

Program Name	Business Association COVID-19 Recovery Grant Program
Purpose of the Grants	To support local business associations and fund innovative short and medium term projects and activities which will boost economic community led COVID-19 recovery after the peak season and moving into the winter months.
Who is eligible to apply	Mornington Peninsula based incorporated business associations which have a local membership, for example: chambers of commerce, business associations, trader's groups and tourism associations.
Assessment Criteria and outcomes	<p>Consistent with the Our Prosperity Community Outcomes in the Council Plan 2017-21, and:</p> <ul style="list-style-type: none"> - Display an innovative approach to meeting business recovery needs - Benefit groups of businesses that have been affected by Covid-19 - Encourage business capacity building and resilience - Provide a dollar for dollar contribution either financial or in kind - Activities are of value for money
Funding Pool	\$70,000 (GST excl)
Value per expression of interest	Maximum amount per expression of interest (EOI) \$3,000 (GST excl)
Timing	<ul style="list-style-type: none"> ▪ February to March 2021 – seek EOIs from business associations ▪ March / April 2021- assessment ▪ Late April/ May 2021– allocation of funds and implementation
Eligibility Criteria	<ul style="list-style-type: none"> ▪ All projects and activities nominated in the EOI must take place within the Mornington Peninsula Shire or have direct outcomes that benefit businesses within the Shire ▪ The EOI must provide an outline of milestones and a budget ▪ Business associations must be an incorporated association (registered by Consumer Affairs Victoria), based in the Mornington Peninsula Shire ▪ The association must have \$20 million public liability insurance ▪ The association must not be in debt to the Council, have any outstanding commitments or fines with the Shire ▪ The association must be able to provide an ABN or evidence of not-for-profit status

<p>Not Eligible</p>	<ul style="list-style-type: none"> ▪ Projects already funded by another Mornington Peninsula Shire grant stream and/or sponsorship program ▪ Costs such as utilities (electricity, gas and water), staff wages, rent/room hire, travel or private expenses or insurance ▪ Appeals, donations or general fundraising ▪ Applicants in receipt of gaming machine revenue ▪ Projects which have occurred prior to a funding decision
<p>Assessment Process</p>	<ul style="list-style-type: none"> ▪ EOIs must be submitted through Smarty Grants ▪ EOIs will be assessed on the merit of the project/activity and the ability of the association to achieve the stated objective/s ▪ Assessment Panel of officers will evaluate and approve EOIs in relation to the eligibility and assessment criteria. The Panel will comprise officers from, Economic Development, Tourism, Child, Youth & Family Services (Community Grants) and Property & Strategy (Events)
<p>Approval and Funding Agreement</p>	<ul style="list-style-type: none"> ▪ Assessment Panel of Shire officers to approve Expressions of Interest for funding ▪ Successful applicants will be required to enter into a funding agreement with the Shire
<p>Grant Report and acquittals</p>	<ul style="list-style-type: none"> ▪ A report on project activities and outcomes with a financial acquittal at project completion ▪ Projects unable to be delivered within the 12-month timeframe must seek an extension from the Economic Development Manager ▪ All requests must be in writing <p>A report will be provided to Council on the project activities and outcomes achieved.</p>