

COVID-19 Community Recovery Grant Guidelines

Description

Funding up to \$10,000 is available to provide assistance for activities that improve health and wellbeing through community connection, collaboration, innovation, artistic intention and social inclusion.

Desired Outcomes of the Program

- Activities that build and strengthen community connections;
- Initiatives that create collaboration and social opportunities;
- Projects that increase community access to artists' work;
- Activities that improve artists' connection with local business and communities;
- Supporting local artists to deliver events or performances that can generate income.

Assessment Criteria

- Demonstrate why the funds are needed in response to the impacts of COVID-19 on the community;
- Builds and strengthens community connections;
- Benefits broad range of community, with a specific focus on those experiencing disadvantage;
- Improves health and wellbeing of communities with particular attention to mental health; and
- Supports creative responses in recovery.

General Eligibility Criteria

Minimum eligibility requirements to be considered for funding:

- Program is open to incorporated, not-for-profit community organisations/groups, deductible gift recipient (DGR1) registered organisations, social enterprise and the following creative sector individuals (for the purpose of this grant referred to as 'artist'), based in the Mornington Peninsula Shire's Local Government area:
 - Performing artists,
 - Visual artists,
 - Musicians,
 - Crafts and creative practitioners.
- Community groups without incorporation status or artists without sole trader registration are able to be auspiced by an eligible organisation. An Auspice Agreement form must be completed and attached to the application. The organisation that agrees to auspice another group must be involved in the conduct and financial management of the project for which a grant is being sought. An auspice organisation is limited to auspice a maximum of 2 unincorporated groups;
- Only one application per organisation/artist can be accepted. Projects previously funded by Council are not eligible.
- All projects, programs and activities nominated in the application must take place within the Mornington Peninsula Shire Local Government area;
- The applicant must have an adequate level of public liability insurance relevant to their application;
- The organisation/applicant must have acquitted or is compliant with all grants previously awarded by Council;

Ineligible for Funding

The following areas are considered not eligible for funding and will not be considered:

- Organisations and artists not located within the Local Government area of the Mornington Peninsula Shire;
- Hosting activities, programs and projects outside of Mornington Peninsula Shire;
- Projects/activities already funded by another Mornington Peninsula Shire grant stream and/or sponsorship program;
- Operational costs including (but not limited to) staff wages, rates/rent, personal expenses, travel expenses, insurance;

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- Sporting trips, civic or political events;
- Applicants in receipt of gaming machine revenue;
- Requests to fund purchases that would otherwise be covered by insurance;
- Appeals, donations, campaigns and general fundraising;
- Activities or programs that are the responsibility of another level of government (such as education, health); or are the responsibility of a group under their incorporation or lease/license agreement;
- Commercial and/or profit making organisations, political party or hosting a political event;
- Applications from current Mornington Peninsula Shire Councillors, employees and contractors.
- Grant funding will not be made retrospectively.

Application Process

Applications must be submitted online via the 'Apply Now' button on the relevant grant stream web page at <https://www.mornpen.vic.gov.au/grants>. If there are compelling reasons where this process cannot be used, please contact the Community Grants Officer on ph: 5950 1425.

- Register at <https://morpen.smartygrants.com.au> to prepare an application online;
- Specific criteria to be addressed will be on the application form;
- Complete and submit the application and any additional documentation as necessary; and
- Applications received after the closing date will not be eligible for consideration.

Assessment Process

- An eligibility and finance check is conducted following submission of the application;
- Applicants may be requested to provide additional supporting information to assist with the assessment of their application;
- An Assessment Panel will evaluate and score applications for compliance with the criteria of the program;
- Grant applications will be ranked in order of their ability to meet the criteria of the program;
- Where an amount requested is more than the funding pool allocation, Shire officers may be required to reduce the funding amount requested to meet the broader community's needs;
- A report will be tabled at a Council Meeting with officer recommendations for consideration and Council determination; and
- All applicants will be notified in writing of Council's decision.

Post Grant Report (Aquittals)

- A report and photographs, with consent from individuals in pictures, is required within 4 weeks of the completion of the project.
- Projects unable to be delivered within a 12-month timeframe must seek an extension from the Community Grants Officer. All requests must be in writing to community.grantys@mornpen.vic.gov.au.
- Applicants will receive a reminder email prior to the acquittal due date.

For further information, please contact the Community Grants Officer on ph. 5950 1425 or email community.grants@mornpen.vic.gov.au