



ENVIRONMENTAL HEALTH – FEES & CHARGES – Effective 1 July 2024, Updated 18 July

The following fees apply to applications lodged under the Food Act, Public Health and Wellbeing Act and Environment Protection Act. **All fees are GST Exempt.**

This legislation does not have provision for the refund of statutory fees. All application and registration fees are non-refundable.

Food and Health Registrations Quick Code 007. Septic Permit Application Quick Code 004

FOOD ACT - REGISTRATION	NEW BUSINESS APPLICATION FEE	ANNUAL RENEWAL FEE
FOOD PREMISES REGISTRATION		
CLASS 1	\$1675.00	\$940.00
CLASS 2	\$1675.00	\$835.00
CLASS 2 – Sports Club on Council Land	\$1250.00	\$420.00
CLASS 3A	\$1300.00	\$600.00
CLASS 3*	\$1300.00	\$600.00
CLASS 4	\$0.00	N/A
REGISTERED CHARITABLE ORGANISATIONS: (Proof of Charitable Organisation status may be required)	\$0.00	\$0.00
TRANSFER OF FOOD PREMISES REGISTRATION: REGISTRATIONS ARE NOW CLOSED AT SALE OF BUSINESS	N/A	N/A
PUBLIC HEALTH AND WELLBEING ACT – REGISTRATION	NEW BUSINESS APPLICATION FEE	ANNUAL RENEWAL FEE
HEALTH PREMISES REGISTRATION		
Hairdressers (Ongoing Registration – no annual renewal fee)	\$590.00	N/A
Health Premises (Beauty Therapy and/or Skin Penetration/Ear Piercing)	\$820.00	\$360.00
Tattooist	\$820.00	\$525.00
ACCOMMODATION PREMISES: Hotel / Motel / Residential Accommodation / Student Dormitory / Holiday Camp / Hostel	\$590.00	\$250.00
Rooming House	\$820.00	\$525.00

❖ TRANSFER OF HEALTH PREMISES REGISTRATION	\$360.00	N/A
Food/Health Premises: Pre-purchase Inspection and Report	\$645.00	N/A
Public Swimming Pool Registration (Category 1 Aquatic Facility)	\$435.00	\$435.00
ENVIRONMENT PROTECTION ACT	PERMIT FEE	
ONSITE WASTEWATER MANAGEMENT (SEPTIC TANK) SYSTEM APPLICATION: NEW INSTALLATION	\$783.60	
ONSITE WASTEWATER MANAGEMENT (SEPTIC TANK) SYSTEM APPLICATION: ALTERATION (NEW DISPOSAL SYSTEM)	\$783.60	
ONSITE WASTEWATER MANAGEMENT (SEPTIC TANK) SYSTEM APPLICATION: MINOR ALTERATION (CONNECT TO EXISTING SYSTEM)*	\$597.90	
SEPTIC TANK APPLICATION: AMENDMENT TO PERMIT OR UPGRADING OF FAILING SEPTIC SYSTEM	\$166.80	
TO SEARCH FOR COPIES OF EXISTING SEPTIC TANK PLANS & PERMIT	\$115.40	
<p>*Refer to Environment Protection Authority Toolkit (EPA Publication 1974 - EPA Publication 1974).</p> <p>Fees are statutory to meet the EPA schedule.</p> <p>Base fee for a new application is 8.2 hours of officer time.</p> <p>An additional fee of \$92 will apply for each additional hour of processing time after 8.2 hours</p>		

FOOD PREMISES CLASSIFICATIONS:

Note that variations may apply within classifications depending on the Environmental Health Officer's assessment of risk.

FOOD PREMISES CLASS 1 (Independently Audited)		FOOD PREMISES CLASS 2	FOOD PREMISES CLASS 3
Child Care		Accommodation Kitchen	Coffee Manufacturer
Hospital Kitchen		Takeaway Food	Community Market
Nursing Home		Bakery	Confectionery
Retirement Village		Cafe	Convenience Store & Petrol Station
Special Accommodation Kitchen		Caterer	Farm Produce
		Commercial Kitchen	Food Storage
		Delicatessen	Fruit/Vegetable Shop
		Takeaway Restaurant	Ice Cream Parlour
CLASS 4: SALE OF LOW-RISK PRE PACKAGED FOODS ONLY – ANNUAL NOTIFICATION – ZERO FEE SALE OF CLASS 4 FOODS INCLUDES COFFEE, TEA AND OTHER SHELF-STABLE BEVERAGES REGISTERED CHARITABLE ORGANISATIONS (CLASS 2 AND 3 ONLY): approved by the Australian Tax Office – Proof of Charitable Organisation status will be required ANNUAL REGISTRATION – *ZERO FEE		Home-Based Food Manufacturer	Licensed Grocer
		Food Factory	Liquor Retailer
		Fruit Juice Manufacturer	Pre-Packaged High Risk Foods
		Food Vehicle (High- Risk Foods)	Wine Bar
		Health Food	Winery
		Hotel	Water Carter
		Licensed Club	
		Licensed Restaurant	
		Milk Bar/Takeaway	FOOD PREMISES CLASS 3A
			Milk Bar
<i>If you require any further information, please contact an Environmental Health Officer to discuss your risk classification and registration fee. Mailing address: Private Bag 1000, Rosebud 3939 or telephone 59501 373</i>		Mixed Business	Domestic Kitchen (using a hot fill process)
		Pizza	
		Restaurant	
		School Canteen	
		Supermarket/Grocery	
		Tea Rooms	