

## Application to Transfer Licence of Boatshed or Bathing Box

*This form only relates to boatsheds and bathing boxes located on the beaches managed by Council (see list below). Beaches not listed are managed by the relevant Committee of Management. This form is not to be used where the licence is to be transferred under a deceased Estate.*

- |                                     |                             |                |
|-------------------------------------|-----------------------------|----------------|
| ■ Craigie                           | ■ Moondah                   | ■ Scout        |
| ■ Earimil North and South           | ■ Mt Martha North and South | ■ Shelley      |
| ■ Fishermans (Mornington & Portsea) | ■ Ranelagh                  | ■ Shire Hall   |
| ■ Hawker                            | ■ Rosebud (Inc McCrae)      | ■ Safety Beach |
| ■ Mills                             | ■ Rye                       | ■ Sunnyside    |

**THIS TRANSFER OF LICENCE IS SUBJECT TO COUNCIL APPROVAL**

Information regarding Boatshed and Bathing Boxes including policy, construction standards, licence fees and transfer can be located on the Shire website at [www.mornpen.vic.gov.au](http://www.mornpen.vic.gov.au)

**PART 1 - DETAILS OF LICENCE TO BE TRANSFERRED**

Shire Property Number/Rate Assessment Number

Site Number

Beach

**PART 2 – CURRENT LICENCE HOLDER/S (SELLER/S)**

Surname (or Company name and ACN, include full director details)	First and Given names in full	Date of Birth

Postal Address

		State	Postcode
Telephone	Mobile	Home	Work

Email

Signature/s of current licence holder/s

.....	.....	.....
Name	Signature	Date
.....	.....	.....
Name	Signature	Date
.....	.....	.....
Name	Signature	Date
.....	.....	.....
Name	Signature	Date

**PLEASE ENSURE ALL INFORMATION IS COMPLETED**



**MORNINGTON  
PENINSULA**  
*Shire*

<b>PART 3 – PROPOSED LICENCE HOLDER/S (PURCHASER/S)</b>			
Surname (or Company name and ACN, include full director details)		First and Given names in full	
Date of Birth			
Residential Address		State	Postcode
Postal Address (if different to above)		State	Postcode
Telephone	Mobile	Home	Work
Email			
Signature/s of proposed licence holder/s			
.....	.....	.....	.....
Name	Signature	Date	
.....	.....	.....	.....
Name	Signature	Date	
.....	.....	.....	.....
Name	Signature	Date	
.....	.....	.....	.....
Name	Signature	Date	

**PLEASE ENSURE ALL INFORMATION IS COMPLETED**

<b>PART 4 – SALE PRICE</b>
\$ .....

<b>PART 5 – TRANSFER FEE – 2020/2021 determined through the annual budget process</b>	
The Transfer fee is calculated on the basis of 6.5% of the Capital Improved Value (as per current annual rate assessment) or a minimum of \$3150.00 whichever shall be greater.	
<b>The Transfer fee must be paid at the time of lodgement of this form.</b>	
Transfer fee calculation: Capital Improved Value: \$ .....x6.5%	Amount = \$ ..... (or \$3150 whichever is greater)
<b>TOTAL FEE PAYABLE (Account code 015)</b>	<b>= \$</b>

<b>PART 6 – SUBMIT TRANSFER APPLICATION</b>
Completed transfer application and transfer fee may be presented at Mornington Peninsula Shire offices (Rosebud, Mornington, Hastings) or sent to <b>Private Bag 1000 Rosebud 3939</b> Please direct queries to Property on 5950 1164 or email <a href="mailto:customerservice@mornpen.vic.gov.au">customerservice@mornpen.vic.gov.au</a>
<b>Information Privacy Declaration</b>
Council is collecting personal information on this form in accordance with its legislative powers and functions and it will only be used and disclosed in accordance with these powers and functions. You may access the information by contacting Council.