



COMMITTED TO A SUSTAINABLE PENINSULA



Application to Amend a Planning Permit Under Section 72 or Secondary Consent

Supplementary information requested in this form should be provided as an attachment. 📎

Privacy notice

All information collected as part of this permit application will be available for public inspection in accordance with Section 51 of the *Planning and Environment Act 1987*. If you fail to provide this information, your application may not be processed. The information collected about you as part of the planning permit process will be made available at your request

This is an application for:

Section 72 Amendment	<input type="checkbox"/>	Section 72 Amendment - An application to amend a planning permit under Section 72 of the <i>Planning and Environment Act 1987</i> and to provide the information required by Regulation 16 of the <i>Planning and Environment Regulations 2005</i> .
Secondary Consent	<input type="checkbox"/>	Secondary Consent requests are only for changes to plans. If your proposed changes affect the reason for permit or the conditions you must apply via a Section 72 Amendment Application to a Planning permit

1. Council help with the application

Contact council on (03) 5950 1010 to discuss the specific requirements for this application and obtain a planning permit checklist. Insufficient or unclear information may delay your application.

Has there been a Pre-application meeting with a council officer?

<input type="checkbox"/> Yes	<input type="checkbox"/> No
If yes, with whom?	
Date:	

2. The land

Address of the land

Street No:	Street Name:	
Lot No:	On LP/PS No:	
Township:		Postcode:

3. Planning permit reference

Please provide the original planning permit number

P

4. Existing conditions

Describe how the land is used and developed now

e.g. vacant, three dwellings, medical centre with two practitioners, licensed restaurant with 80 seats, grazing

Have the conditions of the land changed since the time of the original permit application Yes No

Yes No

If yes, please provide details of the existing conditions

Note! Provide a plan of the existing conditions if the conditions have changed since the time of the original permit application. Photos are also helpful.

5. The amendment proposal

Describe any changes to:

The plans or other documents endorsed under the permit;

The wording of any proposed changes to the permit conditions or permit description

This application seeks to amend:

what the permit allows plans endorsed under the permit

current conditions of the permit other documents endorsed under the permit

**Note! Amending Plans: All changes to the original permit should be clearly indicated
Plans must not display any previous endorsement stamps**

Why is the amendment required?

State the reasons for the change.

6. Development cost

If the permit allows development, estimate the cost difference between the development allowed by the permit and the development to be allowed by the amended permit.

Cost of proposed amended development

Cost of permitted development

Cost difference (+ or -)

\$ - \$ = \$

Write 'NIL' if you intend to change the use in an existing building on the land
! Note You may be required to verify this estimate.

7. Title Information


Encumbrances on title*

Check on title information:

Covenants, section 173 agreements and other restrictions are identified on the certificate of title.

Does the proposal breach, in any way, an encumbrance on title such as a restrictive covenant, a section 173 agreement or other obligation such as easements or building envelope?

- Yes** (if 'yes' contact Council for advice on how to proceed before continuing with this application)
- No**
- Not applicable** (*no such encumbrance applies*)

 **Provide** a full, current copy of the title (**no more than three months old**) for each individual parcel of land forming the subject site. (The title includes: the covering "registered search statement", the title plan of subdivision and the associated title documents, known as 'instruments', e.g. restrictive covenants).

8. Applicant and owner details

Provide details of the applicant, contact and owner of the land

Applicant

Name:	
Organisation:	
Postal Address:	
	Postcode:

Contact phone:	Mobile Phone:
Email:	

Applicant Contact

The person you want council to communicate with about the application

(only complete if different from above)

Name:	
Organisation:	
Postal Address:	
	Postcode:

Contact phone:	Mobile Phone:
Email:	

Owner

The person or organisation who owns the land.

Same as applicant


Where the owner is different from the applicant, please provide the name of the person or organisation who owns the land.

Name:
Organisation (if applicable):


9. Checklist

Have you

Filled in the form completely (including the title information)?

 Attached all necessary supporting information and documents?

- A full, current copy of title information (no less than three months old) for each land parcel of land forming the subject site
- Three copies of plans showing the layout and details of the proposal (include one reduced copy of A4 or A3 plans if A2 or above)
- If required, a description of the likely effect of the proposal (e.g. traffic, noise, environmental impacts)

 Attach additional information providing details of the proposal, including:
Any information required by the planning scheme, requested by council or outlined in councils Fact File 'Planning Application Information Requirements'.

Paid or included the application fee? (Contact council to determine the appropriate fee)

Completed the relevant Council permit checklist? (please refer to Councils website for relevant application checklists)

Signed the declaration?

10. Declaration

This form must be signed

! Remember it is against the law to provide false or misleading information, which could result in a heavy fine and cancellation of the permit.

I declare that all the information in this application is true and correct and the owner (if not I) has been advised of the permit application.

Name:

I am the: (tick all that apply)

Owner

Applicant / Applicant Contact

Signature:

Date: / /

Lodgement

Lodge a hard copy of the completed signed form and all documents:

Mail: 

Mornington Peninsula Shire
Private Bag 1000
Rosebud, 3939

In Person: †

The Sustainable Environment Group is located at the Mornington Office, Queen Street, Mornington. You can also lodge your application, with Councils Customer Service Staff, at the following offices;
Rosebud Office: Besgrove Street, Rosebud
Hastings Office: Marine Parade, Hastings
Somerville Office: Edward Street, Somerville

For help or more information

Telephone: ■ Planning Support (03) 5950 1010 and Fax: (03) 5950 1910
Email: statutory.planning@mornpen.vic.gov.au
Website: www.mornpen.vic.gov.au