



MORNINGTON  
PENINSULA  
*Shire*

# APPLICATION FOR TRANSFER OF REGISTRATION OF FOOD PREMISES

FOOD ACT 1984

## *To the Mornington Peninsula Shire*

### APPLICANT (current proprietor)

I the undersigned, hereby apply to transfer the registration of the premises described herein, of which I am the holder of a certificate of registration, to the transferee as described below.

Business Name \_\_\_\_\_

Address of Premises \_\_\_\_\_

Proprietor Names \_\_\_\_\_

Telephone (Business) \_\_\_\_\_ (Mobile) \_\_\_\_\_

Signature/s \_\_\_\_\_ Date \_\_\_\_\_

### TRANSFEEE (proposed proprietor)

ABN NUMBER \_\_\_\_\_

I, we the undersigned, hereby apply for the said transfer of registration.

Proposed Proprietor Name(s) in full \_\_\_\_\_

Proposed Proprietors Address \_\_\_\_\_

Proposed Business Name \_\_\_\_\_

Email Address \_\_\_\_\_

\*Title of Food Safety Program \_\_\_\_\_

Name of Food Safety Supervisor \_\_\_\_\_

Telephone (Business ) \_\_\_\_\_ (Mobile) \_\_\_\_\_

Signature(s) \_\_\_\_\_ Date \_\_\_\_\_

**\*WITHOUT DETAILS OF YOUR FOOD SAFETY PROGRAM THE REGISTRATION WILL NOT TRANSFER\***

PLEASE ALSO ADVISE IN WRITING IF YOU WILL BE MAKING ANY CHANGES TO THE OPERATION OF THE FOOD BUSINESS

**FOR CURRENT 'APPLICATION TO TRANSFER' FEE:  
PLEASE REFER TO THE 'ENVIRONMENTAL HEALTH FEE SCHEDULE'**

### INFORMATION PRIVACY COLLECTION STATEMENT

Mornington Peninsula Shire is collecting personal information on this form in accordance with its legislative powers and functions and it will only be used and disclosed in accordance with these powers and functions. You may access the information by contacting Mornington Peninsula Shire.

Office Use Only: (Quick Code: 007)

RECEIPT NUMBER:

**PLEASE REFER TO CURRENT ENVIRONMENTAL HEALTH FEE SCHEDULE**

Note that variations may apply within classifications depending on the Environmental Health Officer's assessment of risk.

FOOD PREMISES CLASS 1 (Independently Audited)	FOOD PREMISES CLASS 2 –  (Class 2 – Independent Food Safety Program Class 1 Annual Fee Applies)	FOOD PREMISES CLASS 3 –
Creche	Accommodation Kitchen	Coffee Manufacturer
Hospital Kitchen	Bed & Breakfast	Community Market
Nursing Home	Bakehouse	Confectionery
Retirement Village	Cafe	Convenience Store & Petrol Station
Special Accommodation Kitchen	Caterer	Farm Produce
	Commercial Kitchen	Food Storage
	Delicatessen	Fruit/Vegetable Shop
	Domestic Kitchen	Ice Cream Parlour
<p><b>CLASS 4:</b> SALE OF LOW RISK PRE PACKAGED FOODS ONLY – ANNUAL NOTIFICATION – <b>ZERO FEE</b></p> <p><b>REGISTERED CHARITABLE ORGANISATIONS:</b> approved by the ATO – Proof of Charitable Organisation status may be required <b>Annual Registration – *ZERO FEE</b></p> <p>*Except Class 1 Food Premises: Current Annual Fee Applies</p>	Domestic Premises Commercial	Licensed Grocer
	Food Factory	Liquor Retailer
	Fruit Juice Manufacturer	Pre Packaged Foods
	Food Vehicle	Wine Bar
	Health Food	Winery
	Hotel	Water Carter
	Licensed Club	
	Licensed Restaurant	
	Market	
	Milk Bar/Takeaway	
	<p><b><i>If you require any further information please contact an Environmental Health Officer to discuss your risk classification and registration fee. Mailing address: Private Bag 1000, Rosebud 3939 or telephone: 1300 850 600</i></b></p>	Milk Bar
Mixed Business		
Non Commercial Food Premises		
Pizza		
Restaurant		
School Canteen		
Supermarket/Grocery		
Tea Rooms		
Takeaway Food		
Takeaway Restaurant		