

Children Attending Kindergarten and Primary School Policy

Policy Statement

We recognise and value the importance of children attending kindergarten and primary school through our programs and we endeavour to provide services that can support the choice of families who wish to send their children to kindergarten during care hours and for care before and after primary school

Our services are able to provide care for primary school aged children as follows:

School Holiday Program:

- Mornington Community Theatre program (Mornington)
- Bentons Square School Holiday Program (Mornington East)
- Hastings School Holiday Program
- Family Day Care (depending upon educator availability and location)

Education and Care Services National Regulations

Chapter 4: Operational Requirements
Part 4.2: Children's health and safety

National Quality Standard

Quality Area 2: Children's Health and Safety
Standard 2.3: Each child is protected

- Element 2.3.1: Children are adequately supervised at all times
- Element 2.3.2: Every reasonable precaution is taken to protect children from harm and any hazard likely to cause injury

Strategies and Practices

Kindergarten (Family day care)

- Family day care educators will deliver children inside the kindergarten in time for the commencement of the session and will collect children from inside the kindergarten at the conclusion of the session
- Educators will sign the children in and out of kindergarten on the kindergartens attendance register

- Educators must take **all** children into the kindergarten when delivering/collecting children. No child is to be left in the vehicle for even the shortest period of time (Please refer to the Excursion and Transport Policy)
- The normal educator child care fee is applicable for the hours that the child is at kindergarten

Primary School (Family day care)

- Children delivered to school must not arrive more than 15 minutes before the bell signals the commencement of the school day and must be collected at the end of the day when the bell signals the end of the school day
- A permanent place will be determined for collecting children; if children are meeting their educator at the vehicle then the educator must be clearly visible outside the vehicle
- Children in prep will be delivered to and collected from the classroom for the first term of the school year unless otherwise directed by the school
- Children will be delivered to school within view of the school gate and are to be watched entering the school grounds
- Children will be accompanied across any roads that need to be crossed to gain access to the school; except for children in grades five (5) and six (6) who may cross supervised crossings unaccompanied by the educator
- Children in grades five (5) and six (6) may be permitted to walk to / from school or to / from bus stops and the educators house unaccompanied by the educator with parent and coordination team approval. Parental approval must be in writing on the schemes form
- Educators will ensure that there is a suitable place for children to do homework if they choose to (homework is not a responsibility of the educator)

Sources and further reading

- Department of Education and Training (DET)