



**MORNINGTON
PENINSULA**
Shire

ENVIRONMENTAL HEALTH – FEES & CHARGES – Effective 1 July 2023

The following fees apply to applications lodged under the Food Act, Public Health and Wellbeing Act and Environment Protection Act. **All fees are GST Exempt**

Food and Health Registrations Quick Code 007. Septic Permit Application Quick Code 004

FOOD ACT - REGISTRATION	NEW BUSINESS APPLICATION FEE	ANNUAL RENEWAL FEE
FOOD PREMISES REGISTRATION		
CLASS 1	\$1525.00	\$875.00
CLASS 2	\$1525.00	\$785.00
CLASS 2 – Sports Club on Council Land	\$1250.00	\$375.00
CLASS 3A	\$1250.00	\$550.00
CLASS 3*	\$1250.00	\$550.00
CLASS 4	\$0.00	N/A
REGISTERED CHARITABLE ORGANISATIONS: (Proof of Charitable Organisation status may be required)	\$0.00	\$0.00
TRANSFER OF FOOD PREMISES REGISTRATION: REGISTRATIONS ARE NOW CLOSED AT SALE OF BUSINESS	N/A	N/A
PUBLIC HEALTH AND WELLBEING ACT – REGISTRATION	NEW BUSINESS APPLICATION FEE	ANNUAL RENEWAL FEE
HEALTH PREMISES REGISTRATION		
Hairdressers (Ongoing Registration – no annual renewal fee)	\$535.00	N/A
Health Premises (Beauty Therapy and/or Skin Penetration/Ear Piercing)	\$745.00	\$325.00
Tattooist	\$745.00	\$475.00
ACCOMMODATION PREMISES: Hotel / Motel / Residential Accommodation / Student Dormitory / Holiday Camp / Hostel	\$535.00	\$225.00
Rooming House	\$535.00	\$450.00
❖ TRANSFER OF HEALTH PREMISES REGISTRATION	\$325.00	N/A
Food/Health Premises: Pre-purchase Inspection and Report	\$545.00	N/A

Public Swimming Pool Registration (Category 1 Aquatic Facility)	\$395.00	\$395.00
ENVIRONMENT PROTECTION ACT	PERMIT FEE	
ONSITE WASTEWATER MANAGEMENT (SEPTIC TANK) SYSTEM APPLICATION: NEW INSTALLATION / ALTERATION*	\$747.00	
ONSITE WASTEWATER MANAGEMENT (SEPTIC TANK) SYSTEM APPLICATION: MINOR ALTERATION*	\$570.00	
SEPTIC TANK APPLICATION: AMENDMENT TO PERMIT OR UPGRADING OF FAILING SEPTIC SYSTEM	\$152.00	
TO SEARCH FOR COPIES OF EXISTING SEPTIC TANK PLANS & PERMIT	\$110.00	
<p>*Refer to EPA Toolkit (Publication 1974). Fees are statutory to meet EPA schedule Base fee for new application is 8.2 hours of officer time. Additional fee of \$92 will apply for each additional hour of processing time after 8.2 hours</p>		

FOOD PREMISES CLASSIFICATIONS:

Note that variations may apply within classifications depending on the Environmental Health Officer's assessment of risk.

FOOD PREMISES CLASS 1 (Independently Audited)	FOOD PREMISES CLASS 2	FOOD PREMISES CLASS 3
Child Care	Accommodation Kitchen	Coffee Manufacturer
Hospital Kitchen	Takeaway Food	Community Market
Nursing Home	Bakery	Confectionery
Retirement Village	Cafe	Convenience Store & Petrol Station
Special Accommodation Kitchen	Caterer	Farm Produce
	Commercial Kitchen	Food Storage
	Delicatessen	Fruit/Vegetable Shop
	Takeaway Restaurant	Ice Cream Parlour
<p>CLASS 4: SALE OF LOW-RISK PRE PACKAGED FOODS ONLY – ANNUAL NOTIFICATION – ZERO FEE SALE OF CLASS 4 FOODS INCLUDES COFFEE, TEA AND OTHER SHELF-STABLE BEVERAGES</p> <p>REGISTERED CHARITABLE ORGANISATIONS (CLASS 2 AND 3 ONLY): approved by the Australian Tax Office – Proof of Charitable Organisation status will be required</p> <p>ANNUAL REGISTRATION – *ZERO FEE</p>	Home-Based Food Manufacturer	Licensed Grocer
	Food Factory	Liquor Retailer
	Fruit Juice Manufacturer	Pre-Packaged High Risk Foods
	Food Vehicle (High-Risk Foods)	Wine Bar
	Health Food	Winery
	Hotel	Water Carter
	Licensed Club	
	Licensed Restaurant	
	Milk Bar/Takeaway	FOOD PREMISES CLASS 3A
	<p><i>If you require any further information, please contact an Environmental Health Officer to discuss your risk classification and registration fee.</i></p> <p><i>Mailing address:</i> <i>Private Bag 1000, Rosebud 3939</i> <i>or telephone 59501 373</i></p>	Milk Bar
Mixed Business		Domestic Kitchen (using a hot fill process)
Pizza		
Restaurant		
School Canteen		
Supermarket/Grocery		
Tea Rooms		