

# Public Memorial Application Form

Objective ID: A10414923

Applicant Details	
Full name of the applicant:	
Address:	
Contact phone number:	
Email address:	
Details of the individual, community group or event to be commemorated	
Full name of the individual, community group or event for which commemoration is proposed	
Date of death of the person to be commemorated	
What is your relationship to the recipient?	
Are you a member of the recipient's family?  If you answer 'No', we require confirmation the recipient's family has been made aware of your intentions and provided their approval. <i>Written confirmation must be attached with this application form</i>	YES / NO (circle)
Reason for commemoration (attach additional pages if necessary). Please provide summary of significant contribution, history, achievements etc	
Details of the memorial or memorial plaque	
Proposed address or location	
What relevance does the individual, community group or event have to this location?	
Provide evidence of community support for the commemoration of the individual, community group or event and details of the community benefit of the memorial	

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Any other relevant information	
<b>Type of memorial</b>	
Please specify type of memorial proposed	<input type="checkbox"/> Bench seat <input type="checkbox"/> Public Memorial Artwork <input type="checkbox"/> War Memorial <input type="checkbox"/> Memorial/Commemorative Trees and Planting Other: _____
<b>Declaration</b>	
I confirm this application meets the requirements of the Public Memorials Policy and all supporting documentation and evidence has been attached.	YES / NO (circle)
Signature of applicant	
Application Date	

Please ensure all supporting documentation is attached before submitting.

Applications can be submitted as follows:

Email: [governanceteam@mornpen.vic.gov.au](mailto:governanceteam@mornpen.vic.gov.au)

Mail: Governance Unit  
Mornington Peninsula Shire Council  
Private Bag 1000, Rosebud, Vic, 3939

In Person: Any Shire office.

## Privacy statement

The information on this form is being collected by the Mornington Peninsula Shire in accordance with its Privacy Policy *and the Privacy and Data Protection Act 2014* for the primary purpose of assessing your application. The Shire may use this information for a related secondary purpose that you would reasonably expect and may disclose the information to a third party if necessary, to process your application. You may access personal information you have provided to the Shire and make corrections by contacting the Shire's FOI Officer [foi@mornpen.vic.gov.au](mailto:foi@mornpen.vic.gov.au)