

Mornington Peninsula Community Charitable Trust – Grant Guidelines

Introduction

The Mornington Peninsula Community Charitable Trust (the Trust) was established as a sub-fund of the Lord Mayor's Charitable Foundation by Mornington Peninsula Shire Council in April 2008. The Trust is a separate legal entity to Mornington Peninsula Shire Council.

The Trust aims to raise much-needed funds to assist charitable organisations that operate in the Mornington Peninsula Shire local government area. This is done by encouraging tax deductible donations and undertaking fundraising activities that build up the Trust corpus in perpetuity. Each year, the Trust earns income (in the form of interest) which is then made available to eligible charities in the form of grants.

The Trust invites applications from community organisations whose main function is to provide financial support, welfare and human care, in particular, to the disadvantaged in our community.

Funding Limit

The Trust will accept applications up to a maximum value of \$5,000 and only one application per organisation will be considered.

Funding Categories

Grant categories have been established to meet local community needs, improve community connectivity and build community capacity. There are four grant categories as follows:

- Aged and Disability
 - Social inclusion, health promotion and physical activity
 - Access and equity
- Families and Young People
 - Prevention, early intervention, and parenting support
 - Youth engagement
 - Mental health support
- Education, Employment and Learning
 - Lifelong learning and skill development
 - Preparing for employment
- Welfare, emergency relief and housing)

- Homelessness support and early intervention
- Welfare services and emergency relief
- Social inclusion

Criteria

Applications are required to meet the established criteria.

- The anticipated benefit to the community in response to a demonstrated need;
- How does the proposal meet the intention of the impact area/s;
- The viability of the project;
- New projects or enhancements to existing programs or projects rather than established ones;
- Projects that display an innovative approach to meeting community needs; and
- The extent to which the grant will contribute to the welfare of the people of the Mornington Peninsula.

Assessment

The application must show how the proposal is responding to a demonstrated need within the Mornington Peninsula Shire local government area. The Trust reserves the right to reject any application. The assessment will be based on:

- The capacity of the organisation to carry out the project, program or activity;
- The anticipated benefit to the community in response to a demonstrated need;
- New projects or enhancements to existing programs or projects rather than established ones;
- Projects that display an innovative approach to meeting community needs; and
- The extent to which the grant will contribute to the welfare of the people of the Mornington Peninsula.

Eligibility

- In accordance with the provisions of the Trust, the annual distribution is applied towards the benefit of not-for-profit charitable organisations which operate within the Mornington Peninsula Shire Local Government area.
- Applicants must have Deductible Gift Recipient (DGR) as covered by Item 1 in the section 30-15 of the Income Tax Assessment Act 1997 and be endorsed as a Taxation Concession Charity (TCC). Evidence of this must be provided along with their most recent Annual Report and audited financial statements.

- Projects must be delivered within the Mornington Peninsula Shire Local Government area;
- Equipment, projects and programs that target the impact areas and where there is demonstrated need;
- Funding must not be used for usual government funded services; and
- The organisation applying must take responsibility for the funds and acquittal.

Ineligible for Funding

The Trust will not fund the following:

- Organisations not located within the Mornington Peninsula Shire Local Government area;
- Programs and projects outside of Mornington Peninsula Shire Local Government area;
- Requests to fund purchases that would otherwise be covered by insurance;
- Appeals, donations, campaigns, prizes and general fundraising;
- Commercial and/or profit making organisations, individuals or political parties;
- Sporting trips, clinical or medical research, educational, civic or political events, conferences, seminars, forums or similar;
- Repeat activities which the applicant has already received a previous contribution from Mornington Peninsula Charitable Trust or Mornington Peninsula Shire Council;
- Programs which will have already occurred prior to a funding decision (retrospective funding);
- Community organisations that have failed to satisfactorily acquit any previous grant allocation; and
- Recurrent funding where there is no plan for long term sustainability of the project / program.

Program Timeline

All applications must be submitted using the online grant application service powered by Smartygrants. Further information and the link to begin your application is on the Mornington Peninsula Shire website at <https://www.mornpen.vic.gov.au/grants>

- Opening: 15 February 2021. Closing date 12 March 2021. Late applications will not be accepted.
- Assessment – week commencing 22 March 2021
- Recommendations sent to Lord Mayors Charitable Foundation for endorsement – 5 April 2021.

- Notification of successful applicants and allocation of funds late April 2021.

Assessment Panel

The Mornington Peninsula Charitable Trust Fund Assessment Panel consists of:

- Mayor;
- Chief Executive Officer or delegate;
- Shire officers;
- Two community representatives; and
- Representative from the Lord Mayor's Charitable Foundation.

The Mornington Peninsula Community Charitable Trust Assessment Panel will review all applications. Applicants may be contacted to provide further information to their application. Panel recommendations will be submitted to the Lord Mayor's Charitable Foundation (LMCF) to consider and determine. The LMCF's decision is final.

For queries about the guidelines, deadlines, or questions in the form, please contact the Community Grants Officer on 5950 1425 or email community.grants@mornpen.vic.gov.au.

Before beginning your application please download and read the Help Guide for Applicants or check out Applicant Frequently Asked Questions (FAQ's) available on the Mornington Peninsula Shire's Community Grants web page at <https://www.mornpen.vic.gov.au/grants>