



**Mornington  
Peninsula Shire**

**MORNINGTON PENINSULA CEMETERY TRUST  
MEETING**

**TUESDAY, 16 JUNE 2026**

**1:00 PM**

**MUNICIPAL OFFICES  
BESGROVE STREET, ROSEBUD**

## **MORNINGTON PENINSULA CEMETERY TRUST**

### **TRUST MEMBERS**

**Acting Mayor Paul Pingiaro (Temporary Chairperson)**

**Cr Stephen Batty**

**Ms Chelsea Wilson, Team Leader – Governance Services (Executive Officer)**

## TABLE OF CONTENTS

ITEM	SUBJECT	PAGE NO
<b>1</b>	<b>PROCEDURAL MATTERS.....</b>	<b>4</b>
1.1	Apologies .....	4
1.2	Disclosure of Conflicts of Interest Pursuant to Sections 126 – 131 of the <i>Local Government Act 2020</i> .....	4
1.3	Confirmation of Minutes.....	4
<b>2</b>	<b>MANAGEMENT REPORTS .....</b>	<b>5</b>
2.1	Financial Report for the Quarter Ending 31 March 2026 .....	5
2.2	Mornington Peninsula Cemetery Trust Budget Financial Year 2026–27 .....	6
2.3	Flinders Survey - Boundaries And New Rows .....	7
2.4	New Executive Officer .....	8
2.5	Complaints Policy Review - March 2026 .....	9
2.6	Mornington Peninsula Cemetery Trust Decision Register 2024–2026 .....	10
2.7	Mornington Peninsula Cemetery Trust Meeting Schedule 2026/2027 .....	11
<b>3</b>	<b>OTHER BUSINESS .....</b>	<b>12</b>
<b>4</b>	<b>URGENT BUSINESS .....</b>	<b>12</b>
<b>5</b>	<b>CONFIDENTIAL ITEMS .....</b>	<b>12</b>
<b>6</b>	<b>MEETING CLOSE.....</b>	<b>13</b>

# 1 PROCEDURAL MATTERS

## Present

Deputy Mayor, Cr Paul Pingiaro (Temporary Chairperson)  
Cr Stephen Batty

### 1.1 Apologies

Nil

### 1.2 Disclosure of Conflicts of Interest Pursuant to Sections 126 – 131 of the *Local Government Act 2020*

Chelsea Wilson, Executive Officer declared a General conflict of Interest in regard to item 2.4 – New Executive Officer, as Chelsea is the subject of the report.

### 1.3 Confirmation of Minutes

## RECOMMENDATION

That the Minutes of the previous Morningson Peninsula Cemetery Trust Meeting held on 17 March 2026, be confirmed.

## COMMITTEE DECISION

**Moved:** Cr Batty

**Seconded:** Cr Pingiaro

**That the recommendation be adopted.**

**Carried Unanimously**

## **2 MANAGEMENT REPORTS**

### **2.1 Financial Report for the Quarter Ending 31 March 2026**

#### **RECOMMENDATION**

That the financial report for the Mornington Peninsula Cemetery Trust for the quarter ended 31 March 2026 be received and noted as at Attachment 1.

#### **COMMITTEE DECISION**

**Moved: Cr Batty**

**Seconded: Cr Pingiaro**

**That the recommendation be adopted.**

**Carried Unanimously**

## **2.2 Mornington Peninsula Cemetery Trust Budget Financial Year 2026-27**

### **RECOMMENDATION**

That the Budget for the Mornington Peninsula Cemetery Trust for the year ending 30 June 2027 (Attachment 1) be received and adopted.

### **COMMITTEE DECISION**

**Moved: Cr Batty**

**Seconded: Cr Pingiaro**

**That the recommendation be adopted.**

**Carried Unanimously**

### **2.3 Flinders Survey – Boundaries And New Rows**

#### **RECOMMENDATION**

That the Mornington Peninsula Cemetery Trust:

1. Accepts the attached quote for a re-establishment survey to determine Flinders Cemetery boundaries and to establish offsets for new graves.
2. Includes an amount of \$5,000.00 in the essential works budget to cover the cost of the survey and any additional site visits as required.

Part B

That Council resolves that Attachment 1 to this report be retained as a confidential item pursuant to section 3 (1) (g) of the Local Government Act 2020 as it contains private commercial information, being information provided by a business, commercial or financial undertaking that if released, would reasonably expose the business, commercial or financial undertaking to disadvantage.

#### **COMMITTEE DECISION**

**Moved: Cr Batty**

**Seconded: Cr Pingjaro**

**That the recommendation be adopted.**

**Carried Unanimously**

## **2.4 New Executive Officer**

### **Attendance**

Having disclosed a conflict of interest Chelsea Wilson, left the meeting at 1.14pm and returned to the meeting at 1.19pm, after the matter had been finalised.

### **RECOMMENDATION**

That the Mornington Peninsula Cemetery Trust notes and accepts the new Executive Officer, Chelsea Wilson.

### **COMMITTEE DECISION**

**Moved: Cr Batty**

**Seconded: Cr Pingiaro**

**That the recommendation be adopted.**

**Carried Unanimously**

## **2.5 Complaints Policy Review – March 2026**

### **RECOMMENDATION**

That the:

1. Complaints Handling Policy (Attachment 1) be updated to include the revised Cemetery and Crematoria Regulations 2025
2. Policy be scheduled for review in two years.

### **COMMITTEE DECISION**

**Moved: Cr Batty**

**Seconded: Cr Pingiaro**

**That the recommendation be adopted.**

**Carried Unanimously**

## 2.6 Mornington Peninsula Cemetery Trust Decision Register 2024–2026

### RECOMMENDATION

That the:

1. Decision Register as shown in Confidential Attachment 1 be received and noted.
2. Mornington Peninsula Cemetery Trust resolves that Attachment 1 to this report be retained as a confidential item pursuant to section 3 (1) (h) of the *Local Government Act 2020* as it contains confidential meeting information.

### COMMITTEE DECISION

**Moved: Cr Batty**

**Seconded: Cr Pingjaro**

**That the recommendation be adopted.**

**Carried Unanimously**

**2.7 Mornington Peninsula Cemetery Trust Meeting Schedule 2026/2027****RECOMMENDATION**

That the Mornington Peninsula Cemetery Trust meetings are scheduled for the following dates:

- Tuesday 18 August 2026 at 1.00pm in Meeting Room 1, Rosebud Office
- Tuesday 17 November 2026 at 1.00pm in Meeting Room 1, Rosebud Office
- Tuesday 16 March 2027 at 1.00pm in Meeting Room 1, Rosebud Office
- Tuesday 15 June 2027 at 1.00pm in Meeting Room 1, Rosebud Office

**COMMITTEE DECISION**

**Moved: Cr Batty**

**Seconded: Cr Pingjaro**

**That the recommendation be adopted.**

**Carried Unanimously**

### **3 OTHER BUSINESS**

Nil.

### **4 URGENT BUSINESS**

Nil.

### **5 CONFIDENTIAL ITEMS**

Nil.

## **6 MEETING CLOSE**

As there was no further business, the meeting closed at 1.20pm

**Confirmed this 18<sup>th</sup> day of August 2026**

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**TBC, Chairperson - Mornington Peninsula Cemetery Trust**