

# Temporary Community Event & Information Signage Application



Mornington Peninsula Shire has established specific sites throughout the peninsula to help promote your upcoming event and/or market or to display an important community message.

Mornington Peninsula Shire will manufacture the sign which will display your activity name, location and date or community message.

Please note, signage locations do book out in advance. Applications will be assessed on a first in first served basis.

## Applicant Details

Name of Organisation/Group	<input type="text"/>		
Contact Name	<input type="text"/>		
Postal Address (for invoice)	<input type="text"/>		
Township	<input type="text"/>	Postcode	<input type="text"/>
Phone	<input type="text"/>	Mobile	<input type="text"/>
Email	<input type="text"/>		

## Activity Details

(PLEASE TICK)

<input type="checkbox"/> Event	<input type="text"/>		
<input type="checkbox"/> Market	<input type="text"/>		
<input type="checkbox"/> Important Message Sign	<input type="text"/>		
Event/Market Dates	<input type="text"/>	<input type="text"/>	<input type="text"/>
(for multiple dates please list in the spaces provided)	<input type="text"/>	<input type="text"/>	<input type="text"/>
	<input type="text"/>	<input type="text"/>	<input type="text"/>

Does the event receive funding from Mornington Peninsula Shire? (PLEASE TICK)

<input type="checkbox"/> YES	If yes, please state which grant program	<input type="text"/>
<input type="checkbox"/> NO		

Has the event/market received approval from Mornington Peninsula Shire's Events Team? (PLEASE TICK)

<input type="checkbox"/> YES	If yes, please provide reference no.	CSE	<input type="text"/>
<input type="checkbox"/> NO	You will be contacted by the Events Team for further information before the application will be accepted. Alternatively you can contact the Events Team on 1300 850 600 or <a href="mailto:events@mornpen.vic.gov.au">events@mornpen.vic.gov.au</a> .		



## Community Event Banners – Optional

Banners can be used separately or in conjunction with event signage inserts.  
Events will be granted a total of 1 site and the banner can be displayed on a monthly basis.  
Applicants must preference all sites (1 being the most preferable and 6 being the least).

Site	Location	Township	Preference
1A	Mornington Park, corner Schnapper Point Drive & Esplanade. Mel Ref: 104 D10	Mornington	<input type="checkbox"/>
1B	Mornington Park, Corner of Flinders Drive & Esplanade. Mel Ref: 104 D10	Mornington	<input type="checkbox"/>
2	Hastings Foreshore, Corner of Marine Parade & Skinner Street. Mel Ref: 154 k11	Hastings	<input type="checkbox"/>
3	The Village Green, Point Nepean Road. Corner of Sixth Avenue & Rosebud Memorial car park exit. Mel Ref: 158 D12	Rose bud	<input type="checkbox"/>
4A	Sorrento Foreshore, near the Ferry Terminal, situated next to public toilet complex facing Esplanade. Mel Ref: 157 B6 & B7	Sorrento	<input type="checkbox"/>
4B	Sorrento Historic Park, Inside park, corner of Point Nepean Road & St Aubins Way, facing playground. Mel Ref: 157 B6 & B7	Sorrento	<input type="checkbox"/>

Banners must be professionally sign written and printed in landscape on PVC banner. Banners must be 1800mm wide x 900mm high in dimension with holes in each corner to attach the banner to 'D-Rings' on the structure posts. Corporate sponsorship names and logos should not exceed 10% of the total banner space.

## Fees

Signs: \$200.00 for five signs or \$40.00 per blade.

Banners: No fee. User covers costs to manufacture banner.

## Authorisation

I am authorised to lodge this application. I understand the information requested on this form is being collected by the Shire to apply for Temporary Community Event & Information Signage. This information will be subject to the Shire's Privacy Policy and will be used solely by the Shire for the purposes of promoting the event. I understand I may apply to the Shire to amend and update the information.

I acknowledge that it is prohibited to maintain/alter/remove any sign insert at a designated location and that any temporary community signs other than those described in the application that are erected without the prior written approval will be removed and impounded by an Authorised Officer.

I have read all the enclosed information regarding the event application form and I agree to abide with all the requirements.

Name

Date (DD/MM/YY)

## Enquiries

Please direct your enquiries to the Events Team

Post Mornington Peninsula Shire  
Private Bag 1000  
ROSEBUD VIC 3939

Email [events@mornpen.vic.gov.au](mailto:events@mornpen.vic.gov.au)  
Phone 1300 850 600