

2024 Kindergarten Central Registration Information Book

Mornington Peninsula Shire supports the delivery of Funded Kindergarten services for children by providing community infrastructure and Kindergarten Central Registration (KCR).

KCR manages the registration and allocation process for funded Kindergarten in Mornington Peninsula Shire owned and maintained buildings. In addition, other services operating from non-Mornington Peninsula Shire buildings can also elect to participate in the KCR process.

Important dates:

Wednesday, 1 March 2023

2024 Kindergarten Registrations open

 mornpen.vic.gov.au/kindergarten

Sunday, 16 July, 2023

'On-time' registrations close –11:59pm.

Late registrations will be accepted from Monday, 17 July at 9am.

Weeks beginning:

Monday, 31 August, 2023

Four-Year-Old offers commence

Monday, 7 August, 2023

Three-Year-Old offers commence

For additional information, please refer to the 2024 Offer Processing Timeline at:

 mornpen.vic.gov.au/kindergarten

Mornington Peninsula Shire acknowledges the Bunurong people, who have been the custodians of this land for many thousands of years; and pays respect to their elders past and present. We acknowledge that the land on which we meet is the place of age-old ceremonies, celebrations, initiation and renewal; and that the Bunurong peoples' living culture continues to have a unique role in the life of this region.



For more information

 03 5950 1000 or 1300 850 600

 mornpen.vic.gov.au/kindergarten

 kindergarten@mornpen.vic.gov.au



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Priority Of Access / Allocation Criteria:

Priority will be provided to residents/ratepayers of Mornington Peninsula Shire.

Non-residents may be allocated places after all other registrations have been exhausted.

For some Kindergartens, the number of on-time registrations received may be greater than the number of available places. In this situation, places are allocated as follows:

Level 1

- Children identified as high priority (as detailed in 'The Kindergarten Guide' issued by the Department of Education (DE))*
 - Children at risk of abuse or neglect, including children in Out-Of-Home Care
 - Aboriginal and/or Torres Strait Islander children
 - Asylum seeker and refugee children
 - Children eligible for the Kindergarten Fee Subsidy
 - Children with additional needs, defined as children who:
 - require additional assistance in order to fully participate in the Kindergarten program
 - require a combination of services which are individually planned
 - have an identified specific disability or developmental delay (supporting documentation required)
- Children approved for a 2nd year of funded Kindergarten
- Children/families with approved exceptional circumstances (please see below)

Level 2 (applicable for Four-Year-Old registrations only)

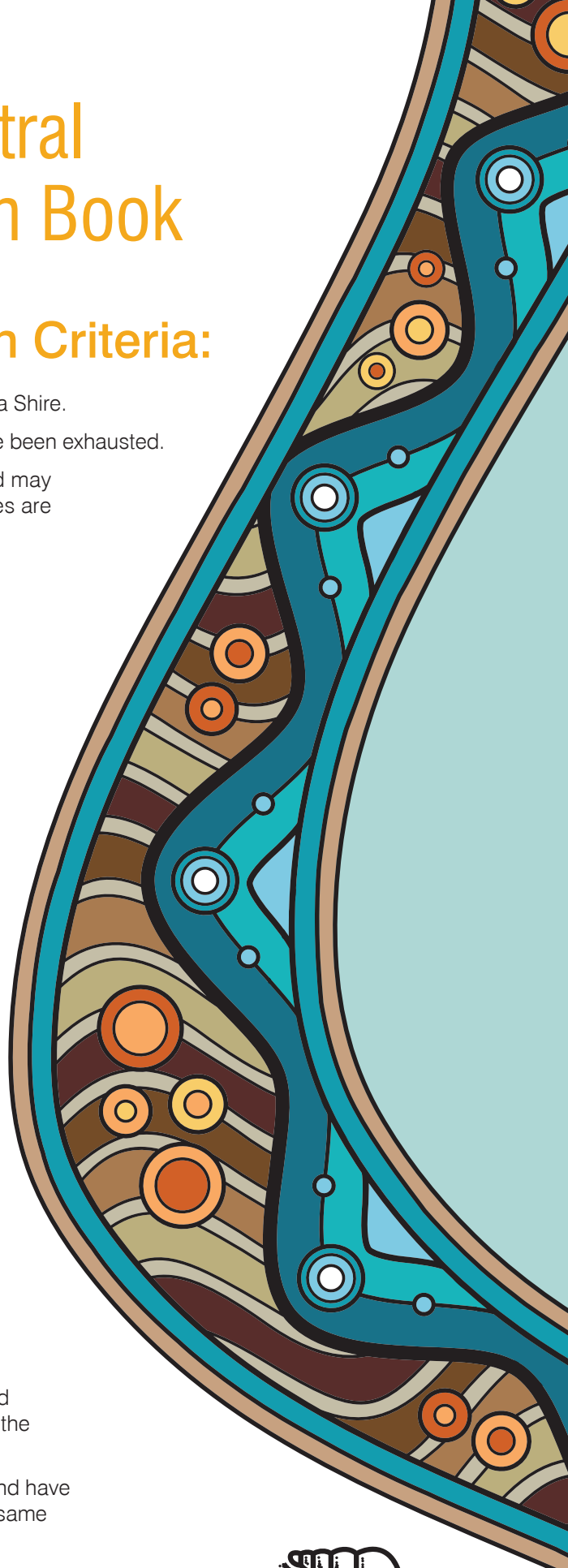
- Children currently enrolled at the service

Level 3

- Children eligible for the Sibling Priority. Sibling priority applies for residents/ratepayers of the Mornington Peninsula Shire if:
 - You are registering your child for Four-Year-Old Kindergarten and have had another child complete Four-Year-Old Kindergarten at the same service during the previous 4 year period (2020-2023)
 - You are registering your child for Three-Year-Old Kindergarten and have had another child complete Three-Year-Old Kindergarten at the same service during the previous 3 year period (2021-2023)
 - You are registering siblings for Three-Year-Old and Four-Year-Old Kindergarten at the same service in 2024

Level 4

- Children registered for the Kindergarten closest to where they live



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Level 5

- Children whose families are Mornington Peninsula Shire residents/ratepayers

If, after using the above order of allocation, there are still a greater number of registrations than available places at the specified Kindergarten, the remaining places will be determined by a computerised process.

Exceptional circumstances:

Kindergarten registrations submitted with exceptional circumstances noted will be assessed on an individual basis.

Examples of exceptional circumstances may include:

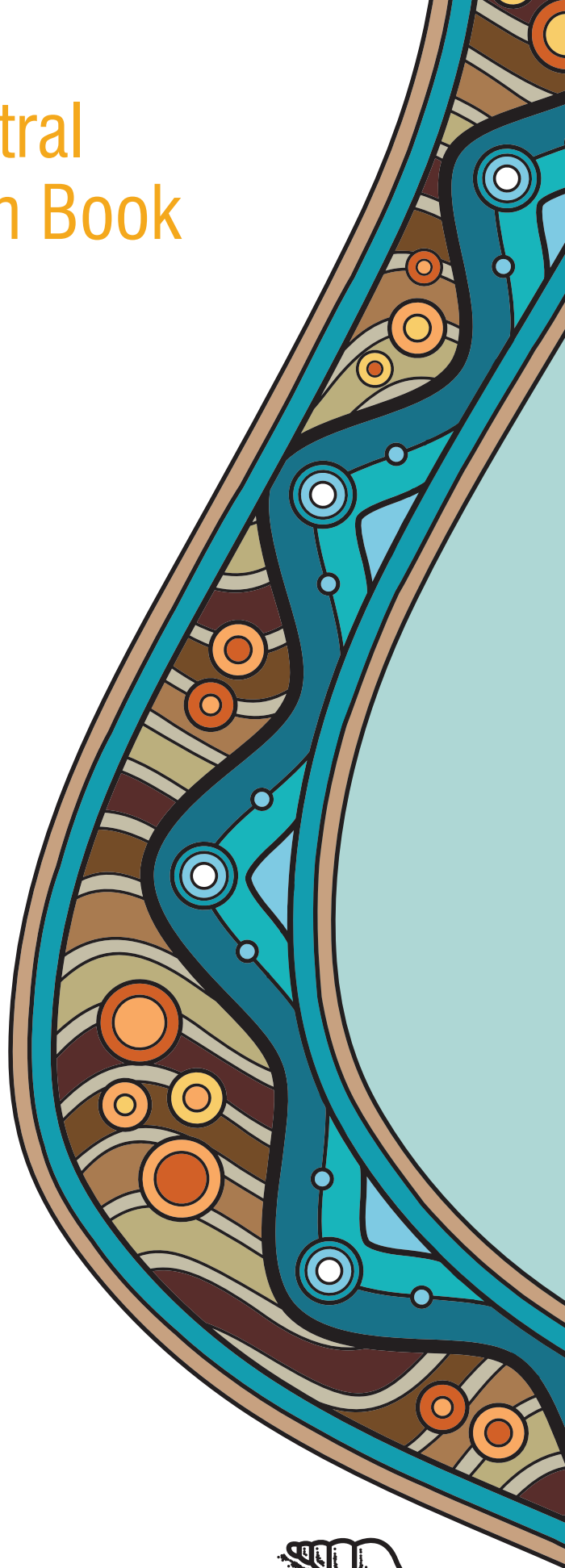
- Parent with a disability
- Parent or child with a diagnosed mental health illness
- Homelessness
- Drug and/or alcohol misuse
- Court order that limits the choice of Kindergarten
- Multiple births
- Other situations verifiable by a child/family support service

Supporting documentation will be required and should include parent and child names, contact details of the person supplying the document, which should be less than 12 months old.

There are many exceptional circumstances that may meet this criteria, and therefore not all examples can be listed.

***For further information on the Department of Education priority of access please visit:**





 vic.gov.au/priority-access-criteria



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Registration and offer process:

Eligibility	Four-Year-Old Kindergarten – your child must turn 4 by 30 April, 2024 Three-Year-Old Kindergarten – your child must turn 3 by 30 April, 2024
Register	Online at:  mornpen.vic.gov.au/kindergarten \$24 fee applies (Health Care Card holders exempt) Ensure your contact details are accurate as offers are emailed
Confirmation	You will receive an email confirmation once your registration has been submitted. If your confirmation email is not received, please contact us on  03 5950 1000 or 1300 850 600.
Offer	Offers for 2024 Kindergarten places will be made as detailed on page 2 of this document. The emailed letter will contain instructions on how to accept or decline an offer. Offers not accepted by the date specified will be deemed to be available for reallocation
Late registrations	Registrations submitted from 17 July, 2023 are considered 'late'. Late registrations will be processed after on-time registrations
No computer or smartphone?	Mornington Peninsula Shire offices and libraries provide services to access Kindergarten registration. Call us for further assistance  03 5950 1000 or 1300 850 600
Change required?	Changes of preference can be made by emailing us prior to the closure of the 'on-time' period at 11:59pm on Sunday, 16 July, 2023. Requests made after this date will result in a registration being deemed 'late'.  kindergarten@mornpen.vic.gov.au
Initial offer not received?	If you have not received an initial offer for your preferred Kindergarten after the offer process has been completed (i.e. after the final day to accept/decline initial offers), you will be contacted by a member of the Mornington Peninsula Shire Kindergarten Central Registration team to discuss possible alternate options. This could include: <ul style="list-style-type: none"> • Information about your 2nd preference (if provided) • Inclusion in the wait pool for your preferred Kindergarten • Information about Kindergartens in your area that have available places



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Other information:

Kindergarten Central Registration

KCR is a streamlined and transparent application and allocation process designed to be fair and equitable for families. It supports access to sessional Kindergarten programs across the Mornington Peninsula Shire.

Mornington Peninsula Shire is responsible for accepting registrations and allocating Kindergarten places using the Priority of Access/ Allocation Criteria (see page 2). After the offer and acceptance process is complete, each Kindergarten will be provided with a list of children who will be attending the service in 2024.

The Priority of Access/Allocation Criteria also applies to 'late' registrations.

Kindergarten positions allocated via the Mornington Peninsula Shire's Kindergarten Central Registration process are offered on a funded basis only. Children attending must be eligible for Three-Year-Old or Four-Year-Old Kindergarten funding.

Kindergarten Enrolment

Kindergarten enrolment is facilitated by the individual Kindergartens. They will utilise the provided list of allocated and accepted children to make contact with families to advise them of the enrolment process.

Families will need to provide:

- evidence of your child's date of birth (e.g. birth certificate)
- evidence of resident/ratepayer status (e.g. driver's licence, rates notice, utility bill, signed Tenancy Agreement/Lease)
- Immunisation History Statement
- other relevant documents (e.g. court orders, medication information, additional needs information)

Confirmation

You will receive an email confirmation once your registration has been submitted.

If your confirmation email is not received, please contact us ☎ 03 5950 1000 or 1300 850 600.

Immunisation Requirements

'No Jab, No Play' legislation ensures that children must be fully immunised to attend Kindergarten, unless they have a medical exemption.

To have your child's enrolment confirmed, you must provide the Kindergarten with:

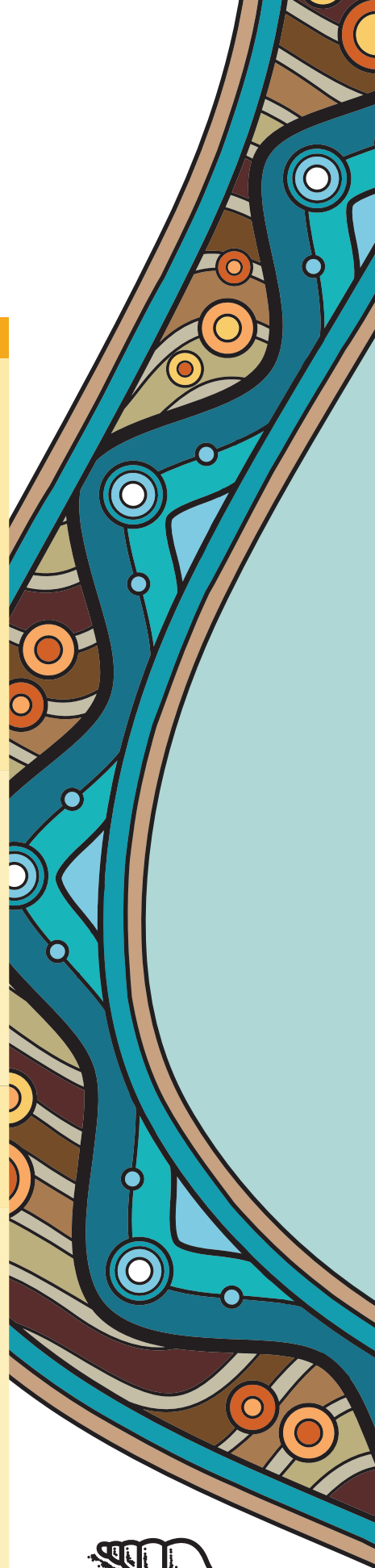
- a current Immunisation History Statement from the Australian Immunisation Register (AIR); AND
- the statement must show that the child is up to date with all vaccinations that are due for their age, or that they are able to receive.

Immunisation History Statements are available from the Australian Immunisation Register (AIR) by:

- accessing your MyGov account
- calling AIR on 1800 653 809
- visiting a Medicare or Centrelink office

For further information, please visit

📍 health.vic.gov.au/public-health/immunisation/vaccination-children/no-jab-no-play



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Early Start Kindergarten (ESK)

Early Start Kindergarten gives eligible children 15 hours of free Kindergarten a week for 2 years before starting school. It is delivered by a degree qualified early childhood teacher.

Children can access Early Start Kindergarten funding if they turn 3 on or before 30 April in the year of attendance and;

- identify as Aboriginal and/or Torres Strait Islander OR
- have had contact with Child Protection OR
- are a refugee or asylum seeker

For further information on Early Start Kindergarten, please visit

- 📍 vic.gov.au/early-start-kindergarten or contact our team at
- ✉️ kindergarten@mornpen.vic.gov.au or on
- ☎️ 03 5950 1000

Access to Early Learning (AEL)

Access to Early Learning (AEL) provides free support to eligible families, enabling children to have a strong start in education.

Support is provided by an experienced AEL Facilitator during your three-year-old child's first year of Kindergarten. This assists families in building confidence in how they can help their child to learn at home, developing relationships and maintaining communication with kindergarten teachers and connecting families to other supports available to help strengthen children's learning and development.

Referrals can be made by Early Childhood Professionals, Maternal and Child Health nurses, Orange Door, Family services, Child Protection Practitioners and by self-referring.

For further information, please contact our Kindergarten Central Registration team at

- ✉️ kindergarten@mornpen.vic.gov.au or on
- ☎️ 03 5950 1000.



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Funded Three-Year-Old Kindergarten

Funded Three-Year-Old Kindergarten is a one year program funded by the Department of Education. It is delivered by a Degree-qualified Early Childhood Teacher. The program commenced on the Mornington Peninsula for 5 hours per week in 2022 and will increase to 15 hours per week by 2029.

Three Year Old Kindergarten runs during school terms and operates for 5 to 15 hours per week, depending on the service. It is developed and delivered in line with the Early Years Learning Framework, Victorian Early Years Learning and Development Framework and the Education and Care Services National Regulations.

Services receive funding from the Department of Education for the provision of Kindergarten programs. The Three-Year-Old Kindergarten program is provided at no cost to families with children enrolled at participating services.

A second year of funded Three-Year-Old Kindergarten is not available. Children who access a funded Three-Year-Old Kindergarten year will progress to a funded Four-Year-Old program in the year before school.

For further information, please visit Three-Year-Old Kindergarten Victorian Government

 vic.gov.au/kinder


Funded Four-Year- Old Kindergarten


Funded Four-Year-Old Kindergarten is a one year program funded by the Department of Education (DE) for children in the year before school. It is delivered by a Degree-qualified Early Childhood Teacher.


Four-Year-Old Kindergarten operates for 15 hours per week during school terms and is developed and delivered in line with the Early Years Learning Framework, Victorian Early Years Learning and Development Framework and the Education and Care Services National Regulations.

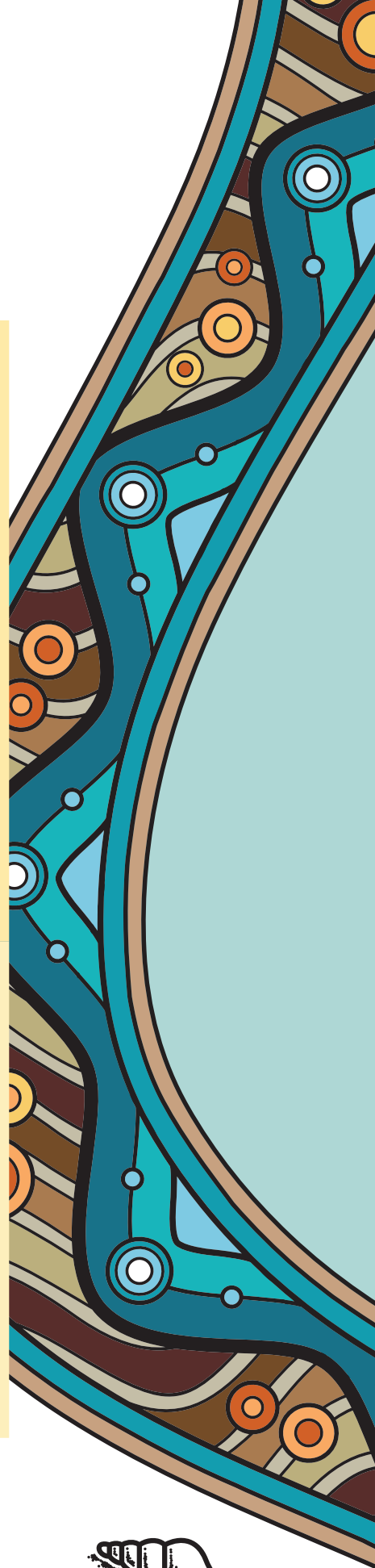
Services receive funding from the Department of Education for the provision of Kindergarten programs. The 15 hour per week Four-Year-Old Kindergarten program is provided at no cost to families with children enrolled at participating services.

For further information on Free Kindergarten, please visit

 vic.gov.au/give-your-child-the-best-start-in-life or contact us at

 kindergarten@mornpen.vic.gov.au or on

 03 5950 1000



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Second Year of Funded Four-Year-Old Kindergarten

During the Four-Year-Old Kindergarten year, the Early Childhood Teacher and parents/guardians will work together to plan for the child's transition to school. A second year of Funded Four-Year-Old Kindergarten may be considered when a child shows delays in learning and development outcome areas, and when:

- the Kindergarten program is deemed to be the most appropriate learning program
- the child will achieve better outcomes at Kindergarten than if they go to school

For further information, please visit

🔗 vic.gov.au/second-year-funded-four-year-old-kindergarten or speak with your child's Kindergarten teacher.

Kindergarten Fee Subsidy (KFS)

The Kindergarten Fee Subsidy allows children to access up to 15 hours per week of funded Kindergarten delivered by a qualified early childhood teacher for free.

Your child is eligible for the KFS if:

- your child identifies as Aboriginal and/or Torres Strait Islander
- your child is identified on their birth certificate as being a multiple birth child (triplets or more)

or if your child holds or has a parent or guardian who holds one of the following:

- a Commonwealth Health Care Card
- a Commonwealth Pensioner Concession Card
- a Department of Veterans' Affairs Gold Card or White Card
- a Refugee or Asylum Seeker visa (200-204, 786 or 866)
- Bridging visas for any of the above Refugee or Asylum Seeker visas



For more information

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