples to inform better gardening methods.		$$$	**The Shire**



Figure 20. *Precinct 2 - Portsea Front Beach (east of pier), with precinct actions on map.*

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PRECINCT 3: Shelley Beach



Further east of Point Franklin, Precinct 3 spans over 1 km, from Franklin Road to Hemston Avenue. This stretch of the coast is dominated by cliffs and rocky shores in the west, and by Shelley Beach in the east. Much of Shelley Beach is backed by low, vegetated dunes, and the beach has widened by increased sand build up over the past decade.

Shelley Beach is generally quieter than Portsea Front Beach and has less infrastructure for the public. Its western end has changed significantly in recent decades, impacting its boatsheds, bathing boxes and jetties. The land to the south of the foreshore reserve is dominated by private residences.

Precinct 3 has two very small car parks (at Franklin Road and Campbells Road), and a larger car park at Hemston Avenue. The western end of Precinct 3 includes a clifftop path from Point Franklin. Cliff steepness and instability has impacted accessibility in some locations.

There are no major recreation or activity nodes in Precinct 3.

Priorities

Understanding usage and changing demand

Car parking and amenity improvements

Protecting and enhancing environmental values

Maintaining the quality and integrity of Crown land, including as land for the public to enjoy

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	Precinct actions (Precinct 3: Shelley Beach)	Timing	Indicative cost	Action lead *Support*
	Objective 4: Use and develop sustainably			
P3.1	Undertake usage surveys at Shelley Beach to quantify and understand usage, visitation and demands of marine and coastal areas, to determine adequacy of current services and facilities. Includes carparking, toilets, access and lifesaving patrols.	1-2 yr	$	**The Shire**
P3.2	Review the provision and configuration of car parks at Franklin Road, Campbells Road and Hemston Avenue.	3-5 yr	$$$	**The Shire**
P3.3	Explore opportunities to respond to changing demand at Shelley Beach, as a sandy, sheltered beach, including amenities, facilities and access. To be considered as part of longer term adaptation planning for the region.	3-5 yr	$$$	**The Shire**

	Relevant Shire and regional actions for this precinct	Timing	Indicative cost	Action lead *Support*
S.2a	Protect and enhance sandy dunes through minimising dune and vegetation disturbance. Includes establishing and maintaining structurally diverse native vegetation, weed management and access controls.		$$	**The Shire** *DEECA*
S.2b	Protect and enhance vegetation communities and slope stability in the cliff and bluff areas of the foreshore reserve, through minimising material and vegetation disturbance, and establishing and maintaining structurally diverse native vegetation.		$$	**The Shire**
S.2h	Enforce, monitor and promote behaviour change for foreshore adjacent homeowners, residents and lessees, preventing illegal clearing, disturbing, damaging and/or dumping of vegetation on Crown land.		$$	**The Shire**
S.3c	Advocate and work with DEECA for condition assessments (fit for purpose) of existing hazard protection and coastal structures, and inform options for strengthening resilience to climate change. Assessments should consider: - structure design life, performance and ongoing maintenance - potential impacts of any infrastructure changes on surrounding areas - feasibility of alternate adaptation actions (including nature-based solutions), in line with State policy.		$$$	**The Shire** *DEECA*

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	Relevant Shire and regional actions for this precinct	Timing	Indicative cost	Action lead *Support*
S.3d	Investigate opportunities to improve public awareness of safe swimming behaviours, coastal processes and current and emerging coastal hazards, through community education and monitoring programs and events, community awareness campaigns and signage on foreshore reserves.		$$	**The Shire**
S.4g	Audit and improve signage to communicate and encourage use of pathways and public thoroughfares on Crown land.		$$	**The Shire**
S.4h	Manage watercraft storage on foreshores, including removal of unauthorised watercraft, to improve the health and resilience of the coastal and marine environment.	1-2 yr then Ongoing	$$$	**The Shire**
S.4l	Using the defined Shire encroachment policy, undertake review and inspection of foreshore adjacent land parcels, to identify and address existing Crown land encroachment breaches.	2-3 yr	$$	**The Shire**
S.5e	Develop a campaign to advocate, educate and encourage behaviour change for foreshore adjacent homeowners, including planting guides and examples to inform better gardening methods.		$$$	**The Shire**
S.5f	Increase engagement with bathing box, boat shed and jetty owners, to ensure impacts to Crown land are minimised, and align with Shire and state management guidelines and policies.		$$	**The Shire**



Figure 21. *Precinct 3 - Shelley Beach, with precinct actions on map.*

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Implementation

Successful implementation of the CMMP requires commitment from the Shire and State Government to prioritise coastal and marine management and ensure its integration with other Shire plans and strategies.

The Portsea CMMP actions will be delivered via a range of existing Shire and stakeholder mechanisms (where possible). This includes the annual capital works program, planning schemes, local laws, asset management plans and other Shire plans, as well as business-as-usual operations for the Shire.

Action implementation will also include elements of monitoring, evaluation, review, and improvement, to be applied using an adaptative management approach (Figure 22), ensuring tracking and accountability and improvement of the CMMP delivery.

Endorsement and adoption
Endorsement of the CMMP by The Shire and DELWP

Implementation
Implementation of actions is focussed on embedding in existing Shire processes and activities. Includes annual capital works program, planning schemes, local laws, and asset management plans, and other Shire plans, and business as usual operations

Operational monitoring and review
Ongoing operational review and monitoring of risks to project delivery. Monitoring and adjustment of 'on-ground' actions

Monitoring and evaluation
Regular and systematic monitoring and evaluation of implementation, including:
- Implementation monitoring
- Community perceptions and surveys (every 2-3 years) policy, scientific advances, legislative change, etc.
- Triggers to review and update, e.g. changes in in policy, scientific advances, legislative change, etc.

Review
The formal review process occurs after 5 years or if triggered sooner through monitoring and evaluation process.

Improvement
Outcomes of the review are embedded through improvement of the existing Plan or development of a new Plan.



Figure 22. *CMMP implementation and adaptive management framework.*

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A pathway for funding

This CMMP provides direction and priorities for the future local management of marine and coastal Crown land at Portsea. It also clearly identifies timelines and highlights the necessity of an ongoing commitment towards the management of coastal and marine areas. Action implementation requires a diverse range of funding mechanisms, in addition to Shire's budgeting processes, to support delivery of the CMMPs actions and initiatives.

Funding opportunities might include:

- Rates and charges, environmental levees, developer contributions
- Integration with other relevant Shire projects, plans and strategies
- External funding sources for local government – local and state government initiatives supporting environment, climate resilience planning and/or communities.
- Funding sources and programs for community initiatives – such as environmental stewardship and
- volunteering groups, community grants, state and federal government programmes or private sector grants

Community advocacy has an important role to play in understanding current priorities and needs for the local community, helps to directing marine and coastal management resources, generating broader awareness of key values, concerns, and opportunities.



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Monitoring, evaluation and review

The monitoring, evaluation and review (MER) process focusses on being able to report on key outcomes relating to the delivery of management actions, such as impact and effectiveness of the actions, their efficiency and efficacy and their appropriateness/suitability. This understanding will aid the success of the Plan, providing improvement and increasing accountability. The MER process is intended to be integrated with other routine processes the Shire has for existing plans and strategies.

Formal milestones over the 5-year life of the plan will be used to monitor and evaluate the Portsea CMMP This approach looks to track the progress of the CMMP's implementation and to facilitate adaptive management.

An annual review of action status will be undertaken to determine what has been started, completed, yet to commence or is ongoing. This annual progress reporting will reflect on the CMMP actions and work undertaken throughout the year, and also identify upcoming work proposed for the next 12 months. This reporting will be made available to other relevant stakeholders, including DEECA.

Ongoing actions being implemented in a 'business as usual' capacity for the Shire need further consideration, to ensure they are incorporated into day-to-day workloads. Clearly defined work plans and routine reporting aim to generate accountability for delivering on these actions. Where appropriate, metrics will be developed as part of action implementation, to inform and demonstrate progress.

The review will also reflect on the action/project in line with some key monitoring and evaluation questions. These may include:

Impact/effectiveness

- To what extent, and how well, have the programs contributed to achieving:
  - marine and coastal policy objectives
  - vision of the CMMP
  - objectives of the CMMP
  - goals of the CMMP
- Did the actions and projects deliver on goals/objectives/outputs as planned?
- How has the CMMP contributed to changes in the Shire's coastal and marine areas
- (i.e. environmental, social, economics conditions)?
- What, if any, unanticipated outcomes (positive or negative) have resulted from implementing the CMMP?
- Were stakeholders /delivery partners effective in working together?

Efficiency

- Have actions been integrated into Shire plans and processes?
- Have actions been completed as per priority timelines within the plan?
- To what extent did the programs efficiently use resources, money and time?
- Have activities and delivery methods been effective?

Appropriateness

- Were the objectives suitable for achieving the vision of the CMMP?
- Were the actions suitable for achieving objectives/goals?
- Were the size, scale and approach of actions undertaken appropriate?
- Were Shire staff / delivery partners appropriately tasked?

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Data and evidence have an important role in quantifying progress and outcomes of the plan.

Where possible, environmental and usage monitoring, both existing and newly identified monitoring programs for development, will be used to understand the baseline condition, health and status of areas and assets on our foreshore. This allows tracking of changes over time, identifying possible improvement or decline that may be attributed to action implementation.

Monitoring and evaluation milestones

2022	CMMP endorsement
Throughout	Annual reporting, targeted stakeholder feedback, ongoing improvement
2024	CMMP community survey. Review of actions based on survey outcomes
2026	5-year review as required under the Act. Update CMMP as required

Community and stakeholder feedback will also be used to support this process. The Portsea Coastal Advisory Group (CAG) can also be used to support this process.

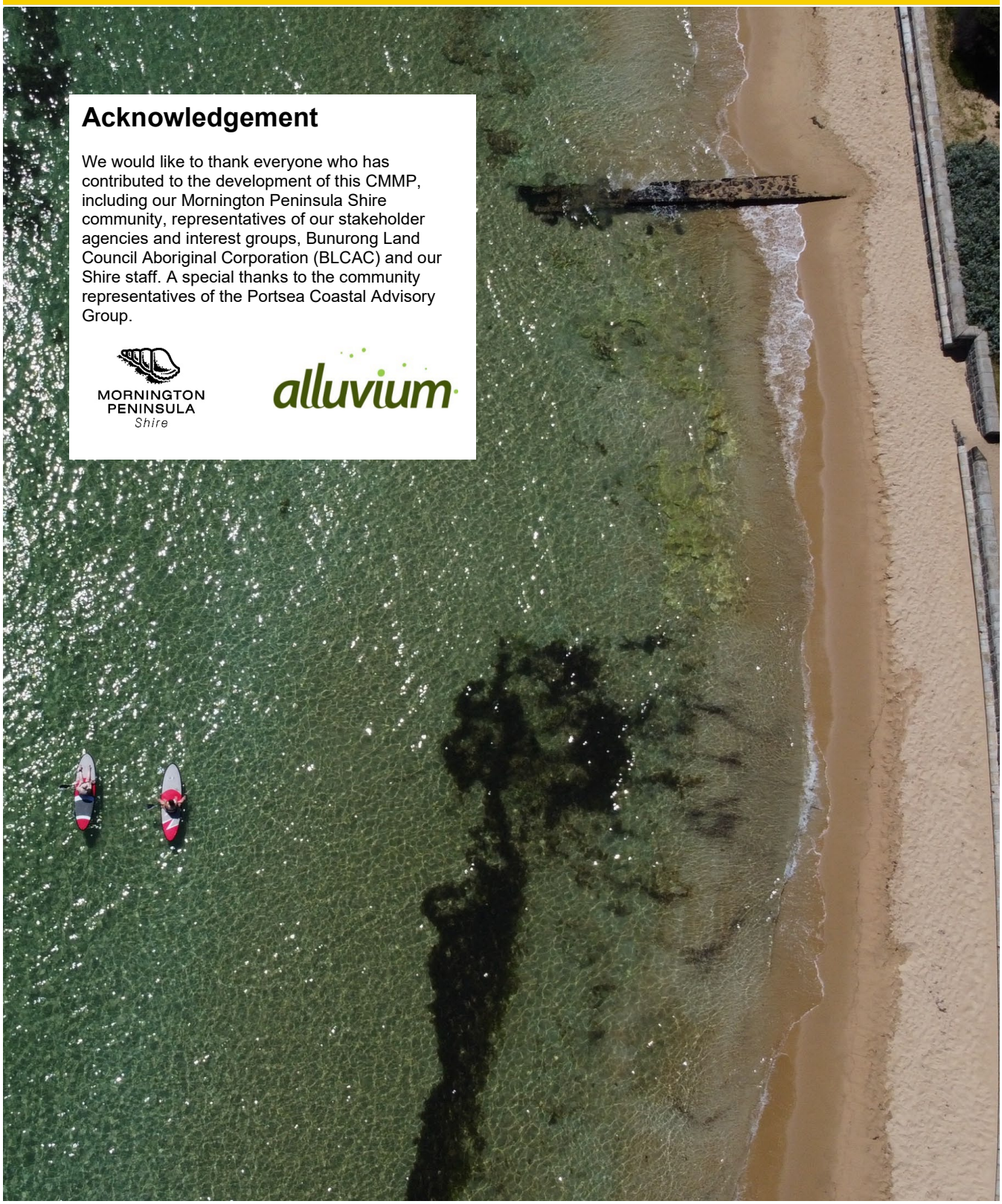
A specific CMMP community survey will be undertaken every 2-3 years to gain perspectives on Shire's approach to coastal and marine management, and the CMMP's implementation, and to what degree actions are contributing to the goals, objectives and vision.

Similarly, key stakeholders and agencies will be asked to provide feedback on key programs that they have been involved in delivering.



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Acknowledgement

We would like to thank everyone who has contributed to the development of this CMMP, including our Mornington Peninsula Shire community, representatives of our stakeholder agencies and interest groups, Bunurong Land Council Aboriginal Corporation (BLCAC) and our Shire staff. A special thanks to the community representatives of the Portsea Coastal Advisory Group.

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ATTACHMENT A – Engagement approach

Summary
The development of the Portsea Coastal and Marine Management Plan (CMMP) has been shaped by a range of communication and engagement activities.

Communication and engagement plan
To support engagement activities associated with developing the CMMP, a communication and engagement plan was been developed.

This live, stand-alone plan provided an easy-to-use visual of key engagement strategies and activities (and includes consideration of risks) for the life of the CMMP development process.

The plan:

- provides context for engagement with stakeholders including previous engagement activities
- outlines what successful engagement will look like and the engagement objectives outcomes and activities for different stages of the CMMP
- identifies key stakeholder groups and how and when engagement with these organisations will be implemented
- provides key evaluation questions for engagement monitoring and evaluation, along with risk management and mitigation strategies.

Engagement activities
Early engagement activities focused on understanding perceived values, concerns and opportunities for coastal and marine areas at Portsea.

A range of activities were carried out to help build regional context, informing a background review of the Portsea coastline and its surrounding areas. These activities built our understanding of the region's key values, current condition, challenges and management approach, and in doing so will help guide the CMMP development.

As the project progressed, discussions focussed on objectives, goals, and possible management actions and opportunities, shaping the management options for the CMMP.

Later engagement stages informed the development and refinement of actions at site, regional and shire-wide scales, aimed at to achieving the identified management objectives for Portsea.

Communication and engagement activities to date are detailed in Table 2.

Throughout the CMMP development, the engagement aimed to:

- Gain a shared understanding of economic, ecological, social and cultural values associated with Portsea and its local coastal and marine areas and their management
- Obtain feedback from a diverse and relevant cross-section of the community
- Identify key objectives and opportunities for the CMMP, based on protecting values.



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Table 2. Key engagement activities and events to date for Portsea CMMP

Date	Event/activity	Key activities and outcomes	Comments
January 2022	Briefing - Bunurong Land Council Aboriginal Corporation (BLCAC)	Initial meeting with the Bunurong Land Council to introduce the project and discuss their desired involvement.	Agree upon and approach and proposed scope
January 2022	Branding look and feel	Communication between the Shire and the consultant (Alluvium) to develop a branding look and feel with graphical elements.	Branding utilised the Shires existing branding/logo to provide a consistent look across all three CMMPs currently underway, which also includes the Mount Eliza CMMP and Flinders CMMP.
February 2022	Website content	Develop static website content which includes information about the CMMP project and a link to Shape activities. Shape engagement content and activities, including: • Interactive mapping exercise • A short survey, question prompts	This aimed to understand what the community love about the coast and what they'd like to retain, change or improve about the management of Portsea's marine and coastal areas.
February 2022 – April 2022	Shape engagement activity #1	Launch Shape engagement for Portsea CMMP	Website content live from March onwards, with Shape activity running through March and April 2022 33 individuals contributed to the website and 44 pins were placed on the interactive map
February 2022 – April 2022	Promotion of community online engagement	Develop media release and/or newspaper or print media advertising to support project launch and advertising of engagement activities. Call to action, QR code and/or link to Shape.	
		Social media advertising via Shire social media accounts to launch project and direct community to engagement activities. Call to action and direct people to Shape.	
		Branded corflutes/posters to be produced and erected at key locations. To include QR code to direct people to the Shape website.	
February 2022	Internal Shire workshop #1	Introduction workshop with Shire staff and Alluvium, to introduce the project to internal Shire staff, foster buy-in and understand existing/future values. Issues and opportunities, including details on what makes a good CMMP (what is needed).	Providing context for the background report and CMMP development
February 2022	Coastal Advisory Group (CAG) workshops	First CMMP workshop with the Portsea CAG to develop understanding of values and experiences, discuss concerns, and priorities.	Providing context for the background report and CMMP development
March 2022	MPSC Councillors workshop #1	Introduction workshop with MPSC Councillors and Alluvium, to introduce them to the project, foster buy-in and understand existing/future values. Issues and opportunities, including details on what makes a good CMMP (what is needed).	Providing context for the background report and CMMP development

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Date	Event/activity	Key activities and outcomes	Comments
March 2022	Inter-agency workshop	Workshop with inter-agency staff - Introduction workshop with inter-agency staff and Alluvium, to introduce the project key agency staff, foster buy-in and understand existing/future values. Issues and opportunities, including details on what makes a good CMMP (what is needed) and opportunities to work together	Providing context for the background report and CMMP development
April 2022	Key stakeholder/interest groups discussion	Discussion with key stakeholders and interest groups to introduce them to the Portsea CMMP and develop understanding of values and experiences, discuss concerns, and priorities.	Providing context for the background report and CMMP development
March 2022	Coastal Advisory Group (CAG) – Site walk	Second meeting for CMMP with the Portsea CAG to gain further insights and perspectives on site	Providing context for the background report and CMMP development
April 2022	Community pop-ups	On site pop-ups with communities, to develop understanding of values and experiences, discuss concerns, and priorities for each CMMP location. Feedback and contributions were collected via the pinboard. Reminder for online Shape survey participation	One-on-one discussions with the community Providing context for the background report and CMMP development Set up at Newton Reserve. Spoke with 25-30 people of range of ages, predominantly locals.
June 2022	Briefings and site walk – Bunurong Land Council Aboriginal Corporation (BLCAC)	Site walk and discussions with BLCAC representatives to gain further insights and perspectives, in regard to cultural values and experiences for the marine and coastal areas region	Providing cultural context to aid CMMP development
July 2022	Coastal Advisory Group (CAG) workshop	CMMP workshop #3 - Preliminary actions with the Portsea CAG to discuss and refine CMMP actions and CMMP framework	Refined CMMP actions
July 2022	Internal Shire workshop #2	Workshop with Shire staff - CMMP action development with Shire staff and Alluvium, sharing background review findings and working together refine actions and implementation details.	Providing input on action development and implementation
July 2022	Inter-agency workshop	Workshop with inter-agency staff - CMMP action development with inter-agency staff and Alluvium, sharing background review findings and working together refine actions and implementation details.	Providing input on action development and implementation
September 2022	MPSC Councillors briefing #1	Briefing with MPSC councillors to work through Draft CMMP, its development and key recommended actions	Providing feedback on draft plan and inform Councillor endorsement of Draft CMMP for public exhibition
October 2022 to January 2023	Public exhibition period for Draft CMMP	Included online survey, materials and content, community pop-ups, online community and stakeholder briefings	Opportunity stakeholder and community feedback on draft plan, providing feedback

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ATTACHMENT B – Document review

Regional documents

Document	Summary of the document	Key/relevant objectives, goals or recommendations
SECCCA Strategic Plan 2019-2024 	The South East Councils Climate Change Alliance (SECCCA) is a network of councils, including Mornington Peninsula Shire, committed to delivering high-quality, innovative projects and research programs at a regional level. Its 5-year strategic plan sets the roadmap for actions and priorities to 2024.	SECCCA is advocating for broadscale changes to institutional arrangements and structures on behalf of its members. For example, under the 'Infrastructure' theme: 'understand at a localised level the impacts of a changing climate… on all assets, and as they are renewed are climate resilient'.
Port Phillip Bay Environmental Management Plan 2017-2027 	This plan recognises the environmental, social and economic values of Port Phillip Bay, and builds on current programs and investment to protect the Bay's health. It is required under the *State Environment Protection Policy (Waters of Victoria) – Schedule F6 Waters of Port Phillip Bay (1997)* and applies to 'all the waters of Port Phillip Bay bounded by the high-water mark, a line drawn between Point Lonsdale and Point Nepean and a line across the mouth of the Yarra River'. In managing the health of the Bay, it also seeks to influence the management of connecting rivers and catchments, and all inputs they bring to the Bay. It has an accompanying Supporting Document (2017) and Delivery Plan (2017).	The plan has three **goals**: **1**. Stewardship of the Bay is fostered across community, industry and government **2**. Water quality is improved to ensure environmental health and community enjoyment of the Bay **3**. The Bay's habitats and marine life are thriving. It identifies 21 actions, covering seven **priority areas**: 1. Connect and inspire - Improve appreciation and understanding of Bay values and connections to catchment 2. Empower action - Improve collaboration and partnerships across community, industry and government 3. Nutrients and pollutants - Ensure nutrient and sediment loads do not exceed current levels and pollutant loads are reduced where practicable 4. Litter - Reduce litter loads to the Bay 5. Pathogens (human health) - Minimise risks to human health from pathogens 6. Habitat and marine life - Conserve and restore habitats and marine life 7. Marine biosecurity - Manage risks from marine pests.

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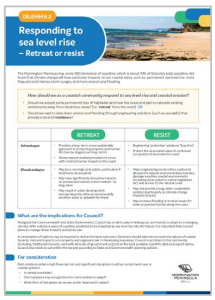
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Shire-wide documents

Document	Summary of the document	Key/relevant objectives, goals or recommendations
Council and Wellbeing Plan 2021-2025 	This document, for the first time, brings together the Council Plan and the Health and Wellbeing Plan. This was to reflect the importance of health and wellbeing in everything the Shire delivers for the community. It was developed using information from community engagement activities (as part of *Imagine: Peninsula 2040* – see below), combined with health, wellbeing and community profile data, as well as the functions and obligations required of councils by law.	Mornington Peninsula Shire developed this plan with a set of operating principles for how it will be delivered, which includes these three themes: 1. A healthy natural environment and well-planned townships 2. A robust, innovative and diverse economy 3. A flourishing, healthy and connected community. Each theme has a number of strategic objectives. Under the first theme, for example, is Strategic objective 1.2 – '**A healthy ecosystem, in which our coastline, bushland, wildlife and green wedge is resilient to the climate emergency and development.**' Under this objective, 'what we will do' includes: 1.2.1. Work with our community to protect native flora and fauna and coastal foreshores. 1.2.2. Implement Coastal and Marine Management Plans, including the Mornington Peninsula Coastal Strategy, to look after our coastal heritage and marine wildlife.
Imagine: Peninsula 2040 – Our shared community vision (2021) 	*Imagine: Peninsula 2040* is an extensive community engagement exercise informing council planning. During the first part of this process, Council engaged a representative community panel to develop a vision based on feedback from over 3,000 community members. The feedback was provided through surveys, online workshops, township pop-ups, postcards and drawings. The questions posed included 'What do you want life on the Mornington Peninsula to look like in 2040?'	The community vision has seven principles to guide the future of the Mornington Peninsula: 1. Addressing climate change 2. Integrated public transport and accessibility infrastructure 3. Support an inclusive, connected and safe society 4. Innovative planning and development of the local economy 5. Encourage and expand education, sports and arts opportunities 6. Protect and enhance all elements of our natural land, sea and biodiverse environments 7. Plan and regulate responsible and innovative housing development.

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Document	Summary of the document	Key/relevant objectives, goals or recommendations
Imagine 2040 Community Panel: Dilemma survey (2021) 	The second part of the community panel's work was inspired by an approach known as Deliberative Polling®. The Imagine 2040 panel members were surveyed before and after discussion about eight key dilemmas. An example of a dilemma is 'Responding to sea level rise – Retreat or resist'. This report (by MosaicLab) summarises the survey results to understand how the perspectives of the panel members changed. It includes a fact sheet for each dilemma, with summaries of the implications for the Shire.	The final preferred options for each dilemma included: - **Responding to sea level rise and coastal erosion**: Accept that some erosion is inevitable and have a planned land-management approach ('Retreat') - **Access to the town centre**: Providing more car parking spaces in town centres - **Community facilities**: Maintain and upgrade existing single-use facilities (higher quantity of smaller facilities) - **Tourism and event-based development**: Allow for concentrated tourism and event-based development and activity in high-profile locations - **Increasing housing on the Peninsula**: Concentrate housing in urban areas leading to greater urban density, thereby protecting the current green spaces.
Ensuring Our Future: Our Climate Emergency Response (2020) 	In August 2019, Mornington Peninsula Shire became the 34th Council in Australia to declare a climate emergency. This document, also referred to as the *Climate Emergency Plan*, guides the Mornington Peninsula towards zero carbon emissions by 2040. It is a plan for the first decade, identifying 'seven summits' to climb, 21 'action steps' (each with several specific tasks), and 35 supplementary targets to keep on track. There is also a summary version of the plan, and a 2021 progress report.	The 'peak goal' is zero-emissions by 2040, and the 'seven summits' are: • Leadership and governance • Climate advocacy • Zero carbon energy • A resilient and adaptive community • Sustainable transport and travel • Sustainable land use and environmental restoration • Circular economy and zero waste. The 21 'action steps' include: • Generate a thriving Peninsula-wide natural environment • Connect communities and nature in precinct planning • Grow nature-based infrastructure [this includes addressing the impacts of coastal erosion and sea level rise] • Understand climate risks on assets and services. There are also targets relevant to the CMMP, such as: • By 2025, the resilience of our community will be strengthened by maximising social connections and meaningful engagement to increase understanding of the local impacts and risks of climate change • By 2025, increase human-nature connections by involving a total of 10,000 people in local terrestrial and marine based environmental care programs • By 2030, increase ecosystem resilience to climate change and other threats on the Peninsula, e.g., through restoring connectivity of habitat across public and private land.

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Document	Summary of the document	Key/relevant objectives, goals or recommendations
Our Reconciliation Action Plan 2022: Mornington Peninsula Shire's RAP January 2020 – January 2022 	The Reconciliation Action Plan (RAP) was informed by a comprehensive consultation process engaging Traditional Owner groups, local Aboriginal organisations, Aboriginal peak bodies, Councillors, Shire staff, and the broader community.	Examples of actions set out in the RAP that are relevant to the CMMP include: 14 - Identify and manage Aboriginal cultural heritage (with the deliverable to work in partnership with the Bunurong Land Council, as the Registered Aboriginal Party, to identify and manage Aboriginal cultural heritage) 15 - Acknowledge and celebrate Bunurong/Boon Wurrung history and cultural heritage (with multiple deliverables, such as consulting with Bunurong/Boon Wurrung peoples to inform the development of a cultural heritage and history trail) 17 - Incorporate cultural footprint within all project planning and design (with the deliverable to develop minimum standards for the Shire's project framework to include a cultural footprint consideration in all new projects such as streetscapes and building designs).
Our arts and culture 2024: Mornington Peninsula Shire Arts and Culture Plan 2020-2024 	The purpose of this plan is to assess the community's current needs and aspirations and develop strategic priorities to effectively plan for rich, vibrant culture in the community.	There are six goals, each with strategies and key actions: Goal 1 – **An Inspired Community** Goal 2 – **Uniquely the Peninsula** Goal 3 – **Improved Mobility and Access** Goal 4 – **Stronger Connections** Goal 5 – **Growing our Cultural Economy** Goal 6 – **Arts and Culture for Everyone, Everyday** The last goal, for example, involves embedding arts and culture experiences in day-to-day life for all the community to enjoy, and increasing feelings of belonging, safety and connection to place.

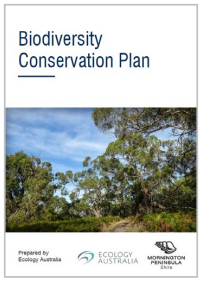
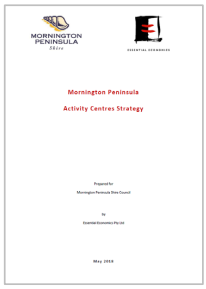
Portsea
Coastal and Marine Management Plan

MORNINGTON PENINSULA Shire

Document	Summary of the document	Key/relevant objectives, goals or recommendations
Our assets 2030: Mornington Peninsula Shire Asset Management Strategy 2020-2030 	The purpose of this strategy is to 'establish objectives that will allow [the Shire] to ensure our assets are providing value', through considering: • the Shire's strategic objectives • desired service delivery outcomes • future challenges.	The Shire has committed to make all decisions relating to assets in accordance with six asset management principles (as also outlined in the Asset Management Policy), whereby asset management is: 1. Leadership driven, 2. Service led, 3. Informed by risk, 4. Information based, 5. Whole of life, and 6. Climate aware. Under each principle, the Shire established asset management objectives. For example, under the Climate Aware principle: '6.1 We will incorporate consideration of climate change into our asset management thinking, considering: • ways we can help address the climate emergency through the ways we plan and manage our assets • how to manage the effects climate change will have on our current assets • how to plan our future assets to be more adaptable to climate change.'
Mornington Peninsula Neighbourhood Character Study and Guidelines (2019) 	This study (and an accompanying Background Report) by Ethos Urban sought to capture the Peninsula's unique values and develop a framework to ensure better design and amenity outcomes for all of its residential localities. As a result of this study, residential areas are now supported by preferred character statements incorporated within the Mornington Peninsula Planning Scheme.	The study identified aspirations for neighbourhood character that each township identified during the consultation period. **Aspirations for Portsea are:** - Coastal character to be protected - Native vegetation to be protected and encouraged.

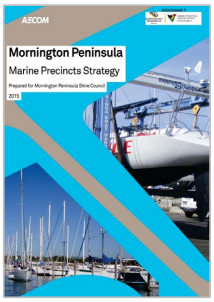
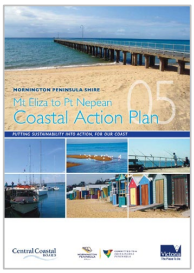
Portsea
Coastal and Marine Management Plan

MORNINGTON PENINSULA Shire

Document	Summary of the document	Key/relevant objectives, goals or recommendations
Mornington Peninsula Biodiversity Conservation Plan (2019) 	The *Mornington Peninsula Biodiversity Conservation Plan* was developed by Ecology Australia to provide guidance and direction on biodiversity management and allocation of resources by Council. The Biodiversity Conservation Plan identifies the long-term goals for conserving the natural capital of the Mornington Peninsula. It seeks to protect and improve the resilience of the Mornington Peninsula's natural landscapes, ecosystems and biodiversity.	The vision for the Mornington Peninsula is that: The Mornington Peninsula's biodiversity is healthy, valued and protected. The plan identifies six strategic directions aimed at achieving that vision: 1. Engaging with the community and building stewardship 2. Facilitating biodiversity conservation on private land 3. Protecting biodiversity through planning and policy 4. Building a strong knowledge base 5. Demonstrating and leading best-practice management 6. Building ecosystem resilience in a changing climate.
Local History Development Plan (2019) 	The *Local History Development Plan* supports the ongoing development and promotion of local history on the Peninsula. It aims to ensure that local history is preserved and utilised for the benefit of all. It examines and makes recommendations on the resources which are maintained by the Mornington Peninsula Local History Network.	There are no directly relevant objectives, goals or recommendations for Portsea, but this plan is referenced in other relevant plans such as the RAP and Arts and Culture Plan.
Mornington Peninsula Activity Centres Strategy (2018) 	As focal points for the surrounding community, it is important that activity centres serve their communities in an effective way. The Activity Centres Strategy is a tool to guide and support the ongoing performance of centres. Under the hierarchy, Portsea is a 'local centre'.	There are no directly relevant objectives, goals or recommendations, but it is noted that: 'the local activity centres are expected to continue meeting the basic convenience needs of residents and visitors with only limited opportunity for redevelopment and improvement over time, and an objective of policy is to ensure that the heritage and character of centres such as Portsea… is carefully maintained.'

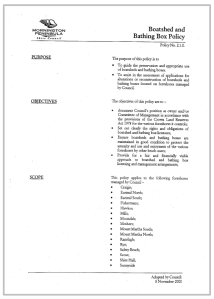
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Document	Summary of the document	Key/relevant objectives, goals or recommendations
Marine Precincts Strategy (2015) 	The purpose of the Marine and Precincts Strategy, which was developed by AECOM, was to be 'an advocacy document and planning framework… that will facilitate investment and clustering of marine industry and related uses into key precincts and nodes.'	The vision for marine precincts on the Mornington Peninsula is 'Two Bays with a Network of Marine Precincts', underpinned by the Mornington Peninsula: - being the foremost location in Victoria for marine-based recreation, tourism and industrial activities - providing a network of recreational marine precincts that support recreational boating - providing a network of marine precincts that support boat building and servicing industries - encouraging public and private investment into marine infrastructure that supports marine-based industries, recreation, tourism, aquaculture and education. Directions, objectives and initiatives were also identified, such as **Direction 4 - Encourage and support broader recognition of the local marine sector including recreational boating, marine tourism and marine industrial activities**, with the objective 'to promote the Mornington Peninsula as Victoria's premier location for marine recreational boating, tourism and industry.'
Mt Eliza to Pt Nepean Coastal Action Plan (2005) 	This *Coastal Action Plan* (CAP) took a whole of Peninsula view to planning and managing the coast between Mount Eliza and Point Nepean, over a timeframe of 2005 to 2021. For example, the CAP considered how approved infrastructure projects will have an effect on the coast.	The CAP outlined actions to deal with major issues, including: • Foreshore car parking • Public transport initiatives • Cycles paths and walkways • New foreshore management plans for Mount Eliza, Portsea, Mornington and Mount Martha • Plans/strategies for recreational boating, Point Nepean Road, and tourism along the Port Phillip Bay coast • Environmental and cultural development guidelines for management plans. The CAP also recommended establishing a mechanism to ensure effective and integrated implementation. The CAP did not directly reference the Coastal Management Plans (CMPs) of the time.

Portsea
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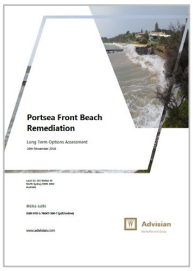
Document	Summary of the document	Key/relevant objectives, goals or recommendations
Boatshed and Bathing Box Policy (2000) 	This policy assists in the assessment of applications for alterations or reconstruction of boatsheds and bathing boxes located on foreshores managed by the Shire.	This policy guides the preservation and appropriate use of boatsheds and bathing boxes. Note: At the Victorian Government level, the *DEECA Standards for Bathing Box and Boatshed: Construction Guidelines 2015* also ensure that bathing boxes and boatsheds located on Victorian coastal Crown land are of the best quality. The standards specifically address reconstruction but may also offer advice for the maintenance of existing structures. The DEECA standards are governed by local Foreshore Managers, who have final determination of appropriate use of materials and construction techniques.

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Portsea
Coastal and Marine Management Plan

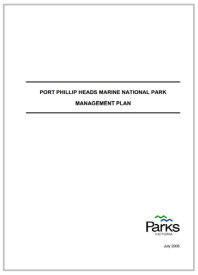
MORNINGTON PENINSULA Shire

Portsea documents

Document	Summary of the document	Key/relevant objectives, goals or recommendations
Portsea Coastal Process and Groyne Feasibility Study *Water Technology, (2022)*	This report by Water Technology examines the coastal processes at Portsea Front Beach and surrounds, and the erosion and sediment movement that has occurred in these areas since 2009. The assessment examines the possible construction of a shorter groyne at Point Franklin combined with beach nourishment (identified as an option in the Advisian options assessment (2016)). This included likely effects of the groyne on the marine ecology of the area.	***The outcomes of this document have not yet been made publicly available ***
Portsea Advisian Report Review *Water Technology, (2018)*	This report by Water Technology examines options assessment ameliorate coastal erosion at Portsea Front Beach, undertaken by the Advisian (2016). It was prepared for Mornington Peninsula Shire Council.	***The outcomes of this document have not yet been made publicly available ***
Portsea Front Beach Remediation: Long Term Options Assessment *Advisian, (2016)* 	In the preceding years, Portsea Front Beach had experienced up to 30 m of beach erosion near Portsea Pier. This report by Advisian (for DEECA) considered several options to ameliorate coastal erosion at Portsea Front Beach. These options were examined using tidal hydrodynamics, wave transformation and sediment transport models (as developed in a previous investigation – see below).	The options assessment indicated that: • Only the dredging and breakwater options would address the primary cause of erosion at Portsea Front Beach • Preliminary geotechnical investigation would be needed to prove the feasibility of the nearshore configuration dredging option • Apart from having minimal impact on erosion, groynes and sand nourishment would both require periodic maintenance nourishment (i.e., a significant ongoing costs) • A rock revetment would provide protection from foreshore recession, but it would also lead to the progressive loss of the beach Removal of the existing protection works could result in the loss of some existing foreshore buildings within ten years.

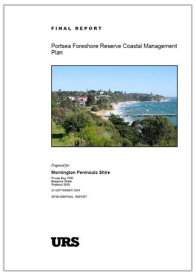
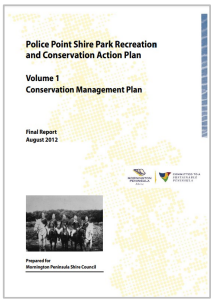
Portsea
Coastal and Marine Management Plan

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Document	Summary of the document	Key/relevant objectives, goals or recommendations
Portsea Front Beach: Wave modelling and monitoring investigation *Advisian, (2016)* 	This preceding report by Advisian (for DEECA) considered previous information about erosion and wave climate and described the coastal processes relevant to the erosion of Portsea Front Beach, to inform coastal management. The methods included: - Detailed numerical models to examine tidal hydrodynamics, wave transformation and sediment transport processes - Environmental monitoring instruments deployed at four locations to calibrate the numerical models, by providing data on waves, currents, water levels and sediment transport.	The findings of this investigation included: • Swell wave energy entering Port Phillip Bay is directed towards the Mornington Peninsula along sand banks • In recent times, part of this wave energy has been refracted off the sandbanks onto Portsea Front Beach, causing erosion • Sediment transport rates on the sand bank to the northwest of Portsea (Quarantine Bank) are relatively high • Seabed levels may change by up to five metres in as little as two years, which could significantly change the direction and energy of wave transformation • The direction and energy of wave incidence onto the Weeroona Bay foreshore, which includes Portsea Front Beach, could vary significantly as a result of changes in the morphology of Quarantine Bank (and meteorological conditions) • As littoral drift transport and beach alignment are directly related to nearshore wave height and direction, future changes in beach alignment at Portsea Front Beach can be expected • A range of monitoring could be conducted including regular 2-yearly LADS surveys of the Quarantine Bank, and beach profiling of Weeroona Bay.
Port Phillip Heads Marine National Park Management Plan (2006) 	Port Phillip Heads Marine National Park is at the southern end of Port Phillip and stretches along 40 km of coastline. The park is made up of six sections, including Portsea Hole. Portsea Hole is protected within a 10-Ha rectangular section, approximately 600 m offshore from the Portsea Pier. This first management plan for the park was prepared by Parks Victoria.	Major management directions for the park included managing Portsea Hole “for sustainable diving to minimise impacts on habitats, communities and ecological processes.”

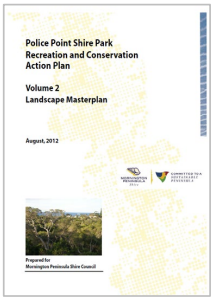
Portsea
Coastal and Marine Management Plan

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Document	Summary of the document	Key/relevant objectives, goals or recommendations
Portsea Foreshore Reserve Coastal Management Plan (2004)  FINAL REPORT Portsea Foreshore Reserve Coastal Management Plan URS	A Coastal Management Plan (CMP) was prepared by URS for the future use, development and management of the Portsea Coastal Crown Land Reserve (the coastal foreshore reserve). The plan area was defined as the 2.4 km Portsea Coastal Crown Land Reserve extending from Police Point (western boundary) to Hemston Avenue (eastern boundary) and excluding the private properties that held title to the high-water mark. It is the predecessor to the Portsea CMMP.	The vision was: 'To use and manage the Portsea Foreshore Reserve so that natural values are protected, physical infrastructure maintained, and future development balanced to recognise the beauty and natural values of the Foreshore Reserve.' The objectives to achieve this vision were: • Protect and manage natural and cultural values • Provide for public access through the coastal reserve • Provide for a safe, high quality coastal experience for the general public • Encourage community awareness and involvement • Develop a business plan to identify future resources, expenditures and sources of income. Many specific actions were also identified (and have been assessed as part of this Background Document).
Police Point Shire Park Recreation and Conservation Action Plan: Volume 1 Conservation Management Plan (2012)  Police Point Shire Park Recreation and Conservation Action Plan Volume 1 Conservation Management Plan Final Report August 2012 Prepared for Mornington Peninsula Shire Council	This *Conservation Management Plan* was the first part of an Action Plan for Police Point Shire Park (prepared by Context for the Shire). It directed the management of heritage values through: • clarifying the extent, type and significance of heritage values at Police Point establishing a full set of policies to the guide the park's development and management.	Three main requirements for Police Point Shire Park were identified: • the need for the park to have a clear identity, improved access and better facilities • the importance of conserving and interpreting the park's significant history and heritage values • the need to integrate the future management of the park with the neighbouring Point Nepean National Park. The vision for the park was therefore 'to present Police Point as a significant heritage landscape, recognising its cultural significance, its important historical development, and its key role in the operation of Point Nepean Quarantine Reserve, in a way that is both accessible and enjoyable to the visiting public.' The Conservation Management Plan, and the policies for the landscape and buildings that it details, also led to specific actions that are presented in the landscape masterplan document (below).

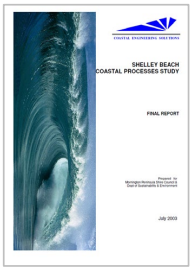
Portsea
Coastal and Marine Management Plan

MORNINGTON PENINSULA Shire

Document	Summary of the document	Key/relevant objectives, goals or recommendations
Police Point Shire Park Recreation and Conservation Action Plan: Volume 2 Landscape Masterplan (2012) 	As the second part of the Action Plan, the *Police Point Landscape Masterplan* provided proposals and detailed directions for the use of Police Point as a place for community enjoyment. It responded to the direction for the park, 'as a place for all, where people learn from the past, enjoy the present and share the future...', and reflected the needs and aspirations of the community through stakeholder consultation. It also describes a site assessment including analysis of the current condition of the park and its facilities, its landscape character, and the constraints and opportunities.	The document includes these actions and plans: • Actions arising from the *Conservation Management Plan* (above) • Interpretation Framework – a framework for presenting the stories and themes that were found to be significant to the park • Landscape Masterplan – a site plan reflecting the vision and key proposals for the park Implementation Plan – recommended actions and the timing for implementation of the masterplan, including estimated costs and responsible agencies.
Geotechnical assessment of foreshore and cliff area, Point Franklin, Portsea (2003) 	A report by Parsons Brinckerhoff (for the Shire) about erosional processes affecting the stability of the cliffs at Point Franklin. It also included a cursory assessment of the jetty immediately to the east on Shelley Beach. Significant damage to bathing boxes had occurred here during storms, and erosion had the potential to undermine the jetty.	Key outcomes of this investigation included: • The finding that erosion was mainly occurring due to wave impact, which had been increasing over the previous three decades due to narrowing of the beach, and was leading to cliff instability and coastline regression • Recommendations for remedial actions, both major (e.g., remediating the undercut cliffs) and minor (e.g., erosion control matting and vegetating bare cliff tops) • Recommendations for monitoring and inspection (e.g., checking the cliff crest for tension cracks, and annual geotechnical inspections) A recommendation to inspect the jetty's condition.

Portsea
Coastal and Marine Management Plan

MORNINGTON PENINSULA Shire

Document	Summary of the document	Key/relevant objectives, goals or recommendations
Shelley Beach Coastal Processes Study (2003) 	The western end of Shelley Beach suffered erosion that resulted in the destruction of boatsheds (June 2002) and cliff erosion (June 2003). A report by Coastal Engineering Solutions formulated an understanding of the coastal processes involved. It also advised on shoreline stabilisation and provided guidelines for boatshed construction.	Key conclusions of the report included: **On Shelley Beach foreshore stability –** The shape of Shelley Beach had changed considerably since the first boatsheds and bathing boxes were constructed more than 50 years prior. The eastern part had widened, and the western part had effectively been totally removed. The recent construction of a timber seawall (by boatshed and bathing box owners) was suggested to be exacerbating the rate of sand removal. **Cliff stability –** The loss of the beach in front of the cliffs had exposed cliff faces to direct wave attack. If the cliff composition is sandy then erosion and slumping can be rapid, as occurred in June 2003. Where cliffs are composed of limestone, they may be undermined. The timber vertical seawall had provided some temporary protection, but was expected to fail in time. **On boatsheds and bathing boxes –** Most structures east of Campbells Road were on a beach that had been stable or accreting over the preceding 50 years, but the structures to the west were affected by the ongoing beach erosion, resulting in the destruction of two boat sheds in June 2002. It was suggested that changes to their floor levels and founding piles were needed, and that it may be more appropriate to move the bathing boxes to a more stable beach environment. **On shoreline stabilisation –** Several shoreline stabilisation options were evaluated, the principal ones being: • Beach nourishment of the western beach, but the sand would be subjected to the same conditions. • A retaining wall to secure the cliffs, but it would be expensive and would not improve beach stability. Beach nourishment with a groyne to the east of Campbells Road, to retain sand in the west.

Flinders Coastal and Marine Management Plan

MORNINGTON PENINSULA Shire

In recent months, we have been working to finalise our Coastal and Marine Management Plan (CMMP) for Flinders. An important part of developing the CMMP has been gathering feedback and input from the community and stakeholders.



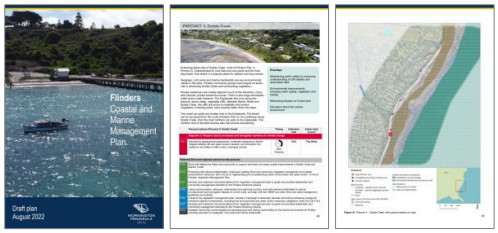
Engagement for the draft plan

Our Flinders draft CMMP was open for public comment for 12 weeks over late 2022 and early 2023.

We gathered feedback on the draft CMMP through:

- Flinders Community Advisory Group (CAG) and Shire workshops and discussions to refine actions and implementation planning.
- An online survey on the Shape page: shape.mornpen.vic.gov.au/coastal-and-marine-management-plans.
- Community pop-up events and an online webinar.
- Briefings and discussions with other stakeholders, internal Shire departments and Councillors.

We thank everyone who shared their feedback during the project and recent consultation period.



Who got involved

Many of our community got involved to review the Flinders draft CMMP, including around:

- 1,140 individual visitors to our CMMP Shape page.
- Over 250 people visiting the Flinders CMMP engagement page.
- Over 160 downloads of the Flinders draft CMMP or summary document.

We also gathered feedback from many community groups and other stakeholders, such as:

- Bunurong Land Council Aboriginal Corporation (BLCAC)
- Department of Energy, Environment and Climate Action (DEECA)
- Parks Victoria
- Heritage Victoria
- The Flinders Coastal Advisory Group
- Flinders District Historical Society
- Local Flinders businesses



What we asked

Using the Shape website and prompts during online and in person engagement activities, we asked the Flinders community and visitors about:

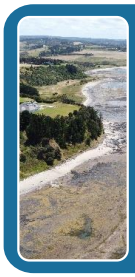
- Their involvement in the Flinders CMMP to date.
- Whether the vision captures how they want the Flinders coast to look in the future, and any changes they'd make.
- The Shire-wide and precinct (location specific) actions they'd like the Shire to address first.
- Other actions they'd like to see included in the Flinders CMMP.
- Any other comments or feedback on the Flinders draft CMMP

Flinders Coastal and Marine Management Plan

MORNINGTON PENINSULA Shire

What we heard

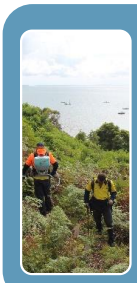
Key themes of feedback on the Flinders draft CMMP included:



Overall support for the Flinders CMMP vision:
"An accessible and safe Flinders coastal and marine environment, where diverse ecosystems are protected and enhanced, the region's heritage is celebrated, and ongoing opportunities for relaxation, learning and enjoyment are provided for all".



Priority Shire-wide actions:
- Actions to improve connectivity and access.
- Collaborate with relevant stakeholders and work with community to improve safe, responsible and sustainable use of the coast, including zoning.
- Develop and promote a marine and coastal citizen science program.



Priority actions to implement first at Flinders:
- Actions to improve facilities, connectivity and access across and along the coast.
- Vegetation management actions to protect and enhance ecosystems.
- Recognition and protection of heritage, cultural and historical assets and values.



Other actions and further comments:
- Recognise formal heritage status and opportunities for heritage groups.
- Opportunities to combine complimentary actions and collaborate with other stakeholders (e.g. Parks Victoria) across land management boundaries.
- Strengthen coastal hazard resilience.

Updates to the draft plan

Based on the community and stakeholder feedback received, we've made some updates to the Flinders CMMP. These updates include:

- ✓ Updates to recognise recent formal heritage status of the Telegraph Cable Complex and Pier.
- ✓ Refined action timing for each precinct.
- ✓ Refined action wording, including:
  - Strengthened collaboration between stakeholders and across land management arrangements, including the marine environment.
- ✓ Detail of funding pathways and opportunities.



What happens next

We are now finalising the Flinders CMMP. It will then go to our Councillors for final endorsement in the coming months. The plan then progresses for final review by the Victorian Marine and Coastal Council (VMaCC), and then onto DEECA, who submit the plan to the Victorian Minister for Environment for Ministerial Approval.

In the meantime, we're already working towards action implementation, and have made a start on some key actions identified to commence within the next 12 months.

We're also developing further detail in an implementation action plan to guide how actions in the Flinders CMMP will be executed and monitored over the next 5 years.

It has been great to hear such enthusiasm for involving the community in delivering upcoming actions, so stay tuned for further opportunities to get involved in coastal and marine management.

The final CMMP will be available at the Shire's website once endorsed and approved.

Mount Eliza Coastal and Marine Management Plan

MORNINGTON PENINSULA Shire

In recent months, we have been working to finalise our Coastal and Marine Management Plan (CMMP) for Mount Eliza. An important part of developing the CMMP has been gathering feedback and input from the community and stakeholders.



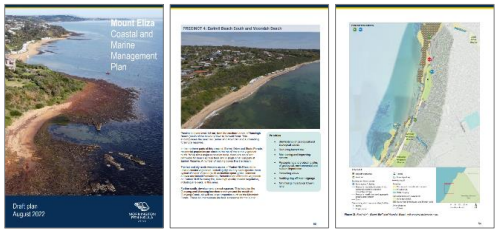
Engagement for the draft plan

Our Mount Eliza draft CMMP was open for public comment for 12 weeks over late 2022 and early 2023.

We gathered feedback on the draft CMMP through:

- Mount Eliza Community Advisory Group (CAG) and Shire workshops and discussions to refine actions and implementation planning.
- An online survey on the Shape page: shape.mornpen.vic.gov.au/coastal-and-marine-management-plans.
- Community pop-up events and an online webinar.
- Briefings and discussions with other stakeholders, internal Shire departments and Councillors.

We thank everyone who shared their feedback during the project and recent consultation period.



Who got involved

Many of our community got involved to review the Mount Eliza draft CMMP, including around:

- 1,140 individual visitors to our CMMP Shape page.
- Over 420 people visiting the Mount Eliza CMMP engagement page.
- Over 260 downloads of the Mount Eliza draft CMMP or summary document.

We also gathered feedback from many community groups and other stakeholders, such as:

- Bunurong Land Council Aboriginal Corporation (BLCAC)
- Department of Energy, Environment and Climate Action (DEECA)
- Parks Victoria
- Mount Eliza Coastal Advisory Group
- Various key community groups, including recreational clubs and naturists



What we asked

Using the Shape website and during online and in person engagement activities, we asked the Mount Eliza community and visitors about:

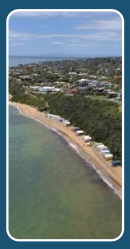
- Their involvement in the Mount Eliza CMMP to date.
- Whether the vision captures how they want the Mount Eliza coast to look in the future, and any changes they'd make.
- The Shire-wide and precinct (location specific) actions they'd like the Shire to address first.
- Other actions they'd like to see included in the Mount Eliza CMMP.
- Any other comments or feedback on the Mount Eliza draft CMMP

Mount Eliza Coastal and Marine Management Plan

MORNINGTON PENINSULA Shire

What we heard

Key themes of feedback on the Mount Eliza draft CMMP included:



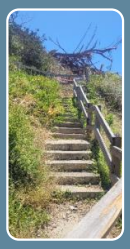
Overall support for the Mount Eliza CMMP vision:

- *"A healthy, natural and pristine Mount Eliza coastline, that connects communities with the environment and history, and is prepared for the future".*
- Comments on the vision reinforced a desire to protect and enhance the natural coastal / marine environment.



Priority Shire-wide actions:

- Actions to improve connectivity and access.
- Collaborate with relevant stakeholders and work with community to improve safe, responsible and sustainable use of the coast, including zoning.
- Develop and promote a marine and coastal citizen science program.



Priority actions to implement first at Mount Eliza:

- Improving pedestrian access, car parking arrangements and signage across the coast, particularly at Sunnyside North Beach.
- Manage erosion risks and coastal hazards to improve safety and access.



Other actions and further comments:

- Improved formal designation of important coastal / marine ecosystems.
- Protection of clothing optional status and engagement with key stakeholders.

Updates to the draft plan

Based on the community and stakeholder feedback received, we've made some updates to the Mount Eliza CMMP. These updates include:

- ✓ Additional detail of key interest groups.
- ✓ Strengthened wording for actions to promote co-management with BLCAC.
- ✓ Further refinement of the Mount Eliza vision.
- ✓ Updated wording to communicate value of clothing optional beach.
- ✓ New actions to:
  - Investigate opportunities for formal coastal and marine ecosystem protection and illegal fishing controls.
  - Advocate, educate, enforce and promote behaviour changes for foreshore-adjacent homeowners.
  - Improve communication and collaboration with stakeholders and clarify roles / responsibilities.
- ✓ Detail of funding pathways and opportunities.

What happens next

We are now finalising the Mount Eliza CMMP. It will then go to our Councillors for final endorsement in the coming months. The plan then progresses for final review by the Victorian Marine and Coastal Council (VMaCC), and then onto DEECA, who submit the plan to the Victorian Minister for Environment for Ministerial Approval.

In the meantime, we're already working towards action implementation, and have made a start on some key actions identified to commence within the next 12 months.

We're also developing further detail in an implementation action plan to guide how actions in the Mount Eliza CMMP will be executed and monitored over the next 5 years.

It has been great to hear such enthusiasm for involving the community in delivering upcoming actions, so stay tuned for further opportunities to get involved in coastal and marine management.

The final CMMP will be available at the Shire's website once endorsed and approved.

Portsea Coastal and Marine Management Plan

MORNINGTON PENINSULA Shire

In recent months, we have been working to finalise our Coastal and Marine Management Plan (CMMP) for Portsea. An important part of developing the CMMP has been gathering feedback and input from the community and stakeholders.



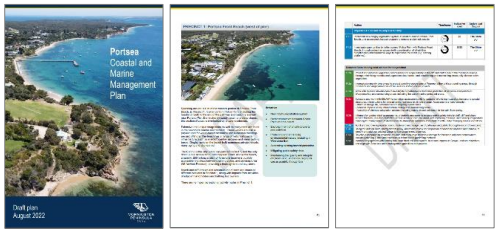
Engagement for the draft plan

Our Portsea draft CMMP was open for public comment for 12 weeks over late 2022 and early 2023.

We gathered feedback on the draft CMMP through:

- Portsea Community Advisory Group (CAG) and Shire workshops and discussions to refine actions and implementation planning.
- An online survey on the Shape page: shape.mornpen.vic.gov.au/coastal-and-marine-management-plans.
- Community pop-up events and an online webinar.
- Briefings and discussions with other stakeholders, internal Shire departments and Councillors.

We thank everyone who shared their feedback during the project and recent consultation period.



Who got involved

Many of our community got involved to review the Portsea draft CMMP, including around:

- 1,140 individual visitors to our CMMP Shape page.
- Over 460 people visiting the Portsea CMMP engagement page.
- Over 300 downloads of the Portsea draft CMMP or summary document.

We also gathered feedback from many community groups and other stakeholders, such as:

- Bunurong Land Council Aboriginal Corporation (BLCAC)
- Department of Energy, Environment and Climate Action (DEECA)
- Parks Victoria
- Portsea Coastal Advisory Group
- Local residents, traders and enterprises
- Recreational user groups



What we asked

Using the Shape website and prompts during online and in person engagement activities, we asked the Portsea community and visitors about:

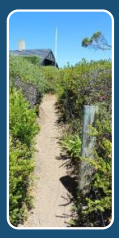
- Their involvement in the Portsea CMMP to date.
- Whether the vision captures how they want the Portsea coast to look in the future, and any changes they'd make.
- The Shire-wide and precinct (location specific) actions they'd like the Shire to address first.
- Other actions they'd like to see included in the Portsea CMMP.
- Any other comments or feedback on the Portsea draft CMMP

Portsea Coastal and Marine Management Plan

MORNINGTON PENINSULA Shire

What we heard

Key themes of feedback on the Portsea draft CMMP included:



Overall support for the Portsea CMMP vision:

- "A healthy and valued Portsea coastal and marine environment, that celebrates an iconic past and looks to a resilient future in providing a coastal experience for all".
- Comments on the vision referred to specific actions.



Priority Shire-wide actions:

- Improvements to connectivity and access.
- Collaborate with relevant stakeholders and work with community to improve safe, responsible and sustainable use of the coast, including zoning.
- Develop and promote a marine and coastal citizen science program.



Priority actions to implement first at Portsea:

- Work with State government to develop long-term adaptation planning response to ongoing coastal hazards.
- Informed by technical investigations, mitigate erosion hazards to build resilience under climate change and promote safe access.
- Improved connectivity and access along the coast and for water users.



Other actions and further comments:

- Strengthening CMMP links to coastal hazard investigations and evidence-based adaptation planning.

Updates to the draft plan

Based on the community and stakeholder feedback received, we've made some updates to the Portsea CMMP. These updates include:

- ✓ Additional detail of key interest groups.
- ✓ Further context on the changes at Portsea Front Beach, emphasising its importance for Portsea community and its visitors.
- ✓ Refinement of some action wording.
- ✓ New actions to:
  - Advocate, educate, enforce and promote behaviour changes for foreshore-adjacent homeowners.
  - Communicate and manage Crown land so it is retained as a public space for all.
- ✓ Detail of funding pathways and opportunities.

What happens next

We are now finalising the Portsea CMMP. It will then go to our Councillors for final endorsement in the coming months. The plan then progresses for final review by the Victorian Marine and Coastal Council (VMaCC), and then onto DEECA, who submit the plan to the Victorian Minister for Environment for Ministerial Approval.

In the meantime, we're already working towards action implementation, and have made a start on some key actions identified to commence within the next 12 months.

We're also developing further detail in an implementation action plan to guide how actions in the Portsea CMMP will be executed and monitored over the next 5 years.

It has been great to hear such enthusiasm for involving the community in delivering upcoming actions, so stay tuned for further opportunities to get involved in coastal and marine management.

The final CMMP will be available at the Shire's website once endorsed and approved.

Council Policy
Dogs in Public Places
Objective Reference:

MORNINGTON PENINSULA Shire

1.0 AUTHORITY

Domestic Animals Act 1994, section 26.

2.0 INTENT

The purpose of this Policy is to support a strategic and consistent approach to leash free and dog prohibited areas on Mornington Peninsula Shire (Shire) managed land.

The objectives of this Policy are to provide:

- A consistent approach to assess the suitability and design of designated leash free and dog prohibited areas on Shire owned or managed land; and
- Clarity in the roles and responsibilities of Council, Shire staff and stakeholders in the assessment process.

3.0 SCOPE

This Policy applies to all Shire owned or managed land within the Shire boundaries.

All staff, contractors and volunteers employed or engaged by the Shire are obliged to comply with this Policy.

4.0 GOVERNANCE PRINCIPLES

Under the *Local Government Act 2020*, Council must give effect to the following overarching governance principles:

a) Council decisions are to be made and actions taken in accordance with the relevant law;
b) priority is to be given to achieving the best outcomes for the municipal community, including future generations;
c) the transparency of Council decisions, actions and information is to be ensured.

5.0 POLICY STATEMENT

The Shire hosts an extensive coastline, indigenous vegetation, significant parks and reserves, playgrounds, and sports grounds.

Proactive patrols are undertaken, including increased patrols during the busy peak summer period, however the Shire relies on community education and voluntary observance of signage and regulations for animal management compliance.

The Shire has several designated foreshore and park areas where dog owners can exercise their dogs off leash. Some of these areas are season and time dependant. There are also a number of dog prohibited areas. We partner with the Department of Energy, Environment and Climate Action (DEECA) formerly known as Department of Land Water and Planning (DELWP) to provide a consistent approach to enforcement of regulations on beaches.

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The effective management of dogs in public spaces and the promotion of responsible pet ownership is an important function in the protection of community amenity, safety and the local environment.

We recognise the value of pet ownership and its overall benefit for health and wellbeing. The Dogs in Public Places Policy (Policy) aims to help balance the needs of pet owners with the needs of the rest of our community.

5.1 Site management plans, policies, and strategies

Placement of leash free and dog prohibited areas must be consistent with relevant site-specific management plans, policies, and strategies.

5.2 Key considerations for identifying leash free and dog prohibited areas

The following considerations were applied to develop criteria that provide the framework for planning, design, and management of dogs in public open space:

- Community needs and demand.
- Land availability.
- Land suitability.
- Impacts of dogs on other open space uses and users.
- Impacts of dogs on the environment.
- Risk and safety.
- Leash free area design guidelines (please refer to Attachment 1).



Low impact

An area where dogs may have a minimal impact on the community or surrounding residents, community infrastructure, environment, access and amenity.



Medium impact

An area where dogs may have a moderate impact on the community or surrounding residents, community infrastructure, environment, access and amenity.



High impact

An area where dogs may have a significant impact on the community or surrounding residents, community infrastructure, environment, access and amenity.

5.3 Leash free areas – bushland areas, parks, reserves and sporting grounds

The following criteria will be used to assess and identify suitable locations for permitted leash free areas at bushland areas, parks, reserves and sporting grounds:

a) Recommended minimum of 0.3 hectare in size.

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b) Ensure compatibility with activities and other users of the open space to minimise adverse impacts, damage to sites (including resources required to repair and maintain), and to ensure public safety.

c) Include a 20-metre buffer to playgrounds, barbeque and picnic areas.

d) There will be no leash free areas at sites with playgrounds, where there is no fencing in place, or a buffer zone, to provide separation.

e) Be accessible by road but avoid locating leash free areas on busy roads unless the leash free area is fenced.

f) Allow for adequate maintenance of the site including bin collection service.

g) There will be no leash free areas adjoining dog prohibited areas unless fenced.

h) Ensure an adequate buffer to conservation areas and threatened species habitat.

i) Consideration may be given to the proximity of other leash free areas.

5.4 Leash free areas – beaches and foreshore areas

The following criteria will be used to assess and identify suitable locations for permitted leash free areas at beaches and foreshores:

a) Align leash free areas with formalised beach access tracks.

b) Allow for adequate maintenance of the site including bin collection service.

c Ensure leash free areas include the sanded beach area only (i.e. from the edge of the dunes to the water), not in the dunes or vegetation.

d) Ensure an adequate buffer to conservation areas, threatened species habitat and roosting and nesting habitat for migratory and resident shorebirds. Sites will be assessed individually by an area specialist to determine suitability.

e) Consideration may be given to the proximity of other leash free areas.

5.5 Dog prohibited areas

The following criteria are used to guide assessment of suitable locations for prohibited areas:

a) Ensure compatibility with activities and other users of the open space to minimise adverse impacts, damage to sites (including resources required to repair and maintain), and to ensure public safety.

b) Dogs will not be permitted in designated conservation sites or areas zoned or managed for environmental protection.

c) Dogs will not be permitted in playgrounds.

d) Deference will be given to areas of cultural heritage significance to minimise potential adverse impacts of dogs in these locations.

5.6 On leash areas

Dogs are required to be on leash in all public open space areas not designated as leash free.

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5.7 Consistent dog control regulations

A consistent, simplified, and easier to understand set of dog controls will be applied to sites across the Shire.

5.7.1 Bushland areas, parks, reserves and sporting grounds

Bushland areas, parks, reserves and sporting grounds	
Dogs are required to be on leash in areas not designated as leash free.	
Year-round dog controls are applicable to bushland areas, parks, reserves and sporting grounds	
Leash free	At all times.
Dog prohibited	At all times.

5.7.2 Beach and foreshore areas

Beach and foreshore areas (dog controls will apply to beaches within these parameters)	
Dogs are required to be on leash in areas not designated as leash free.	
Year-round dog controls are applicable to some beaches	
Leash free	At all times.
Dog prohibited	At all times.
Seasonal dog controls are applicable to some beaches	
Autumn, winter and spring (1 March to 30 November inclusive)	
Leash free	At all times.
Dog prohibited	At all times.
Summer (1 December to 28 February[1] inclusive)	
Times when dogs may be allowed leash free	
Leash free	6pm to 10am.
Leash free	At all times.
Times when dogs may be prohibited	
Dog prohibited	10am to 6pm.
Dog prohibited	At all times.

[1] During a leap year the applicable dates are 1 December to 29 February inclusive

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5.8 Signage requirements

Signage will be consistent across all Shire owned and managed land. Signage will indicate whether dogs are permitted on leash, leash free or prohibited.
Signage should:

- Be highly visible and located at prominent locations within the area and at key entrance points.
- Clearly outline the users' responsibilities and reinforce expected behaviour.
- Signage design is to be consistent across all Shire owned and managed land.
- Other information may be provided including to identify conditions of use, interpretive or other regulatory information.
- Signage cannot be amended or installed without prior approval of the Dogs Policy Reference Group.
- If a public open space area is not signed, dogs must remain on leash.

5.9 Procedure

5.9.1 Prescribing new or amending existing dog control regulations

The *Domestic Animals Act 1994* allows for Council to make Orders that prescribe Shire owned or managed land as leash free or dog prohibited.

To prescribe new or amend existing dog control regulations at a site, the Shire will:

- Review and assess community nominations for new or amended dog controls at Shire owned or managed sites on an annual basis.
- When new leash free or dog prohibited areas are to be implemented as per development plans or site master plans, assess these as required.
- Consult with all relevant Shire teams, external stakeholders, and the community.
- Work collaboratively to reach agreement on the prescribed leash free or dog prohibited area.
- Introduce and gazette relevant Council orders.

5.9.2 Implementing new or amending existing dog control regulations

Once a new or amended dog control regulation has been prescribed at a site, the Shire will:

- Ensure appropriate communications to affected stakeholders and the public.
- Provide signage clearly identifying the area and regulations in place.
- Identify the prescribed area on the Shire's leash free and dog prohibited area maps.
- Provide other appropriate support, information, or resources.

5.9.3 Enforcement

Once a new or amended dog control regulation has been prescribed at a site, the Shire will focus on educating and raising awareness, as well as undertaking regular patrols and enforcement activities.

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5.10 Communication

The Shire's Communications Unit will regularly publicise the Policy among Shire employees via Around Our Shire and other available communication tools.

5.11 Transition period

The Shire will undertake specific well-considered, targeted community engagement activities on planned amendments to dog controls. Extent, methodology and approach is to be determined by site and will be in line with the Community Engagement Policy.

Additionally, the Shire will develop separate processes for longer term transition of regulations or capital improvement plans for each site.

5.12 Exemptions

5.12.1 Dangerous, menacing and restricted breed dogs

Dogs that have been declared as dangerous, menacing or restricted breed must be muzzled and always remain on leash, even when present in leash free areas (as per provisions of the *Domestic Animals Act 1994*).

5.12.2 Greyhounds

Greyhounds must always remain on leash, even when present in leash free areas (as per provisions of the *Domestic Animals Act 1994*).

5.12.3 Assistance dogs

Assistance dogs are permitted to be present in dog prohibited areas but must always remain on leash.

5.12.4 Dogs on the playing surface of sporting grounds while in programmed use

No dogs will be permitted on the playing surface of sporting grounds whilst organised sport or training is taking place.

6.0 HUMAN RIGHTS CHARTER COMPATIBILITY

This policy has been assessed as being compatible with *the Charter of Human Rights and Responsibilities Act 2006 (Vic).*

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7.0 ASSOCIATED DOCUMENTS

- Our Peninsula Council Plan 2017-2021
- Domestic Animal Management Plan 2021-2025
- Victorian Government Gazette Orders
- *Domestic Animals Act 1994*
- Open Space Strategy
- Play Space Strategy 2015-2020
- Sports Capacity Plan 2019
- Community Engagement Policy

8.0 DEFINITIONS

Terms	Definitions
Public Open Space	Crown Land and Shire owned and managed land that includes but is not limited to bushland areas, foreshore areas, parks and sporting reserves, trails and footpaths.
On leash area	An area where dogs may be exercised on leash. Dogs must always be under the effective control of a chain, cord or leash.
Leash free area	An area where dogs may be exercised off leash. Dogs must always remain under effective control of the owner. Leash free activities may be restricted to specific dates and times.
Dog prohibited area	Dogs are prohibited from entering or remaining in any dog prohibited area in the Mornington Peninsula Shire. The prohibition applies in the specified prohibited areas whether on a leash or not.
Owner	The person responsible for bringing a dog into a public open space. This does not need to be the registered owner.
Dog controls / regulations	Regulations governing the conditions under which dogs may be exercised in public open space areas.
Assistance dog	An assistance dog is a dog that is: a) Accredited under State law to assist a person with a disability to alleviate the effects of disability; or b) Accredited by an animal training organisation prescribed in the regulations, or c) Trained to assist a person with a disability to alleviate the effect of the disability and meets standards of hygiene and behaviour that are appropriate for an animal in a public place.

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Council Policy
Dogs in Public Places
Objective Reference:

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Terms	Definitions
	Not all dogs are assistance dogs, even if they assist a person in some way. Companion, therapy and facility dogs are not considered assistance dogs.
Bushland area	These are open space areas that that have a primary function and priority of preserving the natural environment; and enhancing the quality of native bushland. These areas have a secondary priority relating to recreation use and access. These areas include waterways, wetlands and natural areas within parks and reserves.
Foreshore area	These are areas of coastline and associated beaches, bushland or dune landscape. They attract a range of uses by local residents and day to long term tourists, and will include such features as trails, camping facilities, high level of infrastructure that clearly defines activity areas/nodes, with associated vehicle parking and access carriage ways. May have commercial activity (e.g. boat hire/tourist attraction) or club facilities (e.g. sailing, lifesaving). Community infrastructure and amenities are also common in foreshore areas, e.g. playgrounds, skate facilities, picnic facilities, public toilets, parkland features, etc., or can also include conservation areas that have restricted access to preserve conservation values. The Shire's foreshore areas are also acknowledged for their cultural and heritage significance.
Parks	These are open space areas that cater for less structured recreation activities and include such amenities as playgrounds, skate facilities, picnic areas/facilities, seating, shade structures or treed shade areas, pathways/trails, with associated vehicle parking and access carriage ways.
Sporting reserves	These are reserves that provide for the needs of a range of outdoor sporting and recreation needs in the community. Reserves may be multi-purpose and cater for a range of activities including playing fields, courts, bowling greens, hockey pitches etc., or they may cater for only one activity as in the case of golf courses, equestrian facilities, with associated vehicle parking and access carriage ways.
Trails	These are linear or 'loop' linkages that connect, sites of social, cultural, or recreational significance, or they can exist on a smaller scale within parks. They play a

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Terms	Definitions
	significant role in providing recreation opportunities, community access to facilities, and in the provision of vegetation and habitat corridors.
Cultural heritage significance	Means an area that has aesthetic, archaeological, architectural, cultural, historic, scientific or social significance. *Heritage Act 2017 (Victoria)*.

9.0 POLICY SPONSOR

The Community Safety and Compliance Unit is responsible for overseeing the review and application of this policy. The responsibility of the implementation of this Policy will be shared across Council as set out in Attachment 2.

10.0 DOCUMENT CONTROLS

The Policy will initially be reviewed twelve months from date of adoption, with subsequent reviews every four years.

Administrative Updates
It is recognised that, from time to time, circumstances may change leading to the need for minor administrative changes to this document. Where an update does not materially alter this document, such a change may be made administratively. Examples include a change to the name of a Shire department, the change to an existing policy or document referred to in this policy, and minor updates to legislation and the like which does not have a material impact. However, any change or update which materially alters the document must be by resolution of Council.

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Dogs in Public Places
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Attachment 1

Leash free area design guidelines

In instances where we consider enhancing amenity and facilities, these leash free area design guidelines may assist in guiding our approach. We recognise that all sites are unique and will require individual consideration.

Attribute	Leash Free Area Type		
	Neighbourhood	District	Regional
	Neighbourhood leash free areas provide basic facilities, be centrally located to a township and service the local community.	District leash free areas will generally provide more advanced facilities, be centrally located to a township, and may attract users from neighbouring townships.	Regional leash free areas will generally provide higher order facilities, is larger in size, centrally located to a large township and will draw users from across the Shire.
Recommended minimum 0.3ha	✓		
Recommended minimum 0.5ha		✓	
Recommended minimum 1.0ha			✓
Signage to define boundaries and dog controls	✓	✓	✓
Waste bins	✓	✓	✓
Drinking water fountain for dogs		✓ (optional)	✓
Seating	✓ (optional)	✓	✓
Shelter		✓ (optional)	✓
Agility equipment			✓
Public toilets			✓
Perimeter fencing (depending on location)		✓ (optional)	✓

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Attribute	Leash Free Area Type		
	Neighbourhood	District	Regional
Gated entry		✓ (optional)	✓
Fencing of off leash area within the site		✓ (optional)	✓
Internal pathways		✓ (optional)	✓
Landscaping		✓	✓
Natural shade		✓ (optional)	✓
Shade structures		✓ (optional)	✓
On street parking	✓ (optional)	✓ (optional)	
Designated accessible car park		✓ (optional)	✓
Access for regular maintenance	✓	✓	✓

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Council Policy
Dogs in Public Places
Objective Reference:

MORNINGTON PENINSULA Shire

Attachment 2

Responsibility for implementation of Policy

Roles	Responsibilities
Council (Councillors)	To review and approve the Policy.
Dogs Policy Reference Group (Internal Shire cross functional team)	To facilitate a central coordination and support function on behalf of Council, including: • Site assessments • Land type and impact classifications • To facilitate reports to Council, • To ensure Policy implementation, compliance, monitoring, evaluation, and review.
Shire Departments	
Compliance and Safety	Education and enforcement
Communications	Promotion of key messaging
Customer Service	Support implementation and communication with the community.
Sport and Recreation	Support future planning. Support implementation and communication with sports groups and clubs.
Coastal Planning	Support future planning. Support implementation and communication with land users and committees of management.
Bushland Reserves and Natural Systems	Support future planning. Support implementation and communication with land users and environmental groups.
Foreshore Camping	Support implementation and communication with campers and visitors.
Infrastructure Services	Installation of bins, signage, and other infrastructure.

DRAFT

Draft Dogs in Public Places Policy Community Engagement Report



Updated 16 March 2023

MORNINGTON PENINSULA Shire

Draft Dogs in Public Places Policy Community Engagement Report

MORNINGTON PENINSULA Shire

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Draft Dogs in Public Places Policy Community Engagement Report

MORNINGTON PENINSULA Shire

Executive Summary

Background

The purpose of the draft Dogs in Public Places Policy (Policy) is to support a strategic and consistent approach to leash free and dog prohibited areas on Shire managed land.

The Policy provides a consistent approach to how we will assess suitability of leash-free and dog prohibited areas on Shire land. The draft Policy also provides some design guidelines for these areas, as well as new leash free areas and prohibited areas.

Managing dogs in public spaces and promoting responsible pet ownership is an important function in the protection of community amenity, safety and the local environment.

We also recognise the value of pet ownership and its overall benefit for our health and wellbeing. The draft Policy aims to help us balance the needs of dog owners with the needs of the rest of our community.

Council sought feedback from across the municipality to provide guidance on any refinements to the draft Policy prior to adoption by Council in early 2023.

Engagement Approach

Consultation activities were available from 20 October to 9 December 2022. Late responses were accepted until 30 December 2022.

The following consultation tools were available via Council's online portal 'Shape'

- Online survey to provide feedback on the draft Policy
- Upload a written submission.
- Email: dogspolicy@mornpen.vic.gov.au

Other approaches utilised include:

- Write to Council - Private Bag 1000, Rosebud, Victoria, 3939
- In-person community outreach via pop up stalls across 6 locations
- Councillor workshops – 29 November 2021, 24 March 2022, 13 September 2022
- Hard copy surveys were available upon request.

A communications plan was developed to coordinate messaging. The survey was promoted through:

- Media releases.
- Newspaper advertisements.
- Social media.
- Published on Council's website (Shape).

Draft Dogs in Public Places Policy Community Engagement Report

MORNINGTON PENINSULA Shire

- DogsPolicy@mornpen.vic.gov.au email address.
- Corflute signs with QR code in popular dog walking areas.
- Leaflets with QR codes displayed/distributed via community notice boards.
- 1,373 key external stakeholders and interested community members were contacted directly and invited to participate
- Council briefings and Council meetings.
- Internal stakeholder communications and engagement.

Stakeholders and Community

Our target audience included the following:

Stakeholder Type	
Community	The community – both dog owners and non-dog owners. Visitors, including foreshore campers People who have previously registered their interest through the Domestic Animal Management Plan consultation process in 2021. People who have written to Council recently concerning the draft Policy. Representative demographic sample.
Key external stakeholders	Committees of Management (via DELWP). Natural systems friends' groups / environmental organisations. Sports clubs. Interest groups / dog clubs / puppy training schools etc.
Internal Council stakeholders	Councillors Executive Leadership Team Compliance and Safety Property and Strategy Cemeteries Coastal Planning Foreshore Camping Bushland Reserves and Natural Systems Sports and Recreation Parks and Roadsides The Briars Customer Service

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Response Rate

Survey

717 valid survey responses were received through Council's survey (655 online and 62 hard copy). This represents a statistically significant sample of the population with a standard error of +/- 3.75% with a confidence interval of 95% (based on an approximate Mornington Peninsula Shire population of 168,990[1], with a minimum of 384 responses required, assuming random sampling).

3,691 individual comment themes were identified within the survey open ended fields. These have been coded and categorised to provide context and enable analysis of themes evident.

Community Outreach – Pop Up Stalls

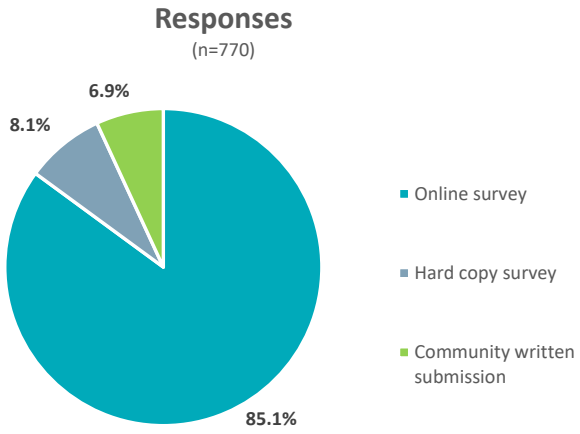
6 pop up stalls were held in person across each Ward in the municipality.

At these sessions, team members from both Community Safety and Community Engagement were available to answer questions and provide clarification on the draft Dogs in Public Places Policy.

The community were also encouraged to fill out a hard copy survey or provide feedback online.

Written Submissions

53 written submissions were received and collated from individuals and interest groups. These were emailed to Council, uploaded to Shape or sent via Auspost.



Social Media Reach

A social media campaign achieved a reach of 9,178 people. The campaign comprised a series of boosted Facebook posts during the consultation period designed to promote opportunities for the community to provide feedback.

[1] ABS population forecast for 2022

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Engagement Findings – Key Issues and Suggestions

The following provides a summary of key issues and suggestions identified through the combined consultation activities.

Key issues

- Signage that is confusing and inconsistent
- Irresponsible dog owners - lack of compliance with dog controls
- Not enough enforcement of dog controls
- Dog waste
- Current dog controls are too restrictive
- Not enough off leash areas

Suggestions

- Signage that is simple, consistent and more prominent
- Dog owners need to be responsible
- Increase Ranger presence
- Provide dog waste bags
- A balanced, consistent and flexible approach to provide for all community needs
- More dog off leash beaches
- Change times from 9am-7pm, to 10am-6pm
- Change dates from daylight saving (Oct-Mar) to summer months (Dec-Feb)
- Update dog park facilities
- Recognise importance of dogs in the community - health and wellbeing perspective
- Provide details on proposed dog controls for each location
- Improve communication and education
- Protect areas of environmental significance

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Survey Findings Snapshot

To help Council understand community sentiment and further refine the draft Policy, we conducted a community survey between 20 October and 9 December 2022. 4,681 people visited the Shape website and 717 people completed a survey. This is a snapshot of what the community has said.



44% support the draft Dogs in Public Places Policy. It is more strongly supported by people who do not own a dog.



57% support year-round controls for bushland, parks and reserves





45% support year-round dog controls at some beaches

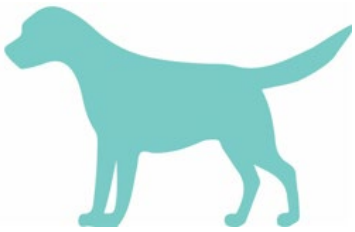
61% support seasonal dog controls at some beaches

62% prefer summer dates where seasonal dog controls apply at some beaches (Dec-Feb)

54% prefer 10am-6pm for 'no dogs allowed' where times apply to dog controls at some beaches

Locations and sites of greatest interest to the community

Camerons Bight
Somers
Merricks Beach
Mount Martha
McCrae Beach
Rye
Blairgowrie Beach
Rosebud / Capel Sound
Balnarring Beach
Flinders



The community told us they have concerns about



54% think that the current dog signage is NOT clear or easy to understand

- Signage that is confusing and inconsistent
- Irresponsible dog owners – lack of compliance with dog controls
- Not enough enforcement of dog controls
- Dog waste
- Current dog controls are too restrictive
- Not enough off leash areas

Dog owners are more supportive than non-dog owners of controls changing at some beaches to:

* summer (Dec-Feb),

and

* 10am-6pm times for 'no dogs allowed'.

Updated 16 March 2023

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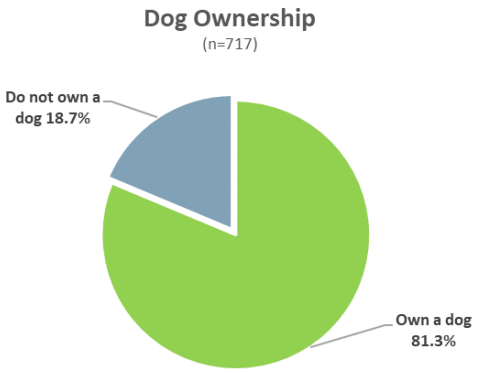
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Survey Data

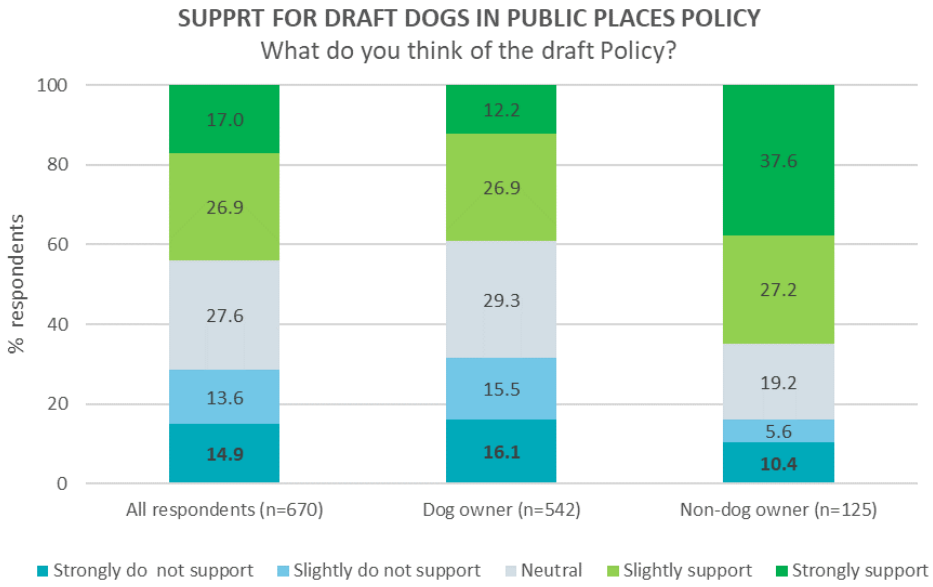
Respondent Dog Ownership

Respondents were asked if they owned a dog, to gain perspective when analysing data.



Support for Draft Dogs in Public Places Policy

Respondents were asked to indicate their level of support for the draft Dogs in Public Places Policy.



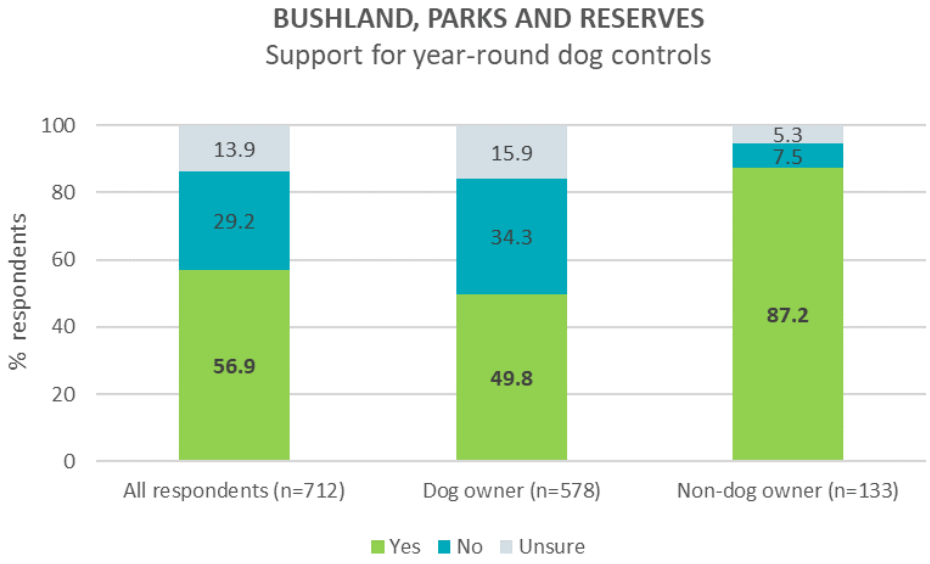
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Bushland, Parks and Reserves

Year-Round Dog Controls

We are proposing year-round dog controls for our bushland, parks and reserves. This means these areas will be on leash, leash-free or dog prohibited year-round. Respondents were asked whether they support year-round dog controls for bushland, parks and reserves.



Bushland, Parks and Reserves – Further Comments

Respondents were asked if they would like to provide any comments on bushland, parks and reserves. Comments were coded and categorised in the table below, according to themes evident.

Bushland, Parks and Reserves - Further Comments		
Comment Themes	**Frequency**	**% of n**
There are already too many restrictions	44	6.1
More designated off leash areas are needed	35	4.9
Restrictions need to be seasonal based to allow for daylight savings, high visitor numbers (Summer), winter.	34	4.7
Restrictions need to be simple and consistent across MPS for peace of mind to community	33	4.6
Restrictions must be policed/ more Local Laws presence.	29	4.0
Owners need to be more responsible and control their animals	24	3.3

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Bushland, Parks and Reserves - Further Comments		
Comment Themes	**Frequency**	**% of n**
Some annual controls are necessary	23	3.2
Areas of environmental significance should not be sacrificed for dog activity.	22	3.1
Unsure/ Depends on controls and locations	20	2.8
There needs to be flexibility in the times to allow for all members of the community	19	2.6
Walking dogs is important for health and wellbeing (animal/ human)	18	2.5
Dogs should have annual access to the beach	17	2.4
Signage needs to be reviewed, consistent, clear and friendlier	15	2.1
Public should feel safe when in public places	15	2.1
MPSC need to provide more rubbish bins and bags to encourage picking up after dogs.	13	1.8
Positive comment - no issues/agree	13	1.8
Needs of locals need to be considered over tourists	12	1.7
Year-round controls will impact dog community	11	1.5
Dogs should be on leash all year	11	1.5
Dogs should have annual access to reserves.	10	1.4
Some reserves could be dog friendly when not in use by other community groups	9	1.3
Depends on the leash free areas?	9	1.3
More information on planned controls/ conditions required	9	1.3
Humans are the issue - they ignore rules/ signs	9	1.3
Unsure of meaning of 'year-round' in the survey	7	1.0
Current structure is too simplified and needs to be more inclusive for dog owners	7	1.0
Other comment	7	1.0
Annual controls are not required	7	1.0
More fenced areas are needed for animal/ human safety	6	0.8
Most allocated leash free spaces in MPSC are not fit for purpose and need to be reviewed.	6	0.8
Council needs to maintain the areas - overgrowth is a safety concern	6	0.8
Dogs should not have any access	6	0.8
Dogs should always be on leash unless the area is marked leash free	6	0.8
Responsible dog owners should not be restricted	6	0.8
Locations of areas needs to be evenly distributed across the MPSC	6	0.8
More on leash bushland areas are needed	5	0.7
Dogs should be permitted in public spaces	4	0.6

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Bushland, Parks and Reserves - Further Comments		
Comment Themes	**Frequency**	**% of n**
More enforcement required at Red Hill-Merricks Track, Balcolmbe Estuary, Mount Martha South Beach, Vern Wright Oval, Hastings Foreshore,	4	0.6
Community needs education on conservation areas	4	0.6
Owners need to be more responsible and clean up after their animals	4	0.6
Dogs should be on leash on beaches	3	0.4
Happy with current controls	3	0.4
MPSC needs to provide more for rate payers	3	0.4
Some reserves could have restrictions	2	0.3
Cameron's Bight should remain leash free - locals should not be discriminated against for holiday makers.	2	0.3
During quieter times some on leash areas could be designated off leash	2	0.3
MPSC needs better infrastructure to cope with swells in population	2	0.3
Merricks Beach is well controlled	1	0.1
Dangerous breeds should be destroyed	1	0.1
Signage needs to be clearer at Dorothy Houghton adjacent to Cameron's Bight.	1	0.1
Beach at Portsea and Sorrento should be seasonal with restricted times outside of summer	1	0.1
Horses need to be better controlled	1	0.1
More parking is required for Safety Beach	1	0.1
People who don't own dogs are the issue, rules aren't required	1	0.1
Visitors/ Tourists are non-compliant with on leash requirements	1	0.1
Trained dogs should be allowed off leash (level 3 obedience and above)	1	0.1
Total comment themes	**571**	
n = 717 respondents (some comments contained multiple themes, so does not add to 100%)		

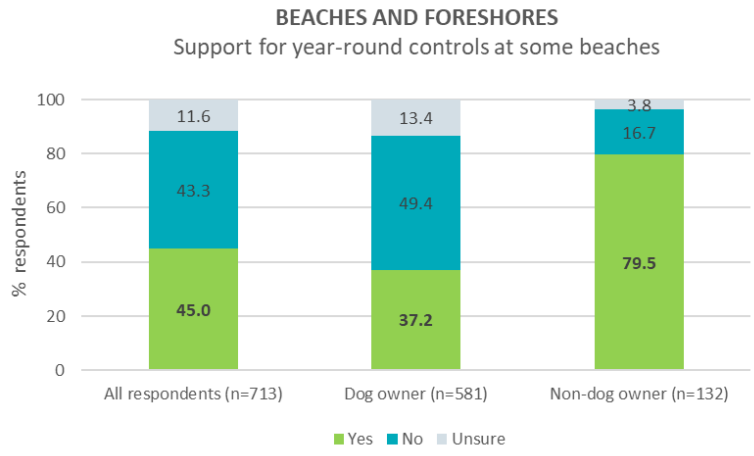
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Beaches and Foreshores

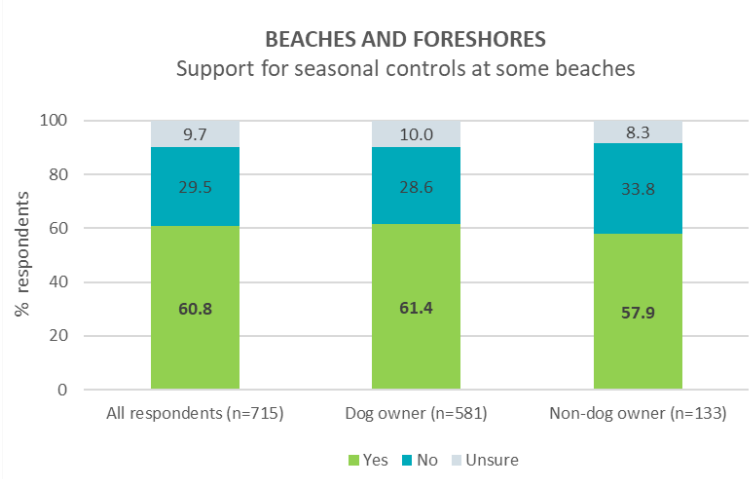
Year-Round Dog Controls at Some Beaches

We are proposing year-round dog controls for some beaches. This means these areas will be on leash, leash-free or dog prohibited year-round. Respondents were asked whether they support year-round dog controls at some beaches.



Seasonal Dog Controls at Some Beaches

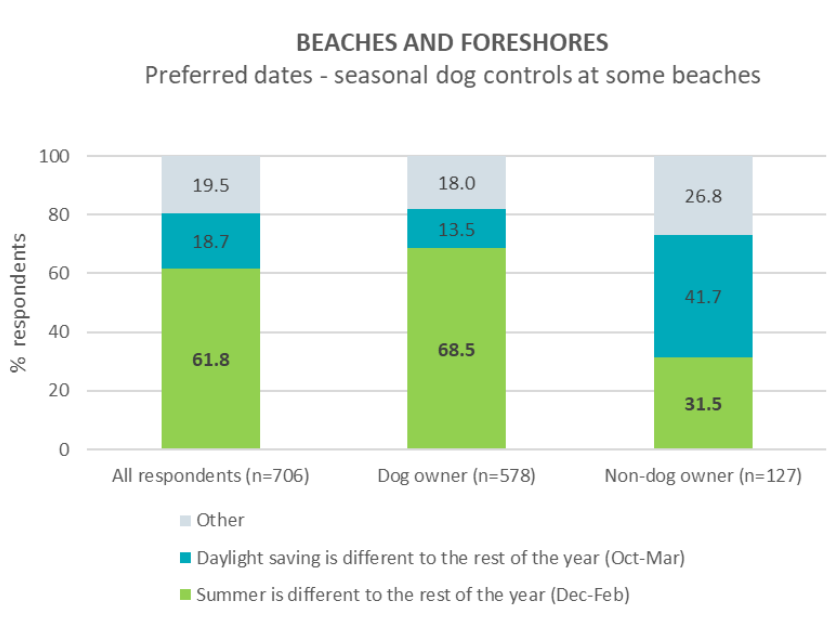
We are proposing seasonal dog controls for some beaches. This means that these areas will be on leash, leash-free or dog prohibited depending on the time of year. Respondents were asked whether they support seasonal dog controls at some beaches.



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Respondents were asked where seasonal dog controls apply at some beaches, which dates they preferred.



'Other' comments have been categorised below.

Seasonal Dogs Controls at Some Beaches - Preferred Dates - Other Comments	
Comment Themes	**Frequency**
Dogs should be allowed all year round	20
Seasonal controls should exist in peak times	19
Disagree with seasonal controls	18
Controls should be all year round	11
Standard times annually	11
None	10
Dogs should be on leash all year round	9
Times/ dates need to be adjusted	8
Unsure/ depends on the proposed changes	8
Controls should exist for summer holidays only	8
December - January they should be permitted on leash 10am-6pm	6
Agree with restrictions however feel there needs to be an allowance for residents on hot days	5
This is over regulated	5

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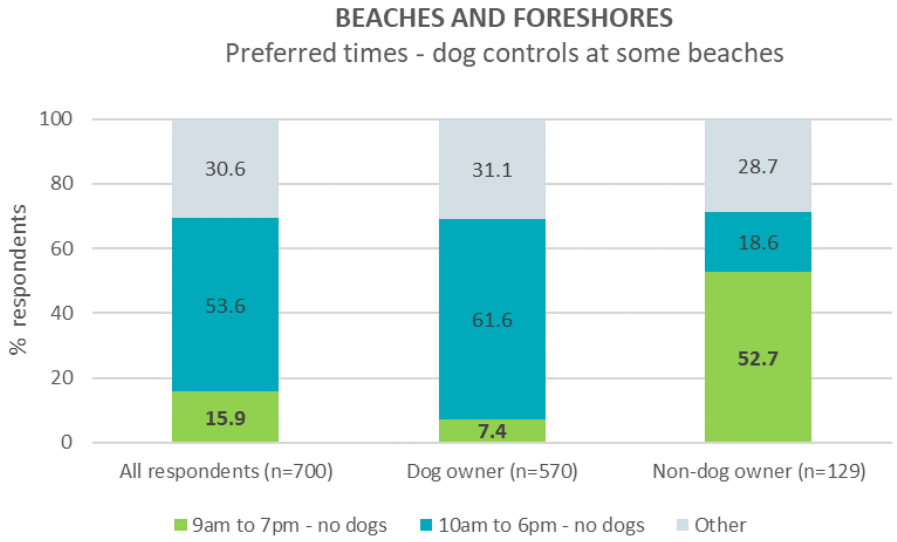
Seasonal Dogs Controls at Some Beaches - Preferred Dates - Other Comments	
Comment Themes	**Frequency**
Signage needs to be clearer.	4
During daylight savings dogs should be allowed on beach	3
Seasonal controls need to be extended to minimise environmental impacts	3
Restrictions should not be based on tourist/ seasonal needs	3
Leash free options should be available for all seasons	3
Dogs should be permitted off leash all year round	3
Dogs should always be on leash unleash otherwise stated	3
Responsible owners should not be restricted	3
During holiday periods consider leash or restricted access	3
Dogs should be allowed in Winter	2
Commission a report outlining the detrimental affect of dogs on beaches	2
Weekdays and weekends should be differentiated	2
Enforcement is required for seasonal controls	2
Support dog owners and non-dog owners. Designate some beaches where dogs are prohibited	1
Compliance and enforcement is needed to ensure dog poo is not left on beaches	1
On beaches leash free before 9:30am	1
Every suburb should have an area dedicated to dogs on beaches	1
Beaches are all too busy	1
Horses need to be better controlled	1
Should be restricted to residents only	1
Dogs should be allowed on beaches before 10am	1
Other comment	1
24/7 dog beach required	1
Dogs should be on leash January through to March	1
Consideration needs to be given for mobility challenged people to access the beaches	1
Residents should have beach access early morning and, in the evenings.	1
More designated leash free beaches are required	1
Community education is required to direct behaviour change	1
People ignore existing regulations.	1
If on a lead, dogs should be allowed 24/7	1
Total comment themes (from 140 'other' comments – some contain multiple themes)	**191**

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Preferred Times for 'No Dogs Allowed' at Some Beaches

Respondents were asked where times apply to dog controls at some beaches, which times they would prefer there to be 'no dogs allowed'.



'Other' comments have been categorised below.

Preferred times for 'no dogs allowed' at some beaches - other comments	
Comment Themes	**Frequency**
Dogs should be allowed at all times	49
10am - 5pm	23
11am - 5pm	15
Disagree with controlled times/ no restrictions	13
10am - 4pm	12
12pm - 5pm	7
9am - 5pm	7
11am - 6pm	6
Dogs should be on leash at all times	5
12pm - 7pm	4
10am - 6pm	4
Needs to be consistent to remove confusion	4
All year control	4

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Preferred times for 'no dogs allowed' at some beaches - other comments	
Comment Themes	**Frequency**
10am - 3pm	4
11am -4pm	4
Dogs should be prohibited from beaches at all times	4
12pm - 6pm	4
Other comment	3
8am - 8pm	3
Seasonal times	3
11am - 3pm	3
10am - 2pm	3
9am - 7pm	3
During winter - all hours	2
More information of areas designated 'no dog' requested	2
Not when sunbathers are on the beach	2
During peak dogs only allowed on lead	2
9am - 6pm	2
10:30am - 5:30pm	2
Dependent on temperature	2
Residents should not be restricted	2
Dogs should only be allowed off leash where signage states	2
10am - 6pm on leash only	2
Balanced approached - some designated dog beaches and some dog free to allow public to feel safe	2
12 noon to 3pm	2
Change signage to 'dogs on leash during 'these times'. Leash free outside of those times.	1
Weekends, School holidays, and Public holidays 9am - 5pm	1
12pm - 7pm allowed on lead	1
7am - 5pm	1
Leash free 6pm-10am	1
Commission a report outlining the detrimental affect of dogs on beaches	1
12pm - 8pm over 20 degrees	1
9pm - midnight	1
midnight - 7pm	1
8am - 5pm	1

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Preferred times for 'no dogs allowed' at some beaches - other comments	
Comment Themes	**Frequency**
Every suburb should have a designated beach area	1
9am - midday	1
7am - 7pm	1
More leash free beaches are needed	1
Nonspecific comment	1
Owners are the issue, not dogs	1
10:30am - 4pm	1
6am - 6pm	1
5pm onwards	1
3pm - 10am	1
10am - 7pm	1
Summer only	1
12 noon - 4pm	1
Total comment themes (from 213 'other' comments – some contain multiple themes)	**234**

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Beaches and Foreshores – Further Comments

Respondents were asked if they would like to provide any further comments beaches and foreshores. Comments were coded and categorised in the table below, according to themes evident.

Beaches and Foreshores - Further Comments		
Comment Themes	**Frequency**	**% of n**
There needs to be a balanced approach to allow for all community/ residents needs	39	5.4
Current restrictions are long and difficult	34	4.7
Disagree to year-round restrictions	30	4.2
More leash free beaches are needed	27	3.8
Restrictions must be policed/ more Local Laws presence.	26	3.6
Dogs should be allowed on beaches all year round	25	3.5
It's not always feasible to conform to required times, some designated areas should be flexible to accommodate everyone	23	3.2
Walking dogs is important for health and wellbeing (animal/ human)	22	3.1
Owners need to be more responsible and control their animals	21	2.9
Dogs should be allowed on leash at all times	20	2.8
Summer is the only time there should be restrictions	20	2.8
Uncontrolled dogs are an issue, people feel unsafe	19	2.6
The only people using the beach are dog owners	18	2.5
10am - 6pm or 10am - 5pm no dogs	17	2.4
Responsible dog owners should not be restricted.	16	2.2
Locals should be given more access in peak/ seasonal times	13	1.8
People will and do break the rules	13	1.8
More bins and poo bags need to be provided at beaches	12	1.7
Consideration needs to be given for mobility challenged people to access the beaches	12	1.7
Not when swimmers/ sunbathers/ families are on the beach	11	1.5
Clearer signage, owner obligations and penalties (refer Altona beach signs for example)	9	1.3
the Mornington Peninsula needs to be more dog friendly	9	1.3
Beach/ Tourist season should not dictate when locals can walk their dogs	9	1.3
Wildlife needs to be considered and protected	8	1.1
Non-specific comment	8	1.1

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Beaches and Foreshores - Further Comments		
Comment Themes	**Frequency**	**% of n**
Dogs should have access to the beach to cool down/ spend time with their families	8	1.1
Current number of leash free beaches is sufficient	5	0.7
Summer dogs should be allowed on leash 10am-6pm	4	0.6
Council needs to stay in their lane and allow residents some freedoms/ pleasures.	4	0.6
Approach proposed seems reasonable	4	0.6
More information on planned controls/ conditions required	4	0.6
Restrictions should only be Dec 1 - Jan 31 (similar to Frankston City)	4	0.6
Restrictions should be temperature/ weather based	4	0.6
Have signage that indicates change in policy control based on time of year - similar to fire risk sign	3	0.4
All beaches should be used at some point to share the number of dogs/ people in areas.	3	0.4
Another year round off leash beach area is needed: between Portsea and Safety Beach, Rye, Tootgarook, Capel Sound	3	0.4
Stair access to Somers Beach is dangerous for owners and animals	3	0.4
Dogs should be banned from beaches 24/7/365	3	0.4
Council needs to maintain reserves/ grassed areas to ensure dog and owner safety	3	0.4
Every suburb should have a designated dog beach area	3	0.4
Popular swimming beaches should have restrictions so families can use the beach safely.	3	0.4
9am restriction is too early.	3	0.4
More parking at beaches is needed	2	0.3
Portsea and Sorrento beaches need waste collection bags/ bins	2	0.3
A blanket approach throughout Victorian beaches would be sensible	2	0.3
Dogs in public places policy is vague	2	0.3
Horses on beaches is an issue	2	0.3
8am - 8pm is simpler for dog owners to remember and adhere to	2	0.3
Restrictions should be on weekends and holiday periods only	2	0.3
Seasonal controls are confusing	2	0.3
Beach restriction should be 10am - 4pm	2	0.3
Negative comment	2	0.3
Allow beach access in the morning and evening for dogs	2	0.3

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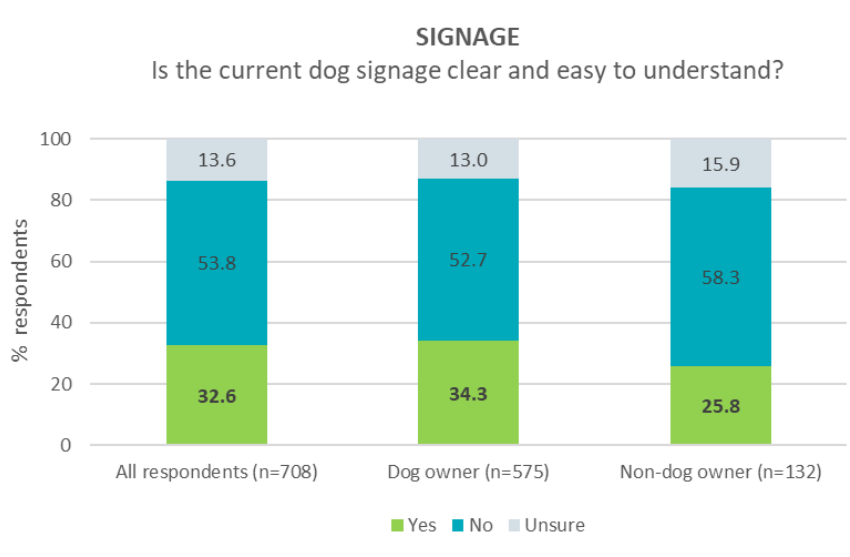
Beaches and Foreshores - Further Comments		
Comment Themes	**Frequency**	**% of n**
Blairgowrie beach is underutilised for dogs	1	0.1
Consider allowing Devil Bend Reservoir to have dogs on leash and muzzled	1	0.1
Walking should only be allowed after work and before dinner	1	0.1
Somers Dog beach should be deemed a Dog beach with no restrictions	1	0.1
Dogs should not be allowed at McCrae Beach from Yacht Club to Anthony's Nose	1	0.1
On lead 12 noon - 5pm and off lead at all other times	1	0.1
More information on determining and location of beaches is required	1	0.1
More enclosed dog friendly areas are required	1	0.1
7am - 9pm	1	0.1
Dogs should be allowed on leash in playgrounds	1	0.1
11am - 5pm	1	0.1
Enforcement isn't required on all beaches	1	0.1
Restrictions should be for daylight savings only	1	0.1
Consider the structure that Port Fairy has for dogs on beaches	1	0.1
Dogs should be allowed on leash outside of peak season	1	0.1
Leash free area at Tassells Beach should be retained for animal safety - unable to stray onto roads	1	0.1
Mt. Eliza needs a leash free beach all year round	1	0.1
Dogs should remain on leash unless it’s a dog beach	1	0.1
Total comment themes	**565**	
n = 717 respondents (some comments contained multiple themes, so does not add to 100%)		

Draft Dogs in Public Places Policy Community Engagement Report

Signage

Current Dog Signage – Clear and Easy to Understand?

Respondents were asked whether they thought the current dog signage is clear and easy to understand.



Signage – Further Comments

Respondents were asked if they would like to provide any comments in relation to signage. Comments were coded and categorised in the table below, according to themes evident.

Signage - Further Comments		
Comment Themes	**Frequency**	**% of n**
Signage is confusing/ inconsistent	122	17.0
Signage needs to be simple	43	6.0
Signage needs to be at all entry/ exit points/ boundaries/ car parks/ waterfront	39	5.4
People ignore the signage	38	5.3
Not enough signage	35	4.9
Signs need to be in prominent places and larger writing	34	4.7
There needs to be more compliance enforcement	25	3.5
Owners need to be more responsible	10	1.4
Negative comment regarding survey purpose	9	1.3
Provide a list/ online platform/ website to locate areas that are dog friendly	8	1.1

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Signage - Further Comments		
Comment Themes	**Frequency**	**% of n**
Current signage is easy to understand	8	1.1
More bins and bags are needed	7	1.0
Other comment	7	1.0
Colour coded signage system could be used to indicate rules	6	0.8
There needs to be education on picking up after your dog and thoughtful disposal	6	0.8
Signage needs to be consistent across the municipality to remove confusion on times	6	0.8
Council needs to improve internal process for signage reviews (vandalised/ fading/ incorrect information)	7	1.0
Signs at Dorothy Haughton Walk near Cameron's Blight are conflicting	5	0.7
New signs with pictograms are clear and easy to understand	5	0.7
Council needs to stop being prescriptive	4	0.6
No need for signage if no controls	4	0.6
Signage can be contradictory dependant on Council/ State owned	4	0.6
There are too many signs	4	0.6
Signs at Blairgowrie front beach bathing boxes is confusing.	3	0.4
There should be a leash free beach in every suburb	3	0.4
All beach users need to be considered (dog owner or not)	3	0.4
Use QR codes on signs then regulations could be updated without the need to replace, and information could be multilingual	3	0.4
Humans are an issue on beaches, not dogs	3	0.4
Residents shouldn't be restricted	3	0.4
Signage in Rosebud/ Capel Sound is vague and hidden and dates don't match	2	0.3
Rosebud/ McCrae signs are pathetic	2	0.3
Mount Martha South and North - no one follows the rules	2	0.3
Dogs should be banned from beaches 24/7/365	2	0.3
More appropriate off leash areas are needed	2	0.3
Signage should include areas that are dog free so tourist know where they can go	2	0.3
Dogs need to be under effective control of the owner when off leash	1	0.1
Signage used by Bayside Council is a good example	1	0.1
Signage at Portsea Pier is not located at the pier but in the park	1	0.1
Advertise times in the local paper	1	0.1
Signage at Flinders Beach is not clear	1	0.1

Draft Dogs in Public Places Policy Community Engagement Report

MORNINGTON PENINSULA Shire

Signage - Further Comments		
Comment Themes	**Frequency**	**% of n**
Signage between Safety Beach and Dromana foreshore is confusing	1	0.1
Merricks Beach - no one follows the rules	1	0.1
Most owners are responsible and should not be punished because of the minority	1	0.1
Non-Shire signage should be removed (Cameron's Bight) as it causes tension between dog owners and beach users	1	0.1
Walking dogs is important for health and wellbeing (animal/ human)	1	0.1
Tourists are the issue	1	0.1
Dog owners maintain areas by picking up rubbish/ debris	1	0.1
Dogs should be restricted from accessing all beaches	1	0.1
Mills Beach signage is suggestive - no times displayed	1	0.1
Most areas should be on leash for human/ animal safety	1	0.1
There is no signage at ovals in Somerville	1	0.1
Total comment themes	**482**	
n = 717 respondents (some comments contained multiple themes, so does not add to 100%)		

Draft Dogs in Public Places Policy Community Engagement Report

MORNINGTON PENINSULA Shire

Site-Specific Feedback

Respondents were asked if they would like to provide any site-specific comments, 404 respondents provided their feedback. Comments were coded and categorised in the table below, according to themes evident.

Where 10 or more comments were provided for a particular site, further segmentation was undertaken to better understand issues, concerns, or ideas for these sites.

Site Specific Feedback – High Level Comment Categorisation

Site-Specific Comments * sites with 10 or more responses – please refer more detailed segmentation		
Comment Themes	**Frequency**	**% of n**
Somers*	34	4.7
Mount Martha*	32	4.5
Camerons Bight*	31	4.4
Merricks Beach*	27	3.8
Environmental impacts need to be considered	21	3.0
Blairgowrie Beach*	18	2.5
Balnarring Beach*	18	2.5
More enforcement is required	17	2.4
Rye*	15	2.1
More beaches are needed	16	2.3
Non-specific comment	15	2.1
McCrae Beach*	14	2.0
Flinders*	12	1.7
Public safety needs to be a priority	11	1.5
NIL/ no response provided	11	1.5
Rosebud/ Capel Sound*	10	1.4
More/ larger off leash areas are needed due to number of dogs in area	10	1.4
Zoning mechanism should be implemented to protect public and fauna	9	1.3
Safety Beach	9	1.3
Dromana	9	1.3
Sorrento	8	1.1
Hastings	8	1.1
Less abled body access to leash free areas is needed	8	1.1
Mornington	8	1.1
Mt Eliza/ Moondah	7	1.0

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Site-Specific Comments * sites with 10 or more responses – please refer more detailed segmentation		
Comment Themes	**Frequency**	**% of n**
Current controls are too stringent	7	1.0
Areas should be fenced for animal safety	7	1.0
Portsea	6	0.8
Sullivan's Bay	6	0.8
Review signage/ no signage/ needs to be specific	6	0.8
People disregard signage	6	0.8
MPSC need to provide more dog poo bags and bins	6	0.8
Daley Ave/ Tootgarook	5	0.7
Fishermans Beach	5	0.7
Each suburb should have a leash free beach	5	0.7
Beaches/All	4	0.6
Would like to see specific proposals	4	0.6
Don't change what is already in place	4	0.6
Public input is important	4	0.6
Truemans's Road Reserve	4	0.6
Dorothy Haughton Walk	4	0.6
Dogs should have access to everywhere, appropriately controlled for the area	4	0.6
MPSC needs to review facilities at dog parks (toilets/ lights/ water)	4	0.6
Canadian Bay	4	0.6
Dog owners need to be more responsible	3	0.4
Murray-Anderson dog beach	3	0.4
Locals should have access all year round to leash free areas.	3	0.4
Tyrone	3	0.4
Westernport	3	0.4
More dog friendly walking tracks are needed	3	0.4
Somerville	3	0.4
There needs to be a designated back beach so dogs can go to a surf beach with family	3	0.4
All camping areas need dog control pre/ post season	2	0.3
Foreshore camping	2	0.3
Areas should be rotated so all residents have a turn of a dog free beach in their area	2	0.3
Percy Cerruty oval	2	0.3

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Site-Specific Comments * sites with 10 or more responses – please refer more detailed segmentation		
Comment Themes	**Frequency**	**% of n**
Smaller areas are needed for puppies and others	2	0.3
Fence Stringer Oval, Blairgowrie	2	0.3
Back Beach no.16	2	0.3
Back Beach Dimmicks Beach	2	0.3
Shoreham to Pt.Leo	2	0.3
Dogs should be on leash at all times	2	0.3
Keep the current status of off leash dog beaches	2	0.3
Dogs under control of owners should have minimal restrictions	2	0.3
Seasonal restrictions need to be reviewed to allow more access for dogs	2	0.3
Off lead areas should be away from playgrounds	2	0.3
Grateful for the opportunity to be included in the decision making process	2	0.3
Pt Leo	2	0.3
Bittern	2	0.3
MPSC needs to be more dog friendly	2	0.3
Council need to review maintenance in areas	2	0.3
Hanns Creek	1	0.1
Ferguson Drive and Campbell Court was deemed dog free without consulting the residents. No footpaths in the area.	1	0.1
Fence Menzies St, Rye	1	0.1
Dunns Rd leash free is hazardous to less abled bodies	1	0.1
Horses are an issue	1	0.1
Olivers Creek - Tyabb	1	0.1
Council managed dog beach like Altona	1	0.1
Davey's Bay	1	0.1
Areas need to be more user friendly for senior/ injured dogs - boardwalks should be at entry points	1	0.1
Red Hill Recreation reserve	1	0.1
Greens Bush	1	0.1
Benjamin St Park should be leash free	1	0.1
Pine Ave Reserve should have a fenced walk way for pedestrian (non dog) safety	1	0.1
Briars	1	0.1
Areas are not fit for purpose (size versus number)	1	0.1

Draft Dogs in Public Places Policy Community Engagement Report

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Site-Specific Comments * sites with 10 or more responses – please refer more detailed segmentation		
Comment Themes	**Frequency**	**% of n**
Dog parks are important to community to connect and socialise	1	0.1
More off leash ovals are needed	1	0.1
Council should not use this to raise revenue	1	0.1
St. Andrews Beach	1	0.1
Point Nepean	1	0.1
Dog beaches should not be for non-dog people	1	0.1
Tanti	1	0.1
Total comment themes	**558**	
n = 717 respondents (some comments contained multiple themes, so does not add to 100%)		

Draft Dogs in Public Places Policy Community Engagement Report

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Site Specific Feedback – Detailed Comment Categorisation

Where 10 or more comments were provided for a particular site, further segmentation was undertaken to better understand issues, concerns, or ideas for these sites.

Site-specific comment themes - SOMERS	
Comment Themes	**Frequency**
Location name	4
Somers should remain leash free year-round	9
More enforcement is required at Somers	9
Access via 100 steps needs review, unsafe for both humans and animals	3
Somers is the only leash free option on that side of the peninsula	5
There is no consideration for others at Somers, the area is overused.	8
Wildlife and flora are no longer a consideration	4
Dog owners are irresponsible	9
A one sizes fits all approach for this area isn't practical	1
Beach end at South Beach Rd	1
Further towards Sandy Point	1
Keep to the left of 100 steps leash free	2
It's important to residents to be able to take their dog to the beach	2
Total comment themes - SOMERS (from 34 comments)	**58**

Site-specific comment themes - MOUNT MARTHA	
Comment Themes	**Frequency**
Location name	3
Specific location - South Beach	4
Specific location - North Beach	3
More areas need to be created similar to the Community Leash Free Zone in Mount Martha	1
Mount Martha leash free beach is a great example of dogs interacting with community	1
Birdrock Beach could have time restrictions applied	1
South Beach - dogs should be permitted off leash with restricted/ controlled seasonal times	6
Clarks Avenue Reserve should be considered for a leash free area	2
South Beach - dogs should be allowed before 9am	2
Review of fenced area at Citation Reserve, off Helena St. Mt Martha is required to ensure animal and community safety	1
Reserve in Osborne Drive, Mt Martha (between Birdrock Ave & Mt Martha) should be redeveloped to a fenced dog park	1

Draft Dogs in Public Places Policy Community Engagement Report

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Site-specific comment themes - MOUNT MARTHA	
Comment Themes	**Frequency**
South Beach is popular for local residents	1
Year-round leash free area is required	1
North Beach - dogs should be permitted off leash with restricted/ controlled seasonal times	2
North Beach should be off leash all year round	1
Controls are needed	1
Dogs should be on leash for part of the year	2
Dogs should not be permitted on the beach	1
More enforcement is required	3
Dog owners are irresponsible	2
Mount Martha Community Forest is a great example of an area to exercise dogs	1
Some beach access is required over summer	1
Total comment themes - MOUNT MARTHA (from 32 comments)	**41**

Site-specific comment themes - CAMERONS BIGHT	
Comment Themes	**Frequency**
Location name	6
Cameron's Bight should remain leash free year-round	9
Another leash free beach like Cameron's Bight is needed in Rye	2
Cameron's Bight leash free should be extended east to Blairgowrie Pier/ Yacht Club	6
Cameron's Bight should remain dog friendly	1
Proposed changes will impact dog community	3
Dog faeces are an issue on this beach	3
Cameron's Bight is unusable for families or water activities due to the number of dogs	2
Signage requires review - simplify and consistency	2
The beach is disappearing and no longer sustainable for the number of users.	2
There needs to be a balance on time use for dog owners and general public	3
The area is quiet outside of summer	1
Total comment themes - CAMERONS BIGHT (from 31 comments)	**40**

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Site-specific comment themes - MERRICKS BEACH	
Comment Themes	**Frequency**
Location name	5
Merricks is a great beach for off leash	3
There is little to no consideration for others in the Merricks area	4
More enforcement is required at Merricks	2
Merricks should be/ have leash free access year-round	6
Only dog walkers use the beach	1
It's important to residents to be able to take their dog to the beach	2
Dog owners are irresponsible	1
There needs to be a balance on time use for dog owners and general public	2
Wildlife and flora need to be considered	5
The area is not sufficient for the volume of users	1
Dogs should be on leash at all times	3
Suggested area being Balnarring Beach Foreshore Reserve to track from Bluff Road	1
Merricks Beach is not suitable for family activities (swimming)	2
Current expectations are too restrictive	2
Controls / policy is important	2
Balnarring South beach to Merricks	1
Dog owners are generally considerate of others	3
Specific sections should be leash free all year round	2
Total comment themes - MERRICKS BEACH (from 27 comments)	**48**

Site-specific comment themes - BLAIRGOWRIE BEACH	
Comment Themes	**Frequency**
Location name	4
Blairgowrie leash free area is not sufficient in size to accommodate all users	4
The area should be extended to the pier at Blairgowrie Yacht Squadron	3
Owners coming from Blairgowrie to Cameron's Bight ignore signage	1
Beach leash free areas are the reason we live in Blairgowrie	1
Leash free zones should be shifted periodically to allow for environmental rejuvenation	1
Weekday versus weekend times should be considered to allow access outside of holiday periods	2
It's important to have defined dog areas for public awareness/ safety	1
More areas need to be set up like Blairgowrie	2

Draft Dogs in Public Places Policy Community Engagement Report

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Site-specific comment themes - BLAIRGOWRIE BEACH	
Comment Themes	**Frequency**
There are not enough leash free areas in Blairgowrie	1
Dog owners are irresponsible	1
Sullivans is a better area for dogs	3
Total comment themes - BLAIRGOWRIE BEACH (from 18 comments)	**24**

Site-specific comment themes - BALNARRING BEACH	
Comment Themes	**Frequency**
Location name	1
Balnarring Beach should be on leash only	3
Balnarring needs a leash free area	3
Wildlife and flora need to be considered	2
There is rarely anyone on the beach	3
Horses are an issue at Balnarring Beach in peak times	1
It is important for residents to have access to the beach with their dogs	2
Balnarring Point to America's Beach should be leash free	1
Dogs should only be on leash during summer period	1
Balnarring needs to be more dog friendly	4
Balnarring Beach should have off leash access	2
More enforcement is required from the appropriate administration	1
Balnarring South beach to Merricks	1
Total comment themes - BALNARRING BEACH (from 18 comments)	**25**

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Site-specific comment themes - RYE	
Comment Themes	**Frequency**
Location name	1
Rye should remain leash free year-round	2
Another leash free beach like Cameron's Bight is needed in Rye	3
Area needs extending to east and west	3
The length of the leash free area is insufficient	3
More enforcement is required at Rye	2
Signage at Rye is confusing	1
More dog friendly areas are needed in Rye	1
Area between Rye and Cameron's Bight is highly congested with dogs	2
There should be a beach dogs are permitted to swim at	1
Beach use needs to be considered; some areas are not suitable for family activities	1
French St. Reserve should be considered for an off-leash park	1
Rye requires specific considerations due to seasonal camping activities	1
Rye beach should be dog free	1
Total comment themes - RYE (from 15 comments)	**23**

Site-specific comment themes - McCRAE BEACH	
Comment Themes	**Frequency**
Location name	1
The area is not sufficient for the volume of users	1
McCrae Beach is important to the dog community for interaction	4
McCrae Beach should be on leash only	1
Dogs should not be permitted at McCrae Beach; it is a swimming beach	4
Hours are too restrictive for families with dogs to use the beach	2
Dogs should be allowed off leash except for summer months	2
Signage at McCrae needs to be clearer	1
Wildlife and flora need to be considered	1
McCrae should be off leash except when people are using the beach	1
Total comment themes - McCRAE BEACH (from 14 comments)	**18**

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Site-specific comment themes - FLINDERS	
Comment Themes	**Frequency**
Location name	1
There should be no restrictions on dogs at Flinders	1
Dogs should not be permitted at Flinders Beach	1
Flinders requires more leash free areas	2
Dog owners are irresponsible	1
Public use of the beach needs to be considered	2
Access to Flinders beach is restrictive for less abled bodies	1
Flinders should be leash free all year round	3
Flinders leash free areas are important to the dog community for interaction	2
Flinders is a great off leash area	2
Commentor would like more input into the dog controls for Flinders	1
Total comment themes - FLINDERS (from 12 comments)	**17**

Site-specific comment themes - ROSEBUD / CAPEL SOUND	
Comment Themes	**Frequency**
Location name	0
The area around the pier is of concern	3
More enforcement is required	1
Capel Sound should allow dogs up to December	1
It is important for residents to have access to beaches with their dogs	1
Rosebud should be leash free all year round	2
Rosebud requires specific considerations due to seasonal camping activities	1
Consider leash free area between Truman's Rd and Capel Sound shops	1
Vern Wright reserve is a disgrace	1
Consider area opposite Rosebud Yacht Club for leash free	1
Consider moving the area further from the pier towards Dromana	1
Total comment themes - ROSEBUD / CAPEL SOUND (from 10 comments)	**13**

Draft Dogs in Public Places Policy Community Engagement Report

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Further Comments

Respondents were asked if they would like to provide any further comments or suggestions. Comments were coded and categorised in the table below, according to themes evident.

Further Comments or Suggestions		
Comment Themes	**Frequency**	**% of n**
Compliance will only come with enforcement. More Council presence needed	78	11.0
Council needs to provide more dog poo bags (biodegradable) and bins	42	5.9
Council needs to provide a policy with specific areas in it/ clarify proposals	38	5.3
Already too heavily restricted	31	4.4
More leash free areas are needed (beach and trail)	30	4.2
MPSC needs to be more dog friendly	29	4.1
Responsible dog owners should not be punished	25	3.5
Improve communications - signage/ electronic	24	3.4
Support/ Happy Shire is reviewing Dogs in Public Places Policy	24	3.4
Dogs are family members and important for a healthy mind and body	23	3.2
Dog droppings are an issue	22	3.1
MPSC needs to update dog park facilities and provide more - fenced and unfenced	22	3.1
Dogs should be on leash all year round in all public places, unless specified	21	3.0
Leash free areas are important for the community/ dogs to be able to interact	21	3.0
Environmental considerations need to be implemented to protect fauna	19	2.7
Educate the community with signage	19	2.7
Public should feel safe when in public places	18	2.5
Negative comment	17	2.4
Controls are needed	16	2.3
Dog numbers have increased post COVID/ recent years	15	2.1
Residents should not be restricted, or penalised/ tourists are the issue	13	1.8
Haven't read/ viewed the policy	12	1.7
Dog owners need to be educated better	12	1.7
Other/ Non-specific comment	12	1.7
Dog owners need to be more responsible	12	1.7
Dog parks need to cater for all residents and dogs, large should be segregated from small	11	1.5
Policy needs to cater for all residents, dog owners and non dog owners.	11	1.5
Dogs should be permitted on beaches all year round	10	1.4

Draft Dogs in Public Places Policy Community Engagement Report

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Further Comments or Suggestions		
Comment Themes	**Frequency**	**% of n**
On the spot fines should be issued for breaches	9	1.3
No restrictions on season, times, leash or off leash	8	1.1
Policy needs some flexibility	8	1.1
Keep it simple	7	1.0
There will always be irresponsible dog owners	7	1.0
Restrictions should be defined by season, ie Summer/ Winter	6	0.8
Access to beaches needs to consider less abled bodies	6	0.8
Draft policy requires more detail	6	0.8
Dogs should be permitted on beaches before 10am and/ or after 6pm	5	0.7
Dog owners pay fees and fines and should have a voice	5	0.7
Council is doing a great job.	4	0.6
Feedback period needs to be extended	4	0.6
Residents should be able to walk to their nearest off lead beach, not be restricted for 6 months of the year	4	0.6
Leashed dogs should be allowed within a playground	4	0.6
Council should do more for rate payers	4	0.6
Leash free areas should be accessible all year round	4	0.6
Council needs to better maintain areas	4	0.6
There is an ongoing issue with dog owners using parks where children play and not designated dog areas	3	0.4
Restrictions should link to environmental impact	3	0.4
What is the definition of 'dog under control'?	3	0.4
Using daylight savings period is too restrictive for dog owners	3	0.4
Humans are the problem, not dogs	3	0.4
Foreshore campers should be allowed controlled pets	2	0.3
Consider a zoning mechanism that dictates type of restraint, control and times	2	0.3
Cat traps need to be reintroduced to protect wildlife	2	0.3
Restrictions should link to Daylight savings, not seasons	2	0.3
Dogs should be banned from beaches 24/7/365	2	0.3
Consider metrics to measure the effectiveness of this Policy	2	0.3
Beaches should not be leash free	2	0.3
There should be beaches that are designated people only	2	0.3
Somers is an important beach for dog owners	2	0.3

Draft Dogs in Public Places Policy Community Engagement Report

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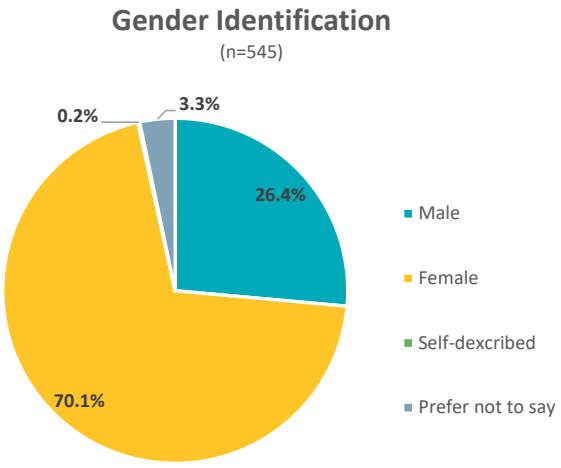
Further Comments or Suggestions		
Comment Themes	**Frequency**	**% of n**
Dogs should have leash free access to recreational areas when not in use by community groups	2	0.3
Location of leash free beaches should be rotated every few years	1	0.1
Trained dogs should be rewarded with off leash access	1	0.1
Survey should be carried out at Merricks Beach to widen community input	1	0.1
Council needs to reinvest revenue from fines back into Rye	1	0.1
Council needs to do more maintenance at Hastings foreshore (drainage, mowing, shade trees)	1	0.1
Have traditional landowners being consulted/ considered?	1	0.1
Tasman Dr needs a footpath for people and animal safety	1	0.1
Designate beaches in areas that are not heavily populated so there is adequate vehicle access	1	0.1
Number of meeting dates is not sufficient	1	0.1
Merricks Beach is legally under the control of the MBFRCM on behalf of DWELP	1	0.1
Leash free should be west of McCrae Yacht club, not the east	1	0.1
Reinvest revenue from fines into improving amenities in the area	1	0.1
Dogs prohibited in National Parks should be included as a reminder	1	0.1
More parking is required at beaches	1	0.1
Dogs should be allowed to swim at beaches with owners	1	0.1
Council needs to work with Parks Victoria to gain dog access on back beaches	1	0.1
Council should introduce a booking system for dog parks - fee for use.	1	0.1
Please review Horse access to beaches	1	0.1
Bird Rock should be leash free all year round	1	0.1
Do not increase number of rangers	1	0.1
Dangerous dog breeds should be banned	1	0.1
Clarity required on who runs which beach and what that means for community access	1	0.1
Access to beaches needs to consider the tidal movement	1	0.1
Council needs to be mindful not to create policies to generate revenue	1	0.1
Leash free areas need to be enclosed for dog safety	1	0.1
Grateful for opportunity to comment	1	0.1
Total comment themes	**783**	
n = 717 respondents (some comments contained multiple themes, so does not add to 100%)		

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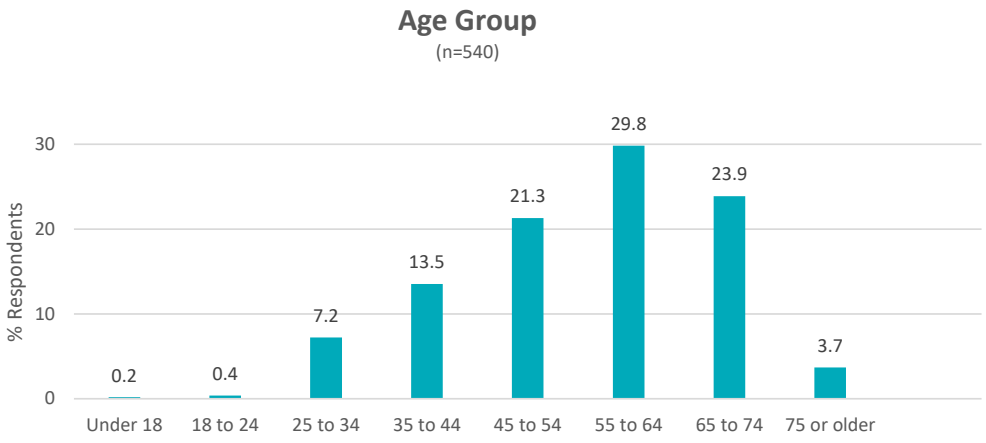
MORNINGTON PENINSULA Shire

Who We Heard From (Online Surveys)

Gender Identification



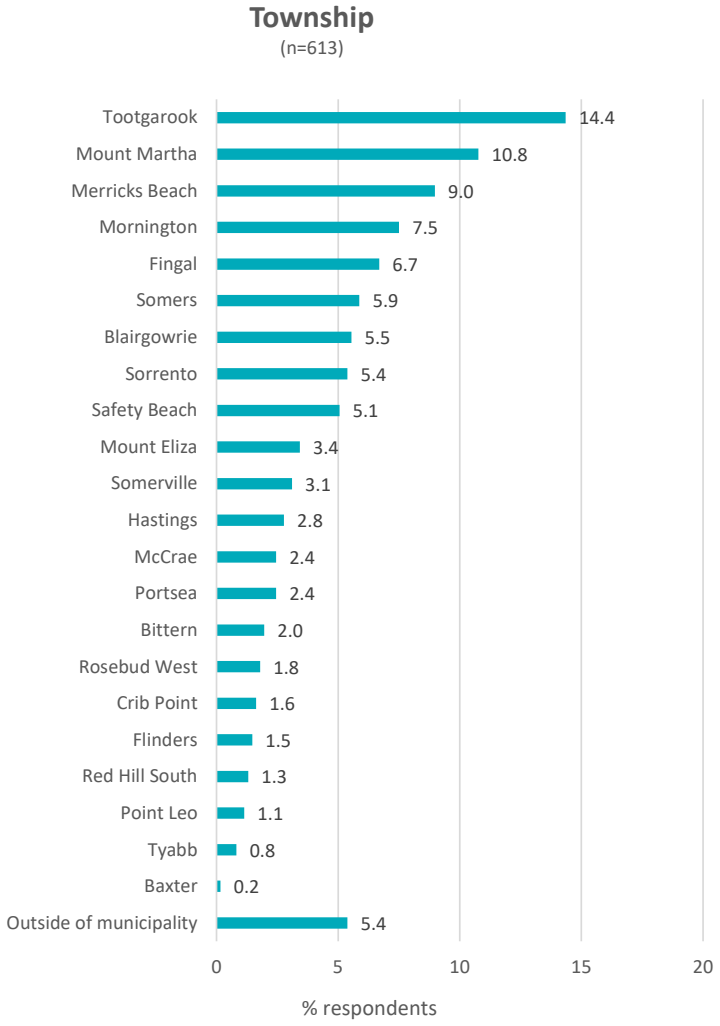
Age Group



Draft Dogs in Public Places Policy Community Engagement Report

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Township



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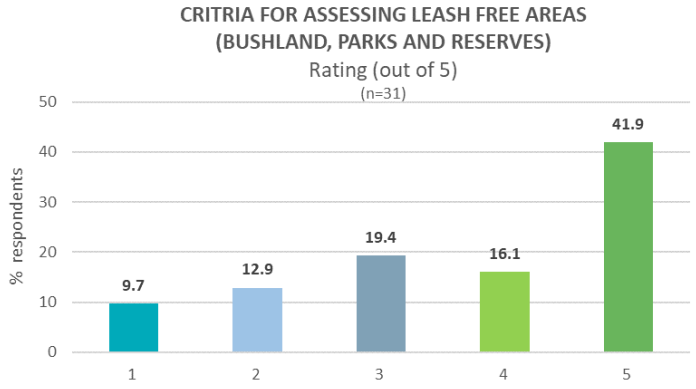
MORNINGTON PENINSULA Shire

Feedback on Draft Policy Elements

In addition to the survey, community members were invited to provide feedback on specific elements of the draft Policy. 31 people provided their input (12 online and 19 hard copy).

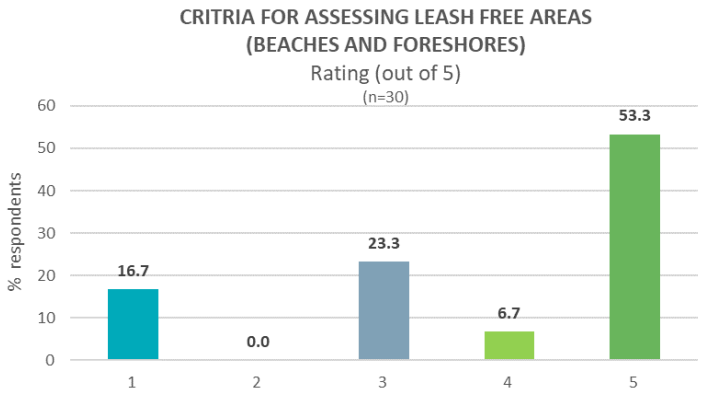
Leash Free Areas (Bushland, Parks and Reserves)

Respondents were asked to rate on a scale of 1 to 5 - an excerpt of section 5.3 of the draft Policy, which details the criteria to be used to assess and identify suitable locations for permitted leash free areas at bushland, parks and reserves.



Leash Free Areas (Beaches and Foreshores)

Respondents were asked to rate on a scale of 1 to 5 - an excerpt of section 5.4 of the draft Policy, which details the criteria to be used to assess and identify suitable locations for permitted leash free areas at beaches and foreshores.

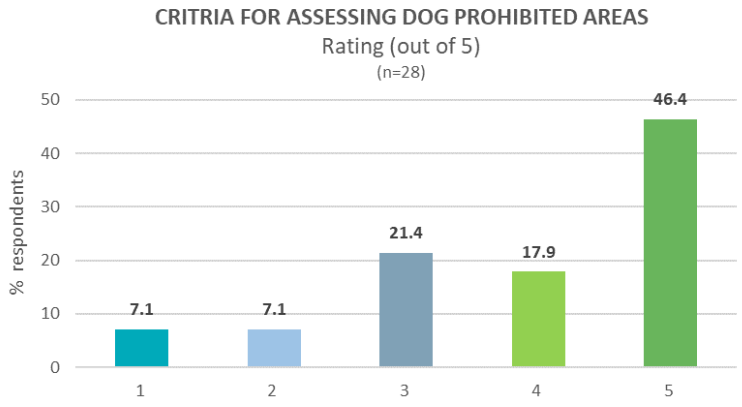


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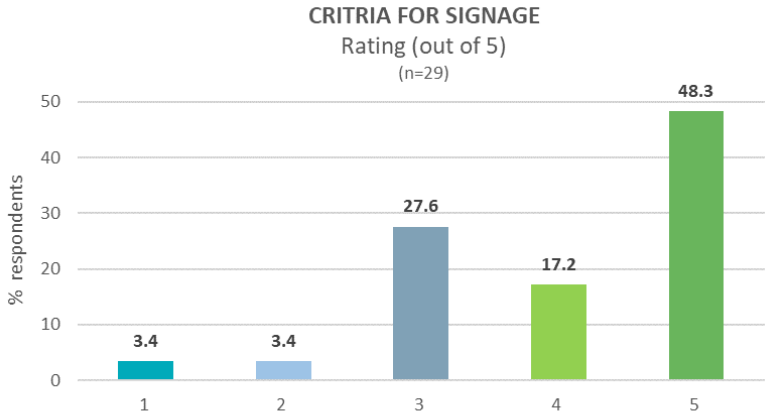
Dog Prohibited Areas

Respondents were asked to rate on a scale of 1 to 5 - an excerpt of section 5.5 of the draft Policy, which details the criteria to be used to guide assessment of locations as prohibited areas.



Signage

Respondents were asked to rate on a scale of 1 to 5 - an excerpt of section 5.8 of the draft Policy, which details the criteria to ensure that signage is consistent across all Shire owned land. Signage will indicate whether dogs are permitted on leash, leash free or prohibited.



Draft Dogs in Public Places Policy Community Engagement Report

MORNINGTON PENINSULA Shire

Other Consultation Feedback

Pop Up Stalls

Format

A series of six (6) pop up stalls was facilitated across each Shire Ward, to provide the community with an opportunity to provide feedback.

Date	Town	Venue
2 November 2022	Mornington	Mornington Library
11 November 2022	Rosebud	Rosebud Pier
15 November 2022	Balnarring	IGA Shopping Centre
17 November 2022	Hastings	Hastings Market
2 December 2022	Rye	Rye Beach
4 December 2022	Moorooduc	Moorooduc Markets

Some people engaged in conversation, other lodged prepared written submissions, completed a hard copy survey or took one away. Submissions and surveys received have been collated as part of the broader consultation outcomes.

Some people submitted customer requests in relation to a range of Council services. These were lodged and forwarded to the appropriate departments.

Draft Dogs in Public Places Policy Community Engagement Report

MORNINGTON PENINSULA Shire

Written Submissions

53 written submissions were received and collated from individuals and interest groups. These were emailed to Council, uploaded to Shape, SMS or sent via Auspost. A summary of themes has been prepared in the table below.

#	Source	Summary
1	Email 21 Oct 2022	Support changing dates to summertime (Dec-Feb). Prefer hours to be 10am-6pm. Council to collaborate with DELWP to seek alignment of dog controls.
2a	Email 25 Oct 2022	General enquiry regarding consultation and communications.
2b	Hard copy submission lodged 11 Nov 2022 at Rosebud Pop Up Stall	Dog population has increased without providing greater capacity for dog exercise. Further dog population increases are expected with human population growth. Need increased capacity for dog exercise aligned with population growth. Health and wellbeing benefits of dog ownership and dog walking. Suggest change dates to 1 Dec -to 31 January. McCrae Beach – suggest double the length of off leash area (currently 300m). Improve signage, include QR codes.
3	Email 26 Oct 2022	Health and wellbeing benefits of dog ownership and dog walking. Policy difficult to understand. Allow dogs off leash on beaches at all times, except 25 Dec to 31 Jan, with conditions. Beaches are deserted outside summer.
4	Email 29 Oct 2022	Foreshore camping – general comment.
5	Email 2 Nov 2022	Foreshore camping – dogs off leash causing nuisance. Should be on leash during camping period, not allowed to camp overnight and not allowed near toilet/laundry areas. Prefer time of 6pm for dogs to be allowed on beach off leash. More enforcement.
6	4 Nov 2022	Policy does not have enough focus or detail on non-coastal areas and playgrounds.

Draft Dogs in Public Places Policy Community Engagement Report

MORNINGTON PENINSULA Shire

#	Source	Summary
7	10 Nov 2022	Red Hill oval – suggest including a leash free area.
8	Email 10 Nov 2022	Difficulty accessing online survey. Foreshore camping – dogs off leash causing nuisance and safety concerns. Should be on leash during camping period, not allowed to camp overnight. More enforcement.
9	Email 14 Nov 2022	Difficulty accessing online survey. Need more accessible dog off leash beaches. Need more off leash Westernport beaches. Provide dog waste bags.
10	16 Nov 2022	Raw/summary data from independent survey of Merricks Beach users
11	Email 15 Nov 2022	Difficulty accessing online survey. Need more signage and email dog owners to promote consultation. Shire takes a punitive approach, is heavily restricted and is not dog friendly. Provide dog waste bags and bins. Camerons Bight off leash area small and overcrowded. Provide more dog-friendly areas and remove barriers to good behaviour. Health and wellbeing benefits of dog ownership and dog walking.
12	Email 16 Nov 2022	Hooded Plover and Red-Capped Plover important for coastal conservation. Compliance at ‘on leash’ beaches is poor, despite regulations. Demarcation of land management causes confusion. Dog owners should be more responsible. Dog population is growing. Recognise need for designated off leash areas.

Draft Dogs in Public Places Policy Community Engagement Report

MORNINGTON PENINSULA Shire

#	Source	Summary
		Need more / stronger enforcement. Improve communications including, pamphlets, signage and QR codes. For beach-nesting birds we would like dog prohibition from at least the 1st September to 31st March. Seasonal dog regulations are very confusing. Consult with conservation groups before implementing new dog controls.
13	Email 16 Nov 2022	Dog Policy achieves nothing. Lack of compliance with dog controls. Concerns with dogs off leash on beaches.
14	Email 16 Nov 2022	Somerville Recreation Reserve overcrowded and used as a leash free area. Lack of compliance with dog controls. More enforcement needed.
15	Email 16 Nov 2022	Camerons Bight beach – difficult to stop dogs going off the 'sanded area'. Some rules don't make sense – can't see harm in walking dog off leash in winter when no one is around.
16	Email 16 Nov 2022	Beach at Rye between WhiteCliffs and the boat ramp. Disagree with daylight saving restrictions banning dogs from this beach. Beach is not frequently used outside of summer. Prefer dog ban at this beach from Christmas to 1 Jan, including summer weekends. Health and wellbeing benefits of dog ownership and dog walking.
17	Email 17 Nov 2022	Support Policy. Provide waste bags and bins.
18	Email 17 Nov 2022	Difficulty accessing online survey. Provide details on proposed dog controls for each location. Not enough access to leash free beaches.

Draft Dogs in Public Places Policy Community Engagement Report

MORNINGTON PENINSULA Shire

#	Source	Summary
		Does not support 9am-7pm times – too restrictive for older residents. Suggest 12pm to 6pm. Leash free beach dates should be all year, except summer school holidays. Camerons Bight should have no time restrictions. Flinders beach should have no time restrictions. More signage. Provide drinking water taps at leash free beaches. Protect areas of environmental significance. Suggest new free area at French Street, Rye – fenced with drinking water.
19	Email 17 Nov 2022	Report of site-specific dog rush / attack incident.
20	Email 17 Nov 2022	Policy wording needs to be more decisive to avoid ambiguity (particularly around specifics of dog controls).
21	Email 17 Nov 2022	More enforcement needed. Lack of compliance with dog controls.
22	Email 19 Nov 2022	Difficulty accessing online survey. Ensure consultation is accessible for people who are not online. Provide dog waste bags.
23	Email 19 Nov 2022	Difficulty accessing online survey. Prefer hours to be 10am-6pm.
24	Email 23 Nov 2022	Concerns with dogs on beaches impacting, approaching and injuring wildlife. Protect areas of environmental significance.
25	Email 8 Nov to Councillors Marsh, O'Connor and Holland	Improve signage –simple to avoid confusion. Prefer times start at 10am, rather than 9am.
26a	Email 25 Nov 2022	Policy wording – suggest changing dog ‘owner’ to ‘handler’.

Draft Dogs in Public Places Policy Community Engagement Report

MORNINGTON PENINSULA Shire

#	Source	Summary
		Hastings north foreshore – provide dog park with high level facilities. Improve education.
26b	Email 25 Nov 2022	Policy wording – consistency with use of terms 'lead' and 'leash'. Hastings north foreshore – provide dog park with high level facilities, supervised by Council staff initially. Improve education to encourage people to train their dogs.
26c	Email 29 Nov 2022	Hastings north foreshore – provide dog park with high level facilities.
27	Email 26 Nov 2022	Seek industry expertise to design dog off leash free areas. Improve advertising of dog off leash areas. Improve education around picking up dog waste. Introduce fenced sections for off leash beaches. Improve facilities at dog parks including animal enrichment, water. Seek sponsorship for development of dog parks.
28	Email 28 Nov 2022	Hastings north foreshore off leash area– access issues in winter (boggy) causing people to walk with dogs on track. Prefer hours to be 10am-6pm. Consider reducing hours to 11am-4pm during cooler months when fewer people around.
29	Email 27 Nov 2022	Camerons Bight beach – concerned that dog controls may change, further restricting dog walking. Numerous site-specific questions, concerns and comments (Camerons Bight) – response provided advising that this beach is managed by DELWP.
30	Email 29 Nov 2022	People ignore signage, changing signs or making them larger won't address non-compliance. Non-compliance with dog controls – South Beach, Mt Martha. Current dog controls are suitable. Consider adding wording to signs around consequences of non-compliance (eg. cop a fine).

Draft Dogs in Public Places Policy Community Engagement Report

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#	Source	Summary
31	Email 2 Dec 2022	Dogs should not be allowed off leash on beaches. Protect the environment. Non-compliance with dog controls, poorly behaved dog owners. Council do not enforce dog controls on beaches.
32	Email 2 Dec 2022	Report of consultation signage being vandalised. Non-compliance with dog controls, aggression by dog owners.
33	Email 2 Dec 2022	Change dates to Dec-Jan, possibly including Feb. Prefer times 10am-6pm, consider also 12pm-7pm to improve accessibility for elderly.
34	Email 4 Dec 2022	Concerned with changes to dog controls at South Beach, Mt Martha. (note response provided advising and apologising for incorrect sign replacement by Council contractor)
35	Email 5 Dec 2022	Provide off leash beaches that are accessible (particular reference to Mt Martha).
36	Email 5 Dec 2022	Concerned with changes to dog controls at South Beach, Mt Martha. (note response provided advising and apologising for incorrect sign replacement by Council contractor)
37	Email 5 Dec 2022	Dogs off leash on beaches (particularly South Beach, Mt Martha) – safety and nuisance concerns. Allowing dogs on beaches discriminates against people who are afraid or do not want to be bothered by dogs. Dog waste is a problem. Not enough enforcement / patrols. Non-compliance with dog controls. Not enough signage. Council has increased liability and risk of legal action by allowing dogs on beaches.
38	Email 6 Dec 2022	Difficulty accessing online survey. Provide details on proposed dog controls for each location. Provide off leash beaches that are accessible.

Draft Dogs in Public Places Policy Community Engagement Report

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#	Source	Summary
		Provide more dog parks that are accessible. Ensure each town has a safe, accessible leash free park within walking distance. Consider using sporting ovals.
39	Email 7 Dec 2022	Supportive of Policy initiative. Hillview Community Reserve, Dromana – needs to be fenced.
39	Email 7 Dec 2022	Stringers Oval off leash area – please retain. Change off leash beach dates to school holidays and public holiday weekends. Prefer time to be 10am-6pm.
40	Email 7 Dec 2022	Health and wellbeing benefits of dog ownership and dog walking. Provide more year-round dog off leash areas – beaches and parks. Provide dog waste bags and bins. Provide drinking water at off leash areas. Increase hours for off leash dog walking.
41	Email 7 Dec 2022	Prefer times to be 10am-6pm. Prefer dates to be summer months.
42	Email 5 Dec 2022	Dog off leash areas in Flinders are inadequate. Facilities not properly maintained, managed or fit for purpose. Current dog controls too restrictive – do not provide ability to safely and properly exercise dogs. Increased dog population. Health and wellbeing benefits of dog ownership and dog walking. BA Cairns off leash area – too small to exercise larger dogs, unsafe and not maintained. Consider allowing dogs off leash on the oval area when not in use for organised sport. Off leash beach at Flinders is not a suitable alternative to BA Cairns reserve oval as it is not easily accessible or within walking distance of homes. Although, suggest that this continue to be leash free year-round.

Draft Dogs in Public Places Policy Community Engagement Report

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#	Source	Summary
		Penalties for non-compliance are onerous and not lawful. Dog waste is a problem – more enforcement.
43	Email 18 Dec 2022	Flinders – need for suitable and accessible dog off leash areas.
44	Email 9 Dec 2022	Somers Beach – signage is confusing and contradictory. Somers Beach (east of short steps) – change to off leash year-round, without restrictions. Rules need to be equitable. Designated, enclosed dog parks not suitable for all dogs – leash free beaches are essential. Need more accessible dog off leash beaches. Not enough communication or signage about consultation. Consultation should have been done through dog registration process.
45	Email 9 Dec 2022	Support Policy change of dates to summertime (Dec-Feb). Prefer times to be 10am-6pm. Concerns with practicality of restricting dogs to 'sanded area' only. Consider fencing vegetation. More dog off leash areas. Improve facilities in off leash areas. Rules must be reasonable. Provide dog waste bags.
46	Shape upload 9 Dec 2022	Only allow for an off leash beach area where geographical features create a defined separated space. Only a small fenced percentage of the beach should be off leash. The areas right next to the leash free area must be exclusion zones for dogs. Conduct a study that an area, its natural habitats, wildlife and residents are not unduly impacted by noise and pollution (i.e. dogs exercising their hunting instincts etc.) before it's opened up to dogs. Fine professional dog walkers disregarding the rules.

Draft Dogs in Public Places Policy Community Engagement Report

MORNINGTON PENINSULA Shire

#	Source	Summary
47	Email 9 Dec 2022	Concerned with changes to dog controls at South Beach, Mt Martha. (note response provided advising and apologising for incorrect sign replacement by Council contractor)
48	Email 9 Dec 2022	Mornington, Mothers Beach to Shire Hall Beach – concerns with non-compliance. Current signage is ignored. Suggest improved and more signage. Support date change to summertime (Dec-Feb). Suggest dogs not be allowed on Mornington beaches between 9am and 8pm, and when allowed – on a leash at all times. More enforcement.
49	Email 12 Dec 2022	Concerned with changes to dog controls at South Beach, Mt Martha. (note response provided advising and apologising for incorrect sign replacement by Council contractor)
50	Email 7 Dec 2022	Concerned that Council intends to ban dogs from beaches all summer.
51	Email 8 Dec 2022	Please keep our leash free dog parks.
52	Email forwarded 5 Jan 2023	More dog waste bins. Put stencils on the ground of the bay tray trail.
53	Email 26 Jan 2023	Dog owners not complying with regulations at Blairgowrie beach. Off leash dogs harassing people. Abusive dog owners. Supportive of a balanced approach to dog controls, including consideration for both dog owners and people without dogs.

Draft Dogs in Public Places Policy Community Engagement Report

MORNINGTON PENINSULA Shire

Appendix 1 – Survey Questions



Dogs in Public Places Policy

Contact details

1. Name (required)	
2. Contact number (required)	
3. Email address (required)	
4. Address (required)	

Please review the draft Dogs in Public Places Policy, available at mornpen.vic.gov.au/dogspolicy

1. Do you own a dog? (Required)
- ☐ Yes
- ☐ No

Bushland, parks and reserves

2. We are proposing year-round dog controls for our bushland, parks and reserves. This means these areas will be on leash, leash-free or dog prohibited year-round. Do you agree with year-round controls?
- ☐ Yes
- ☐ No
- ☐ Unsure

3. Any further comments on the above?

Beaches and foreshores

4. We are proposing year-round dog controls for some beaches. This means these areas will be on leash, leash-free or dog prohibited year-round. Do you agree with year-round controls?
- ☐ Yes
- ☐ No
- ☐ Unsure

5. We are proposing seasonal dog controls for some beaches. This means that these areas will be on leash, leash-free or dog prohibited depending on the time of year. Do you agree with seasonal dog controls?
- ☐ Yes
- ☐ No
- ☐ Unsure

6. Where seasonal dog controls apply at some beaches, which do you prefer?
- ☐ Summer is different to the rest of the year (December to February)
- ☐ Daylight saving is different to the rest of the year (October to March)
- ☐ Unsure

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Draft Dogs in Public Places Policy Community Engagement Report

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Dogs in Public Places Policy

7. Where times apply to dog controls at some beaches, what times would you prefer these beaches to have no dogs allowed?

- [ ] 9am to 7pm – no dogs
- [ ] 10am to 6pm – no dogs
- [ ] Other (please specify)

8. Any further comments on the above?

Signage

9. Is the current dog signage clear and easy to understand?

- [ ] Yes
- [ ] No
- [ ] Unsure

10. Any further comments on the above?

Having your say on new or existing sites

11. Would you like to have your say on a specific site (new or existing)?

- [ ] No
- [ ] Yes (please provide your comments):

Overall

12. What do you think of the draft Dogs in Public Places Policy?

- [ ] Strongly do not support
- [ ] Slightly do not support
- [ ] Neutral
- [ ] Slightly support
- [ ] Strongly support

13. Do you have other comments or suggestions?

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MORNINGTON PENINSULA Shire

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Dogs in Public Places Policy

Comment on Assessment Criteria

Leash free areas (bushland, parks and reserves)

Please refer to section 5.3 of the draft Dogs in Public Places Policy.

The following criteria will be used to assess and identify suitable locations for permitted leash free areas at bushland areas, parks, reserves and sporting grounds:

a) Recommended minimum of 0.3 hectare in size.

b) Ensure compatibility with activities and other users of the open space to minimise adverse impacts, damage to sites (including resources required to repair and maintain), and to ensure public safety.

c) Include a 20-metre buffer to playgrounds, barbeque and picnic areas.

d) There will be no leash free areas at sites with playgrounds, where there is no fencing in place, or a buffer zone, to provide separation.

e) Be accessible by road but avoid locating leash free areas on busy roads unless the leash free area is fenced.

f) Allow for adequate maintenance of the site including bin collection service.

g) There will be no leash free areas adjoining dog prohibited areas unless fenced.

h) Ensure an adequate buffer to conservation areas and threatened species habitat.

i) Consideration may be given to the proximity of other leash free areas

Overall, how would you rate the criteria for assessing leash free areas (bushland areas, parks and sporting reserves)? (Out of 5 stars, 1 = lowest and 5 = highest)

Any further comments?

Leash free areas (beaches and foreshores)

Please refer to section 5.4 of the draft Dogs in Public Places Policy.

The following criteria will be used to assess and identify suitable locations for permitted leash free areas at beaches and foreshores:

a) Align leash free areas with formalised beach access tracks.

b) Allow for adequate maintenance of the site including bin collection service.

c Ensure leash free areas include the sanded beach area only (ie. from the edge of the dunes to the water), not in the dunes or vegetation.

d) Ensure an adequate buffer to conservation areas, threatened species habitat and roosting and nesting habitat for migratory and resident shorebirds. Sites will be assessed individually by an area specialist to determine suitability.

e) Consideration may be given to the proximity of other leash free areas

Overall, how would you rate the criteria for assessing leash free areas (beaches and foreshores)? (Out of 5 stars, 1 = lowest and 5 = highest)

Any further comments?

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Dogs in Public Places Policy

Comment on Assessment Criteria

Dog prohibited areas

Please refer to section 5.5 of the draft Dogs in Public Places Policy.

The following criteria are used to guide assessment of suitable locations for prohibited areas:

a) Ensure compatibility with activities and other users of the open space to minimise adverse impacts, damage to sites (including resources required to repair and maintain), and to ensure public safety.

b) Dogs will not be permitted in designated conservation sites or areas zoned or managed for environmental protection.

c) Dogs will not be permitted in playgrounds.

d) Deference will be given to areas of cultural heritage significance to minimise potential adverse impacts of dogs in these locations.

Overall, how would you rate the criteria for assessing dog prohibited areas? (Out of 5 stars, 1 = lowest and 5 = highest)

Any further comments?

Signage

Please refer to section 5.8 of the draft Dogs in Public Places Policy.

Signage will be consistent across all Shire owned land. Signage will indicate whether dogs are permitted on leash, leash free or prohibited.

Signage should:

- Be highly visible and located at prominent locations within the area and at key entrance points.
- Clearly outline the users' responsibilities and reinforce expected behaviour.
- Signage design is to be consistent across all Shire owned and managed land.
- Other information may be provided including to identify conditions of use, interpretive or other regulatory information.
- Signage cannot be amended or installed without prior approval of the Dogs Policy Reference Group.
- If a public open space area is not signed, dogs must remain on leash

Overall, how would you rate the criteria for signage? (Out of 5 stars, 1 = lowest and 5 = highest)

Any further comments?

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Implementation Plan for Dogs in Public Places Policy 2023



April 2023

Implementation Plan for Dogs in Public Places Policy 2023

MORNINGTON PENINSULA Shire

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Implementation Plan for Dogs in Public Places Policy 2023

MORNINGTON PENINSULA Shire

Context

On 16 May 2023, Council adopted the Dogs in Public Places Policy 2023 (Policy).

The purpose of the Policy is to support a strategic and consistent approach to leash free and dog prohibited areas on Shire managed land.

The objectives of the Policy are to provide:

- A consistent approach to assess the suitability and design of designated leash free and dog prohibited areas on Shire owned or managed land; and
- Clarity in the roles and responsibilities of Council, Shire staff and stakeholders in the assessment process.

Managing dogs in public spaces and promoting responsible pet ownership is an important function in the protection of community amenity, safety and the local environment.

We also recognise the value of pet ownership and its overall benefit for our health and wellbeing. The Policy aims to help us balance the needs of dog owners with the needs of the rest of our community.

Implementation Plan

This Implementation Plan has been developed to support the Policy. Six focus areas are identified.

Focus areas	
1. Sites impacted (immediate effect)	Activities to support Policy implementation at Shire-managed sites that will be immediately impacted.
2. Sites flagged for further assessment	Activities to review sites that have been flagged as requiring further assessment based on risk, safety, accessibility audit.
3. Replacement of remaining signage	A staged approach to replacing existing signage at remaining sites to ensure a consistent approach that is easy to understand.
4. Identification of new sites	An approach to identifying new sites at both district-level and through community-based nominations.
5. DEECA engagement	Engagement with DEECA to support a consistent approach to dog controls across the Shire.
6. Evaluation	Activities to measure effectiveness of Policy implementation.

Implementation Plan for Dogs in Public Places Policy 2023

MORNINGTON PENINSULA Shire

Actions		Timeframe	Responsible area
1 – SITES IMPACTED (IMMEDIATE EFFECT) Activities to support Policy implementation at Shire-managed sites that will be immediately impacted.			
1.1 Gazettal	• Create Council Order with sites impacted (immediate affect) and to correct administrative errors in Gazette.	Aug 2023	CS
	• Update Victorian Government Gazette with sites impacted (immediate affect).	Aug 2023	CS
	• Update Victorian Government Gazette to correct administrative errors, where no material change to sites will be experienced by the community.	Aug 2023	CS
1.2 Communications and engagement	• Revise project communications and engagement plan to promote the new dog controls.	Apr 2023	C&E
	• Implement initial communication and engagement plan tools upon Policy adoption.	May 2023	C&E
	• Develop digital map to support sites impacted immediately *(refer item 1.1 Gazettal above).*	May-Jun 2023	C&E
	• Publish digital map to support sites impacted immediately *(refer item 1.1 Gazettal above)*	Aug-Sep 2023	C&E
	• Implement communication and engagement plan tools upon Policy implementation *(refer item 1.1 Gazettal above)*	Aug-Sep 2023 and ongoing	C&E
	• Develop longer-term digital mapping solution for all sites across the Shire.	Dec 2023	C&E
1.3 Signage	• Design initial sample signage to support new dog controls, inclusive of QR code.	Apr 2023	C&E
	• Finalise signage design to support new dog controls, inclusive of QR code.	May-Jun 2023	C&E

Implementation Plan for Dogs in Public Places Policy 2023

MORNINGTON PENINSULA Shire

Actions		Timeframe	Responsible area
	• Prepare and install signage at sites impacted immediately *(refer item 1.1 Gazettal above).*	Aug-Sep 2023	CS
1.4 Enforcement	• Conduct additional educative site patrols, with 'grace period' once signage is in place. *(refer item 1.1 Gazettal above).*	Sep-Dec 2023	CS
2 – SITES FLAGGED FOR FURTHER ASSESSMENT Activities to review sites that have been flagged as requiring further assessment based on risk, safety, accessibility audit.			
2.1 Review identified sites	• Undertake further assessment of identified sites to determine whether adjustment to current dog controls is required, based on audit, risk and policy standards. • Provide report to Council with recommended changes.	Aug-Dec 2023 Feb 2024	CS CS
2.2 Gazettal	• Update Victorian Government Gazette with sites impacted.	Feb 2024	CS
2.3 Communications and engagement	• Revise and implement project communications and engagement plan to promote further revised dog controls. • Update digital map to support sites impacted.	Feb 2024 Feb 2024	C&E C&E
2.4 Signage	• Prepare and install signage at sites impacted by review.	Feb 2024	CS
2.5 Enforcement	• Conduct additional educative site patrols, with 'grace period' once signage is in place.	Mar-May 2024	CS
3 – REPLACEMENT OF REMAINING SIGNAGE A staged approach to replacing existing signage at remaining sites to ensure a consistent signage approach that is easy to understand.			
3.1 Develop signage replacement schedule	• In partnership with Council's signage team, develop a staged, costed and	Sep 2023	CS

Implementation Plan for Dogs in Public Places Policy 2023

MORNINGTON PENINSULA Shire

Actions		Timeframe	Responsible area
	prioritised signage replacement schedule.		
3.2 Replace remaining signage	• Replace remaining signage in accordance with schedule.	In accordance with schedule	In accordance with schedule
4 – IDENTIFICATION OF NEW SITES An approach to identifying new sites at both district-level and through community-based nominations.			
4.1 Identify potential district-level sites	• In partnership with Council's open space and recreation teams, identify potential sites for consideration as future district-level sites and Councils' grants advocacy role.	Jun 2024	CS
4.2 Community-based site nomination process	• Develop process, timing and governance requirements to support annual nomination of sites by the community.	Dec 2023	CS
5 – DEECA ENGAGEMENT Engagement with DEECA to support a consistent approach to dog controls across the Shire.			
5.1 Ongoing partnership	• Continue to partner with DEECA to support development of a consistent approach to dog controls across the Shire (including DEECA-managed land).	Jun 2024	CS
6 – EVALUATION Activities to measure effectiveness of Policy implementation.			
6.1 Community engagement post-implementation	• Follow up community engagement activities to seek feedback on outcomes and impacts of Policy implementation.	Dec 2024	C&E
6.2 Complaint and infringement data	• As part of Council's corporate reporting processes, continue to review, analyse and provide Council with dog complaint and infringement data periodically.	Ongoing	CS

Implementation Plan for Dogs in Public Places Policy 2023

MORNINGTON PENINSULA Shire

Financial Implications

This Implementation Plan proposes a staged approach to signage replacement (refer table on pages 4-6).

Policy adoption and changes to be made to current controls (e.g. changing to seasonal controls instead of daylight-saving specific dates; and changing times from 9am-7pm to 10am-6pm) at certain sites will require amended/updated signage to be installed at these locations.

The Policy also requires signage to be consistent across all Shire owned and managed land and to be located at prominent locations within the area and at key entrance points. The site audit conducted by officers has shown that additional and/or updated signage is required at certain sites.

The Shire's corporate signage budget will be utilised to fund installation of signs; however, additional funding may be required depending on the cost of signage as determined by officers.

Location	Unit Cost Rate Code	Plate Replacement Cost (per plate)	Asset Count	Replacement cost
Building/OpenSpace	SGN_COMF	$1,420	17	$24,140
Building/OpenSpace	SGN_GU	$339	41	$13,899
Building/OpenSpace	SGN_INF	1602	1	$1,602
Building/OpenSpace	SGN_REC	$1,282	43	$55,126
Building/OpenSpace	SGN_REG	$266	167	$44,422
Building/OpenSpace	SGN_TOT	$400	10	$4,000
Building/OpenSpace	SGN_WARN	349	11	$3,839
Carpark	SGN_GU	$339	1	$339
Carpark	SGN_PK	215	1	$215
Carpark	SGN_REG	$266	6	$1,596
Foreshore	SGN_COMF	$1,420	6	$8,520
Foreshore	SGN_GU	$339	7	$2,373
Foreshore	SGN_REC	$1,282	13	$16,666
Foreshore	SGN_REG	$266	68	$18,088
Foreshore	SGN_TOT	$400	10	$4,000
Road Reserve	SGN_COMF	$1,420	7	$9,940
Road Reserve	SGN_GU	$339	4	$1,356
Road Reserve	SGN_INF	1602	1	$1,602
Road Reserve	SGN_REC	$1,282	13	$16,666
Road Reserve	SGN_REG	$266	37	$9,842

Implementation Plan for Dogs in Public Places Policy 2023

MORNINGTON PENINSULA Shire

Location	Unit Cost Rate Code	Plate Replacement Cost (per plate)	Asset Count	Replacement cost
Road Reserve	SGN_SEV	170	1	$170
Road Reserve	SGN_ST	380	1	$380
Road Reserve	SGN_TOT	$400	3	$1,200
Total plate replacement cost (estimated – existing plates only)				**$239,981**
Foreshore plate replacement cost (estimated – existing plates only)				**$49,647**

Implementation Plan for Dogs in Public Places Policy 2023

MORNINGTON PENINSULA Shire

Sample Signage

Officers have developed a sample dog control signage style guide which seeks to provide a consistent approach to signage that is easy to understand. A selection of *indicative* sample signage is provided below.



Implementation Plan for Dogs in Public Places Policy 2023

MORNINGTON PENINSULA Shire



Implementation Plan for Dogs in Public Places Policy 2023

MORNINGTON PENINSULA Shire

DOG CONTROLS

Summer (December to February)

Dogs must be **on leash** from 10am – 6pm.

Dogs allowed **off leash** from 6pm – 10am.

Other times (March to November)

Dogs allowed **off leash** at all times.

Dogs must be under the owner's control at all times. Please pick up after your dog. **Penalties apply.**

For more information
1300 850 600
mornpen.vic.gov.au/leashfree

MORNINGTON PENINSULA Shire

Shire-Managed Sites – Impacted by Initial Policy Implementation

Shire-Managed Site	Current controls (as per signage)	Impacted by summer months and 10am-6pm rule?	Other impacts (standards, risk, access)?	What are the new controls?	Comments
Shire-Managed Foreshores					
Birdrock Beach, Mt Martha (opposite Birdrock Avenue)	Prohibited daylight savings 9am-7pm Leash free other times.	✓		Prohibited summer 10am-6pm Leash free other times	
Dava Beach, Mt Martha (opposite 606 The Esplanade)	Prohibited daylight savings 9am-7pm Leash free other times.	✓		Prohibited summer 10am-6pm Leash free other times	
Daveys Bay Foreshore, Mt Eliza (east of the northern end of Davey's Bay Road)	Prohibited daylight savings 9am-7pm On leash other times.	✓		Prohibited summer 10am-6pm On leash other times	
Freemans Road Foreshore, Mt Eliza (beach area)	Prohibited daylight savings 9am-7pm Leash free other times.	✓		Prohibited summer 10am-6pm Leash free other times	
Freemans Road Foreshore, Mt Eliza (reserve area)	Prohibited daylight savings 9am-7pm On leash other times.	✓		Prohibited summer 10am-6pm On leash other times	
Half Moon Bay Beach, Mt Eliza (northern end of Canadian Bay Road, west of Canadian Bay Boat Club)	Prohibited daylight savings 9am-7pm Leash free other times.	✓		Prohibited summer 10am-6pm Leash free other times	
Hastings Foreshore North (north and east of Kings Creek)	On leash		✓	To be determined	Site requires further assessment based on risk, safety, accessibility audit.

April 2023

Shire-Managed Site	Current controls (as per signage)	Impacted by summer months and 10am-6pm rule?	Other impacts (standards, risk, access)?	What are the new controls?	Comments
					Environmentally sensitive area.
Hastings Foreshore Reserve Leash Free Area (54 Marine Parade)	Leash free		✓	To be determined	Site requires further assessment based on risk, safety, accessibility audit. Concerns with dog waste, lack of fencing, signage. Competing user needs.
Kunyung Road to Erimil Creek Foreshore, Mt Eliza	Prohibited daylight savings 9am-7pm On leash other times.	✓		Prohibited summer 10am-6pm On leash other times	
McCrae Beach (opposite Margaret Street carpark, to 300m east)	Daylight savings: prohibited 9am-7pm, leash free 7pm to 9am. Outside daylight savings: leash free	✓		Prohibited summer 10am-6pm Leash free other times	
Mothers Beach, Mornington (Schnapper Point Drive)	Prohibited daylight savings 24/7. On leash other times.	✓		Prohibited summer 24/7 On leash at other times	
Portsea Pier (beaches adjacent to and within 100m of the pier)	Prohibited daylight savings. On leash other times.	✓		Prohibited summer 24/7 On leash at other times	
Rosebud Pier (25-325m east of the pier)	Prohibited daylight savings 9am-7pm Leash free other times.	✓		Prohibited summer 10am-6pm Leash free other times	
Rye Foreshore (between Daly Avenue and Shirlow Avenue)	Prohibited daylight savings 9am-7pm Leash free other times / on leash other times	✓		Prohibited summer 10am-6pm Leash free other times	

Shire-Managed Site	Current controls (as per signage)	Impacted by summer months and 10am-6pm rule?	Other impacts (standards, risk, access)?	What are the new controls?	Comments
Safety Beach Foreshore (Cnr Nepean Highway and Marine Drive to 10 Marine Drive)	Prohibited daylight savings 9am-7pm Leash free other times.	✓		Prohibited summer 10am-6pm Leash free other times	
Shelley Beach, Portsea (between Franklin Road and Hampton Avenue)	Prohibited daylight savings 9am-7pm Leash free other times.	✓		Prohibited summer 10am-6pm Leash free other times	
Somers Foreshore (Partially DEECA managed) (Mirramar Road / Belvedere Road intersection to Westernpark Road / Southsea Road intersection)	Prohibited daylight savings 9am-7pm On leash/off leash other times.	✓	✓	To be determined	Site requires further assessment based on risk, safety, accessibility audit. Controls are confusing and inconsistent. Accessibility concerns. Environmental concerns.
Coppins Jetty to St Aubins Way Boat Ramp, Sorrento	Prohibited daylight savings 9am-7pm On leash other times.	✓		Prohibited summer 10am-6pm On leash other times	
Western Sister, Sorrento (between 100m east of yacht club to Western Sister headland)	Prohibited daylight savings 9am-7pm Leash free other times.	✓		Prohibited summer 10am-6pm Leash free other times	
Shire Recreation Reserves					
BA Cairns Reserve, 26 Barker Street Flinders	Leash free		✓	To be determined	Site requires further assessment based on risk,

Shire-Managed Site	Current controls (as per signage)	Impacted by summer months and 10am-6pm rule?	Other impacts (standards, risk, access)?	What are the new controls?	Comments
					safety, accessibility audit. Competing user needs.
Bunguyan Reserve, 1475 Frankston Flinders Road Tyabb	On leash and leash free areas, except when organised sports take place		✓	To be determined	Site requires further assessment based on risk, safety, accessibility audit. Competing user needs. Change controls to align with Master Plan including appropriate location of leash free area on site.
Butler Reserve, 68 Herbert Street Mornington	Leash free and on leash areas		✓	On leash	Site is small and has an unfenced playground.
Dunns Road Reserve, 137 Dunns Road Mt Martha	Southern section: prohibited 8am-10am and 3pm-5pm school days – Leash free other times.		✓	To be determined	Site requires further assessment based on risk, safety, accessibility audit. Excellent fully fenced off leash area however confusing signage and times.
Longwood Reserve, 10 Longwood Drive Mornington (adjacent to Benton Junior College)	Prohibited signage, however gazetted as prohibited 8am-4pm school days. On leash other times.		✓	To be determined	Site requires further assessment based on risk, safety, accessibility audit. Confusing signage and times.
Hillview Community Reserve, Boundary Road Dromana	Leash free and on leash areas		✓	To be determined	Change controls to align with Master Plan which contains a fenced off leash area. Current concerns with mountain bike track, playground and unfenced off leash area.

Shire-Managed Site	Current controls (as per signage)	Impacted by summer months and 10am-6pm rule?	Other impacts (standards, risk, access)?	What are the new controls?	Comments
Shire Offices Reserve, 90 Besgrove Street Rosebud (small area to rear of car park)	Leash free		✓	To be determined	Site requires further assessment based on risk, safety, accessibility audit. Competing user needs.
Stringer Reserve / Roy Tapson Oval, 464 Melbourne Road Blairgowrie	Leash free		✓	To be determined	Site requires further assessment based on risk, safety, accessibility audit. Leash free area is around toilet block. Consider a more appropriate location for leash free on site.
MacFarlane Avenue Reserve (adjacent to Stringer Road Reserve) 45 Macfarlane Avenue Blairgowrie	Nil signage (gazetted as prohibited)		✓	To be determined	Assess when considering Stringer Road Reserve, as the two areas are adjoining.
Tara Reserve, 29 Tara Drive Hastings	Leash Free		✓	On leash	Small reserve with 3 street frontages and no fencing. Not large enough for leash free.
Truemans Road Reserve, 113-119 Truemans Road, Capel Sound	On leash and leash free areas, except when organised sports take place		✓	To be determined	Site requires further assessment based on risk, safety, accessibility audit. Leash free area is not fenced and is adjacent to bushland. Competing user needs.
Wallaroo Reserve, 8 Wallaroo Place Hastings (northern section of Reserve)	Leash Free		✓	On leash	Poor visibility, inadequate fencing and site location. Not suitable as off leash.

Shire-Managed Site	Current controls (as per signage)	Impacted by summer months and 10am-6pm rule?	Other impacts (standards, risk, access)?	What are the new controls?	Comments
Shire Bushland Reserves					
Erang Drive Reserve, 17 Berkeley Court Mt Elzia	Nil signage (gazetted as prohibited)		✓	On leash	A linear space, better suited as on leash.
Greenfield Way Bushland Reserve, 39-51 Hopetoun Avenue Mt Martha	Nil signage (gazetted as prohibited)		✓	On leash	Align with neighbouring bushland network – on leash.
Hearn Creek Bushland Reserve, 55 Kilburn Grove Mt Martha.	Nil signage (gazetted as prohibited)		✓	On leash	Align with neighbouring bushland network – on leash.
Jessie White Reserve, 90 Rutland Avenue Mt Eliza	Nil signage (gazetted as leash free)		✓	On leash	Not suitable as leash free, road proximity.

DEECA-Managed Foreshores (Previously DELWP)	Current controls (as per signage)	Impacted by summer months and 10am-6pm rule?	Other impacts (standards, risk, access)?	What are the new controls?
Balnarring Beach	Prohibited daylight savings 9am-7pm On leash other times	DEECA		To be determined by DEECA. DEECA manages these foreshores.
Cameron's Bight	On leash 12pm-7pm 26 Dec to 1 March. Leash free other times.	DEECA		
Whitecliffs	Prohibited daylight savings 9am-7pm On leash other times	DEECA		
Capel Sound	Prohibited 1 Oct to 31 March 9am-7pm. On leash other times	DEECA		
Point Leo	Prohibited daylight savings 9am-7pm. On leash other times.	DEECA		
Shoreham	Prohibited daylight savings 9am-7pm On leash other times	DEECA		
Point King	Prohibited daylight savings 9am-7pm On leash other times	DEECA		