



**MORNINGTON
PENINSULA**
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MINUTES

**MORNINGTON PENINSULA CEMETERY TRUST
MEETING**

WEDNESDAY, 15 MARCH 2023

4.30PM

MICROSOFT TEAMS MEETING

MORNINGTON PENINSULA CEMETERY TRUST

TRUST MEMBERS

Cr Antonella Celi (Chairperson)
Cr Lisa Dixon
Mayor, Cr Steve Holland

Ms Nicole Young, Manager – Property and Commercial Services
(Executive Officer)

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1 PROCEDURAL MATTERS

Present

Cr Antonella Celi (Chairperson)
Cr Lisa Dixon
Mayor, Cr Steve Holland

Officers Present

Ms Nicole Young, Manager – Property and Commercial Services (Executive Officer)
Ms Laura Bettles, Senior Finance Business Partner
Mr Mark Shubert, Manager Finance
Ms Jenny Brown, Senior Cemeteries Officer
Ms Natalie Brady, Cemeteries Officer
Ms Karen Hogben, Council Reports Officer
Ms Lauren Tyrrell, Council Reports Officer

1.1 Election of Chairperson

RECOMMENDATION

That Cr xxx be elected Chairperson of the Mornington Peninsula Cemetery Trust.

TRUST DECISION

Moved: Cr Dixon
Seconded: Cr Holland

That Cr Celi be elected Chairperson of the Mornington Peninsula Cemetery Trust.

Carried Unanimously

1.2 APOLOGIES

Nil.

1.3 Disclosure of Conflicts of Interest Pursuant to Sections 126 – 131 of the *Local Government Act 2020*

Nil.

1.4 Confirmation of Minutes

RECOMMENDATION

That the Minutes of previous Mornington Peninsula Cemetery Trust held on 9 November 2022, be confirmed.

TRUST DECISION

Moved: Cr Dixon

Seconded: Cr Celi

That the recommendation be adopted.

Carried Unanimously

2 MANAGEMENT REPORTS

2.1 Financial Report for the Quarter Ended 31 December 2022

RECOMMENDATION

That the Financial Report for the Mornington Peninsula Cemetery Trust for the quarter ended 31 December 2022 be received and noted (Attachment 1).

TRUST DECISION

Moved: Cr Dixon
Seconded: Cr Holland

That the recommendation be adopted.

Carried Unanimously

2.2 Request to reserves graves at Tyabb Cemetery - Jeremiah, Anthony

RECOMMENDATION

1. That Mr Anthony Jeremiah's request be refused in line with relevant Trust decisions from 2019 and 2020.
2. That Mr Anthony Jeremiah receive notification in writing from the Trust regarding their decision as soon as possible.
3. That the Trust resolves that Attachments 1, 2, 3, 4 and 5 to this report be retained as confidential items pursuant to section 3 (1) (f) of the *Local Government Act 2020* as they contain personal information.

TRUST DECISION

Moved: Cr Holland
Seconded: Cr Dixon

That the recommendation be adopted.

Carried Unanimously

2.3 Draft - Complaints Handling Policy March 2023

RECOMMENDATION

That the draft policy is noted and that subject to feedback a final copy of the Policy be presented to the Trust at the August 2023 meeting.

TRUST DECISION

Moved: Cr Dixon
Seconded: Cr Holland

That the recommendation be adopted.

Carried Unanimously

3 OTHER BUSINESS

3.1 Cemetery Trust Decision Register

RECOMMENDATION

1. That the Decision Register as shown in Confidential Attachment 1 be received and noted.
2. That the Trust resolves that Attachment 1 to this report be retained as a confidential item pursuant to section 3 (1) (h) of the *Local Government Act 2020* as it contains confidential meeting information.

TRUST DECISION

Moved: Cr Holland
Seconded: Cr Dixon

That the recommendation be adopted.

Carried Unanimously

4 URGENT BUSINESS

Nil.

5 CONFIDENTIAL ITEMS

Nil.

6 MEETING CLOSE

As there was no further business, the meeting closed at 5.09pm

Confirmed this 14th day of June 2023

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Cr Antonella Celi, Chairperson - Mornington Peninsula Cemetery Trust