

Minutes

Port Phillip Bay North Coastal Advisory Group



Location	Mornington Shire Office Council Chamber
Date and time	Thursday 7 Nov 2024 meeting commenced 4.00 pm - closed 6PM
Attendees	Members: Gerard Cook (GC)(MPSC), Harry Breidahl, John Renowden, David Grace, Sue Mason, Cara Hull, Scott Paton, Ken Grenfell, Councillors: Council: Gerard Cook
Apologies	Lachy Chapman, Paul Pingiaro

Item	Responsible	Due
1. Introduction and Welcome by GC: - Acknowledgement of Country. - Introductions of seven of the nine group members present plus two apologies. Paul Pingiaro has now been elected as a council member and will need to be replaced.	All to Note	
2. Review of CAG terms of reference The group discussed the Terms of Reference including the purpose of the groups and agreed with the intent and function of the group.	All to Note	
3. Appointment of CAG office The group discussed the roles of Chairperson, Deputy Chairperson and Secretary but decided to defer the formal appointment of these three roles until the next meeting. Chair: Deputy Chair: Secretary:	All to Note	
4. Review of CAG Group Values: Gerard Cook lead a brief review of the five core values. Following a brief discussion the group agreed to uphold these values	All to note	

5. CAG Sharepoint access: Only two members were unable to access the SharePoint page and it was noted that the process was quite challenging when using the Authenticator application. The process was much easier when receiving a code via text instead. Gerard Cook agreed to follow up..	All to note	
6. Priority Actions: The group discussed a range of possible actions for the group to focus on moving into 2025 and the main actions arising were: • Implementation of actions in existing coastal management plans plus appropriate mechanisms and funding. • Reviewing the current status key issues. • Reviewing the results of hand-collecting of rubbish. • Intertidal invasive species sampling, especially the northern Pacific starfish. • Community education for issues on the coast and the possibility of producing a web-based seasonal events coastal calendar. • Erosion and geomorphology climate changes • Identifying sites of significance and researching strategies for protection of these sites. • CAG to identify at least three priority actions. All to present to provide feedback on or before next meeting	All to note	
7. Next Meeting • Ward councillors to be invited to attend next CAG meeting. Next scheduled quarterly CAG meeting: 4 pm Thursday20th March 2025	GC	
11 Next Meeting June 18th 2025		