



1.0 AUTHORITY

Closed circuit television (CCTV) systems in public spaces are supported by Victoria Police for crime prevention and investigation and to allow Victoria Police resources to be deployed more efficiently. Mornington Peninsula Shire Council (Council) has a legal obligation to establish a clear decision-making process for the installation and maintenance of CCTV Systems on Council land and infrastructure.

2.0 INTENT

The purpose of this policy is to outline Council's position regarding the maintenance of its existing CCTV systems and to inform Council's decision regarding any future requests for the installation of CCTV systems.

Due to Council's significant investment in CCTV systems across the municipality which also incurs significant annual maintenance costs, it is recognised that further installation of CCTV systems by Council is not financially sustainable.

3.0 SCOPE

This Policy applies to all CCTV systems maintained by Council. This does not include Licence Plate Registration Cameras for the purposes of parking enforcement.

4.0 GOVERNANCE PRINCIPLES

Under the *Local Government Act 2020*, Council must give effect to the following overarching governance principles:

- Council decisions are to be made and actions taken in accordance with the relevant law
- collaboration with other Councils and Governments and statutory bodies is to be sought
- the ongoing financial viability of the Council is to be ensured
- the transparency of Council decisions, actions and information is to be ensured

5.0 POLICY STATEMENT

The use of CCTV systems can be a contentious community issue when used in public places in relation to concerns of privacy versus the perceived benefits for community safety.

CCTV systems are used within the community to:

- support Victoria Police operations and response
- assist Victoria Police for criminal prosecutions
- support and implement broader crime prevention and reduction strategies in an identified location
- enhance actual and perceived safety and security for the community
- discourage damage and vandalism
- detect public safety issues.

Council has 44 CCTV systems it maintains located in;



- Hastings
- Moorooduc
- Mornington
- Mount Eliza
- Mount Marth
- Rosebud
- Rye.

Council is committed to the ongoing maintenance of its existing CCTV systems, however, any requests for the installation of new CCTV systems will be referred to Victoria Police as the responsible authority for the designation of CCTV locations and the use and control of data.

5.1 With regard to maintenance of current CCTV systems Council will:

- 5.1.1** Ensure full compliance with its legal obligations when maintaining its current CCTV systems in accordance with Victoria Police guidelines and specifications.
- 5.1.2** Cap the annual amount of expenditure of maintenance to the amount funded by Victoria Police or any other third party agency.
- 5.1.3** A central register of all Council managed CCTV systems and their locations and will be the responsibility of the Manager – Infrastructure Services.
- 5.1.4** All CCTV systems will be subject to a Memorandum of Understanding between Victoria Police and Council. The operation and monitoring of the CCTV systems will at all times remain the responsibility of Victoria Police.

5.2 Future requests for installation of CCTV systems:

- 5.2.1** Council is committed to maintaining the current CCTV systems.
- 5.2.2** The designation of locations, future installation and maintenance of associated infrastructure is not a responsibility of Council.
- 5.2.3** This policy does not restrict Council from installing CCTV systems at the request of Victoria Police, for use by Victoria Police where the installation and lifecycle maintenance costs are met by other parties.

6.0 HUMAN RIGHTS CHARTER COMPATIBILITY

This policy has been assessed as being compatible with *the Charter of Human Rights and Responsibilities Act 2006*.

7.0 ASSOCIATED DOCUMENTS

- *Charter of Human Rights and Responsibilities Act 2006*
- *Crown Land Act 1978*
- *Evidence Act 2008*



- *Freedom of Information Act 1982*
- *Information Privacy Act 2000*
- *Occupational Health and Safety Act 2004*
- *Public Records Acts 1973*
- *Private Security Act 2004*
- *Surveillance Devices Act 1999*
- Australian Standards (various)
- Staff Policies and Codes of Conduct

8.0 POLICY SPONSOR

The Manager – Infrastructure Services, is responsible for overseeing the application and review of this policy.

9.0 DOCUMENT CONTROLS

This policy will be reviewed every four years or earlier if required.

9.1 Document Version Table

Document Version Control				
Version	Section	Revision Description	Date Revised	Approved by

Administrative Updates

It is recognised that, from time to time, circumstances may change leading to the need for minor administrative changes to this document. Where an update does not materially alter this document, such a change may be made administratively. Examples include a change to the name of a Shire department, the change to an existing policy or document referred to in this policy and minor updates to legislation and the like which does not have a material impact. However, any change or update which materially alters the document must be by resolution of Council.